AGENDA

KINTORE LOCAL AUTHORITY MEETING

WEDNESDAY 2 DECEMBER 2026

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Kintore Council Office on Wednesday 2 December 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
3	ATTENDANCE, APOLOGIES AND LEAVE	
3.1	Attendance / Apologies / Leave	5
4	NOMINATIONS AND CURRENT MEMBERSHIP	
4.1	Membership of the Local Authority	6
5	COUNCIL CODE OF CONDUCT	
5.1	MacDonnell Council Code of Conduct	9
6	CONFIRMATION OF PREVIOUS MINUTES	
6.1	Kintore Local Authority Meeting - 2 September 2026	12
7	ACCEPTANCE OF THE AGENDA	
7.1	That the papers circulated are received for consideration at the meeting.	19
8	COUNCIL CONFLICT OF INTEREST	
8.1	Conflict of Interest	20
9	DEPUTATIONS / GUEST SPEAKERS - NIL	
10	NON-COUNCIL BUSINESS ITEMS	
10.1	Non-Council Business Items	22
11	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
11.1	Local Authority Project Register	23
11.2	Local Authority Discretionary Funds	28
12	COUNCIL MANAGED SERVICES REPORTS	
12.1	Council Services_Kintore_LAR	30
12.2	Youth Services and Community Safety Report	34
13	GENERAL COUNCIL BUSINESS ITEMS	
10.1	General Council Business	38

14 NEXT MEETING

15 MEETING CLOSED

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:
- **a) notes the Member's attendance at this meeting;**
- **b) tables apologies received for this meeting;**
- **c) records the Member absences, without notice, for this meeting; and**
- **d) receives requests for future leave of absence.**

BACKGROUND/DISCUSSION
The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER 4.1
TITLE Membership of the Local Authority
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

a) **notes the members present at the previous meeting;**
b) **notes that there is one vacancy on the Authority following the revocation of Joe Young's membership;**
c) **considers the nomination of Justin Corby; and**
d) **acknowledges that 2 consecutive absences without notice will result in a termination of a members' appointment.**

BACKGROUND
The chart below shows the attendance of members present at the previous meeting:

Appointed Members Kintore LA	Attendance at the meeting 2 Sept 2026
Giselle Barku (Chair)	Present
Phyllis Rowe	Present
Joe Young	**Second Absence -** Membership revoked
Bundi Rowe	Present
Rex Eddie	**Apology**
Lorraine Scobie	**Apology**
Marlene (Molly Nambajimba) Spencer	Present

Elected Members	
Cr Dalton McDonald	Apology
Cr Lynn Ward	Present via Teams
Cr Tommy Conway	Present
President Roxanne Kenny	Present

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):
a) To involve local communities more closely in issues related to local government; and

b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
d) To take the views of local communities back to the council and act as advocates on their behalf; and
e) To contribute to the development of the relevant regional plan; and
f) To make recommendations to the council in relation to:
    (i) The council's budget; and
    (ii) The part of the council's area within which the local authority performs its functions; and
g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

1 Local Authority Membership Nomination Form Justin Corby

Local Authority Nomination Form
MC02-F1

NOMINATION

I, Justin Corby (Name of nominee) wish to nominate as a member of the Local Authority for the community of Kintore (Name of community).

Justin Corby (Signature of nominee) 06 / 10 / 2026 Date

ENDORSEMENT

I, Phyllis Rowe (Name of endorsing Local Authority member) endorse the nomination of this nominee to this Local Authority.

Phyllis Rowe (Signature of Local Authority member) 06 / 10 / 2026 Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

(Signature of Returning Officer) 06 / 10 / 2026 Date

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY
This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first
A member must act in the best interests of the community, its outstations and the Council.

Honesty
A member must be honest and act the right way (with integrity) when performing official duties.

Taking care
A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy
A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff
A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture
A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest
A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business
A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY
This report provides the draft minutes of the previous Kintore Local Authority Meeting held 2 September 2026 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Kintore Local Authority Meeting held 2 September 2026 as a true and correct record of the proceedings.

