



AGENDA

HERMANNSBURG LOCAL AUTHORITY MEETING

THURSDAY 14 NOVEMBER 2024

The Hermansburg Local Authority Meeting of the MacDonnell Regional Council will be held at the Hermansburg Council Office on Thursday 14 November 2024 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
	2.1 Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS	
	3.1 Attendance	5
	3.2 Apologies / Absentees	5
	3.3 Resignations	5
	3.4 Terminations	5
	3.5 Nominations	
	3.5.1 Vacancies in the Hermannsburg Local Authority	6
4	COUNCIL CODE OF CONDUCT	
	4.1 Council Code of Conduct	8
5	CONFIRMATION OF PREVIOUS MINUTES	
	5.1 Confirm minutes of the Previous Meeting	10
6	ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS	
	6.1 That the papers circulated are received for consideration at the meeting.	18
	6.2 That members provide notification of matters to be raised in General Council Business.	18
	6.3 That members provide notification of matters to be raised in General Non-Council Business.	18
7	COUNCIL CONFLICT OF INTEREST	
	7.1 That the Hermannsburg Local Authority note the Conflicts of Interest Policy ...	19
	7.2 The members declare any conflicts of interest with the meeting Agenda	19
8	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	
9	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
	9.1 Action Register	21
	9.2 Local Authority Projects	23
	9.3 Hermannsburg Local Authority Discretionary Funds	29
	9.4 People & Capabilities Report	30
10	COUNCIL MANAGED SERVICES REPORTS	
	10.1 Community Services Report	33
	10.2 Council Services LA Report	41

11	INCOME AND EXPENDITURE REPORT	
11.1	MRC Finance Report	45
12	GENERAL BUSINESS AS RAISED AT ITEM 6.2	
12.1	General Council Business.....	49
13	NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3	
13.1	General Non-Council Business	50
14	NEXT MEETING - 2025	
15	MEETING CLOSED	

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members records the absences to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Vacancies in the Hermansburg Local Authority
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

It is noted that:

- a) *Conrad Ratarara's membership has been revoked as he missed two consecutive Local Authority meetings.*
- b) *Evanca Pareroultja's membership has been revoked as he is unable to attend meetings.*

RECOMMENDATION

That the Local Authority:

- a) **notes that two vacancies are currently available on the Local Authority; and**
- b) **calls for community nomination to open to fill the vacancies.**

BACKGROUND

The charts below show the current membership of the Hermansburg Local Authority:

Appointed Members	Elected Members
Nicholas Williams - Chair Reggie Lankin Marion Swift Maryanne Malbunka Daryl Kantawara	President Roxanne Kenny Cr Mark Inkamala
VACANT	
VACANT	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and

- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Hermannsburg Local Authority

ATTACHMENTS:

There are no attachments for this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Hermannsburg Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirm minutes of the Previous Meeting
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



The Local Authority adopt the unconfirmed minutes of the previous meeting.

RECOMMENDATION

That the Hermansburg Local Authority accepts the unconfirmed minutes of the meeting held on the 17th September 2024 as an accurate record of the proceedings.

ATTACHMENTS:

- 1 Minutes Hermansburg Local Authority Meeting 17 September 2024



MINUTES OF THE HERMANSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANSBURG COUNCIL OFFICE ON
TUESDAY 17 SEPTEMBER 2024 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:37 AM

2 WELCOME

2.1 Welcome to Country – Chairperson Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Nicholas Williams, Member Maryanne Malbunka and Member Reggie Lankin

Councillors:

President Roxanne Kenny, Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – Chief Executive Officer, Jake Potter – Fleet Manager, James Walsh – Area Manager, Megan Baliva – Governance Assistance, Max Baliva – Council Service Coordinator, June Crabb - Coordinator Governance Compliance Officer (via teams), Thersa Peeke – MacKids Coordinator.

Guests:

Tomas King - Representative Chief Minister and Cabinet, Katharine O'Donoghue - Representing Member for Gwoja Office and Jared Anderson (via Teams) , Karana Bhuta – Representative from the Desert Knowledge Australia.

3.2 Apologies/Absentees

Apologies:

Member Marion Swift, Member Daryl Kantawara

Absentees:

Member Evance Pareroutja, Member Conrad Ratara

3.1, 3.2 & 3.3 ATTENDANCE/ APOLOGIES/ ABSENTEES

HLA2024-038 RESOLVED (Maryanne Malbunka/Nicholas Williams)

That members:

- a) noted that Conrad Rataras membership has been terminated as he has missed two consecutive Authority meetings;
- b) agreed that the membership for Evance Pareroutja be revoked as he is unable to attend meetings; and
- c) noted that two vacancies are now available on the Authority.

3.3 Resignations

NIL

3.4 Terminations

Member Evance Pareroutja and Member Conrad Rataras

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

HLA2024-039 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Hermansburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

HLA2024-040 RESOLVED (Mark Inkamala/Roxanne Kenny)

That the Hermansburg Local Authority accepts the unconfirmed minutes of the meeting held 4 April 2024 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

HLA2024-041 RESOLVED (Roxanne Kenny/Mark Inkamala)

That the Hermansburg Local Authority noted that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

HLA2024-042 RESOLVED (Roxanne Kenny/Mark Inkamala)

Noted that the members have provided notification of matters to be raised in General Council Business about bin clamps not fitting the bin. Council Services have taken this on board and actioning solutions.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

HLA2024-043 RESOLVED (Roxanne Kenny/Mark Inkamala)

Noted that the members have provided notification of matters to be raised in General Non-Council Business

- a) During wet weather the community of Hermannsburg is isolated as the creeks tend to hold water for a large period of time. This can cut access to living essentials and fuel supplies due to safety reasons and the community highly recommends to have a sealed airstrip.
- b) Both President Roxanne Kenny and Belinda Urquhart (CEO) have written to NTG housing and DILP regarding housing issues. No response was received.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2024-044 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Hermannsburg Local Authority:

- a) noted the Conflict of Interest policy; and
- b) did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 DKA AND PENANGKE WORKFORCE DEVELOPMENT PLANS

EXECUTIVE SUMMARY:

Desert Knowledge Australia has now developed a draft version of Ntaria Workforce Development Plans to present for members to review.

