



AGENDA

KINTORE LOCAL AUTHORITY MEETING WEDNESDAY 11 MARCH 2026

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Kintore Council Office on Wednesday 11 March 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER	4.1
TITLE	Membership of the Local Authority
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

- a) **notes the current membership of the Authority;**
- b) **notes that there are no vacancies on the Local Authority; and**
- c) **acknowledges that 2 consecutive absences without notice will result in a termination of membership.**

BACKGROUND

The chart below shows the attendance of members present at the previous meeting:

Appointed Members Kintore LA	Attendance at the meeting 9 December 2025
Giselle Barku (Chair)	Apology
Phyllis Rowe	Present
Joe Young	Apology
Bundi Rowe	Present via Teams
Rex Eddie	Present
Lorraine Scobie	Present
Marlene (Molly Nambajimba) Spencer	Present / A/Chair

Elected Members	
Cr Dalton McDonald	Present
Cr Lynn Ward	Present via Teams
VACANT	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and

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- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Kintore Local Authority Meeting held 9 December 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Kintore Local Authority Meeting held 9 December 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. KINTORE LOCAL AUTHORITY MEETING MEETING 9.12.2025 - MINUTES [1 pages]

MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE KINTORE
COUNCIL OFFICE ON TUESDAY 9 DECEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.43AM

1.1 NOMINATION OF THE ACTING CHAIR

KLA2025-70 RESOLVED (Phyllis Rowe/Lorraine Scobie)

That the members of the Local Authority nominated Marlene Spencer as Acting Chair for this meeting.

2 WELCOME

The meeting was opened by Acting Chair Marlene Spencer and quorum was achieved.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Member Phyllis Rowe, Member Lorraine Scobie, Member Rex Eddie and Member Marlene Spencer.

Via Teams: Member Bundi Rowe

Councillors

President Roxanne Kenny and Councillor Dalton McDonald

Via Teams: Councillor Lynn Ward

Council Employees

CEO Belinda Urquhart, Executive Manager Youth and Community Safety Libby Taylor, Area Manager Damien Ryan, Project Management Officer Ryan Rosenberg, and Governance Coordinator Shae Millar.

Guests

Katharine O'Donoghue – Minister for Gwoja Office

Alice Faulks – National Indigenous Australians Agency [NIAA]

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

KLA2025-71 RESOLVED (Rex Eddie/Lorraine Scobie)

That the Local Authority:

- a) noted the Member's attendance at this meeting;
- b) accepted apologies received from Giselle Barku and Member Joe Young [due to difficulty hearing through online resources] for this meeting; and
- c) recorded no Member absences, without notice, for this meeting.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Membership of the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

KLA2025-72 RESOLVED (Dalton McDonald/Phyllis Rowe)

That the Local Authority:

- a) noted the current membership of the Authority;
- b) noted that there are no vacancies on the Local Authority;
- c) acknowledged that 2 consecutive absences without notice will result in a termination of membership;
- d) was informed that Garrard Anderson has formally resigned as an elected member of Council resulting in a vacancy for the ward; and
- e) was notified that a bi-election will be held in the first half of 2026 for a new Elected Member for Luritja Pintubi ward.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

KLA2025-73 RESOLVED (Bundi Rowe/Lorraine Scobie)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Kintore Local Authority Meeting held 8 October 2025 to be approved by the Authority.

KLA2025-74 RESOLVED (Phyllis Rowe/Rex Eddie)

That the Local Authority confirmed the unconfirmed minutes of the previous Kintore Local Authority Meeting held 8 October 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

KLA2025-75 RESOLVED (Dalton McDonald/Marlene Spencer)

That the agenda papers for this Local Authority meeting were presented and received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

KLA2025-76 RESOLVED (Phyllis Rowe/Lynn Ward)

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Action Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

KLA2025-77 RESOLVED (Dalton McDonald/Marlene Spencer)

That the Local Authority:

- a) accepted the update on the action item 'Location for the Ablution block' that the CEO will communicate with the CEO of Pintubi Health regarding the location of the aged care buildings;
- b) supported the proposed location for the ablution block as presented by the PMO which resulted from consultation with Central Land Council; and
- c) closed this item noting that updates will be presented to the Local Authority as they arise.