ATTACHMENTS
1. KINTORE LOCAL AUTHORITY MEETING MEETING 2.9.2026 - MINUTES [7 pages]

1 MEETING OPENING

The meeting was declared open at 10.46AM and quorum was achieved.

2 WELCOME

Attendees were welcomed by Chairperson Giselle Barku.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Member Giselle Barku (Chairperson), Member Phyllis Rowe, Member Bundi Rowe and Member Marlene Spencer.

Councillors

President Roxanne Kenny, and Councillor Tommy Conway

Via Teams: Councillor Lynn Ward

Council Employees

CEO Belinda Urquhart, Area Manager Victor Morgan, Council Services Coordinator Fortune Thembo and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg.

Guests

Shelley Beatie – Manager Community Development - Department of Housing, Local Government and Community Development.

Via Teams: Katharine O'Donoghue – The Office of the Member for Gwoja, Chansey Paech.

EXECUTIVE SUMMARY
This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

KLA2026-28 **RESOLVED (Marlene Spencer/Phyllis Rowe)**

That the Local Authority:

a) **noted the Member's attendance at this meeting;**
b) **accepted apologies received from Councillor Dalton McDonald, Member Rex Eddie Member and Member Lorraine Scobie for this meeting; and**
c) **recorded the 2nd consecutive absence, without notice, of Member Joe Young from this meeting.**

UNCONFIRMED

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	**4.1**
TITLE:	**Membership of the Local Authority**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

KLA2026-29 **RESOLVED (Giselle Barku/Tommy Conway)**

That the Local Authority:

a) noted the current membership of the Authority;
b) revoked the membership of Joe Young after two consecutive absences without notice;
c) noted that there is now 1 vacancy on the Local Authority; and
d) **called for community nominations to open to fill this vacancy.**

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	**5.1**
TITLE:	**MacDonnell Council Code of Conduct**

EXECUTIVE SUMMARY
This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

KLA2026-30 **RESOLVED (Giselle Barku/Phyllis Rowe)**

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	**6.1**
TITLE:	**Confirmation of Previous Minutes**

EXECUTIVE SUMMARY
This report provides the minutes of the previous Kintore Local Authority Meeting held 3 June 2026 to be approved by the Authority.

KLA2026-31 **RESOLVED (Bundi Rowe/Tommy Conway)**

That the Local Authority confirmed the unconfirmed minutes of the previous Kintore Local Authority Meeting held 3 June 2026 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	**7.1**
TITLE:	**Acceptance of Agenda**

EXECUTIVE SUMMARY
Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

KLA2026-32 **RESOLVED (Lynn Ward/Phyllis Rowe)**

That the agenda papers for this Local Authority Meeting as presented, were received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	**8.1**
TITLE:	**Conflict of Interest**

EXECUTIVE SUMMARY
This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

KLA2026-33 **RESOLVED (Giselle Barku/Marlene Spencer)**

That the Local Authority Members:
- **a) noted the Conflict of Interest Policy; and**
- **b) that members declared no conflicts of interest.**

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	**9.1**
TITLE:	**Kintore Rec Hall Project**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
This report provides a brief update on the progress of the Kintore Rec Hall Project as supplied to MRC by CAYLUS Project Manager Trisha Santhanam.

