



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

WEDNESDAY 25 MARCH 2026

The Hermanssburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermanssburg Council Office on Wednesday 25 March 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING – 17 JUNE 2026

15 MEETING CLOSED

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER	4.1
TITLE	Membership of the Local Authority
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

- a) **notes the current membership of the Local Authority; and**
- b) **acknowledges that 2 consecutive absences without notice will result in a termination of membership.**

BACKGROUND

The chart below shows the current membership of the Local Authority and their attendance at the previous meeting:

Appointed Members Hermannsburg LA	Attendance at the meeting 7 October 2025
Nicholas Williams (Chair)	Present
Reggie Lankin	Apology
Marion Swift	Apology
Daryl Kantawarra	Present
Alfie Inkamala	Present
Taren Williams	Present
Patrick Oliver	Present

Elected Members	
President Roxanne Kenny	Present
Deputy President Maryanne Malbunka	Present
Cr Mark Inkamala	Present

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

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- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 7 October 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Hermannsburg Local Authority Meeting held 7 October 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. HERMANSBURG LOCAL AUTHORITY MEETING MEETING 7.10.2025 - MINUTES [1 pages]

MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE HERMANNSBURG COUNCIL OFFICE ON TUESDAY 7 OCTOBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:30AM

2 WELCOME

Chair Nicholas Williams

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Chairperson Nicholas Williams, Member Daryl Kantawara, Member Alfie Inkamala, Member Patrick Oliver and Member Taren Williams

Councillors

President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala

Council Employees

Keith Hassett – Director Council Services, Stuart Miller – Area Manager, Jake Potter – Manager Infrastructure & Fleet, Max Baliva – CSC Hermannsburg, Kaisa Suumann, Menam Ryder – Team Leader Youth Services, Ryan Rosenberg – Project Management Office and June Crabb – Coordinator Governance (Minute taker)

Representatives from the Hermannsburg Youth Board

Guests

Chansey Paech MLA – Member for Gwoja and Katharine O’Donoghue
 Barbara Beier and Taylah Maurice – Representatives, Department of Logistics and Infrastructure
 Erin MacKinnon and Ben Humm – Representatives, Department Housing, Local Government and Community Development
 Robyn Enever – Representative, Menzies School of Health Research
 Peta-Lee Cole-Manolis and Faith – Representatives, Penangke Consultancy
 Via Teams - Michelle Fittes & Elaine Wills – Representative, Menzies Head, Health & Healing Project

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

HLA2025-55 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That the Local Authority:

- a) notes the Member’s attendance at this meeting;**

- b) tables apologies received from Members Reggie Lankin and Marion Swift for this meeting;
- c) records no absences for this meeting; and
- d) welcomes the Youth Board to the meeting.

4 NOMINATIONS AND CURRENT MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Membership of the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

HLA2025-56 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority:

- a) congratulates returning President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala on their re-election;
- b) officially welcomes Taren Williams and Patrick Oliver to the Local Authority after their memberships were approved at the Ordinary Council meeting held on the 15 of July;
- c) notes the current membership of the Local Authority; and
- d) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

HLA2025-57 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority notes the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 to be approved by the Authority.

HLA2025-58 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority confirms the unconfirmed minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

HLA2025-59 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

HLA2025-60 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members did not declare any conflicts of interest.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	9.1
TITLE:	Head Health and Healing Project
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled 'Head Health and Healing Project'. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

HLA2025-61 RESOLVED (Maryanne Malbunka/Nicholas Williams)

That the Local Authority:

- a) notes the information presented by representatives of the Menzies School of Health Research regarding the Head Health and Healing Project; and
- b) expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a different forum more focused on health education or community health and development.

Minute Note: This matter was discussed further and noted in Non-Council Business.

ITEM NUMBER:	9.2
TITLE:	Community Alcohol Planning Engagement
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

HLA2025-62 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) notes and accepts the information provided by Penangke Cultural Consultants; and
- b) agrees that Penangke Consultancy may proceed to undertake further consultation with the community. The Local Authority members want it noted that whilst they agree to Penangke speaking with community, they are not in a position to endorse or authorise consultation with the whole community. It is further noted that the remit of Local Government Local Authority does not speak for other stakeholders such as Central Land Council, ACCOs or not-for-profit organisations who should be part of further consultation about this matter.

ITEM NUMBER:	9.3
TITLE:	ORVAC and Thrive Studies - Menzies School of Health
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides the opportunity for the representative of the Menzies School of Health Research to provide a brief update on the ORVAC study led by Dr Bianca Middleton, and to introduce the THRIVE study, also led by Dr Bianca Middleton.

HLA2025-63 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) accepts the information provided by the representative of the Menzies School of Health Research; and
- b) acknowledges the presentation and agrees that MSHR staff can visit Hermannsburg community to undertake further consultation with the community and invite families to participate in the THRIVE study, without implying Local Authority endorsement. The Local Authority support the concept but note that all further consultation should be with the clinic on community and the NTG Health Dept. This outside Local Government remit.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Action Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

HLA2025-64 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority notes that the updates to the actions;

- a) kept open:
 - Signs for illegal dumping noting that the PMO Office will update the members once an internal report is received from NTEPA;
 - Toilet block - will source quotes to bring the toilet up to standard and make it useable. Members were asked to consider who would be responsible for the ongoing maintenance and services to the block.
 - Work experience program, requesting for the P & C team to investigate opportunities;
 - Splashpad, noting that Council is waiting for approval from NTG; and
- b) closes completed actions – Childcare Security assessment and Invite Youth Board members.

