



## **AGENDA**

# **HERMANNSBURG LOCAL AUTHORITY MEETING**

**TUESDAY 16 JUNE 2026**

The Hermansburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermansburg Council Office on Wednesday 17 June 2026 at 10:30 AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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**14 NEXT MEETING – 23 SEPTEMBER 2026**

**15 MEETING CLOSED**

### **3 ATTENDANCE, APOLOGIES AND LEAVE**

**ITEM NUMBER** 3.1  
**TITLE** Attendance, Apologies and Leave

#### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

## 4 LOCAL AUTHORITY MEMBERSHIP

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	Membership of the Local Authority
<b>AUTHOR</b>	Shae Thompson, Coordinator Governance

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

### RECOMMENDATION

That the Local Authority:

- a) notes the current membership of the Local Authority; and
- b) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

### BACKGROUND

The chart below shows the current membership of the Local Authority and their attendance at the previous meeting:

Appointed Members Hermannsburg LA	Attendance at the meeting 25 March 2026
Nicholas Williams (Chair)	Present
Reggie Lankin	Present
Marion Swift	Present
Daryl Kantawarra	Present
Alfie Inkamala	Apology
Taren Williams	1 <sup>st</sup> Absence
Patrick Oliver	Apology

Elected Members	
President Roxanne Kenny	Apology
Deputy President Maryanne Malbunka	Apology
Cr Mark Inkamala	Present

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

## **Hermannsburg Local Authority Meeting 16 June 2026 – Agenda**

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- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

### **ISSUES, CONSEQUENCES, OPTIONS**

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

### **FINANCIAL IMPLICATIONS**

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

### **CONSULTATION**

The Local Authority

### **ATTACHMENTS**

There are no attachments to this report.

## **5 COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 5.1  
**TITLE** MacDonnell Council Code of Conduct

### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **RECOMMENDATION**

**That the Local Authority notes the Council Code of Conduct.**

### **MacDonnell Regional Council Code of Conduct**

#### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

#### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

#### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

#### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

#### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

#### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

**ITEM NUMBER** 6.1  
**TITLE** Confirmation of Previous Minutes

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 25 March 2026 to be approved by the Authority.

### **RECOMMENDATION**

That the Authority confirms the following unconfirmed minutes of the previous Hermannsburg Local Authority Meetings as a true and correct record of the proceedings:

- HLA Meeting 7 October 2025
- HLA Meeting 25 March 2026

### **ATTACHMENTS**

1. HERMANNSBURG LOCAL AUTHORITY MEETING MEETING 07.10.2026 - MINUTES [ 10 pages]
2. HERMANNSBURG LOCAL AUTHORITY MEETING MEETING 25.3.2026 - MINUTES [ 11 pages]



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE  
HERMANNSBURG COUNCIL OFFICE ON TUESDAY 7 OCTOBER 2025 AT 10:30 AM

**1 MEETING OPENING**

The meeting was declared open at 10:30AM

**2 WELCOME**

Chair Nicholas Williams

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Chairperson Nicholas Williams, Member Daryl Kantawara, Member Alfie Inkamala, Member Patrick Oliver and Member Taren Williams

Councillors

President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala

Council Employees

Keith Hassett – Director Council Services, Stuart Miller – Area Manager, Jake Potter – Manager Infrastructure & Fleet, Max Baliva – CSC Hermannsburg, Kaisa Suumann, Menam Ryder – Team Leader Youth Services, Ryan Rosenberg – Project Management Office and June Crabb – Coordinator Governance (Minute taker)

Representatives from the Hermannsburg Youth Board

Guests

Chansey Paech MLA – Member for Gwoja and Katharine O'Donoghue  
Barbara Beier and Taylah Maurice – Representatives, Department of Logistics and Infrastructure

Erin MacKinnon and Ben Humm – Representatives, Department Housing, Local Government and Community Development

Robyn Enever – Representative, Menzies School of Health Research

Peta-Lee Cole-Manolis and Faith – Representatives, Penangke Consultancy

Via Teams - Michelle Fittes & Elaine Wills – Representative, Menzies Head, Health & Healing Project

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

**HLA2025-55 RESOLVED (Maryanne Malbunka/Mark Inkamala)**

That the Local Authority:

- a) notes the Member's attendance at this meeting;
- b) tables apologies received from Members Reggie Lankin and Marion Swift for this meeting;
- c) records no absences for this meeting; and
- d) welcomes the Youth Board to the meeting.

**4 NOMINATIONS AND CURRENT MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Membership of the Local Authority</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

**HLA2025-56 RESOLVED (Daryl Kantawara/Mark Inkamala)**

That the Local Authority:

- a) congratulates returning President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala on their re-election;
- b) officially welcomes Taren Williams and Patrick Oliver to the Local Authority after their memberships were approved at the Ordinary Council meeting held on the 15 of July;
- c) notes the current membership of the Local Authority; and
- d) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

**5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

**EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**HLA2025-57 RESOLVED (Nicholas Williams/Maryanne Malbunka)**

That the Local Authority notes the Council Code of Conduct.

## 6 CONFIRMATION OF MINUTES

<b>ITEM NUMBER:</b>	6.1
<b>TITLE:</b>	Confirmation of Previous Minutes

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 to be approved by the Authority.

**HLA2025-58 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the Local Authority confirms the unconfirmed minutes of the previous Hermannsburg Local Authority Meeting held 9 July 2025 as a true and correct record of the proceedings.

## 7 ACCEPTANCE OF THE AGENDA

<b>ITEM NUMBER:</b>	7.1
<b>TITLE:</b>	Acceptance of Agenda

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

**HLA2025-59 RESOLVED (Mark Inkamala/Maryanne Malbunka)**

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

## 8 CONFLICT OF INTEREST

<b>ITEM NUMBER:</b>	8.1
<b>TITLE:</b>	Conflict of Interest

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**HLA2025-60 RESOLVED (Nicholas Williams/Mark Inkamala)**

That the Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members did not declare any conflicts of interest.

## 9 DEPUTATIONS / GUEST SPEAKERS

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Head Health and Healing Project</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled 'Head Health and Healing Project'. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

#### **HLA2025-61 RESOLVED (Maryanne Malbunka/Nicholas Williams)**

##### **That the Local Authority:**

- a) notes the information presented by representatives of the Menzies School of Health Research regarding the Head Health and Healing Project; and
- b) expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a different forum more focused on health education or community health and development.

Minute Note: This matter was discussed further and noted in Non-Council Business.

<b>ITEM NUMBER:</b>	<b>9.2</b>
<b>TITLE:</b>	<b>Community Alcohol Planning Engagement</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

#### **HLA2025-62 RESOLVED (Nicholas Williams/Maryanne Malbunka)**

##### **That the Local Authority:**

- a) notes and accepts the information provided by Penangke Cultural Consultants; and
- b) acknowledges the presentation and agrees that Penangke Consultancy may proceed to undertake further consultation with the community. The Local Authority members want it noted that whilst they agree to Penangke speaking with community, they are not in a position to endorse or authorise consultation with the whole community. It is further noted that the remit of Local Government Local Authority does not speak for other stakeholders such as Central Land Council, ACCOs or not-for-profit organisations who should be part of further consultation about this matter.

<b>ITEM NUMBER:</b>	<b>9.3</b>
<b>TITLE:</b>	<b>ORVAC and Thrive Studies - Menzies School of Health</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides the opportunity for the representative of the Menzies School of Health Research to provide a brief update on the ORVAC study led by Dr Bianca Middleton, and to introduce the THRIVE study, also led by Dr Bianca Middleton.

**HLA2025-63 RESOLVED (Nicholas Williams/Maryanne Malbunka)**

That the Local Authority:

- a) accepts the information provided by the representative of the Menzies School of Health Research; and
- b) acknowledges the presentation and agrees that MSHR staff can visit Hermannsburg community to undertake further consultation with the community and invite families to participate in the THRIVE study, without implying Local Authority endorsement. The Local Authority support the concept but note that all further consultation should be with the clinic on community and the NTG Health Dept. This outside Local Government remit.