KLA2026-34 **RESOLVED (Bundi Rowe/Giselle Barku)**

That the Local Authority:
- **a) accepted the update on the Kintore Rec Hall Project as provided by CAYLUS;**
- **b) stated that they would like a high fence around the Rec Hall to prevent vandalism at night; and**
- **c) stated that they are happy for the CEO to communicate with CAYLUS regarding this project.**

10 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**10.1**
TITLE:	**Non-Council Business Items**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

***KLA2026-35* RESOLVED (Giselle Barku/Tommy Conway)**

That the Local Authority:

a) noted the updates on previous matters:
b) closed both items; and
c) **raised some NT Housing matters related to individual houses. These will be noted and dealt with outside of the meeting by the representative.**

11 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	**11.1**
TITLE:	**Local Authority Project Register**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

***KLA2026-36* RESOLVED (Bundi Rowe/Marlene Spencer)**

That the Local Authority:

UNCONFIRMED

a) **acknowledged that there are no funds at risk of being returned to NTG;**
b) **accepted the progress on their current project as provided by the Project Management Office [PMO] as follows:**
   - **2174 '2 Grandstands for the Football Oval'. Advised the PMO that the preferred location for the first grandstand was 10 metres north of the current buildings on the road side of the oval and the second should be installed directly across the oval from the first grandstand. An additional $12,000.00 was allocated to this project to ensure there are sufficient funds for installation.**
   - **2175 'Music Equipment for Youth' kept this project open until the equipment has been delivered to Kintore. The PMO is waiting for a Youth Services Team Leader to be appointed who can store and monitor the equipment.**
   - **2176 '2 Pool Tables for the Rec Hall' kept this project open until the tables have been delivered to Kintore;**
c) **closed the following projects returning unused funds to unallocated:**
   - **2171 'Demolish the Building at the Basketball Court'. This project has been completed. Noted that the concrete slab remains which could be used to create a stage or amphitheatre. The PMO is seeking quotes regarding options for the Authority to consider at a future meeting.**
   - **2178 'Functionalise Football Lights' noting that the lights are now operational without the need for expending any of the allocated funds;**
d) **Closed project 2177 'Kintore Sports Weekend' as there will not be a Sports Weekend held this year and determined that the funds be held in reserve for a Sports Weekend to be held in 2027. The Authority will revisit this at the first meeting in 2027; and**
e) **added potable water trailer to the wish-list and requested that the PMO investigate the associated costs to present at the next meeting.**

ITEM NUMBER:	**11.2**
TITLE:	**Local Authority Discretionary Funds**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of $4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

KLA2026-37 **RESOLVED (Bundi Rowe/Giselle Barku)**

That the Local Authority:
a) **noted the expenditure of the previous financial year's discretionary funds;**
b) **received the current year's allocation of $4,000.00;**
c) **allocated $1,500.00 to a keyboard and speakers for sing-along nights;**
d) **allocated $2,500.00 for a community Christmas celebration; and**
e) **acknowledged that these funds must be spent with goods received by 30 June 2027.**

12 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	**12.1**
TITLE:	**Council Services LAR**
AUTHOR:	**Prisca Mufambisi, Senior Admin Officer**

EXECUTIVE SUMMARY
This report is an update of Council delivered services in Kintore across the area of Local Government Council Services.

KLA2026-38 **RESOLVED (Marlene Spencer/Phyllis Rowe)**

That the Local Authority:

a) **noted and accepted the Council Services report; and**
b) **requested that Council Services investigate whether a speed bump can be installed on the street where Chairperson Giselle Barku resides. This will be followed up as part of normal operations.**

ITEM NUMBER:	**12.2**
TITLE:	**Youth Services and Communtiy Safety Report**
AUTHOR:	**Libby Taylor, Executive Manager Youth and Community Safety**

EXECUTIVE SUMMARY
This report provides an update on the delivery of services for Community Safety and Youth Services.

KLA2026-39 **RESOLVED (Tommy Conway/Lynn Ward)**

That the Local Authority:

a) **noted and accepted the Community Safety and Youth Services reports; and**
b) **were advised that adjustments can be made to the Community Safety program when special events change the needs of the community.**

13 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**3.1**
TITLE:	**General Council Business**

EXECUTIVE SUMMARY
The purpose of this report is to give Members the opportunity to discuss General Council Business items.

KLA2026-40 **RESOLVED (Bundi Rowe/Tommy Conway)**

That the Local Authority did not raise any matters of general council business.

