



AGENDA

KINTORE LOCAL AUTHORITY MEETING THURSDAY 25 NOVEMBER 2021

The Kintore Local Authority Meeting of the MacDonnell Regional Council will be held at the Kintore Council Office on Thursday, 25 November 2021 at 10:30am.

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14 NEXT MEETING**15 MEETING CLOSED**

NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Membership to the Local Authority
REFERENCE	- 305955
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The purpose of this paper is to note changes to the membership of the Kintore Local Authority as a result of the Local Government election held in September 2021.

Appointments to Local Authorities have also been affected by changes introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021 and this paper also reflects those changes.

RECOMMENDATION

That the Kintore Local Authority:

- a) welcomes Peter Turner and Jason Minor as Councillors to Luritja Pintubi ward;
- b) notes that the memberships of previous Councillors Tommy Conway and Sarah Stockman are revoked;
- c) invites Mr Conway to become a Community member of the Local Authority; and
- d) notes that the President is no longer a member of the Authority;

BACKGROUND

The charts below show the membership of the Kintore Local Authority (the Authority) prior to and following the elections and legislative changes:

PREVIOUS	CURRENT
7 Appointed Members Monica Robinson (<i>Chair</i>) Rochelle Robinson Phyllis Rowe Giselle Barku Lindsay Corby Gerrard Giles Joe Young	7 Appointed Members Monica Robinson (<i>Chair</i>) Rochelle Robinson Phyllis Rowe Giselle Barku Lindsay Corby Gerrard Giles Joe Young
3 Elected Members Cr Tommy Conway Cr Sarah Stockman Cr Dalton McDonald President Roxanne Kenny	4 Elected Members Cr Peter Turner Cr Jason Minor Deputy President Dalton McDonald

At the first meeting of the 4th MacDonnell Regional Council the following appointments of Councillors to the Authority were made in accordance with s53C (1)(a) of the Act:

- Cr Dalton McDonald
- Cr Jason Minor
- Cr Peter Turner

It is to be noted that previous Councillors Tommy Conway and Sarah Stockman are no longer members of the Authority and their appointments are therefore revoked.

As a result to changes to s53C(2) of the Act the President is no longer appointed as an “ex officio” member to any of Council’s Local Authorities as “.....a member of the Authority is required to be a member for the ward in which the local authority is located”.

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council’s Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Kintore Local Authority

ATTACHMENTS:

There are no attachments to this report.

MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Kintore Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 304928
AUTHOR June Crabb, Governance Administration Officer



Unconfirmed minutes of the Kintore Local Authority Ordinary Meeting held on 10 June 2021 and the Provisional Meeting held on the 28 July 2021 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the minutes of the Kintore Local Authority:

- a) Ordinary meeting of 10 June 2021; and**
- b) Provisional meeting of 28 July 2021 be adopted as a resolution of the Kintore Local Authority.**

ATTACHMENTS:

- 1** Kintore Local Authority 2021-06-10 [1078] Minutes.pdf
- 2** Kintore Local Authority 2021-07-28 [1098] Minutes.pdf



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON THURSDAY 10 JUNE 2021 AT 10:58 AM

1 MEETING OPENING

The meeting was declared open at 10:58 AM

2 WELCOME

2.1 Welcome to Country – Monica Robinson and Prayer – Joe Young

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Monica Robinson, Rochelle Robinson, Phyllis Rowe, Lindsay Corby, Gerrard Giles and Joe Young

Councillors:

Cr Dalton McDonald and Cr Tommy Conway

Council Employees:

Simon Murphy (Director Technical Services), Mark O'Bryan (CSC Kintore), Darren Pfitzner (Manager Governance and Engagement), Alex Knight (Area Manager), Louise Naughton (Acting Coordinator Policy) and Robert Rabotot (Governance Officer)

Guests:

Robin Hall (Department of Chief Minister & Cabinet), Bundi Rowe

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Cr Sarah Stockman, Giselle Barku

Absentees:

Nil

3.1 & 3.2 ATTENDANCE AND APOLOGIES

KLA2021-019 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority noted the attendance and apologies of the meeting.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT**

KLA2021-020 RESOLVED (Rochelle Robinson/Phyllis Rowe)

That the Kintore Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

KLA2021-021 RESOLVED (Joe Young/Phyllis Rowe)

That the Minutes of the Kintore Local Authority meeting of 10 February 2021 be adopted as a resolution of Kintore Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 ACCEPTANCE OF THE AGENDA

KLA2021-022 RESOLVED (Monica Robinson/Rochelle Robinson)

That the papers circulated were received for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 NOTIFICATION OF MATTERS TO BE RAISED IN GENERAL COUNCIL BUSINESS

KLA2021-023 RESOLVED (Monica Robinson/Rochelle Robinson)

That members provided notification of matters to be raised in General Council Business as noted below:

1. 20 Foot Container for Church Storage

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 NOTIFICATION OF MATTERS TO BE RAISED IN GENERAL NON-COUNCIL BUSINESS

KLA2021-024 RESOLVED (Monica Robinson/Rochelle Robinson)

That members provided notification of matters to be raised in General Non-Council Business as noted below:

1. NT Police requested at this Local Authority meeting

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2021-025 RESOLVED (Gerrard Giles/Rochelle Robinson)

That the Kintore Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2021-026 RESOLVED (Gerrard Giles/Rochelle Robinson)

That the Kintore Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 LG ELECTIONS 2021

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet's plan is to inform Council and Local Authorities that the Local Government election is taking place on 28 August 2021.

The Department will be talking with community members to raise awareness, encourage people to enrol on the electoral roll, encourage people to vote in the election, encourage people to nominate for office, and encourage people to vote in the election.

KLA2021-027 RESOLVED (Phyllis Rowe/Monica Robinson)

That the Kintore Local Authority noted and accepted the presentation.

8.2 POLICY PRESENTATION

KLA2021-028 RESOLVED (Rochelle Robinson/Dalton McDonald)

That the Kintore Local Authority noted and accepted the impromptu presentation on Council Policies.