HLA2024-045 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That the Local Authority noted and discussed the draft presentation of the Workforce Development Plan.

8.2 FIRST NATIONS LEADERSHIP PROGRAM

EXECUTIVE SUMMARY:

The First Circles Leadership Program is an NT Government flagship program aimed to help identify, mentor and support Aboriginal emerging leaders from remote communities across the Northern Territory.

Nominations for the 2025 program are now open and close 31 October 2024.

HLA2024-046 RESOLVED (Reggie Lankin/Nicholas Williams)

That the Local Authority notes the information on the First Circles Leadership Program.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2024-047 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of previous meetings as received;
- b) approves the closure of any completed actions: HLA2024-018; HLA2024-035; and
- c) **New Action - CEO Belinda Urquhart & President Roxanne Kenny - to write to the Minister regarding housing issues and about having at least one representative at every Local Authority meeting.**

9.2 LOCAL AUTHORITY PROJECTS REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

HLA2024-048 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority:

- a) notes that \$11,239.29 are funds at risk of being returned to NTG.
- b) accepts the 2023/2024 funding allocation of \$95,000.00, acknowledging that these funds must be spent by end June 2025.
- c) allocates \$1,818.18 to cover the deficit to Project 2403 – BBQ Trailer. Project needs to reopen to allocate funds then members agree to close this project.
- d) considers adding a Project - Cemetery Road Closure to the wish list, noting the current estimated cost of \$110,000.00 includes subdivision, surveying, easements and fencing.

- e) noted the wish list items will remain on the list.
- f) notes completion and closes the following projects:
 - 2382 – Redevelopment of Softball Complex, returning \$2,111.39 to unallocated funds; and
 - 2393 – Cracker Dust, returning \$1,432.00 to unallocated funds.
- g) 2153 – waiting for contractors to transport scoreboard to community.
- h) 2154 – location for bubblers: near the new club sporting facility, school, Rec Hall.
- i) 2156 – allocated an additional \$5000 to add a concrete base and a safety fence with signage to keep children from running towards the bus.
- j) 2405 – waiting on NTG to do subdivision of lots to allow MRC to put permanent fencing.
- k) 2406 – MRC will hand this program back to NIAA to run. This project will be closed at the next LA meeting and funds returned to unallocated.
- l) New project: Two (2) bin trailers and allocates \$35,000.

Wishlist items:

- a) Vehicle repair shed – preferred location near dump.
- b) Shade structure – for cultural business – waiting on CLC permissions.

9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

HLA2024-049 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Local Authority:

- a) discusses the spending of their 2023/2024 Discretionary funds;
- b) accepts the 2024/2025 funding allocation; and
- c) acknowledges that these funds must be spent with goods received by 30 June 2024.
- d) discussed consideration of a Tidiest Yard Competition and Xmas Lights Competition which will be determined at the next LA meeting.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

HLA2024-050 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority notes and accepts the Community Services report.

10.2 PEOPLE AND CAPABILITIES REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

HLA2024-051 RESOLVED (Roxanne Kenny/Mark Inkamala)

That the Local Authority notes and accepts the People and Capabilities report.

10.3 FLEET, ROADS AND WASTE MANAGEMENT REPORT

EXECUTIVE SUMMARY:

This report provides an update on the management of the Waste facility, Roads and Fleet for MacDonnell Regional Council for the community of Hermannsburg.

HLA2024-052 RESOLVED (Mark Inkamala/Roxanne Kenny)

That the Local Authority notes and accepts the report for the Hermannsburg Community.

10.4 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2024-053 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority notes and accepts the Council Services report for the Hermannsburg Community.

11 FINANCE AND GOVERNANCE REPORTS

11.1 LOCAL AUTHORITY FINANCE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 August 2024 in the Hermannsburg Local Authority community.

HLA2024-054 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority notes and accepts the Expenditure report as at 31 August 2024.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

Under item 6.2, members of the Authority have an opportunity to table matters that they wish to discuss at General Council Business.

HLA2024-055 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority:

- a) notes and discusses the matters raised at item 6.2; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 GENERAL NON COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

HLA2024-056 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That the Local Authority notes and discusses the matters raised at item 6.3.

14 DATE OF NEXT MEETING - THURSDAY 14 NOVEMBER, 2024**15 MEETING CLOSED**

The meeting terminated at 12:50 pm.

This page and the preceding 6 pages are the minutes of the Hermansburg Local Authority Meeting held on Tuesday 17 September 2024 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Hermannsburg Local Authority notes the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS
RECOMMENDATION**

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS
RECOMMENDATION**

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Hermannsburg Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Action Register
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION**That the Local Authority:**

- a) notes and accepts the progress reports on the actions from the minutes of the previous meetings as received; and
- b) approves the closure of any completed actions.

