



DRAFT MINUTES OF THE DOCKER RIVER
LOCAL AUTHORITY MEETING
HELD ON WEDNESDAY 3RD DECEMBER, 2014

1. MEETING OPENING

The meeting was declared open at 11am

2. WELCOME AND ATTENDANCE

2.1 Welcome to Country – Ruby James

2.2 Attendance

Members: Ruby James (Chairperson), Winsome Newberry, Mavis Robinson,
Barnaby Kunia, Lily Tjiwer

Councillor: Marlene Abbott

2.3 Attendance

MRC Staff: Graham Murnik (Dir. Service Delivery), Helen Smith (Man. Gov. & Planning),
Bernie Pound (CSC), Levina Phillips (Gov. Officer)

Visitors: Greg Gilbert (DLGRS)

3. APOLOGIES AND ABSENTEES

3.1 Apologies / Absentees

Apologies: Robert Tilmouth, Bernard Bell, Cnr Selina Kulitja

Absentees: NIL

3.2 Resignations Nil

4. COUNCIL CODE OF CONDUCT (MEETING RULES)

4.1 MacDonnell Council Code of Conduct

Motion:

(a) The Local Authority notes and accepts the MacDonnell Council Code of Conduct.

Moved: Marlene Abbott

Seconded: Winsome Newberry

CARRIED

4.2 Conflicts of Interest

Motion:

- (a) The Local Authority notes the Conflicts of Interest Report.

NOTE: No conflicts of interest were declared at this meeting

Moved: Marlene Abbott

Seconded: Ruby James

CARRIED

5. DEPUTATIONS / GUEST SPEAKERS

5.1 NT Housing – Greg Gilbert

- Mr Gilbert explained to Local Authority how the housing maintenance reporting system now works differently to the old system.
- maintenance repairs can be reported to the Housing Maintenance Officer (HMO) who visits Docker River every Monday.
- the HMO will be formally introduced to the Local Authority at their next LA meeting in 2015.
- NPARIH has been approved for Docker River and should start in 2015, MRC will probably do this on behalf of Territory Housing but not sure if house painting will be included at this stage
- a question was asked what happens when people have left the community and their houses are not lived in;
 - Mr Gilbert explained that as long as rent is being paid they are still the tenant and Housing are unable to place others in the house.
 - if tenants are away longer than 6 months, Territory Housing need to be notified as they have to find the tenant and confirm if they will be returning or not before being able to place new tenants in the house.

Mr Gilbert left the meeting at 12pm

6 TRAINING

6.1 Policies & Procedures

Helen Smith conducted training on what the Local Authority need to know about Council policies and procedures:

Council Code of Conduct

- rules that LA members and Councillors must abide by as representatives of Community and Council

Local Authority Policy

- Local Authority Policy – rules for LA members
- Local Authority Policy – rules for guests

Accommodation and Travel

- Vehicles – if using own vehicle
- Meals – to be supplied by Council if requested to travel by Council
- Accommodation – will be booked and paid for by Council when on Council business

Local Authority Member Payments

- Non Council employees – will be paid an allowance
 - Chairperson - \$159
 - LA Member - \$119

- Council employees – do not receive an allowance, they will be paid the normal rate of pay when attending meetings during normal work hours.
- If an employee who is a member of the LA and attends meetings outside their work hours they will receive the allowance of \$119.

Local Authority Guidelines

- as a requirement of NTG, Local Authorities must have 6 meetings per calendar year
- LA's can write to the Minister requesting less meetings per year

6.2 Future Training needs

Local Authority members would like more training on the following;

- Governance training
- Confidence & Leadership training
- Mentoring training
- Financial training

It was noted that this training will be held in training workshops to be held in all communities in 2015.

7. MINUTES OF LOCAL AUTHORITY MEETINGS

7.1 Confirmation of the minutes of the last Local Authority Meeting.

Motion:

- (a) The minutes of the Local Authority Meeting held on 8th October, 2014 are taken as read and accepted as a true record of the meeting.

MOVED: Winsome Newberry
 SECONDED: Mavis Robertson

CARRIED

7.2 Issues / Action arising from Minutes - NIL

8. COUNCIL LOCAL GOVERNMENT

8.1 Standing Items Report – Actions Register

Item 1: Lot numbers – ONGOING

- an application will be submitted to the Dept. Lands & Planning for a 'Lot Number' for the area identified for a new park development.

Item 2: Street name change – ONGOING

- NTG will not accept a 'two word' name (Tjilpi Pampa).
- Local Authority are asked to choose another name, all agree to rename it 'Marla Street'

ACTION: MRC are to display a poster in the community for 30 days advising of the name change for consideration and agreeance by residents.

Item 3: Public Phone – ONGOING

- CAT still require some information
- MRC are still waiting for a quote from Telstra to relocate the phone.

Item 4: Housing – CLOSED

- Greg Gilbert attended the meeting to answer questions and committed to follow up issues raised by the Local Authority.

Motion:

- (a) The Local Authority notes and accepts the Standing Items Report – Action Register.

MOVED: Winsome Newberry
 SECONDED: Mavis Robinson

CARRIED

LUNCH BREAK: 12:50pm

MEETING RESUMED: 1:30pm

8.2 Complaints received

Motion:

- (a) The Local Authority noted that no complaints have been received on Service Deliver in Docker River.

NOTED

8.3 Council Services Coordinator Report

- a mentor is in community working with the civil team members helping with fencing around houses.
- Child Care Centre upgrades are now completed
- the trial of solar bollards is working well

NOTE: Dir. Service Delivery to follow up on how many street lights are out at Docker River.

- MRC are currently investigating new LED lights for all communities as a cheaper option

Motion:

- (a) The Local Authority notes and accepts the Council Services Coordinator Report.

MOVED: Marlene Abbott
 SECONDED: Ruby James

CARRIED

8.4 Community Services Report

Children's Services

- educators will be doing First Aid training in up coming weeks.
- a high standard of cleaning has taken place at the Child Care Centre.

Night Patrol

- 200 people assisted this reporting period
- all MRC Patrols will commence accredited training in Night Patrol Operations in 2015.
- Docker River Night Patrol working with NPY Youth in community events for young people.

Motion:

- (a) The Local Authority notes and accepts the Community Services Report.

MOVED: Winsome Newberry
 SECONDED: Mavis Robertson

CARRIED

9. FINANCE

9.1 Expenditure Report at at 30 September 2014

Motion:

- (a) The Local Authority note and accept the Expenditure Report at at 30th September 2014

MOVED: Marlene Abbott
SECONDED: Mavis Robertson

CARRIED

10. OTHER BUSINESS

10.1 MacDonnell Regional Council 2013/14 Annual Report

Helen Smith explained the Annual Report with the Local Authority members and explained;

- what the annual report can tell you
- what the audit report tells you and how much money is spent
- the Annual Report tells you what Council has done throughout the last financial year

NOTED

10.2 Communications Strategy and Community Engagement Plan

Helen Smith asked a series of questions as part of a survey into improving communications between Council, Communities, Local Authorities and MRC staff.

10.3 Revision – Number of LA meetings per year

Docker River Local Authority at it's last meeting all agreed to have the required 6 meetings per calendar year.

11. NEXT MEETING

2015 with dates to be approved and confirmed.

12. MEETING CLOSE

The meeting closed at 3pm.

THIS PAGE AND THE PRECEEDING 4 PAGES ARE THE DRAFT MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING held on Wednesday 3rd December 2014 AND UNCONFIRMED.