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

KLA2025-78 RESOLVED (Rex Eddie/Marlene Spencer)

That the Local Authority:

- a) acknowledged that \$67,097.03 are funds at risk of being returned to NTG;
- b) reopened Project 2172 – Kintore Master Plan and allocated \$818.22 to cover the overspend, and closed the project;
- c) accepted the progress on their current project 2173 ‘2 Bin Trailers’ noting that due to high demand on the company producing the trailers, the trailers will not be completed until March 2026; and
- d) agreed to make decisions regarding allocating funds towards new projects at the next meeting.

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

KLA2025-79 RESOLVED (Phyllis Rowe/Lorraine Scobie)

That the Local Authority:

- a) noted that \$1,057.36 has been spent on the Community Christmas BBQ so far;
- b) held the remaining funds for the BBQ for any further expenses;
- c) decided not to allocate any further funds at this meeting; and
- d) acknowledged that these funds must be spent with goods received by 30 June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LAR
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Kintore across the area of Local Government Service Delivery.

KLA2025-80 RESOLVED (Marlene Spencer/Bundi Rowe)

That the Local Authority noted and accepted the attached Council Services report.

ITEM NUMBER:	11.2
TITLE:	Youth and Community Safety Kintore LAR September - October 2025
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services.

KLA2025-81 RESOLVED (Lorraine Scobie/Marlene Spencer)

That the Local Authority noted and accepted the Youth and Community Safety reports.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

KLA2025-82 RESOLVED (Lynn Ward/Rex Eddie)

That the Local Authority:

- a) noted that today Alice Faulks from NIAA was in attendance to assist with officially opening the shade shelter and playground that Council built with Federal Government funding; and
- b) did not raise any further matters.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

KLA2025-83 RESOLVED (Phyllis Rowe/Lorraine Scobie)

That the Local Authority:

- a) noted that Council is working on an infrastructure plan for its communities which will be used to outline where footpaths are appropriate and will provide a cost estimate. This will be utilised when the Member for Gwoja writes a supporting letter to the federal ministers regarding footpaths in Kintore;
- b) noted that Chansey Paech has written letters to Senator McCarthy and the Member for Lingiari in support of the splashpad for Kintore and that the CEO has a meeting with the CEO of Pintubi Health in which she will request that they draft a letter in support of this initiative outlining the health benefits; and
- c) closed these items noting that updates will be presented as they arise.

14 DATE OF NEXT MEETING - WEDNESDAY 11 MARCH, 2026

15 MEETING CLOSED

The meeting terminated at 11:37 pm.

This page and the preceding 5 pages are the minutes of the Kintore Local Authority Meeting held on Tuesday 9 December 2025 and are UNCONFIRMED.

UNCONFIRMED

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.



7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 9.1
TITLE Census Engagement Team - ABS
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information provided by the Census Engagement Team;**
and
- b) **provides advice on ways to improve participation within the community.**

BACKGROUND

Every 5 years the Australian Bureau of Statistics [ABS] conducts a Census to count the population and housing for the Australian government to make informed decisions to distribute GST funding to each State and Territory for housing, education, and essential services like roads etc. This means that more participation in the Census leads to better funding for communities

This year's Census will be held in August. It will provide employment opportunities for people in communities as members of the community will be employed to assist Census staff.

ISSUES, CONSEQUENCES, OPTIONS

Any information that the Local Authority can provide that will assist the ABS team to increase community engagement could lead to increased funding for services within the community.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	10.1
TITLE	Introduction to the Regional Plan
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

RECOMMENDATION

That the Local Authority:

- a) reviews the information presented;**
- b) provides feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan.**

BACKGROUND

Each year, MacDonnell Regional Council produces a Regional Plan that serves as a roadmap for strategic growth and development. The plan outlines how MRC will continue to support and strengthen its communities across all sectors. It identifies not only the direction in which the Council is heading, but also the strategies and actions that will be undertaken to achieve these outcomes in partnership with the community.

The accompanying PowerPoint presentation provides members with an opportunity to consider key issues affecting MRC communities, including matters such as employment, infrastructure, and other priority areas.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority may provide feedback during the presentation of this report. Alternatively, members may choose to discuss the ideas presented with others in the community and provide their feedback at the next meeting of the Local Authority.

