



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

WEDNESDAY 17 NOVEMBER 2021

The Hermannsburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermannsburg Council Office on Wednesday, 17 November 2021 at 10.30am.

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NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Hermannsburg Local Authority
REFERENCE	- 306639
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The purpose of this paper is to note changes to the membership of the September Local Authority as a result of the Local Government election held in September 2021.

Appointments to Local Authorities have also been affected by changes introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021 and this paper also reflects those changes.

The Hermannsburg Local Authority (the Authority) revoked the membership of Ivan Emitja and Katherine Moketarinja at the 25 March 2021 meeting and Cassie Williams and Cliff Raggett at the 19 May 2021 meeting because they had been absent from two (2) consecutive meetings.

The passing of Mr Kantawara created the fifth vacancy on the Authority.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **welcomes Bobby Abbott as a Councillor to Ljirapinta ward;**
- b) **notes that the membership of previous Councillor Braydon Williams has been revoked;**
- c) **invites Mr Williams to become a Community member of the Authority;**
- d) **notes that the President is a member of the Ljirapinta ward only;**
- e) **accepts the nomination of Mr Daryl Kantawara to the Authority;**
- f) **recommends that Council approves the nomination;**
- g) **notes that four vacancies remain on the Authority; and**
- h) **calls for community nominations to remain open for 21 days to fill the remaining vacancies.**

BACKGROUND

The charts below shows the membership of the Hermannsburg Local Authority (the Authority) prior to and following the elections and legislative changes:

PREVIOUS	CURRENT
10 Appointed Members	5 Appointed Members
Nicholas Williams (<i>Chair</i>)	Nicholas Williams (<i>Chair</i>)
Reggie Lankin	Reggie Lankin
Marion Swift	Marion Swift
Maryanne Malbunka	Maryanne Malbunka
Evan Pareroultja	Evan Pareroultja
Mr Kantawara	Vacant
Ivan Emitja	Vacant
Katherine Moketarinja	Vacant
Cassie Williams	Vacant
Cliff Raggett	Vacant

3 Elected Members
President Roxanne Kenny
Cr Mark Inkamala
Cr Braydon Williams

3 Elected Members
President Roxanne Kenny
Cr Mark Inkamala
Cr Bobby Abbott

At the first meeting of the 4th MacDonnell Regional Council the following appointments of Councillors to the Authority were made in accordance with s53C (1)(a) of the Act:

- President Roxanne Kenny
- Cr Mark Inkamala
- Cr Bobby Abbott

It is to be noted that previous Councillor Braydon Williams is no longer a member of the Authority and his appointment is therefore revoked.

As a result to changes to s53C(2) of the Act the President is no longer appointed as an “ex officio” member to any of Council’s Local Authorities as “.....a member of the Authority is required to be a member for the ward in which the local authority is located”.

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council’s Local Authority Meeting Procedure, para.4.14.1 Nominations and Appointments states:

- c) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- d) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

4.14.2. In the event of a membership to a local authority being revoked, a former member is able to reapply for that position.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

1 HLA-Daryl Kantawara Nomination form.pdf

Local Authority Nomination Form MC02-F1

NOMINATION

I, DARYL KANTAWARA wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of HERMANNSBURG
(Name of community)

[Signature]
(Signature of nominee)

15 / 9 / 2021
Date

ENDORSEMENT

I, NICHOLAS WILLIAMS endorse the nomination of this
(Name of endorsing Local Authority member)

nominee to this Local Authority.

[Signature]
(Signature of Local Authority member)

15 / 9 / 2021
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature]
(Signature of Returning Officer)

15 / 9 / 2021
Date

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 299748
AUTHOR June Crabb, Governance Administration Officer



Unconfirmed minutes of the Hermannsburg Local Authority, 12 February 2020 ordinary meeting and the 19 May 2021 provisional meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meetings.

The minutes of the February 2020 meeting have been carried forward to this meeting as the meetings in between have only been provisional. Minutes from meetings where there is quorum can only be approved at a subsequent meeting where quorum is achieved, not a provisional one.

RECOMMENDATION

That the Minutes of the Hermannsburg Local Authority of:

- a) 12 February 2020 Ordinary meeting be adopted as a resolution of Hermannsburg Local Authority; and**
- b) 19 May 2021 held as a Provisional meeting be adopted as a resolution of Hermannsburg Local Authority.**

ATTACHMENTS:

- 1 HLA Minutes 12.02.2020.pdf**
- 2 HLA Minutes 19.05.2021.pdf**



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE COMMUNITY COUNCIL OFFICE
ON WEDNESDAY 12 FEBRUARY 2020 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:45 AM

2 WELCOME

2.1 Welcome to Country – Nicholas Williams

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Nicholas Williams, Ivan Emitja, Marion Swift, Cassie Williams, Maryanne Malbunka, Evance Pareroutja

Councillors:

Cr Mark Inkamala

Council Employees:

Jeff McLeod - Chief Executive Officer, Kathleen Abbott - Area Manager, Max Baliva - Council Services Coordinator Hermannsburg, Liz Scott - MacSafe Coordinator, Aurora Hape - MacCare Coordinator, Jeff Tan - Coordinator Communications and Engagement, Yananai Mangwiro - MacYouth, Robert Rabotot - Governance Administration Officer

Guests:

Enock Menge - Local Government, Housing and Community Development, Matt Adams-Richardson - Office of Warren Snowdon, Tima Drury - Tjuwanpa

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Cr Braydon Williams, Reggie Lankin, Katherine Moketarinja and Kumantjayi Kantawara

Absentees:

Nil

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3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

Attendance and Apologies

HLA2020-001 RESOLVED (Maryanne Malbunka/Cassie Williams)

That the Hermannsburg Local Authority noted the attendance and apologies of the meeting.

4 MACDONNELL COUNCIL CODE OF CONDUCT**4.1 MacDonnell Council Code of Conduct**

HLA2020-002 RESOLVED(Cassie Williams/Nicholas Williams)

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFLICT OF INTEREST**5.1 Conflict of Interests**

HLA2020-003 RESOLVED (Cassie Williams/Nicholas Williams)

That the Hermannsburg Local Authority noted the Conflict of Interest Policy and that no conflict of interests were declared.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES****EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

HLA2020-004 RESOLVED (Cassie Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority noted and confirmed the minutes of the previous meeting provided the following is amended:

1. Under 3.2 Apologies, add Kumantjay Kantawara;
2. On page 5 of 6, first note, add the word 'be';
3. On page 5 of 6, second note, replace Titjikala by Hermannsburg.

7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

That the papers circulated are received for consideration at the meeting and that members provide notification of matters to be raised in general business.

