



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

WEDNESDAY 9 JULY 2025

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermannsburg Council Office on Wednesday 9 July 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING WEDNESDAY 8 OCTOBER 2025**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

RECOMMENDATION:

That members:

- a) notes the attendance;
- b) notes and accept the apologies; and
- c) notes the absences without notice for this meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS/MEMBERSHIP

ITEM NUMBER	3.5.1
TITLE	Membership of the Hermannsburg Local Authority
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to appraise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

RECOMMENDATION

That the Local Authority:

- notes that there is one vacancy on the Authority;
- notes that Taren Williams was approved as a provisional member at the previous Local Authority meeting, subject to a nomination form being received;
- considers the nomination from Patrick Oliver; and
- requests that Council approves the membership of Taren Williams.

BACKGROUND

The chart below shows the current membership of the Hermannsburg Local Authority and the attendance at the previous meeting:

Appointed Members Hermannsburg LA	Attendance at the meeting 2 April 2025
Nicholas Williams (Chair)	Present
Marion Swift	Apology
Daryl Kantawarra	Present
Reggie Lankin	Present
Alfie Inkamala	Present
Taren Williams	Provisional Member
Vacant	

Elected Members	
President Roxanne Kenny	Present
Cr Mark Inkamala	Present
Cr Maryanne Malbunka	Present

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- To involve local communities more closely in issues related to local government; and
- To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- To take the views of local communities back to the council and act as advocates on their behalf; and
- To contribute to the development of the relevant regional plan; and

- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

- 1 Taren Williams Nomination Form
- 2 Patrick Oliver Nomination Form

Local Authority Nomination Form MC02-F1

NOMINATION

I, Taren Williams wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of Marina
(Name of community)

Taren Williams
(Signature of nominee)

4 12 2025
Date

ENDORSEMENT

I, MARION SWIFT endorse the nomination of this
(Name of endorsing Local Authority member)

nominee to this Local Authority.

ll Swift
(Signature of Local Authority member)

4 12 2025
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature]
(Signature of Returning Officer)

4 12 2025
Date



Local Authority Nomination Form MC02-F1

NOMINATION

I, PATRICK OLIVER wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of Hermannsburg Ntaria
(Name of community)


(Signature of nominee)

4 1 2 120 25
Date

ENDORSEMENT

I, Mark Inkanda endorse the nomination of this
(Name of endorsing Local Authority member)


nominee to this Local Authority.


(Signature of Local Authority member)

4 1 2 120 25
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.


(Signature of Returning Officer)

4 1 2 120 25
Date

4. MACDONNELL COUNCIL CODE OF CONDUCT**ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirm Previous Minutes
AUTHOR Shae Thompson, Coordinator Governance



The report is presented to members of the Local Authority to confirm the minutes of the previous Local Authority meeting as a true and correct record of the proceedings.

RECOMMENDATION

That the Hermannsburg Local Authority accepts the unconfirmed minutes of the meeting held 2 April 2025 as an accurate record of the proceedings.

ATTACHMENTS:

1 HLA minutes 2 April 2025



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG COUNCIL OFFICE ON
WEDNESDAY, 2 APRIL 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was held via Teams and declared open at 10.45AM.

2 WELCOME – Chair Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Nicholas Williams, Member Reggie Lankin, , Member Alfie Inkamala and Member Daryl Kantawara

Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – CEO, Stuart Millar – Area Manager, James Walsh – Manager PMO Office, Damien Ryan – Area Manager, Ruth Tahere – Coordinator, PMO Office, David Wilson – Essential Services Officer and June Crabb – Coordinator Governance (Minute Taker)

Guests:

Renae Walker – Representative Trachoma Program

3.2 Apologies/Absentees

Apologies:

Member Marion Swift and Councillor Maryanne Malbunka

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES**HLA2025-019 RESOLVED (Mark Inkamala/Daryl Kantawara)**

That members:

- a) noted the attendance; and
- b) accepted the apology received from Member Marion Swift and Councillor Maryanne Malbunka.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations**3.5.1 VACANCIES IN THE HERMANNSBURG LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to appraise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

HLA2025-020 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Local Authority:

- a) advised that Tarryn Williams and Lionel Inkamala had submitted expressions of interest to join the Authority; and
- b) conditionally approved their nominations, subject to the nomination forms being received.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****HLA2025-021 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRM PREVIOUS MINUTES****HLA2025-022 RESOLVED (Daryl Kantawara/Reggie Lankin)**

The Authority accepts the unconfirmed minutes of the meeting held 30 January 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****HLA2025-023 RESOLVED (Nicholas Williams/Mark Inkamala)**

That the Hermannsburg Local Authority noted that the papers circulated were

received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2025-024 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2025-025 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Hermannsburg Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.

Minute Note: Representatives from Remote Housing did not attend this meeting.

8.2 NT TRACHOMA PROGRAM & INDIGENOUS EYE HEALTH

EXECUTIVE SUMMARY:

The purpose of the presentation from the Public Health Unit and Indigenous Eye Health is to provide information on the Trachoma Program.

HLA2025-026 RESOLVED (Nicholas Williams/Alfie Inkamala)

That the Local Authority:

- a) noted and accepted the update from the Trachoma Unit;
- b) supports the unit's visits on educating community about Trachoma and
- c) suggested that posters be sent to the Council Services Office to place on their noticeboard.