FINANCIAL IMPLICATIONS

In considering the Regional Plan there will often be a financial impact. This is considered when the budget for 2026-27 is developed.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Project Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) acknowledges that \$67,097.03 are funds at risk of being returned to NTG;**
- b) accepts the progress on their current project as provided by the project management office;**
- c) notes that there are \$98,097.03 unallocated funds; and**
- d) considers new project ideas.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2173		2 x Bin Trailers	\$
		Status	Committed
11-Jun-25	Res.048 – Created a new project called 2 x Bin Trailers, allocating \$35,000.		\$35,000.00
25-Aug-25	PO raised with Modern Trailers for 2 Bin Trailers		-\$27,981.82
22-Sep-25	PMO update - Trailers are currently in production - expect delivery by the end of the year.		
8-Oct-25	Res.063 - accepted the progress on their current project '2173 2 x Bin Trailers' that the trailers are currently in production and should be delivered by the end of the year.		
1-Dec-25	PMO update - Suppliers have advised that delivery has been delayed and not expected until Feb 2026.		
9-Dec-25	Res.078 – Accepted the progress on their current project 2173 '2 Bin Trailers' noting that due to high demand on the company producing the trailers, the trailers will not be completed until March 2026.		
	underspend remaining		\$7,018.18

Budget consideration		
	Balance of underspend or (overspend)	\$7,018.18
	Total un-allocated funds	\$98,097.03
	Total unspent funds	\$105,115.21

Wishlist Items		
8-Oct-25	Music Equipment for Youth KLA2025-62 - The Local Authority moved the Music Equipment action item to the project wish-list. This was in response to a request from the Youth Board for the purchase of music equipment.	

PROJECTS CLOSED 2025-26

Project 2172	Kintore Community-Hub Masterplan	\$
	Status	Committed
15-Jul-20	Res.042 - Allocated \$173,139.09 (correction* \$174.037.85) to the project	\$174,037.85
30-Nov-20	d) De-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church	-\$5,000.00
	2 Solar Lights	-\$240.00
27-Jun-21	Invoice from Green Frog System August 2021.	-\$42,976.43
27-Jun-21	Freight to deliver concrete.	-\$1,430.25
	6 pallets concrete.	-\$3,411.29
25-Nov-21	Allocates the 2021/2022 funding of \$66,000 (note: incorrect amount, the community had \$23,076.00 to spend).	\$23,076.00
6-Dec-22	Reallocated \$30,000.00 to project 2177 for Basketball court upgrades (minutes did not include this due to Technical error in the administration level).	-\$30,000.00
18-Oct-23	Invoice received for \$23,610 for bollards and mounds	-\$23,610.00
18-Oct-23	After receiving a negative response from both Pedersons and MG Electrical, I can confirm that AJ Nicol is willing to install the bollards while in Kintore installing the fence at lot 31 - Youth in 2024. I have requested a quote for this work and an additional quote for the construction of the Mounds.	
19-Dec-23	Res.047 - CEO to report back on masterplan re a public ablution block to be situated within the area of the MRC Office. This project will need a NTG grant.	
7-Mar-24	Invoices received from Alice Springs Locksmiths	-\$485.04
10-Mar-24	Payment for accommodation during works	\$3,045.00
14-Mar-24	Invoice for extra posts AJ Nicol Fencing	-\$2,544.00
10-Jan-25	PMO update:	
	Quotation obtained for supply of playground - part of masterplan - \$25,460.00	
	Quotation obtained for installation of playground - \$74,679.80	
	Quotation obtained for supply of barbecue - part of masterplan - \$8,314.00	
	Estimate for installation and works on the ground - \$5,000.00	
	Recommendation - acceptance of quotes and allocation of additional funds to complete the project - \$80,000.00	
29-Jan-25	Res.010 - Members accepted the quotes for the supply and installation of the playground, and the supply and installation of a barbecue.	
29-Jan-25	Res.010 - Funds reallocated from Project 2243.	\$10,967.62
29-Jan-25	Res.010 - Members agreed to incorporate the installation of the solar lights and the underspend of \$5,934.39 to Project 2172, noting that Project number 2244 will no longer apply.	\$5,934.39
29-Jan-25	Res.010 - Members agreed to close the Project, reallocating the underspend of \$254.55 to Project 2172.	\$254.55