7.1 Acceptance of the Agenda and Notification of General Business Items

HLA2020-005 RESOLVED (Cassie Williams/Marion Swift)

That the Hermannsburg Local Authority members:

- a) Received the papers circulated for consideration at the meeting; and
- b) Provided notification of matters to be raised in general business as follow:
 1. Kids throwing rocks at cars at the highway's turn off
 2. New rubbish bins do not clip on
 3. Safety of the waterways at the new suburb

7.2 Notifications of Non-Council Business Items

HLA2020-006 RESOLVED (Nicholas Williams/Cassie Williams)

That the Hermannsburg Local Authority members provided notification of matters to be raised in general business as follow:

1. Telstra cables exposed off the ground

Members declare any conflict of interest with the meeting Agenda

7.3 Conflict of Interest

HLA2020-007 RESOLVED (Nicholas Williams/Cassie Williams)

That the Hermannsburg Local Authority noted that members did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2020-008 RESOLVED (Mark Inkamala/Ivan Emitja)

That the Hermannsburg Local Authority noted the progress reports on actions from the minutes of previous meetings as received.

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in community projects.

There is a total un-committed balance of \$23,723.48 to allocate in their community.

\$0.00 funds are available from the 2018/19 Project Fund.

\$23,723.48 is available from the 2019/20 Project Fund.

HLA2020-009 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority noted and accepted the progress of their projects and closed completed projects.

HLA2020-010 RESOLVED (Nicholas Williams/Marion Swift)

That the Hermannsburg Local Authority noted completion and closed the Project 2240, Third Cemetery Fence.

HLA2020-011 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority noted and accepted the presentation of Tima Drury of Tjuwampa related to Project 2241, Safe Walkways program, accepted the variation of project and renamed it 'Safe Spaces'.

HLA2020-012 RESOLVED (Cassie Williams/Maryanne Malbunka)

That the Hermannsburg Local Authority noted completion and closed the Project 2242, The Stage Project.

HLA2020-013 RESOLVED (Cassie Williams/Nicholas Williams)

That the Hermannsburg Local Authority kept the Project 2245, Rehabilitation of existing Tip, open.

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HLA2020-014 RESOLVED (Cassie Williams/Maryanne Malbunka)
That the Hermannsburg Local Authority kept the Project 2244, Footy Oval, open.

HLA2020-015 RESOLVED (Nicholas Williams/Ivan Emitja)
That the Hermannsburg Local Authority kept the Project 2243, Softball Field, open.

HLA2020-016 RESOLVED (Mark Inkamala/Evance Pareroutja)
That the Hermannsburg Local Authority kept the Project 2246, Maintenance of Ablution Block, open.

HLA2020-017 RESOLVED (Maryanne Malbunka/Mark Inkamala)
That the Hermannsburg Local Authority kept the Project 2247, Youth Board Project, open and allocated an additional \$6,000.00 to Youth Board Project from the uncommitted funds for the purchase of five (5) solar lights.

HLA2020-018 RESOLVED (Nicholas Williams/Mark Inkamala)
That the Hermannsburg Local Authority opened a new Project 'Toilet at Cemetery 3', allocated \$15,000.00 and requested MRC Technical Services to seek quotes.

9.3 DISCRETIONARY FUND

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

HLA2020-019 RESOLVED (Nicholas Williams/Cassie Williams)
That the Hermannsburg Local Authority discussed the spending of their 2019/20 Discretionary Fund and allocated \$2,000.00 for softball uniforms and \$1,000.00 for a Community BBQ.

The Hermannsburg Local Authority Meeting did break at 12:00 AM
The Hermannsburg Local Authority Meeting resumed at 12:15 PM

9.4 LETTER FROM THE DEPARTMENT REGARDING MEMBERS AND NT ELECTIONS

EXECUTIVE SUMMARY:

On 20 December 2019 the Acting Executive Director of Local Government and Community Development wrote to President Roxanne Kenny to remind the MacDonnell Regional Council of important matters contained in recent communications.

The letter's two main points outline the need for Councillors and Local Authority members to:

1. disclose any conflict of interest that may arise from a matter before any Council or Local Authority discussion; and
2. stand down before nominating as a candidate in the NT Elections

HLA2020-020 RESOLVED (Cassie Williams/Mark Inkamala)
That the Hermannsburg Local Authority noted and accepted the correspondence from the department.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Hermannsburg across the area of Local Government Service Delivery.

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HLA2020-021 RESOLVED (Mark Inkamala/Evance Pareroutja)

That the Hermannsburg Local Authority noted and accepted the contents of the report prepared by Kathleen Abbott, Manager Service Centre Delivery.

10.2 COMMUNITY SERVICES REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

HLA2020-022 RESOLVED (Maryanne Malbunka/Evance Pareroutja)

That the Local Authority noted and accepted the Community Services report.

Maryanne Malbunka left the meeting, the time being 12:49 PM

Maryanne Malbunka returned to the meeting, the time being 12:53 PM

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 31 DECEMBER 2019****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 December 2019 in the Local Authority's community.

HLA2020-023 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the Local Authority noted and accepted the Expenditure Report as at 31 December 2019.

11.2 COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN**EXECUTIVE SUMMARY:**

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

HLA2020-024 RESOLVED (Nicholas Williams/Cassie Williams)

That the Hermannsburg Local Authority noted and accepted the report, provided feedback and will keep providing feedback to the Community Engagement Team.

The Non-Council Business matter 'Telstra cables exposed off the ground' came up in the Regional Plan discussion and was resolved as below:

HLA2020-025 RESOLVED (Nicholas Williams/Cassie Williams)

That the Hermannsburg Local Authority requested the MRC Director Technical Services to provide an update on the open pit Telstra cables.

11.3 LOCAL AUTHORITY MEETING PROCESS AND TIMING**EXECUTIVE SUMMARY:**

The order of agenda items for Local Authority meetings was changed recently to align with changes made to the order of agenda items for Council meetings. While this was an adjustment made across all its meeting agendas, MacDonnell Regional Council (MRC) is interested to know if this affects the running of Local Authority meetings and hear suggestions from members about other improvements that could be made to the meeting format and content.

MRC also asks the Local Authority to consider the impacts and benefits if it were to hold meetings at different times of the day. Particular consideration is asked of meetings being held after work hours and whether this would then appeal to a broader range of people becoming Local Authority members.

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HLA2020-026 RESOLVED (Nicholas Williams/Marion Swift)

That the Hermannsburg Local Authority noted and accepted this report and provided feedback.

Note: The feedback provided was: All good (the way it is).

Nicholas Williams left the meeting, the time being 1:30 PM

Nicholas Williams returned to the meeting, the time being 1:32 PM

12 GENERAL BUSINESS AS RAISED AT ITEM 7**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 7, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

DRLA2020-027 RESOLVED (Selina Kulitja/Pricilla Abbott)

That the Hermannsburg Local Authority noted and discussed the items raised at Item 7.

1. Kids throwing rocks at cars at the highway turn off

It regularly happens that kids throw rocks at cars at the highway's turn off by the sand hill.

It was recommended:

- a) To bring the matter to the Community Safety Meeting.
- b) To call the Police when this happens and ask for a 'Promise Number' in order to be able to give and receive follow-ups.

It was also noted to add to the Regional Plan Project to fill the hole by the highway where the kids hide.

2. New rubbish bins do not clip on

This matter was referred to Max Baliva – CSC Hermannsburg.

3. Safety of the waterways at the new suburb

Prior to the meeting, the CEO of MRC had inspected the site and insisted to the Contractor for barriers/guards to be put in place to prevent residents, adults or kids, from being trapped in the waterway tunnels. MRC Director Technical Services will visit site and recommend appropriate remedy to Department of Infrastructure.

