



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE
HERMANNSBURG COUNCIL OFFICE ON TUESDAY 7 OCTOBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:30AM

2 WELCOME

Chair Nicholas Williams

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Chairperson Nicholas Williams, Member Daryl Kantawara, Member Alfie Inkamala, Member Patrick Oliver and Member Taren Williams

Councillors

President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala

Council Employees

Keith Hassett – Director Council Services, Stuart Miller – Area Manager, Jake Potter – Manager Infrastructure & Fleet, Max Baliva – CSC Hermannsburg, Kaisa Suumann, Menam Ryder – Team Leader Youth Services, Ryan Rosenberg – Project Management Office and June Crabb – Coordinator Governance (Minute taker)

Representatives from the Hermannsburg Youth Board

Guests

Chansey Paech MLA – Member for Gwoja and Katharine O'Donoghue
Barbara Beier and Taylah Maurice – Representatives, Department of Logistics and Infrastructure
Erin MacKinnon and Ben Humm – Representatives, Department Housing, Local Government and Community Development
Robyn Enever – Representative, Menzies School of Health Research
Peta-Lee Cole-Manolis and Faith – Representatives, Penangke Consultancy
Via Teams - Michelle Fittes & Elaine Wills – Representative, Menzies Head, Health & Healing Project

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

HLA2025-55 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That the Local Authority:

- a) notes the Member's attendance at this meeting;
- b) tables apologies received from Members Reggie Lankin and Marion Swift for this meeting;
- c) records no absences for this meeting; and
- d) welcomes the Youth Board to the meeting.

4 NOMINATIONS AND CURRENT MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Membership of the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

HLA2025-56 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority:

- a) congratulates returning President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala on their re-election;
- b) officially welcomes Taren Williams and Patrick Oliver to the Local Authority after their memberships were approved at the Ordinary Council meeting held on the 15 of July;
- c) notes the current membership of the Local Authority; and
- d) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

HLA2025-57 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority notes the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 to be approved by the Authority.

HLA2025-58 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority confirms the unconfirmed minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

HLA2025-59 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

HLA2025-60 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members did not declare any conflicts of interest.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	9.1
TITLE:	Head Health and Healing Project
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled 'Head Health and Healing Project'. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

HLA2025-61 RESOLVED (Maryanne Malbunka/Nicholas Williams)

That the Local Authority:

- a) notes the information presented by representatives of the Menzies School of Health Research regarding the Head Health and Healing Project; and
- b) expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a different forum more focused on health education or community health and development.

Minute Note: This matter was discussed further and noted in Non-Council Business.

ITEM NUMBER:	9.2
TITLE:	Community Alcohol Planning Engagement
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

HLA2025-62 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) notes and accepts the information provided by Penangke Cultural Consultants; and
- b) acknowledges the presentation and agrees that Penangke Consultancy may proceed to undertake further consultation with the community. The Local Authority members want it noted that whilst they agree to Penangke speaking with community, they are not in a position to endorse or authorise consultation with the whole community. It is further noted that the remit of Local Government Local Authority does not speak for other stakeholders such as Central Land Council, ACCOs or not-for-profit organisations who should be part of further consultation about this matter.

ITEM NUMBER:	9.3
TITLE:	ORVAC and Thrive Studies - Menzies School of Health
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides the opportunity for the representative of the Menzies School of Health Research to provide a brief update on the ORVAC study led by Dr Bianca Middleton, and to introduce the THRIVE study, also led by Dr Bianca Middleton.

HLA2025-63 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) accepts the information provided by the representative of the Menzies School of Health Research; and
- b) acknowledges the presentation and agrees that MSHR staff can visit Hermannsburg community to undertake further consultation with the community and invite families to participate in the THRIVE study, without implying Local Authority endorsement. The Local Authority support the concept but note that all further consultation should be with the clinic on community and the NTG Health Dept. This outside Local Government remit.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Action Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

HLA2025-64 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority notes that the updates to the actions;

- a) kept open:
 - Signs for illegal dumping noting that the PMO Office will update the members once an internal report is received from NTEPA;
 - Toilet block - will source quotes to bring the toilet up to standard and make it useable. Members were asked to consider who would be responsible for the ongoing maintenance and services to the block.
 - Work experience program, requesting for the P & C team to investigate opportunities;
 - Splashpad, noting that Council is waiting for approval from NTG; and
- b) closes completed actions – Childcare Security assessment and Invite Youth Board members.

