



## **AGENDA**

### **DOCKER RIVER LOCAL AUTHORITY MEETING**

**THURSDAY 9 DECEMBER 2021**

The Docker River Local Authority Meeting of the MacDonnell Regional Council will be held at the Docker River Council Office on Thursday, 9 December 2021 at 10:30am.



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**NOMINATIONS**

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<b>ITEM NUMBER</b>	3.5.1
<b>TITLE</b>	Nominations
<b>REFERENCE</b>	- 308265
<b>AUTHOR</b>	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

At the meeting held 6 February 2020, Mr Bernard Bell and consequently Mr Barnaby Kunya from the meeting held 15 October 2020, were revoked as members of the Docker River Local Authority due to being absent from two consecutive Local Authority Meetings.

*A nomination have been received from Community resident Rita Okai. It is the recommendation that Council endorses the nominee to the Docker River Local Authority.*

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Council's Local Authority Meeting Procedure, MC02-P2.

Council appoints Local Authority members based on the recommendations of the Local Authority.

**RECOMMENDATION**

**That the Docker River Local Authority:**

- a) notes and accepts the nomination received from Community resident Rita Orai;**
- b) recommends that Council appoints the nominee to the Docker River Local Authority; and**
- c) calls for community nominations to remain open for a further 21 days to cover the remaining vacancy.**

**BACKGROUND**

The Local Authorities are made up of local members. They have 4 Local Authority Meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents etc.;
- Ensure members are committed to attend and participate in meetings and give two way feedback to community members and council;
- Include members of Youth boards where they exist;
- List all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- Select the chair of the Local Authority from the members of the Local Authority.

**ISSUES, CONSEQUENCES, OPTIONS**

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

**FINANCIAL IMPLICATIONS**

Local Authority Members are paid to attend Local Authority meetings in their community.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS:**

1 DRLA Nomination-Rita Okai.pdf

## Local Authority Nomination Form MC02-F1

### NOMINATION

I, Rita Okai wish to nominate as a  
(Name of nominee)

member of the Local Authority for the community of Docker River  
(Name of community)

Rita Okai  
(Signature of nominee)

16 / 11 / 20 21  
Date

### ENDORSEMENT

I, Priscilla Abbott endorse the nomination of this  
(Name of endorsing Local Authority member)

nominee to this Local Authority.

Priscilla Abbott  
(Signature of Local Authority member)

15 / 11 / 20 21  
Date

### RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

\_\_\_\_\_  
(Signature of Returning Officer)

1 / 120  
Date



**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Docker River Local Authority notes the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	- 308258
<b>AUTHOR</b>	Gaurab Ghimire, Governance Administration Officer



Unconfirmed minutes of the Docker River Local Authority meetings are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

*It is important to note that a provisional meeting cannot resolve the minutes of a meeting held with a full quorum.*

**RECOMMENDATION**

**That the Minutes of the Docker River Local Authority:**

- a) Ordinary Meeting of 18 September 2019 be adopted as a resolution of Docker River Local Authority;**
- b) Ordinary Meeting of 5 August 2020 be adopted as a resolution of Docker River Local Authority;**
- c) Provisional Meeting of 15 October 2020 be adopted as a resolution of Docker River Local Authority; and**
- d) Provisional Meeting of 17 March 2021 be adopted as a resolution of Docker River Local Authority.**

**ATTACHMENTS:**

- 1 18 September 2019 Minutes.pdf**
- 2 Docker River Local Authority 2020-08-05 [944] Minutes.pdf**
- 3 DRLA\_15102020\_MIN\_SAVED.pdf**
- 4 DRLA\_17032021\_MIN\_SAVED.pdf**



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE  
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 18 SEPTEMBER 2019 AT  
10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 11.47AM

**2 WELCOME**

2.1 Welcome to Country – Ruby James

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS**

**3.1 Attendance**

Local Authority Members:

Ruby James, Rosina Kunia and Barnaby Kunia

Councillors:

Cr Roxanne Kenny (President), Cr Marlene Abbott and

Council Employees:

Simon Murphy (Director, Technical Services), Keith Hassett (ESO Coordinator), Robert McQuade (Docker River Community Services Coordinator), Jeff Tan (Coordinator, Community Engagement), Bre Parfitt (Coordinator, Governance)

Guests:

Nick Thorpe (NTG Land Tenure Unit)

Bevan Young

**3.2 Apologies/Absentees**

Apologies: Cr Selina Kulitja.

Absentees: Winsome Newberry, Bernard Bell, Pricilla Abbott and Meryvyn De Rose

**RECOMMENDATION**

**The local authority accept the attendance, apologies and absences as noted.**

**94 RESOLVED (Ruby James/Barnaby Kunia)**

### **3.3 Resignations / Terminations**

Resignations: NIL

Terminations: NIL

### **3.4 Nominations**

Nominations: NIL

## **4 MACDONNELL COUNCIL CODE OF CONDUCT**

### **4.1 MacDonnell Council Code of Conduct**

The Code of Conduct Policy was read to the meeting

#### **RECOMMENDATION**

**That the Docker River Local Authority note the Code of Conduct**

**95 RESOLVED (Marlene Abbott/Rosina Kunia)**

### **4.2 Conflict of Interests**

The Conflict of Interest Policy was read to the meeting

**96 RESOLVED (Barnaby Kunia/Rosina Kunia)**

**That the Docker River Local Authority note and declare any conflict of interests.**

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**97 RESOLVED (Ruby James/Marlene Abbott)**

**That the Local Authority note and confirm the minutes of the previous meeting.**

### **5.2 ACTION REGISTER**

#### **SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**98 RESOLVED (Ruby James/Rosina Kunia)**

**That the Local Authority note the progress reports on actions from the minutes of previous meetings and;**

**Leave Item 1 Open**

**Move Item 2 into the Council Services Report.**

## **6 LOCAL AUTHORITY PLANS**

## 6.1 LOCAL AUTHORITY PROJECT REPORT

### SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is currently a total un-committed balance of \$59,370.87 to allocate in their community.

\$11,970.87 is from the 2018/19 Project Fund and must be expended before 30 June 2020.

\$47,400.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

### 99 RESOLVED (Ruby James/Barnaby Kunia)

That the Local Authority note and accept the progress of their projects and; note the Council will cover the costs of replacing the signs referred to in Project 2

### RECOMMENDATION

That the local authority authorises a further \$40,000 commitment to support Project 4.

### 100 RESOLVED (Ruby James/Rosina Kunia)

## 6.2 DISCRETIONARY FUNDS

### SUMMARY:

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$255.38 to spend before 30 June 2020.

### 101 RESOLVED (Ruby James/Rosina Kunia)

That the Local Authority decided to not expend any further discretionary funds at this stage.

NOTE Lunch Adjournment 12.30PM

Resumed 12.50PM

## 7 COUNCIL LOCAL GOVERNMENT

### 7.1 COUNCIL SERVICES

#### EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

### 102 RESOLVED (Barnaby Kunia/Marlene Abbott)

That the Local Authority Note and accept the report from Council Community Services and request NTG provide expertise on managing feral pigs.

### 7.2 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT

#### EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

### 103 RESOLVED (Ruby James/Rosina Kunia)

That the Local Authority note and accept the Community Services report

### 7.3 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

**EXECUTIVE SUMMARY:**

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

**104 RESOLVED (Barnaby Kunia/Ruby James)**

That the Local Authority note and accept the report and choose the Basketball Court as a location and be held in early April for a public open space meeting.

Cr Marlene Abbott left the meeting at 1.10PM

Cllr Marlene Abbott returned to the meeting, the time being 1.17PM

**8 FINANCE****8.1 EXPENDITURE REPORT AT AS 30 JUNE 2019****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2019 in the Local Authority's community.

**105 RESOLVED (Marlene Abbott/Ruby James)**

That the Local Authority note and accept the expenditure report as at 30 June 2019.

**9 DEPUTATIONS / GUEST SPEAKERS****9.1 DRAFT COMMUNITY LAND USE PLAN****EXECUTIVE SUMMARY:**

Department of Local Government, Housing and Community Development, Remote Programs and Projects will present a plan for how the community will develop of the next 20 years.

**106 RESOLVED (Marlene Abbott/Barnaby Kunia)**

That the Local Authority note and accept the information provided by the Department and request the Department review the plan with respect to changing the proposed location of the Sorry Camps.

**10 OTHER BUSINESS****10.1 "YOUR VOICE, YOUR COMMUNITY"****EXECUTIVE SUMMARY:**

This will be a presentation on the results of the extensive "get on the electoral roll" campaign, "Your Voice, Your Community".

**107 RESOLVED (Barnaby Kunia/Marlene Abbott)**

That the Local Authority note the Department of Local Government, Housing and Community Development representative was not in attendance and agreed to postpone the discussion.

**10.2 OTHER NON-COUNCIL BUSINESS****SUMMARY:**

This is page 4 of 5 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 18 September 2019

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

That the Local Authority note the Department of Local Government, Housing and Community Development representative was not in attendance and agreed to postpone the discussion.

**DATE OF NEXT MEETING – TO BE ADVISED,**

**MEETING CLOSE**

The meeting terminated at 1.35PM.

This page and the preceding 5 pages are the minutes of the Docker River Local Authority Meeting held on Wednesday, 18 September 2019 and UNCONFIRMED Wednesday, 15 January 2020.