BACKGROUND

This report provides an opportunity to discuss the progress of previous actions raised by the Local Authority.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority
Executive Leadership Team

ATTACHMENTS:

- 1 Action Register

HERMANNSBURG LOCAL AUTHORITY ACTION REGISTER

Hermannsburg Local Authority 15/03/2023	Assigned Urquhart, Belinda	Raised in Council Business	Street Names in new subdivision
<p>Action HLA2023-025 – Street names for new Sub-division</p> <ul style="list-style-type: none"> Members requested that Aboriginal names be used on the street signs within the new subdivision, noting that this request had been raised previously. <p>Update 16 Aug 23 – Members were concerned that the roads were not named and had received no response to their request for the street names to be in language.</p> <p>Update 25 Jan 24 – Matter moved to the Action register for the CEO to follow up with. Members were asked to discuss names for the streets as the Place Names Committee may ask for suggestions.</p> <p>4 April 2024 – Members asked that a poster is placed in MRC’s Council office requesting residents to provide suggested names to the CSC. All names to be presented at the next Local Authority meeting.</p>			

Hermannsburg Local Authority 04/04/2024	Assigned Urquhart, Belinda	Raised at Non-Council	Hermannsburg cut off when flooding occurs
<p>Action HLA2024-036 – Write to DIPL requesting what plans are in place for emergency access in the event that Hermannsburg is cut off due to flooding.</p> <p>The Hermannsburg Local Authority noted discussion regarding the matters raised at item 6.3 as follows:</p> <ul style="list-style-type: none"> asks that the CEO write to the Department of Industry, Planning & Logistics requesting what plans are in place for future emergency access in and out of Hermannsburg. Rains cut the community off with water over the road at Jay Creek and Ellery Creek and there is extreme concern about the unsealed airstrip with emergency medical airlifts being impossible. MRC is currently in the process of submitting a grant application to fund the airstrip access road – to upgrade and seal it. <p>Recommend closing this action</p>			

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

RECOMMENDATION

That the Local Authority:

- a) notes that \$11,239.29 are funds at risk of being returned to NTG;
- b) notes that \$58,766.98 are funds available to allocate;
- c) notes the progress on the current projects;
- d) agrees to allocate funds of \$3,567.24 to cover the accommodation costs from T&D Fencing for work on the Softball Complex (Project 2382)
- e) notes that the SNP has been returned to NIAA and agrees to close Project 2406; and
- f) discuss the viability and priority of the wishlist items

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2153		SCOREBOARD	\$
		Status	Committed
16-Aug-23	Res. 053 - Created a new project named Scoreboard, allocating \$40,000.00 to the project.		40,000.00
17-Oct-23	Invoice for Scoreboard from Aus Sport		- 11,040.00
2-Nov-23	Invoice for Engineered drawings for scoreboard NJA Consulting		- 950.00
8-Nov-23	Res.071 - Noted and accepted the design		
17-Jan-24	2nd Invoice for Scoreboard		- 10,195.00
17-Jan-24	Balance of PO for Scoreboard		- 1,750.00
25-Jan-24	Res.012 - The scoreboard is yet to be delivered to community. There will also be fencing work, etc., to be completed.		
4-Apr-24	Res.029 - Keep Open and allocates \$5,000 to complete the project		5,000.00
8-Aug-24	Invoice received from DNA Steel Direct.		- 1,087.29
17-Sep-24	Res.048 - Waiting for contractors to transport scoreboard to community.		
underspend or (overspend)			19,977.71

Project 2154		Water Bottle Refill Stations	\$
		Status	Committed
4-Apr-24	Res.029 - Hermansburg Water Bottle refill station project and allocates \$35,000 – the Refill Stations to be located at the side of Rec Hall, Sporting club rooms, School.		35,000.00
26-Jul-24	Invoice received from Civiq Pty Ltd.		- 15,360.00
26-Jul-24	Freight charge		- 650.00
17-Sep-24	Res.048 - Location for bubblers: near the new club sporting facility, school, Rec Hall		
14-Oct-24	PO raised with Advanced Plumbing and Gas.		- 3,762.00
31-Oct-24	PO raised with AA Signs and Designs.		- 366.00
31-Oct-24	PO raised with Stratco Pty Ltd.		- 1,678.36
underspend or (overspend)			13,183.64

Project 2156		School Bus Stops	\$
		Status	Committed
19-May-21	Res.37 – Commit 9,484.04 being the balance of the 2019/2020 project funds and \$35,000.00 from the 2020/2021 project funds for one (1) bus stop at Sand Hill, Northside (new suburb) and two (2) bus stops at Eastside.		44,484.04
16-Mar-22	Res.014 - The Director Service Centre Deliver is to obtain quotes for the Bus Stops with pre-approval being given to purchase them if the quotes were in excess of the funds currently committed – in this instance additional funds will be allocated		
8-Jun-22	Res.058 - waiting on quotes and CSC is seeking advice from the Authority on location.		

7-Sep-22	Res.082 - Quotes & bus stop design are submitted to LA at the meeting and approved, CSC to walk through with LA members for exact location after the meeting and work begins. Kept project open.	
15-Feb-23	Res.014 - Requested that the Director of Service Delivery obtain updated quotes and appoint Contractors, noting that members verified the locations for the bus stops and had pre-approved the purchasing of the materials at the meeting held March 2022.	
23-May-23	Balance of PO for bus shelters	- 11,315.91
16-Aug-23	Res.053 – Decision of the Authority is to keep the project open.	
23-Oct-23	Complete Fencing - supply and install 4 x bus shelters with corrugated roof and seating - invoice received	- 27,650.00
11-Dec-23	Invoice Bunnings - quick set concrete	- 151.09
25-Jan-24	Res.012 - The Bus Stops are in the community, extra concrete is needed and training for boxing up will be held on 14 February 2024.	
4-Apr-24	Res.029 - Keep Open	
17-Apr-24	Purchase Order raised for Bunnings	- 608.40
15-Jul-24	Invoices from Bunnings for nuts and bolts	- 102.08
3-Aug-24	Invoice received from Felton Industries for bench seats.	- 2,072.00
17-Sep-24	Res.048 - allocated an additional \$5000 to add a concrete base and a safety fence with signage to keep children from running towards the bus.	5,000.00
	underspend or (overspend)	7,584.56

