



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE KINTORE  
COUNCIL OFFICE ON THURSDAY 12 MARCH 2026 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10.33AM

**2 WELCOME**

The attendees were welcomed by Chairperson Giselle Barku and quorum was achieved.

**Minute Note:** Due to members being located in both Kintore and Alice Springs, this meeting was held remotely via Microsoft Teams.

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Member Giselle Barku (Chairperson), Member Phyllis Rowe, Member Lorraine Scobie and Member Marlene Spencer.

Councillors

President Roxanne Kenny and Councillor Lynn Ward.

Council Employees

Acting CEO Keith Hassett, Executive Manager People & Capabilities and Governance Katie Fuller, Contracts Manager Mark O'Bryan, Council Services Coordinator Jane Turahui, Project Management Officer Ryan Rosenberg, and Governance Coordinator Shae Millar.

Guests

Bernadette Shields – Australian Bureau of Statistics [ABS] Census Engagement Team

Adele McCorkindale and Malavika Manoj – Department of Housing, Local Government and Community Development.

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

**KLA2026-01 RESOLVED (Giselle Barku/Phyllis Rowe)**

That the Local Authority:

- a) noted the Member's attendance at this meeting;
- b) tabled apologies received from Member Joe Young, Member Bundi Rowe, Member Rex Eddie and Councillor Dalton McDonald for this meeting; and
- c) recorded no Member absences, without notice, for this meeting.

**4 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Membership of the Local Authority</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

**KLA2026-02 RESOLVED (Lorraine Scobie/Marlene Spencer)**

That the Local Authority:

- a) noted the current membership of the Authority;
- b) noted that there are no vacancies on the Local Authority; and
- c) acknowledged that 2 consecutive absences without notice will result in a termination of membership.

**5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

**EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**KLA2026-03 RESOLVED (Giselle Barku/Marlene Spencer)**

That the Local Authority noted the Council Code of Conduct.

**6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

## EXECUTIVE SUMMARY

This report provides the minutes of the previous Kintore Local Authority Meeting held 9 December 2025 to be approved by the Authority.

### **KLA2026-04 RESOLVED (Phyllis Rowe/Lorraine Scobie)**

**That the Local Authority confirmed the unconfirmed minutes of the previous Kintore Local Authority meeting held 9 December 2025 as a true and correct record of the proceedings.**

**Minute Note:** Members asked when and where the Splash Pad would be built and were informed that

- letters have been written to apply for funding through Tranche 3 community infrastructure plans
- the funding allocation recommendations from these discussions will be presented to the Aboriginal Leadership Group of which President Roxanne Kenny is a member and will advocate for Kintore to get funding for a splash pad.
- This is how MacDonnell Regional Council is seeking funding for the Splash Pad at this stage. Other avenues may be explored if this funding does not eventuate.

## **7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

### **KLA2026-05 RESOLVED (Giselle Barku/Lynn Ward)**

**That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.**

## **8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

### **KLA2026-06 RESOLVED (Phyllis Rowe/Marlene Spencer)**

**That the Local Authority Members:**

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

## **9 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Census Engagement Team - ABS</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

### **KLA2026-07 RESOLVED (Giselle Barku/Lynn Ward)**

That the Local Authority notes and accepts the information provided by the Census Engagement Team about the following:

- The importance of counting all community members in the census for funding for community resources.
- Census information is kept confidential and individual's information is not shared between government departments.
- Employees of the ABS will be 'pinning homes' as part of the counting of dwellings process with mobile phones. It may appear to community members that their homes are being photographed, but this is not the case.
- The employment opportunities created in community to work with the Census team including types of positions, and key application and contract dates.
- Outlined how these employees will facilitate participation of community members in the Census.
- Sharon Hayes from the Census Engagement Team would be going out to Kintore next week to talk to people in the community.

**Minute Note:** Bernadette Sheilds [ABS] left the meeting after her presentation at 11:07am.

## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Introduction to the Regional Plan</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

### **KLA2026-08 RESOLVED (Phyllis Rowe/Giselle Barku)**

**That the Local Authority:**

- a) reviewed the information presented;
- b) provided feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan as follows:
  - A new garbage truck for Kintore.
  - Explore options to provide a service to support young children and mothers, potentially in partnership with the school.
  - Fix water issues at out-stations.
  - A learning centre where community members who are no longer of school age can develop numeracy and literacy skills.
  - Posters advertising community events.
  - Improved buffel grass management.
  - Increased playground maintenance.
  - Regular well-being checks for staff that include finding out if they are struggling with work and if they need training.

**Minute Note:** The Council Services Coordinator informed members that the CSC and Team Leader check on the well-being of their staff informally every week.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

#### **KLA2026-09 RESOLVED (Giselle Barku/Lynn Ward)**

That the Local Authority:

- a) acknowledged that \$67,097.03 are funds at risk of being returned to NTG;
- b) noted the Project Funding Acquittal and Certification [tabled] as at 30 June 2025;
- c) noted that the unallocated funds of \$98,097.03 precludes the 2025/2026 Project Funding grant of \$68,800.00;
- d) accepted the progress on their current project 2173 '2 Bin Trailers' that the trailers have arrived in Alice Springs and: are in the process of being registered, are booked in for some additional electrical work and will be delivered to Kintore after Easter;
- e) created a new project 'Demolish Building at the Basketball Court' and allocated \$20,000.00; and
- f) added '2 Pool Tables for the RecHall' to the wish-list noting that the PMO will look into the cost.

**Minute Note:** CSC Jane Turahui left the meeting at 11:40am to attend to operational matters.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **KLA2026-10 RESOLVED (Phyllis Rowe/Lorraine Scobie)**

That the Local Authority:

- a) noted that \$1,466.86 was spent on the Community Christmas BBQ with all invoices received;
- b) noted that the next meeting of the Kintore Local Authority is 3 June 2026;
- c) allocated the remaining funds of \$2,533.14 to an Easter celebration to be organised by Phyllis Rowe and Lorraine Scobie; and
- d) acknowledged that these funds must be spent with goods received by 30 June 2026.

## **11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>Council Services Report</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Senior Administration Officer</b>

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Kintore across the area of Local Government Service Delivery.

**KLA2026-11 RESOLVED (Giselle Barku/Lorraine Scobie)**

That the Local Authority noted and accepted the attached Council Services report.

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Youth and Community Safety Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

**EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Services.

**KLA2026-12 RESOLVED (Lorraine Scobie/Phyllis Rowe)**

That the Local Authority noted and accepted the Community Services report.

**12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

**KLA2026-13 RESOLVED (Giselle Barku/Marlene Spencer)**

That the Local Authority did not raise any matters of general Council business.

**13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>Non-Council Business Items</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

**KLA2026-14 RESOLVED (Giselle Barku/Marlene Spencer)**

**That the Local Authority raised and discussed the following matters of Non-Council business:**

- a) that community members have been reporting issues with air-conditioners to Housing and these matters have not been resolved. At times repairs are done, only for the air-conditioners to stop working shortly after. The community would like swampy air-conditioners replaced with split system air-conditioners;
- b) members reported that food supplies at the store have been low due to the recent weather events and supplied advice that the fuel supply has been okay; and
- c) requested information about how many renovations are planned on houses in Kintore.

#### **14 DATE OF NEXT MEETING - WEDNESDAY 3 JUNE, 2026**

#### **15 MEETING CLOSED**

The meeting terminated at 12:07 am.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Thursday 12 March 2026 and are were confirmed on the 3 June 2026.