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE  
DOCKER RIVER BASKETBALL COURT  
ON WEDNESDAY 5 AUGUST 2020 AT 10:30 AM

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### **1 MEETING OPENING**

The meeting was declared open at 11:35 AM

**DRLA2020-058 RESOLVED (Marlene Abbott/Rosina Kunia)**

**That the Docker River Local Authority nominated Winsome Newberry as Chairperson for Docker River Local Authority meeting 5 August 2020.**

### **2 WELCOME**

2.1 Welcome to Country – Winsome Newberry

### **3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

#### **3.1 Attendance**

Local Authority Members:

Winsome Newberry, Rosina Kunia

Councillors:

Cr Roxanne Kenny, Cr Selina Kulitja, Cr Marlene Abbott,

Council Employees:

Simon Murphy (Director Technical Services), Stephen Trindle (CSC), Jeff Tan (Coordinator, Communications and Planning), Min Roebuck (Community Engagement Officer), Louise Naughton (Policy Officer) and Robert Rabotot (Governance Officer)

Guests:

Robin Hall (Department of Local Government, Housing and Community Services), Sandy Wille (Local Resident), Louise Hewson (Rise – Ngurratjuta), Kenny Hewson (Rise – Ngurratjuta), Olivia Couch (NPYWC), Grace Huck (NPYWC), David Ward (Docker River School Principal), Sargent Morrisson (NT Police)

#### **3.2 Apologies/Absentees**

Apologies:

Nil

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This is page 1 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

Absentees:

Ruby James, Barnaby Kunia, Pricilla Abbott and Mervyn De Rose

**Attendance, Apologies and Absentees**

**DRLA2020-059 RESOLVED**(Selina Kulitja/Marlene Abbott)

That the Docker River Local Authority noted the attendance, apologies and attendees of the meeting.

**3.3 Resignations**

Nil

**3.4 Terminations**

Nil

**3.5 Nominations**

**3.5.1 NOMINATIONS**

**EXECUTIVE SUMMARY:**

Following the termination of a member at the meeting of 6 February 2020, a vacancy in the Docker River Local Authority is open and as a consequence a call for nominations is recommended. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

Council appoints Local Authority members under the Local Government Act.

**DRLA2020-060 RESOLVED**(Winsome Newberry/Marlene Abbott)

That the Docker River Local Authority did not receive any nomination and kept the call for community nominations open in order to fill the vacancy.

**4 COUNCIL CODE OF CONDUCT**

**4.1 CODE OF CONDUCT**

**DRLA2020-061 RESOLVED**(Selina Kulitja/Rosina Kunia)

That the Docker River Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES**

**5.1 CONFIRMATION OF PREVIOUS MINUTES**

**DRLA2020-062 RESOLVED**(Winsome Newberry/Marlene Abbott)

That the Minutes of the Docker River Local Authority of 15 April 2020 were adopted as a resolution of the Docker River Local Authority.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

This is page 2 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

6.1 That the papers circulated are received for consideration at the meeting.

**6.1 Acceptance of the Agenda**

**DRLA2020-063 RESOLVED**(Winsome Newberry/Selina Kulitja)

That the Docker river Local Authority received the papers circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

**6.2 Notification of General Business Items**

**DRLA2020-064 RESOLVED**(Winsome Newberry/Selina Kulitja)

That the Papunya Local Authority provided notification of matters to be raised in general business as follow:

**1. Car Wrecks**

6.3 That members provide notification of matters to be raised in General Non-Council Business.

**6.3 Notifications of Non-Council Business Items**

**DRLA2020-065 RESOLVED**(Winsome Newberry/Selina Kulitja)

That the Docker River Local Authority members provided notification of matters to be raised in general business as follows:

- 1. School & College**
- 2. NT Police**

**7 CONFLICT OF INTEREST**

**7.1 CONFLICT OF INTERESTS**

**DRLA2020-066 RESOLVED**(Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority noted the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION**

**DRLA2020-067 RESOLVED**(Marlene Abbott/Rosina Kunia)

That the Docker River Local Authority did not declare any conflict of interest with the meeting agenda.

**8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

**9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**9.1 ACTION REGISTER**

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**DRLA2020-068 RESOLVED**(Selina Kulitja/Winsome Newberry)

That the Docker River Local Authority:

This is page 3 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

- a) Noted the progress reports on actions from the minutes of the previous meetings as received;
- b) Kept Action Item 1 open;
- c) Closed Action Item 2 & 3.

## 9.2 LOCAL AUTHORITY PROJECT REPORT

### EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is currently a total un-committed balance of \$21,975.42 to allocate in this community. \$0.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$21,975.42 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

### **DRLA2020-069 RESOLVED (Marlene Abbott/Rosina Kunia)**

That the Docker River Local Authority:

- a) Noted and accepted the progress of their projects;
- b) Kept all projects open.

## 9.3 COMMUNITY INFRASTRUCTURE PLAN

### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

### **DRLA2020-070 RESOLVED (Winsome Newberry/Selina Kulitja)**

That the Docker River Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards establishing the Docker River Infrastructure Plan.

The meeting did break at 12:30 PM.

The meeting resumed at 12:35 PM.

## 9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

All funds have been allocated. However, due to COVID-19 preventative measures, activities such as a community BBQ cannot be endorsed by MRC until the current circumstances have changed.

### **DRLA2020-071 RESOLVED (Winsome Newberry/Marlene Abbott)**

That the Docker River Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Funds; and
- b) Noted and discussed the spending of their 2020/21 Discretionary Funds.

## 9.5 LOCAL AUTHORITY ENGAGEMENT AND THE REGIONAL PLAN

This is page 4 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

**DRLA2020-072 RESOLVED (Marlene Abbott/Selina Kulitja)**

That the Docker River Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

**9.6 COUNCIL ELECTORAL BOUNDARIES****EXECUTIVE SUMMARY:**

Toward the end of the Council term the NT Electoral Commission seeks comment on the effectiveness, or not, of the MacDonnell Regional Council boundary and the four ward boundaries within. The Local Authority is invited to record its comments to inform Council's response to the electoral commission about the current electoral structure and whether it provides the most effective possible representation for constituents.

**DRLA2020-073 RESOLVED (Marlene Abbott/Rosina Kunia)**

That the Docker River Local Authority noted and accepted the report and provided their comments to Council as: no changes.

The meeting did break for lunch at 12:55 PM.

The meeting resumed at 1:45 PM.

**9.7 COVID19****EXECUTIVE SUMMARY:**

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person, but good hygiene can prevent infection. MRC in response to the COVID-19 outbreak has identified and is managing various risk through guidelines and regular communication with staff to ensure compliance.

**DRLA2020-074 RESOLVED (Marlene Abbott/Winsome Newberry)**

That the Docker River Local Authority noted and accepted the report on COVID-19.

**10 COUNCIL SERVICES REPORTS****10.1 COUNCIL SERVICE COORDINATOR'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

**DRLA2020-075 RESOLVED (Marlene Abbott/Selina Kulitja)**

That the Docker River Local Authority noted and accepted the attached report prepared by Stephen Trindle, Council Services Coordinator.

**10.2 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This is page 5 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

This report provides an update on Community Services program delivery.

**DRLA2020-076 RESOLVED (Selina Kulitja/Winsome Newberry)**

That the Local Authority noted and accepted the Community Services report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 JUNE 2020**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2020 in the Local Authority community.

**DRLA2020-077 RESOLVED (Marlene Abbott/Winsome Newberry)**

That the Docker River Local Authority noted and accepted the Expenditure Report as at 30 June 2020.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business. We are now discussing the matters raised as follow:

#### **RECOMMENDATION**

That the Docker River Local Authority noted and discussed the items raised at Item 6.2 as below:

##### **1. Car Wrecks**

The Local Authority inquired about the possibility of the wreck cars to be removed from community and placed at the Waste Management Facility (WMF).

The ELT Member advised that the machine used to remove wreck cars is not due in Docker River for some time and recommended to have a count of the cars to be given to the Director Service Delivery who can schedule the machine to Docker River.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The Department of Housing and Community Development will be in attendance to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business. We are now discussing the matters raised as listed below:

**DRLA2020-078 RESOLVED (Marlene Abbott/Rosina Kunia)**

That the Docker River Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and,
- b) Noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development.

##### **1. School & College**

This is page 6 of 7 of the Minutes of the Docker River Local Authority Meeting held on Wednesday, 5 August 2020

The attendance at school and college has been low due to students not coming to school despite the school organising a bus pick up.  
The School Principal advised that he had to close the college due to losing one teacher. However, the college was to re-open on 6 August 2020.

**2. NT Police**

The Local Authority expressed their dissatisfaction in regards to the Police performance.

**14 DATE OF NEXT MEETING - THURSDAY 15 OCTOBER, 2020**

**15 MEETING CLOSED**

The meeting terminated at 2:27 PM.

This page and the preceding 6 pages are the minutes of the Docker River Local Authority Meeting held on Wednesday 5 August 2020 and are UNCONFIRMED.



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING  
HELD IN THE DOCKER RIVER COUNCIL OFFICE  
ON THURSDAY 15 OCTOBER 2020 AT 12:12 PM

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### **1 MEETING OPENING**

The meeting was declared open at 12:12 PM

**DRLA2020-079 RESOLVED (Winsome Newberry/Pricilla Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the nomination of Councillor Marlene Abbott as Chairperson for the Docker River Local Authority meeting of 15 October 2020.