Matter referred to MRC Director Technical Services who will review and report back at next Hermannsburg Local Authority meeting.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 7**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Local Government, Housing and Community Development provide any necessary updates in regards to Northern Territory Government services.

HLA2020-028 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority noted and accepted any updates and progress on actions from the Department of Local Government, Housing and Community Development.

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Note: The matter raised under Item 7, Telstra cables exposed off the ground, was previously discussed under Item 11.2, Community Engagement and the Regional Plan, and was resolved as per resolution below:

HLA2020-025 RESOLVED (Nicholas Williams/Cassie Williams)

That the Hermannsburg Local Authority requested the MRC Director Technical Services to provide an update on the open pit Telstra cables. Telstra cables exposed off the ground

14 DATE OF NEXT MEETING – 6 May 2020

15 MEETING CLOSED

The meeting terminated at 2:05 PM.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 12 February 2020 and are UNCONFIRMED.



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING
HELD IN THE HERMANNSBURG COUNCIL OFFICE
ON WEDNESDAY 19 MAY 2021 AT 10:57 AM

1 MEETING OPENING

The meeting was declared open at 10:57 AM

2 WELCOME

2.1 Welcome to Country – Nicholas Williams

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Nicholas Williams, Member Maryanne Maibunka, Member Evance Pareroultja,

Councillors:

President Roxanne Kenny, Cr Mark Inkamala

Council Employees:

Ken Newman (Director Service Centre Delivery), James Walsh (Acting Council Services Coordinator Hermannsburg), Tethloach Ruey (Community Safety Coordinator), Jeff Tan (Coordinator Communications and Engagement), Robert Rabotot (Governance Officer)

Guests:

Bruce Fyfe (Department of Chief Minister and Cabinet), Eric Turner (Department of Chief Minister and Cabinet), Mathew Adams-Richardson (Warren Snowden's Office), Bob Durnan (Labour Party), Bronwyn Stageman (NT Trachoma), Kate Seong (NT Trachoma), Walter Bathern (NT Trachoma), Michael Smith (Australian Bureau of Statistics), Kathryn Wilson (Lutheran Care)

3.2 Apologies/Absentees

Apologies:

Member Reggie Lankin, Member Marion Swift, Member Kumantjayi Kantawarra,

Absentees:

Member Cassie Williams, Member Cliff Raggett, Cr Braydon Williams

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

HLA2021-024 RESOLVED (Mark Inkamala/Maryanne Malbunka)
That the provisional meeting of the Hermannsburg Local Authority noted the attendance, apologies and absentees of the meeting.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

3.3 Resignations

Nil

3.4 Terminations

3.4 TERMINATIONS

HLA2021-025 RESOLVED (Maryanne Malbunka/Mark Inkamala)
That the provisional meeting of the Hermannsburg Local Authority noted the termination of Cassie Williams and Cliff Raggett for being absent at two consecutive meetings.

3.5 Nominations

3.5.1 NOMINATIONS

EXECUTIVE SUMMARY:

At the Hermannsburg Local Authority meeting of 25 March 2021, two (2) members were revoked from the Local Authority. As a consequence a call for nominations was recommended.

HLA2021-026 RESOLVED (Evanse Pareroutja/Mark Inkamala)
That the provisional meeting of the Hermannsburg Local Authority call for community nominations to remain open in order to fill the four (4) vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2021-027 RESOLVED (Maryanne Malbunka/Nicholas Williams)
That the provisional meeting of the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

HLA2021-028 RESOLVED (Nicholas Williams/Maryanne Malbunka)
That the Minutes of the Hermannsburg Local Authority of 25 March 2021 held as a Provisional Meeting be adopted as a resolution of the provisional meeting of the Hermannsburg Local Authority provided the following amendments:

- The name of Cliff Raggett to be only listed as absent and removed from the apologies received
- The name of Chansey Paech to read Chanston Paech in the title of item 9.1
- At resolution HLA2021-016-i), kerbs instead of kerb.

Note: The minutes of the 12 February 2020 meeting could not be confirmed as this meeting was held as a provisional meeting.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 ACCEPTANCE OF THE AGENDA

HLA2021-029 RESOLVED (Mark Inkamala/Evance Pareroutja)

That the papers circulated were received for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 NOTIFICATION OF MATTERS TO BE RAISED IN GENERAL COUNCIL BUSINESS

HLA2021-030 RESOLVED (Mark Inkamala/Evance Pareroutja)

That members provided notification of matters to be raised in General Council Business as noted below:

1. Extra Hours for Night Patrol

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 NOTIFICATION OF MATTERS TO BE RAISED IN GENERAL NON-COUNCIL BUSINESS

HLA2021-031 RESOLVED (Mark Inkamala/Evance Pareroutja)

That members provided notification of matters to be raised in General Non-Council Business as noted below:

1. Break-ins in Community

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2021-032 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2021-033 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8 IMPROMPTU PRESENTATION FROM LUTHERAN CARE

HLA2021-034 RESOLVED (Nicholas Williams/Evance Pareroutja)

That the provisional meeting of the Hermannsburg Local Authority noted and accepted the presentation from Lutheran Care.

Kathryn Wilson from Lutheran Care presented an update related to the proposal of a shopping bus service informing the Local Authority that Lutheran Care would not take this project under their umbrella and asked the Local Authority to consider doing it under MRC's umbrella.

8.1 INDIGENOUS EYE HEALTH, NT TRACHOMA PROGRAM

EXECUTIVE SUMMARY:

IEH started in 2008 with the goal of improving Indigenous Eye Health. The NT Trachoma Program started in 2009 and is committed to eliminating blinding trachoma from remote communities in the NT.

Trachoma prevalence continues to be above 5% for the Central Australian region which means the spreading of infection of Trachoma could continue to stay high or even increase if not addressed by screening and treatment.

HLA2021-035 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority:

- a) Noted the deputation; and
- b) Continue to support the NT Trachoma Program to deliver screening and treatment services provided by the Trachoma Nursing team.

8.2 LG ELECTIONS 2021

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet's plan is to inform Council and Local Authorities that the Local Government election is taking place on 28 August 2021.

The Department will be talking with community members to raise awareness, encourage people to enrol on the electoral roll, encourage people to vote in the election, encourage people to nominate for office, and encourage people to vote in the election.

HLA2021-036 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority noted and accepted the presentation.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

Item - 9.1 Action Register Report - has been moved to another part of the document.

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Department of Chief Minister and Cabinet for investing in local government community infrastructure projects.

There is a total un-committed balance of \$104,484.04 to allocate in their community. \$9,484.04 is from the 2019/20 Project Fund and must be expended before 30 June 2021. \$95,000.00 is from the 2020/2021 Project Fund and must be expended before 30 June 2022.