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

HLA2025-65 RESOLVED (Daryl Kantawara/Nicholas Williams)

That the Local Authority:

- a) acknowledges that \$120,097.31 are funds at risk of being returned to NTG;**
- b) notes completion and closes the following projects:**
 - 2155 – Two bin trailers, returning \$7,549.09 to unallocated.**
 - 2157 – Industrial fans, returning \$4,424.92 to unallocated**
- c) notes the progress on their current projects as at 22 September 2025 as follows:**
 - **2152 – Change room site, allocates the underspend from Projects 2155 and 2157, totalling \$11,974.01 to this project. Members advised that Council have received approval from CLC and are now waiting on approval from Power and Water, with an anticipated start date being the end December 2025 - early January 2026.**
 - **2153 – Scoreboard expected to be installed by the end of October 2025;**
 - **2154 – Water refill stations to be installed at the new Change room site, the Rec hall and the School; and**
 - **2158 – Shade Shelter with cement flooring – members agreed that the project's budget is to determine the size of the shelter and to source quotes accordingly.**
- d) Creates a new project 'Maintenance and Registrations of Bin Trailers', allocating \$6,000.00 to the project.**
- e) discusses the priority of the wish-list items:**
 - **closes Shade structures and seating at Kuprilya Springs as it is outside Council's jurisdiction;**
 - **agreed that once funding becomes available, the PMO Office to source quotes for the Streetlights near the Rec hall, noting that the Youth Board Coordinator had informed the PMO Office of the locations;**
 - **added to the wishlist a priority item suggested by the Youth Board - Playground or a swing set, to be installed between the Oval and the Basketball Court;**
 - **made no further recommendations to the remaining wishlist items;**

- f) Members advised that the lights at the oval were not working, and that this would be the third time that it had occurred. It was noted that the PMO Office will follow up with MG Electrical to investigate the cause.

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2025-66 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority:

- a) notes that the Local Authority currently has \$4,000.00 of unallocated discretionary funds;
- b) notes that this is the final Local Authority meeting of 2025;
- c) discusses the allocation of these funds as follows;
 - \$2,000.00 towards a community Christmas BBQ; and
 - \$2,000.00 to the Youth Board with no stipulations on its spending.
- d) acknowledges that all funds must be spent with goods received by the 30th June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2025-67 RESOLVED (Daryl Kantawara/Mark Inkamala)

That the Local Authority notes and accepts the attached report.

ITEM NUMBER:	11.2
TITLE:	Community Services - Aged and Children's Services Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged Care and Children's Services

HLA2025-68 RESOLVED (Daryl Kantawara/Maryanne Malbunka)

That the Local Authority notes and accepts the attached Community Services Report.

ITEM NUMBER:	11.3
TITLE:	Community Services - Youth and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Service.

HLA2025-69 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority notes and accepts the Youth Services and Community Safety report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

HLA2025-70 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority notes and discusses the matters raised as follows:

1. Clean up of Cemeteries.

Member for Gwoja, Chansey Paech MLA advised that a community work party could be organised in collaboration with NT Corrections to undertake cemetery clean-up efforts. The Council Services Area Manager will liaise with the Department of Corrections to clarify the necessary steps and requirements to initiate the work.

Minute Note: members were asked to also consider how the community could be supported with keeping the grave sites of their loved ones tidy.

2. Deputations.

Local Authority members recommend that effective screening be implemented for all future deputations to ensure presentations and topics align with the core responsibilities and decision-making functions of the Local Authority. Members expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a

different forum more focused on health education or community health and development.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

HLA2025-71 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority:

- a) accepted the impromptu deputation from the Department Housing, Local Government and Community Development Representatives and discussed matters for the Department to respond to:
 - Pop up shop set up at the Top Shop.
 - Ongoing water leaks and mould, in particular at Nicholas Williams house.
 - Overhanging branches and trees needing to be cut back.
 - The timeframe it takes for reporting a maintenance or repair issue to a contractor coming out to undertake the job.
 - Servicing of air-conditioners and swampy', noting that splits would be installed in all new houses only.
 - Installation of an aerial for free to air TV in new houses as well as installing on existing homes.
 - Pest control for community.
- b) provided an update on the construction of new houses, noting that it was expected to start in 2027, after the land is developed and consultations with community regarding the locations is completed.
- c) advised that transitional houses will be handed over to housing after the contractors have bought them up to standard.
- d) suggested that a colour coded map is put up showing the different stages of repairs and upgrades that are getting done on the houses.
- e) noted that repairs and maintenance has been streamlined and jobs will be undertaken by one business.
- f) noted that the inspections will be conducted in December 2025; and
- b) provided a breakdown of the Housing department:
 - The Department of Logistics and Infrastructure are responsible for the new houses
 - Housing is responsible for tenancy and maintenance.