14 DATE OF NEXT MEETING - WEDNESDAY 11 NOVEMBER, 2026

15 MEETING CLOSED

The meeting terminated at 11:53AM.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 2 September 2026 and are UNCONFIRMED.

UNCONFIRMED

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY
Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER 7.1
TITLE Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

a) notes the Conflict of Interest Policy; and
b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act,* not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not
If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest
After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest
Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES
The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

10 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 10.1
TITLE Non-Council Business Items
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority:

a) **notes that all actions were closed at the previous meeting; and**
b) **raises and discusses matters of Non-Council Business.**

BACKGROUND
The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

ATTACHMENTS
There are no attachments to this report.

11 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Local Authority Project Register
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

a) acknowledges that there are no funds at risk;
b) accepts the progress on their current project as provided by the project management office;
c) closes any completed projects;
d) considers new project ideas; and
e) discusses the item on the wishlist.

BACKGROUND
Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2174	2 Grandstands for the Football Oval.	$
	Status	**Committed**
3-Jun-26	Res.022 – Created a new project - '2 Grandstands for the Football Oval' and allocated $80,000.00.	**$ 80,000.00**
30-Jun-26	Invoice received from Felton Industries for grandstands.	**-$ 51,848.30**
26-Aug-26	Grandstands have arrived in Kintore and quotes are being sources for installation. The PMO would like to seek further clarity from the LA regarding location.	
2-Sep-26	Res.036 – Advised the PMO that the preferred location for the first grandstand was 10 metres north of the current buildings on the roadside of the oval and the second should be installed directly across the oval from the first grandstand. An additional $12,000.00 was allocated to this project to ensure there are sufficient funds for installation.	**$ 12,000.00**
1-Oct-26	Purchase Order raised with Hawkeye Carpentry.	**-$ 21,100.00**
	underspend remaining	**$ 19,051.70**

Project 2175	Music Equipment for Youth	$
	Status	**Committed**
3-Jun-26	Res.022 – Created a new project - 'Music Equipment for Youth' from the wish-list. Items to be selected using input from the Youth Board / Youth Board minutes and allocated $10,000.00.	**$ 10,000.00**
10-Aug-26	Invoice received from Rock City Music.	**-$ 5,123.64**
26-Aug-26	Equipment has been ordered from Rock City Music. The PMO will liaise with Youth Services regarding delivery.	
2-Sep-26	Res.036 – Kept this project open until the equipment has been delivered to Kintore. The PMO is waiting for a Youth Services Team Leader to be appointed who can store and monitor the equipment.	
	underspend remaining	**$ 4,876.36**

Project 2176	2 Pool Tables for the Rec Hall.	$
	Status	**Committed**
3-Jun-26	Res.022 – Created a new project - '2 Pool Tables for the Rec Hall' from the wish-list and allocated $5,000.00.	**$ 5,000.00**
4-Aug-26	Purchase Order raised with Intersport Alice Springs.	
26-Aug-26	The pool tables have been ordered. They are currently out of stock. The estimated arrival date is October.	
2-Sep-26	Res.036 – Kept this project open until the tables have been delivered to Kintore.	
3-Sep-26	invoice received from Intersport Alice Springs.	**-$ 3,000.00**
	underspend remaining	**2,000.00**

Budget consideration		
Balance of underspend or (overspend)	$	25,928.06
Total un-allocated funds	$	15,648.61
Reserved funding for Sport weekend - refer below	**$**	**5,000.00**
Total unspent funds	**$**	**46,576.67**

PROJECT WISHLIST

	ITEM
2-Sept-26	Potable Water, requesting that the PMO investigate the associated costs to present at the next meeting.