Project 2403	BBQ trailer	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project – BBQ trailer – \$25,000 allocated with purchase to proceed if quotes are within approved allocation.	25,000.00
12-Feb-24	Invoice received from Modern Trailers - TRAILER BBQ FLAT TOP ATM	- 15,454.55
4-Apr-24	Res.029 - BBQ Trailer, returning balance of funds to un-allocated funds	- 9,545.45
25-Jul-24	Invoice received from Modern Trailers - Freight charge.	- 1,818.18
17-Sep-24	Res.048 - Additional funds allocated to cover deficit.	1,818.18
	underspend or (overspend)	0.00

Project 2405	Signs for permanent placement in area of unmarked graves	\$
	Status	Committed
25-Jan-24	Res.012 – Created a new project - Signs for permanent placement in area of unmarked graves (2 in language) – \$5,000 allocated – the CEO to consult with Cr Inkamala regarding wording.	5,000.00
4-Apr-24	Res.029 - Keep Open	
17-Sep-24	Res.048 - Waiting on NTG to do subdivision of lots to allow MRC to put permanent fencing.	
	underspend or (overspend)	5,000.00

Project 2406		Kids Healthy Eating Project	\$
		Status	Committed
25-Jan-24	Res.012 – Created a new project - Kids Healthy Eating Project - \$20,000 allocated to assist with the provision of food to all families with children attending school in Hermannsburg as part of a trial program. Emily McBride to report back to the Authority with the results of the trial after 13 weeks.		20,000.00
1-Apr-24	Purchase Orders raised for food - PO HAS BEEN CANCELLED.		
4-Apr-24	Res.029 - Keep Open		
6-Apr-24	Invoice for freight of food		- 363.64
18-Apr-24	Invoices received for food		- 8,505.36
17-Sep-24	Res.048 - MRC will hand this program back to NIAA to run. This project will be closed at the next LA meeting and funds returned to unallocated		
1-Nov-24	Recommend that the Project is closed and the funds returned to unallocated		
		underspend or (overspend)	11,131.00

NEW		Two Bin Trailers	\$
		Status	Committed
17-Sep-24	Res.048 – Created a new project - Two (2) bin trailers and allocates \$35,000.		35,000.00
		underspend or (overspend)	35,000.00

Budget consideration		
	Balance of underspend or (overspend)	91,876.91
	Total un-allocated funds	58,766.98
	Total unspent funds	150,643.89

Project closed at previous meeting – project has been reopened due to an outstanding expenditure.

Project 2382 REDEVELOPMENT OF SOFTBALL COMPLEX		\$
	Status	Committed
8-Jun-22	Res.058 - Noted that the announcement was made that the Hermannsburg Footy Oval will undergo a huge infrastructure development planning on sporting facilities in coordination with NTG and NTG funded agencies over the period of 12 to 18 months. And the project is named; 'Redevelopment of softball complex'	
8-Jun-22	Res.059 - Closed the project 2159, Drainage of the softball park and allocated the remaining balance \$50,000.00 to this project.	50,000.00
8-Jun-22	Res.061 – Closed the project 2152, Softball field and allocated the remaining funds \$9,388.25 to this project.	9,388.25
8-Jun-22	Res.062 – Closed the project 2153, Footy Oval and allocated the remaining balance to this project.	6,134.64
8-Jun-22	Res.063 – Closed the project 2155, Signage for the cultural area with PO being raised for \$317 to complete the project and allocated the remaining balance \$1,683.00 to this project (note: remaining balance is \$1711.82 and signage cost was \$288.18).	1,711.82
8-Aug-22	Update – Director Simon Murphy, Tech Services - Design work underway.	
7-Sep-22	Res.082 – Kept project open.	
15-Feb-23	Res.016 – Following request are made to Tech Services: a) Investigate drainage so that it does not pond onto the existing Diamond; b) Demolish the BMX track, using the fill from the track to raise the level of the existing Softball field as it may help to improve drainage; c) Repurpose equipment and useable infrastructure from the BMX track to the Youth Team.	
13-Mar-23	Volumetric Assessment - BMX Track (Ntaria) - Geo-referenced aerial mapping of AOI provided.	- 3,410.00
16-Aug-23	Res.053 - Noted the request for cracker dust around the infield, pitcher's mound and bases.	
16-Aug-23	Res.053 - The Softball upgrade was closed out, however this project - Redevelopment of the Softball Complex remains active and quotes from Tech Services have been sought. Construction will commence once procurement has been finalised.	
28-Sep-23	Quotes received for fencing (attached)	
8-Nov-23	Res.071 - accepting quote 0331 from T & D Fencing for \$67,013.32 excl. GST and allocating an additional \$5,300.00 to the project.	5,300.00
14-Nov-23	Invoice from T&D Fencing	- 33,506.66
25-Jan-24	Res.012 - noted that Project 2382 Redevelopment of Softball Complex has been completed but it will be left open at this time to determine whether there is still a Purchase Order outstanding – if not any unspent funds can be returned to unallocated funding.	
4-Apr-24	Res.029 - PO still open - balance of original invoice - can be	

	closed at next meeting	
9-Aug-24	Balance of Invoice for T&D Fencing.	- 33,506.66
17-Sep-24	Res.048 - Project closed and funds returned to unallocated.	- 2,111.39
	PROJECT NEEDS TO BE REOPENED - ADDITIONAL FUNDS WILL BE REQUIRED TO PAY FOR ACCOMMODATION CHARGE.	
28-Aug-24	Charge for T&D Fencing accommodation.	- 3,567.24
	underspend or (overspend)	- 3,567.24

WISHLIST ITEMS		
8-Nov-23	Shade Structures and seating at Kuprilya Springs requesting to investigate the possibility of building the structures. Technical Services will explore whether Kuprilya Springs falls within Councils' boundary. If it does, Technical Services will source quotes for a 10 x 10 metre shade structure and a smaller 3 x 3 metre structure to cover a base that is already located onsite. Should the structure be outside of Councils' boundary, Tech Services will investigate what needs to happen so that the structures can be erected and will write a letter to support the construction.	Technical Services
25-Jan-24	Seating around the Rec Hall Basketball Court	
25-Jan-24	Big fans for the Rec Hall – Portable or fixed?	
25-Jan-24	Dedicated shed and compound for people to fix cars with their own tools – Members to advise where the most suitable location would be.	
25-Jan-24	Camping area – Members to advise what they would like and where they would like the area to be.	
17-Sep-24	Cemetery Road Closure – Includes subdivision, surveying, easements and fencing – estimated cost \$110,000.00	

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Hermannsburg Local Authority Discretionary Funds
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- Acknowledges that the remaining discretionary funds of \$3,000.00 must be spent before 30 June 2025.
- Discusses the spending of the remaining \$3,000.00.
- Discuss consideration of a tidiest yard competition and Christmas Lights competition which was introduced at the previous Local Authority Meeting in September.