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**HLA2025-64 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Local Authority notes that the updates to the actions;

- a) kept open:
  - Signs for illegal dumping noting that the PMO Office will update the members once an internal report is received from NTEPA;
  - Toilet block - will source quotes to bring the toilet up to standard and make it useable. Members were asked to consider who would be responsible for the ongoing maintenance and services to the block.
  - Work experience program, requesting for the P & C team to investigate opportunities;
  - Splashpad, noting that Council is waiting for approval from NTG; and
- b) closes completed actions – Childcare Security assessment and Invite Youth Board members.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**HLA2025-65 RESOLVED (Daryl Kantawara/Nicholas Williams)**

**That the Local Authority:**

- a) acknowledges that \$120,097.31 are funds at risk of being returned to NTG;
- b) notes completion and closes the following projects:  
 2155 – Two bin trailers, returning \$7,549.09 to unallocated.  
 2157 – Industrial fans, returning \$4,424.92 to unallocated
- c) notes the progress on their current projects as at 22 September 2025 as follows:
  - 2152 – Change room site, allocates the underspend from Projects 2155 and 2157, totalling \$11,974.01 to this project. Members advised that Council have received approval from CLC and are now waiting on approval from Power and Water, with an anticipated start date being the end December 2025 - early January 2026.
  - 2153 – Scoreboard expected to be installed by the end of October 2025;
  - 2154 – Water refill stations to be installed at the new Change room site, the Rec hall and the School; and
  - 2158 – Shade Shelter with cement flooring – members agreed that the project's budget is to determine the size of the shelter and to source quotes accordingly.
- d) Creates a new project 'Maintenance and Registrations of Bin Trailers', allocating \$6,000.00 to the project.
- e) discusses the priority of the wish-list items:
  - closes Shade structures and seating at Kupriya Springs as it is outside

**Council’s jurisdiction;**

- agreed that once funding becomes available, the PMO Office to source quotes for the Streetlights near the Rec hall, noting that the Youth Board Coordinator had informed the PMO Office of the locations;
  - added to the wishlist a priority item suggested by the Youth Board - Playground or a swing set, to be installed between the Oval and the Basketball Court;
  - made no further recommendations to the remaining wishlist items;
- f) Members advised that the lights at the oval were not working, and that this would be the third time that it had occurred. It was noted that the PMO Office will follow up with MG Electrical to investigate the cause.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**HLA2025-66 RESOLVED (Nicholas Williams/Maryanne Malbunka)**

**That the Local Authority:**

- a) notes that the Local Authority currently has \$4,000.00 of unallocated discretionary funds;
- b) notes that this is the final Local Authority meeting of 2025;
- c) discusses the allocation of these funds as follows;
  - \$2,000.00 towards a community Christmas BBQ; and
  - \$2,000.00 to the Youth Board with no stipulations on its spending.
- d) acknowledges that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

**11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>Council Services LA Report</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Administration Officer</b>

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

**HLA2025-67 RESOLVED (Daryl Kantawara/Mark Inkamala)**

**That the Local Authority notes and accepts the attached report.**

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Community Services - Aged and Children's Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

**EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care and Children's Services

**HLA2025-68 RESOLVED (Daryl Kantawara/Maryanne Malbunka)**

That the Local Authority notes and accepts the attached Community Services Report.

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Community Services - Youth and Community Safety Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

**EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Service.

**HLA2025-69 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the Local Authority notes and accepts the Youth Services and Community Safety report.

**12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

**HLA2025-70 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Local Authority notes and discusses the matters raised as follows:

**1. Clean up of Cemeteries.**

Member for Gwoja, Chansey Paech MLA advised that a community work party could be organised in collaboration with NT Corrections to undertake cemetery clean up efforts. The Council Services Area Manager will liaise with the Department of Corrections to clarify the necessary steps and requirements to initiate the work.

Minute Note: members were asked to also consider how the community could be supported with keeping the grave sites of their loved ones tidy.

**2. Deputations.**

Local Authority members recommend that effective screening be implemented for all future deputations to ensure presentations and topics align with the core responsibilities and decision-making functions of the Local Authority. Members expressed that while the presentation from Menzies on Traumatic Brain injuries in women was acknowledged, the subject matter was considered sensitive and inappropriate to a Local Authority meeting. It was advised that such content may be better suited to a different forum more focused on health education or community health and development.

**13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>General Non-Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

**HLA2025-71 RESOLVED** (Nicholas Williams/Daryl Kantawara)

That the Local Authority:

- a) accepted the impromptu deputation from the Department Housing, Local Government and Community Development Representatives and discussed matters for the Department to respond to:
  - Pop up shop set up at the Top Shop.
  - Ongoing water leaks and mould, in particular at Nicholas Williams house.
  - Overhanging branches and trees needing to be cut back.
  - The timeframe it takes for reporting a maintenance or repair issue to a contractor coming out to undertake the job.
  - Servicing of air-conditioners and swampy', noting that splits would be installed in all new houses only.
  - Installation of an aerial for free to air TV in new houses as well as installing on existing homes.
  - Pest control for community.
- b) provided an update on the construction of new houses, noting that it was expected to start in 2027, after the land is developed and consultations with community regarding the locations is completed.
- c) advised that transitional houses will be handed over to housing after the contractors have bought them up to standard.
- d) suggested that a colour coded map is put up showing the different stages of repairs and upgrades that are getting done on the houses.
- e) noted that repairs and maintenance has been streamlined and jobs will be undertaken by one business.
- f) noted that the inspections will be conducted in December 2025; and
- b) provided a breakdown of the Housing department:
  - The Department of Logistics and Infrastructure are responsible for the new houses
  - Housing is responsible for tenancy and maintenance.

**14 DATE OF NEXT MEETING - 2026**

**15 MEETING CLOSED**

The meeting terminated at 1:00 pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Tuesday 7 October 2025 and are UNCONFIRMED.

UNCONFIRMED

MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN THE HERMANNSBURG COUNCIL OFFICE ON WEDNESDAY 25 MARCH 2026 AT 10:30 AM

**1 MEETING OPENING**

The meeting was declared open at 10.45AM

**2 WELCOME**

The attendees were welcomed by Chairperson Nicholas Williams and the meeting was declared provisional.

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Member Nicholas Williams (Chairperson), Member Reggie Lankin, Member Daryl Kantawara and Member Marion Swift.

Councillors

Deputy President Maryanne Malbunka

Council Employees

Executive Manager Aged and Children’s Services Ainsley Roscrow, Area Manager Stuart Millar, Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg.

Guests

Member for Gwoja Chansey Paech

Katharine O’Donoghue from Chansey Paech’s office

Shelly Beatie and Adele McCorkindale from the Department of Local Government and Community Development

Ra Sim from Rattlepod Landscapes – Left after presentation at 11:27am.

Haley Coulthard, Donna McNamara, Nessa Sim from Hermannsburg Potters. – Left after presentation at 11:27am.

Bernadette Sheilds and Sharon Hayes from the Australian Bureau of Statistics Arrived at 11:20am and left after presentation at 12:05pm.

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

**HLA2026-01 RESOLVED (Marion Swift/Maryanne Malbunka)**

**That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:**

- a) noted the Member's attendance at this meeting;
- b) tabled apologies received from Councillor Mark Inkamala, President Roxanne Kenny, Member Alfie Inkamala, and Member Patrick Oliver for this meeting; and
- c) recorded the first Member absence, without notice, of Member Taren Williams from this meeting.

#### **4 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Membership of the Local Authority</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

##### **EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

**HLA2026-02 RESOLVED (Daryl Kantawara/Reggie Lankin)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted the current membership of the Local Authority; and
- b) acknowledged that 2 consecutive absences without notice will result in a termination of membership.

#### **5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

##### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**HLA2026-03 RESOLVED (Maryanne Malbunka/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and noted the Council Code of Conduct.