29-Jan-25	Res.010 - Members agreed that the shed be demolished and removed, and to incorporate the project and the underspend of \$21,823.50 to Project 2172. Members also noted that the Project number 2251 will no longer apply.	\$21,823.50
29-Jan-25	Res.010 - Members noted the above resolutions and decided that any remaining funds be allocated to this project.	
	NOTE FOR MEMBERS: 10% of the 2024-25 funding has been retained for allocation to Youth Board Projects.	\$74,973.09
25-Feb-25	PMO update - in the process of raising PO's.	
19-Mar-25	Res.029: <ul style="list-style-type: none"> • noted that the quote for the solar electric BBQ presented at the last meeting was a misquote, the new quote is for \$38,000.00; • agreed that the existing playground will be kept and fixed; • agreed that a new playground will be installed next to the council office and the playground for younger children will be installed next to the new playground if the parts are in an appropriate condition. 	
31-May-25	Invoice received from Adventure Plus	-\$23,450.00
30-Jun-25	Invoice received from Greenplate Pty Ltd	-\$33,280.00
11-Aug-25	Invoice received from The Community Solar Group	-\$15,304.00
16-Aug-25	Invoice received from DSB Contruction NT	-\$67,842.12
2-Sep-25	Invoice received from CKS Electrical Mechanical Services Pty Ltd	-\$5,992.94
8-Oct-25	Res.063 - Closed the completed project '2172 Kintore Community-Hub Masterplan' returning any unused funds to unallocated.	-\$58,545.93
1-Nov-25	Journals for Accommodation charges for Contractors.	-\$818.22
9-Dec-25	Res.078 – Reopened the project and allocated \$818.22 to cover the overspend, and closed the project	\$818.22
	underspend or (overspend)	-\$0.00

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC’s Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team
 Project Management Office

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that \$1,466.86 was spent on the Community Christmas BBQ with all invoices received;
- b) discusses allocating the remaining funds of \$2,533.14; and
- c) acknowledges that these funds must be spent with goods received by 30 June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

Community Christmas and New Year’s Festivities Community BBQ’s Sports weekends
 Naidoc Celebration Youth Board

Date	2025/2026 Discretionary Funds	Expenditure
1-Jul-25	Approved Funds	\$4,000.00
11-Jun-25	Pintubi Health and Purple House Celebration The provisional meeting of the Local Authority agreed to commit \$1,000.00 of this year’s funds to the duel celebration for the Pintubi Health Service and Purple House on the provision that the Discretionary funds letter is signed by a majority of active members. 3/10/25 – No purchase orders raised.	
8-Oct-25	Res.064 – Removed the allocation toward the Pintubi Health and Purple House celebration, returning the \$1,000.00 to be re-allocated.	
8-Oct-25	Res.064 – Allocated \$1,500.00 towards a Christmas BBQ Celebration with meat from Milners, bread, sauces and condiments from the store and a large cake.	1,500.00
10-Dec-25	Milner Meats	- 477.25
	Central fruit & veg	- 23.70
	Kintore Store	- 186.75
	Woolworths	- 779.16
	Allocated and unspent	\$ 33.14
	Available funds	\$ 2,533.14

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services Report
AUTHOR Ellen Fitzgerald, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Kintore across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director
Rhiannon Collie – A/Area Manager
Jane Turahui – Council Services Coordinator

ATTACHMENTS

1 Council Services LA Report



Council Services Kintore

December 2025- January 2026



**80% First Nations
Employees in SCD**



**1 Area Manager Visit
to Community**



**Council Office
380 Hours of
Service**

Snapshot



**2092 Litres Fuel
Usage Total**



**13 Vehicles and Plant in
use**



**168 Bins Emptied
Weekly**



**2 Sport Grounds
Maintained**



**12 Australia Post
Deliveries**



**41 Street Lights Operational
12 Street Lights
Non-Operational**



**8 Generator
Services**



3 Water Tests



**20 Hours of
Maintenance
completed at Airstrip**



**3 Parks &
Playgrounds
Inspections**

Animal Management

- We had the vets attend community in October
- Many cats & dogs were vaccinated
- 20 cats and dogs were desexed
- 3 dogs euthanised

Cemetery Management

- We have been unable to undertake work at the cemetery as our equipment has been awaiting servicing. With a funeral scheduled for April, we aim to have all equipment operational and the necessary work completed ahead of time.