HLA2021-037 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority, by majority of vote, made a recommendation to Council to:

- a) Note and accept the progress of their projects;
- b) Create a new project named 'School Bus Stop' and commit \$9,484.04 from the 2019/20 Project Fund and \$35,000.00 from the 2020/21 Project Fund for one (1) bus stop at Sand Hill, North Side, New Suburb and two (2) bus stops at East Side;
- c) Keep open Project 'Safe Space';
- d) Keep open Project 'Rehabilitation of existing Tip' and commit \$30,000.00 to the project;
- e) Keep open Project 'Footy Oval';

- f) Keep open Project 'Softball Field';
- g) Keep open Project 'Maintenance of Ablution Block';
- h) Close Project 'Toilet at Cemetery 3' and credit \$15,000.00 back to the funds;
- i) Close Project 'Roadside Kerbs'; and
- j) Create new project named 'Fence at Women's Business Area' and commit \$15,000.00 to the project.

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2021-038 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received; and
- b) Kept open the action item 'Historic Precinct Carpark'.

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

HLA2021-039 RESOLVED (Nicholas Williams/Mark Inkamala)

That the provisional meeting of the Hermannsburg Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Hermannsburg Infrastructure Plan.

9.4 DISCRETIONARY FUND

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community and decide how to spend this money to best benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

There is currently \$4,000.00 available to be expended by 30th June 2021.

HLA2021-040 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the provisional meeting of the Hermannsburg Local Authority noted and discussed the spending of their 2020/21 Discretionary Funds.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

HLA2021-041 RESOLVED (Nicholas Williams/Maryanne Malbunka)

That the provisional meeting of the Hermannsburg Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

10 COUNCIL SERVICES REPORTS**10.1 COUNCIL SERVICES COORDINATOR'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Hermannsburg across the area of Local Government Service Delivery.

HLA2021-042 RESOLVED (Mark Inkamala/Nicholas Williams)

That the provisional meeting of the Hermannsburg Local Authority noted and accepted the attached report prepared by James Walsh, Relief Council Services Coordinator, Hermannsburg.

10.2 COMMUNITY SERVICES HERMANNSBURG LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

HLA2021-043 RESOLVED (Evanca Pareroutja/Maryanne Malbunka)

That the provisional meeting of the Hermannsburg Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 30 APRIL 2021****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 April 2021 in the Local Authority Community.

HLA2021-044 RESOLVED (Mark Inkamala/Nicholas Williams)

That the provisional meeting of the Hermannsburg Local Authority noted and accepted the expenditure report as at 30 April 2021.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

HLA2021-045 RESOLVED (Mark Inkamala/Evanca Pareroutja)

That the provisional meeting of the Hermannsburg Local Authority noted and discussed the General Business items raised at Item 6.2. as below:

1. Extra Hours for Night Patrol

The Local Authority requested to have two (2) more staff and more hours with one shift starting at 10:00 PM (currently Night Patrol operates from 6:00 PM to 12:00 AM).

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the provisional meeting of the Hermannsburg Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and,
- b) Noted and accepted any updates and progress on actions from the Department of Chief Minister and Cabinet.

1. Break-ins in Community

The Local Authority requested NT Police to clarify what do they do about the break-ins happening in the Community.

Note: Sergeant Rosemary Bruton (Millar) had indicated that she was planning to attend the Hermannsburg Local Authority meeting. However, she could not attend as an impromptu meeting related to the break-ins that happened recently was held at the same time as the Hermannsburg Local Authority meeting.

14 DATE OF NEXT MEETING - WEDNESDAY 8 SEPTEMBER, 2021**15 MEETING CLOSED**

The meeting terminated at 2:42 PM.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 19 May 2021 and are UNCONFIRMED.

CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority Meeting:

- a. notes the Conflict of Interest Policy; and**
- b. that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Local Decision Making
REFERENCE	- 302873
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of the Chief Minister and Cabinet (CM&C) plays a vital role in the economic, social and environmental development of the Northern Territory (NT) to deliver outcomes for all Territorians.

It is responsible for overseeing or coordinating major government strategies as well as positioning the NT to achieve those priorities

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes and accepts the presentation;**
- b) provides feedback to developing Local Decision Making strategies and practices.**

BACKGROUND

A representative from the Department of Chief Minister and Cabinet is in attendance to present to the Local Authority information on Local Decision Making.

Local Decision Making is a Northern Territory Government (NTG) commitment to provide opportunities to transfer government service delivery to Aboriginal Territorians and organisations, based on their community aspirations.

This means that Government and Aboriginal communities can work together developing strategies and practices for service delivery such as housing, local government, education, training and jobs, health, children and families, and law and justice. However, some communities may want to focus on other services such as sports and recreation, women's policy or economic development.

ISSUES, CONSEQUENCES, OPTIONS

Transferring of services include governance, budgeting, managing staff and regulatory procedures. People must be prepared to make time to be involved in ensuring the services operate well and meet the Community's needs.

FINANCIAL IMPLICATIONS

The Community can make decisions at their own pace. It may also involve other NTG agencies being engaged in the process. CM&C will coordinate this on the community's behalf.

CONSULTATION

Hermannsburg Local Community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register
REFERENCE - 303024
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Hermannsburg Local Authority notes the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

1 HLA Outstanding Actions as at 17.11.2021.pdf

<div> <div>Outstanding Actions</div> <div>Committee: Hermannsburg Local Authority</div> </div>			
Meeting	Officer/Director	Section	Subject
Hermannsburg Local Authority 19/05/2021	Pratap, Bhan	General Business as Raised at Item 6.2	Extra hours for Night Patrol
Action: HLA2021-045: Extra hours for Night Patrol (raised 19 May 2021)			
<p>HLA2021-045 RESOLVED (Mark Inkamala/Evance Pareroutja)</p> <p>That the provisional meeting of the Hermannsburg Local Authority:</p> <ol style="list-style-type: none"> Extra Hours for Night Patrol <p>Requested to have two (2) more staff and more hours with one shift starting at 10:00 PM (currently Night Patrol operates from 6:00 PM to 12:00 AM).</p> <p>31 May 2021 - Action assigned to Luke Everingham, Acting Director Community Services</p> <p>16 August 2021 - Action reassigned to Bhan Pratap, Acting Director Community Services</p> <p>6 Sept 2021 - Response from Liz Scott, Manager Community Safety:</p> <p>Community Safety has had a number of recruitment rounds, looking for new Casual Community Safety Officers. We have had few applicants and it has been very difficult to find suitable and reliable people to join the team.</p> <p>We do not think it is appropriate to expect staff to work until 2.00am. Having spoken to current staff, who did not want to work until such late hours, this request cannot be fulfilled.</p> <p>If the community is concerned about ongoing issues during the early hours of the morning, I suggest a conversation between the Local Authority and the Police.</p> <p>If you would like me to be present, I will happily do so.</p> <p>Recommendation to close action.</p>			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Local Authority Projects
REFERENCE - 306724
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Hermannsburg's 2021/2022 Project funds grant, the Department of Chief Minister & Cabinet have released an allocation of \$95,000.00 towards Community Projects.

There is a current balance of \$125,000.00 unallocated funds to invest in projects.

\$30,000.00 is from the 2020/2021 grant and must be fully expended by 30 June 2022.

\$95,000.00 is from the 2021/2022 grant and must be fully expended by 30 June 2023.