#### **6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Hermannsburg Local Authority Meeting held 7 October 2025 to be approved by the Authority.

#### **HLA2026-04 RESOLVED (Maryanne Malbunka/Reggie Lankin)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and noted that the unconfirmed minutes of the previous Hermannsburg Local Authority Meeting held 7 October 2025 will be presented and confirmed at the next meeting.

## **7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

#### **HLA2026-05 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and noted that the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

## **8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

#### **HLA2026-06 RESOLVED (Marion Swift/Reggie Lankin)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted the Conflict of Interest Policy; and
- b) Chairperson Nicholas Williams declared a conflict of interest with the matter regarding school rubbish collection to be tabled during the General Council Business report.

## 9 DEPUTATIONS / GUEST SPEAKERS

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Hermannsburg Pottery Building Project</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **HLA2026-07 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and

- a) accepted the information presented by Rattlepod Landscapes;
- b) were informed that the Hermannsburg potters are planning on building a new larger building that will allow them to have more room for existing artists, new artists, increased production and better tourism facilities;
- c) noted that Rattlepod Landscapes and the Hermannsburg Potters are currently working toward selecting a site for the new facility which involves community and stakeholder consultation;
- d) expressed support for the project and the Hermannsburg Potters;
- e) suggested that Top Shop, Tjuwanpa RAES and the Youth team be added to the list of stakeholders to be consulted;
- f) suggested the 10 April 2026 as a preferable date for the community consultation meeting;
- g) suggested that the reduction of the movement of tourists through residential areas be considered when selecting a site;
- h) suggested the old park across from the shop as a possible location where tourists could come in to purchase fuel and supplies and at the same time could visit the Hermannsburg Potters;
- i) suggested the old store as a possible location that could be shared with the SNP program which would use the kitchen infrastructure;
- j) were advised that, at the completion of the project, the old facility could be used for collaboration with the school;
- k) were advised that there would be a garden with outdoor seating for community members to come and enjoy;
- l) advised the EON are working with organisations within Hermannsburg over the next 5 years to create edible gardens; and
- m) noted that Rattlepod Landscapes will continue to consult with the community and members regarding the building of the new Hermannsburg Pottery building.

**Minute Note:** 11:20 am Sharon Hayes and Bernadette Sheilds entered the meeting.

**Minute note:** Ra Sim, Haley Coulthard, Donna McNamara, Nessa Sim left the meeting after their presentation at 11:27am.

<b>ITEM NUMBER:</b>	<b>9.2</b>
<b>TITLE:</b>	<b>Census Engagement Team - ABS</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

**HLA2026-08 RESOLVED (Daryl Kantawara/Reggie Lankin)**

**That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:**

- a) noted and accepted the information provided by the Census Engagement Team as follows
- that all dwellings and people in the community and surrounding out-stations will be counted;
  - that the census will be happening on the 11 August with the remote communities to be counted before this date over a period of 4 weeks;
  - during this Census the ABS will be employing local aboriginal people to improve participation;
  - people can apply for Census jobs online and can receive assistance to do this from the Census team and job providers;
  - more people counted leads to more funding for communities;
  - many organisations and government agencies use the population information to allocate funding including church organisations;
  - the individual data collected during the census is confidential and will not be provided to other organisations;
  - the information is not shared with police, Housing, Centrelink or the Tax Office;
  - if people are in Alice Springs at the time of Census they can declare that their usual place of residence is Hermannsburg;
  - the census team advised that they would be in community before the next Local Authority meeting to advise members about removing barriers to employment with the ABS and to talk to people who are interested in joining the team;
  - team leader positions and a member position should begin on the 18 May;
  - these positions can be done outside of work hours if people who are employed elsewhere would like to apply for work with ABS; and
- b) advised that the members would prefer if people who have local knowledge and can speak local languages were employed to work in Hermannsburg.

**Minute Note:** 11:20 am Sharon Hayes and Bernadette Sheilds entered the meeting

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Introduction to the Regional Plan</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

**HLA2026-09 RESOLVED (Reggie Lankin/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) reviews the information presented;
- b) provides feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan as follows:
  - More collaboration with other providers / organisations to enhance the capacity and broaden the scope of programs. For example, EON are working with the school and Tjuwanpa to create edible gardens in the school and the wider community. It would be good if MRC could work with them as well. Another example would be to include other organisations in MRC events such as sports carnivals, healthy community events, etc. This will enable a more cohesive effort toward achieving outcomes for the community.
  - Youth services collaborating with the school regarding behavioural consequences. This has begun in Hermannsburg and has proved to be successful in effecting behavioural change in youth.
  - Increased shade and green areas planted with shade trees.
  - Explore more funding for community safety to expand their hours to prevent break ins.
  - Organise working bees in the community to assist with maintaining public areas like the football oval so that people can have an opportunity to give back to the community and generate a sense of community and empowerment
  - Add Community Hall to the community infrastructure plan:
- c) Requested that MRC advocate for
  - Nursing home and Palliative care – for when people are unable to provide the level of care needed in their own homes but do not wish to send their family members away to Alice Springs where they will be separated from family and Country
  - Bitumin Airstrip – due to roads being cut off during rain periods. Food and medical supplies need to be delivered and people need access to medevacs. The airstrip services Hermannsburg, Areyonga, Wallace Rockhole and out-stations.

**Minute note:** requested that MRC communicate with Bill Yan [as the roads minister] and Marion Scrymgour to determine if the contractors working on the Mareenie road could be utilised to bitumen the airstrip as they will be working in the area and this may be an efficient option.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**HLA2026-10 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted that the updates to the actions as follows:
- Closed 'Work Experience Program' noting that the school will contact MRC directly to organise future work experience arrangements.
  - Moved 'Toilet Block on lot 55' to the Wishlist with the PMO to investigate costs.
  - Kept open 'Signs for Illegal Dumping' as the Director of Council Services reviews the report from the NTEPA noting that an update will be provided at the next meeting.
  - Kept open the 'Waterpark Update' and requested that MRC write again to request an update from NTG. In addition, the Local Authority requested an outline of the timeline once NTG approval is received.
  - Kept open 'Cemetery Clean Up' and noted that Chansey Paech will write to Tjuwanpa to ask if they can use the funding that they receive from the commonwealth for community projects to assist with this matter. Mr Paech will also send a copy of the correspondence to the Local Authority.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**HLA2026-11 RESOLVED (Marion Swift/Maryanne Malbunka)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted the Project Funding Acquittal and Certification (attached) as at 30 June 2025;
- b) acknowledged that \$65,685.18 are funds at risk of being returned to NTG;

- d) were advised that the 2025-26 LAPF Funding of 90,300.00 has been received and is reflected in the budget consideration;
- c) noted the progress on their current projects as presented by the Project Management Office:
  - Project 2152 ‘Changeroom Site’ - Has been hampered by the recent weather but should be completed by early June.
  - Project 2153 ‘Scoreboard’ - The scoreboard is up and the electrical work will be done when electricians attend.
  - Project 2154 ‘Water Bottle Refill Station’ – The PMO have been waiting for the changerooms to be completed to a sufficient level and then all stations will be installed by a contractor. This should be done in the next 2 months.
  - Project 2158 ‘Shade Shelter with Cement Flooring’ – PMO have received a quote that is within budget and now are waiting for lease approval from CLC. The PMO submitted the lease application in November;
- d) closed the new project ‘Maintenance and Registration of the Bin Trailers’ as MRC will cover the ongoing costs and returned the funds to unallocated;
- e) Created a new project ‘Upgrade the Football Oval’ which will involve realigning the goal posts, a new fence on the existing fenceline and installing 2 taps. Allocated all remaining funds to this project including the returned funds from the closed project; and
- f) added Toilet Block on Lot 55 to the wishlist from the action item of the same name. The PMO will investigate the associated costs and present them at a future meeting.

