



## **AGENDA**

# **HERMANNSBURG LOCAL AUTHORITY MEETING**

**WEDNESDAY 30 NOVEMBER 2022**

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermannsburg Council Office on Wednesday, 30 November 2022 at 10:30am.



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**14 NEXT MEETING****15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

**RECOMMENDATION**

That the Local Authority notes and accepts the attendance and apologies to the meeting.

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

**RECOMMENDATION**

That the Local Authority notes the absentees to the meeting.

**3.3 RESIGNATIONS**

**NIL**

**3.4 TERMINATIONS**

**NIL**

**3.5 NOMINATIONS**

**NIL**

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#### **4. MACDONNELL COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct



#### **EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

#### **RECOMMENDATION**

**That the Hermansburg Local Authority notes the Council Code of Conduct.**

#### **MacDonnell Regional Council Code of Conduct**

##### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

##### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

##### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

##### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

##### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

##### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

##### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

##### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 325027  
**AUTHOR** June Crabb, Governance Administration Officer



Unconfirmed minutes of the Hermansburg Local Authority, 7 September 2022 Ordinary meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meetings.

**RECOMMENDATION**

**That the Minutes of the Hermansburg Local Authority meeting held 7 September 2022 be adopted as a resolution of the Hermansburg Local Authority.**

**ATTACHMENTS:**

1 HLA Minutes 7.09.2022.pdf



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN  
THE HERMANNSBURG COUNCIL OFFICE ON WEDNESDAY 7 SEPTEMBER  
2022 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10:51AM

**2 WELCOME**

2.1 Welcome to Country – Chair Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Nicholas Williams, Evance Pareroultja, Marion Swift, Maryanne Malbunka and Reggie Lankin

Councillors:

Councillor Mark Inkamala

Council Employees:

Belinda Urquhart, Director Service Delivery, Cristiano Castro, Coordinator MacSafe, Thersa Peeke, Coordinator MacKids, Justin Brierty, Coordinator Communication and Engagement and Gaurab Ghimire, Governance Admin Officer, Max Baliva, CSC

Guests:

Phil Walcott, Psychological Services N.T, Eric Turner & David Henley, DCM&C

### 3.2 Apologies/Absentees

#### Apologies:

President Roxanne Kenny, Cr Bobby Abbott & Member Conrad Ratara

#### Absentees:

Member Daryl Kantawara

### 3.1 & 3.2 ATTENDENCE, APOLOGY AND ABSENTEES

**HLA2022-071 RESOLVED (Mark Inkamala/Maryanne Malbunka)**

That the Hermanssburg Local Authority noted the attendance, absentees and accepted the apologies to the meeting.

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations

## 4 COUNCIL CODE OF CONDUCT

### 4.1 CODE OF CONDUCT

**HLA2022-072 RESOLVED (Maryanne Malbunka/Evance Pareroultja)**

That the Hermanssburg Local Authority noted the Council Code of Conduct.

## 5 CONFIRMATION OF PREVIOUS MINUTES

### 5.1 CONFIRMATION OF PREVIOUS MINUTES

**HLA2022-073 RESOLVED (Nicholas Williams/Marion Swift)**

That the Minutes of the Hermanssburg Local Authority meeting held 8 June 2022 be adopted as a resolution of the Hermanssburg Local Authority.

## 6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

### 6.1 PAPERS CIRCULATED AND RECEIVED

**HLA2022-074 RESOLVED (Nicholas Williams/Mark Inkamala)**

That the Hermanssburg Local Authority noted that the papers circulated were received for consideration at the meeting

## **7 DEPUTATIONS / GUEST SPEAKERS**

### **7.1 DEPUTATIONS / GUEST SPEAKERS**

**HLA2022-075 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Hermansburg Local Authority noted and accepted the presentation by Phil Walcott regarding the following program;

Developing and delivering the program to community leaders and other people of influence around the jurisdiction. It's a 'whole-of-community' development model aimed at the 6 to 26 year old age/stage cohort.

### **7.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**HLA2022-076 RESOLVED (Nicholas Williams/Reggie Lankin)**

That the Hermansburg Local Authority noted that the members have provided notification of matters to be raised in General Council Business as follows:

- a) Football club changing room (Utility bills)
- b) Recent break ins
- c) Bin stands

### **7.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**HLA2022-077 RESOLVED (Nicholas Williams/Reggie Lankin)**

That the Hermansburg Local Authority noted that the members have provided notification of matters to be raised in General Non-Council Business as follows:

- a) Old art centre building lot no 23

## **8 CONFLICT OF INTEREST**

### **8.1 CONFLICT OF INTERESTS**

**HLA2022-078 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Hermansburg Local Authority noted the Conflict of Interest policy.

### **8.2 MEMBERS DECLARATION**

**HLA2022-079 RESOLVED (Mark Inkamala/Nicholas Williams)**

That the Hermansburg Local Authority declared no conflict of interest with the meeting agenda.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 DISCRETIONARY FUND**

#### **EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **HLA2022-080 RESOLVED (Marion Swift/Reggie Lankin)**

**That the Hermansburg Local Authority:**

- a) noted and discussed the spending of its 2021/2022 Discretionary funds;
- b) noted that end of school term BBQ was held with the remaining balance of \$1,119.70 which wasn't included in the report due to technical errors; and
- c) noted the new allocation and discusses the spending of its 2022/2023 Discretionary Funds.

## **9.2 ACTION REGISTER**

### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **HLA2022-081 RESOLVED (Maryanne Malbunka/Reggie Lankin)**

**That the Hermansburg Local Authority:**

- a) approved the closure of completed actions HLA2022-019: Install bollards; and
- b) closed the second action HLA2022-019: creation of a mural for the 2<sup>nd</sup> hand shop and moved it to a project and will be funded by LA funds.

## **9.3 LOCAL AUTHORITY PROJECTS**

### **EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Hermansburg's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet have released an allocation of \$95,000.00 towards Community projects.

***There is a current balance of \$18,676.71 unallocated funds to invest in the project.***

This is page 4 of 7 of the Minutes of the Hermansburg Local Authority Meeting held on Wednesday, 7 September 2022

**HLA2022-082 RESOLVED (Nicholas Williams/Reggie Lankin)**

That the Hermannsburg Local Authority:

- a) noted and accepted the progress on their projects as follows:
  - Project 2151, Safe space – Project completed and remaining funds \$6,184.81 back to unallocated.
  - Project 2156, School bus stop – Quotes & bus stop design are submitted to LA at the meeting and approved, CSC to walk through with LA members for exact location after the meeting and work begins. Kept project open.
  - Project 2157, Fence at Women’s Area – One more sign is requested by Cr Mark and Belinda responded that Tech services are sourcing the quotes and design. Kept project open.
  - Project 2158, Naming of the Park – Name has been decided through consultation from Chair Nicholas with families and it will be named ‘Kasper Gus Ntjalka Williams OAM’. Kept project open.
  - Project 2381, Shade Shelter over stage slab – limited designs were received and more designs & options are being sought. Kept project open.
  - Project 2382, Redevelopment of softball complex and project new softball diamond complex – Kept project open.
- b) approved the closure of completed project 2151, Safe space and returned the unspent fund \$6,184.81 to unallocated balance.
- c) created a new project near to childcare center ‘Safe parking, pick up & drop off space’ & committed \$10,000.00 for the speed bump, signs and bollards.
- d) created new project ‘creation of a mural for the 2<sup>nd</sup> hand shop’

**10 COUNCIL SERVICES REPORTS****10.1 CSC REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivery services in Hermannsburg across the area of Local Government Service Delivery.