BACKGROUND

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Commitment/Expenditure
1-Jul-24	Approved funds	\$4,000.00
6-Sept-24	Payment for Power and Water utilities to Hermannsburg Church.	(\$1,000.00)
	Remaining funds	\$ 3,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Hermannsburg Local Authority

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.4
TITLE	People & Capabilities Report
REFERENCE	-
AUTHOR	Katy Nagahawatte, HR Generalist

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

RECOMMENDATION

That the Local Authority notes and accepts the Peoples and Capabilities report for the Community of Hermansburg.

BACKGROUND

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

- 1 HR Demographic Report
- 2 Position Vacancy Report

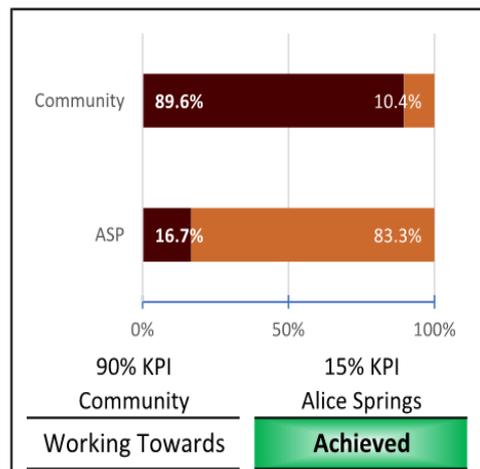
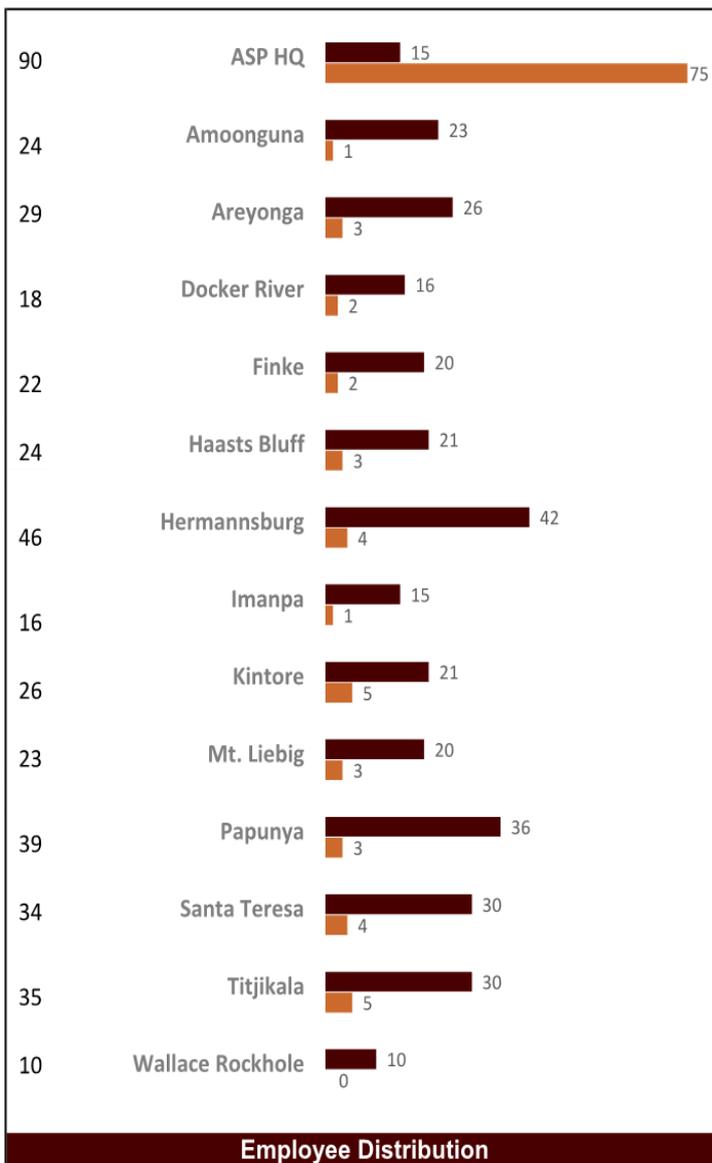
Office of the CEO | People & Capabilities



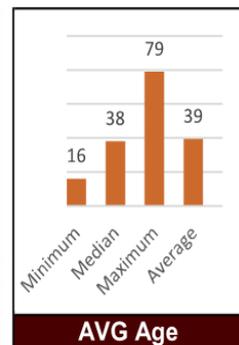
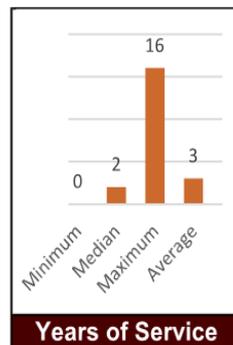
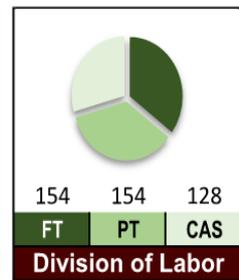
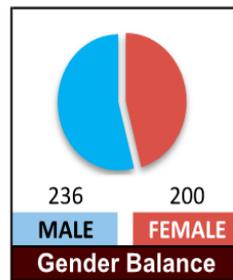
HR Demographics

as at:
Tuesday, 5 November 2024

<p>436</p> <p>TOTAL EMPLOYEES</p>	<p>Aboriginal or Torres Strait Islander 325</p> <hr/> <p>111 Non-ATSI</p> <p>Aboriginal Focus</p>	<p>New Hires 2</p> <p>Departures 0</p> <p>Monthly Turnover 2</p> <p>Monthly Turnover</p>	<p>Office of the CEO 2</p> <p>Human Resources 8</p> <p>Finance & Governance 13</p> <p>Tech Services 10</p> <p>Council Services 140 + 7</p> <p>Community Services 243 + 3</p> <p>Primary & Secondary Positions</p>
---	---	---	--