8.3 THE DIGITAL CONNECTIVITY PROJECT - DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY:

The purpose of the presentation from the Department of Social Services is to provide information about the Digital Connectivity Project

HLA2025-027 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority:

- a) noted and accepted the presentation from the Department of Social Services; and

- b) provided feedback on the installation of the Wi-Fi Installation System in Hermannsburg.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2025-028 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Local Authority:

- a) noted the progress on the action item as reported in the previous minutes;
- b) submitted five names noting that the CEO will discuss with Councillor Mark Inkamala and President Roxanne Kenny the justification in the selection of these names as per the requirements of the Place Names Committee.
- c) Members noted that the action will close following the submission of the street names.

9.2 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

HLA2025-029 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) discussed and accepted the priorities added to the community infrastructure plan for Hermannsburg;
- b) requested that a cooking area with shade for the women be added to the priority list, noting that the Chairperson will forward a map of the preferred location to the PMO Manager.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.

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Wednesday, 2 April 2025

- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

HLA2025-030 RESOLVED (Mark Inkamala/Reggie Lankin)

That the Local Authority:

- a) noted that \$67,028.49 are funds *at risk* of being returned to NTG;
- b) noted that \$57,110.91 are Project funds currently available to allocate;
- c) discussed the projects identified by the Youth Board and made the following decisions;
 - requested that Youth Services take on the recommendations of the Youth Board and work with them to ensure that these services, equipment and programs are made available to the Youth Board.
 - noted that the Basketball Court is undergoing an upgrade to include seating.
 - requested that the Youth Board provide exact locations for the Solar lights and advise the PMO office. Noted this will be moved to the Projects wishlist.
- e) noted the progress on their current projects as provided by the Project Management Office and kept open:
 - 2153 – Scoreboard
 - 2154 – Water bottle refill stations, reassign \$10,000.00 to the new Project 'Change room site', noting that \$5,228.00 was the remaining project funds.
 - 2155 – Bin trailers, noting that the trailers are currently in the construction phase.
 - 2157 – Industrial fans for Basketball Court;
- f) Project 2156 – Closed project School Bus Stops, reallocating the funds of \$10,949.87 to Project 'Change room site'
- g) created the following new projects;
 - Repair the lights at the oval, accepting the quote from MG Electrical and allocating \$5,000.00 towards the project;
 - Works undertaken to the Change room site, allocating the available funds totaling \$73,060.78, that also included the funds from Project 2154 and 2156.
- h) did not discuss the priority of the wishlist items at this meeting.

9.4 DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2025-031 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Local Authority:

- a) noted their 2024/2025 Discretionary funds allocation;
- b) notes that these funds must be spent and goods received by 30 June 2025; and
- c) agreed to allocate the funds to the May Sports weekend with the CSC to consult with members on the purchasing.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

HLA2025-032 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Hermannsburg.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Services in Hermannsburg.

HLA2025-033 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Authority noted and accepted the Community Services report.

10.3 COUNCIL SERVICES LA REPORT - HERMANNSBURG

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2025-034 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority noted and accepted the Council Services report.

11 INCOME AND EXPENDITURE REPORT**11.1 INCOME AND EXPENDITURE REPORT****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 28 February 2025 in the Hermannsburg Local Authority community.

HLA2025-035 RESOLVED (Daryl Kantawara/Maryanne Malbunka)

That the Local Authority noted and accepted the Income and Expenditure report as at 28th February 2025.

12 GENERAL BUSINESS**12.1 GENERAL COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

HLA2025-036 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Local Authority raised and discussed matters relating to General Council Business as follows:

- a) Signs for illegal dumping, place along the road to the Waste Management Facility and behind the residential area close to the main road.
- b) Clear the area and open up the cemetery extension.

Members noted that the Area Manager will pass these matters onto the relevant departments.

13 NON-COUNCIL BUSINESS**13.1 GENERAL NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

HLA2025-037 RESOLVED (Nicholas Williams/Alfie Inkamala)

That the Local Authority did not raise any matters in General Non-Council Business.

14 DATE OF NEXT MEETING - WEDNESDAY 9 JULY, 2025**15 MEETING CLOSED**

The meeting terminated at 12:07 pm.

This page and the preceding 8 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 2 April 2025 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA

**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Hermannsburg Local Authority notes the that the papers circulated were received for consideration at the meeting

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority Members:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Remote Housing - Repairs, Maintenance and Tenancy Team
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and**
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.**

BACKGROUND

The Director for Remote Housing has requested that representatives from the Repairs and Maintenance/Remote Tenancy team have an ongoing deputation to attend Local Authority Meetings to provide updates and receive feedback from the community.

ISSUES, CONSEQUENCES, OPTIONS

Issues raised at this time may be followed up by representatives from the Department of Housing, Local Government and Community Development at the request of the Local Authority.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

The Local Authority

ATTACHMENTS:

There are no attachments to this report.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.2
TITLE	2025 Local Government Elections
AUTHOR	Shae Thompson, Coordinator Governance



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

RECOMMENDATION

That the Local Authority:

- a) urges all eligible residents to ensure they are enrolled to vote;**
- b) encourages community members to consider nominating as candidates; and**
- c) notes that nominations open Friday 11 July to Thursday 31 July.**

BACKGROUND

In the Northern Territory, it is compulsory for eligible voters to vote in all government elections including Federal, Territory and local government elections. If you do not vote, you may receive a fine.

If you are not yet enrolled to vote, visit www.aec.gov.au to enrol online or download a paper enrolment form.

Voting is important as it lets you, your family and your community have a say about who represents you.