Prayer – Monica Robinson – 12:17 PM

The meeting stopped for lunch at 12:30 PM.
The meeting resumed at 12:48 PM.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

KLA2021-029 RESOLVED (Monica Robinson/Joe Young)

That the Kintore Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Closed actions 'NT Treaty Commission' and Invite Minister Chanston Paech';
- c) Kept open action 'Invite the Community Development Unit'; and
- d) Requested the Director Technical Services to update the Local Authority in regards to the action 'Invite the Community Development Unit'.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 APRIL 2021

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2021 in the Local Authority Community.

KLA2021-030 RESOLVED (Monica Robinson/Gerrard Giles)

That the Kintore Local Authority noted and accepted the expenditure report as at 30 April 2021.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE - Continued

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community. The Local Authority must decide how to commit the funds to best benefit everybody. Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June of that financial year.

KLA2021-031 RESOLVED (Lindsay Corby/Rochelle Robinson)

That the Kintore Local Authority noted and discussed the spending of their 2020/21 Discretionary fund.

9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

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held on Thursday, 10 June 2021

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

KLA2021-032 RESOLVED (Monica Robinson/Tommy Conway)

That the Kintore Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

KLA2021-033 RESOLVED (Monica Robinson/Rochelle Robinson)

That the Kintore Local Authority noted and discussed the items raised at Item 6.2 as follow:

1. 20 Foot Container for Church Storage

The Local Authority requested to have a 20 foot container made available to store equipment and music instruments for the church.

Director Technical Services advised that a container is available in the Kintore yard and will be moved when the next available machinery is available to move it.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

A representative from the Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

KLA2021-034 RESOLVED (Phyllis Rowe/Lindsay Corby)

That the Kintore Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3 as below; and
- b) Noted and accepted any updates and progress on actions from the Department of Chief Minister and Cabinet.

1. NT Police requested at this Local Authority meeting

The Local Authority requested to have the NT Police present at this meeting to discuss the unrest in community. At the time this item was discussed the NT Police was not in attendance. The Local Authority requested the NT Police to attend the next Local Authority meeting.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE - Continued**9.2 LOCAL AUTHORITY PROJECTS****EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the Department of Chief Minister and Cabinet for investing in local government community projects.

There is a total un-committed balance of \$0.00 to allocate in this community.

\$0.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$0.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

KLA2021-035 RESOLVED (Monica Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) Noted and accepted the progress of their projects; and
- b) Kept all projects open.

10 COUNCIL SERVICES REPORTS**10.1 COUNCIL SERVICES OFFICER'S REPORT****EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

KLA2021-036 RESOLVED (Rochelle Robinson/Gerrard Giles)

That the Kintore Local Authority noted and accepted the attached report prepared by Mark O'Bryan, Council Services Coordinator, Kintore.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE - Continued**9.3 COMMUNITY INFRASTRUCTURE PLAN****EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

KLA2021-037 RESOLVED (Monica Robinson/Tommy Conway)

That the Kintore Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Kintore Infrastructure Plan.

10 COUNCIL SERVICES REPORTS - Continued**10.2 COMMUNITY SERVICES KINTORE LOCAL AUTHORITY REPORT****EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

KLA2021-038 RESOLVED (Monica Robinson/Dalton McDonald)

That the Kintore Local Authority noted and accepted the Community Services report.

14 DATE OF NEXT MEETING – WEDNESDAY, 28 JULY 2021**15 MEETING CLOSED**

The meeting terminated at 2:04 PM.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Thursday, 10 June 2021 and are UNCONFIRMED.



MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD IN THE
KINTORE COUNCIL OFFICE ON WEDNESDAY, 28 JULY 2021 AT 11:30AM

1 MEETING OPENING

The meeting was declared open at 11.30AM

2 WELCOME

2.1 Welcome to Country – Chairperson Monica Robinson

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chairperson Monica Robinson, Member Rochelle Robinson and Member Phyllis Rowe
Member Lindsay Corby arrived at 12:37pm

Councillors:

Cr Dalton McDonald and Cr Tommy Conway

Council Employees

Keith Hassett (Acting Director Service Delivery), Margaret Harrison (Manager Children's Services), David Dillion (CSC Kintore), Alexander Marcus (Coordinator Youth Services), Meredith Draper (Acting Team Leader, Youth Services) and June Crabb (Governance Administration Officer)

Guests:

Bruce Fyfe and Eric Turner (Department of Chief Minister and Cabinet)

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny, Cr Sarah Stockman and Member Giselle Barku

Absentees:

Member Gerrard Giles and Member Joe Young

ATTENDANCE/APOLOGIES/ABSENTEES

KLA2021-039 RESOLVED (Monica Robinson/Tommy Conway)

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That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:

- a) Note and accept the attendance to the meeting;
- b) Note and accept that apologies be received for the non-attendance to the meeting of Member Giselle Barku, Councillor Sarah Stockman and President Roxanne Kenny; and
- c) Note the absence from the meeting of Member Gerard Giles and Member Joe Young.

3.3 Resignations

Nil

3.4 Terminations

Nil

3.5 Nominations

Nil

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2021-040 RESOLVED (Monica Robinson/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority by majority vote, made a recommendation that the Council Code of Conduct was noted.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Kintore Local Authority meeting of 10 June 2021 be adopted as a resolution of Kintore Local Authority.

Note: This item was not discussed as the meeting, 28 July 2021 was a provisional meeting. A Provisional Meeting cannot resolve the minutes of a meeting held with a full quorum.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

- 6.1 That the papers circulated are received for consideration at the meeting.

6.1 ACCEPTANCE OF THE AGENDA

KLA2021-041 RESOLVED (Phyllis Rowe/Monica Robinson)

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that the papers circulated for consideration at the meeting were received.

- 6.2 That members provide notification of matters to be raised in General Council Business.

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6.2 NOTIFICATION OF MATTERS TO BE RAISED IN GENERAL COUNCIL BUSINESS**KLA2021-042 RESOLVED (Dalton McDonald/Tommy Conway)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to note that members provided notification of no matters to be raised in General Council Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 NOTIFICATION OF MATTERS TO BE RAISED IN NON-COUNCIL BUSINESS**KLA2021-043 RESOLVED (Rochelle Robinson/Monica Robinson)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to note that members provided the following notification of matters to be raised in Non-Council Business.

1. Housing
2. Kintore Road

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS****KLA2021-044 RESOLVED (Monica Robinson/Tommy Conway)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that the Conflict of Interest policy was noted.