Aboriginal Employment (Objective 1.3)



NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 05-Nov-2024



Position Vacancies

Hermannsburg

Position #	Service	Description	Type	Weekly Hours
400704	MacKids	Educator - Early Learning	Full-Time	38
400705	MacKids	Educator - Early Learning	Part-Time	30.4
400707	MacKids	Educator - Early Learning	Part-Time	27.4
400711	MacKids	Educator - Early Learning	Part-Time	27.4
400712	MacKids	Educator - Early Learning	Casual	As Rostered
401343	MacSafe	Senior Community Safety Officer	Part-Time	25
401344	MacSafe	Community Safety Officer	Part-Time	20
401356	MacSafe	Community Safety Officer	Casual	As Rostered
401357	MacSafe	Community Safety Officer	Casual	As Rostered
402256	MacCare	Home Care Assistant	Casual	As Rostered
501303	Council Serv	Customer Service Officer	Part-Time	19
501304	Council Serv	Customer Service Officer	Casual	As Rostered
501329	Council Serv	Works Assistant	Part-Time	19
501332	Council Serv	Works Assistant	Part-Time	19

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 6/11/2024



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Community Services Report
REFERENCE	-
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Aged and Disability, Community Safety, Children's and Youth Services.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Reports.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Manager of Aged & Disability Care Services – Pratikshya Baral
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jess Kragh
A/Manager of Children's Services – Ainsley Roscrow

ATTACHMENTS:

- 1 Snapshot Aged Care Sept-Oct 2024
- 2 Snapshot - Children's Services (Oct 2024)
- 3 Snapshot Youth Services Sept-Oct 2024
- 4 Snapshot Community Safety Sept-Oct 2024



Local Authority Report Aged and Disability



Hermannsburg 01/09/2024-31/10/2024



99% Indigenous Employment.
1x Home Care Assistant -
Vacancy.



Stakeholders' engagement
10 Clinic Meetings
10 SNP Engagement
10 Elder Care Support
2 NT DoHAC Team



Transport
14 lifts given



242 Individual activities
delivered.
0 group activity delivered.



Showers - 0
Toileting - 0
Laundry - 9
Tablet Reminders - 0



9 NATSI Clients
9 CHSP Clients
1 Brokerage clients



- Certificate III in Individual support
- Planning for diversity workshop
- Case Management Training



Meals - 1060
Hampers - 200
SNP - 2660

Challenges



- Multiple services disruption during the reporting period due to staff on leave and unauthorized staff absences.
- Difficulty in organizing group activities due to ongoing community events and weather conditions.

Highlights



- Client numbers are increasing.
- Yvonne Lankin, Georgina Malbunka & Kym Stuart completed Certificate III in Individual Support and graduated on 04/10/2024.



Local Authority MacKids Hermannsburg

01/08/2024 - 31/10/2024



8 Employees
88% First Nation

24 - Enrolments
7 - daily av. attendance



Training

- TL working towards Cert III
- Educator working towards Cert III in Early Childhood Education and Care



Service Delivery

376 Hours



165 Meals served



Vacancies

5 educators
(when attendance increases)



Support

72 HRS
Coordinator support



Stakeholder Engagement

- ECA
- Contractor
- Community Families
- CAAC
- MacYouth
- Dentist

Key Challenges



- Sorry business
- Consistent attendance of educators

Highlights



- Positive engagement with training for cert III placement in Alice Springs.
- Family community meeting
- increase community engagement
- Introduction to new school Principal
- Team Leader and educator attending ACECQA training in town
- Team leader and 2 educators attended 3 day MacKids training



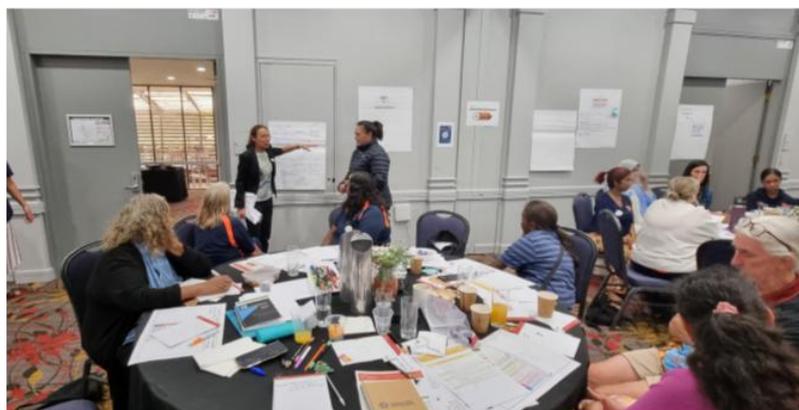
Local Authority MacKids Hermannsburg



01/08/2024 - 31/10/2024



Hermannsburg Team at the MacKids Team Leader Training in Alice Springs





Local Authority MacKids Hermannsburg



01/08/2024 - 31/10/2024



Sayed constructing a house using the foam shapes, other children look on to come into his house.