Becoming an elected Councillor is a valuable opportunity to help shape the future of your community. Councillors play a vital role in influencing decisions that affect local services, infrastructure, and community well-being. By nominating, you also contribute to building a stronger, more diverse Council that truly represents the people it serves. That's why we need individuals like you to step forward.

To be eligible to nominate, you must:

- Be at least 18 years old
- Be enrolled in the local government area you wish to represent
- Complete a nomination form
- Be nominated by at least one other enrolled voter in the same local government area
- Provide a recent head-and-shoulders photograph

Key Dates:

- Nominations open: *Friday, 11 July 2025*
- Nominations close: *12 noon, Thursday, 31 July 2025*
- Election Day: *Saturday, 23 August 2025*
- Results Declared: *Monday, 8 September 2025*

Nomination forms are available from your local Council office

ISSUES, CONSEQUENCES, OPTIONS

Nominations can only be lodged after the notice inviting nominations is open and before 12 noon on Thursday, 31 July 2025.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Local Authority Members

ATTACHMENTS:

- 1 FAQs voter information
- 2 Voter enrolment Form NT

VOTER FAQs

2025 LOCAL GOVERNMENT ELECTIONS

Is voting compulsory?

In the Northern Territory, it is compulsory for eligible voters to vote in all government elections including Federal, Territory and local government elections.

If you do not vote, you may receive a fine.

How do I check that I am correctly enrolled to vote?

You can check your enrolment details online by visiting aec.gov.au

Adding your email and mobile phone number means you will also receive a reminder when you need to vote.

If you are not enrolled, you can enrol to vote online.

What do I need to do if I have changed my residential address?

If you have changed your residential address since the last election, you may need to update your details on the electoral roll to ensure you are voting in the correct division.

You can check and update your details online by visiting aec.gov.au

Why is it important to vote?

Voting is important as it lets you, your family and your community have a say about who represents you in Federal government, Territory government or local government.

Governments have responsibilities for making laws and decisions about what affect our lives like, roads, schools, health care, education and housing

What am I voting for in the 2025 Local Government Elections?

You are voting for the decision-makers who will shape your local council including councillors and mayor in some council areas.

What voting services are available?

You can vote at an early voting centre, election day voting centre or at a remote mobile voting service.

Voting starts Monday 11 August 2025 and ends at 6.00 pm on election day which is Saturday 23 August. To find out when and where you can vote go to: ntec.nt.gov.au

If you can't vote at a voting centre, you can apply for a postal vote. To apply for a postal vote go to: ntec.nt.gov.au/apply-postal

How do I make sure my vote counts?

Plan when and where you are going to vote. Apply for a postal vote if you cannot attend a voting centre.

- When you receive your ballot paper, you will receive voting instructions, the voting instructions are also written on the ballot paper: Write '1' next to the candidate who is your first choice.
- Continue numbering the boxes in the order of your preference. For example, write '2' next to the candidate who is your second choice; put '3' next to your third choice and so on until there is a number against every candidate.

You can ask for a new ballot paper if you make a mistake.

If you need help, you can ask a voting official.

ntec.nt.gov.au



Northern Territory
Electoral Commission

What help is available for voters with a disability or voters requiring assistance?

Voting officials can assist voters to vote by reading and explaining the ballot paper instructions, completing the ballot paper according to the voter's instructions and placing the ballot paper in the ballot box.

Electors with mobility issues, who are unable to access a voting centre can vote from their car. The voting officials at the voting centre will help with this process on request.

What help is available for people who do not speak English or have limited English?

Information about the voting process has been translated in 13 Aboriginal languages and available in video online at ntec.nt.gov.au/how-to-vote

A multilingual guide on the voting process has been translated in 14 international languages
ntec.nt.gov.au/multilingual-guide

These resources will be available at voting centres.

Does NTEC provide information on candidates?

On 1 August 2025 following the declaration of nominations the names of all candidates contesting the elections will be published on the NTEC website including names and where consent is provided, contact details.

Do I need to bring any identification (ID) to the voting centre?

You do not need to bring your ID to a voting centre. ID can be provided to the issuing officer to assist them in searching the roll but it is not required for you to vote.

Can I ask for help if I get confused with my ballot paper? If so, who can help me?

Yes, you can bring a family member or friend with you to the voting centre to help you to vote. You can also ask a voting official to assist you at a voting centre.

As a Territorian, can I still vote if I'm interstate or overseas on election day?

Yes, you can vote.

You can apply to receive a postal vote on the NTEC website. Or if you are interstate you can vote at an interstate electoral office.

ntec.nt.gov.au



Northern Territory
Electoral Commission

Enrol to vote or update your details

You can complete this form online today at www.aec.gov.au


AEC

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

You can enrol at 16 years but cannot vote until you are 18.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

For more information

Australian Electoral Commission

www.aec.gov.au or **13 23 26**

Northern Territory Electoral Commission

www.ntec.nt.gov.au or **1800 MYVOTE**

Returning your form

Post Australian Electoral Commission
Reply paid 9867
DARWIN NT 0801
(No stamp is needed if posted in Australia)

Fax 08 8982 8025

Scan and upload www.aec.gov.au/return

In person To any AEC office

Who has access to your enrolment information?

The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the *Electoral and Referendum Regulation 2016*.