14 DATE OF NEXT MEETING - 2026

15 MEETING CLOSED

The meeting terminated at 1.37 pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Tuesday 7 October 2025 and are UNCONFIRMED.

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Hermannsburg Pottery Building Project
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Rattlepod Landscapes has been engaged by Hermannsburg Potters to undertake a consultation project to support the selection of a site for a new Art Centre building. The purpose of this project is to develop a shortlist of potential sites and ultimately identify a preferred location in collaboration with Hermannsburg Potters and the broader Ntaria community.

This presentation outlines the project objectives, presents the shortlisted lot options for the proposed Art Centre, and provides an overview of the next steps in the site selection process.

RECOMMENDATION

That the Local Authority accepts the information presented by Rattlepod Landscapes.

BACKGROUND/DISCUSSION

Rattlepod Landscapes is a landscape design and construction company based in Mpartnwe/Alice Springs.

Rattlepod specialises in community driven landscape design and construction for the arid Central Australian climate. They engage with community and use co-design processes to understand the challenges affecting communities and work collaboratively to identify design solutions.

ISSUES/OPTIONS/CONSEQUENCES

The location of a new Pottery Building impacts community members and council services in terms of pedestrian movement, vehicle movement, and tourist traffic through the community.

FINANCIAL IMPACT AND TIMING

The final site for the Pottery Building will be selected by June 2026.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 9.2
TITLE Census Engagement Team - ABS
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information provided by the Census Engagement Team;**
and
- b) **provides advice on ways to improve participation within the community.**

BACKGROUND

Every 5 years the Australian Bureau of Statistics [ABS] conducts a Census to count the population and housing for the Australian government to make informed decisions to distribute GST funding to each State and Territory for housing, education, and essential services like roads etc. This means that more participation in the Census leads to better funding for communities

This year's Census will be held in August. It will provide employment opportunities for people in communities as members of the community will be employed to assist Census staff.

ISSUES, CONSEQUENCES, OPTIONS

Any information that the Local Authority can provide that will assist the ABS team to increase community engagement could lead to increased funding for services within the community.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	10.1
TITLE	Introduction to the Regional Plan
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

RECOMMENDATION

That the Local Authority:

- a) reviews the information presented;**
- b) provides feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan.**

BACKGROUND

Each year, MacDonnell Regional Council produces a Regional Plan that serves as a roadmap for strategic growth and development. The plan outlines how MRC will continue to support and strengthen its communities across all sectors. It identifies not only the direction in which the Council is heading, but also the strategies and actions that will be undertaken to achieve these outcomes in partnership with the community.

The accompanying PowerPoint presentation provides members with an opportunity to consider key issues affecting MRC communities, including matters such as employment, infrastructure, and other priority areas.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority may provide feedback during the presentation of this report. Alternatively, members may choose to discuss the ideas presented with others in the community and provide their feedback at the next meeting of the Local Authority.

FINANCIAL IMPLICATIONS

In considering the Regional Plan there will often be a financial impact. This is considered when the budget for 2026-27 is developed.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Action Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

RECOMMENDATION

That the Local Authority:

- a) notes that the updates to the actions; and
- b) closes completed actions

BACKGROUND

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 9/07/2025	Fuller, Katie	Work experience Program
<p>HLA2025-053 – Work experience program</p> <p>9 Jul 25 - Asked about the possibility of a work experience program with Council during the School Holidays</p> <p>17 Jul 25 – Email sent to Executive Manager, P&C</p> <p>19 Sept 25 - Update from Katie Fuller, Executive Manager People and Capabilities While not currently planned, the P&C team can investigate opportunities for students in future school holidays.</p> <p>7 Oct 25 – Res.064 Members requested that the P&C team investigate options for work experience during school holidays.</p> <p>18 Mar 26 Update from P&C – We have made enquiries with GTNT and CDU in relation to apprenticeship opportunities. At this time, these are only being offered to targeted student groups within specific communities, and no placements are available for our participants. We will re-engage should availability change in the future.</p> <p>Recommend closing this action</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 09/07/2025	Keith Hassett	Toilet Block on lot 55
<p>HLA2025-047 - Ownership of the Toilet Block 9 Jul 25 - Investigate the ownership of the toilet block on lot 55 and assess what would be needed to make the toilet block functional.</p> <p>18 Jul 25 and 15 Sept 25 – Email sent to the PMO Office</p> <p>7 Oct 25 – Res.064 Council will source quotes to bring the toilet block up to standard and make it useable. Members were also asked to consider who would be responsible for the ongoing maintenance costs and services to the toilet block.</p> <p>Council has recommended that this item be added to the Local Authority Projects Wishlist.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 02/04/2025	Stuart Millar	Signs for illegal dumping
<p>HLA2025-025 - Signs for illegal dumping, 2 Apr 25 - Request that signs be placed along the road to the Waste Management Facility and behind the residential area close to the main road.</p> <p>30 Jun 25 - Update from Stuart Millar: Technical Services have been supplied with the details and have ordered the signs.</p> <p>9 Jul 25 – Kept open until signs are installed. Res.046 – Members asked that the PMO Office consult with the NT Environmental Protection Authority to check what advice and assistance could be given to curb and prevent illegal dumping in Hermannsburg.</p> <p>15 Sept 25 – emailed PMO to request update.</p> <p>7 Oct 25 – Res.064 The PMO Office will update members once the internal report is received from the NTEPA.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 09/07/2025	Keith Hassett	Waterpark update
<p>HLA2025-053 - Splashpad/Water park 9 Jul 25 - Request an update on the Splashpad.</p> <p>18 Jul 2025 and 15 September 2025 – Email sent to the PMO Office</p> <p>7 Oct 25 – Res.064 Waiting for approval from NTG</p> <p>18 Mar 26 Update from Director Council Services Still waiting on approval from NTG.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 07/10/2025	Council Services	Cemetery clean up
<p>HLA2025-70 – Clean up of Cemeteries</p>		
<p>Member for Gwoja, Chansey Paech MLA advised that a community work party could be organised in collaboration with NT Corrections to undertake cemetery clean up efforts. The Council Services Area Manager will liaise with the Department of Corrections to clarify the necessary steps and requirements to initiate the work.</p>		
<p>18 Mar 26 Update from the Area Manager</p>		
<p>The initial contact with Corrections was encouraging. However, the Chief Correctional Officer has since communicated that they are unable to take on this project due to a heavy workload and a small pool of workers. Tjwampa was also contacted and indicated that they did not have the personnel available to take on the project.</p>		