### **2 WELCOME**

2.1 Welcome to Country – Cr Marlene Abbott

### **3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

#### **3.1 Attendance**

##### Local Authority Members:

Ruby James, Winsome Newberry, Pricilla Abbott

##### Councillors:

Cr Marlene Abbott

##### Council Employees:

Ken Newman (Director Service Delivery Centre), Stephen Trindle (CSC), Min Roebuck (Community Engagement Officer), Robert Rabotot (Governance Officer)

##### Guests:

Maria Viegas (Department of Chief Minister & Cabinet)

#### **3.2 Apologies/Absentees**

##### Apologies:

President Roxanne Kenny, Mervyn De Rose

##### Absentees:

Cr Selina Kulitja, Rosina Kunia, Barnaby Kunia

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This is page 1 of 7 of the Minutes of the Docker River Local Authority Meeting held on Thursday, 15 October 2020

**Attendance, Apologies and Absentees****DRLA2020-080 RESOLVED (Marlene Abbott/Ruby James)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the attendance, apologies and attendees of the meeting.

Ruby James arrived at the meeting at 12:15 PM.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

**3.3 Resignations**

Nil

**3.4 Terminations****3.4.1 TERMINATION****EXECUTIVE SUMMARY:**

At the Docker River Local Authority meetings of 29 July 2020 and 15 October 2020, the absence of Barnaby Kunia was noted.

As per the Local Authorities Policy CP111, this revokes the appointment of Barnaby Kunia and a letter of revocation will be sent to his last known address.

**DRLA2020-081 RESOLVED (Marlene Abbott/Winsome Newberry)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the termination of Barnaby Kunia and write a letter of revocation to be sent to the member.

**3.5 Nominations****3.5.1 NOMINATIONS****EXECUTIVE SUMMARY:**

Following the termination of a member at the meeting of 6 February 2020 and another at this meeting, two vacancies in the Docker River Local Authority are open and as a consequence a call for nominations is recommended. In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

Council appoints Local Authority members under the Local Government Act.

**DRLA2020-082 RESOLVED (Marlene Abbott/Ruby James)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to call for community nominations to be opened in order to fill the two vacancies.

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT****DRLA2020-083 RESOLVED (Winsome Newberry/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **RECOMMENDATION**

That the Minutes of the Docker River Local Authority meeting of 5 August 2020 be adopted as a resolution of Docker River Local Authority.

This item was not discussed as this meeting was conducted as a Provisional Meeting.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

6.1 That the papers circulated are received for consideration at the meeting.

### **6.1 Acceptance of the Agenda**

**DRLA2020-084 RESOLVED**(Marlene Abbott/Pricilla Abbott)

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that the papers circulated for consideration at the meeting were received.

6.2 That members provide notification of matters to be raised in General Council Business.

### **6.2 Notification of General Business Items**

**DRLA2020-085 RESOLVED**(Marlene Abbott/Pricilla Abbott)

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that no notification of matters were raised in General Council Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

### **6.3 Notifications of Non-Council Business Items**

**DRLA2020-086 RESOLVED**(Marlene Abbott/Pricilla Abbott)

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that no notification of matters were raised in General Non-Council Business.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**DRLA2020-087 RESOLVED**(Marlene Abbott/Winsome Newberry)

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that the Conflict of Interest policy was noted.

### **7.2 MEMBERS DECLARATION**

**DRLA2020-088 RESOLVED**(Marlene Abbott/Winsome Newberry)

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that no conflict of interest with the meeting agenda were declared.

## **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

This is page 3 of 7 of the Minutes of the Docker River Local Authority Meeting held on Thursday, 15 October 2020

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **DRLA2020-089 RESOLVED (Pricilla Abbott/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the progress reports on actions from the minutes of the previous meetings as received and keep open the Action Item, Sport Infrastructure Funding.

### **9.2 LOCAL AUTHORITY PROJECT REPORT**

#### **EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from The Department of Chief Minister and Cabinet.

There is currently a **total un-committed balance of \$69,075.42** to allocate in this community.

\$21,975.42 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$47,100.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

#### **DRLA2020-090 RESOLVED (Pricilla Abbott/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to:

- a) Note and accept the progress of their projects;
- b) Keep all projects open;
- c) Request Director Technical Services to seek clarification for the land use in order to build the playground between Lot 71 and Lot 230;
- d) Commit \$10,000.00 to Project 2029, BBQ Trailer and Trees at Eagle Park, for a BBQ Trailer instead of a BBQ bringing the total committed at \$12,400.00; and
- e) Commit \$25,000.00 to Project 2170, Score Board, and have the score board stored in a container.

The Local Authority meeting stopped for lunch at 1:20 PM

The Local Authority meeting resume from lunch at 1:55 PM

### **9.3 COMMUNITY INFRASTRUCTURE PLAN**

#### **EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

#### **DRLA2020-091 RESOLVED (Winsome Newberry/Ruby James)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to:

- a) Note and accept the report; and
- b) Provide feedback towards the Docker River Infrastructure Plan.

This is page 4 of 7 of the Minutes of the Docker River Local Authority Meeting held on Thursday, 15 October 2020

#### 9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

##### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

All funds have been allocated. However, due to COVID-19 preventative measures, activities such as a community BBQ cannot be endorsed by MRC until the current circumstances have changed.

##### RECOMMENDATION

**That the Docker River Local Authority note and discuss the spending of their 2020/21 Discretionary Funds.**

This item was not discussed as this meeting was conducted as a Provisional Meeting.

#### 9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

##### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

##### **DRLA2020-092 RESOLVED (Marlene Abbott/Pricilla Abbott)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to:**

- a) Provide guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and
- b) Note and accept the report.

#### 10 COUNCIL SERVICES REPORTS

##### 10.1 COMMUNITY SERVICE DOCKER RIVER LOCAL AUTHORITY REPORT

##### EXECUTIVE SUMMARY:

This report provides an update on the delivery of Community Services program.

##### **DRLA2020-093 RESOLVED (Marlene Abbott/Pricilla Abbott)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the Community Services report.**

##### 10.2 COUNCIL SERVICES COORDINATOR'S REPORT

##### EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

##### **DRLA2020-094 RESOLVED (Winsome Newberry/Pricilla Abbott)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the attached report prepared by Stephen Trindle, Council Services Coordinator, Docker River.**

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 2019-20 DOCKER RIVER LOCAL AUTHORITY PROJECT FUNDING ACQUITTAL**

#### **EXECUTIVE SUMMARY:**

To present to the Local Authority the Docker River Project Funding Acquittal for the 2019-20 financial year.

#### **Income and expenditure for the period ending 30 June 2020**

LAPF Grant 2019-20	\$47,400
Other income/carried forward balance from 2018-19	\$44,626
Other income/carried forward balance from 2017-18	\$0
Total income	\$92,026
Total expenditure including committed projects \$64,834	\$70,050
Surplus/ (Deficit) committed projects \$64,834	\$21,976

Docker River Local Authority would like to acknowledge the above Project Funding received by the Department of Chief Minister and Cabinet previously (DLGHCD) for its continued support to the MacDonnell Regional Council's programs.

#### **DRLA2020-095 RESOLVED (Marlene Abbott/Ruby James)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the Local Authority Project Funding Acquittal for the 2019-20 financial year.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

We are now discussing the matters raised as follow:

#### **RECOMMENDATION**

That the Docker River Local Authority note and discuss the items raised at Item 6.2.

This item was not discussed as members did not provide notification of matters to be discussed at 6.2.

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet will be in attendance to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

We are now discussing the matters raised as listed below:

#### **DRLA2020-096 RESOLVED (Marlene Abbott/Winsome Newberry)**

That the provisional meeting of the Docker River Local Authority, by majority of vote,

recommended to Council to:

- a) Note and accept any updates and progress on actions from the Department of Chief Minister & Cabinet;
- b) Request Director Community Services to invite the member for Gwoja regarding options for domestic violence service in Docker River including the possibility of a safe house; and
- c) Inquire with NT Police why regular police patrol in Docker River are not happening.

**14 DATE OF NEXT MEETING – TO BE ADVISED**

**15 MEETING CLOSED**

The meeting terminated at 3:26 PM.

This page and the preceding 6 pages are the minutes of the Docker River Local Authority Meeting held on Thursday 15 October 2020 and are UNCONFIRMED.



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING  
HELD IN THE DOCKER RIVER COUNCIL OFFICE  
ON WEDNESDAY 17 MARCH 2021 AT 11:05AM

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**1 MEETING OPENING**

The meeting was declared open at 11:05AM

**1.1 CHAIRPERSON**

***DRLA2021-001 RESOLVED (Pricilla Abbott/Rosina Kunia)***

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the nomination of Cr. Marlene Abbott as Chairperson for this meeting.

