



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE  
KINTORE COUNCIL OFFICE ON WEDNESDAY 11 JUNE 2025 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared a Provisional meeting and opened at 11.20AM

**1.1 NOMINATION FOR CHAIRPERSON**

**KLA2025-037 RESOLVED (Phyllis Rowe/Rex Eddie)**

That members present nominated Councillor Tommy Conway as the Acting Chair for today's meeting.

**2 WELCOME – Councillor Tommy Conway**

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Phyllis Rowe, Member Lorraine Scobie and Member Rex Eddie

Councillors:

Councillor Tommy Conway and Councillor Jason Minor who attended via Teams

Council Employees:

Belinda Urquhart – Chief Executive Officer, Mark O'Bryan – Area Manager, James Walsh – Manager Project Management Office, Dee Micallef – Council Services Coordinator and June Crabb – Coordinator Governance

Guests:

Nil

**3.2 Apologies/Absentees**

Apologies:

Chairperson Giselle Barku, Member Marlene Spencer

Absentees:

Member Bundi Rowe, Member Joe Young and Deputy President Dalton McDonald

### **3.1 & 3.2 ATTENDANCE, APOLOGIES, ABSENTEES**

#### **KLA2025-038 RESOLVED (Phyllis Rowe/Rex Eddie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council and:

- a) noted the attendance;
- b) accepted the apologies received from Chairperson Giselle Barku, Member Molly Marlene Spencer and President Roxanne Kenny; and
- c) recorded the absentees without notice of Deputy President Dalton McDonald and members Bundi Rowe and Joe Young.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations/Membership**

#### **3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

#### **KLA2025-039 RESOLVED (Lorraine Scobie/Jason Minor)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:

- a) note that all positions are filled on the Authority; and
- b) accepted the attendance from the previous meeting.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

#### **KLA2025-040 RESOLVED (Rex Eddie/Lorraine Scobie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation that the Council Code of Conduct was noted.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **KLA2025-041 RESOLVED (Phyllis Rowe/Tommy Conway)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:

- a) note that the unconfirmed minutes of the meeting held 19<sup>th</sup> March 2025 as read; and
- b) note that the unconfirmed minutes will be presented at the next Local Authority meeting with full quorum.

## **6 ACCEPTANCE OF THE AGENDA**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

#### **KLA2025-042 RESOLVED (Phyllis Rowe/Rex Eddie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to note that the papers circulated were received for consideration at the meeting.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

#### **KLA2025-043 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that the Conflict of Interest policy was noted.

### **7.2 MEMBERS DECLARATION**

#### **KLA2025-044 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that no conflict of interest with the meeting agenda was declared.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM**

#### **EXECUTIVE SUMMARY:**

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

#### **RECOMMENDATION**

That the Local Authority:

- a) accepted the updates from Remote Housing representatives; and
- b) raised matters relating to housing repairs, maintenance and tenancy within the community.

Minute Note: A Representative from Housing did not attend this meeting.

### **8.2 2025 LOCAL GOVERNMENT ELECTIONS**

#### **EXECUTIVE SUMMARY:**

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

#### **KLA2025-045 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that:

- a) urged all eligible residents to ensure they are enrolled to vote;
- b) encouraged community members to consider nominating as candidates; and
- c) noted the nominations open Friday 11 July to Thursday 31 July.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 COMMUNITY INFRASTRUCTURE PLANNING**

#### **EXECUTIVE SUMMARY:**

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

*Priority projects discussed included:*

- *Grandstands and shade at the oval*
- *Repaving roads*
- *Verges and guttering*
- *Footpaths*
- *Trees*
- *Water at the Oval*
- *Scoreboard*
- *Softball lights*
- *Changerooms*
- *Gardens*

#### **KLA2025-046 RESOLVED (Lorraine Scobie/Tommy Conway)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council and:

- a) provided further priorities to the development of the community's infrastructure plan; and
- b) approved the community infrastructure plan as presented at the meeting.