**HLA2022-083 RESOLVED (Nicholas Williams/Mark Inkamala)**

That the Hermannsburg Local Authority noted and accepted the Council Services Delivery report.

**10.2 COMMUNITY SERVICE HERMANNSBURG LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**HLA2022-084 RESOLVED (Mark Inkamala/Evance Pareroultja)**

That the Hermannsburg Local Authority noted and accepted the Community Service report and member Reggie raised that MacSafe starts shift early and finish early. In response, Cristiano explained the working hours and funding of the program are design to maximize the resources and availability. It was noted that any incident are to be reported to police for record keeping and follow up.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 31 JULY 2022**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 July 2022 in the Local Authority community.

#### **HLA2022-085 RESOLVED (Reggie Lankin/Nicholas Williams)**

That the Hermansburg Local Authority noted and accepted the expenditure report as at 31 July 2022.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

#### **HLA2022-086 RESOLVED (Reggie Lankin/Nicholas Williams)**

That the Hermansburg Local Authority:

a) noted and discussed the General Business items raised at Item 6.2 as follows:

- Ntaria Football clubrooms – it was discussed that MRC would partner with Community Development Working group (CDWG) in regards to utility accounts and maintenance. Alex Burgess from CLC requested that MRC could act as an ‘agent’ and administer the payments for utilities, insurance and repairs and maintenance. CDWG would fund MRC to act as an agent and ensure funds transferred to MRC to pay accounts. This was agreed by the LA members however LA members requested evidence of payments to MRC from CDWG showing all accounts being paid by CDWG. Suggested yearly statements from CDWG, showing accounts and transfer of funds to MRC for payment of accounts.
- Bin stands – 200 bins and wheelie bin stands have been purchased and will be collected from Alice Springs next week.
- Recent break ins – members wanted to raise awareness with MRC to keep their buildings safe from break ins. CSC advised he would source more padlocks if necessary.
- Signs to residential area – Members raised that the existing signs be made larger that indicate visitors are not allowed ‘Residential Area’ at the entrance of the community. This is now an action item.
- Old art centre building lot no 23 - Member Maryanne raised if this building could be utilised for the community during the cultural events, sporting activities and recreational activities. Director Belinda undertook to establish who has the lease to the building and noted that the building is leased by MRC. An inspection needs to occur before this is opened to LA members.

b) approved the closure of their pending issue ‘sniffing’ as this is no longer happening in the community.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

**13.1 OTHER NON-COUNCIL BUSINESS**

**HLA2022-087 RESOLVED (Reggie Lankin/Nicholas Williams)**

That the Hermannsburg Local Authority:

- a) noted and discussed the Non-Council Business items and moved to the council business raised at Item 6.3;
- b) noted and accepted updates and progress on existing actions from the Department of Chief Minister and Cabinet as follows:
  - Housing – Eric Turner, DCM&C hasn't heard anything from housing and will again raise this with housing.
  - Finke River crossing and speed signs – Safety audit is completed and a map of the layout for signs have been proposed and contractors are appointed to do the work. This will be presented to LA at the next meeting.
- c) Maryanne raised that the street lights at the outstation were not functioning, Eric Turner responded it will be raised to homelands.
- d) Local Decision Making, it has been discussed that the DCM&C would like to reform the communication channels with the community leaders regarding local decision making and LA members supported the idea to form a committee instead of corporation. Eric will revisit to discuss with community leaders around end of November 2022.
- e) approved the closure of issues addressed by the DCMC representative 'water drainage'.

**14 DATE OF NEXT MEETING - WEDNESDAY 30 NOVEMBER, 2022**

**15 MEETING CLOSED**

The meeting terminated at 12:56 pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 7 September 2022 and are UNCONFIRMED.

.....  
Chair

Date: ...../...../.....

This is page 7 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 7 September 2022

**6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**

That the Hermannsburg Local Authority notes the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**RECOMMENDATION**

That members:

- a) Did / did not provide notification of matters to be raised in General Council Business.
- b) .....
- c) .....
- d) .....

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**RECOMMENDATION**

That members:

- a) Did / did not provided notification of matters to be raised in General Non-Council Business
- b) .....
- c) .....
- d) .....

## 7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Hermannsburg Local Authority Meeting:**

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

#### **Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

#### **If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

#### **Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.1  
**TITLE** Future of the Basics Card  
**REFERENCE** - 324608  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This report is to present correspondence from Senator Malarndirri McCarthy on the Future of the Basic Card and the changes that the Albanese Labor Government is aiming for.

**RECOMMENDATION**

**That the Hermannsburg Local Authority notes the correspondence from Senator McCarthy on the Future of the Basics Card.**

**BACKGROUND**

The Albanese Labor Government has delivered its election promise to abolish the Cashless Debit Card (CDC).

Labor aims to move to a voluntary scheme of income management for those who want that assistance to manage their family budget and wants to ensure that changes are based on community consultations, for example the ability to use the card for on-line purchases. Territorians have been subject to compulsory income management for well over a decade and it's necessary that consultations on the Basics Card is not rushed.

Information about these changes will be distributed by Services Australia and if any community members have any questions to contact their local Services Australia support staff in Community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Hermannsburg Local Authority

**ATTACHMENTS:**

1 Sen. Malarndirri McCarthy - Future of the Basics Card - 2022-10-18.pdf



Senator

**Malarndirri  
McCarthy**

**Senator for the Northern Territory  
and Christmas and Cocos (Keeling) Islands**

38 Mitchell St, Darwin, NT 0800 | GPO Box 1596 Darwin NT 0801  
(08) 8941 0003 | Parliament (02) 6277 3094  
Senator.McCarthy@aph.gov.au



Dear Friends

**Future of the Basics Card**

The Albanese Labor government has moved quickly to deliver its election commitment to abolish the cashless debit card (CDC) at CDC trial sites across Australia (including the Northern Territory).

Now our attention is turning to the Basics Card that continues to apply in the NT. Labor aims to move to a voluntary scheme of income management for those who want that assistance to manage their family budget.

We want to make sure that our changes are based on community consultations taking place over the next 18 months. We also want to improve the way the Basics Card can be used; for example, with PIN number control and ability to use for on-line purchases. Territorians have been subject to compulsory income management for well over a decade and it's necessary that consultations on the Basics Card are not rushed.

If you live in the Northern Territory and have previously joined the CDC scheme you will be contacted by Services Australia about your transition from the CDC and return to the Basics Card – if a return to the Basics Card applies to you. It is also important that people who want to remain on income management on a voluntary basis can still do so if they wish.

Information about these changes will be distributed in First Nations languages and support teams from Services Australia will be available to assist with any changes to income management that apply to you.

Information about the changes is available by:

- Accessing information at [servicesaustralia.gov.au/debit card](https://servicesaustralia.gov.au/debit-card)
- Calling the cashless debit card hotline on 1800 252 604
- Meeting with Services Australia support staff in your community

I have been pleased to support these changes and the important next steps in reviewing the Basics Card in the NT. Please do not hesitate to contact my office if you have any concerns or questions:

Telephone: (08) 8941 0003 or Email to [Senator.McCarthy@aph.gov.au](mailto:Senator.McCarthy@aph.gov.au)

Yours sincerely,

A handwritten signature in blue ink that reads 'Malarndirri McCarthy'.

Malarndirri McCarthy

18 October 2022

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Federal Direct Enrolment Update - Trial for People living in Remote Communities.
<b>REFERENCE</b>	- 324611
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Australian Electoral Committee (AEC), as part of their Indigenous Electoral Participation Program, will be trialling a Federal Direct Enrolment Update (FDEU). The trial will take place in approximately 60 locations across Queensland, Northern Territory and Western Australia.