For more information on privacy, visit www.aec.gov.au/privacy

The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

Help in other languages

عربي	1300 720 132	Arabic	Polski	1300 720 143	Polish
中文	1300 720 135	Cantonese	Português	1300 720 145	Portuguese
Hrvatski	1300 720 136	Croatian	Русский	1300 720 146	Russian
Ελληνικά	1300 720 137	Greek	Српски	1300 720 147	Serbian
Italiano	1300 720 138	Italian	Español	1300 720 148	Spanish
ខ្មែរ	1300 720 134	Khmer	Türkçe	1300 720 149	Turkish
Македонски	1300 720 139	Macedonian	Việt-ngữ	1300 720 152	Vietnamese
中文	1300 720 142	Mandarin	Other languages 1300 720 153		

If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



Northern Territory
Electoral Commission
EVERY vote counts!



for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at www.aec.gov.au

[illegible]

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
AUTHOR Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority notes and accepts the progress on the action item as follows:

- a) notes that the nominated street names have been submitted to the Place Naming Committee and this action will close;
- b) notes that the signs prohibiting illegal dumping of waste have been ordered; and
- c) notes that the Technical Services Plant Team will clear the remaining section of the cemetery.

BACKGROUND

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 15/03/2023	Urquhart, Belinda	Raised in Non-Council Business	Street names in new Subdivision
Action HLA2023-025– Street names for new Subdivision			
HLA2023-25 RESOLVED (Mark Inkamala/Nicholas Williams)			
The Hermannsburg Local Authority:			
c) Requested the following action:			
That Aboriginal names be used on the street signs within the new subdivision, noting that this request had been raised previously.			
16 August 2023 – Noted that members were concerned that the roads did not have names and members had received no response to their request for the street names to be in language.			
25 January 2024 - Moved to Council Action register for the CEO to follow up with. Members were asked to discuss names for the streets as the Place Names Committee may ask for suggestions.			
4 April 2024 – Members asked that a poster is placed in MRC's Council office requesting residents to provide suggested names to the CSC. All names to be presented at the next Local Authority meeting.			
14 Nov 2024 – Kept open – members yet to submit names.			
30 Jan 2025 – Kept open – members decided to use names of plants / trees. Family names will not be used as it is not possible to represent all families. Member will discuss names at the next meeting.			
02 April 2025 – members submitted the following five street names that the CEO will discuss with Councillor Mark Inkamala and President Roxanne Kenny to generate justifications to present to the NT Place Names Committee:			
1. RAWIRRIKA			
2. LAWATJIRRA			
3. KATJIRRA			
4. LUNGKWA			
5. NGIRRAKA			
19 June 2025 – Update from CEO – After the elected Councillors endorsed the street names, CEO Belinda Urquhart and Governance and Strategy Manager Barbara Newland have submitted the street names to the Place Naming Committee.			
Recommend closing this action.			

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 02/04/2025	Stuart Millar	Raised in General Council Business	Signs for illegal dumping
Action HLA2025-036: Signs for illegal dumping			
HLA2025-036 RESOLVED (Daryl Kantawara/Reggie Lankin)			
Signs for illegal dumping, placed along the road to the Waste Management Facility and behind the residential area close to the main road.			
30 June 2025 - Update from Area Manager Stuart Millar:			
Technical Services have been supplied with the details and signs ordered.			

Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 02/04/2025	Stuart Millar	Raised in General Council Business	Cemetery extension
Action HLA2025-036: Cemetery extension			
HLA2025-036 RESOLVED (Daryl Kantawara/Reggie Lankin) Clear the area and open up the cemetery extension.			
30 June 2025 - Update from Area Manager Stuart Millar: The Technical services plant operators will clear the remaining section of the cemetery during their next trip to Hermannsburg.			

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Community Infrastructure Planning
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Priority projects discussed at the previous meeting included upgrading the Softball Oval, a Gymnasium and a shaded cooking area for the women.

RECOMMENDATION

That the Local Authority notes and accepts the updates from the Project Management Office regarding the Community Infrastructure Plan.

BACKGROUND

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority should consider what projects will be of benefit to the community and prioritise the projects that will provide the greatest improvements in the quality of life for the residents within their Local Authority area.

FINANCIAL IMPLICATIONS

The Local Authority is able to pool 4 years of funding in order to facilitate the completion of larger projects that will create significant positive change to the quality of lives of the residents of the community.

CONSULTATION

Executive Leadership Team

Local Authority members

Project Management Office

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Local Authority Project Register
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) accepts the 2024/2025 Project Funding allocation of \$95,000.00;**
- b) notes that \$62,617.95 are funds *at risk* of being returned to NTG;**
- c) notes the progress on their current projects as at the 13th June 2025; and**
- d) discusses the priority of the wishlist items.**

BACKGROUND

Members of the Local Authority allocate project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

LOCAL AUTHORITY PROJECTS REGISTER

Project 2151	Repair Lights at the Oval	\$
	Status	Committed
2-Apr-25	Res.030 - Created the new project "Repair the lights at the oval", accepting the quote from MG Electrical and allocating \$5,000.00 towards the project.	\$5,000.00
6-May-25	Purchase Order raised with MG Electrical Services Pty Ltd.	
13-May-25	PMO update - Project has been completed - waiting on invoice to finalise the project.	
3-Jun-25	Invoice received from MG Electrical Services Pty Ltd.	-\$4,410.54
	underspend or (overspend)	\$589.46
Project 2152	Change Room Site	\$
	Status	Committed
2-Apr-25	Res.030 - Created the new project "Works undertaken to the Change room site", allocating the available funds totaling \$73,060.78, that also included the funds from Project 2154 and 2156.	\$73,060.78
13-May-25	PMO update - These funds will be used once the lease has been approved.	
	underspend or (overspend)	\$73,060.78