The Project funds from 2019/2020 were fully allocated to Infrastructure projects within the

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes the release of the allocation for the 2021/2022 Project funds;**
- b) notes and accepts that the 2019/2020 project funds were fully allocated; and**
- c) notes and accepts the progress of their projects.**

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2151 (previously 2241)		Safe Spaces	\$
Action	Status	Committed	
13 Feb 2019	To work in partnership with Tjuwanpa on Safe Walkways footpath project.	20,000.00	
8 May 2019	Needs planning out before any work can commence.		
12 Feb 2020	Res.11 – Project renamed ‘Safe Spaces’.		
28 Apr 2020	Plan commenced and materials being ordered for site development.		
19 May 2020	Commitment for tools and equipment	- 2,466.05	
30 Jun 2020	Native trees (Nursery	- 2,839.09	
30 Jun 2020	Mulch & Bulka bags	- 298.18	
30 Jun 2020	Amount accrued for tools and equipment	- 3,261.65	
20 Aug 2020	Waiting on water connection before planting. Note: Director Service Centre Delivery to confirm with Director Tech Services.		
21 Oct 2020	Director Service Centre Delivery still waiting on an answer regarding the water connection.		
1 Mar 2021	Trees planted and landscaped by Tjuwanpa as noted on the CSC Hermannsburg report. Needs irrigation.		
27 Jul 2021	The Civil team have been using the water trailer to regularly water the trees (noted on the CSC’s report)		
underspend or (overspend)		11,135.03	

Project 2152 (Previously 2243)		Softball Field	\$
Action	Status	Committed	
8 May 2019	Res.63 – To include cracker dust, grandstand and commentary box.	23,000.00	
7 Oct 2019	Commitment flat pack grandstand	- 1,800.00	
10 Jul 2019	Purchase commentary box.	- 8,408.09	
30 Jun 2020	Amount accrued for cracker dust.	- 3,403.66	
1 Mar 2021	No update received at this time.		
underspend or (overspend)		9,388.25	

Project 2153 (previously 2244)		Footy Oval	\$
Action	Status	Committed	
8 May 2019	Res.62 – To include 2 shade shelters, 6 x 6m.		10,000.00
24 Oct 2019	Purchase and delivery of shade shelters.		- 8,865.36
28 Apr 2020	Shade shelters onsite and waiting on installation		
1 Mar 2021	Shade shelters waiting on installation.		
19 Aug 2021	Invoice (attached) received for Carpentry works to Ablution Block.		
	underspend or (overspend)		1,134.64

Project 2154 (previously 2245)		Rehabilitation of existing tip	\$
Action	Status	Committed	
16 Oct 2019	Res.105 – Authorise the allocation of \$30,000.00 towards rehabilitation of the existing tip.		30,000.00
28 Apr 2020	Rehabilitation of existing tip has commenced.		
1 Mar 2021	No update received at this time.		
25 Mar 2021	Res.16 – Include site, trenches, fencing and drop off bays.		
19 May 2021	Res.37 – Commit an additional \$30,000.00 towards the project.		30,000.00
4 Oct 2021	Complete Steel – supply and install drop off bays		- 60,000.00
	underspend or (overspend)		0.00

Project 2155 (previously 2246)		Maintenance of Ablution Block	\$
Action	Status	Committed	
16 Oct 2019	Res.104 – Authorise a contribution of \$1,000.00 to the maintenance of the Ablution block.		1,000.00
11 Dec 2019	Audit and repair lights and power		- 210.54
21 Oct 2020	CSC Hermannsburg to seek quotations.		
	underspend or (overspend)		789.46

Project 2156		School Bus Stops	\$
Action	Status	Committed	
19 May 2021	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.		44,484.04
	underspend or (overspend)		44,484.04

Project 2157		Fence at Women's Area	\$
Action	Status	Committed	
19 May 2021	Res.37 – Commit \$15,000.00 to the project.	15,000.00	
4-May-21	No update provided		
		underspend or (overspend)	15,000.00

Budget consideration		
Balance of underspend or (overspend)		81,931.42
Total un-allocated funds		125,000.00
Total unspent funds		206,931.42

Wishlist and estimated costs

Priority

Date proposed

Scope

Estimate \$

Action

Priority

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

Finance Grants Officer

Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Fund
REFERENCE - 299750
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) notes the spending of their 2020/21 Discretionary funds; and
- b) notes and discusses the spending of their 2021/2022 Discretionary funds

BACKGROUND**2020/21 Discretionary Fund**

Approved Project		Approved Commitment	Actual Expenditure
1 July 2020	Discretionary Fund	+ \$4,000.00	+ \$4,000.00
12 Apr 2021	Committed \$2,260.50 (ex GST) to Creative Gifts & Awards for trophies and medals	- 2,260.50	
1 Apr 2021	Invoice for trophies & medals from Creative Gifts & Awards (amount \$2,093.09 excl. GST)		- 2,093.09
Balance Remaining		\$ 1,739.50	\$ 1,906.91
6 Jun 2021	Invoice received for Softball Registrations (attachment 1), as approved by Circular letter (attachment 2)	-	- 1,368.00
Funds forfeited		\$ 538.91	\$ 538.91

2021/2022 Discretionary Fund

Approved Project		Approved Commitment	Actual Expenditure
1 July 2021	Discretionary Fund	+ \$4,000.00	+ 4,000.00
Balance remaining			\$ 4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

re is a current balance of \$4,000.00 to spend before 30 June 2022.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

CONSULTATION

Executive Leadership Team

The Local Authority and community

ATTACHMENTS:

- 1 HLA-ASP Softball invoice.pdf
- 2 HLA-Cirletter-Softball rego.pdf



TAX INVOICE

Date: 06/06/2021

Invoice: [#07]

Alice Springs Softball League
PO Box 1611
Alice Springs NT 0870
ckm.mckissock@outlook.com

TO: Hermannsburg Softball Club
maryanne.malbunka@nt.gov.au
ATT: Kirsten Baliva

13738366939

TITLE	DATE	AMOUNT
Registration Player Fees x 9 Players	06/062021	AU\$1368.00

BANK ACCOUNT DETAILS	ABN	TOTAL
Bank: Alice Springs League Bendigo Bank BSB: 633 000 Account number: 167 834 928	13738366939	AU\$1368.00



postal address • PO Box 5267
Alice Springs NT 0871

public office • corner Bagot Street
and South Terrace
Alice Springs NT 0870

abn • 21 340 804 903

phone • 08 8958 9800
fax • 08 8958 9801

email • info@macdonnell.nt.gov.au
www.macdonnell.nt.gov.au

Date: 21/05/21

Ntaria Local Authority

To Whom It May Concern:

Re: Local Authority Discretionary Funds

We the undersigned members of the Ntaria Local Authority would like a purchase order raised for the discretionary funds given by MacDonnell Council to the Local Authority to be spent as agreed to benefit the local community.