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Children’s Services Team

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Project Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) notes the Project Funding Acquittal and Certification (attached) as at 30 June 2025;**
- b) acknowledges that \$65,685.18 are funds at risk of being returned to NTG;**
- c) notes the progress on their current projects as presented by the Project Management Office;**
- d) are advised that the 2025-26 LAPF Funding of 90,300.00 has been received and is reflected in the budget consideration; and**
- e) discusses the priority of wish-list items.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2152	Change Room Site	\$
	Status	Committed
2-Apr-25	Res.030 - Created the new project "Works undertaken to the Change room site", allocating the available funds totaling \$73,060.78, that also included the funds from Project 2154 and 2156.	\$73,060.78
13-May-25	PMO update - These funds will be used once the lease has been approved.	
9-Jul-25	Res. 048 - Noted that the lease is with CLC awaiting approval.	
22-Sep-25	PMO Update - Lease has been finalised - PO's have been raised - to check allocation of the PO's.	
7-Oct-25	Res.065 - allocates the underspend from Projects 2155 and 2157, totalling \$11,974.01 to this project. Members advised that Council have received approval from CLC and are now waiting on approval from Power and Water, with an anticipated start date being the end December 2025 - early January 2026.	\$11,974.01
19-Nov-25	Balance of PO raised with Harvey Developments.	-\$31,128.02
20-Nov-25	Invoice received from Harvey Developments - Progress Claim #3	-\$14,317.63
19-Jan-26	Invoice received from Harvey Developments - Progress Claim #4	-\$23,281.43
19-Jan-26	Invoice received from Harvey Developments - Progress Claim #4	-\$16,307.72
	underspend or (overspend)	-\$0.01

Project 2153	SCOREBOARD	\$
	Status	Committed
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.	\$40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport	-\$11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting	-\$950.00
8-Nov-23	Res.071 - Noted and accepted the design	
17-Jan-24	2nd Invoice for Scoreboard	-\$10,195.00
17-Jan-24	Final invoice for Scoreboard	-\$1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.	
4-Apr-24	Res.029 - Keep Open and allocates \$5,000 to complete the project	\$5,000.00
8-Aug-24	Invoice received from DNA Steel Direct.	-\$1,087.29
17-Sep-24	Res.048 - Waiting for contractors to transport scoreboard to community.	
14-Nov-24	Res.068 - Noted that Contractors will transport the scoreboard to its location.	
10-Jan-25	PMO update: Quotation to be provided prior to the meeting for the installation of the scoreboard.	

Hermannsburg Local Authority Meeting 25 March 2026 – Agenda

30-Jan-25	Res.010 - Allocated an additional \$5000.00 to the scoreboard project for installation.	\$5,000.00
18-Feb-25	PO raised with Harvey Developments.	-\$15,695.00
25-Feb-25	PMO update - PO has been raised - will be installed when they are in community.	
9-Jul-25	Res. 048 - Noted that this project will use the same contractor as Project 2152	
22-Sep-25	PMO Update - Scoreboard has been delivered - expect installation mid October.	
7-Oct-25	Res.065 - Scoreboard expected to be installed by the end of October 2025.	
1-Dec-25	PMO update - Work on installation has commenced - footings completed.	
	underspend or (overspend)	\$9,282.71