7.2 MEMBERS DECLARATION**KLA2021-045 RESOLVED (Monica Robinson/Tommy Conway)**

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council that no conflict of interest was declared with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 ACTION REGISTER****EXECUTIVE SUMMARY:**

The document 'Northern Territory Homelands and Outstations Assets and Access Review' tabled at this meeting provides an insight on Outstations and relates to the outstanding actions.

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This report provides a running list of Local Authority action items as reported in previous meetings.

KLA2021-046 RESOLVED (Phyllis Rowe/Rochelle Robinson)

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:

- a) Note the progress reports on actions from the minutes of previous meetings as received;
- b) Note completion and close Action – Update to invite the Community Development Unit; and
- c) Open new Action – Request that Service Delivery invite the new Community Development Officer to introduce themselves to the Local Authority members.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the Department of Chief Minister and Cabinet for investing in local government community projects.

There is a total un-committed balance of \$0.00 to allocate in this community
The 2019/20 Project Fund was fully expended before 30 June 2021.
The 2020/21 Project Fund was fully expended before 30 June 2022.

KLA2021-047 RESOLVED (Monica Robinson/Dalton McDonald)

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:

- a) Note and accept the progress of their projects;
- b) Keep open Project 2279 'Solar lights at Playground', noting that a Solar light had already been installed;
- c) Keep open Project 2282 'Shade at Church and Solar lights';
- d) Keep open Project 2284 – Youth Board Project and approve the purchase of paint to the value of \$500; and
- e) Keep open Project 2286 'Kintore Community-Hub Masterplan'.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority is granted \$4,000.00 from the Council every new financial year to spend on enhancing the community. The Local Authority must decide how to commit the funds to best benefit everybody. Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June of that financial year.

KLA2021-048 RESOLVED (Dalton McDonald/Phyllis Rowe)

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council:

- a) That the spending of their 2020/21 Discretionary fund was noted; and

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- b) That the spending of their 2021/2022 Discretionary fund was noted and discussed.

9.4 2021-22 MRC REGIONAL PLAN

EXECUTIVE SUMMARY:

At the Council meeting held on 25 June 2021, the 2021-22 MRC Regional Plan was approved. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*. MRC will continue to strive towards the goals of Developing Communities, Healthy Communities, Empowered Communities and A Supportive Organisation, and the objectives that sit beneath these goals.

The Regional Plan has been printed and will be brought out to all MRC communities in the coming weeks. It is also available on the MRC website here:

<https://www.macdonnell.nt.gov.au/uploads/misc/2021-22-MRC-Regional-Plan.pdf>

Community-led Initiative update: support for the WALUNGURRU FESTIVAL:

The Engagement Team confirms that the Kintore Local Authority have re-scheduled the festival to next year. All members and stakeholders are encouraged to look for funding options to support the festival.

For any community sports weekends to be held this year, the Engagement Team understands that the Kintore community, as they do regularly can organise the weekend. The Engagement team does not want to interfere with the usual community run processes.

Please note that there has been transition in the Governance and Engagement Team, which has led to a temporary pause of work on Engagement Key Performance Indicators (KPIs).

KLA2021-049 RESOLVED (Phyllis Rowe/Tommy Conway)

That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to note and accept the report presenting the 2021-22 MRC Regional Plan.

Note: Member Lindsay Corby arrived at the Local Authority meeting at 12:37pm. At this point the Kintore Local Authority Provisional Meeting moved into a full quorum meeting.

10 COUNCIL SERVICES REPORTS

10.1 KINTORE CSC LA REPORT JULY 2021

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery

KLA2021-050 RESOLVED (Phyllis Rowe/Tommy Conway)

That the Kintore Local Authority noted and accepted the Service Delivery report

10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

KLA2021-051 RESOLVED (Phyllis Rowe/Rochelle Robinson)

That the Kintore Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 31 MAY 2021****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 May 2021 in the Local Authority Community.

KLA2021-052 RESOLVED (Tommy Conway/Monica Robinson)

That the Kintore Local Authority noted and accepted the expenditure report as at 31 May 2021.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That the Kintore Local Authority note and discuss the items raised at Item 6.2.

This item was not discussed as no General Business items were raised at item 6.2

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

A representative from the Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

KLA2021-053 RESOLVED (Monica Robinson/Phyllis Rowe)

That the Kintore Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3;
- b) Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet;
- c) Kept open Government Roads and to enquire when the Kintore Road would be graded; and
- d) Kept open 'NT Police'.

1. Housing.

The Chair of the Local Authority has asked that a request to Housing be made to keep her updated regarding housing decisions for the Community. The Representative advised that he will submit the request and also encouraged members to attend the Housing Reference Group Meetings to raise any concerns or issues that they may have.

2. Local Government Elections.

The Representative from the Department of Chief Minister and Cabinet advised the Local Authority that nominations open Friday, 16 July 2021. The Representative emphasized that all names noted on a candidates nomination form must be enrolled on the Electoral Roll and to ensure their paperwork was submitted before nominations close, Thursday, 5th August 2021.

Early voting starts at 8am, Monday, 16th August and ceases Friday, 27th August 2021. Election day would be Saturday, 28th August 2021 from 8am to 6pm.

Two notable changes mentioned:

- A candidate could nominate for any ward within the MRC region as long as their nominator was enrolled in the Local Government ward for which the candidate would be standing.
- Local Authority members did not need to resign from their Local Authority to nominate as a local Government candidate.

The Chair accepted the introduction from Eric Turner, Regional Development Officer from the Department of Chief Minister and Cabinet and extended an invitation for Mr Turner to attend the next Local Authority meeting to discuss Local Decision Making.

14 DATE OF NEXT MEETING - WEDNESDAY 3 NOVEMBER, 2021**15 MEETING CLOSED**

The meeting terminated at 1:57 pm.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Wednesday 28 July 2021 and are UNCONFIRMED.

CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER 8.1
TITLE Local Decision Making
REFERENCE - 305190
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of the Chief Minister and Cabinet (CM&C) plays a vital role in the economic, social and environmental development of the Northern Territory (NT) to deliver outcomes for all Territorians.

It is responsible for overseeing or coordinating major government strategies as well as positioning the NT to achieve those priorities.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and accepts the presentation; and**
- b) provides feedback to developing Local Decision Making strategies and practices.**

BACKGROUND

A Representative from the Department of Chief Minister and Cabinet is in attendance to present to the Local Authority information on Local Decision Making.