<b>ITEM NUMBER:</b>	<b>10.4</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **HLA2026-12 RESOLVED (Marion Swift/Maryanne Malbunka)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted that \$1,805.99 was spent on the Christmas Celebration;
- b) expressed appreciation to Deputy President Maryanne Malbunka for all her work organizing, transporting goods and facilitating the Christmas celebration [see attached photos];
- c) noted that the money allocated to the Youth Board is yet to be spent and will be discussed at their first scheduled meeting in 2 weeks time; and
- d) acknowledged that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

## **11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>Council Services LA Report</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

**HLA2026-13 RESOLVED (Daryl Kantawara/Maryanne Malbunka)**

**That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and notes and accepts the attached Council Services report.**

**Minute note:** The chairperson mentioned an organisation called Stride that specialise in reducing buffel grass.

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Youth and Community Safety Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Service.

**HLA2026-14 RESOLVED (Daryl Kantawara/Reggie Lankin)**

**That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:**

- a) noted and accepted the Youth Services and Community Safety report;**
- b) highlighted that the Youth team would benefit from support from leadership staff; and**
- c) raised that the Local Authority would like the community safety hours increased and acknowledged that more funding would be required.**

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Aged and Children's Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care and Children's Services.

**HLA2026-15 RESOLVED (Nicholas Williams/Reggie Lankin)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) noted and accepted Hermannsburg Aged Care and Children's Services report;
- b) raised that members are concerned about losing the FAFT program and requested that MRC look into absorbing the program into the Childcare program; and
- c) members suggested that the Childcare program employ the young women in the community that already look after young children in their homes.

## **12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

#### **HLA2026-16 RESOLVED (Daryl Kantawara/Maryanne Malbunka)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and:

- a) received a complaint from the school regarding rubbish collection and noted that this would be handled by the area manager; and
- b) discussed that Council Services need more employees and noted that the area manager would work with the Hermannsburg team to achieve this.

**Minute note:** Chairperson Nicholas Williams exited the meeting at 1:38pm while the complaint from the school was discussed and re-entered the meeting at 1:47pm for the remaining discussion of items raised during this report.

## **13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>Non-Council Business Items</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

#### **HLA2026-17 RESOLVED (Nicholas Williams/Daryl Kantawara)**

That the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council and raised and discussed the following matters of Non-Council business:

- a) that at the previous meeting the representative from Housing stated that there would be a day-long Pop-up station near Top Shop where people could come

and raise matters relating to maintenance. The Local Authority would like to be advised when this will occur;

- b) people are reporting maintenance issues on the 1800 number that are not being attended to and when they ring up again there is no record of the matter being reported. Members suggested a reference number system at the point of complaint so that jobs can be easily tracked and to make it easier for residents check the status of their reports;
- c) asked if emergency houses could be available for short term accommodation during emergencies such as when out-stations are cut off during rain events;
- d) that pest control is not being provided;
- e) that there is mould in the bathroom at Nicholas Williams house;
- f) that there is a dangerous electrical issue at house 359; and
- g) that there are water pressure issues in many of the houses in the community. At times the water pressure is low and at other times the water pressure is so high that pipes burst.

**Minute note:** The Chairperson advised that the school achieved an attendance of 130 students on the day of this meeting.

#### **14 DATE OF NEXT MEETING - WEDNESDAY 17 JUNE, 2026**

#### **15 MEETING CLOSED**

The meeting terminated at 2:05 pm.

This page and the preceding 7 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 25 March 2026 and are UNCONFIRMED.

## **6 ACCEPTANCE OF THE AGENDA**

**ITEM NUMBER**        6.1  
**TITLE**                Acceptance of Agenda

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

### **RECOMMENDATION**

**That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.**

## **7 CONFLICT OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interest

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## **9 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	Menzies School of Health Research
<b>AUTHOR</b>	Shae Thompson, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Vishnu Khanal from the Menzies School of Health Research will present a summary of an ongoing digital health project entitled, '*Optimizing Digital Solutions to Improve Access to Comprehensive Primary Health Care Services in Remote Indigenous Communities*', which is scheduled for completion at the end of 2026.

Vishnu Khanal will also be seeking in-principle support from the Local Authority to continue activities beyond the current project period.

### **RECOMMENDATION**

**That the Local Authority:**

- a) **notes and accepts the information presented; and**
- b) **provides in-principle support for the continuation of the described activities beyond the current project period.**

### **BACKGROUND**

Menzies is committed to working in partnership with Aboriginal and Torres Strait Islander peoples, their health services and communities to generate new knowledge, build shared understanding and capability, and translate research to improve health and wellbeing. Their aim is to work together to achieve maximal impact in Closing the Gap.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Nil

### **ATTACHMENTS**

There are no attachments to this report.

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.1  
**TITLE** Action Register  
**AUTHOR** Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**RECOMMENDATION**

That the Local Authority:

- a) notes the updates to the actions; and
- b) closes completed actions

**BACKGROUND**

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 02/04/2025	Stuart Millar	<b>Signs for illegal dumping</b>
<p><b>HLA2025-025 - Signs for illegal dumping,</b>  <b>2 Apr 25</b> - Request that signs be placed along the road to the Waste Management Facility and behind the residential area close to the main road.</p> <p><b>30-Jun-25 - Update from Stuart Millar:</b>                      Technical Services have been supplied with the details and have ordered the signs.</p> <p><b>9-Jul-25 – Res.046</b>                      Members asked that the PMO Office consult with the NT Environmental Protection Authority to check what advice and assistance could be given to curb and prevent illegal dumping in Hermannsburg.</p> <p><b>15-Sept-25</b> – emailed PMO to request update.</p> <p><b>7-Oct-25 – Res.064</b>                      The PMO Office will update members once the internal report is received from the NTEPA.</p> <p><b>25-Mar-26 – Res.10</b>                      Kept open ‘Signs for Illegal Dumping’ as the Director of Council Services reviews the report from the NTEPA noting that an update will be provided at the next meeting.</p> <p><b>12-Jun-26</b>                      The process for procuring signs to deter illegal dumping of waste has been initiated. These signs should be available in the coming weeks.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 09/07/2025	Keith Hassett	<b>Waterpark update</b>
<p><b>HLA2025-053 - Splashpad/Water park</b> Request an update on the Splashpad.</p> <p><b>18-Jul-2025 and 15-September-2025</b> – email sent to the PMO Office</p> <p><b>7-Oct-25 – Res.064</b> Waiting for approval from NTG</p> <p><b>18-Mar-26 Update from Director Council Services</b> Still waiting on approval from NTG.</p> <p><b>25-Mar-26 – Res.10</b> Kept open the ‘Waterpark Update’ and requested that MRC write again to request an update from NTG. In addition, the Local Authority requested an outline of the timeline once NTG approval is received.</p> <p><b>12-Jun-26</b> Still waiting on funding agreement and approval from NTG. CEO is travelling to Canberra on 22/6/2026 to discuss this project with Commonwealth providers.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 07/10/2025	Council Services	<b>Cemetery clean up</b>
<p><b>HLA2025-70 – Clean-up of Cemeteries</b> Member for Gwoja, Chansey Paech MLA advised that a community work party could be organised in collaboration with NT Corrections to undertake cemetery clean-up efforts. The Council Services Area Manager will liaise with the Department of Corrections to clarify the necessary steps and requirements to initiate the work.</p> <p><b>18-Mar-26 - Update from the Area Manager</b> The initial contact with Corrections was encouraging. However, the Chief Correctional Officer has since communicated that they are unable to take on this project due to a heavy workload and a small pool of workers. Tjuwanpa was also contacted and indicated that they did not have the personnel available to take on the project.</p> <p><b>25-Mar-26 – Res.10</b> Kept open ‘Cemetery Clean Up’ and noted that Chansey Paech will write to Tjuwanpa to ask if they can use the funding that they receive from the commonwealth for community projects to assist with this matter. Mr Paech will also send a copy of the correspondence to the Local Authority.</p> <p><b>12-Jun-26 Update</b> Council has received advice, from the office of Chansey Paech, that there is funding that Tjuwanpa can access to complete maintenance work at the old cemetery. Council Services will follow this up with Tjuwanpa.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 25/03/2026	MRC	Air strip
<p><b>Minute note:</b> requested that MRC communicate with Bill Yan [as the roads minister] and Marion Scrymgour to determine if the contractors working on the Mereenie road could be utilised to bitumen the airstrip as they will be working in the area and this may be an efficient option.</p>		
<p><b>12-Jun-26</b> The CEO has advised that this matter is in the works and will provide an update when she has more information.</p>		

Meeting	Officer/Director	Subject
Hermannsburg Local Authority 25/03/2026	MRC	FAFT
<p><b>HLA2026-15 raised that members are concerned about losing the FAFT program and requested that MRC look into absorbing the program into the Childcare program.</b></p>		
<p><b>12-Jun-26 Update</b> Council is still looking into this matter and should be able to provide an update at the next meeting.</p>		

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

Nil.