The aim of the FDEU trial is to make voting more accessible for First Nations peoples and to increase engagement with the electoral process.

**RECOMMENDATION**

**That the Hermansburg Local Authority receives and notes AEC's Federal Direct Enrolment Update – Trial for People living in Remote Communities.**

**BACKGROUND**

The AEC's Federal Direct Enrolment Update program is used to assist some Australians in meeting their enrolment obligations, without the need for that person to complete an enrolment application.

Normally the AEC requires individual's gazetted postal address to send enrolment letters, however as part of this trial the AEC will be sending enrolment letters to those who currently receive their mail via community mailbags (or similar).

This means that people residing in Finke, Hermansburg, Kaltukatjara, Kintore, Mt Liebig, Papunya, and Santa Teresa who receive their mail via community mailbags (or similar) but are not yet enrolled to vote (despite being eligible) will receive a letter from the AEC stating that they (the AEC) will enrol them to vote within 28 days.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Hermansburg Local Authority  
MRC Elected Members

**ATTACHMENTS:**

- 1 FDEU easy read letter (2) - 2022-09-05.pdf
- 2 FDEU factsheet (3) - 2022-09-05.pdf
- 3 FDEU trial communities (4) - 2022-09-05.pdf

Australian Electoral Commission

# We will add you to the electoral roll



This letter is to tell you that the **AEC will add you to the electoral roll.**



The electoral roll is the **list of voters** – people who can vote.



We will put you on the electoral roll after **28 days.**



We will use the **address on the letter.**

**If the address is correct, you do not need to do anything else.**

If the address is wrong:

- fill out Box 1 and Box 3 of the attached letter
- mail the letter to the AEC at Reply Paid 9867 in your capital city.



**If you believe you should not be on the electoral roll:**

- fill out Box 2 of the attached letter and mail it to the AEC or
- telephone the AEC on 13 23 26.



**If having your address on the electoral roll puts you at risk:**

- telephone the AEC on 13 23 26.



When you are on the electoral roll **you will have to vote** in:

- Australian elections
- State elections
- Local elections.

# Federal Direct Enrolment Update (FDEU)

The AEC is committed to supporting the electoral participation of all Australians. The AEC's Federal Direct Enrolment Update (FDEU) program is used to assist some Australians meet their enrolment obligations by applying trusted third party information directly, without the need for that person to complete an enrolment application.

## How it works

The AEC is authorised under the *Commonwealth Electoral Act 1918* to collect information from other government agencies for the purpose of maintaining the electoral roll.

The FDEU program applies when sufficient information is available from other government agencies. We will write to you and let you know if we intend to add your name and address to the electoral roll or update your details.



You do not need to reply to the letter if the details are correct.



If the details are incorrect, you have 28 days to respond before any action is taken.



If letters are sent by the AEC, but people no longer live at the address then letters should be 'returned to sender', so they come back to the AEC and we know not to enrol that person at that address.

When individual details are provided to another agency, that agency will have informed you that your information would be shared with other government agencies. The external data received may include details of an individual's surname, given name(s), date of birth, and address.

That data is examined and matched against the electoral roll to identify people who are entitled to enrol and are not currently enrolled, and those who are entitled to enrol but require an update to their enrolment details.

### Further information is available at:

[aec.gov.au/Enrolling\\_to\\_vote/About\\_Electoral\\_Roll/direct.htm](https://aec.gov.au/Enrolling_to_vote/About_Electoral_Roll/direct.htm)

# FDEU trial

## Federal Direct Enrolment Update

The Australian Electoral Commission are trialling Federal Direct Enrolment Update (FDEU) in the following communities in the Northern Territory, Queensland and Western Australia.

### Locality

#### Northern Territory

ALI CURUNG

ALPURRURULAM

ALYANGULA

AMPILATWATJA

BARUNGA

BESWICK

BINJARI

BORROLOOLA

DAGURAGU

FINKE

GALIWINKU

GAPUWIYAK

GUNBALANYA

HERMANSBURG

ILPARPA

JABIRU

KALKARINDJI

### Locality

KALTUKATJARA

KINTORE

MANINGRIDA

MATARANKA

MILIKAPITI

MILINGIMBI

MINIYERI

NAUIYU

NGANMARRIYANGA

NGUKURR

NHULUNBUY

NUMBULWAR

PAPUNYA

PIGEON HOLE

PIRLANGIMPI

RAMINGINING

ROBINSON RIVER

SANTA TERESA

UMBAKUMBA

WADEYE

WARRUWI

WILORA

WURRUMIYANGA

YIRRKALA

### Locality

YUENDUMU

MT LIEBIG

#### Queensland

BADU ISLAND

CAIRNS NORTH

CHERBOURG

COOKTOWN

DOOMADGEE

KIRWAN

PALM ISLAND

SOUTH TOWNSVILLE

THURSDAY ISLAND

TOWNSVILLE CITY

#### Western Australia

BROOME

CABLE BEACH

DAMPIER PENINSULA

DERBY

GERALDTON

NORTHAMPTON

PERTH

Australian Electoral  
Commission  
As at 5 September 2022

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Youth Board Project
<b>REFERENCE</b>	- 325096
<b>AUTHOR</b>	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

**RECOMMENDATION**

That the Hermannsburg Local Authority:

- a) notes the 19/10/2022 minutes submitted by Hermannsburg Youth Board;
- b) discusses and decides on the action items listed in the minutes under the “Feedback to the Council and Local Authority” section. The list has been discussed with the MRC Youth Services Department but unfortunately they have no funding for these items.

**BACKGROUND**

The Regional Plan outlines strategies to achieve this goal.

Specific Council strategies are:

- Provide support for Youth Boards across the MRC region
- Develop and maintain Youth Boards in the nine MacYouth Communities
- Provide Governance training for the Youth Boards.

The minutes of the Youth Board meetings held on the 19th of October 2022 are attached to this report.

A quote for a pool table for rec hall has also been attached to this report.

**ISSUES, CONSEQUENCES, OPTIONS**

The development of Youth Boards in MRC communities has been supported by MRC’s Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

Without Youth Boards, young people do not get the opportunity to engage in community decision-making processes with their Local Authority and see the outcomes of their decisions in their community.

**FINANCIAL IMPLICATIONS**

Local Authorities receive project funding annually from the NT Government. Council, through its 2021-2022 Regional Plan, has a strategy for ‘Local Authorities to engage with Youth Boards’, encouraging Local Authorities to allocate 10% of their Local Authority Project funding to Youth Board identified projects.