PROJECTS CLOSED 2026-27

Project 2171	Demolish Building at the Basketball Court	$
	Status	**Committed**
12-Mar-26	Res.009 – Created a new project - Demolish Building at the Basketball Court' and allocated $20,000.00.	$ 20,000.00
3-Jun-26	Res.022 – Accepted the progress on their current project 2171 'Demolish Building at the Basketball Court' as provided by the Project Management Office, requested that the PMO approach building company Pederson NT for an additional quote as they are currently working in the community and allocated an additional $30,000.00 to cover the projected cost of demolishing the building.	$ 30,000.00
21-Jul-26	invoice received from Centre Contracting for demolition.	-$ 40,698.00
2-Sep-26	Res.036 – This project has been completed. Noted that the concrete slab remains which could be used to create a stage or amphitheatre. The PMO is seeking quotes regarding options for the Authority to consider at a future meeting. The project was closed and unused funds returned to unallocated.	-$ 9,302.00
	underspend remaining	**0.00**

Project 2173	2 x Bin Trailers	$
	Status	**Committed**
11-Jun-25	Res.048 – Created a new project called 2 x Bin Trailers, allocating $35,000.	**$ 35,000.00**
25-Aug-25	PO raised with Modern Trailers for 2 Bin Trailers	
22-Sep-25	PMO update - Trailers are currently in production - expect delivery by the end of the year.	
8-Oct-25	Res.063 - accepted the progress on their current project '2173 2 x Bin Trailers' that the trailers are currently in production and should be delivered by the end of the year.	
1-Dec-25	PMO update - Suppliers have advised that delivery has been delayed and not expected until Feb 2026.	

9-Dec-25	Res.078 – Accepted the progress on their current project 2173 '2 Bin Trailers' noting that due to high demand on the company producing the trailers, the trailers will not be completed until March 2026.		
23-Feb-26	Invoice received from Modern Trailers for 2 Bin Trailers	-$	27,981.82
4-Mar-26	Invoice received from Napa Auto Parts for batteries	-$	309.20
12-Mar-26	Res.009 – Noted that the trailers have arrived in Alice Springs and are in the process of being registered, are booked in for some additional electrical work and will be delivered to Kintore after Easter.		
20-Mar-26	Invoice received from Steve's Electrix for additional electrical work on Bin Trailers.	-$	669.40
29-May-26	Invoice received from Alice Hosetech for delivery of Trailers.	-$	4,590.00
3-Jun-26	Res.022 – Noted that project 2173 '2 x Bin Trailers' has been completed and closed project when invoices are received.		
	Unspent funding returned to unallocated.	-$	1,449.58
	underspend remaining		**0.00**

Project 2177	**Kintore Sports Weekend**	**$**
	Status	**Committed**
3-Jun-26	Res.022 – Created a new project - 'Kintore Sports Weekend' and allocated $5,000.00.	**$ 5,000.00**
2-Sep-26	**Res.036 – As there will not be a Sports Weekend held this year the Authority closed this project and determined that the funds be held in reserve for a Sports Weekend to be held in 2027. The Authority will revisit this at the first meeting in 2027.**	
	underspend remaining	**$ 5,000.00**

Project 2178	**Functionalise Football Lights**	**$**
	Status	**Committed**
3-Jun-26	Res.022 – Created a new project - 'Functionalise Football Lights' allocating all remaining Project Funds to cover any costs associated with making the football lights operational.	**$ 16,897.03**
11-Aug-26	Council Services have established that the lights are working as they should - the control box has been accessed, and the lights have been tested to make sure they work. This project can be closed and the funds returned to unallocated.	
2-Sep-26	Res.036 –The lights are now operational without the need for expending any of the allocated funds. The project was closed and unused funds returned to unallocated.	-$ 16,897.03
	underspend remaining	**-**

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team
Project Management Office

ATTACHMENTS

There are no attachments to this report.

11 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 11.2
TITLE Local Authority Discretionary Funds
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of $4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

a) notes the allocations made at the previous meeting;
b) notes the keyboard and accessories were purchased and bought out to community;
c) discusses the organizing of the community Christmas celebration; and/or
d) discusses reallocating the funds.