**2 WELCOME**

2.1 Welcome to Country – Cr. Marlene Abbott

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Mervyn De Rose, Rosina Kunia, Pricilla Abbott

Councillors:

Councillor Marlene Abbott, President Roxanne Kenny

Council Employees:

Simon Murphy (Director Technical Services), Min Roebuck (Community Engagement Officer), Stephen Trindle (CSC Docker River), (Robert Rabotot Governance Officer)

Guests:

Nil

**3.2 Apologies/Absentees**

Apologies:

Ruby James, Cr Selina Kulitja

Absentees:

Winsome Newberry

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This is page 1 of 7 of the Minutes of the Docker River Local Authority Meeting  
held on Wednesday, 17 March 2021

**3.1 - 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES****DRLA2021-002 RESOLVED (Marlene Abbott/Mervyn De Rose)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the attendance, apologies and absentees of this meeting.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

**3.3 Resignations**

Nil

**3.4 Terminations**

Nil

**3.5 Nominations****3.5 NOMINATIONS****DRLA2021-003 RESOLVED (Marlene Abbott/Mervyn De Rose)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to call for community nominations to remain open in order to fill the two vacancies.

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT****DRLA2021-004 RESOLVED (Marlene Abbott/Rosina Kunia)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that the Council Code of Conduct was noted.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Docker River Local Authority:

- a) Ordinary Meeting of 5 August 2020 be adopted as a resolution of Docker River Local Authority; and
- b) Provisional Meeting of 15 October 2020 be adopted as a resolution of Docker River Local Authority.

Note: As this meeting was conducted as a Provisional Meeting and no members able to confirm the minutes were present this item was not discussed.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

- 6.1 That the papers circulated are received for consideration at the meeting.

**6.1 Acceptance of the Agenda****DRLA2020-005 RESOLVED (Marlene Abbott/Pricilla Abbott)**

This is page 2 of 7 of the Minutes of the Docker River Local Authority Meeting  
held on Wednesday, 17 March 2021

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that the papers circulated for consideration at the meeting were received.

- 6.2 That members provide notification of matters to be raised in General Council Business.

#### **6.2 Notification of General Business Items**

**DRLA2020-006 RESOLVED (Marlene Abbott/Pricilla Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that no notification of matters were raised in General Council Business.

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

#### **6.3 Notifications of Non-Council Business Items**

**DRLA2020-007 RESOLVED (Marlene Abbott/Pricilla Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that one notification of matters was raised and submitted to the Department of Chief Minister & Cabinet.

### **7 CONFLICT OF INTEREST**

#### **7.1 CONFLICT OF INTERESTS**

**DRLA2021-008 RESOLVED (Pricilla Abbott/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that the Conflict of Interest policy was noted.

#### **7.2 MEMBERS DECLARATION**

**DRLA2021-009 RESOLVED (Pricilla Abbott/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note that no conflict of interest with the meeting agenda were declared.

### **8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

### **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

#### **9.1 CORRESPONDENCE FROM MINISTER CHANSTON PAECH**

##### **EXECUTIVE SUMMARY:**

The Minister for Local Government, Chanston Paech MLA, is seeking an invitation to meet members of the Docker River Local Authority at a mutually convenient time.

**DRLA2021-010 RESOLVED (Pricilla Abbott/Rosina Kunia)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council:

- a) That the correspondence was noted; and
- b) To support Council sending Minister Paech a letter and calendar of meeting dates inviting him to attend forthcoming Local Authority meetings.

## 9.2 NT TREATY COMMISSION

### EXECUTIVE SUMMARY:

The NT Treaty Commission presented information about their work to Council last year and consulted on the Treaty Discussion Paper. Council resolved to work on bringing Youth Boards together for a meeting with the NT Treaty Commissioner and to place the NT Treaty Commission Executive Summary on all future Local Authority agenda.

The Executive Summary of the Treaty Discussion Paper is attached to this report.

**DRLA2021-011 RESOLVED(Pricilla Abbott/Marlene Abbott)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council:

- a) To note and accept the report;
- b) That feedback was provided to the NT Treaty Commission requesting more information on the Treaty, that the Commission meet with young adults and elders and have smaller communities involved.

The meeting stopped for lunch at 12:07 PM

The meeting resumed at 1:00 PM

## 9.3 ACTION REGISTER

### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

**DRLA2021-012 RESOLVED(Marlene Abbott/Rosina Kunia)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note the progress report on actions from the minutes of the previous meetings as received and kept the action Sport Infrastructure Funding open.

## 9.4 LOCAL AUTHORITY PROJECT REPORT

### EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the Department of Chief Minister and Cabinet.

There is currently a total un-committed balance of **\$34,075.42** to allocate in this community.

\$0.00 is from the 2019/2020 Project Fund and must be expended before 30 June 2021.

\$34,075.42 is from the 2020/2021 Project Fund and must be expended before 30 June 2022.

**DRLA2021-013 RESOLVED(Marlene Abbott/Mervyn De Rose)**

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to:

- a) Note and accept the progress of their projects;
- b) Request the Director of Technical Services to lodge an application for a 'License to maintain' to CLC for subject land;
- c) Kept all projects open.

This is page 4 of 7 of the Minutes of the Docker River Local Authority Meeting  
held on Wednesday, 17 March 2021

## 9.5 COMMUNITY INFRASTRUCTURE PLAN

### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

### **DRLA2021-014 RESOLVED (Marlene Abbott/Mervyn De Rose)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council:**

- a) To note and accept the report; and
- b) To note that feedback was provided towards the Docker River Infrastructure Plan.

## 9.6 LOCAL AUTHORITY DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

### RECOMMENDATION

**That the Docker River Local Authority note and discuss the spending of their 2020/21 Discretionary Funds.**

Note: This item was not discussed during this Provisional Meeting.

## 9.7 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

### **DRLA2021-015 RESOLVED (Marlene Abbott/Rosina Kunia)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council:**

- a) to note and accept the report; and
- b) That guidance was provided and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

## **9.8 SUPPORT FOR A YOUTH BOARD IN DOCKER RIVER**

### **EXECUTIVE SUMMARY:**

In line with 2020-21 Regional Plan Objective 3.1 that 'Young people are empowered to be engaged representatives' is the strategy to 'Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River'.

Local Authority members are asked to discuss their interest in having MRC and NPY Women's Council work together to establish and develop a Youth Board in Docker River.

### ***DRLA2021-016 RESOLVED (Marlene Abbott/Rosina Kunia)***

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to support the MRC and NPY working together to establish and support a Youth Board in Docker River, to provide a voice for young people in their community and to assist in developing the community leaders of the future.

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COUNCIL SERVICES COORDINATOR'S REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

### ***DRLA2021-017 RESOLVED (Marlene Abbott/Pricilla Abbott)***

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the attached report prepared by Stephen Trindle, Council Services Coordinator, Docker River.

### **10.2 DOCKER RIVER COMMUNITY SERVICE LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

### ***DRLA2021-018 RESOLVED (Marlene Abbott/Rosina Kunia)***

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the Community Services report.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2020**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2020 in the Local Authority community.

### ***DRLA2021-019 RESOLVED (Marlene Abbott/Rosina Kunia)***

That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to note and accept the Expenditure report as at 31 December 2020.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

**RECOMMENDATION**

**That the Docker River Local Authority note and discuss the items raised at Item 6.2.**

Note: No items were raised at Item 6.2.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet (previously DLGHCD) will be in attendance to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

**DRLA2021-020 RESOLVED (Pricilla Abbott/Marlene Abbott)**

**That the provisional meeting of the Docker River Local Authority, by majority of vote, recommended to Council to:**

- a) Note the Non-Council Business item raised at Item 6.3 that is submitted to the Department of Chief Minister & Cabinet.; and,
- b) Note that no representative from the Department of Chief Minister and Cabinet were in attendance.

**14 DATE OF NEXT MEETING – THURSDAY, 1 JULY 2021****15 MEETING CLOSED**

The meeting terminated at 2:00 PM.

This page and the preceding 6 pages are the minutes of the Docker River Local Authority Provisional Meeting held on Wednesday, 17 March 2021 and are UNCONFIRMED.

**CONFLICTS OF INTEREST**

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Docker River Local Authority Meeting:**

- a. notes the Conflict of Interest Policy; and**
- b. that members declare any conflicts of interest.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 308309  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Docker River Local Authority notes the progress report on actions from the minutes of the previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Docker River Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