Without established Youth Boards in these communities, Local Authorities may not be able to allocate funding to youth identified projects.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

**CONSULTATION**

Hermannsburg Youth Board members, MacDonnell Regional Council  
Hermannsburg Youth Services team, MacDonnell Regional Council  
Jake Sellers, Youth Services Coordinator, MacDonnell Regional Council  
Kaisa Suumann, Community Engagement Project Coordinator, MacDonnell Regional Council

**ATTACHMENTS:**

- 1 Quote for pool table for Hermannsburg.pdf
- 2 Youth Board meeting minutes - Hermannsburg - 19-10-2022.pdf

## Unique Pool Tables

PO BOX 4025  
MOORLAND NSW 2443

PH : 0413 088 800  
FAX : (02) 6556 7787  
uniquepooltable@bigpond.com  
www.uniquepooltables.com.au



### Quote

A.B.N. 45 092 208 224

Invoice No.: 00002177

Date: 21/11/2022

**Bill To:**

MacDonnell Regional Council  
P O Box 5267  
Alice Springs NT 0871

**Ship To:**

MacDonnell Regional Council  
P O Box 5267  
Alice Springs NT 0871

DESCRIPTION	AMOUNT	CODE
supply 1 x "Docke River" steel frame unique pool table for MacYouth in Hermannsburg NT with hammertone frame & red (marine carpet) playing surface - refer Jake Sellars/Kaisa Suumann	\$8,295.00	GST
1 x standard accessory pack (includes bolt down kit \$65 - optional)	\$415.00	GST
freight to Alice Springs (inc transit insurance) - \$TBA (awaiting quote from freight co. will advise before end of week)	\$0.00	
PLEASE NOTE : An order of 3 or more tables together, will significantly reduce total cost per table & freight, also delivery timeframe.	\$0.00	
* deposit required to place order - \$TBA (awaiting freight quote)		
Thank you		

<b>Your Order No:</b>	<b>Customer ABN:</b> 21 340 804 903	<b>Freight:</b> \$0.00 GST								
<b>Shipping Date:</b>	<b>Terms</b> C.O.D.	<b>GST:</b> \$791.82								
<b>Comment:</b>	<table border="1"> <thead> <tr> <th>Code</th> <th>Rate</th> <th>GST</th> <th>Sale Amount</th> </tr> </thead> <tbody> <tr> <td>GST</td> <td>10%</td> <td>\$791.82</td> <td>\$7,918.18</td> </tr> </tbody> </table>	Code	Rate	GST	Sale Amount	GST	10%	\$791.82	\$7,918.18	<b>Total Inc GST:</b> \$8,710.00
Code	Rate	GST	Sale Amount							
GST	10%	\$791.82	\$7,918.18							
<b>Bank Details :</b> BSB : 082 856 A/c : 585469380		<b>Amount Applied:</b> \$0.00								
		<b>Balance Due:</b> \$8,710.00								



## MacDonnell Regional Council Hermansburg Youth Board - meeting Agenda and Minutes

<b>Date</b>	19/10/2022
<b>Community</b>	Hermansburg
<b>This meeting's Agenda</b>	<ol style="list-style-type: none"> <li>1. Welcome from Chair;</li> <li>2. Our values – Honesty, Creativity, Respect, Innovation, Hard work, Appreciation of our environment;</li> <li>3. General Business Items to discuss (Feedback for MacDonnell Regional Council Youth Services Department (MacYouth) and Feedback for the MacDonnell Regional Council and the Hermansburg Local Authority;</li> <li>4. Other Business Items - Questions/comments/other topics you'd like to discuss.</li> </ol>
<b>Chair person</b>	Chair Corey Rubuntja, Vice Chair Menam Ryder
<b>Minute taker</b>	Kaisa Suumann
<b>Youth Board Members</b>	Gregory David, Ashmae Armstrong, Wilfred Ngalaia, Leo Malbunka, Sabastian Jugadai, Carol Raggett, Kenny Raggett, Billy Malbunka, Corey Rubuntja
<b>Council Employees</b>	Menam Ryder, Millenium Katakarinja, Regina Lankin, Bradley Namatjira, Kaisa Suumann
<b>Guests</b>	Nicholas Williams
<b>General Business Items: Feedback for MacYouth</b>	<p><b>Feedback for MacYouth</b></p> <ul style="list-style-type: none"> <li>• <i>What's been working in the youth program (recent months, trips, events etc.)</i></li> <li>• <i>What hasn't been working?</i></li> <li>• <i>What would you like to see happen? (Activities etc)</i></li> <li>• <i>Any requests to MacYouth team? (Equipment etc)</i></li> </ul>
<b>Notes Questions Comments</b>	<p>The Hermansburg Youth Board would like to request the following:</p> <ul style="list-style-type: none"> <li>• Bush trip to Palm Valley/Ormiston Gorge</li> <li>• Town pool visit</li> </ul>

	<ul style="list-style-type: none"> <li>• Wati night with sleepover in the rec hall</li> <li>• Cooking lessons for girls</li> <li>• Curtains for rec hall</li> <li>• Trip to Papunya to play basketball/softball</li> <li>• 6 medium sized dodge balls, also more basketballs, soccer balls and AFL balls</li> <li>• Couple of new nets for basketball court</li> <li>• Bingo night</li> <li>• Organise a fundraiser event for collecting money for rec hall – girls would cook some food to sell to the community for fundraising</li> <li>• Fixing up a basketball post at the rec hall.</li> <li>• Play Station equipment</li> </ul>
<b>Outcome/Action</b>	<b>The Hermanssburg Youth Board would like to ask MacYouth to give us feedback about above requested items/activities.</b>

<b>General Business Items:</b> Feedback for the Council and the Local Authority	<b>Feedback for the Council and the Local Authority</b> <ul style="list-style-type: none"> <li>• <i>Are there any recommendations?</i></li> <li>• <i>Any requests for the LA, such as repairs and maintenance of community assets, upgrade/enhancement of community facilities, ideas for events within a council's own LA area, tools and equipment that benefit the community.</i></li> </ul>
<b>Notes Questions Comments</b>	<ul style="list-style-type: none"> <li>• The Hermanssburg Youth Board would like to ask from the Hermanssburg LA to fix up the BMX track. They are also happy to help the Civil Services team with this process.</li> <li>• New couch for rec hall – roughly \$1500</li> <li>• Clothes dryer for rec hall for drying jerseys and sports uniforms - \$500</li> <li>• Pool table - \$8710.00 (please see the quote)</li> <li>• Repair of the music equipment in the rec hall - \$1500</li> <li>• Hair colours for boys and girls - \$200</li> <li>• Cinema visits – tickets for 12 youth + lunch - \$300</li> </ul>
<b>Outcome/Action</b>	<b>The Hermanssburg Youth Board would like to ask the Hermanssburg Local Authority to give us feedback about above listed action items.</b>

<b>Other Business Items:</b> Questions/ Comments/ Other topics	<b>No other topics.</b>
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<b>Next meeting date</b>	<b>January 2023</b>
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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.4
<b>TITLE</b>	Local Authority Projects
<b>REFERENCE</b>	- 324930
<b>AUTHOR</b>	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

As part of Hermannsburg’s 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released an allocation of \$95,000.00 towards  
Community projects.

***There is a current balance of \$14,861.52 unallocated funds to invest in the project.***

**RECOMMENDATION**

That the Hermannsburg Local Authority:

- a) notes and accepts the progress on their projects; and
- b) approves the closure of any completed projects.

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

*Local Authorities must formally resolve each initiative this funding will be used for.*

## Register of Projects and Commitments

Project 2156		School Bus Stops	\$
Action	Status	Committed	
19-May-21	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.		44,484.04
16-Mar-22	Res.014 - The Director Service Centre Deliver is to obtain quotes for the Bus Stops with pre-approval being given to purchase them if the quotes were in excess of the funds currently committed – in this instance additional funds will be allocated		
8-Jun-22	Res.058 - waiting on quotes and CSC is seeking advice from the Authority on location.		
7-Sep-22	Res.082 - Quotes & bus stop design are submitted to LA at the meeting and approved, CSC to walk through with LA members for exact location after the meeting and work begins. Kept project open.		
	<b>underspend or (overspend)</b>		<b>44,484.04</b>