Local Decision Making is a Northern Territory Government (NTG) commitment to provide opportunities to transfer government service delivery to Aboriginal Territorians and organisations, based on their community aspirations.

This means that Government and Aboriginal communities can work together developing strategies and practices for service delivery such as housing, local government, education, training and jobs, health, children and families, and law and justice. However, some communities may want to focus on other services such as sports and recreation, women's policy or economic development.

ISSUES, CONSEQUENCES, OPTIONS

Transferring of services include governance, budgeting, managing staff and regulatory procedures. People must be prepared to make time to be involved in ensuring the services operate well and meet the Community's needs.

FINANCIAL IMPLICATIONS

The Community can make decisions at their own pace. It may also involve other NTG agencies being engaged in the process. CM&C will coordinate this on the community's behalf.

CONSULTATION

Kintore Local Community

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Kintore Youth Board Meeting Minutes
(3 September 2021)
REFERENCE - 305201
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Goal 3 of the Regional Plan is for young people to be engaged representatives in their communities.

The Regional Plan outlines strategies to achieve this goal.

Specific Council strategies include:

- Provide support for Youth Boards across the MRC region
- Develop and maintain Youth Boards in the nine MacYouth Communities
- Provide Governance training for the Youth Boards.
- Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and accepts the minutes of the Youth Board meeting held 3 September 2021; and**
- b) provides feedback on the suggestions outlined by the Kintore Youth Board.**

BACKGROUND

During the Youth Board meeting held 3 September 2021, the Youth provided suggestions on the spending of their allocation.

- TV in the Kungka and Ula room
- An electric drum kit
- Acoustic guitars
- Jewellery making kit
- Scooters and Bikes
- Uniforms for Basketball and Soccer teams
- Veggie garden at the Green shed
- Repaint the inside of the Green shed
- Repaint the walls of the Basketball Court
- Bingo Game

ISSUES, CONSEQUENCES, OPTIONS

Youth Boards provide opportunities for youth led decision making and encourage young people to identify and participate in issues, ideas and future developments that matter to them.

Youth Boards are an important platform for MRC, the elected Council members and Local Authorities, to engage with young people about community services, programs and strategic direction.

The development of Youth Boards in the nine MRC communities are supported by MRC's MacYouth program.

MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

FINANCIAL IMPLICATIONS

Local Authorities receive project funding annually from the NT Government.

Council, through its 2021-22 Regional Plan.

'Local Authorities engage with Youth Boards', encourages Local Authorities to allocate 10% of their Local Authority Project funding to Youth Board identified projects.

Without established Youth Boards in these communities, Local Authorities would not be able to allocate funding to youth identified projects.

CONSULTATION

Sabine Wedemeyer

ATTACHMENTS:

1 Kintore YB Minutes 03.09.2021.pdf



MacDonnell Regional Council Youth Board - meeting minutes

Date	02/09/2021
Community	Kintore
Chair	Meredith Draper
Minutes	Bella Magro
Youth Board Members	<ul style="list-style-type: none"> - Karey Major - Kay Zimmeron - Bianca Zimmeron - Melissa Marks - Sheraldene Conway - Naomi Rowe - Robbie Maxwell - Abraham Morgan - Trenton Gibson - Clarence Michael - Keith Gibson - Shania Simpson - Danisha Gallagher - Phyllis Rowe - Fabian
Youth Workers	Karey Major, Naomi Rowe, Keith Gibson, Danisha Gallagher, Phyllis Rowe
Guests	
This week's agenda items	<ul style="list-style-type: none"> • Welcome from Chair • Group photo for Community Engagement team • Last Youth Board meeting actions • Feedback for MacYouth • Feedback for Council and the Local Authority • Questions/comments on anything not in this week's agenda

Agenda item1	Feedback for MacYouth <ul style="list-style-type: none"> • <i>What's been working in youth program (e.g. last week, youth board, events etc.)</i> • <i>What hasn't been working?</i> • <i>What would you like to see happen?</i>
Notes Questions Comments	<ul style="list-style-type: none"> - To get Steve from RedDust out in Kintore to teach the youth how to play instruments
Outcome/Action	YEO to approach LA board members and see if there is any funding to have Steve come out to Kintore

Agenda item 2	Feedback for Council and the Local Authority <ul style="list-style-type: none"> • <i>Are there any recommendations?</i> • <i>Why are these recommendations important to us?</i>
Notes Questions Comments	NIL
Outcome/Action	NIL

Agenda item 3	Youth Board Project Proposal
Notes Questions Comments	<ul style="list-style-type: none"> - The youth were informed that the Kintore Youth Board has \$4000 spending money, the following ideas were suggested: <ul style="list-style-type: none"> • A TV in the kungka and ula room • An electric drum kit • Acoustic guitars • Jewellery making kit • Scooters and bikes • Uniforms for basketball and soccer teams • Veggie garden at the green shed • Repaint the inside of green shed • Repaint the basketball court walls • Bingo game
Outcome/Action	YEO's to get quotes for listed items and arrange shipment to Kintore.

Youth Board – Actions and Outcomes

Date	02/09/2021
Community	Kintore
All outcomes & actions:	<p>YEO to approach LA board members and see if there is any funding to have Steve come out to Kintore</p> <p>YEO's to get quotes for listed items and arrange shipment to Kintore</p>
Next meeting date	02/12/2021

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.2
TITLE Action Register
REFERENCE - 304957
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Kintore Local Authority notes the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority
Executive Leadership Team
Governance Department

ATTACHMENTS:

1 KLA Outstanding action.1.pdf

<div> <div>Outstanding Action</div> <div>Committee: Kintore Local Authority</div> </div>			
Meeting	Officer/Director	Section	Subject
Kintore Local Authority 28/07/2021	Urquhart, Belinda	Local Authority Reports and Correspondence	Invite the new CLC Community Development Officer
Action: Invite the new Community Development Officer from CLC (raised 28 July 2021)			
<p>KLA2021-046 RESOLVED (Phyllis Rowe/Rochelle Robinson) That the provisional meeting of the Kintore Local Authority, by majority vote, made a recommendation to Council to:</p> <p>c) Open new Action – Request that Service Delivery invite CLC's new Community Development Officer to introduce themselves to the Local Authority members.</p> <p>26 Oct 2021 - 9:18 AM - June Crabb Action reassigned to Urquhart, Belinda by: Crabb, June for the reason: Reassigned to the Director Service Centre Delivery.</p> <p>19 November 2021 –The invitation to the next Local Authority meeting has been emailed to Central Land Council and a response has yet to be received.</p>			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Local Authority Projects
REFERENCE - 304959
AUTHOR June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of the 2021/2022 funding grant, the Department of Chief Minister and Cabinet have released an allocation of \$66,000.00 to commit towards Community projects in Kintore.