BACKGROUND
Examples that Discretionary funds can be used for:
Community Christmas, New Year's and Easter Festivities Community BBQ's Community Tidy yards / Christmas Lights competitionsSports weekends / Trophies / Awards / Sports equipment Naidoc Celebration Youth Board Activities
When allocating funds, towards BBQ's, Sporting equipment, Annual Festivities or Community Competitions, members are asked to discuss and consider the following:

Current Financial Year Funds Allocation

Date	2026/2027 Discretionary Funds	Expenditure
1-Jul-26	**Approved Funds**	**$4,000.00**
2-Sep-26	Res. 037 - Allocated $1,500.00 to a keyboard and speakers for sing-along nights	
1-Oct-26	Keyboard, stand and cables purchased	
8-Oct-26	Invoice received from Rock City Music	**-$ 862.72**
2-Sep-26	Res.037 – Allocated $2,500.00 towards a community Christmas celebration	**-$ 2,500.00**
	Current funds available	**$ 637.28**

ISSUES, CONSEQUENCES, OPTIONS
Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS
The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION
The Local Authority

ATTACHMENTS
There are no attachments to this report.

12 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 12.1
TITLE Council Services_Kintore_LAR
AUTHOR Prisca Mufambisi, Senior Admin Officer

LINKS TO STRATEGIC PLAN

Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Kintore across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority notes and accepts the Council Services Report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Deputy Chief Executive Officer | Director Council Services
Damien Ryan – Area Manager
Fortune Thembo – Council Services Coordinator

ATTACHMENTS

1 Council Services_Kintore_LAR

Council Services Kintore

80% First Nations Employees in CS

Council Office 380 Hours of Service

Snapshot



2133 Litres Fuel Usage Total



13 Vehicles and Plant in use



168 Bins Emptied Weekly



48 Street Lights Operational
5 Street Lights Non-Operational



2 Sport Grounds Maintained



16 Australia Post Deliveries



8/10 Toolbox Talks Completed



5 Generator Services



2 Water Tests



4 Hours of Maintenance completed at Airstrip



2 Parks & Playgrounds Inspections

Animal Management

- Kintore's final vet visit for 2026 is scheduled for 30 October, focusing on parasite treatment and an animal health census and providing basic first aid animal health treatments.
- Police, vets and the MRC worked together to respond to a recent dog bite incident, strengthening collaboration and establishing a process for managing similar cases in the future.

Cemetery Management

- Weekly cemetery maintenance continued, with four upkeep activities completed during September and October.
- GPS, date and time-stamped photos of graves are now being recorded to improve the accuracy of cemetery records.
- A burial preparation process has been implemented to ensure graves are identified and prepared well in advance of burials.
- One additional community grave digger was trained during the reporting period.

Internal Road Maintenance

- The Materials for two speed bumps have been sourced and delivered to the community, with installation scheduled for November to improve road safety.
- The community tractor was repaired following mechanical issues in October, allowing ongoing road shoulder clearing works to continue.

Maintenance of Parks and Open Spaces

- The open spaces around the Heavy-duty skip bins remained centrally located, helping to reduce littering in high-traffic areas.
- The playground adjacent to the MRC office was cleaned daily and maintained regularly to keep the area safe and presentable.

Sports Grounds

- Following testing of the oval lights and delivery of mini grandstands, work is underway to engage a contractor for the installation of the lighting infrastructure.
- Planning is underway to repurpose materials from the demolished building adjacent to the basketball court into a stage or grandstand for community use.

Waste Management

- Thirty of the 60 replacement wheelie bins have arrived and are being assembled for distribution from early November, with priority households being identified through a community survey.
- The landfill has been reorganised, improving waste disposal practices and site access.
- Both community trailer skips have been repaired and are available for household clean-ups through a booking system.
- Regular waste services continued, with rubbish collection twice weekly and hard rubbish collection undertaken weekly.
- A heavy-duty skip bin was installed at the sorry camp, helping to reduce littering in the area.