Project 2157		Fence at Women's Area	\$
Action	Status	Committed	
19-May-21	Res.37 – Commit \$15,000.00 to the project.		15,000.00
4-May-21	No update provided		
16-Mar-22	Res.014 - The CSC is to measure the length of the fencing required with LA member Darly Kantawara given permission to show the CSC where the fence is to be located. Pre-approval was given to purchase the fencing if the quotes were in excess of the funds currently committed – in this instance additional funds will be allocated.		
8-Jun-22	Res.058 - CSC has received quotes approximately for \$12,000.00 from Hardy Fencing and PO will be made soon for works to begin.		
23-Jun-22	Project has been completed with fence installed supplied by Herdy fencing.		-11,637.59
7-Sep-22	Res.082 - One more sign is requested by Cr Mark and Belinda responded that Tech services are sourcing the quotes and design. Kept project open.		
6-Nov-22	Purchase and freight expenses of additional signage.		-267.31
	<b>underspend or (overspend)</b>		<b>3,095.1</b>

<b>Project 2158</b>		<b>Naming of the Park</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
16-Mar-22	Res.014 - The Chair is to consult on the correct naming of the Park using MRC branded signage with funds of \$2,000 being committed.		2,000.00
8-Jun-22	Res.058 - Chair to decide the name of the park in consultation and recommendation from families.		
7-Sep-22	Res.082 - Name has been decided through consultation from Chair Nicholas with families and it will be named 'Kasper Gus Ntjalka Williams OAM'. Kept project open.		
3-Nov-22	Purchase and transportation of the signage and supplies, invoice attached.		-595.30
<b>underspend or (overspend)</b>			<b>1,404.7</b>

<b>Project 2381</b>		<b>Shade Shelter over stage slab</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
16-Mar-22	Res.014 - This is to be erected to create greater amenity for the conduct of events. The possibility of including adequate insulation is to be considered. Funds of \$25,000 were committed.		25,000.00
8-Jun-22	Res.060 - Two different designs were received & presented to LA. Committed additional \$25,000.00 with tentative budget being discussed for the work to complete around \$48,000.00		25,000.00
23-Aug-22	Update from Simon Murphy, Tech Service Design work in progress for presentation to LA		
7-Sep-22	Res.082 - Limited designs were received and more designs & options are being sought. Kept project open.		
<b>underspend or (overspend)</b>			<b>50,000.00</b>

<b>Project 2383</b>		<b>Safe parking, Pick up &amp; Drop Off space</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
7-Sep-22	Res.082 - Created a new project near to childcare center 'Safe parking, pick up & drop off space' & committed \$10,000.00 for the speed bump, signs and bollards.		10,000.00
<b>underspend or (overspend)</b>			<b>10,000.00</b>

<b>Project 2384</b>		<b>Creation of a mural for the 2<sup>nd</sup> hand shop'</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
7-Sep-22	Res.082 - Created new project 'creation of a mural for the 2 <sup>nd</sup> hand shop'.		
<b>underspend or (overspend)</b>			<b>0.00</b>

Project 2382 REDEVELOPMENT OF SOFTBALL COMPLEX		\$
Action	Status	Committed
8-Jun-22	Res.058 - Noted that the announcement was made that the Hermannsburg Footy Oval will undergo a huge infrastructure development planning on sporting facilities in coordination with NTG and NTG funded agencies over the period of 12 to 18 months. And the project is named;  <b>'Redevelopment of softball complex'</b>	
8-Jun-22	Res.059 - Closed the project 2159, Drainage of the softball park and allocated the remaining balance \$50,000.00 to this project.	<b>50,000.00</b>
8-June-22	Res.061 – Closed the project 2152, Softball field and allocated the remaining funds \$9,388.25 to this project.	<b>9,388.25</b>
8-Jun-22	Res.062 – Closed the project 2153, Footy Oval and allocated the remaining balance to this project.	<b>6,134.64</b>
8-Jun-22	Res.063 – Closed the project 2155, Signage for the cultural area with PO being raised for \$317 to complete the project and allocated the remaining balance \$1,683.00 to this project (note: remaining balance is \$1711.82 and signage cost was \$288.18).	<b>1,711.82</b>
8-Aug-22	Update – Director Simon Murphy, Tech Services; Design work underway.	
7-Sep-22	Res.082 – Kept project open.	
	<b>underspend or (overspend)</b>	<b>67,234.71</b>

Budget consideration	
<b>Balance of underspend or (overspend)</b>	<b>176,218.55</b>
Total un-allocated funds	14,861.52
<b>Total unspent funds</b>	<b>191,080.07</b>

New Project New Softball Diamond Complex		\$
Action	Status	Committed
8-Jun-22	Res.064 - Committed the grant fund of \$50,000.00 for infrastructure works dedicated for new Softball Diamond complex. (Solar scoreboard \$50,000.00)  <i>Note: This Project is kept separately from the above mentioned project as the fund is not allocated to LA but for the sporting infrastructure. LA funds and the grant received for this project are from two different sources so the project is kept separately for that reason and is not to be mixed with LA funding.</i>	50,000.00
	<b>underspend or (overspend)</b>	<b>50,000.00</b>

**Wishlist and estimated costs****Priority****Date proposed****Scope****Estimate**                   \$**Action****Priority****Date proposed****Scope****Estimate**                   \$**Action****ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.5  
**TITLE** Discretionary Fund  
**REFERENCE** - 325028  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Hermannsburg Local Authority:

- a) notes the new allocation and discusses the spending of its 2022/2023 Discretionary Funds.

**BACKGROUND**

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1 July 2022	Approved funds	4,000.00	4,000.00
<b>Balance Remaining</b>			<b>4,000.00</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

**FINANCIAL IMPLICATIONS**

There is a current balance of \$4,000.00 to spend before 30 June 2023.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

**CONSULTATION**

Hermansburg Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** LA Report Hermannsburg  
**REFERENCE** - 324731  
**AUTHOR** Ken Satour, Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council delivery in Hermannsburg across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Hermannsburg Local Authority note and accept the attached report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Max Baliva, Council Service Coordinator Hermannsburg  
Ken Satour, Manager Service Centre Delivery

**ATTACHMENTS:**

1 2211 CSC Report for Hermannsburg Local Authority 2022.pdf

## Service Delivery Report

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**TITLE** Hermansburg Service Delivery Report  
**DATE** November 2022  
**AUTHOR** Max Baliva Council Service Coordinator



### SUMMARY:

This report is an update of Council delivered services in Hermansburg across the area of Local Government Service Delivery.

### Local Government Services Update

#### Animal Management

- The next Vet visit will be scheduled in the New Year 2023.

#### Cemetery Management

- General maintenance is required after recent rains, kept neat and tidy.

#### Internal Road Maintenance

- Roads repaired and maintained as required.

#### Parks and Open Spaces

- **CENTRAL** - Checked every month, rubbish removed and grass slashed.
- 
- **SANDHILL** - Checked every month and the team pick up rubbish and has to be slashed after recent rains.
- **EASTSIDE** - Checked every month and have to be slashed after recent rains, removed rubbish.

#### Sports Grounds

- **Softball** - Is neat and tidy, has been scraped and grass cut
- **Football Oval** – football season is over till early next year.

#### Outstation MES Services

- **West Waterhouse** - Only few minor repairs and maintenance works done on some of the houses, at this stage there is no major works happening

#### Waste Management

- Rubbish collection occurs twice a week, Monday and Thursday and have been maintaining a regular schedule.
- Hard rubbish pick-up occurs once a week but we're looking at doing it twice a week as community people are putting hard rubbish outside their gate.
- New separation bays installed at waste facility, Community residents are slowly using and separating their waste.



### Slashing around Entrance

#### Weed Control and Fire Hazard Reduction

- The civil team have been cutting grass around the Community, Also staff houses and MRC facilities/buildings and along the roads within the Community.