Project 2153	SCOREBOARD	\$
	Status	Committed
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.	\$40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport	-\$11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting	-\$950.00
8-Nov-23	Res.071 - Noted and accepted the design	
17-Jan-24	2nd Invoice for Scoreboard	-\$10,195.00
17-Jan-24	Final invoice for Scoreboard	-\$1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.	
4-Apr-24	Res.029 - Keep Open and allocates \$5,000 to complete the project	\$5,000.00
8-Aug-24	Invoice received from DNA Steel Direct.	-\$1,087.29
17-Sep-24	Res.048 - Waiting for contractors to transport scoreboard to community.	
14-Nov-24	Res.068 - Noted that Contractors will transport the	

	scoreboard to its location.	
10-Jan-25	PMO update: Quotation to be provided prior to the meeting for the installation of the scoreboard.	
30-Jan-25	Res.010 - Allocated an additional \$5000.00 to the scoreboard project for installation.	\$5,000.00
18-Feb-25	PO raised with Harvey Developments.	-\$15,695.00
25-Feb-25	PMO update - PO has been raised - will be installed when they are in community.	
	underspend or (overspend)	\$9,282.71

Project 2154	Water Bottle Refill Stations	\$
	Status	Committed
4-Apr-24	Res.029 - Hermannsburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.	\$35,000.00
26-Jul-24	Invoice received from Civiq Pty Ltd.	-\$15,360.00
26-Jul-24	Freight charge	-\$650.00
17-Sep-24	Res.048 - Location for bubblers: near the new club sporting facility, school, Rec Hall	
14-Oct-24	PO raised with Advanced Plumbing and Gas.	-\$3,762.00
22-Nov-24	Invoice received from AA Signs and Designs - coding incorrect - recoded to 2156 in Jan 25	
14-Nov-24	Res.068 - Noted that the PO for \$1,678.36 may have been miscoded as this was a purchase order raised for the bus stop project.	
10-Jan-25	PMO update: Need Advance Plumbing to do the installation - no more costs to be incurred. Recommendation - that underspend be returned to unallocated funds.	
30-Jan-25	Res.010 - Purchase orders for installation costs have been raised and they will be installed by contractors.	
25-Feb-25	PMO update - contractors planning to be in community week commencing 24.2.25. The club rooms are 12 months away from being completed - recommend project be closed and possibly reopened in 12 months time.	
2-Apr-25	Res.030 - Reassign \$10,000.00 to the new Project "Change room site", noting that \$5,228.00 was the remaining project funds.	-\$10,000.00
	underspend or (overspend)	\$5,228.00

Project 2155	Two Bin Trailers	\$
	Status	Committed
17-Sep-24	Res.048 – Created a new project - Two (2) bin trailers and allocates \$35,000.	\$35,000.00
10-Jan-25	PMO update: Quotations currently being sourced - PO's will be raised once quotes obtained.	
30-Jan-25	Res.010 - Purchase orders are being processed.	
6-Feb-25	PO raised with Modern Trailers Pty Ltd - potential 4 month wait for delivery - one will arrived end of June. No invoice received 26-Jun-25	-\$26,636.36
	underspend or (overspend)	\$8,363.64

Project 2157	Industrial Fans for the Basketball Court	\$
	Status	Committed
14-Nov-24	Res.068 - Established new project for Fans for the Recreation Hall - Allocated \$10,000 - agreeing to purchase the fans if the costs are under budget.	\$10,000.00
13-Jan-25	PMO update - Quote obtained from Steve's Electrix - recommend acceptance of quote - \$10,575.07	
13-Jan-25	PMO update - Recommend increase budget to cover contingencies - \$3,000.00	
30-Jan-25	Res.010 - allocated an additional \$5000 – the name and scope of this project was changed to Industrial Fans for the Basketball Court. These will be caged and installed with a timer switch. This project will be investigated to determine the requirements.	\$5,000.00
25-Feb-25	PMO update - currently requesting updated quotes for fans.	
13-May-25	PMO update - Quote has been obtained for \$20,420.14 ex gst. Will have to wait for 24/25 funding to come through to allocate additional funding.	
1-Jun-25	PMO update - external fans will be paid for by DSS funding - the internal fans will be covered by this funding - PO will be raised first week of June.	
18-Jun-25	PO raised with Steve's Electrix Pty Ltd	-\$10,575.07
	underspend or (overspend)	\$4,424.93
Budget consideration		
	Balance of underspend or (overspend)	\$100,949.52
	Total un-allocated funds	\$95,000.00
	Total unspent funds	\$195,949.52

	WISHLIST ITEMS	
8-Nov-23	Shade Structures and seating at Kuprilya Springs requesting to investigate the possibility of building the structures. Technical Services will explore whether Kuprilya Springs falls within Councils' boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 metre structure to cover a base that is already located onsite. Should the structure be outside of Councils' boundary, Tech Services will investigate what needs to happen so that the structures can be installed and will write a letter to support the construction.	
14-Nov-24	Noted that members would have to discuss the infrastructure at Kuprilya Springs with CLC as it was not within Council's Boundary. The Project Manager agreed to investigate further on whether the land was freehold.	
25-Jan-24	Dedicated shed and compound for people to fix cars with their own tools Members to advise the most suitable location.	
25-Jan-24	Camping area Members to advise what they would like and where they would like the area to be.	
14-Nov-24	Agreed for the Projects Manager to consult with the Chairperson regarding a possible location.	
02-Apr-25	Street lights near Rac-Hall Taken from Youth Board recommendations 19 March Install 2 solar-powered streetlights behind the recreation hall, near the oval and footpaths, to improve safety, especially during evening events and youth activities. LA requested that the Youth Board provide exact locations for the solar lights to the PMO.	