We have chosen to pay \$1368.00 to Alice Springs softball League for payment of 9 X Players registration fee

Ntaria Local Authority Members:

1. Maryanne Malbunk Signature: [Signature]
(Print Name)
2. Marion Swift Signature: [Signature]
(Print Name)
3. Rex Pareroutja Signature: [Signature]
(Print Name)
4. Nicholas Williams Signature: [Signature]
(Print Name)
5. Katherine McKelarny Signature: Katherine
(Print Name)
6. Beggie Lankin Signature: Rhankin
(Print Name)
7. _____ Signature: _____
(Print Name)
8. _____ Signature: _____
(Print Name)
9. _____ Signature: _____
(Print Name)
10. _____ Signature: _____
(Print Name)



TAX INVOICE

Date: 20/05/2021

Invoice: [#03]

Alice Springs Softball League
PO Box 1611
Alice Springs NT 0870
ckm.mckissock@outlook.com

TO: Hermannsburg Softball Team
Maryanne.Malbunka@nt.gov.au

13738366939

TITLE	DATE	AMOUNT
9x Players Registration Fees @152.00 each	20/05/2021	\$1368.00

BANK ACCOUNT DETAILS	ABN	TOTAL
Bank: Alice Springs League Bendigo Bank BSB: 633 000 Account number: 167 834 928	13738366939	AU\$1398.00

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Service Coordinator's report
REFERENCE - 306000
AUTHOR Max Baliva, Council Service Coordinator Wallace
Rockhole

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Max Baliva, Council Service Coordinator
Belinda Urquhart Director Service Delivery

ATTACHMENTS:

1 2111 CSC Report for Hermannsburg Local Authority 2021.pdf

Service Delivery Report

TITLE Hermannsburg Service Delivery Report
DATE November 2021
AUTHOR Max Baliva Council Service Coordinator



SUMMARY:

This report is an update of Council delivered services in Hermannsburg across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- The Vet next scheduled visit 14th - 16th March 2022.
- AMRRIC visited Community 27/10/21- 3/11/21 to do a dog tracking program and visited the school.

Cemetery Management

- General maintenance as required and is kept neat and tidy.

Internal Road Maintenance

- Roads repaired and maintained as required.

Parks and Open Spaces

- **CENTRAL** - Checked every month, rubbish removed and grass slashed.



- **SANDHILL** - Checked every month and the team pick up rubbish and has been slashed.
- **EASTSIDE** - Checked every month and have slashed grass and removed rubbish.

Sports Grounds

- **Softball** - Is neat and tidy, has been scraped and grass cut

- **Footy Oval** - Footy season over for the year.

Outstation MES Services

- **West Waterhouse** - Only few minor repairs and maintenance works done on some of the houses, at this stage there is no major works happening

Waste Management

- Rubbish collection occurs twice a week, Monday and Thursday and have been maintaining a regular schedule.
- Hard rubbish pick-up occurs once a week but we're looking at doing it twice a week as community people are putting hard rubbish outside their gate.
- Lots more wrecked and abandon vehicles in Community need to be removed to the waste facility in consultation with the owners of the vehicle.



Civil crew collection rubbish around entrance to Community





**Weed Control and Fire Hazard Reduction**

- The civil team have been cutting grass around the Community, Also staff houses and MRC facilities/buildings.
- Roads crew in and around Community & outstations doing roads and fire breaks.

Local Authority Updates

- No new LA projects
- **Safe Spaces Project** – Watering trees and rubbish removal.

Other Service Delivery Updates

- Nil updates

Max Baliva
Council Services Coordinator
Hermannsburg

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Community Service Hermannsburg Local Authority Report
REFERENCE - 306976
AUTHOR Sabine Wedemeyer, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged & Disability Services – Daisy Kaur
Manager of Children's Services – Iryna Mustiats
Acting Manager of Community Safety – Cristiano Castro
Acting Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

1 2021-11 - COMMUNITY SERVICES Hermannsburg LAR - approved.pdf

Community Service: Report on Operations

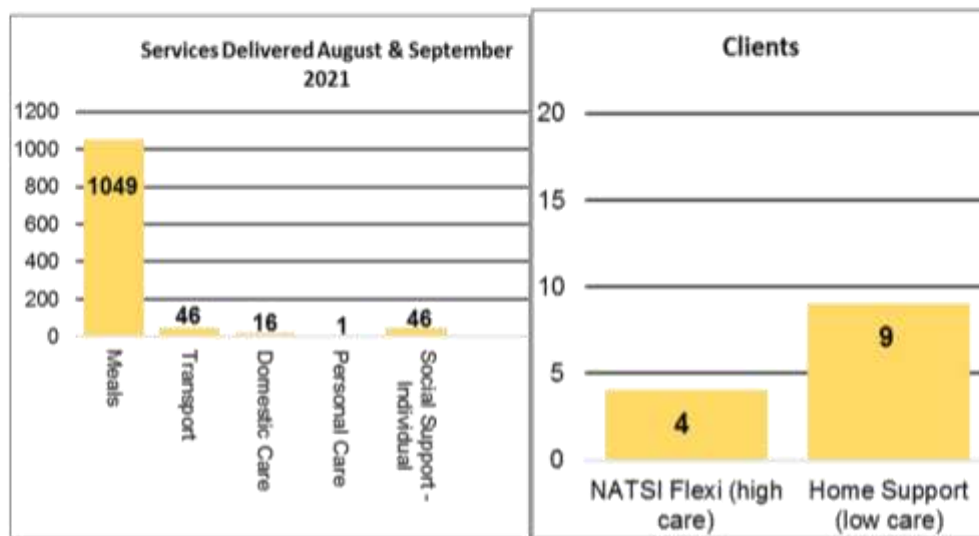


LOCATION: Hermannsburg Community
PERIOD: 1/08/2021 to 30/09/2021
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES

Service Delivery and Engagement

- All Aged and Disability services were fully delivered this reporting period.

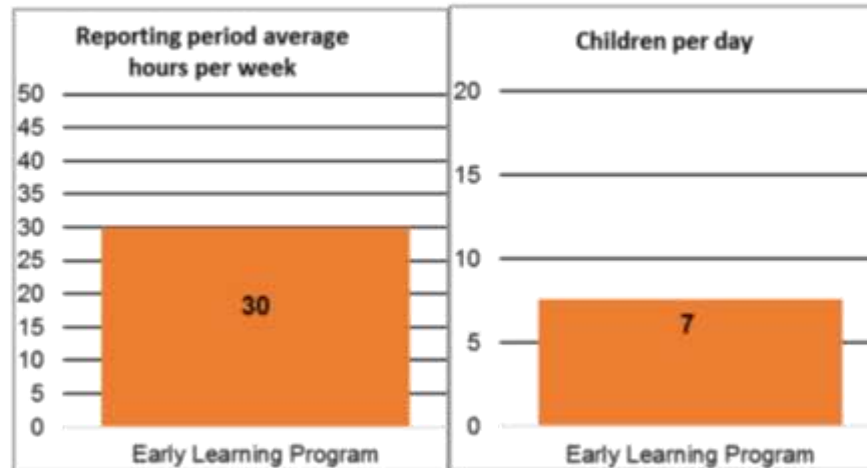


Other Updates

- All Hermannsburg staff attended accredited trainings
 - HLTFSE001 - Basic food safety practices held on 18/08/2021
 - Food Safety - 2 days course with Chef Jamie Tjupurrula held on 14/09/2021.
- We have received positive feedback from clients for the new menus that has been placed.

CHILDREN'S SERVICES**Service Delivery and Engagement**

- Hermannsburg Early Learning program was fully delivered this reporting period.