Project 2154	Water Bottle Refill Stations	\$
	Status	Committed
4-Apr-24	Res.029 - Hermannsburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.	\$35,000.00
26-Jul-24	Invoice received from Civiq Pty Ltd.	-\$15,360.00
26-Jul-24	Freight charge	-\$650.00
17-Sep-24	Res.048 - Location for bubblers: near the new club sporting facility, school, Rec Hall	
14-Oct-24	PO raised with Advanced Plumbing and Gas - note PO for \$3,762 has been cancelled.	\$-
22-Nov-24	Invoice received from AA Signs and Designs - coding incorrect - recoded to 2156 in Jan 25	
14-Nov-24	Res.068 - Noted that the PO for \$1,678.36 may have been miscoded as this was a purchase order raised for the bus stop project.	
10-Jan-25	PMO update: Need Advance Plumbing to do the installation - no more costs to be incurred. Recommendation - that underspend be returned to unallocated funds.	
30-Jan-25	Res.010 - Purchase orders for installation costs have been raised and they will be installed by contractors.	
25-Feb-25	PMO update - contractors planning to be in community week commencing 24.2.25. The club rooms are 12 months away from being completed - recommend project be closed and possibly reopened in 12 months time.	
2-Apr-25	Res.030 - Reassign \$10,000.00 to the new Project "Change room site", noting that \$5,228.00 was the remaining project funds.	-\$10,000.00
9-Jul-25	Res. 048 - Waiting on a response from a contractor.	
22-Sep-25	PMO Update - To be installed on completion of Change Rooms.	
7-Oct-25	Res.065 - Water refill stations to be installed at the new Change room site, the Rec hall and the School.	
	underspend or (overspend)	\$8,990.00

Project 2158		Shade Shelter with Cement Flooring	\$
		Status	Committed
9-Jul-25	Res. 048 - Created a new project - allocating \$95,000.00 towards a Shade Shelter with cement flooring, large enough to fit 200 people and located behind lot 142.		\$95,000.00
22-Sep-25	PMO update - Currently sourcing quotes.		
7-Oct-25	Res.065 - members agreed that the project's budget is to determine the size of the shelter and to source quotes accordingly		
1-Dec-25	PMO update - Quote has been obtained which has come within budget - have applied to CLC for a lease - completion will be dependent upon signing of lease.		
	underspend or (overspend)		\$95,000.00

NEW		Maintenance and Registration of Bin Trailers	\$
		Status	Committed
7-Oct-25	Res. 065 - Created a new project - allocating \$6,000.00 to the project.		\$6,000.00
	underspend or (overspend)		\$6,000.00

Budget consideration		
	Balance of underspend or (overspend)	\$119,272.70
	Total un-allocated funds	\$84,889.46
	Total unspent funds	\$204,162.16

WISHLIST ITEMS		
Date	Items	Assigned
8-Nov-23	Shade Structures and seating at Kuprilya Springs requesting to investigate the possibility of building the structures. Technical Services will explore whether Kuprilya Springs falls within Councils' boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 metre structure to cover a base that is already located onsite. Should the structure be outside of Councils' boundary, Tech Services will investigate what needs to happen so that the structures can be installed and will write a letter to support the construction.	
14-Nov-24	Noted that members would have to discuss the infrastructure at Kuprilya Springs with CLC as it was not within Council's Boundary. The Project Manager agreed to investigate further on whether the land was freehold.	
25-Jan-24	Dedicated shed and compound for people to fix cars with their own tools Members to advise the most suitable location.	
25-Jan-24	Camping area Members to advise what they would like and where they would like the area to be.	
14-Nov-24	Agreed for the Projects Manager to consult with the Chairperson regarding a possible location.	

02-Apr-25	<p>Streetlights near Rec-Hall Taken from Youth Board recommendations 19 March 2025. Install 2 solar-powered streetlights behind the recreation hall, near the oval and footpaths, to improve safety, especially during evening events and youth activities. LA requested that the Youth Board provide exact locations for the solar lights to the PMO.</p>	
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PROJECTS CLOSED 2025-26

Project 2151	Repair Lights at the Oval	\$
Status		Committed
2-Apr-25	Res.030 - Created the new project "Repair the lights at the oval", accepting the quote from MG Electrical and allocating \$5,000.00 towards the project.	\$5,000.00
13-May-25	PMO update - Project has been completed - waiting on invoice to finalise the project.	
3-Jun-25	Invoice received from MG Electrical Services Pty Ltd.	-\$4,410.54
9-Jul-25	Res. 048 - Project closed - \$589.46 returned to unallocated.	-\$589.46
	underspend or (overspend)	\$-

Project 2155	Two Bin Trailers	\$
Status		Committed
17-Sep-24	Res.048 – Created a new project - Two (2) bin trailers and allocates \$35,000.	\$35,000.00
10-Jan-25	PMO update: Quotations currently being sourced - PO's will be raised once quotes obtained.	
30-Jan-25	Res.010 - Purchase orders are being processed.	
3-Jun-25	Invoice received from Modern Trailers Pty Ltd.	-\$26,636.36
9-Jul-25	Res. 048 - Noted that the trailers are waiting to be registered before they will be delivered to community.	
25-Jul-25	Invoice received from Napa Auto Parts - Battery Chargers	-\$309.20
5-Sep-25	Invoice received from Steve's Electrix Pty Ltd - GPO's and inlets.	-\$505.35
22-Sep-25	PMO update - Trailers ready to go - Delivery to be arranged - good to close project.	
7-Oct-25	Res.065 - Project closed and funds returned to unallocated.	-\$7,549.09
	underspend or (overspend)	\$-