Internal Road Maintenance

- We have begun to build up the shoulders along the bitumen, this is an area of concern and a focus for our Civil team over the coming quarter.

Maintenance of Parks and Open Spaces

- Maintenance of parks and open spaces is included in our new zoning system we continue to empty bins, litter collection and smoothing out around the play areas and local gathering spaces in town.

Sports Grounds

- We have a plan in place for the upcoming quarter to ensure the oval is prepared for the approaching footy season.

Waste Management

- Rubbish runs are completed twice a week.
- Rubbish is sorted, and piles are pushed up regularly to keep the area tidy.
- Cardboard boxes are burned separately.
- Community education is also a key part of our strategy, as proper use of the designated waste bays is essential. We plan to work with other stakeholders and use community BBQs to help share this message widely.

Weed Control and Fire Hazard Reduction

- We have implemented a new zoning system, we have assigned specific tasks to support targeted weed control and fire-hazard reduction.
- Regular whipper-snipping, maintenance of fire breaks around MRC, Power and Water assets, and scheduled activities are now managed systematically within these zones.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Youth and Community Safety Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

The Youth Services and Community Safety programs continue to be delivered in line with funding requirements

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety
Sarah Grant – Senior Coordinator of Community Safety
Youth Services Coordinator and Admins

ATTACHMENTS

- 1 Youth and Community Safety Kintore LAR November 2025 - January 2026



MacSafe



Local Authority

Kintore

Community Safety

November - January 2026

- 7 Staff in the Kintore Team
- 100% Community-based Employees are Aboriginal

- Hours Patrolled : 258 Hours
- Work: 6 hour shifts Mon-Fri Between 6pm - 12am



279 Engagements with young people



208 Engagements with over 18's



103 Young people taken home



20 Training Hours



124 Are you okay? Checks



Two Community Gathering Monthly Stakeholder Meeting

Highlights



- The Community Safety Team had two Coordinator visits in this reporting period to provide training and support to the Team.
- Jeffery Jackson attended a supervisor training Cert III Local Government (Night Patrol) in Alice Springs to assist in the training and support of the Community Safety Staff.
- Cert III Local Government (Night Patrol) training will be delivered in Kintore this year, training the Community Safety Officers some of the units are; First Aid, working with clients who are intoxicated, respond to children and young people at risk
- Kintore Community Safety Team were closed for two weeks over Christmas 22nd December 2nd January.
- Kintore Community Safety Team assisted with patrolling in Papunya during Mens Business.

Cert III Local Government (Night Patrol) Training in Alice Springs





Local Authority Youth Services Kintore November- January 26



Employees
7 staff
86% Aboriginal



Activities
274 Hours
open



Engagements
98 young people
1068 Engagements



Bush Trip
6



Art Craft
1



**Average
participant age**
11



Youth Board
1



Activities delivered
71



Events
3

Highlights



- **Cultural and on-Country activities:** Going out in community to look for bush foods, maku and bush medicine, tracking, spending time in nature after rain, and yarning together, supporting cultural knowledge and connection to Country.
- **Overnight excursion to Alice Springs:** Kintore Youth Services took 13 young people from the community for two nights. During the trip, participants attended the movies, visited the reptile park, went swimming at the pool and participated in bowling activities and ate heaps of food . These experiences supported confidence building, positive behaviour, life skills development and exposure to new environments.

The kids watching and enjoying toy stories at Rechall



Youth are visiting Alice Springs Reptile Centre during their town trip where they are learning about reptiles and the various habitats they live in.



Kungka's group are attending a cultural Tali trip where they learned about identifying bush foods and traditional bush medicine



The youth are enjoying water Ballon fights and colour festival celebrations



12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority raises and discusses new matters of Non-Council business.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

ATTACHMENTS

There are no attachments to this report.