PROJECTS CLOSED 2024-25		
Project 2156	School Bus Stops	\$
	Status	Committed
19-May-21	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.	\$44,484.04
23-May-23	Balance of PO for bus shelters - PO cancelled for the Bal of PO \$11,315.91.	\$-
23-Oct-23	Complete Fencing - supply and install 4 x bus shelters with corrugated roof and seating - invoice received	-\$27,650.00
11-Dec-23	Invoice Bunnings - quick set concrete	-\$151.09
17-Apr-24	Purchase Order raised for Bunnings	-\$608.40
15-Jul-24	Invoices from Bunnings for nuts and bolts	-\$102.08
3-Aug-24	Invoice received from Felton Industries for bench seats.	-\$2,072.00
17-Sep-24	Res.048 - allocated an additional \$5000 to add a concrete base and a safety fence with signage to keep children from running towards the bus.	\$5,000.00
31-Oct-24	Invoice received from Stratco Pty Ltd - says " <u>Fence panels for Bus Stop Project</u> ".	-\$1,678.40
27-Nov-24	Invoice received from Bunnings	-\$480.58
10-Jan-25	PMO update: Bus stops have been installed - fencing, concrete and signs have been ordered and delivered - Civil team to install - unlikely to be any additional costs but underspend to be maintained for now.	
30-Jan-25	Res.010 - Supplies have been delivered. Civil team to install. This project was closed and the unspent funds of \$5,425.62 were returned to unallocated funds.	-\$5,425.62
8-Jan-25	Invoice received from AA Signs and Designs - recoded from Project 2154	-\$366.00
11-Mar-25	PLEASE NOTE: A PO from 2023 for \$11,315.91 has been cancelled - there are additional funds of \$10,949.87 to be returned to unallocated.	
2-Apr-25	Res.030 - Closed project School Bus Stops, reallocating the funds of \$10,949.87 to Project 'Change room site.	-\$10,949.87
	underspend or (overspend)	\$-
Project 2235	Youth Board Project	\$
	Status	Committed
15-Feb-23	Res.018 – Approved the purchase of a pool table and allocated \$14,060.00 being an increase of \$2,000.00 over the quote to reflect delivery to Hermannsburg.	\$14,060.00
13-Jun-23	PO - Central Desert Transport \$354.55	
5-Jul-23	Invoice for Pool Table – All Table Sports	-\$5,671.58
5-Jul-23	Insurance for pool table	-\$272.50
8-Nov-23	Res.071 - approved to close Project 2235 – Youth Board project, returning \$7,761.37 to unallocated funds.	-\$7,761.37
30-Jan-25	Res.084 - Reopened Project 2235 – YB Project and returned \$354.55 to unallocated as these funds were not used – and closed this project.	-\$354.55
	underspend or (overspend)	\$-

Project 2382	REDEVELOPMENT OF SOFTBALL COMPLEX	\$
	Status	Committed
8-Jun-22	Res.058 - Noted that the announcement was made that the Hermannsburg Footy Oval will undergo a huge infrastructure development planning on sporting facilities in coordination with NTG and NTG funded agencies over the period of 12 to 18 months. And the project is named:	
	'Redevelopment of softball complex'	
8-Jun-22	Res.059 - Closed the project 2159, Drainage of the softball park and allocated the remaining balance \$50,000.00 to this project.	\$50,000.00
8-Jun-22	Res.061 – Closed the project 2152, Softball field and allocated the remaining funds \$9,388.25 to this project.	\$9,388.25
8-Jun-22	Res.062 – Closed the project 2153, Footy Oval and allocated the remaining balance to this project.	\$6,134.64
8-Jun-22	Res.063 – Closed the project 2155, Signage for the cultural area with PO being raised for \$317 to complete the project and allocated the remaining balance \$1,683.00 to this project (note: remaining balance is \$1711.82 and signage cost was \$288.18).	\$1,711.82
13-Mar-23	Volumetric Assessment - BMX Track (Ntaria) - Geo-referenced aerial mapping of AOI provided.	-\$3,410.00
8-Nov-23	Res.071 - accepting quote 0331 from T & D Fencing for \$67,013.32 excl. GST and allocating an additional \$5,300.00 to the project.	\$5,300.00
14-Nov-23	Invoice from T&D Fencing	-\$33,506.66
9-Aug-24	Balance of Invoice for T&D Fencing.	-\$33,506.66
17-Sep-24	Res.048 - Project closed and funds returned to unallocated.	-\$2,111.39
28-Aug-24	Charge for T&D Fencing accommodation.	-\$3,567.24
14-Nov-24	Res.068 - Resolved to assign funds and close project.	\$3,567.24
	underspend or (overspend)	\$-
Project 2393	Cracker Dust for Softball Field	\$
	Status	Committed
8-Nov-23	Res.071 – Created a new project - Cracker dust, allocating \$10,000.00, requesting the civil team to tidy the existing surface of the softball field before the cracker dust is laid.	\$10,000.00
29-May-24	PO raised for Asplum Pty Ltd	-\$8,568.00
17-Sep-24	Res.048 - Project closed and funds returned to unallocated.	-\$1,432.00
	underspend or (overspend)	\$-