#### Local Authority Update

- **Softball project** – Tech services.
- **Bus Shelters**- Location identified
- **Shade over stage** – Tech Services
- **Safe Parking**-



#### Other Service Delivery Updates

- Nil updates

Max Baliva

**COUNCIL SERVICES REPORTS**

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<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Community Service Hermannsburg Local Authority Report
<b>REFERENCE</b>	- 324613
<b>AUTHOR</b>	Jenny Murnik, Community Services Senior Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Hermannsburg Local Authority note and accept the Community Services report.**

**BACKGROUND**

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Manager of Aged & Disability Services – Amandeep Kaur  
Manager of Children’s Services – Iryna Mustiats  
Acting Manager of Community Service – Cristiano Castro  
Manager of Youth Services – Jessica Kragh

**ATTACHMENTS:**

- 1 2022-11 - COMMUNITY SERVICES Hermannsburg LAR - approved.pdf
- 2 2022-11 - MACYOUTH Hermannsburg LAR - approved.pdf

## Community Service: Report on Operations

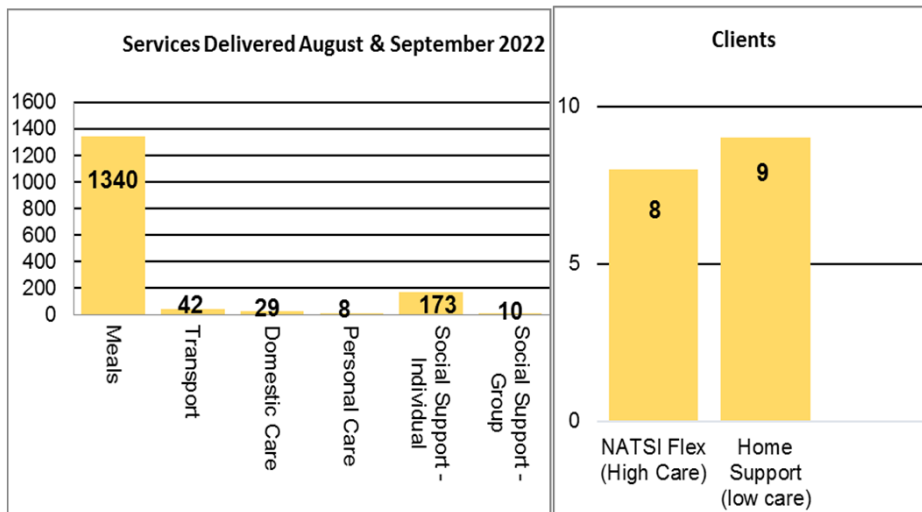


**LOCATION:** Hermansburg Community  
**PERIOD:** 1/08/2022 to 30/09/2022  
**AUTHOR:** Jenny Murnik, Senior Administration Officer Community Services

### AGED & DISABILITY SERVICES

#### Service Delivery and Engagement

- All Aged and Disability services fully delivered this reporting period except Home Care services were momentarily disrupted for following dates. Hampers have been delivered as meal replacement to clients during each service disruption and contingency plans were on place.
  - 11-12 August 2022 – Service disruption due to all staff attending training
  - 01 September 2022 – Service disruption due to funeral in Hermansburg community.
  - 23 September 2022 – Service disruption due to funeral in Hermansburg community.
- Active engagement with stakeholders, regular meeting and catch ups to ensure quality services are being delivered.



#### Other Updates

- All staff remain focused on their accredited training;
  - 11-12 August 2022 - Mental Health First Aid in the Hermansburg MacCare centre.

**Team Leaders and Assistant from Hermansburg and Areyonga Home Care attending Mental Health First Aid Training in Hermansburg Home Care centre**



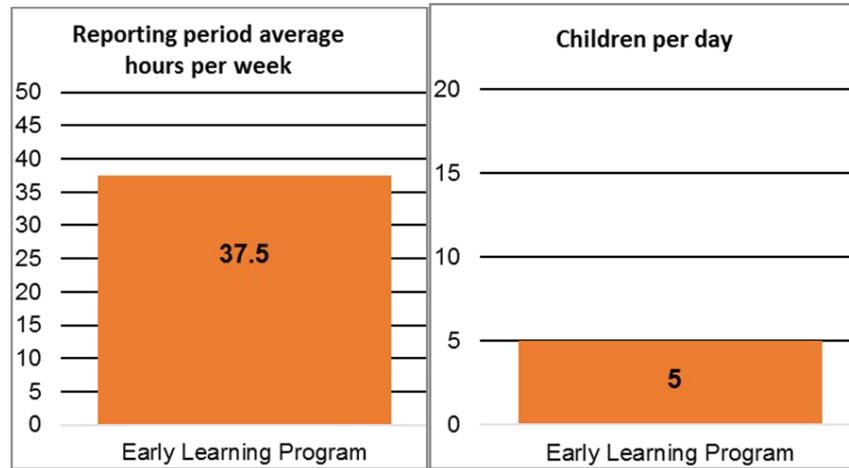
**Team Leaders from Hermansburg and Areyonga Home Care, Mental Health First Aid Trainers, and Amooinguna/Titjikala Coordinator during Mental Health First Aid training**



**CHILDREN'S SERVICES**

**Service Delivery and Engagement**

- Due to staffing the Early Learning Program was momentarily disrupted for one day this reporting period.



**Other Updates**

- During the commonwealth games the children participated in a range of physical activities including egg and spoon races and car races, everyone had a wonderful sporting time.
- The local police officers made a visit to the service to talk with the children so the children could get to know them.
- The children have been learning about animals and participating in role play activities to explore who they are and who they could be.
- The children have been introduced to AUSLAN sign language through their group time songs.
- Some staff have started training for their Certificate III in Early Education and Care with Batchelor Institute. As they progress with this they will be attending block training in Alice Springs once per term.

**Hermansburg Early Learning Games Events**

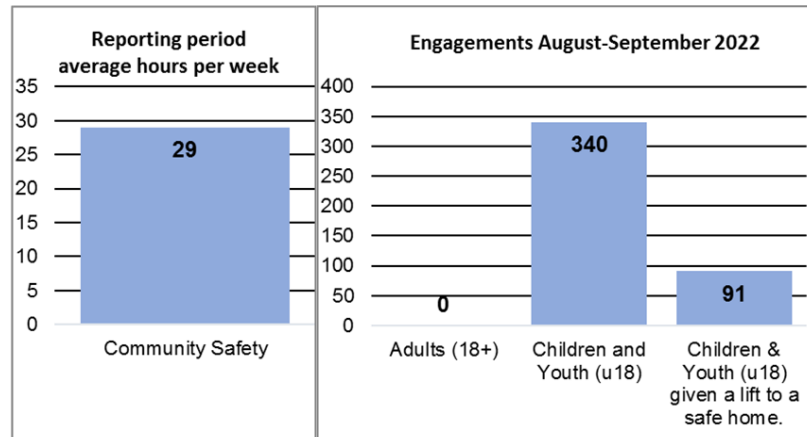


**COMMUNITY SAFETY**

**Service Delivery and Engagement**



- Services were disrupted due to sorry business and cultural obligations for four days.
- The Hermannsburg Community Safety Team operates on a six day roster, Tuesday to Sunday. The team continue to provide a safe and reliable service to the Hermannsburg’s community.
- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities.



**Other Updates**

- After a competitive recruitment process, Valentine Orain is the new Coordinator Community Safety for Hermannsburg’s MacSafe team. Valentine started with MRC in September 2022. Valentine has already met the team and is getting to know staff and community.
- Team Leader and one Community Safety officer attended to Mental Health training in Alice Springs for two days in August.
- MacSafe is continuing to maintain COVID-safe practices to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include hand washing, use of hand sanitiser and alcohol wipes, register visitors visiting MacSafe office, social distancing and mask wearing when needed.