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

HLA2025-65 RESOLVED (Daryl Kantawara/Nicholas Williams)

That the Local Authority:

- a) acknowledges that \$120,097.31 are funds at risk of being returned to NTG;
- b) notes completion and closes the following projects:
 - 2155 – Two bin trailers, returning \$7,549.09 to unallocated.
 - 2157 – Industrial fans, returning \$4,424.92 to unallocated
- c) notes the progress on their current projects as at 22 September 2025 as follows:
 - 2152 – Change room site, allocates the underspend from Projects 2155 and 2157, totalling \$11,974.01 to this project. Members advised that Council have received approval from CLC and are now waiting on approval from Power and Water, with an anticipated start date being the end December 2025 - early January 2026.
 - 2153 – Scoreboard expected to be installed by the end of October 2025;
 - 2154 – Water refill stations to be installed at the new Change room site, the Rec hall and the School; and
 - 2158 – Shade Shelter with cement flooring – members agreed that the project's budget is to determine the size of the shelter and to source quotes accordingly.
- d) Creates a new project 'Maintenance and Registrations of Bin Trailers', allocating \$6,000.00 to the project.
- e) discusses the priority of the wish-list items:
 - closes Shade structures and seating at Kuprilya Springs as it is outside

Council's jurisdiction;

- agreed that once funding becomes available, the PMO Office to source quotes for the Streetlights near the Rec hall, noting that the Youth Board Coordinator had informed the PMO Office of the locations;
 - added to the wishlist a priority item suggested by the Youth Board - Playground or a swing set, to be installed between the Oval and the Basketball Court;
 - made no further recommendations to the remaining wishlist items;
- f) Members advised that the lights at the oval were not working, and that this would be the third time that it had occurred. It was noted that the PMO Office will follow up with MG Electrical to investigate the cause.

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2025-66 RESOLVED (Nicholas Williams/Maryanne Malbunka)**That the Local Authority:**

- a) notes that the Local Authority currently has \$4,000.00 of unallocated discretionary funds;
- b) notes that this is the final Local Authority meeting of 2025;
- c) discusses the allocation of these funds as follows;
 - \$2,000.00 towards a community Christmas BBQ; and
 - \$2,000.00 to the Youth Board with no stipulations on its spending.
- d) acknowledges that all funds must be spent with goods received by the 30th June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2025-67 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority notes and accepts the attached report.

ITEM NUMBER:	11.2
TITLE:	Community Services - Aged and Children's Services Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged Care and Children's Services

HLA2025-68 RESOLVED (Daryl Kantawara/Maryanne Malbunka)

That the Local Authority notes and accepts the attached Community Services Report.

ITEM NUMBER:	11.3
TITLE:	Community Services - Youth and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Service.

HLA2025-69 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority notes and accepts the Youth Services and Community Safety report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

HLA2025-70 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority notes and discusses the matters raised as follows:

- 1. Clean up of Cemeteries.**

Member for Gwoja, Chansey Paech MLA advised that a community work party could be organised in collaboration with NT Corrections to undertake cemetery clean up efforts. The Council Services Area Manager will liaise with the Department of Corrections to clarify the necessary steps and requirements to initiate the work.

Minute Note: members were asked to also consider how the community could be supported with keeping the grave sites of their loved ones tidy.

2. Deputations.

Local Authority members recommend that effective screening be implemented for all future deputations to ensure presentations and topics align with the core responsibilities and decision-making functions of the Local Authority. Members expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a different forum more focused on health education or community health and development.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

HLA2025-71 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority:

- a) accepted the impromptu deputation from the Department Housing, Local Government and Community Development Representatives and discussed matters for the Department to respond to:
 - Pop up shop set up at the Top Shop.
 - Ongoing water leaks and mould, in particular at Nicholas Williams house.
 - Overhanging branches and trees needing to be cut back.
 - The timeframe it takes for reporting a maintenance or repair issue to a contractor coming out to undertake the job.
 - Servicing of air-conditioners and swampy', noting that splits would be installed in all new houses only.
 - Installation of an aerial for free to air TV in new houses as well as installing on existing homes.
 - Pest control for community.
- b) provided an update on the construction of new houses, noting that it was expected to start in 2027, after the land is developed and consultations with community regarding the locations is completed.
- c) advised that transitional houses will be handed over to housing after the contractors have bought them up to standard.
- d) suggested that a colour coded map is put up showing the different stages of repairs and upgrades that are getting done on the houses.
- e) noted that repairs and maintenance has been streamlined and jobs will be undertaken by one business.
- f) noted that the inspections will be conducted in December 2025; and
- b) provided a breakdown of the Housing department:
 - The Department of Logistics and Infrastructure are responsible for the new houses
 - Housing is responsible for tenancy and maintenance.

14 DATE OF NEXT MEETING - 2026

15 MEETING CLOSED

The meeting terminated at Time pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Tuesday 7 October 2025 and are UNCONFIRMED.

UNCONFIRMED