



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE KINTORE
COUNCIL OFFICE ON WEDNESDAY 2 SEPTEMBER 2026 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.46AM and quorum was achieved.

2 WELCOME

Attendees were welcomed by Chairperson Giselle Barku.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Member Giselle Barku (Chairperson), Member Phyllis Rowe, Member Bundi Rowe and Member Marlene Spencer.

Councillors

President Roxanne Kenny, and Councillor Tommy Conway

Via Teams: Councillor Lynn Ward

Council Employees

CEO Belinda Urquhart, Area Manager Victor Morgan, Council Services Coordinator Fortune Thembo and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg.

Guests

Shelley Beatie – Manager Community Development - Department of Housing, Local Government and Community Development.

Via Teams: Katharine O'Donoghue – The Office of the Member for Gwoja, Chansey Paech.

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

KLA2026-28 RESOLVED (Marlene Spencer/Phyllis Rowe)

That the Local Authority:

- a) noted the Member's attendance at this meeting;
- b) accepted apologies received from Councillor Dalton McDonald, Member Rex Eddie Member and Member Lorraine Scobie for this meeting; and
- c) recorded the 2nd consecutive absence, without notice, of Member Joe Young from this meeting.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Membership of the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

KLA2026-29 RESOLVED (Giselle Barku/Tommy Conway)

That the Local Authority:

- a) noted the current membership of the Authority;
- b) revoked the membership of Joe Young after two consecutive absences without notice;
- c) noted that there is now 1 vacancy on the Local Authority; and
- d) called for community nominations to open to fill this vacancy.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

KLA2026-30 RESOLVED (Giselle Barku/Phyllis Rowe)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Kintore Local Authority Meeting held 3 June 2026 to be approved by the Authority.

KLA2026-31 RESOLVED (Bundi Rowe/Tommy Conway)

That the Local Authority confirmed the unconfirmed minutes of the previous Kintore Local Authority Meeting held 3 June 2026 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

KLA2026-32 RESOLVED (Lynn Ward/Phyllis Rowe)

That the agenda papers for this Local Authority Meeting as presented, were received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

KLA2026-33 RESOLVED (Giselle Barku/Marlene Spencer)

That the Local Authority Members:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	9.1
TITLE:	Kintore Rec Hall Project
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a brief update on the progress of the Kintore Rec Hall Project as supplied to MRC by CAYLUS Project Manager Trisha Santhanam.

KLA2026-34 RESOLVED (Bundi Rowe/Giselle Barku)

That the Local Authority:

- a) accepted the update on the Kintore Rec Hall Project as provided by CAYLUS;
- b) stated that they would like a high fence around the Rec Hall to prevent vandalism at night; and
- c) stated that they are happy for the CEO to communicate with CAYLUS regarding this project.

10 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	10.1
TITLE:	Non-Council Business Items
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

KLA2026-35 RESOLVED (Giselle Barku/Tommy Conway)

That the Local Authority:

- a) noted the updates on previous matters;
- b) closed both items; and
- c) raised some NT Housing matters related to individual houses. These will be noted and dealt with outside of the meeting by the representative.

11 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	11.1
TITLE:	Local Authority Project Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

KLA2026-36 RESOLVED (Bundi Rowe/Marlene Spencer)

That the Local Authority:

- a) acknowledged that there are no funds at risk of being returned to NTG;
- b) accepted the progress on their current project as provided by the Project Management Office [PMO] as follows:
 - 2174 '2 Grandstands for the Football Oval'. Advised the PMO that the preferred location for the first grandstand was 10 metres north of the current buildings on the road side of the oval and the second should be installed directly across the oval from the first grandstand. An additional \$12,000.00 was allocated to this project to ensure there are sufficient funds for installation.
 - 2175 'Music Equipment for Youth' kept this project open until the equipment has been delivered to Kintore. The PMO is waiting for a Youth Services Team Leader to be appointed who can store and monitor the equipment.
 - 2176 '2 Pool Tables for the Rec Hall' kept this project open until the tables have been delivered to Kintore;
- c) closed the following projects returning unused funds to unallocated:
 - 2171 'Demolish the Building at the Basketball Court'. This project has been completed. Noted that the concrete slab remains which could be used to create a stage or amphitheatre. The PMO is seeking quotes regarding options for the Authority to consider at a future meeting.
 - 2178 'Functionalise Football Lights' noting that the lights are now operational without the need for expending any of the allocated funds;
- d) Closed project 2177 'Kintore Sports Weekend' as there will not be a Sports Weekend held this year and determined that the funds be held in reserve for a Sports Weekend to be held in 2027. The Authority will revisit this at the first meeting in 2027; and
- e) added potable water trailer to the wish-list and requested that the PMO investigate the associated costs to present at the next meeting.

ITEM NUMBER:	11.2
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

KLA2026-37 RESOLVED (Bundi Rowe/Giselle Barku)

That the Local Authority:

- a) noted the expenditure of the previous financial year's discretionary funds;
- b) received the current year's allocation of \$4,000.00;
- c) allocated \$1,500.00 to a keyboard and speakers for sing-along nights;
- d) allocated \$2,500.00 for a community Christmas celebration; and
- e) acknowledged that these funds must be spent with goods received by 30 June 2027.

12 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	12.1
TITLE:	Council Services LAR
AUTHOR:	Prisca Mufambisi, Senior Admin Officer

EXECUTIVE SUMMARY

This report is an update of Council delivered services in Kintore across the area of Local Government Council Services.

KLA2026-38 RESOLVED (Marlene Spencer/Phyllis Rowe)

That the Local Authority:

- a) noted and accepted the Council Services report; and
- b) requested that Council Services investigate whether a speed bump can be installed on the street where Chairperson Giselle Barku resides. This will be followed up as part of normal operations.

ITEM NUMBER:	12.2
TITLE:	Youth Services and Community Safety Report
AUTHOR:	Libby Taylor, Executive Manager Youth and Community Safety

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services.

KLA2026-39 RESOLVED (Tommy Conway/Lynn Ward)

That the Local Authority:

- a) noted and accepted the Community Safety and Youth Services reports; and
- b) were advised that adjustments can be made to the Community Safety program when special events change the needs of the community.

13 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	3.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

KLA2026-40 RESOLVED (Bundi Rowe/Tommy Conway)

That the Local Authority did not raise any matters of general council business.

14 DATE OF NEXT MEETING - WEDNESDAY 11 NOVEMBER, 2026

15 MEETING CLOSED

The meeting terminated at 11:53AM.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 2 September 2026 and are UNCONFIRMED.