**CONSULTATION**

Children’s Services Team

**ATTACHMENTS**

There are no attachments to this report.

## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Local Authority Project Register
<b>AUTHOR</b>	Shae Thompson, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

### **RECOMMENDATION**

**That the Local Authority:**

- a) acknowledges that \$47,450.42 are funds at risk of being returned to NTG;**
- b) notes the progress on their current projects as presented by the Project Management Office; and**
- c) notes that there are no unallocated funds.**

### **BACKGROUND**

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2152	Change Room Site	\$
	Status	Committed
<b>2-Apr-25</b>	Res.030 - Created the new project "Works undertaken to the Change room site", allocating the available funds totaling \$73,060.78, that also included the funds from Project 2154 and 2156.	<b>\$73,060.78</b>
13-May-25	PMO update - These funds will be used once the lease has been approved.	
9-Jul-25	Res. 048 - Noted that the lease is with CLC awaiting approval.	
<b>22-Sep-25</b>	<b>PMO Update - Lease has been finalised - PO's have been raised - to check allocation of the PO's.</b>	
7-Oct-25	Res.065 - allocates the underspend from Projects 2155 and 2157, totalling \$11,974.01 to this project. Members advised that Council have received approval from CLC and are now waiting on approval from Power and Water, with an anticipated start date being the end December 2025 - early January 2026.	\$11,974.01
<b>19-Nov-25</b>	<b>Balance of PO raised with Harvey Developments.</b>	<b>-\$12,893.25</b>
20-Nov-25	Invoice received from Harvey Developments - Progress Claim #3	<b>-\$14,317.63</b>
19-Jan-26	Invoice received from Harvey Developments - Progress Claim #4	<b>-\$23,281.43</b>
19-Jan-26	Invoice received from Harvey Developments - Progress Claim #5	<b>-\$16,307.72</b>
25-Mar-26	Res. 011 - Noted that the project has been hampered by the recent weather but should be completed by early June.	
13-Apr-26	Invoice received from Harvey Developments - Progress Claim #6	<b>-\$18,234.76</b>
	<b>underspend or (overspend)</b>	<b>\$-</b>

Project 2153		SCOREBOARD	\$
		Status	Committed
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.		\$40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport		-\$11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting		-\$950.00
8-Nov-23	Res.071 - Noted and accepted the design		
17-Jan-24	2nd Invoice for Scoreboard		-\$10,195.00
17-Jan-24	Final invoice for Scoreboard		-\$1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.		
4-Apr-24	Res.029 - Keep Open and allocates \$5,000 to complete the project		\$5,000.00
8-Aug-24	Invoice received from DNA Steel Direct.		-\$1,087.29
17-Sep-24	Res.048 - Waiting for contractors to transport scoreboard to community.		
14-Nov-24	Res.068 - Noted that Contractors will transport the scoreboard to its location.		
10-Jan-25	PMO update: Quotation to be provided prior to the meeting for the installation of the scoreboard.		
30-Jan-25	Res.010 - Allocated an additional \$5000.00 to the scoreboard project for installation.		\$5,000.00
18-Feb-25	<b>PO raised with Harvey Developments.</b>		-\$15,695.00
25-Feb-25	PMO update - PO has been raised - will be installed when they are in community.		
9-Jul-25	Res. 048 - Noted that this project will use the same contractor as Project 2152		
22-Sep-25	PMO Update - Scoreboard has been delivered - expect installation mid October.		
7-Oct-25	Res.065 - Scoreboard expected to be installed by the end of October 2025.		
1-Dec-25	<b>PMO update - Work on installation has commenced - footings completed.</b>		
25-Mar-26	Res. 011 - Noted that the scoreboard is up and the electrical work will be done when electricians attend.		
	<b>underspend or (overspend)</b>		<b>\$9,282.71</b>

Project 2154		Water Bottle Refill Stations	\$
		Status	Committed
4-Apr-24	Res.029 - Hermannsburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.		\$35,000.00
26-Jul-24	Invoice received from Civiq Pty Ltd.		-\$15,360.00
26-Jul-24	Freight charge		-\$650.00
17-Sep-24	Res.048 - Location for bubblers: near the new club sporting facility, school, Rec Hall		
14-Oct-24	<b>PO raised with Advanced Plumbing and Gas - note PO for \$3,762 has been cancelled.</b>		\$-
22-Nov-24	Invoice received from AA Signs and Designs - coding incorrect - recoded to 2156 in Jan 25		
14-Nov-24	Res.068 - Noted that the PO for \$1,678.36 may have been miscoded as this was a purchase order raised for the bus stop project.		
10-Jan-25	PMO update: Need Advance Plumbing to do the installation - no more costs to be incurred. Recommendation - that underspend be returned to unallocated funds.		
30-Jan-25	Res.010 - Purchase orders for installation costs have been raised and they will be installed by contractors.		
25-Feb-25	PMO update - contractors planning to be in community week commencing 24.2.25. The club rooms are 12 months away from being completed - recommend project be closed and possibly reopened in 12 months time.		
2-Apr-25	Res.030 - Reassign \$10,000.00 to the new Project "Change room site", noting that \$5,228.00 was the remaining project funds.		-\$10,000.00
9-Jul-25	Res. 048 - Waiting on a response from a contractor.		
22-Sep-25	<b>PMO Update - To be installed on completion of Change Rooms.</b>		
7-Oct-25	Res.065 - Water refill stations to be installed at the new Change room site, the Rec hall and the School.		
25-Mar-26	Res. 011 - Noted that the PMO has been waiting for the changerooms to be completed to a sufficient level and then all stations will be installed by a contractor. This should be done in the next 2 months.		
	<b>underspend or (overspend)</b>		<b>\$8,990.00</b>

Project 2158		Shade Shelter with Cement Flooring	\$
		Status	Committed
9-Jul-25	Res. 048 - Created a new project - allocating \$95,000.00 towards a Shade Shelter with cement flooring, large enough to fit 200 people and located behind lot 142.		\$95,000.00
22-Sep-25	PMO update - Currently sourcing quotes.		
7-Oct-25	Res.065 - members agreed that the project's budget is to determine the size of the shelter and to source quotes accordingly		
1-Dec-25	<b>PMO update - Quote has been obtained which has come within budget - have applied to CLC for a lease - completion will be dependent upon signing of lease.</b>		
25-Mar-26	Res. 011 - Noted that the PMO has received a quote that is within budget and now are waiting for lease approval from CLC. The PMO submitted the lease application in November.		
	<b>underspend or (overspend)</b>		<b>\$95,000.00</b>

Project 2381		Upgrade the Football Oval	\$
		Status	Committed
25-Mar-26	Res. 011 - Created a new project 'Upgrade the Football Oval' which will involve realigning the goal posts, a new fence on the existing fenceline and installing 2 taps. Allocated all remaining funds to this project including the returned funds from the closed project.		<b>\$90,889.46</b>
22-May-26	Purchase Order issued to Harvey Developments.		<b>-\$14,150.00</b>
	<b>underspend or (overspend)</b>		<b>\$76,739.46</b>