These funds must be spent (*with goods received*) by June 2023.

There is a total un-committed balance of \$66,000.00 to allocate in this community.

The Project funds from 2020/2021 were fully allocated to Infrastructure projects within the Community.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the progress of its projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2284 Youth Board project		\$
Action	Status	Committed
07 Mar 2018	<u>Resolved</u> : allocate \$5,000 for the Youth Board to bring project ideas to the Local Authority	+ 5,000.00
29 May 2019	<u>Resolved</u> : requires discussion with youth	
18 Jul 2019	<u>Res.74</u> The youth board held a meeting, the	

01 Apr 2020	following ideas were raised in order of priority: Ideas 1 to 9 – Removed as per resolution below. <u>Res.013</u> The Kintore Local Authority kept the project 2284, Youth Board, open and requested new ideas from Youth Board and to remove items 1 to 9 from the list of ideas.	
03 Sep 2020	Update: See Youth Board Report	
09 Sep 2020	<u>Res.065</u> The Kintore Local Authority approved that, if the upgrade/repairs of the bathrooms at Lot 100 Green Shed cannot be fully covered by the maintenance budget, the allocated \$5,000.00 of Project 2284, Youth Board project, will be used for: 1. 15 litres of red paint 2. Upgrade/repairs of the bathrooms 3. Seats at the basketball court	
12 Oct 2020	15 litres of Paint	
3 Feb 2021	Update: 1. 15 litres of red paint has been purchased. 2. Director Tech Services and YEO Katie Richards visited Green Shed after LA meeting concluded on 9 September 2020. It was determined that bathroom upgrades were not required however minor plumbing issues were identified and have since been completed. 3. Seats at the basketball court purchased using Service Delivery budget.	- 210.73
28 Jul 2021	<u>Res.047:</u> Approved the purchase of paint to the value of \$500.00	
underspend or (overspend)		4,789.27
Project 2286	Kintore Community-Hub Masterplan	\$
Action	Status	Committed
15 July 2020	<u>Res.042</u> - Allocated \$173,139.09 (correction* \$174,037.85) to the project Note: The figure of \$173,139.09 (correction* \$174,037.85) was given provided that the LA received \$66,390.00 to their 2020/21 Project Fund *balance correction: calculation error of \$898.76 had been captured in above Resolution.	+174,037.85
09 Sep 2020	<u>Res.064</u> The Kintore Local Authority: c) Requested to invite Chansey Paech, Minister for Remote Housing and Town Camps, at the next meeting to discuss the Kintore Community-Hub Masterplan;	
30 Nov 2020	d) De-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church, for 2 solar lights. 5 x A1 Kintore Master Plan.	- 5,000.00
3 Feb 2021	Update: Pricing of 'schedule of proposed works' as identified	- 240.00

27 Jun 2021 27 Jun 2021	in the masterplan is yet to commence. It is requested that the LA review the priorities again at the 10 February meeting. Commitment from the 2021 F/Y in the 2022 F/Y Freight to deliver concrete. 6 pallets concrete.	- 42,976.44 - 1,430.25 - 3,411.29 underspend or (overspend) 120,979.87
Project 2279 Solar lights at playground \$		
Action	Status	Committed
07 Mar 2019	<u>Resolved</u> : allocate \$7,500 to solar lights at the playground	+ 7,500.00
03 Sep 2020	<u>Update</u> : Waiting on quote from Greenfrog	
04 Nov 2020	<u>Update</u> : Solar lights and poles purchased.	- 5,163.08
28 Jul 2021	<u>Res. 047</u> : One solar light has been installed.	
27 Oct 2021	<u>Update</u> : Noted on the CSC report that the Shade and one more Solar light will be installed when the skid steer and staff available to do the installation.	
	underspend or (overspend)	2,336.92
Project 2282 Shade at church and Solar Lights \$		
Action	Status	Committed
07 Mar 2019	<u>Resolved</u> : allocate \$10,000 to the shade at the church	+10,000.00
24 Jul 2019	6m x 6m shade shelter	- 3,998.18
02 Dec 2019	Shade shelter delivered	- 1,818.18
03 Sep 2020	<u>Update</u> : LA to advise of the location of the shade structure	
09 Sep 2020	<u>Res.064</u> The Kintore Local Authority de-allocated \$5,000.00 from Project 2286, Kintore Community-Hub Masterplan, to be re-allocated to Project 2282, Shade at church, for 2 solar lights	+ 5,000.00
11 Nov 2020	<u>Res.081</u> The Kintore Local Authority renamed Project 2282 as 'Shade at Church and Solar lights' and accepted to use the balance of \$9,183.64 towards the solar lights and finishing the shade at church	
12 Jan 2021	Solar lights and poles purchased.	- 5,163.08
28 July 2021	<u>Res. 047</u> : Kept project open.	
27 Oct 2021	<u>Update</u> : Noted on the CSC report that the Shade and two Solar lights will be installed when the skid steer and staff available to do the installation.	
	underspend or (overspend)	4,020.56
Budget consideration		
Balance of underspend or (overspend)		132,126.62
Total un-allocated funds		+ 66,000.00
Total unspent funds		\$ 198,126.62

Wishlist and estimated costs**Priority****Date proposed****Scope****Estimate** \$**Action****ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

Finance Grants Officer

Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE Discretionary Funds
REFERENCE - 304960
AUTHOR June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes the spending by circular letter; and
- b) discusses the spending of the remainder of the 2021/2022 Discretionary fund.

BACKGROUND

2021/22 Discretionary Fund

Approved Project		Approved Commitment	Expenditure Remaining
1 Jul 2021	Discretionary Fund	+ \$4,000.00	+ \$4,000.00
7 Oct 2021	Community BBQ (spending approved by Circular letter, attached)	- 1,000.00	3,000.00
Balance Remaining			\$3,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

There is a current balance of \$3,000.00 to spend before 30 June 2022.