**Other Updates**

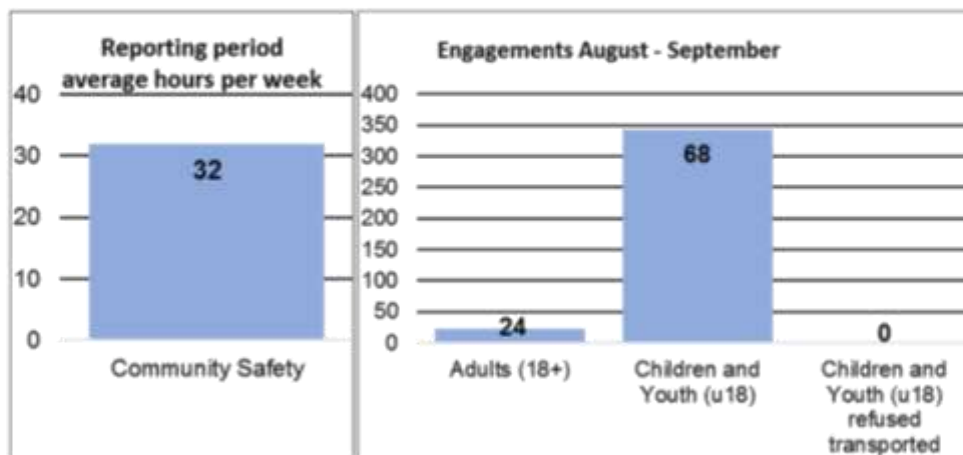
- Hermannsburg had a visit from the Areyonga team leaders and elders, they shared their stories and damper making with staff and children the children got their hands right into this activity.
- The Areyonga ladies also helped the children with painting on rocks some wonderful designs.
- We have included the side yard to our outside play area know as it is cooler and a smaller yard. The staff have really embraced this area with cubby houses, sand play and lots of pretend play.
- The Team leaders have spoken to staff around the vaccination and understanding the new mandating from 13 November 2021.
- All staff of MRC will be required to have their first COVID vaccine before 13 November, and the second COVID vaccine before 24 December. Staff are to provide a vaccine card to the Team Leaders to be sent onto MRC Humans Resources.

Children having a great time outside, playing, making damper, wet sand play and painting on rocks after watching the elders from Areyonga telling story's around their painted rocks



COMMUNITY SAFETY**Service Delivery and Engagement**

- Community Safety services were disrupted for four days during this reporting period, due to staff leave, staff not working all their correct rostered hours and illness.

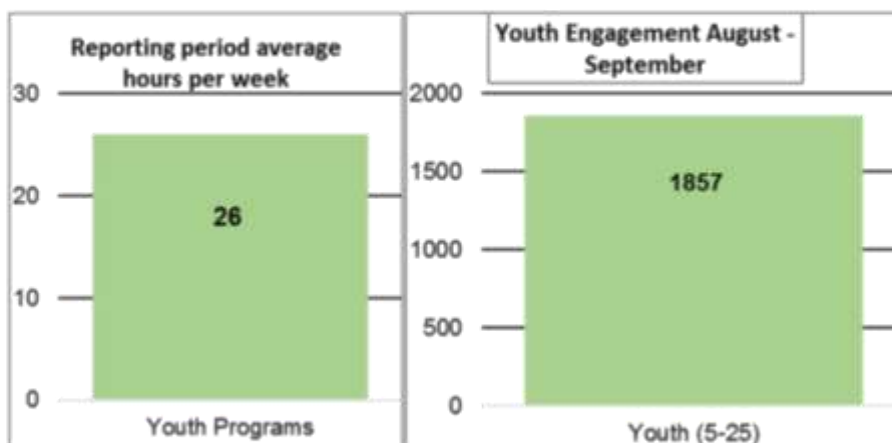
**Other Updates**

- The MacSafe team in Hermannsburg has been delivering the service for six days/week, from Tuesday to Sunday.
- The Community Safety Department including the MacSafe Teams, are continuing to maintain measures to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include hand washing, use of hand sanitiser and alcohol wipes, register visitors visiting MacSafe office, social distancing and quarantine protocols.
- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities.

YOUTH SERVICES

Service Delivery and Engagement

- All Youth programs fully delivered this reporting period.
- During August and September children and young people enjoyed dodgeball, basketball, football, softball, BBQ discos, music, art, cooking, dancing and bush trips.



Other Updates

- MacYouth team hosted the Macdonnell Regional Councils softball final at the end of September. Five teams played in the final including; Hermannsburg, Areyonga, Imanpa, Titjikala and Kintore. A close final round robin saw Kintore take home the trophy to the west, with Hermannsburg coming a close second. The youth also enjoyed a big disco and BBQ during the tournament.
- CAYLUS, MacYouth, Western Aranda Health Aboriginal Corporation and Congress held a community BBQ for COVID19 vaccinations, and vaccination information on the 15th of September.
- MacYouth has welcomed a new female Youth Engagement Officer to the Hermannsburg youth team.
- Hermannsburg youth received new band equipment for the MacYouth band room.

Vaccination BBQ with Caylus



Night time basketball



Macdonnell Regional Council Softball Final



Dodgeball



Setting up new band equipment



FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER 11.1
TITLE Expenditure Report as at 31 October 2021
REFERENCE - 306910
AUTHOR Anusha Niro, Quality Assurance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2021 in the Local Authority community.

RECOMMENDATION

That the Hermannsburg Local Authority notes and accepts the expenditure report as at 31 October 2021.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2019-20 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 2022 - Local Authority Expenditure Detail by Hermannsburg 31.10.2021.pdf

(2022 - Local Authority Expenditure Detail by Location1_ORG_NAME)

MacDonnell Regional Council - Hermannsburg (Ntaria)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	69,381	61,009	1,658	181,401	
Wages and Other Employee Costs	39,394	41,782	2,388	123,721	
Other Operational	19,957	19,227	(730)	57,680	
Civil Works	93,915	137,317	43,402	411,950	
Wages and Other Employee Costs	86,418	136,369	49,971	409,168	Wages underspent due to staff not working to their contracted hours.
Other Operational	7,496	927	(6,569)	2,782	Over-expenditure mainly from bulk fuel.
Council Buildings repair & maintenance	35,789	30,820	(4,969)	60,580	
Other Operational	35,789	30,820	(4,969)	60,580	
Council Buildings capital upgrade	0	64,500	64,500	129,000	
Capital	0	64,500	64,500	129,000	No expenditure against budgeted capital cost.
Street & Public Lighting	1,189	1,710	524	6,242	
Other Operational	1,189	1,710	524	6,242	
Local Authority Administration	0	2,705	2,705	10,845	
Other Operational	0	2,705	2,705	10,845	
Local Authority Project Funding	60,000	89,592	29,592	268,775	
Other Operational	60,000	89,592	29,592	268,775	Some LAFP have not actual cost compared to the budget.
Training & Development	0	2,000	2,000	6,000	
Wages and Other Employee Costs	0	2,000	2,000	6,000	
Corporate Costs	0	0	0	1,520	
Other Operational	0	0	0	1,520	
Staff housing maintenance	39,436	10,183	(29,253)	41,600	
Other Operational	39,436	10,183	(29,253)	41,600	Staff maintenance expended more than the budget on contract electrician, carpenter and plumbing.
Staff housing Capital upgrade	9,865	30,620	20,755	91,860	
Capital	9,865	30,620	20,755	91,860	Some capital upgrade may have been costed as R&M above hence underspent on capital cost.
SUB-TOTAL:- COUNCIL SERVICES	299,542	430,456	130,913	1,209,773	
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Homel	5,114	8,247	5,133	24,740	
Other Operational	5,114	8,247	5,133	24,740	
NT Homelands Housing Repair & Maintenance	11,002	7,157	(3,845)	21,470	
Other Operational	11,002	7,157	(3,845)	21,470	
NT Homelands Extra Allowance	0	1,363	1,363	4,090	
Other Operational	0	1,363	1,363	4,090	
Power & water contract	25,674	42,959	17,281	129,572	
Wages and Other Employee Costs	14,730	29,909	15,178	90,432	Underspend due to vacant positions not been filled.
Other Operational	10,944	13,047	2,103	38,140	
NDIS Service Centre Delivery	0	7,902	7,902	23,206	
Wages and Other Employee Costs	0	7,902	7,902	23,206	
MES Special Purpose Grants	24,432	0	(24,432)	0	
Other Operational	24,432	0	(24,432)	0	R&M to water main at West Waterhouse not budget for.
Airstrip Maintenance	0	337	337	1,010	
Other Operational	0	337	337	1,010	
Community Safety	75,473	65,155	(10,308)	195,496	
Wages and Other Employee Costs	69,175	56,159	(13,016)	168,476	