Project 2403	BBQ trailer	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project – BBQ trailer – \$25,000 allocated with purchase to proceed if quotes are within approved allocation.	\$25,000.00
12-Feb-24	Invoice received from Modern Trailers - TRAILER BBQ FLAT TOP ATM	-\$15,454.55
4-Apr-24	Res.029 - BBQ Trailer, returning balance of funds to un-allocated funds	-\$9,545.45
25-Jul-24	Invoice received from Modern Trailers - Freight charge.	-\$1,818.18
17-Sep-24	Res.048 - Additional funds allocated to cover deficit.	\$1,818.18
14-Nov-24	Res.068 - Resolved to assign funds and close project.	
	underspend or (overspend)	\$-
Project 2405	Signs for permanent placement in area of unmarked graves	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.	\$5,000.00
14-Nov-24	Res.068 - Resolved to assign funds and close project.	-\$5,000.00
	underspend or (overspend)	\$-
Project 2406	Kids Healthy Eating Project	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project - Kids Healthy Eating Project - \$20,000 allocated to assist with the provision of food to all families with children attending school in Hermannsburg as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.	\$20,000.00
6-Apr-24	Invoice for freight of food	-\$363.64
18-Apr-24	Invoices received for food	-\$8,505.36
14-Nov-24	Res.068 - Resolved to assign funds and close project.	-\$11,131.00
	underspend or (overspend)	\$-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

The Local Authority

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE Discretionary Funds Report
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that \$1,567.09 was spent at Trophy Central for the May Sports Weekend;
- b) notes that a total of \$2,567.09 of discretionary funds were spent in the financial year 2024-2025 with all invoices received;
- c) notes the unspent funds of \$1,432.91 returned to MRC;
- d) accepts the \$4,000.00 discretionary funds for the financial year 2025-2026;
- e) notes that these funds must be spent and goods received by 30 June 2026; and
- f) discusses the allocation of these funds for community benefit.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

2025/2026 Discretionary funds

Date	2025/2026 Discretionary Funds	Commitments/ Expenditure
01-Jul-25	Available funds	\$4,000.00

2024/2025 Discretionary funds

Date	2024/2025 Discretionary Funds	Commitments/ Expenditure
1-Jul-24	Approved Funds	\$4,000.00
06 Sep 24	Payment for Power and Water utilities to Hermannsburg Church. Invoice received	- \$1000.00
14 Nov 24	Funding allocated for Christmas and New Year functions - \$2,000.00 Events did not take place, funds returned to unallocated.	

14 Nov 24	Funding allocated for Power and Water utilities at the Hermannsburg Church - \$1,000.00. No response from David Roennfeldt, funds returned to unallocated.	
02 Apr 25	Allocated the remaining funds to the May Sports Weekend with the CSC to consult with members on the purchasing. Invoice received from Trophy Central No further Purchase Orders raised.	- \$1,567.09
	Funds forfeited.	\$1,432.91

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

Funds from the grant must be spent (with goods received) between 1 July and 30 June or they are forfeited. Community currently has \$4,000.00 to spend before end of 30 June 2025.

CONSULTATION

Hermannsburg Local Authority.

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.5
TITLE MRC Position Vacancies Report
AUTHOR Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Active open positions within the Org Structure as at 26 June 2025.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Hermannsburg.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

1 MRC positions vacant report Hermannsburg



Position Vacancies

Hermannsburg

Position #	Service	Description	Type	Weekly Hours
400704	MacKids	Educator - Early Learning	Full-Time	38
400706	MacKids	Educator - Early Learning	Part-Time	25
400708	MacKids	Educator - Early Learning	Part-Time	27.4
400711	MacKids	Educator - Early Learning	Part-Time	27.4
401344	MacSafe	Community Safety Officer	Part-Time	20
401345	MacSafe	Community Safety Officer	Part-Time	20
402255	MacCare	Home Care Assistant	Part-Time	19
501332	Council Serv	Works Assistant	Part-Time	19

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 26/06/2025



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Report
AUTHOR Ellen Fitzgerald, Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority of Hermannsburg notes and accepts the attached Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – A/Director Council Services
Stuart Millar – Area Manager
Max Baliva – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report



Council Services Hermannsburg

April '25 - June '25



100% First Nations Employees in SCD



1 Area Manager Visits to Community



560 Council Office Hours of Service

Snapshot



3434 Litres Fuel Usage Total



19 Vehicles and Plant in Use



350+ Bins Emptied Weekly



**98 Street Lights Operational
8 Street Lights Non-Operational**



2 Sport Grounds Maintained



2 Toolbox Talks Completed



50 loads of Rubbish to the dump



3 Water Tests



20 Hours of Maintenance completed at Airstrip



3 Parks & Playgrounds Inspections

Internal Road Maintenance

- Slashing of internal road has started the civil are managing to get on top of the slashing
- Pothole repairs done around Community

Maintenance of Parks and Open Spaces

- Monthly Inspections have continually been done every month
- East side Park has been slashed
- Sandhill Has been slashed
- Central park slashed & tidy

Sports Grounds

- Softball has been cleared & used for sports carnival.
- Football Oval has been used for sports carnival
- 1 light tower has been repaired

Waste Management

- Rubbish collection occurs twice a week, Monday & Thursday
- Hard rubbish pick-up occurs when the civil team can get a chance.
- Separation bays cleaned regularly

Weed Control and Fire Hazard Reduction

- Staff are out and about tackling the grass, whipper snipping grass around the Community working around all open areas and along the roads within the Community.
- Fire breaks need to be graded around Community