This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

- 1 KLA Circular letter .pdf



MacDonnell
Regional Council

7-10-2021

FAXED

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Kintore Local Authority

To Whom It May Concern:

Re: Local Authority Discretionary Funds

We the undersigned members of the Local Authority would like a purchase order raised for the discretionary funds given by MacDonnell Council to the Local Authority to be spent as agreed to benefit the local community.

We have chosen to pay \$ 1000.00 to Community B.B.Q.
for payment of 2 Boxes Flowers for Funeral.

Local Authority Members:

1. Monica Robinson Signature: M. Robinson
(Print Name)
2. Joey Signature: Joey
(Print Name)
3. Briselle Barku Signature: B. Barku
(Print Name)
4. Phyllis Rowe Signature: P. Rowe
(Print Name)
5. _____ Signature: _____
(Print Name)
6. _____ Signature: _____
(Print Name)
7. _____ Signature: _____
(Print Name)
8. _____ Signature: _____
(Print Name)
9. _____ Signature: _____
(Print Name)
10. _____ Signature: _____
(Print Name)

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinator's Report
REFERENCE - 304923
AUTHOR Keith Hassett, Manager Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

David Dillon, Council Services Coordinator, Kintore
Keith Hassett, Manager Service Centre Delivery

ATTACHMENTS:

1 211103 Kintore CSC LA Report 3 November 2021.pdf

Service Delivery Report

TITLE Kintore Service Delivery Report
DATE 3 November 2021
AUTHOR David Dillon, Council Service Coordinator
SUMMARY:



This report is an update of Council Delivered Services in Kintore across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- It was reported at the past Local Authority that the vets would be visiting in October we are awaiting their report to present.

Cemetery Management

- The Cemetery is well maintained it needs signage, a gate, and a water tank.

Internal Road Maintenance

- The sealing of the Kintore access road has been completed.
- Extra bollards to be installed near the schools.

Parks and Open Spaces

- The Playground is well maintained an extra solar light will be installed when we have the available team members.
- There continues to be rubbish thrown on the ground outside the shop, outside of the office, and around the basketball court.
- The basketball court, bins provided by the Council have been removed and or damaged. As of the last local authority, 5 bins have been provided only one remains.
- Council staff has been encouraging people to use the bins provided.

Sports Grounds

- The Sports grounds are well maintained, minor repairs are required to fencing around the oval.



Waste Management

- The Drop off bays continue to work well in this community, I'm happy to report that they are well used and people sort out their rubbish. There still have been a few instances of roadside dumping however, the civil team is being proactive in reminding the community to use the bays.
- The collection of household waste is Monday and Thursday each week and hard rubbish removal once per week. This commitment to Kintore has been maintained.
- There have been requests for the removal of vehicles, we do not have the equipment in Kintore for moving vehicles, and we will provide advice to the community when we have the opportunity to move vehicles.
- I encourage residents to let us know about vehicles on the street side that need to be collected and we will mark them out for the next collection.
- Vehicles inside of yards, residents will need to move on to the verge before the next collection.

Weed Control and Fire Hazard Reduction

- Fire Hazard reduction was well maintained leading up to this dry time and there is minimal fuel load around the community.
- The Civil team is actively reducing the fuel load around the community cutting grass and maintaining fire breaks.



Local Authority Updates

Kintore LA Project 2279.139.008.24605 Solar Lights at Playground.

- The civil Works team has installed a solar light at the Playground and there will be an additional solar light installed when we have the team members and skid-steer available to do the installation.

Kintore LA Project 2282.139.008.24605 Shade at Church and Solar lights

- We have 2 x solar lights to install and a Shade structure to put up that will be installed when we have the team members and skid-steer available to do the installation.

Kintore LA Project 2284.139.008.24605 Youth Board Project

- Awaiting an update from the Youth Board

Kintore LA Project 2286.139.008.24605 Kintore Community- Hub Master Plan

- CSC sourcing information on irrigation and tree planting and advice on the budget for the project
- Solar street lighting for the Community- Hub Master Plan is in Alice Springs, the CSC will be seeking advice on whether the civil team will complete this project or if contractors will complete this stage of the project.

Other Service Delivery Updates

- Services Australia, Postal Services, and Council information and referral have been provided to Kintore at the required level, MRC continues to provide a good service to the community.
- Essential Services have been maintained and fulfilled. The Team Leader Victor Morgan is currently undertaking the ESO duties while the roll is being advertised.

David Dillon

Council Services Coordinator

Kintore

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.2
TITLE Community Service Kintore Local Authority Report
REFERENCE - 304874
AUTHOR Sabine Wedemeyer, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the Community Service Report.

BACKGROUND

All Community Service programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Liz Scott, Manager, Community Safety
Jessica Kragh, Acting Manager, Youth Services

ATTACHMENTS:

1 2021-11 - COMMUNITY SERVICES Kintore LAR - Approved.pdf

Community Service: Report on Operations

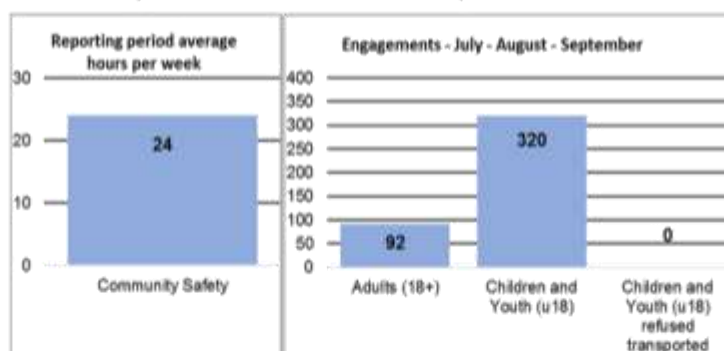


LOCATION: Kintore Community
PERIOD: 1/07/2021 to 30/09/2021
AUTHOR: Sabine Wedemeyer, Director Community Services

COMMUNITY SAFETY

Service Delivery and Engagement

- During this reporting period, Community Safety services were disrupted for 13 days due to staff leave and Sorry Business.