Budget consideration		
	Balance of underspend or (overspend)	<b>\$190,012.17</b>
	Total un-allocated funds	<b>\$-</b>
	<b>Total unspent funds</b>	<b>\$190,012.17</b>

WISHLIST ITEMS		
Date	Items	Assigned
25-Jan-24	<b>Camping area</b> Members to advise what they would like and where they would like the area to be.	
14-Nov-24	Agreed for the Projects Manager to consult with the Chairperson regarding a possible location.	
02-Apr-25	<b>Streetlights near Rec-Hall</b> Taken from Youth Board recommendations 19 March 2025. Install 2 solar-powered streetlights behind the recreation hall, near the oval and footpaths, to improve safety, especially during evening events and youth activities. LA requested that the Youth Board provide exact locations for the solar lights to the PMO.	
07-Oct-25	Agreed that once funding becomes available, the PMO Office to source quotes for the Streetlights near the Rec hall, noting that the Youth Board Coordinator had informed the PMO Office of the locations.	
07-Oct-25	<b>Playground or Swing Set</b> Added to the wishlist a priority item suggested by the Youth Board - Playground or a swing set, to be installed between the Oval and the Basketball Court.	
25-Mar-26	<b>Toilet Block on Lot 55</b> added Toilet Block on Lot 55 to the wishlist from the action item of the same name. The PMO will investigate the associated costs [of making the current toilet block useable] and present them at a future meeting.	

**PROJECTS CLOSED 2025-26**

Project 2151	Repair Lights at the Oval	\$
	Status	Committed
2-Apr-25	Res.030 - Created the new project "Repair the lights at the oval", accepting the quote from MG Electrical and allocating \$5,000.00 towards the project.	\$5,000.00
13-May-25	PMO update - Project has been completed - waiting on invoice to finalise the project.	
3-Jun-25	Invoice received from MG Electrical Services Pty Ltd.	<b>-\$4,410.54</b>
9-Jul-25	Res. 048 - Project closed - \$589.46 returned to unallocated.	<b>-\$589.46</b>
	<b>underspend or (overspend)</b>	<b>\$-</b>

Project 2155	Two Bin Trailers	\$
	Status	Committed
17-Sep-24	Res.048 – Created a new project - Two (2) bin trailers and allocates \$35,000.	\$35,000.00
10-Jan-25	PMO update: Quotations currently being sourced - PO's will be raised once quotes obtained.	
30-Jan-25	Res.010 - Purchase orders are being processed.	
3-Jun-25	Invoice received from Modern Trailers Pty Ltd.	<b>-\$26,636.36</b>
9-Jul-25	Res. 048 - Noted that the trailers are waiting to be registered before they will be delivered to community.	
25-Jul-25	Invoice received from Napa Auto Parts - Battery Chargers	<b>-\$309.20</b>

**Hermansburg Local Authority Meeting 16 June 2026 – Agenda**

5-Sep-25	Invoice received from Steve's Electrix Pty Ltd - GPO's and inlets.	<b>-\$505.35</b>
22-Sep-25	PMO update - Trailers ready to go - Delivery to be arranged - good to close project.	
7-Oct-25	Res.065 - Project closed and funds returned to unallocated.	<b>-\$7,549.09</b>
	<b>underspend or (overspend)</b>	<b>\$-</b>

<b>Project 2157 Industrial Fans for the Basketball Court</b>		<b>\$</b>
<b>Status</b>		<b>Committed</b>
14-Nov-24	Res.068 - Established new project for Fans for the Recreation Hall - Allocated \$10,000 - agreeing to purchase the fans if the costs are under budget.	\$10,000.00
13-Jan-25	PMO update - Quote obtained from Steve's Electrix - recommend acceptance of quote - \$10,575.07	
13-Jan-25	PMO update - Recommend increase budget to cover contingencies - \$3,000.00	
30-Jan-25	Res.010 - allocated an additional \$5000 – the name and scope of this project was changed to Industrial Fans for the Basketball Court. These will be caged and installed with a timer switch. This project will be investigated to determine the requirements.	\$5,000.00
25-Feb-25	PMO update - currently requesting updated quotes for fans.	
13-May-25	PMO update - Quote has been obtained for \$20,420.14 ex gst. Will have to wait for 24/25 funding to come through to allocate additional funding.	
1-Jun-25	PMO update - external fans will be paid for by DSS funding - the internal fans will be covered by this funding - PO will be raised first week of June.	
9-Jul-25	Res. 048 - Noted that a Contractor has been secured and expected to commence works approximately early August.	
5-Aug-25	Invoice received from Steve's Electrix Pty Ltd	<b>-\$10,575.08</b>
22-Sep-25	PMO update - Project complete - good to close project.	
7-Oct-25	Res.065 - Project closed and funds returned to unallocated.	<b>-\$4,424.92</b>
	<b>underspend or (overspend)</b>	<b>\$-</b>

<b>NO CODE ALLOCATED</b>	<b>Maintenance and Registration of Bin Trailers</b>	<b>\$</b>
<b>Status</b>		<b>Committed</b>
<b>7-Oct-25</b>	Res. 065 - Created a new project - allocating \$6,000.00 to the project.	\$6,000.00
25-Mar-26	Res. 011 - closed the new project 'Maintenance and Registration of the Bin Trailers' as MRC will cover the ongoing costs and returned the funds to unallocated	<b>-\$6,000.00</b>
	<b>underspend or (overspend)</b>	<b>\$-</b>

**ISSUES, CONSEQUENCES, OPTIONS**

**Examples of unacceptable purposes for Expenditure include:**

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

**FINANCIAL IMPLICATIONS**

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS**

There are no attachments to this report.

## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.3  
**TITLE** Local Authority Discretionary Funds  
**AUTHOR** Shae Thompson, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the spending of the discretionary funds to date;
- b) notes that the Youth Board has spent the majority of the allocated funds and will be spending the balance by the end of the financial year; and
- c) acknowledges that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

### **BACKGROUND**

**Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

**Current Financial Year Funds Allocation**

Date	2025/2026 Discretionary Funds	Budget \$
1-Jul-25	<b>Approved Funds</b>	<b>\$4,000.00</b>
7-Oct-25	<b>HLA2025-66</b> Allocates \$2,000.00 to a Christmas celebration	<b>-\$1,805.99</b>
17-Mar-26	All invoices received	
7-Oct-25	<b>HLA2025-66</b> Allocated \$2,000.00 to the Youth Board with no stipulations on its spending.	<b>-\$2,000.00</b>
17-Mar-26	<b>Update: Coordinator Youth Boards Kaisa Suumann</b> This will be discussed at the first scheduled Hermannsburg Youth Board meeting on the 31 March 2026.	
5-Jun-26	<b>Update: Coordinator Youth Boards Kaisa Suumann</b> The Youth Board has spent \$1,417.22 so far on craft and sports equipment. The rest will be spent before the end of the financial year.	
	<b>Remaining funds</b>	<b>\$194.01</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

The Local Authority

**ATTACHMENTS**

There are no attachments to this report.

## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.1  
**TITLE** Council Services LAR  
**AUTHOR** Ellen Fitzgerald, Senior Administration Officer

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Council Services.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the attached report.**

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Keith Hassett – Deputy Chief Executive Officer | Director Council Services  
Stuart Millar – Area Manager  
Dave Wilson – A/Council Services Coordinator

### **ATTACHMENTS**

1 Council Services LAR



# Council Services Hermannsburg



**100% First Nations Employees in SCD**



**4 Area Manager Visits to Community**



**480 Council Office Hours of Service**

## Snapshot



**5914 Litres Fuel Usage Total**



**19 Vehicles and Plant in Use**



**350+ Bins Emptied Weekly**



**94 Street Lights Operational  
3 Street Lights Non-Operational**



**2 Sport Grounds Maintained**



**7 Toolbox Talks Completed**



**28 loads of Rubbish to the dump**



**3 Water Tests**



**16 Hours of Maintenance completed at Airstrip**



**4 Parks & Playgrounds Inspections**



**001957 plastic bottles saved**

### Animal Management

- Animals are generally in good condition though some dogs looking a bit underfed.
- Next round of animal management visits will commence in the first week of September.
- Increased Donkeys on Alice Springs side outskirts

### Cemetery Management

- Civil team have been maintaining cemetery as required.
- No notification of any upcoming funerals
- Area around cemetery being slashed

### Internal Road Maintenance

- Civil team has been cutting grass and collecting litter from roadsides
- Streets are being swept as required
- Some signage due for replacement.