The children decided they wanted to make food for their babies



Brother and sister enjoying colouring in Christmas decorations. Big sister supports by showing what to colour in and the different ways to use the crayons .



Local Authority Youth Services Hermannsburg Sept 24 - Oct 24



Employees

10 staff
100% Aboriginal



Activities

67 activities
219 hours



Engagements

100 young people
1952 engagements



Bush Trip

0



School Support

5 days



Training

1



Youth Board

0



Sport

64



Youth Diversion

0

Challenges



- Ongoing low staff due to personal and cultural reasons
- Hot weather
- Low numbers of teenagers attending program

Highlights



- Younger staff stepping up to keep youth program strong
- Line Tag with Nicolas Williams!!!
- Supporting Ntaria School excursion to Uluru



Line Tag - Everyone's new favorite game



MacYouth support Ntaria School excursion to Uluru



How great is Hermansburg Rec Hall! Thanks to CAYLUS, we even have new shade trees!



Local Authority Report

Hermannsburg MacSafe

September-October 2024



- 8 staff in the team
- Senior CSO vacancy at present
- 100% Community-based Employees are Aboriginal

- 628 Hours patrolled
- 273 Hours worked
- Work: Mon-Sat;
- 6.00pm-Midnight



336 Engagements with young people



49 Engagements with over 18's



208 Young people taken home



Training 16 hours



63 Are you okay? Checks



0 Community gatherings

Challenges



- The Coordinator left in September to return to her family in France.
- The Senior Community Safety Officer left the team in August; and is yet to be replaced.
- Staff have been absent during this period due to Sorry Business.

Highlights



- A new Coordinator has been recruited, to begin work in November.
- The team have been working together well, even with the staff shortages
- They have been caring for the Yarning Circle space well; and would like to remind community members, that it is an open and welcoming space for people to sit and have a chat and a cuppa.

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Council Services LA Report
REFERENCE	-
AUTHOR	Mark Obryan, Acting Area Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority of Hermannsburg note and accept the Council Services report

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – Acting Director Council Services
Mark O'Bryan – Area Manager Council Services
Max Baliva – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report



Council Services Hermannsburg

September - November 2024



100% First Nations Employees in SCD



13 Area Manager Visits to Community



440 Council Office Hours of Service

Snapshot



3818 Litres Fuel Usage Total



19 Vehicles and Plant in Use



350+ Bins Emptied Weekly



**98 Street Lights Operational
8 Street Lights Non-Operational**



2 Sport Grounds Maintained



2 Toolbox Talks Completed



22 loads of Rubbish to the dump



3 Water Tests



6 Hours of Maintenance completed at Airstrip



4 Parks & Playgrounds Inspections

11. INCOME AND EXPENDITURE REPORT

ITEM NUMBER	11.1
TITLE	MRC Finance Report
REFERENCE	-
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2024 in the Hermannsburg Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Income and Expenditure report as at 31st October 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

FINANCIAL IMPLICATIONS

The attached report details the income and expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

- 1 Hermannsburg Income and Expenditure
- 2 Hermannsburg Income and Expenditure Chart 1
- 3 Hermannsburg Income and Expenditure Chart 2

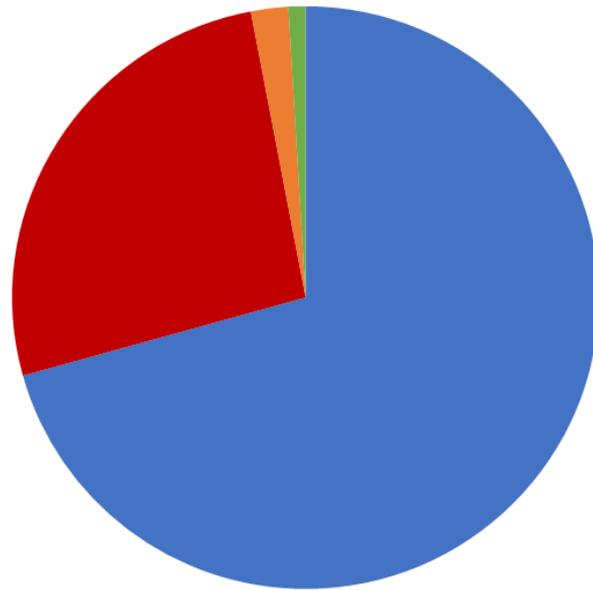
MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 October 2024

006 Hermannsburg

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	361,332	0	361,332	823,085	461,753	
Rates, wastes and other charges	10,543	0	10,543	6,100	(4,443)	
Commercial activities	134,595	0	134,595	174,202	39,607	Revise the budget for P&W / No budget in place for unexpected additional duties P&W sample testing & Maintenance
Contribution, reimbursement and donation	4,772	0	4,772	4,233	(539)	
Total Income	511,242	0	511,242	1,007,621	496,379	
EXPENDITURE						
Employee costs	644,278	567	644,845	740,602	95,757	Underspend across all functions
Materials & Contracts	208,398	89,527	297,925	322,283	24,358	Revise budget - overspend for Bulk Fuel by \$19k, Food Expense by \$18k, Infrastructure repairs & maintenance by \$18k & Contract Electrician by \$10k
Operating lease and Information technology	6,590	280	6,871	31,602	24,732	Underspend on building leases by \$24k as no expenditure
Other Expenses	25,536	4,263	29,800	79,873	50,073	No significant budget variances across all functions
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	0	0	0	600	600	
Local Authority Members' Allowance	0	0	0	800	800	
Local Authority Meetings Catering	0	400	400	333	(67)	
Local Authority Discretionary funds	0	0	0	1,333	1,333	No expenditure against LA Discretionary Funds
Community Infrastructure	76,611	19,360	95,971	89,992	(5,979)	Underspend on community infrastructure by \$6k
Total Expenditure	884,803	94,638	979,441	1,174,360	194,919	
Net Surplus/(Deficit)	(373,561)	(94,638)	(468,199)	(166,740)	301,459	