Other Updates

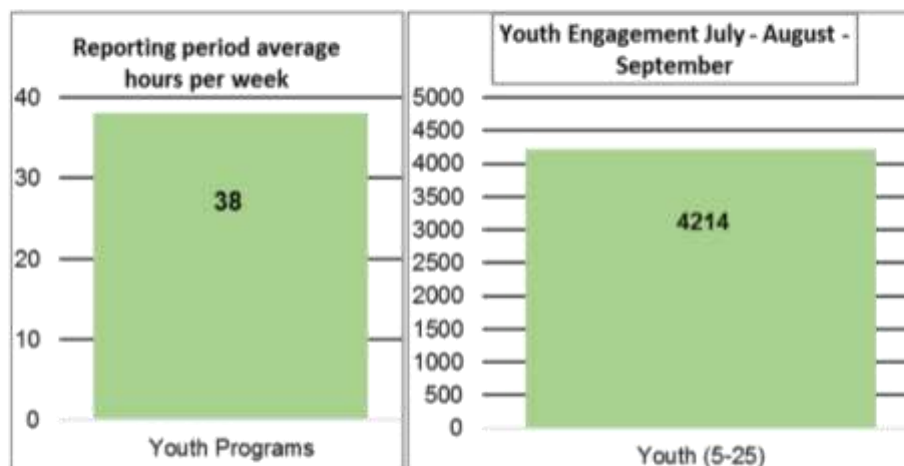
- During this reporting period, the MacSafe patrol vehicle was damaged extensively, three windows were broken over three nights. This resulted in very expensive repair work at a significant cost to the Community Safety service. In addition to the cost of repairs, this vandalism was extremely upsetting to the Kintore MacSafe team, who do their best to help keep the community safe on a daily basis.
- As a result of the damage caused to the MacSafe vehicle and other offences in the community at the same time, the NT Police gave a list of names to MacYouth of young people causing trouble in Kintore. MacYouth worked together with MacSafe, the Arts Centre and Ringo, to take 14 young people out bush to sit down and talk. A good cook up started the meeting and then a conversation was held about making better decisions, thinking for yourself and not following others showing you the wrong way.
- This was a great outcome for Kintore and important that the young people were willing to come listen and learn how they can help Kintore be the best it can be.
- The Community Safety Department including the MacSafe Teams, are continuing to maintain measures to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include: strict hygiene (regular hand washing, use of hand sanitiser; and alcohol wipes), social distancing and quarantine protocols.
- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities.
- Staff development has seen the regional coordinator working together with the MacSafe Team to develop and maintain efficient administrative operations. Professional development with the MacSafe team, by the Coordinator whenever he visits community, has seen a focus on communication and accountability processes. This is to maintain efficient running of the program, which provides the community with the highest standard of program delivery the team can achieve.

YOUTH SERVICES



Service Delivery and Engagement

- All programs were fully delivered this reporting period, including Youth Development (ages 12-25) and Outside of School Hours Learning (ages 5-11) programs.
- Program hours were increased over the September / October school holidays.



Other Updates

- In July, Red Dust travelled out to Kintore to deliver a girls camping trip. The aim of the trip was to provide a fun experience and to discuss women's health issues. The trip was highly successful, as many of the attendees learnt valuable skills.
- In July, the drop-in rec space was beautified with new couches, mirrors, and fun new equipment. The youth love their new spaces and exciting equipment.
- In August, the youth team travelled across to Mount Liebig for the MacYouth Western Cluster Softball Tournament. The event was a lot of fun and Kintore played incredibly well, taking out the top spot.
- In August, the Transition Support Unit team travelled out to Kintore to speak about educational opportunities and boarding school placements. This helped clarify MacYouth's role within this space and helped the community to better understand their available options.
- In September, MacYouth Kintore travelled to Hermannsburg to compete against 5 other Central Australian teams in the Regional Softballs Finals. Kintore were able to retain their title, winning the competition in back-to-back years.

Softball Champs



Band Room Fun



Cooking up a storm



FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER 11.1
TITLE Expenditure Report as at 31 October 2021
REFERENCE - 306921
AUTHOR Anusha Niro, Quality Assurance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 October 2021 in the Local Authority Community.

RECOMMENDATION

That the Kintore Local Authority notes and accepts the expenditure report as at 31 October 2021.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of receipt of payment. Failure to expend funds received may result in the Department withholding future payments or requesting the unspent funds be returned. As example of funds prior to the 2019-20 financial year should be fully spent now.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 2022 - Local Authority Expenditure Detail by Location Kintore 31.10.2021.pdf

(2022 - Local Authority Expenditure Detail by Location1_ORG_NAME)

MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variances greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	56,444	60,375	3,931	180,211	
Wages and Other Employee Costs	39,751	40,918	1,167	122,034	
Other Operational	16,693	19,457	2,764	58,177	
Civil Works	76,240	86,880	10,640	259,439	
Wages and Other Employee Costs	63,961	81,345	17,384	242,833	Civil workers are not working the allocated hours due to staff shortages
Other Operational	12,279	5,535	(6,743)	16,606	
Council Buildings repair & maintenance	23,567	15,570	(7,997)	38,970	
Other Operational	23,567	15,570	(7,997)	38,970	
Council Buildings capital upgrade	0	21,000	21,000	42,000	
Capital	0	21,000	21,000	42,000	
Local Roads - maintenance	1,234,675	999,591	(235,084)	1,204,254	
Other Operational	1,234,675	999,591	(235,084)	1,204,254	Kintore road seal budgeted against Alice Springs
Street & Public Lighting	21,139	1,670	(19,469)	25,010	
Other Operational	21,139	1,670	(19,469)	25,010	
Elected Members & Council Meetings	0	145	145	435	
Other Operational	0	145	145	435	
Local Authority Administration	5,150	8,129	2,980	26,148	
Wages and Other Employee Costs	3,614	5,350	1,736	16,050	
Other Operational	1,536	2,779	1,243	10,098	
Local Authority Project Funding	42,976	80,368	37,391	241,103	
Other Operational	42,976	80,368	37,391	241,103	
Training & Development	0	1,333	1,333	4,000	
Wages and Other Employee Costs	0	1,333	1,333	4,000	
Corporate Costs	0	0	0	920	
Other Operational	0	0	0	920	
Staff housing maintenance	29,248	11,817	(17,431)	45,550	
Other Operational	29,248	11,817	(17,431)	45,550	Overspent due to trade audits sent out early financial year.
Staff housing Capital upgrade	76,486	90,850	14,364	90,850	
Capital	76,486	90,850	14,364	90,850	
SUB-TOTAL:- COUNCIL SERVICES	1,565,925	1,377,728	(188,196)	2,158,890	
NON-COUNCIL SERVICES					
Swimming Pools	5,059	3,969	(1,090)	3,969	
Other Operational	5,059	3,969	(1,090)	3,969	
Power & water contract	30,526	42,987	12,460	128,960	
Wages and Other Employee Costs	20,693	29,940	9,247	89,820	ESO Vacancy, Hoping to fill the vacancy prior to Christmas
Other Operational	9,834	13,047	3,213	39,140	
Centrelink	20,074	19,708	(366)	59,124	
Wages and Other Employee Costs	20,074	19,708	(366)	59,124	
NDIS Service Centre Delivery	2,748	7,902	5,154	23,206	
Wages and Other Employee Costs	2,748	7,902	5,154	23,206	
Airstrip Maintenance	0	453	453	1,360	
Other Operational	0	453	453	1,360	
Community Safety	52,691	59,276	6,585	177,829	
Wages and Other Employee Costs	45,305	52,803	7,497	158,409	
Other Operational	7,386	6,473	(912)	19,420	
Youth Services	129,330	143,680	14,349	428,836	