1 DRLA outstanding actions.pdf

Meeting	Officer/Director	Section	Subject
Docker River Local Authority 5/08/2020	Murphy, Simon	Local Authority Reports and Correspondence	Sports Infrastructure Funding
<b>Action Item 1 - Sport Infrastructure Funding (raised on 19/04/2018)</b>			
<p>Summary of action item:</p> <p>Chansey Paech, Minister for Namatjira announced that contracts are currently being drawn up and that Docker River would receive a Sport Infrastructure Grant for \$600,000. The grant will be administered through the council and will be paid in two instalments of \$300,000 over two financial years.</p> <p>The Local Authority is to discuss with community members on what they would like to allocate the funds towards and provide feedback to the next Local Authority meeting. The Local Authority request council quote on lights for the football oval.</p> <p>Update:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Grant application has been received from NTG Sport and Rec for football upgrades.</li> <li><input type="checkbox"/> Grant funds are not sufficient for oval lighting, funding is intended for football area upgrades, other scope items are being considered for grant funds.</li> </ul> <p>Update: Project status as of 24 June 2019</p> <ul style="list-style-type: none"> <li>• Sacred Site Clearance Certificate for Lot 240 has been received via CLC</li> <li>• Consent to construct on Lot 240 has been received via CLC (MRC hold a 'License to Maintain' for this lot)</li> <li>• Procurement of the 4 lighting towers has taken place, the lead time for supply is approx. 12 – 14 weeks</li> <li>• EOI has been finalised with PWC and the site can support the electrical load without upgrades to the town grid</li> <li>• Site Servicing Plan is under way and will be submitted once complete</li> <li>• Modelling for LED lighting has been completed and appears to be satisfactory (LED's will cost much less to run traditional lighting)</li> <li>• Discussion with installers are ongoing as this is a specialised project</li> </ul> <p>Update: Project status as of 11 September 2019</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The 4 lighting towers will be delivered to Docker River in early November</li> <li><input type="checkbox"/> The Site Servicing Plan is nearing completion and will be submitted to PWC once complete.</li> <li><input type="checkbox"/> LED lighting has been ordered and will be delivered by the tower installers when they arrive on site</li> <li><input type="checkbox"/> A specialised contractor has been consulted for installation of towers and electrical services. An application for tender exemption will be submitted to NTG DHCD for consideration as there is only one firm in Alice Springs that can undertake the works.</li> </ul> <p>Update: Project status as of 06 February 2020</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> All towers are on site</li> <li><input type="checkbox"/> Main switchboard is currently being manufactured (this is a custom made item)</li> <li><input type="checkbox"/> The tender for the installation is about to be finalised</li> <li><input type="checkbox"/> Installation is expected to be in late March</li> </ul> <p>Update 15 April 2020: Res.001 - Action item remains open due to COVID19 restrictions as contractors cannot travel</p> <p><i>Update - 8 Mar 2021 - 4:08 PM - Robert Rabotot</i></p> <p>Light towers installed and 3 are functioning. 1 of the lifting mechanisms on a tower has not functioned and needs rectification, this was attempted in January but the equipment to reach the top of the tower failed. A further attempt will take place in March by MG Electrical, at time of writing the date for the work is not known but will be provided to the 17 march LA meeting at Docker River if not already completed.</p> <p><i>Update - 29 Jun 2021 - 10:06 AM - Simon Murphy</i></p> <p>The tower that was not functioning has been repaired. This project is now complete.</p> <p><b>Recommendation to close action</b></p>			

Meeting	Officer/Director	Section	Subject
Docker River Local Authority 17/03/2021	Murphy, Simon	Local Authority Reports and Correspondence	Lodge a Licence to Maintain
<b>Action DRLA2021-013: The Docker River Local Authority request that the Director of Technical Services lodge an application for a 'License to maintain' to CLC for subject land (raised on 17 March 2021)</b>			
DRLA2021-013 RESOLVED (Marlene Abbott/Mervyn De Rose)			
That the Docker River Local Authority:			
b) Requested the Director of Technical Services to lodge an application for a 'License to maintain' to CLC for subject land;			
<b>Update - 29 Jun 2021 - 10:30 AM - Simon Murphy</b>			
<b>Application for S19 'license to maintain' sent to CLC.</b>			
<b>Awaiting response.</b>			

## LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 308301
AUTHOR	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community

### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**As part of the 2021/2022 Project funds grant, the Department of Chief Minister & Cabinet released a partial allocation of \$7,691.00 towards Community Projects.**

**\$39,409.00 was retained by DCM&C as these funds were not spent within the timeframe specified of the 2018/2019 grant.**

**To receive the balance of the 2021/2022 project grant, these funds must be expended (with goods received) by 28 February 2022.**

***There is currently \$41,766.00 of unallocated funds to spend on Community projects.***

*\$34,075.42 remains from the 2020/2021 funds and must be expended before 30 June 2022.*

*\$7,691.00 is from the 2021/2022 funds released by the DCM&C and must be expended by 30 June 2023.*

**RECOMMENDATION**

That the Papunya Local Authority:

- a) notes and accepts that the funds from the 2019/2020 grant were fully allocated within the specified timeframe;
- b) notes the partial release of the allocation for the 2021/2022 project grant;
- c) notes the funds held by DCM&C, and discusses projects to commit these funds to;
- d) approves the closure of their completed projects; and
- e) notes and accepts the progress of their projects.

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

*Local Authorities must formally resolve each initiative this funding will be used for.*

**Register of Projects and Commitments**

<b>Project 2121</b>		<b>BBQ trailer and trees for Eagle Park</b>	<b>\$</b>
<b>(previously 2029)</b>			
<b>Action</b>	<b>Status</b>	<b>Committed</b>	
26-Jun-19	Res.87 – BBQ to be installed at Eagle Park and trees and allocate \$2,400.00. One similar to that built at Tjungu Park would be about \$2,000.00, if MRC staff have the capability to build such a BBQ. Trees can cost anywhere upwards from \$40.00 per tree + freight from Alice Springs.	2,400.00	
06-Feb-20	Res.17 – That the Docker River Local Authority kept the project 2029 – BBQ and trees at Eagle park open and moved to a BBQ trailer.		
15-Oct-20	Commit \$10,000.00 towards a BBQ trailer and trees at Eagle park.	10,000.00	
11-Mar-21	Quotes will be presented at the meeting for LA approval. BBQ Trailer.	- 10,000.00	
<b>underspend or (overspend)</b>		<b>2,400.00</b>	

<b>Project 2122</b>		<b>Score Board</b>	<b>\$</b>
<b>(Previously 2170)</b>			
<b>Action</b>	<b>Status</b>	<b>Committed</b>	
15-Apr-20	Res.49 – Docker River Local Authority request that the projects be separated as: 1. Information Bay 2. Score Board		
15-Oct-20	Commit \$25,000.00 to the scoreboard and have the scoreboard stored in a container.	25,000.00	
11-Mar-21	Quotes will be presented at meeting for LA approval.		
<b>Underspend or (overspend)</b>		<b>25,000.00</b>	

Project 2124 (Previously 2028)		Eastside New Playground	\$
Action	Status	Committed	
26-Jun-19	Res.87 – Eastside new playground and allocate \$12,500.00  A playground similar to Eagle Park or Lasseter Park is approx. \$40,000 + \$11,000 installation. If this is a “green site” development, (i.e. a new park not yet built, it will require planning approval first, may be CLC clearance, + bollards, shelter, etc. as per our parks and open spaces service level guidelines). If softball is also required, the cost is approximately \$40,000 for each of the other two playgrounds.	12,500.00	
18-Sep-19	Res.100 - the local authority authorize a further \$40,000 commitment to support project 4.	40,000.00	
15-Oct-20	Res.90 - The Local Authority request the Director Technical Services seek clarification for the land use in order to build the playground between Lot 71 and Lot 230.		
11-Mar-21	<b>Update:</b> The land between Lot 230 and Lot 71 is not a surveyed lot and does not have a lot number. If the LA wants to proceed with building a playground on the land then an application needs to be made by MRC to CLC who will consult with TO's for a section 19 'License to maintain' for the subject land. There is no lease cost for a License to maintain.		
17-Mar-21	Res.13 - Request the Director of Technical Services lodge an application for a 'License to maintain' to CLC for subject Land.		
		<b>underspend or (overspend)</b>	<b>52,500.00</b>

Project 2125 (previously 2027)		Shade Shelter for Parks	\$
Action	Status	Committed	
26-Jun-19	Res.87 - share shelter for parks and allocated \$6,000  6m * 6m share shelter with concrete footings is approx. \$6,000 FIS Docker River	6,000.00	
11-Mar-21	Quotes will be presented at meeting for LA approval		
		<b>underspend or (overspend)</b>	<b>6,000.00</b>

Project 2126 (previously 2025)		Information Bay	\$
Action	Status	Committed	
26-Jun-19	Res.87 - information bay to be located near the shop and allocate \$8725		8,725.00
07-Nov-19	Transport of information and score board		- 341.00
10-Nov-19	Information and scoreboard		- 4,450.00
15-Apr-20	Res.49 - Docker River Local Authority request that the projects be separated as: 1. Information Bay 2. Score board		
11-Mar-21	Waiting on store to indicate location		
		<b>underspend or (overspend)</b>	<b>3,934.00</b>

<b>Budget consideration</b>		
	<b>Balance of underspend or (overspend)</b>	<b>89,834.00</b>
	Total un-allocated funds	41,766.00
	<b>Total unspent funds</b>	<b>131,600.00</b>

### Wishlist and estimated costs

#### Priority:

Scope of Work:

Estimated Cost:

Request date:

Examples of *Unacceptable* Purposes for Expenditure include:

#### **ISSUES, CONSEQUENCES, OPTIONS**

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

#### **FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding.

Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

#### **CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

#### **ATTACHMENTS:**

1 Quote for scoreboard.pdf



Electronic Signage Australia  
PO. Box 368,  
Nunawading LPD, Vic, 3131  
Unit 10, 56 Norcal Road,  
Nunawading, Vic, 3131  
(03) 9894 1963  
www.esignsaus.com • info@esignsaus.com



2880mm

1600mm

**DOCKER RIVER**

**13 6 84**

**VISITORS**

**12 3 75**

**12:34**

**Q2**

**WELCOME TO DOCKER RIVER FO**

MacDonnell Regional Council

Video Board size 2880mm X 1600mm (Pitch 10mm)



1600mm

2880mm

MacDonnell Regional Council

A screen with a 10mm pitch has a pixel density of 10,000 dots/m<sup>2</sup>

BizMac DeSigns Pty Ltd trading as Electronic Signage Australia • ABN 60 163 569 453