### **9.2 LOCAL AUTHORITY ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to document and track specific tasks discussed at a meeting and assigned to the relevant teams to ensure follow-through and accountability.

#### **KLA2025-047 RESOLVED (Rex Eddie/Lorraine Scobie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that the actions raised at the previous meeting were discussed as follows:

- a) kept open Music Equipment list for the Youth Board;
- b) closed actions:
  - Outdoor Gym equipment noting the following:  
The proposal for the Outdoor Gym equipment was declined based on concerns regarding potential misuse and safety risks.
  - Roads graded by Council, noting the update received from the PMO Manager.

### 9.3 LOCAL AUTHORITY PROJECT REGISTER

#### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

#### **KLA2025-048 RESOLVED (Rex Eddie/Jason Minor)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made recommendations to Council to note:

- a) that the 2024/2025 Project funds of \$66,000.00 were received and accepted;
- b) that \$147,784.31 are funds *at risk* of being returned to NTG;
- c) the progress on their current project as at the 28<sup>th</sup> May 2025; and
- d) that the priority of the wishlist was discussed and members determined to create a new Project – 2 x Bin Trailers, allocating \$35,000.00

### 9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **KLA2025-049 RESOLVED (Rex Eddie/Lorraine Scobie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made recommendations to Council and:

- a) noted the spending of their 2024/2025 Discretionary funds;
- b) noted that the gardening equipment has been distributed to all 62 occupied homes; and
- c) noted that there are no outstanding Purchase orders or invoices to be received; and
- d) agreed to commit \$1,000.00 from their 2025/2026 funding allocation towards

the dual celebration for Pintubi Health Services and Purple House on the provision that the Discretionary funds letter is signed by a majority of active members.

## **9.5 MRC POSITION VACANCIES REPORT**

### **EXECUTIVE SUMMARY:**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

*Data taken from the Active Open Positions in the MRC Org Structure and approved by Managers: 22 May 2025.*

### **KLA2025-050 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made recommendations to Council that the list of vacant positions available with MacDonnell Regional Council in Kintore was accepted.

## **10 COUNCIL MANAGED SERVICES REPORTS**

### **10.1 COMMUNITY SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the delivery of services for Community Safety and Youth Services for Kintore.

### **KLA2025-051 RESOLVED (Rex Eddie/Jason Minor)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made recommendations to Council that the Community Services report was noted and accepted.

### **10.2 COUNCIL SERVICES REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

### **KLA2025-052 RESOLVED (Phyllis Rowe/Rex Eddie)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that the Council Services report was noted and accepted.

## **11 GENERAL BUSINESS**

### **11.1 GENERAL COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

### **KLA2025-053 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority did not raise any matters for discussion in General Council Business.

## **12 NON-COUNCIL BUSINESS**

### **12.1 GENERAL NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this report is to provide feedback on matters that members may have regarding

#### **KLA2025-054 RESOLVED (Rex Eddie/Phyllis Rowe)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council and:

- a) closed the following discussion points:
  - Kintore Road, as it was being graded;
  - Pest Control as the houses had undergone treatment;
  - Water issues at Yuwalki Outstation, noting that the outstation is not part of the Homeland Service Program and if the outstation residents wanted to be part of the program, they would have to apply for funding.
- b) noted the information provided by the CEO:

Following a recent legislative change by the Northern Territory Government, it is now illegal for Councils to uplift, carry or transport caskets.

As a result, Council staff will no longer be involved in any handling or movement of caskets. The Clinic and relevant providers will now be responsible for transporting caskets to the Church and Cemetery. This change is in compliance with the new law and must be followed by all Council staff.

## **13 DATE OF NEXT MEETING - WEDNESDAY 17 SEPTEMBER, 2025**

## **14 MEETING CLOSED**

The meeting terminated at 12:19 pm.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 11 June 2025 and are UNCONFIRMED.