**Hermannsburg’s MacSafe team during a team meeting developing roster**



## Community Service

### Report on Operations

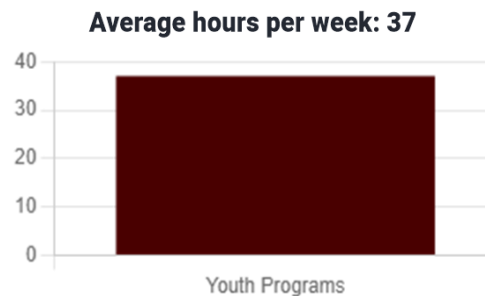
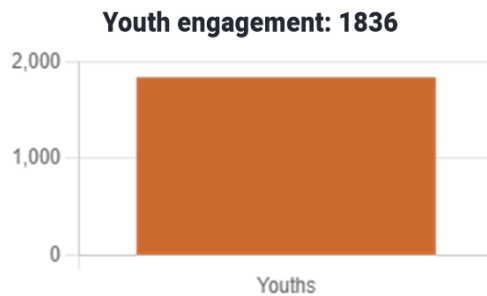
Location: Hermannsburg (Ntaria)  
 Period: 1/8/22 to 30/9/22  
 Author: Jess Kragh



## Youth Services

### Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



### Other Updates

- Nice and friendly Saturday Softball held at the Softball Diamond. 10+ girls from Hermannsburg joined 5 girls from the visitors from Areyonga /Utju for a 5 Innings match followed by a delicious BBQ
- Day 2 and the girls rose to top position as they won both of their games to cement first place and go to the Grand Final against Katherine ( who they both won and lost too, the previous day). They also procured a fresh player to help ease the burden in tough conditions The Grand Final started at 1:30 and was played across seven intense innings with our girls getting a solid lead after the 3rd innings. The wily Katherine ladies had other plans clawing back and winning the game, with the eventual score 14-18. Regina Lankin, Youth Services Officer for MacYouth and team captain was chosen best afield for the grand final.
- MacYouth have partnered with Caylus to deliver a bike program during the school holiday's. Young people and staff enjoy this activity and everyone gets to ride newly fixed bikes after the workshop.
- MacYouth have delivered healthy food programs to young people, here young people decide what they are going to learn to cook, help buy the food, prepare it

Photos



Sports Competition (Multiple Communities) - Central Softball Championship (Ntaria)



Sports Competition (Pathway Event) - NT SOFTBALL CHAMPIONSHIPS - DARWIN (Darwin)



Sports Competition (Pathway Event) - NT SOFTBALL CHAMPIONSHIPS - DARWIN (Darwin)



Other - Bike fixing with CAYLUS/ BBQ (Ntaria)



Other - Bike fixing with CAYLUS (Ntaria)



Food or cooking program - Cooking (Ntaria)

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**FINANCE AND GOVERNANCE REPORTS**

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report as at 31 October 2022
<b>REFERENCE</b>	- 325216
<b>AUTHOR</b>	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2022 in the Local Authority community.

**RECOMMENDATION**

**That the Hermannsburg Local Authority notes and accepts the expenditure report as at 31 October 2022.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team

**ATTACHMENTS:**

1 Local Authority Expenditure Report October 2022 - Hermannsburg.pdf

{Local Authority Expenditure Report October 2022 - Hermannsburg1\_ORG\_NAME}

MacDonnell Regional Council - Hermannsburg (Ntaria)					
Expenditure by Community as at 31st October 22					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	<b>66,813</b>	<b>60,296</b>	<b>(6,517)</b>	<b>180,889</b>	
Wages and Other Employee Costs	46,848	43,081	(3,767)	129,244	
Other Operational	19,965	17,215	(2,750)	51,645	
<b>Civil Works</b>	<b>91,649</b>	<b>147,967</b>	<b>56,319</b>	<b>443,902</b>	Staff not working allocated hours and some vacant positions.
Wages and Other Employee Costs	85,765	146,191	60,426	438,572	
Other Operational	5,883	1,777	(4,107)	5,330	
<b>Council Buildings repair &amp; maintenance</b>	<b>28,294</b>	<b>21,982</b>	<b>(6,313)</b>	<b>65,945</b>	
Other Operational	28,294	21,982	(6,313)	65,945	
<b>Council Buildings capital upgrade</b>	<b>0</b>	<b>39,667</b>	<b>39,667</b>	<b>119,000</b>	Planned upgrades works at Council office delayed due to contractor shortage.
Capital	0	39,667	39,667	119,000	
<b>Street &amp; Public Lighting</b>	<b>1,218</b>	<b>1,710</b>	<b>492</b>	<b>5,130</b>	
Other Operational	1,218	1,710	492	5,130	
<b>Elected Members &amp; Council Meetings</b>	<b>236</b>	<b>0</b>	<b>(236)</b>	<b>0</b>	
Wages and Other Employee Costs	236	0	(236)	0	
<b>Local Authority Administration</b>	<b>1,493</b>	<b>3,136</b>	<b>1,643</b>	<b>9,408</b>	
Other Operational	1,493	3,136	1,643	9,408	
<b>Local Authority Project Funding</b>	<b>288</b>	<b>95,744</b>	<b>95,455</b>	<b>287,231</b>	The LA has committed to some projects, however, either the CSC or our Operations Team haven't progressed them. We need PO's raised by the CSC, or scoped quotes from the Ops team.
Other Operational	288	95,744	95,455	287,231	
<b>Training &amp; Development</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>6,000</b>	
Wages and Other Employee Costs	0	2,000	2,000	6,000	
<b>Corporate Costs</b>	<b>0</b>	<b>507</b>	<b>507</b>	<b>1,520</b>	
Other Operational	0	507	507	1,520	
<b>Staff housing maintenance</b>	<b>40,608</b>	<b>21,298</b>	<b>(19,310)</b>	<b>63,894</b>	This budget is for repairs and maintenance and is spent as required. Also includes leasing costs paid in July.
Other Operational	40,608	21,298	(19,310)	63,894	
<b>Staff housing Capital upgrade</b>	<b>0</b>	<b>9,583</b>	<b>9,583</b>	<b>28,750</b>	
Capital	0	9,583	9,583	28,750	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>230,600</b>	<b>403,890</b>	<b>173,289</b>	<b>1,211,669</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Homelands Municipal &amp; Essential and Home</b>	<b>3,025</b>	<b>4,662</b>	<b>1,637</b>	<b>13,986</b>	
Other Operational	3,025	4,662	1,637	13,986	
<b>NT Homelands Housing Repair &amp; Maintenan</b>	<b>1,462</b>	<b>5,933</b>	<b>4,471</b>	<b>17,800</b>	
Other Operational	1,462	5,933	4,471	17,800	
<b>NT Homelands Extra Allowance</b>	<b>0</b>	<b>1,364</b>	<b>1,364</b>	<b>4,092</b>	
Other Operational	0	1,364	1,364	4,092	
<b>Power &amp; water contract</b>	<b>43,603</b>	<b>42,559</b>	<b>(1,044)</b>	<b>128,831</b>	
Wages and Other Employee Costs	36,636	33,023	(3,613)	100,224	
Other Operational	6,967	9,536	2,569	28,607	
<b>NDIS Service Centre Delivery</b>	<b>0</b>	<b>7,915</b>	<b>7,915</b>	<b>23,746</b>	
Wages and Other Employee Costs	0	7,915	7,915	23,746	
<b>Manage Projects</b>	<b>207,774</b>	<b>420,867</b>	<b>213,092</b>	<b>1,556,971</b>	Project in planning stage and works still to be scheduled
Other Operational	207,774	420,867	213,092	1,556,971	
<b>Airstrip Maintenance</b>	<b>0</b>	<b>337</b>	<b>337</b>	<b>1,010</b>	
Other Operational	0	337	337	1,010	
<b>Community Safety</b>	<b>98,952</b>	<b>57,329</b>	<b>(41,623)</b>	<b>171,988</b>	There is an overspend in wages due to staff being on extended leave and having to pay leave entitlements and replacement wages. We have also had new staff commence, so there has been an increase of staff on many shifts whilst they are being inducted and trained.
Wages and Other Employee Costs	88,362	50,323	(38,039)	150,968	
Other Operational	10,591	7,007	(3,584)	21,020	
<b>Youth Services</b>	<b>121,943</b>	<b>157,109</b>	<b>35,166</b>	<b>471,328</b>	MacYouth had 1 vacancy for 3 months of this year.
Wages and Other Employee Costs	96,574	118,651	22,077	355,954	
Other Operational	25,368	38,458	13,089	115,373	
<b>Aged &amp; Disability Services</b>	<b>118,406</b>	<b>143,988</b>	<b>25,582</b>	<b>431,963</b>	Staff worked extra hours due to Client's activities
Wages and Other Employee Costs	78,640	66,285	(12,355)	198,855	
Other Operational	39,766	77,703	37,937	233,108	