**Video Board Inclusions:**

- Laptop controller
- Electronic Signage Australia scoring software for AFL & Cricket including:
  - Screen 1 – Gameplay mode*
  - Screen 2 – Sponsor display*
  - Screen 3 – Player display*
  - Screen 4 – Full screen mode*
- Ability for users to input any message or content required (club/sponsor videos, etc.)
- Electronic Signage Australia 3D Animations (automatically played following a goal)
- Scoreboard setup (includes calibration with control system)
- On-site training and operator instruction manual

**Servicing:**

- On-call support (phone and email)
- 24-month warranty on all equipment supplied and works performed by ESA
- Inspections for repairs to be attended to within 1-3 business days of first call-out
- Repairs to be performed within 3-5 business days of first inspection
- Cost of replacement LED panels depends on size of area needing replacement

**Electrical Requirements:**

This video board size requires 20 amps on in-rush (start-up)

**Terms**

- This quotation is valid for a period of 30 days and is subject to our trading Terms and Conditions as displayed on our website ([www.esignsaus.com](http://www.esignsaus.com))
- Payment terms are 50% deposit required upon order / 40% required once video board is ready for delivery / 10% required upon commissioning

Kind Regards

Nick Birrell  
General Manager  
[nick@esignsaus.com](mailto:nick@esignsaus.com)  
0423 009 665





Electronic Signage Australia  
 P.O. Box 368,  
 Nunawading LPO, Vic. 3131  
 Unit 10, 56 Norcal Road,  
 Nunawading, Vic. 3131  
 (03) 9894 1963  
 www.esignsaus.com • info@esignsaus.com

**QUOTATION**  
 22/07/2021

**QUOTATION NUMBER: BM008304**

To: MacDonnell Regional Council  
 Docker River, NT 0872



	DESCRIPTION	TOTALS
Portable Video Board (2880mm wide X 1600mm high)	Full-colour LED Video Board in a 10mm pitch 2880mm wide X 1600mm high	\$15,800.00
Custom-made trailer	Custom-made trailer to house video board (bottom of board will raise to 1500mm from ground level)	\$6,380.00
Weatherproof enclosure + Electrical fit off	Weatherproof enclosure to house wireless gear + electrical fit-off of trailer	\$3,600.00
Laptop & sender box + wireless connectivity	Laptop & sender box for scoreboard control + wireless connectivity up to 1km	\$3,850.00
Delivery	Delivery of portable video board to Alice Springs depot	\$5,020.00
	Subtotal	\$34,650.00
	GST 10%	\$3,465.00
	<b>TOTAL</b>	<b>\$38,115.00</b>

Our quote is provided on a best endeavors basis and the customer agrees to meet the cost of any additional work, services or materials that are required to address any event or situation which arises during the works that was unexpected or was not known or disclosed by the customer at the time of the quote being prepared.



**Payment Terms:** 50% deposit required upon order / 40% required prior to delivery / 10% required upon delivery  
**Lead Time:** 10-12 weeks from deposit date  
 Quote is valid for 30 days

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.3  
**TITLE** Local Authority Discretionary Funds  
**REFERENCE** - 308261  
**AUTHOR** Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decisions about how to spend this money must benefit everybody.

This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Docker River Local Authority:

- a) notes the spending of their 2020/21 Discretionary Funds; and
- b) notes and discusses the spending of their 2021/2022 Discretionary Funds.

**BACKGROUND****2020/21 Discretionary Fund**

Approved Project		Approved Commitment	Actual Expenditure
1 July 2020	Discretionary Fund	+ \$4,000.00	+\$4,000.00
22 Jun 2021	Circular letter (attached) to be allocated to Power Cards and distributed between 44 occupied houses.		
23 Jun 2021	Purchase Order raised. Actual expenditure is yet to be provided.	- 4,000.00	
<b>Balance Remaining</b>		<b>\$0.00</b>	<b>\$4,000.00</b>

**2021/22 Discretionary Fund**

Approved Project		Approved Commitment	Expenditure Remaining
1 July 2021	Discretionary Fund	+ \$4,000.00	+\$4,000.00
13 Aug 2021	Community BBQ (approved by Circular letter)	- 250.00	3,750.00
<b>Balance Remaining</b>		<b>\$3,750.00</b>	<b>\$3,750.00</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** Council Services Report  
**REFERENCE** - 304038  
**AUTHOR** Donelle (CT) Fraser, Manager Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

**EXECUTIVE SUMMARY:**

This report is an update on Council delivered services in Docker River across the area of Local Government Service Delivery.

**RECOMMENDATION**

That the Docker River Local Authority note and accept the attached report prepared by Stephen Trindle, Council Services Coordinator, Docker River.

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Stephen Trindle, Council Services Coordinator, Docker River  
Donelle Fraser, Manager Service Centre Delivery.

**ATTACHMENTS:**

1 210715 Docker River CSC LA Report 15 July 2021.pdf

## Council Service Coordinators Report

**Service Delivery Report**

**TITLE** Docker River Service Delivery Report  
**DATE** 15<sup>th</sup> July 2021  
**AUTHOR** Stephen Trindle, Docker River Council Services Coordinator

**SUMMARY:**

This report is an update of Council delivered services in Kaltukatjara/Docker River across the area of Local Government Service Delivery.

**BACKGROUND****Local Government Services Update****Animal Management**

- NT Veterinary services visited the community on the 31<sup>st</sup> of May for 2 days and performed procedures on the dogs and cats. No report received as yet.
- The number of horses is starting to increase but hopefully with our horse program starting soon this will help reduce numbers.

**Cemetery Management**

- Cemetery has had a big clean up, with the civil team cutting the grass and raking all the rubbish that has blown into the area also the firebreak has been touched up.
- The civil works team has been actively monitoring the cemetery and do a weekly clean up.

**Internal Road Maintenance**

- There has been a few changes to the roads on the west side of community. 3 short cuts have been closed and bollards will be put up.
- All the service roads have had the grader go over them as well as the main western entrance road to community
- The big sign for Kaltukatjara that has been sitting on the ground at the east entrance is still to be erected at the west entrance to the community.

**Parks and Open Spaces;**

- All the parks are good and all equipment in good condition.
- Civil works team has been cleaning up the parks on a weekly basis.
- Civil team will be cutting the weeds and doing a clean of all park areas and open spaces.

**Outstation MES Services**

- Tjilkamata/Wataru: The occupants have not been there all this year. Don't know when they will be back, have not heard from them.

**Waste Management**

- Wheelie bins are emptied twice a week, Mondays and Thursdays
- There are some sections of the fence around the compound that still need fixing civil team will be doing that.
- The public drop of bays are looking tidy, but there is still rubbish being dropped into the wrong bays. We are still waiting for the new sign for the tip to be sent.
- The main compound still has a bit of work to be done as far as separating the piles of materials that are there already. We have stopped transferring from our holding bays for the time being until this area is cleaned up. We will need heavy machinery for this.

## Council Service Coordinators Report

**Weed Control and Fire Hazard Reduction**

- The civil team have been doing a fantastic job in clearing the rubbish from around the community. They have been slashing and whipper snipping all common areas as well as around all the community houses.
- The fire breaks around the community have also had a touch up.

**Other Service Delivery Updates**

- The 4 Light Towers around the oval are now operational and have been used for community activities.
- We are hoping to build a stage at the oval for community events.
- The new decking at the council office has been done by the civil team and it looks great.
- The airstrip has had a big clean up. The civil team spent 3 days slashing, grading and general tidy up and it is looking great.



**Assortment of Pictures of the civil team hard at Work**

Stephen Trindle  
Council Services Coordinator  
Docker River

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.2  
**TITLE** Community Service Docker River Local Authority Report  
**REFERENCE** - 303742  
**AUTHOR** Sabine Wedemeyer, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Docker River Local Authority note and accept the Community Services report.**

**BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Acting Manager of Children's Services – Helen Meredith  
Manager Community Safety – Liz Scott  
Acting Manager Youth Services – Jessica Kragh

**ATTACHMENTS:**

1 2021-10 - COMMUNITY SERVICES Docker River LAR - approved.pdf

## Community Service: Report on Operations



**LOCATION:** Docker River Community

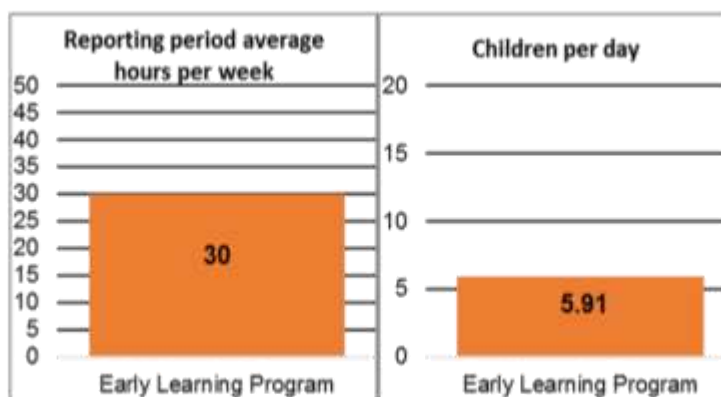
**PERIOD:** 1/06/2021 to 31/08/2021

**AUTHOR:** Sabine Wedemeyer, Director Community Services

### CHILDREN'S SERVICES

#### Service Delivery and Engagement

- Docker River Early Learning Program was delivered in line with the funding provided.