Project 2157	Industrial Fans for the Basketball Court	\$
Status		Committed

Hermannsburg Local Authority Meeting 25 March 2026 – Agenda

14-Nov-24	Res.068 - Established new project for Fans for the Recreation Hall - Allocated \$10,000 - agreeing to purchase the fans if the costs are under budget.	\$10,000.00
13-Jan-25	PMO update - Quote obtained from Steve's Electrix - recommend acceptance of quote - \$10,575.07	
13-Jan-25	PMO update - Recommend increase budget to cover contingencies - \$3,000.00	
30-Jan-25	Res.010 - allocated an additional \$5000 – the name and scope of this project was changed to Industrial Fans for the Basketball Court. These will be caged and installed with a timer switch. This project will be investigated to determine the requirements.	\$5,000.00
25-Feb-25	PMO update - currently requesting updated quotes for fans.	
13-May-25	PMO update - Quote has been obtained for \$20,420.14 ex gst. Will have to wait for 24/25 funding to come through to allocate additional funding.	
1-Jun-25	PMO update - external fans will be paid for by DSS funding - the internal fans will be covered by this funding - PO will be raised first week of June.	
9-Jul-25	Res. 048 - Noted that a Contractor has been secured and expected to commence works approximately early August.	
5-Aug-25	Invoice received from Steve's Electrix Pty Ltd	-\$10,575.08
22-Sep-25	PMO update - Project complete - good to close project.	
7-Oct-25	Res.065 - Project closed and funds returned to unallocated.	-\$4,424.92
	underspend or (overspend)	\$-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 LAPF 2024/2025 Acquittal and Certification

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Hermannsburg

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$	326,284.92
Total Project Expenditure:	\$	100,303.33
Surplus/(Deficit):	\$	225,981.59

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification	Yes	TBA
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Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification	Yes	TBA
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Project Report completed and attached

	Yes	No
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Chief Executive Officer or ~~Chief Financial Officer~~: *[Signature]* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED

	Yes	No
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Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.4
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that \$1,805.99 was spent on the Christmas Celebration;
- b) expresses appreciation to Deputy President Maryanne Malbunka for all her work organizing, transporting goods and facilitating the Christmas celebration [see attached photos];
- c) notes that the money allocated to the Youth Board is yet to be spent and will be discussed at their first scheduled meeting on the 31 March 2026;
- d) discusses allocating the remaining funds of \$194.01; and
- e) acknowledges that all funds must be spent with goods received by the 30th June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

Community Christmas and New Year's Festivities Community BBQ's Sports weekends
Naidoc Celebration Youth Board

Current Financial Year Funds Allocation

Date	2025/2026 Discretionary Funds	Budget \$
1-Jul-25	Approved Funds	\$4,000.00
7-Oct-25	HLA2025-66 Allocates \$2,000.00 to a Christmas celebration	-\$1,805.99
17-Mar-26	All invoices received	
7-Oct-25	HLA2025-66 Allocated \$2,000.00 to the Youth Board with no stipulations on its spending.	-\$2,000.00
17-Mar-26	Update: Coordinator Youth Boards Kaisa Suumann This will be discussed at the first scheduled Hermannsburg Youth Board meeting on the 31 March 2026.	
	Remaining funds	\$194.01

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

- 1 Ntaria Community Christmas organised by Maryanne Malbunka



Community Christmas BBQ
Organised by
Deputy President Manyanne Malbunka
with HLA discretionary funds.



Thank you to Maryanne, the
volunteers and everyone involved.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services LA Report
AUTHOR Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority notes and accepts the attached Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Deputy Chief Executive Officer/Director Council Services
Stuart Millar – Area Manager
David Wilson – ESO Hermannsburg

ATTACHMENTS

- 1 Council Services Report Hermannsburg Dec 25 to Feb 26



Council Services Hermannsburg

Dec'25 - Febraury '26



100% First Nations Employees in SCD



2 Area Manager Visits to Community



Council Office 460 Hours of Service

Snapshot



5500 Litres Fuel Usage Total



19 Vehicles and Plant in Use



350 Bins Emptied Weekly



2 Sport Grounds Maintained



8 Toolbox Talks Completed



94 Street Lights Operational
4 Street Lights Non-Operational



2 Water Tests



0 Parks & Playgrounds Inspections



50 loads of Rubbish to the dump

Animal Management

- Most animals currently in good condition with low parasitic burden.
- Due to road closures vet were stuck on community during March and completed a high number of de-sexing.
- Recent animal management officer visit resulted in 75% of animals treated with antiparasitic medication. This is a great result as wet conditions result in more ticks.

Cemetery Management

- Rain over the past month has limited the teams ability to slash grass.
- As soon as practicable team will commence slashing.
- Funeral planned for early April.

Internal Road Maintenance

- Roads are being swept regularly.
- Civil team have been slashing verges whenever weather permits.
- Recent rains have produced heavy grass loads that the team are focused on maintaining.