### Maintenance of Parks and Open Spaces

- Park and playgrounds are neat but some slashing to be completed
- Ride on mower is back in service.
- Where possible civil team is utilising weed killer to keep fuel loads down

### Sports Grounds

- Sports grounds are neat and well maintained
- Sports carnival run in the past month
- Change room construction is now completed and awaiting handover.

### Waste Management

- Civil team collecting household waste twice weekly
- Hard rubbish is being collected one run per week and as required if built up
- WMF is undergoing clean up and still needs some work
- Planning for new WMF is in progress

### Weed Control and Fire Hazard Reduction

- Civil team are working on slashing the streets and open spaces
- Some areas around community still need slashing and team is working there way around all areas.
- Glyphosate spraying is underway with slashing
- New spray unit components have arrived and unit is operational

### Other

- ESO continues to act in the CSC position while regular CSC is covering as Area Manager.
- Recent sports carnival went well and was enjoyed by all. New changerooms will be a fantastic addition to the Hermannsburg sporting precinct.



## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.2  
**TITLE** Aged Care and Children's Services Report  
**AUTHOR** Annaliza Rivera, Senior Administration Officer

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care and Children's Services.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Aged Care and Children's Services report.**

### **BACKGROUND**

Aged Care and Children's Services programs continue to be delivered in line with funding requirements.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Ainsley Roscrow - Executive Manager Aged and Children's Services  
Emma Hacche – A/Senior Coordinator Quality Compliance & Strategy  
Coordinator for Children's Services and Admin

### **ATTACHMENTS**

- 1 Aged Care and Children's Services Hermannsburg LAR March - May 2026



## Local Authority Report Hermannsburg Aged Care Services March - May 2026

## Aged Care Services



8 Staff in the Hermannsburg team  
100% Community-based Employees are  
Aboriginal identified

Stakeholders' engagements: 5



Transport provided  
34



**Client Interactions: 65**  
This includes client welfare  
checks and client  
engagement at the Aged Care  
Centres



**Personal Care provided: 87**  
Including:  
shower & toilet assistance,  
laundry loads, tablet reminders.



Active Clients: 29



**Training**  
Staff recently took part in First  
Aid training and will commence  
Certificate III in Individual Support  
training in the coming weeks.



**Meals**  
Breakfast, lunches  
& Hampers: 1937

## UPDATES

- Four Sorry Business events during the reporting period resulted in temporary centre closures, and recent cold weather contributed to increased illness among staff and clients, impacting service delivery and causing some delays; however, core services were maintained to the best of the team's capacity.
- We have seen a number of stakeholder visits to the centre throughout the reporting period, including: Allied Health engagement, APM conducting client assessments; HR team visit as part of the HR Roadshow; and attendance by the NT Health Dietitian.
- Clients enjoyed a bush trip to collect bush medicine, followed by a cooking session at the centre which aimed to encourage cultural engagement, support client participation, and promote wellbeing through traditional practices.
- Throughout the reporting period, staff participated in a range of training and development activities, including toolbox talks covering updates to the new Aged Care Standards and implementation of new ticksheets, completion of First Aid and CPR training, and enrolment of all staff in Certificate III in Individual Support, with training rollout commenced across communities.
- We continue to see regular attendance of clients at the centre and active participation in personal care routines and program activities.
- The centre continues to practice high level infection control and hygiene in line with Dept of Health advice following the recent Diphtheria outbreak



**Local Authority Report  
Hermannsburg  
Aged Care Services  
March - May 2026**



**Clients attending the centre, actively engaging in and enjoying services, activities and trips**



**Cordinator Lusi  
leading a client  
meeting at the centre  
where items  
discussed involve  
upcoming activities  
and menu planning**



**Clients enjoyed a bush trip to collect  
bush medicine, followed by a cooking  
session at the centre**



**Local Authority Report  
Hermannsburg  
Aged Care Services  
March - May 2026**



**Clients attending the centre, actively engaging in and enjoying services, activities and trips**

**Client Betty taking her new wheelie walker for a spin**



**NT Health visit the centre**





**Local Authority Report  
Hermannsburg  
Aged Care Services  
March - May 2026**



**Clients attending the centre, actively engaging in and enjoying services, activities and trips**

**Clients enjoyed a trip to the  
Hermannsburg Potters**





**Local Authority Report  
Hermannsburg  
Aged Care Services  
March - May 2026**



Daily routines of Aged Care staff, including, meal preparation, paperwork, maintaining the vehicles to ensure safe and clean transport, and Activity preparation





# Local Authority Hermannsburg March - May 2026



**9 Employees**  
**88.88% First Nation**



**15 - Enrolments**



**175.5 hours**  
**Coordinator & Manager support**



**326.8**  
**Service Delivery**



**172**  
**Meals served**



### Training

- Team Leader enrolled in Diploma of Early Childhood Education and Care.
- 2 Educators and 2 Team Leaders enrolled in Certificate III Childhood Education and Care.
- Team Leader Completed CPR refresher and Foundation of Child Safety training.



### Stakeholder Engagement

- Clinic Children's Nurse Visit
- Congress
- School

## Highlights



- Team Leader attended leadership training in Alice Springs Council Chambers focusing on child safety, risk assessments, and program planning.
- Service improvements included setting up a dedicated sleep room and infant playroom for children 12 months and under.
- Welcomed a new educator to strengthen the team and support service delivery.
- Positive progress has been seen through increased enrolments and stronger family involvement and participation.



# Local Authority Hermannsburg March - May 2026



Annie read a storybook with Senna, Tychris, Hayleigh, and Leerahn during group learning time.

Educator Amanda taught children songs in Western Arrernte to support language and cultural learning.



Senna enjoyed sensory play by scooping coloured pasta in the sensory tray.



# Local Authority Hermannsburg March - May 2026



Annie, Hayleigh, Leerahn, and Senna explored sensory play through a hidden animals activity tray.

A dedicated playroom for children 12 months and under was set up to support infant learning and development.



Cheryl visited the service to measure Senna's head circumference while baby Hakeen observed.



# Local Authority Hermannsburg March - May 2026



Children explored learning about the solar system through creative classroom displays and activities.

Shaun, Senna, and Jesalia enjoyed breakfast together at childcare.



Hensaliya used carved rollers to create patterns in playdough during sensory play.



# Local Authority Hermannsburg March - May 2026



Staff and Team Leaders engaged in professional development training sessions held in the Council Chambers, focusing on child safety, risk assessments, and program planning.



## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.3  
**TITLE** Youth Services and Community Safety Report  
**AUTHOR** Libby Taylor, Executive Manager Youth and Community Safety

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Service.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Youth Services and Community Safety report.**

### **BACKGROUND**

Youth and Community Safety programs continue to be delivered in line with funding requirements.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Libby Taylor – Executive Manager of Youth and Community Safety  
Yarran Cavalier – Senior Coordinator of Community Safety  
Coordinators and Admin

### **ATTACHMENTS**

1 Youth and Community Safety Hermannsburg LAR March - May 2026



# Local Authority Report

## Hermannsburg

### Community Safety

March - May 2026



- 6 staff in the team
- 100% Community-based Employees are Aboriginal

- 260 Hours patrolled
- Work 5 nights:
- Mon-Fri; 6.00pm-12pm



725 Engagements with young people



146 Engagements with over 18's



151 Young people taken home



14 Training hours



234 Are you okay Checks



2 Community gatherings

#### UPDATES



- Coordinators have visited Hermannsburg 2 times in this reporting period.
- The Team Leader continues to provide training and support to the Community Safety Staff, as part of his training to be a supervising coordinator.
- Community Safety is prioritising working closely with the youth programs, by providing young people transport to the rec halls and home.
- Providing the team with support to use the computer and IT equipment including scanning documents and attaching Emails correctly.
- The Community safety team has signed on and started their First Aid training as part of the Certificate 3 in Local Government.
- We welcome a new team member Lucas Pareroultja

### Hermannsburg team signing up for Cert 3 Community Safety



### Hermannsburg and Areyonga teams doing their Cert 3 community safety training



**Danielle and Natalie doing their Cert 3 First Aid  
Community safety training**



**Natalie practicing CPR as part of First Aid training**





# Local Authority Youth Services Hermannsburg March - May 26



**Employees**  
7 Staff  
100% Aboriginal



**Activities**  
150 Hours  
open



**Engagements**  
170 Participants  
2589 Engagements



**Bush/Town Trip**  
0



**Art Craft**  
6



**Average  
Participant Age**  
10



**Youth Board**  
1

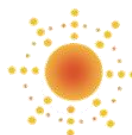


**Activities Delivered**  
90



**Events**  
1

## Highlights



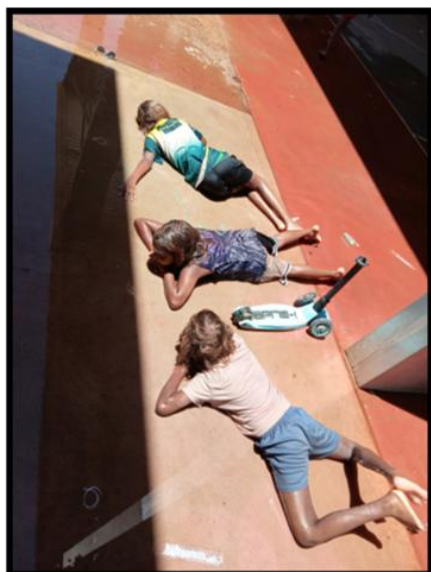
- **Playing Cricket with NT Cricket:** The Youth Services team had a visit from Northern Territory Cricket to support community development and youth engagement programs in remote communities across the Northern Territory. These partnerships focus on creating safe, inclusive, and positive environments for young people through sport and recreational activities.
- **Coordinator Reggie Lankin Participated in Leadership Workshop:** Coordinator Reggie Lankin attended the First Circles Leadership Program workshop in Darwin and met with Northern Territory ministers. He gained insight into public policy and shared ideas for community improvement. His participation highlights how dedication can create meaningful opportunities.

Coordinator Reggie Lankin attended the First Circle Leadership workshop.



The youth are enjoying disco night as part of their regular activities.

Youth are sunbathing after riding scooters on a winter afternoon.



Youth participated in a softball competition as part of an after-school program.



## **12 GENERAL COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 12.1  
**TITLE** General Council Business

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Nil

### **ATTACHMENTS**

There are no attachments for this report.

**13 NON-COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 13.1  
**TITLE** Non-Council Business Items  
**AUTHOR** Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

**RECOMMENDATION**

That the Local Authority:

- a) notes the updates on previous matters and closes resolved items; and
- b) raises and discusses any new matters of Non-Council business.

**BACKGROUND**

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026	NTG	Raised at Non-Council Business	Pop-up-stall
<p><b>25/03/2026 HLA 2026-17</b></p> <p>a. that at the previous meeting the representative from Housing stated that there would be a day-long Pop-up station near Top Shop where people could come and raise matters relating to maintenance. The Local Authority would like to be advised when this will occur;</p>			
<p><b>1/4/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b></p> <p>HRG has confirmed that posters are sent to MRC and CRDC prior to the HRG scheduled visits there will also be opportunity to discuss individual cases while the team are present on community.</p>			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026 25/03/2026 HLA 2026-17	NTG	Raised at Non-Council Business	<b>Housing maintenance issue reference number</b>
<p>b. people are reporting maintenance issues on the 1800 number that are not being attended to and when they ring up again there is no record of the matter being reported. Members suggested a reference number system at the point of complaint so that jobs can be easily tracked and to make it easier for residents check the status of their reports;</p>			
<p><b>1/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b></p> <p>Yes, residents can receive a reference number to track their repairs. The Housing Property Services (HPS) call centre team now asks all callers whether they would like a reference number for their enquiry. This is a newly implemented step designed to enhance customer service and improve tracking of repair requests. Please share this update across your respective communities.</p>			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026 25/03/2026 HLA 2026-17	NTG	Raised at Non-Council Business	<b>Emergency Housing</b>
<p>c. asked if emergency houses could be available for short term accommodation during emergencies such as when out-stations are cut off during rain events;</p>			
<p><b>1/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b></p> <p>Accurate reporting during the Census is essential for supporting the Closing the Gap Target 9a, which focuses on increasing appropriate and affordable housing for Aboriginal people. All tenants are asked to provide a true and accurate account of how many people are living in their household. This information is used to measure overcrowding in communities and is reported to the Commonwealth Government. Reliable data ensures that housing needs are properly understood and helps inform funding decisions to build more homes in remote communities, ultimately improving living conditions and reducing overcrowding.</p>			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026 25/03/2026 HLA 2026-17	NTG	Raised at Non-Council Business	<b>Pest Control</b>
<p>d. that pest control is not being provided;</p>			
<p><b>01/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b></p> <p>Pest control will be rolled out in Hermannsburg on the 24 June 2026.</p>			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026	NTG	Raised at Non-Council Business	<b>Mould at Nicholas Williams House</b>
<b>25/03/2026 HLA 2026-17</b>			
e. <b>that there is mould in the bathroom at Nicholas Williams house</b>			
<b>1/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b>			
Accurate reporting during the Census is essential for supporting the Closing the Gap Target 9a, which focuses on increasing appropriate and affordable housing for Aboriginal people. All tenants are asked to provide a true and accurate account of how many people are living in their household. This information is used to measure overcrowding in communities and is reported to the Commonwealth Government. Reliable data ensures that housing needs are properly understood and helps inform funding decisions to build more homes in remote communities, ultimately improving living conditions and reducing overcrowding.			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026	NTG	Raised at Non-Council Business	<b>Dangerous Electrical Issue Lot 359</b>
<b>25/03/2026 HLA 2026-17</b>			
f. <b>that there is a dangerous electrical issue at house 359</b>			
<b>01/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b>			
This would constitute an immediate work order under Section 63 of the RTA. The department has attempted to contact the tenant and raised an immediate work order. This was raised by Maryanne. Please advise tenants to report repairs and maintenance on 1800 104 076.			

Meeting	Officer/ Organisation	Section	Subject
Hermannsburg Local Authority 25/03/2026	NTG	Raised at Non-Council Business	<b>Uneven Water Pressure</b>
<b>25/03/2026 HLA 2026-17</b>			
g. <b>that there are water pressure issues in many of the houses in the community. At times the water pressure is low and at other times the water pressure is so high that pipes burst.</b>			
<b>1/04/2026 Update From Adele McCorkindale – Department of Housing, Local Government and Community Development</b>			
Accurate reporting during the Census is essential for supporting the Closing the Gap Target 9a, which focuses on increasing appropriate and affordable housing for Aboriginal people. All tenants are asked to provide a true and accurate account of how many people are living in their household. This information is used to measure overcrowding in communities and is reported to the Commonwealth Government. Reliable data ensures that housing needs are properly understood and helps inform funding decisions to build more homes in remote communities, ultimately improving living conditions and reducing overcrowding.			

**ATTACHMENTS**

There are no attachments to this report.