#### Other Updates

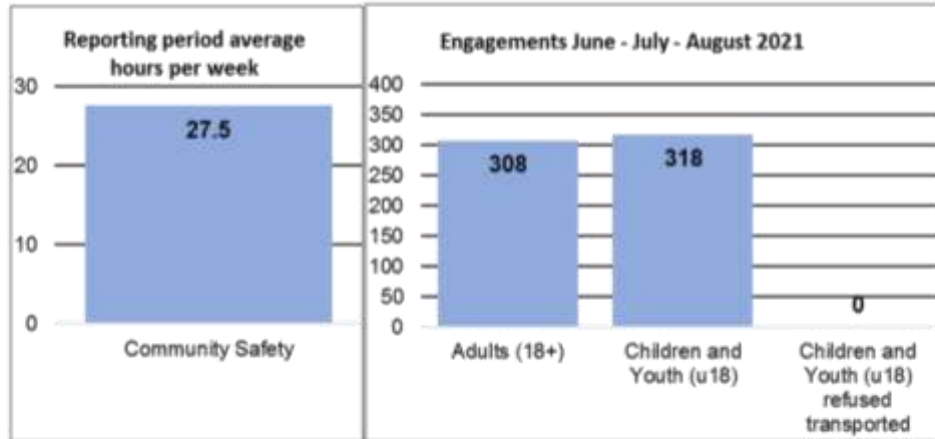
- We had a visit from the Public Health Nutritionist Grace on the 17 August and she has advised us that they will be conducting a Nutritionist workshop at Docker River this year.
- We also had Kate and Lesley from the Indigenous Eye Health (Trachoma) visit on the 25 August they provided information sheets for staff and families. They also talked about the Milpa's new interactive app.
- Nutritionist from Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council Alaina visited on 9<sup>th</sup> and 10<sup>th</sup> of September to run cooking workshops with young expectant mums and shared a rice and chicken curry recipe with them. She also answered other nutrition concerns from parents and staff and was able to show them how to adapt the menu to suit if they didn't want any curry.
- The children have enjoyed our farm house table with natural wood and oats for the animal food, this encourages imagination, language, tactile experience.
- The children have taken a great interest in making people with the coloured wooden shapes on the cork boards. Children use a small hammer or some children use their fingers to push the pins into the holes showing fine motor skills with imagination and coordination.

Activities to promote coordination and imagination while using fine motor skills



**COMMUNITY SAFETY****Service Delivery and Engagement**

- MacSafe services were disrupted due to staff leave and sorry business which reduced working hours on seven days over the reporting period.

**Other Updates**

- The Docker River Team continues to operate on a 5 day roster, Monday to Friday with nightly patrols typically from 6pm until midnight.
- The MacSafe Team leader and Senior Safety Officer have completed the On-line Northern Territory COVID-19 Safety Supervisor Training and have received their Certificates of Achievement.
- The MacSafe Team leader had a couple of periods of annual leave across the reporting period and Selwyn Burke the Senior Community Safety Officer stepped up to look after the program delivery and reporting requirements.
- We have successfully recruited a new member to the Docker River MacSafe team, Tony Connelly who will be starting to work with the team once he completes the online Learning Management System (LMS) induction course.

**Community elders enjoying a BBQ with the MacSafe team discussing safety issues**



**Covid-19 Safety Protocol Posters have been attached at MacSafe Office**

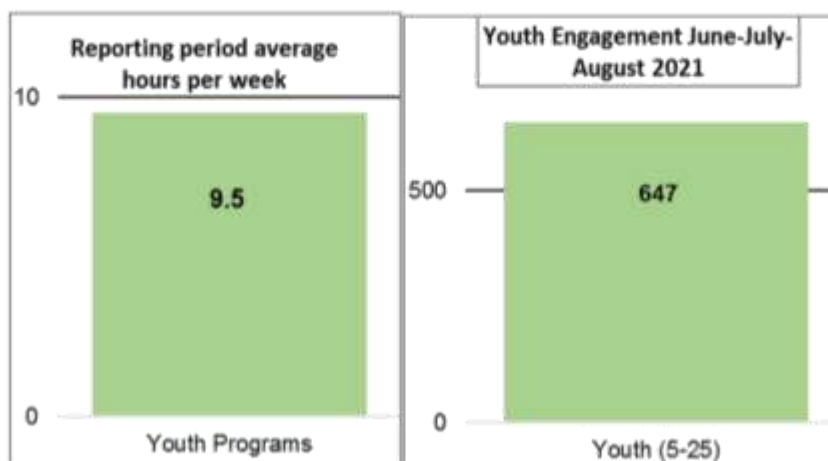


## YOUTH SERVICES

### Service Delivery and Engagement



- All remote sport & recreation programs delivered this reporting period except for 9 days when the program was momentarily disrupted, due to our worker taking annual leave.
- To boost the Sport & Rec program Adam Bell the MacYouth Remote Sports Coordinator has been supporting the service delivery and engagement of youth services during our monthly visits to implement the "Docke River Saddle Breaking Horse Program".
- Programs are delivered alongside Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council staff and in addition to their activities.
- There was an average of 17 young people per day, who participated in Sport & Rec activities delivered in the reporting period.
- The main programs delivered over the reporting period included:
  1. AFL Football
  2. Snooker
  3. Basketball
  4. Soccer
  5. Softball
  6. Long Tennis



### Other Updates

#### Docke River Horse Breaking Program update to end of August

- After a number of hurdles to overcome the Docke Horse Breaking Program has created its own momentum during the month of August. The safety and security of the Horses has been a priority since the establishment of the program the measures taken to ensure the horses are looked after include:
  - Adequate provision of water that was ensured through getting the Power and Water Authority to reconnect the water to the site. Then purchasing equipment needed to create a working float valve system at the water trough that enables automatic replenishment of the water on demand.
  - Gathering expert knowledge from agricultural suppliers about the optimal amount of feed needed for the horses to stay healthy throughout the horse breaking program. Then identifying and purchasing this feed from the companies that stock these products.
  - The next step in the process was to arrange for these supplies to be transported to Docke River community on a regular basis and then transported from the drop off point to a holding depot in the community for distribution over the course of the program. This has only been possible with the ongoing support of the Docke River Civil Works team of the MacDonnell Regional Council.
  - In close consultation with the community elders and the trainers we obtained the information regarding what type of equipment would be needed to break the horses and enable the program to teach the youth how to ride safely.

- Armed with the information from the community we sought expert advice from the local saddlery retailer and they were able to make up five horse riding kits for us to transport out to the community over the course of our monthly visits.
- Trying to coordinate the program from Alice Springs in a community that is 700 km South-West has also been challenging. These challenges have been overcome through working in a collaborative way with both MacDonnell Regional Council staff and other stakeholders in the community. Most importantly the program has begun to create its own momentum through ongoing contact and support via telephone communication with the Indigenous trainers on the ground.
- With all the infrastructure in place and needs of the horses supplied, community elders and trainers have in the last month begun to identify and work with the horses that enter the yards daily. Almost every day I get a telephone call detailing how the trainers have broken in new horses and have started to work them in preparation for riding. Young people in the community are beginning to come down to the stockyards and they have been watching and learning from the sidelines. In the last week the first young person was given the riding equipment and safety Helmet to mount and ride a horse under the supervision of the adult trainers and start to feel comfortable in the saddle.

**Horse riding equipment display and meeting at Council chambers with community elders and trainers discussing the program aims and objectives**



**Horse program safety signs attached to entrance area of the Horse yards**



Horse feed distributed to keep the horses healthy and happy in preparation for riding



Two Horses in the yards getting ready to saddle after breaking



Horses being saddled up after breaking by the trainers with youth watching from the fence



**Jason Mitchell a trainer holding a horse after its been broken in ready for riding**



**Selwyn Burke a trainer saddling up a horse after breaking**



**Two riders in the saddle after breaking**



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**FINANCE AND GOVERNANCE REPORTS**

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**ITEM NUMBER** 11.1  
**TITLE** Expenditure Report as at 31 October 2021  
**REFERENCE** - 307871  
**AUTHOR** Anusha Niro, Quality Assurance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2021 in the Local Authority Community.