Maintenance of Parks and Open Spaces

- Park and playgrounds are being slashed in preparation for Easter school breaks.
- All equipment currently serviceable.
- Glyphosate to be sprayed to keep weeds and grass levels low.

Sports Grounds

- Sports grounds are being maintained ready for Easter school holidays.
- Civil team currently focused on grass levels after recent high rainfall.
- Change room construction nearing completion.

Waste Management

- Household waste continues to be collected twice weekly.
- Hard rubbish collected once per week with additional collections being completed as required.
- WMF is well maintained.
- Planning for new WMF is in progress.

Weed Control and Fire Hazard Reduction

- Recent record rainfall in the area producing high grass loads.
- Civil team highly focused on slashing to reduce fuel loads before it dries out.
- Glyphosate spraying is underway with slashing.
- Team awaiting new components for spray unit.

Other Community Updates

- While the CSC has been on leave Eso and civil team have worked hard to ensure MRC operations remain un-interrupted.
- Recent rain periods have caused extremely heavy fuel load to grow rapidly that the civil team is focused on reducing.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Youth and Community Safety Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Service.

RECOMMENDATION

That the Local Authority notes and accepts the Youth Services and Community Safety report.

BACKGROUND

Youth and Community Safety programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor – Executive Manager of Youth and Community Safety
Sarah Grant – Senior Coordinator of Community Safety
Coordinators and Admin

ATTACHMENTS

- 1 Youth and Community Safety Report Hermannsburg LAR December - February 2026



Local Authority Youth Services Hermannsburg Dec 25 - Feb 26



Employees
10 Staff
100% Aboriginal



Activities
174 Hours
open



Engagements
200 Participants
3869 Engagements



Bush/Town Trip
1



Art Craft
3



Average participant age
9



Youth Board
0

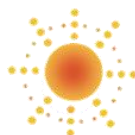


Activities delivered
83



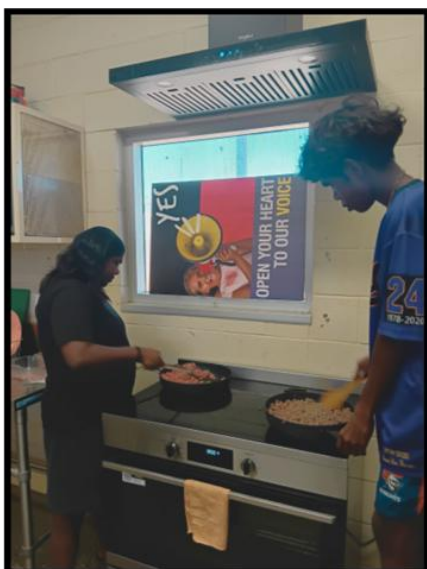
Events
1

Highlights



- **School Holiday Program:** Youth Services is delivering a six-week School Holiday Program across December and January, featuring a range of engaging activities such as disco nights, indoor soccer, arts and crafts, bike repair workshops, and cooking classes. These activities do more than just create fun and excitement, they help young people build new skills, stay active and healthy, and develop strong, positive friendships within a supportive environment.
- **Staff Promotion and Leadership Development** Youth Services new Team Leader, Menam Ryder, has been promoted to the position, which is a great example of staff upskilling and professional growth. Other staff members feel encouraged and motivated, as they can see that if they work hard and perform well, they also have the opportunity to be promoted.

Youth Services staff are cooking food for the kids.



The youth are enjoying lunch during the town trip as part of the School Holiday Program.



The youth are enjoying snacks and waiting in the theatre café lounge to watch a movie.



Youth participated in a Footy Clinic with Lulu Pullar from DREAMD Academy to get Ready for the camp in Hart Range



Local Authority Report

Hermannsburg

Community Safety

December 2025 - February 2026



- 6 staff in the team
- 100% Community-based Employees are Aboriginal

- 258 Hours patrolled
- Work 5 nights: Mon-Fri; 6.00pm-Midnight



691 Engagements with young people



96 Engagements with over 18's



478 Young people taken home



29 Training hours



11 Are you okay? Checks



No Community gatherings

UPDATES



- Coordinators have visited Hermannsburg 2 times in this reporting period, providing the team with training and support.
- Awards have been handed out to Byron Ratara and Danielle Malbunka for their long services.
- The Team Leader continues to provide training and support to the Community Safety Staff, as part of the training to be a supervisor. This is part of the onboarding of certificate III in community safety.
- Community Safety is prioritising working closely with the youth programs, by providing young people transport to the rec halls and home.
- The service was closed for two weeks over Christmas 22nd December 2nd January.



Danielle Malbunka receiving her 5 years of service award, handed over by Libby Taylor.

Byron Ratara receiving his 7 years of service award, handed over by Libby Taylor.



Community Safety team, going down to the rec hall, providing a lift in and out of the program



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.3
TITLE Aged and Children's Services Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged Care and Children's Services.

RECOMMENDATION

That the Local Authority notes and accepts Hermannsburg Aged Care and Children's Services report.