Other

- Commonwealth bank visit on 5th March helping support Customers





10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Community Services Report
AUTHOR Annaliza Rivera, Administrator Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged and Disability Services, Youth Service and Children Services

RECOMMENDATION:

That the Local Authority notes and accepts the attached Community Services Report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Ainsley Roscrow – A/ Director Community Services
Liz Scott - Manager of Community Safety
Matt Virgona - A/Manager of Youth Services
Emma Hacche - A/Manager of Aged and Disability Services
Community Services Coordinators and Administration team

ATTACHMENTS:

1 Community Services Hermannsburg LAR March- May 2025



Local Authority Report

Hermannsburg

MacSafe

March - May 2025



- 6 staff in the team
- Senior CSO/ Perm PT CSO vacancy at present
- 100% Community-based Employees are Aboriginal

- 312 Hours patrolled
- 874 Hours worked
- Work: Tues-Sat;
- 6.00pm-Midnight



232 Engagements
with young people



42 Engagements
with over 18's



131 Young people
taken home



Training
40 hours



54 Are you okay?
Checks



0 Community
gatherings

Highlights



- The Team have been working well together through the staff shortages
- Interviews have been conducted and recruitment is underway for the vacancies at Hermannsburg MacSafe.
- Annual Performance reviews and Six month probation reports have been completed as well as Inductions for new staff.
- Danielle Malbunka and Gilbert Smith attended the NIAA Forum in May. It was the first time that the Forum had been held and it was a great success, with 8 Community Safety Teams coming together from all over Central Australia. Staff were able to share experiences and discuss challenges. The Forum will be held again next year which staff are looking forward too.

Gilbert Smith Hermannsburg Team leader at NIAA Community Safety Forum with other MacSafe team members



Danielle Malbunka Senior Community Safety Officer at the NIAA Forum with other MacSafe team members





Local Authority Report Aged and Disability

Hermannsburg

March, April, May 2025



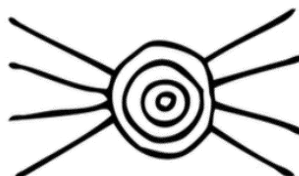
6 Staff in the Ntaria team
100% Community-based Employees are
Aboriginal



Stakeholders' engagement
Regular contact with Clinical staff.
External stakeholders including Congress
Elder Care Support and Catholic Care.



Transport provided:
23



Client Interactions: 165
This includes client checks
and client visits to the Aged
Care Centre



Personal support provided:
2
Including...
Shower & Toilet Assistance,
Laundry Loads, Tablet
Reminders



Client numbers: 22



Meals 1513
Which includes:
Breakfasts, lunches & weekend
Hampers



Updates



We are still looking to recruit a dedicated coordinator for our Ntaria (and Areyonga) Centre's. We hope that we will have this position filled in the next couple of months. In the absence of a coordinator, whilst the senior coordinator and A/Manager have tried to make regular visits, the team has excelled at keeping the centre running and our clients serviced.

We have recently launched a new Aged Care menu in the community with the assistance of Desert Dieticians.



Local Authority Youth Services Hermannsburg March- May 25



Employees

10 staff
100% Aboriginal



Activities

124 activities
355 hours



Engagements

282 Participants
3933 engagements



Bush Trip

0



School Support

1



Training

1



Youth Board

1



Sport

90



Events

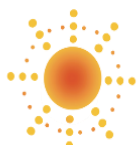
1

Challenges



- Staff attendance
- Cultural Obligations
- Weather starting to get Cold

Highlights



- Younger staff stepping up to keep youth program strong
- Youth are having lots of fun at Programs
- Working with Stakeholder
- Sports weekend



Sports Nights



Dodgeball



Basketball Nights



Local Authority MacKids Hermannsburg March - May 2025



7 Employees
86 % First Nation

15 - Enrolments



Training

- TL working towards diploma in Early Childhood Education and Care.
- 2 Educators enrolled in Cert III in Early Childhood Education and Care



Service Delivery
375 Hours



200 - Meals served



Vacancies
2 Educators



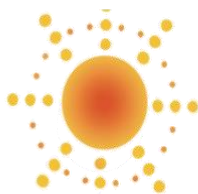
Support
41 HRS
Coordinator support



Stakeholder Engagement

- Congress
- Early Childhood Australia

Highlights



- Our Team Leader has successfully completed a Certificate III in Early Childhood Education and Care and is currently working towards a Diploma in Early Childhood Education and Care.
- We are pleased to welcome more new children, as enrolments continue to increase.



Local Authority MacKids Hermannsburg March - May 2025



Encouraging children to gently explore their environment and supporting them in extending their play interests.



The canvas was painted by the children, reflecting their ideas and creativity.

12. GENERAL BUSINESS

ITEM NUMBER 12.1
TITLE General Council Business
AUTHOR Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide members with an opportunity to discuss general Council Matters.

RECOMMENDATION

That the Hermannsburg Local Authority raises and discusses items of General Council Business.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority.

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS

ITEM NUMBER	13.1
TITLE	General Non-Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Members are given the opportunity to raise and discuss general matters of Non-Council Business outside of Council's Services. This may include:

- Education
- Health Services
- Roads
- Land Management
- Housing and Maintenance

RECOMMENDATION

That the Local Authority notes and discusses any Non-Council Business raised.

BACKGROUND

Members discuss items raised as Non-Council Business including ongoing matters from previous meetings.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

There are no attachments to this report.