Weed Control and Fire Hazard Reduction

- Fire management works included establishing a firebreak along the elevated tank pipeline and clearing vegetation around key Power and Water facilities.
- Grass and vegetation clearance was completed at 7 of 12 MRC properties during the reporting period.
- The skid steer and backhoe were repaired, supporting ongoing firebreak and vegetation management works.
- Two Civil Team members completed weed control and chemical handling training, strengthening local weed management capacity.
- Additional equipment was purchased to support tree trimming, and the airstrip was maintained twice to required standards.


BUSH BUS
DEERE
20 Oct 2026

12 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 12.2
TITLE Youth Services and Community Safety Report
AUTHOR Libby Taylor, Executive Manager Youth and Community Safety

LINKS TO STRATEGIC PLAN

Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services.

RECOMMENDATION

That the Local Authority notes and accepts the Community Safety and Youth Services reports.

BACKGROUND

The Youth Services and Community Safety programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety
Narelle Sese- Coordinator or Community Safety
Youth Services Coordinator and Admins

ATTACHMENTS

1 Youth Services and Community Safety Kintore LAR Aug - September 2026

Local Authority

Kintore
Community Safety
August - September



- 8 Staff in the KintoreTeam
- 100% Community-based Employees are Aboriginal

- Hours Patrolled : 281 Hours
- Work: 6 hour shifts Mon-Fri Between 6pm - 12am



1074 Engagements with young people



1127 Engagements with over 18's



587 Young people taken home



10 Training Hours



538 Are you okay? Checks



0 Community event

Highlights

- We welcomed Narelle Sese as the new Community Safety Coordinator for the Western Communities.
- Since commencing in the role, Narelle has been providing ongoing support to Kintore team and will continue to visit the community regularly.
- Narelle and Yarran recently visited Kintore to deliver staff training, complete inductions, and support team development through LMS.
- During the visit, essential tools and equipment were also delivered to the Kintore team to support day-to-day operations and service delivery.

Local Authority Youth Services Kintore

August-September26

Employees
8 staff
100% Aboriginal

Activities
20 Hours
open

Engagements
30 Young people
110 Engagements

Bush / Town Trip
0

Art Craft
2

Average Participant Age
13.5

Youth Board
0

Sports
2

Events
0

Highlights

- **School Hoilday Activities:** During the two-week School Holiday Program, Meemas' Kitchen delivered a two-day arts and crafts program. Young people enjoyed painting, plaster painting, making and decorating pinatas,making bead jewellery such as bracelets and necklaces.
- **Regular activities were not operating:** Kintore Youth Services did not have a Team Leader during this reporting period, which affected the delivery of regular youth programs and activities.Youth Services is currently in the process of recruiting a new Team Leader to operate the program
- **Sorry Business:** Several staff members attended Sorry Business during this period, which also impacted the continuation of regular programs.

Youth Services engaged Meema's Kitchen to deliver a two-day arts and crafts workshop for young people in the community. Throughout the program, participants enjoyed a range of creative activities, including painting, plaster craft painting, designing and decorating pinatas, creating bead bracelets and necklaces. The workshops provided a fun and engaging environment where young people could express their creativity, develop new skills, and socialise with their peers.To celebrate the end of the workshop, the completed piñatas were filled with lollies on the final evening, and the children enjoyed taking turns breaking them open to collect the treats inside.









13 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN
Goal 01: Strong Community Leadership and Shared Decision-Making
Goal 02: Liveable, Healthy and Inclusive Communities
Goal 03: Resilient Infrastructure, Roads and Essential Community Assets
Goal 04: A Strong, Accountable and Sustainable Organisation

EXECUTIVE SUMMARY
The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

a) notes and discusses the matters raised; and
b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND
Nil

ISSUES, CONSEQUENCES, OPTIONS
Nil

FINANCIAL IMPLICATIONS
Nil

CONSULTATION
Nil

ATTACHMENTS
There are no attachments for this report