BACKGROUND

Aged Care and Children's Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Ainsley Roscrow - Executive Manager Aged and Children's Services
Emma Hacche – A/Senior Coordinator Quality Compliance & Strategy
Holly Taylor – Coordinator for Children's Services
and Admin

ATTACHMENTS

- 1 Aged and Children's Services Hermannsburg LAR December - February 2026



Local Authority Report Hermannsburg Aged Care Services Dec 25- Feb 26



7 Staff in the Hermannsburg team
100% Community-based Employees are
Aboriginal identified

Stakeholders' engagements:
Clinic
Allied Health Team



Lifts provided: 28



Client Interactions: 20
This includes client welfare
checks and client engagement at
the Aged Care Centre



Personal Care provided: 71
Including:
shower & toilet assistance, laundry
loads, tablet reminders



Active Clients: 19



Training:
Cert III Individual Support has
kicked off for our Ntaria staff
Weekly Toolbox talks are taking place



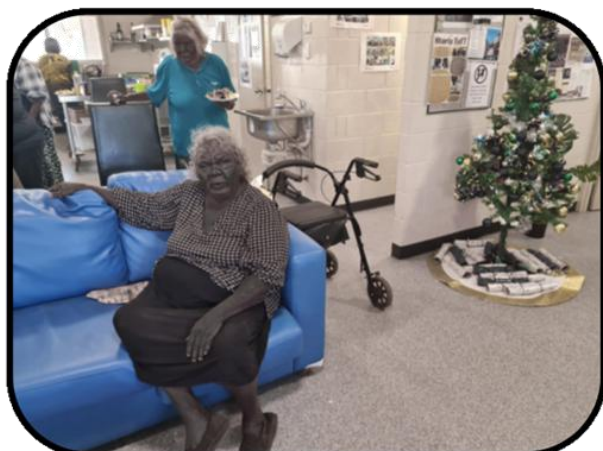
Meals Provided
Breakfast, lunches
& Hampers: 2016

Updates

Clients enjoyed their annual Christmas party in December which was well attended.

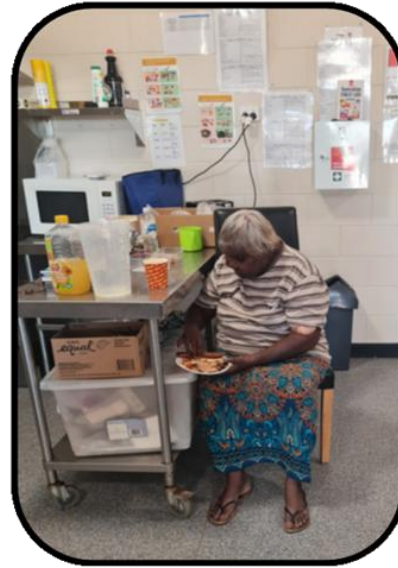
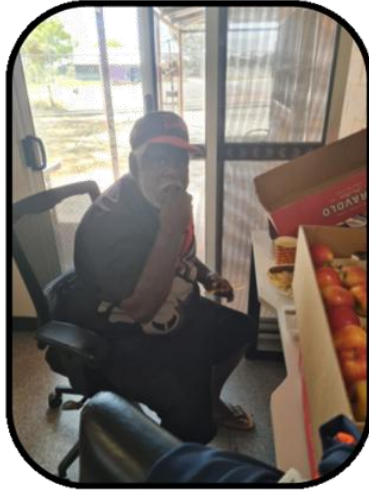
The Hermannsburg Aged Care Centre had a planned shutdown over the Christmas and New Year period, closing from Friday 19 December and reopening on Monday 5 January.

During the recent severe weather roads became flooded which led to some unavoidable delays in service delivery. Including but not limited to freight delivery, planned Allied Health and Alice HO staff visits.



Clients enjoying their
annual Christmas get together





Clients enjoying the
Aged Care Centre





Local Authority Hermannsburg

December 2025 - February 2026



8 Employees
80% First Nation



12 - Enrolments



**137 hours Coordinator &
Manager support**



**Service Delivery
208 Hours**



128 Meals served



Training

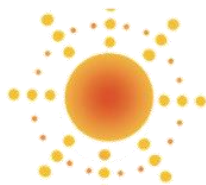
- 3 Educators Enrolled in Cert III for Early Childhood Education and Care
- Team leader enrolled in Diploma for Early Childhood Education and Care



Stakeholder Engagement

- School
- ECA - Early Childhood Australia
- NT Health Clinic
- Families

Highlights



- In January, we held a Community BBQ that brought families together, It was a positive and engaging event, with children, families, and staff
- New Coordinator started the same month
- New Enrolments
- our new local staff has enrolled in Cert III



Local Authority Hermannsburg

December 2025 - February 2026



**Nomina and the children
building fine motor skills**



**Educator Jennifer reading a book to the
children promoting language skills,
confidences and sharing.**



Local Authority Hermannsburg

December 2025 - February 2026



The children are working together to paint a mural and story telling.

New coordinator supporting art and craft activities in the classroom.





Local Authority Hermannsburg

December 2025 - February 2026



Exploring sensory toys

Children collaborating with magnetic construction materials



12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority raises and discusses matters of Non-Council business.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

ATTACHMENTS

There are no attachments to this report.