(2022 - Local Authority Expenditure Detail by Location1_ORG_NAME)

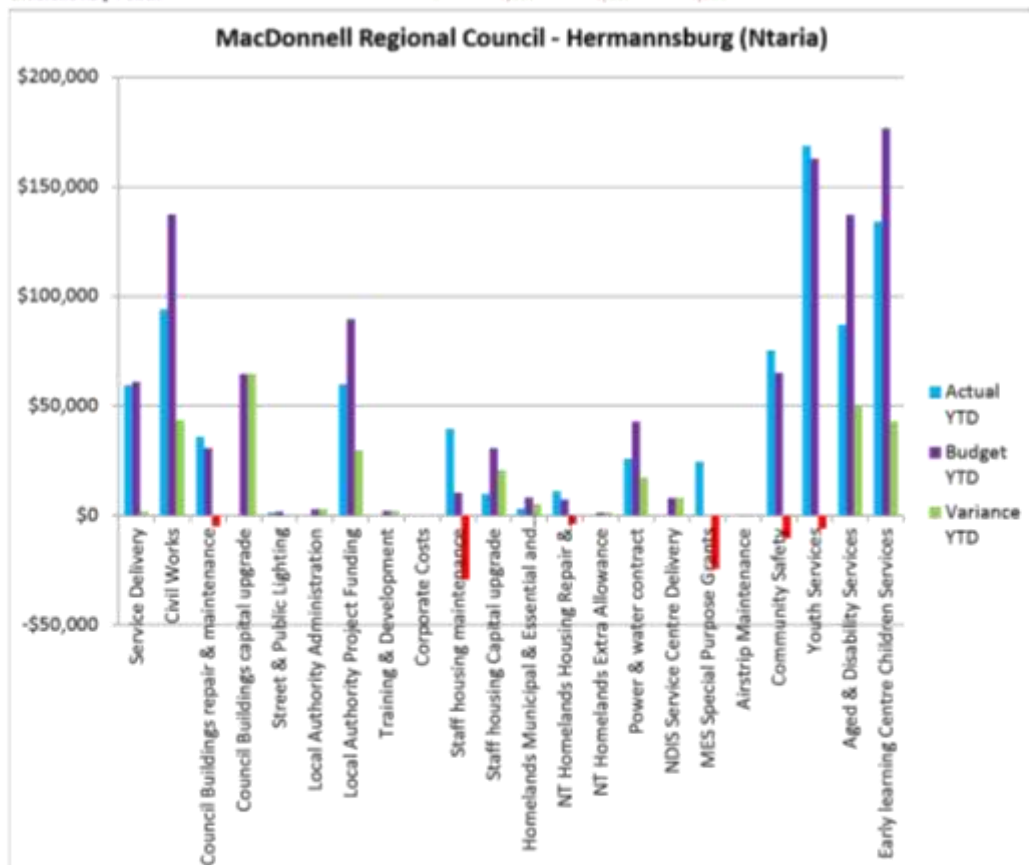
MacDonnell Regional Council - Hermannsburg (Ntaria)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variances greater than 10% or \$10,000
Other Operational	5,298	9,007	2,709	27,020	
Youth Services	168,641	162,707	(5,934)	458,873	
Wages and Other Employee Costs	130,089	121,235	(8,853)	360,237	
Other Operational	38,553	41,472	2,919	97,836	
Aged & Disability Services	87,088	137,167	50,079	409,794	
Wages and Other Employee Costs	44,759	61,755	16,996	185,158	Underspend due to vacant positions not been filled.
Other Operational	42,329	75,412	33,083	224,636	Budgeted to return unexpended funds no actual refund yet
Early learning Centre Children Services	133,942	178,741	42,800	550,351	
Wages and Other Employee Costs	93,130	118,215	25,085	359,503	Underspend due to vacant positions not been filled.
Other Operational	40,811	58,526	17,715	190,848	Admin cost to be posted
SUB-TOTAL - NON-COUNCIL SERVICES	529,366	609,742	80,376	1,817,802	
TOTAL	828,908	1,040,197	211,289	3,027,575	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's bud

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000



GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 299751
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

RECOMMENDATION

That the Hermannsburg Local Authority notes and discusses the General Business items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 299752
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **notes and discusses the Non-Council Business items raised at Item 6.3; and,**
- b) **notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.**

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ACTION REGISITER

Date raised	Issue/Detail	Update
21 Oct 2020	NT Police: <u>Res 061:</u> The Local Authority has requested a response from the NT Police on what is being done about interstate travellers bringing drugs and alcohol into the Community.	Department of Chief Minister & Cabinet (DCM&C) representative will correspond with Police and hopes to bring a response to the next Local Authority meeting.
19 May 2021	The Local Authority requests that the NT Police clarify what they are doing about the break-ins that are happening in the Community.	Note: Sergeant Rosemary Bruton had indicated that she was planning to attend the Local Authority meeting, however an impromptu meeting relating to the break-ins was held at the same time as the Hermannsburg Local Authority meeting.

21 Oct 2020	<p>Historic Precinct Carpark (<i>moved from the Action Register</i>)</p> <p><u>Res 050:</u> At the meeting held 21 Oct 2020, the provisional meeting of the Hermannsburg Local Authority, by majority vote made a recommendation to Council to:</p> <p>b) Consult with Community on the constraints and opportunities within the Community on the proposed upgrade to the Hermannsburg Historic Precinct Carpark.</p>	
17 May 2021	<p><u>Res 015:</u> The Local Authority kept open the action requesting that the Department of Tourism and Trade invite Stakeholders to set up stalls at the opening of the Precinct Carpark.</p> <p>No response received.</p>	

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.