



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG COUNCIL OFFICE ON
WEDNESDAY, 2 APRIL 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was held via Teams and declared open at 10.45AM.

2 WELCOME – Chair Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Nicholas Williams, Member Reggie Lankin, , Member Alfie Inkamala and Member Daryl Kantawara

Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – CEO, Stuart Millar – Area Manager, James Walsh – Manager PMO Office, Damien Ryan – Area Manager, Ruth Tahere – Coordinator, PMO Office, David Wilson – Essential Services Officer and June Crabb – Coordinator Governance (Minute Taker)

Guests:

Rena Walker – Representative Trachoma Program

3.2 Apologies/Absentees

Apologies:

Member Marion Swift and Councillor Maryanne Malbunka

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES

HLA2025-019 RESOLVED (Mark Inkamala/Daryl Kantawara)

That members:

- a) noted the attendance; and
- b) accepted the apology received from Member Marion Swift and Councillor Maryanne Malbunka.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 VACANCIES IN THE HERMANNSBURG LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to appraise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

HLA2025-020 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Local Authority:

- a) advised that Tarryn Williams and Lionel Inkamala had submitted expressions of interest to join the Authority; and
- b) conditionally approved their nominations, subject to the nomination forms being received.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2025-021 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

HLA2025-022 RESOLVED (Daryl Kantawara/Reggie Lankin)

The Authority accepts the unconfirmed minutes of the meeting held 30 January 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

HLA2025-023 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Hermannsburg Local Authority noted the that the papers circulated were

received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2025-024 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2025-025 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and**
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: Representatives from Remote Housing did not attend this meeting.

8.2 NT TRACHOMA PROGRAM & INDIGENOUS EYE HEALTH

EXECUTIVE SUMMARY:

The purpose of the presentation from the Public Health Unit and Indigenous Eye Health is to provide information on the Trachoma Program.

HLA2025-026 RESOLVED (Nicholas Williams/Alfie Inkamala)

That the Local Authority:

- a) noted and accepted the update from the Trachoma Unit;**
- b) supports the unit's visits on educating community about Trachoma and**
- c) suggested that posters be sent to the Council Services Office to place on their noticeboard.**

8.3 THE DIGITAL CONNECTIVITY PROJECT - DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY:

The purpose of the presentation from the Department of Social Services is to provide information about the Digital Connectivity Project

HLA2025-027 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority:

- a) noted and accepted the presentation from the Department of Social Services; and**

- b) provided feedback on the installation of the Wi-Fi Installation System in Hermannsburg.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2025-028 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Local Authority:

- a) noted the progress on the action item as reported in the previous minutes;
- b) submitted five names noting that the CEO will discuss with Councillor Mark Inkamala and President Roxanne Kenny the justification in the selection of these names as per the requirements of the Place Names Committee.
- c) Members noted that the action will close following the submission of the street names.

9.2 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

HLA2025-029 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) discussed and accepted the priorities added to the community infrastructure plan for Hermannsburg;
- b) requested that a cooking area with shade for the women be added to the priority list, noting that the Chairperson will forward a map of the preferred location to the PMO Manager.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.

- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

HLA2025-030 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Local Authority:

- a) **noted that \$67,028.49 are funds *at risk* of being returned to NTG;**
- b) **noted that \$57,110.91 are Project funds currently available to allocate;**
- c) **discussed the projects identified by the Youth Board and made the following decisions;**
 - **requested that Youth Services take on the recommendations of the Youth Board and work with them to ensure that these services, equipment and programs are made available to the Youth Board.**
 - **noted that the Basketball Court is undergoing an upgrade to include seating.**
 - **requested that the Youth Board provide exact locations for the Solar lights and advise the PMO office. Noted this will be moved to the Projects wishlist.**
- e) **noted the progress on their current projects as provided by the Project Management Office and kept open:**
 - **2153 – Scoreboard**
 - **2154 – Water bottle refill stations, reassign \$10,000.00 to the new Project Change room site', noting that \$5,228.00 was the remaining project funds.**
 - **2155 – Bin trailers, noting that the trailers are currently in the construction phase.**
 - **2157 – Industrial fans for Basketball Court;**
- f) **Project 2156 – Closed project School Bus Stops, reallocating the funds of \$10,949.87 to Project 'Change room site'**
- g) **created the following new projects;**
 - **Repair the lights at the oval, accepting the quote from MG Electrical and allocating \$5,000.00 towards the project;**
 - **Works undertaken to the Change room site, allocating the available funds totaling \$73,060.78, that also included the funds from Project 2154 and 2156.**
- h) **did not discuss the priority of the wishlist items at this meeting.**

9.4 DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2025-031 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Local Authority:

- a) noted their 2024/2025 Discretionary funds allocation;
- b) notes that these funds must be spent and goods received by 30 June 2025; and
- c) agreed to allocate the funds to the May Sports weekend with the CSC to consult with members on the purchasing.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

HLA2025-032 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Hermannsburg.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Services in Hermannsburg.

HLA2025-033 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Authority noted and accepted the Community Services report.

10.3 COUNCIL SERVICES LA REPORT - HERMANNSBURG

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2025-034 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority noted and accepted the Council Services report.

11 INCOME AND EXPENDITURE REPORT

11.1 INCOME AND EXPENDITURE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2025 in the Hermannsburg Local Authority community.

HLA2025-035 RESOLVED (Daryl Kantawara/Maryanne Malbunka)

That the Local Authority noted and accepted the Income and Expenditure report as at 28th February 2025.

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

HLA2025-036 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Local Authority raised and discussed matters relating to General Council Business as follows:

- a) Signs for illegal dumping, place along the road to the Waste Management Facility and behind the residential area close to the main road.**
- b) Clear the area and open up the cemetery extension.**

Members noted that the Area Manager will pass these matters onto the relevant departments.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

HLA2025-037 RESOLVED (Nicholas Williams/Alfie Inkamala)

That the Local Authority did not raise any matters in General Non-Council Business.

14 DATE OF NEXT MEETING - WEDNESDAY 9 JULY, 2025

15 MEETING CLOSED

The meeting terminated at 12:07 pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 2 April 2025 and were confirmed Wednesday, 9 July 2025.