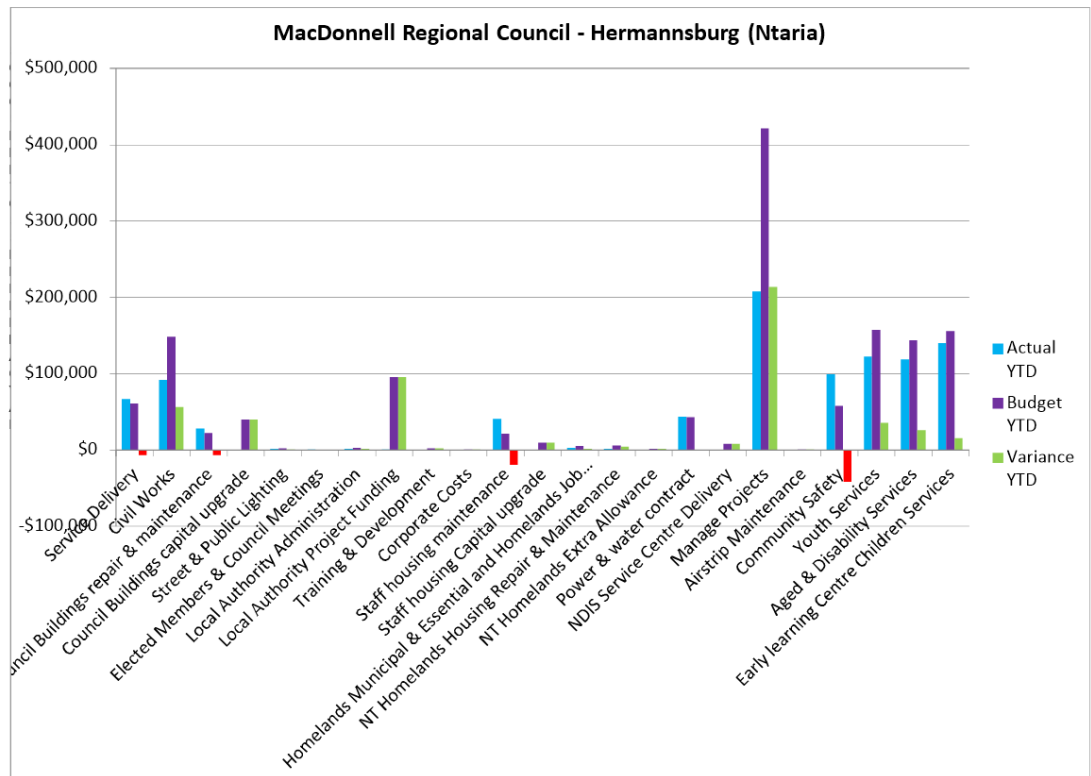
{Local Authority Expenditure Report October 2022 - Hermannsburg1\_ORG\_NAME}

<b>Early learning Centre Children Services</b>	<b>140,367</b>	<b>155,432</b>	<b>15,065</b>	<b>466,295</b>	
Wages and Other Employee Costs	95,735	99,210	3,475	297,630	
Other Operational	44,631	56,222	11,591	168,665	The centre was closed for 9 days due to three different trainings.
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>735,532</b>	<b>997,495</b>	<b>261,963</b>	<b>3,288,010</b>	
<b>TOTAL</b>	<b>966,133</b>	<b>1,401,385</b>	<b>435,252</b>	<b>4,499,679</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget. ████████  
 The variance is over 10% or \$10,000 due to less money being spent than budget. ████████

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

MacDonnell Regional Council - Hermannsburg (Ntaria)				
Expenditure by Community as at 31st October 22				
Discretionary Funds	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
	0	4,000	4,000	4,000



**LA GENERAL BUSINESS**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 324986  
**AUTHOR** June Crabb, Governance Administration Officer



**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this report is to give members the opportunity to raise matters that they wish to discuss at item 12.1 - General Council Business.

Additionally, the members are asked to discuss and give feedback on the following matters:

- a) LA meetings to be held in an outdoor space starting April 2023.
- b) LA meetings to be recorded for minute taking purposes.
- c) How can MRC assist the Local Authority members to achieve Quorum?
- d) Is there any suggestions from the Local Authority to encourage members to attend and participate in the meetings?

**RECOMMENDATION**

**That the Hermannsburg Local Authority:**

- a) **notes and discusses the matters raised at Item 6.2;**
- b) **approves for a meeting to be held outdoors;**
- c) **accepts / does not accept that the Authority meetings be recorded; and**
- d) **notes the discussion on attendance to Local Authority meetings.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Hermannsburg Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Other non-Council Business
<b>REFERENCE</b>	- 325037
<b>AUTHOR</b>	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

**RECOMMENDATION**

**That the Hermannsburg Local Authority:**

- a) notes and discusses the Non-Council Business items raised at Item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) approves the closure of issues addressed by the DCMC representative.

**BACKGROUND**

1:.....

2:.....

**ACTION REGISTER**

Date raised	Issue/Detail
16-Mar-22	<b>Housing:</b> Res.020 - Housing issues including rent and repairs and maintenance – the concerns of members were taken on by the DCM&C rep.
8-Jun-22	Res.07 - Department of Territory families, housing were expected to visit the community at this meeting but they could not make it. Housing department are committed and are going to visit the community next local authority meeting.
7-Sep-22	Res.087 - DCM&C Representative will follow up with Housing regarding this issue.
8-Jun-22	<b>Finke River Crossing and Speed Sign:</b> Res.070 - It was discussed that there are speed limit signs incorrectly placed and DCMC representative advised that the photos have been taken and forwarded to Department of infrastructure and planning.
7-Sep-22	A safety audit has been completed and a map to show the layout for the signs has been proposed
7-Sep-22	<b>Streetlights in Outstations:</b> Res.087 - Member Maryanne Malbunka advised that the streetlights at the Outstation were not working. Response was that the Representative will raise this issue with Homelands.

7-Sep-22	<b>Local Decision Making:</b> The DCM&C Representative discussed that the Department would like to reform the communication channels with the Community Leaders regarding Local Decision Making and the LA members supported the idea to form a committee instead of a corporation. DCM&C Representative will discuss the process with Community Leaders towards the end of November.
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**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Department of Chief Minister and Cabinet

**ATTACHMENTS:**

There are no attachments to this report.