**RECOMMENDATION**

**That the Docker River Local Authority note and accepts the expenditure report as at 31 October 2021.**

**BACKGROUND**

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority Project Funding is to be expended within 2 year of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2019-20 financial year needs to be spent not just allocated to projects.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team

**ATTACHMENTS:**

1 Oct 2021 - Local Authority Expenditure - Docker River.pdf

(2022 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

MacDonnell Regional Council - Docker River (Kaltukatjara)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	<b>49,449</b>	<b>54,749</b>	<b>5,300</b>	<b>164,240</b>	
Wages and Other Employee Costs	34,196	30,489	(3,707)	91,469	
Other Operational	15,253	24,260	9,007	72,780	
<b>Civil Works</b>	<b>91,694</b>	<b>113,276</b>	<b>21,681</b>	<b>339,332</b>	
Wages and Other Employee Costs	85,849	106,611	20,762	319,332	Civil workers are not working the allocated budgeted hours due to staff shortages
Other Operational	5,745	6,664	919	19,992	
<b>Council Buildings repair &amp; maintenance</b>	<b>11,958</b>	<b>12,767</b>	<b>809</b>	<b>32,700</b>	
Other Operational	11,958	12,767	809	32,700	
<b>Street &amp; Public Lighting</b>	<b>4,058</b>	<b>4,349</b>	<b>291</b>	<b>6,256</b>	
Other Operational	4,058	4,349	291	6,256	
<b>Elected Members &amp; Council Meetings</b>	<b>33</b>	<b>387</b>	<b>354</b>	<b>1,162</b>	
Other Operational	33	387	355	1,162	
<b>Local Authority Administration</b>	<b>13,011</b>	<b>10,206</b>	<b>(2,805)</b>	<b>32,289</b>	
Wages and Other Employee Costs	8,833	7,333	(1,499)	22,000	
Other Operational	4,179	2,872	(1,307)	10,289	
<b>Local Authority Project Funding</b>	<b>10,000</b>	<b>60,336</b>	<b>50,336</b>	<b>181,010</b>	
Other Operational	10,000	60,336	50,336	181,010	Waiting on Service Delivery and Technical Services to obtain and present quotes for works to commence
<b>Training &amp; Development</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>3,000</b>	
Wages and Other Employee Costs	0	1,000	1,000	3,000	
<b>Corporate Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,360</b>	
Other Operational	0	0	0	1,360	
<b>Staff housing maintenance</b>	<b>15,480</b>	<b>9,533</b>	<b>(5,947)</b>	<b>30,200</b>	
Other Operational	15,480	9,533	(5,947)	30,200	
<b>Staff housing Capital upgrade</b>	<b>26,387</b>	<b>38,125</b>	<b>11,738</b>	<b>76,250</b>	
Capital	26,387	38,125	11,738	76,250	Fencing works are being quoted and programmed for later in the year
<b>SUB-TOTAL - COUNCIL SERVICES</b>	<b>221,970</b>	<b>304,727</b>	<b>82,758</b>	<b>867,799</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Homelands Municipal &amp; Essential and Homelands</b>	<b>0</b>	<b>3,673</b>	<b>3,673</b>	<b>11,029</b>	
Other Operational	0	3,673	3,673	11,029	
<b>NT Homelands Housing Repair &amp; Maintenance</b>	<b>1,162</b>	<b>2,327</b>	<b>1,165</b>	<b>6,980</b>	
Other Operational	1,162	2,327	1,165	6,980	
<b>NT Homelands Extra Allowance</b>	<b>0</b>	<b>1,800</b>	<b>1,800</b>	<b>5,400</b>	
Other Operational	0	1,800	1,800	5,400	
<b>Power &amp; water contract</b>	<b>48,120</b>	<b>43,807</b>	<b>(2,314)</b>	<b>131,420</b>	
Wages and Other Employee Costs	35,264	30,760	(4,504)	92,280	
Other Operational	10,857	13,047	2,190	39,140	
<b>Centrelink</b>	<b>11,383</b>	<b>19,128</b>	<b>7,745</b>	<b>57,384</b>	
Wages and Other Employee Costs	11,383	19,128	7,745	57,384	
<b>NDIS Service Centre Delivery</b>	<b>5,783</b>	<b>7,902</b>	<b>2,119</b>	<b>23,206</b>	
Wages and Other Employee Costs	5,783	7,902	2,119	23,206	
<b>Manage Projects</b>	<b>35,439</b>	<b>35,440</b>	<b>1</b>	<b>35,440</b>	
Capital	35,439	35,440	1	35,440	
<b>Airstrip Maintenance</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>1,500</b>	
Other Operational	0	500	500	1,500	

(2022 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

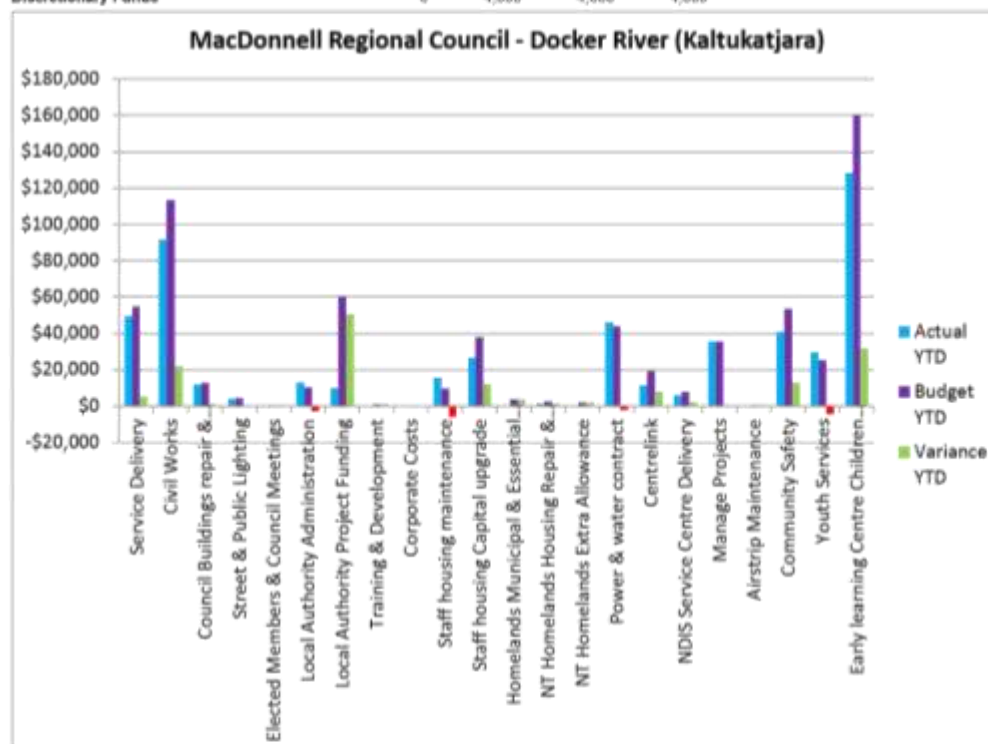
MacDonnell Regional Council - Docker River (Kaltukatjara)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variances greater than 10% or \$10,000
<b>Community Safety</b>	40,667	53,422	12,755	159,268	
Wages and Other Employee Costs	36,393	46,799	10,406	139,396	There has ben an underspend in wages due to staff shortages, particularly due to the high amount of Sorry Business affecting this community.
Other Operational	4,265	6,623	2,359	19,870	
<b>Youth Services</b>	28,697	25,340	(4,358)	72,519	
Wages and Other Employee Costs	5,531	9,844	4,313	29,032	
Other Operational	24,166	15,496	(8,670)	43,487	
<b>Early learning Centre Children Services</b>	128,497	160,224	31,726	459,329	
Wages and Other Employee Costs	73,123	110,735	37,612	290,756	The underspend occurred due to the staff shortage because of Sorry Business and staff travelling to other communities.
Other Operational	55,374	49,489	(5,885)	168,573	
<b>SUB-TOTAL - NON-COUNCIL SERVICES</b>	298,759	353,562	54,803	963,464	
<b>TOTAL</b>	520,729	658,289	137,560	1,831,262	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000



**GENERAL BUSINESS AS RAISED AT ITEM 6.2**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 308263  
**AUTHOR** Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion at item 12.1 - General Business.

**RECOMMENDATION**

That the Docker River Local Authority notes and discusses the items raised at Item 6.2.

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Docker River Local Authority

**ATTACHMENTS:**

There are no attachments to this report.

**NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

**ITEM NUMBER** 13.1  
**TITLE** Non-Council Business  
**REFERENCE** - 308264  
**AUTHOR** Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Representatives from the Department of Chief Minister and Cabinet attends the Local Authority meetings to present any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business.

**RECOMMENDATION**

**That the Docker River Local Authority:**

- a) notes and discusses the Non-Council Business items raised at Item 6.3; and,**
- b) note and accepts the updates and progress on actions from the Department of Chief Minister and Cabinet.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....

**ACTION REGISTER**

Date raised	Action	Detail
19 Apr 2018	Minister Territory Families – Meeting invitation	Request that Member for Namatjira, Chansey Paech to write a letter to Minister for Territory Families, Dale Wakefield to attend the next Local Authority meeting to discuss options for responding to domestic and family violence in Docker River , including the possibility of a safe house. DLGHCD recommended MRC to write the letter to the Minister. Recommendation to close as the Minister for Territory Families and the Member for Namatjira are no longer in those positions.

18 Sep 2019	Draft Community Use Plan.	<u>Res.106</u> - The Local Authority request the Department to review the plan with respect to changing the proposed location of the Sorry Camps.
15 Oct 2020	Options for a Domestic Violence Service	<u>Res. 096</u> - The Local Authority request the Director of Community Services invite the member for Gwoja regarding options for a Domestic Violence Service in Docker River including the possibility of a safe house.
19 Jan 2021	Update from Acting Director Community Services	Email sent 19/01/2021 to the Electoral Office of the Member for Gwoja inviting the Minister to the LA meeting 8 April 2021.
15 Oct 2020	Police Patrol	<u>Res. 096</u> – Inquire with NT Police why regular police patrol in Docker River is not happening.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Department of Chief Minister and Cabinet.

**ATTACHMENTS:**

There are no attachments to this report.