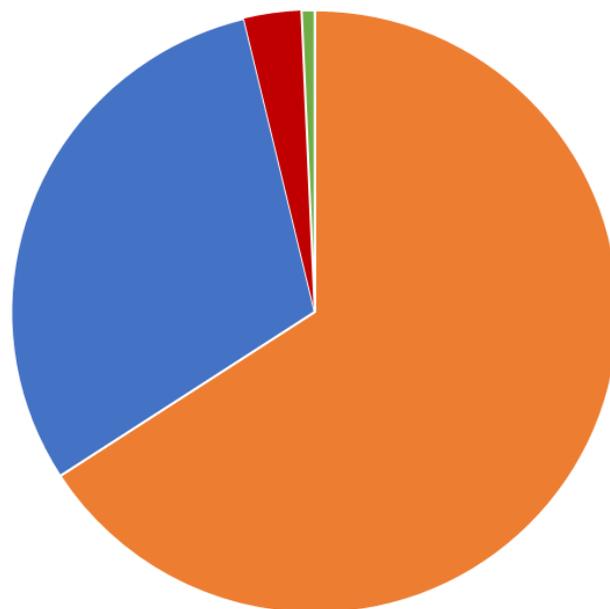
HERMANNSBURG - WHERE THE MONEY COMES FROM

- 70.68% - Grants income
- 26.33% - Commercial activities
- 2.06% - Rates, wastes and other charges
- 0.93% - Contribution, reimbursement and donation

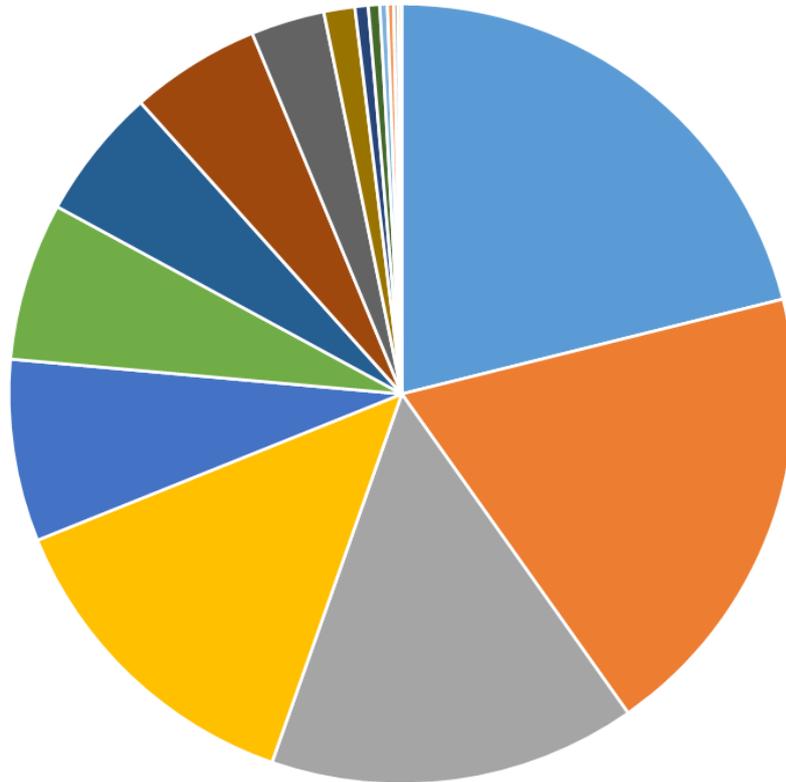


HERMANNSBURG - WHAT THE MONEY WAS SPENT ON

- 65.84% - Employee costs
- 30.42% - Materials & Contracts
- 3.04% - Other Expenses
- 0.70% - Operating lease and Information technology



HERMANNSBURG - WHERE THE MONEY WAS SPENT



- 21.08% - Youth Services
- 19.15% - Aged & Disability
- 15.13% - Civil Works
- 13.53% - Early learning
- 7.54% - LA projects
- 6.55% - Community Safety
- 5.45% - Power & Water Contract
- 5.35% - Service Delivery
- 3.03% - School Nutrition
- 1.28% - Special Project
- 0.55% - Staff housing maintenance
- 0.47% - Council Buildings
- 0.30% - NT Homelands
- 0.26% - Homelands MES
- 0.18% - LA administration
- 0.15% - Street & Public

12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER	12.1
TITLE	General Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Under item 6.2, members of the Authority have an opportunity to table matters of general Council business for discussion.

RECOMMENDATION

That the Hermannsburg Local Authority:

- a) **Notes and discusses the matters raised at item 6.2; and**
- b) **Notes that any action items arising from these discussions will be moved to the action register for Council to respond.**

BACKGROUND

Members discuss the matters raised at item 6.2 of the agenda.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments for this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	General Non-Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.3, members provided notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Local Authority notes and discusses the matters raised at item 6.3.

BACKGROUND

Members discuss matters raised at item 6.3.

Date raised	Issue	Detail
8-Nov-23	Lutheran Church	Members requested help with sourcing additional funding to assist with the payment of bills and utilities for the Church, as they were struggling to pay them. Members also asked if the Authority could allocate funds to help with these costs.
		Although a Lutheran Church, the community were responsible for the upkeep and received very little funding, having to rely heavily on donations.
		The NTG Representative will seek possible funding or grants to help the community pay for the utilities to the Church.
4-Apr-24		DCMC Representative not in attendance to this meeting. Matter regarding sourcing additional funding is ongoing.
17/09/2024		This matter was not discussed in the Local Authority meeting held 17 September 2024.
Date raised	Issue	Detail
17/09/2024	Sealed Airstrip	Members requested sealed airstrip due to isolation during wet weather for access to emergency services.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Hermannsburg Local Authority
Department Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments for this report.