(2022 - Local Authority Expenditure Detail by Location1_ORG_NAME)

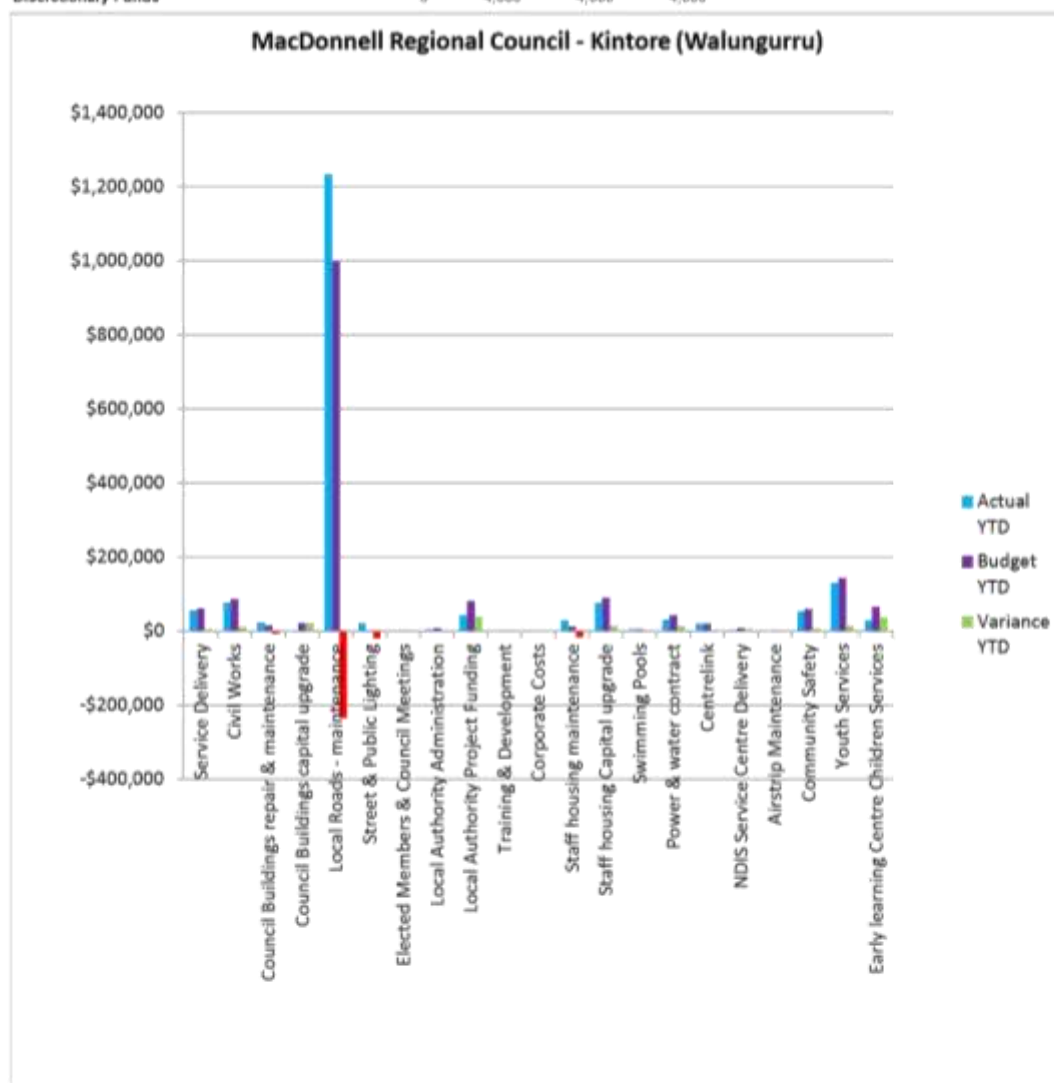
MacDonnell Regional Council - Kintore (Walungurru)					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
Wages and Other Employee Costs	88,707	104,363	15,655	310,884	Staff wages paid through workers comp.
Other Operational	40,623	38,317	(1,306)	117,951	
Early learning Centre Children Services	29,272	66,075	36,804	312,628	Money will need to be refunded due to the centre closure.
Wages and Other Employee Costs	20,513	55,717	35,204	167,151	
Other Operational	8,759	10,358	1,600	145,675	
SUB-TOTAL - NON-COUNCIL SERVICES	269,700	344,050	74,350	1,136,109	
TOTAL	1,835,626	1,721,778	(113,848)	3,294,908	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000



LA GENERAL BUSINESS

ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 305185
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That the Kintore Local Authority notes and discusses the items raised at Item 6.2.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Kintore Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 305188
AUTHOR June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

RECOMMENDATION

That the Kintore Local Authority:

- a) notes and discusses the Non-Council Business items raised at Item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ACTION REGISTER

Date raised	Action	Detail
10 Feb 2021 28 Jul 2021	Government Roads	The representative from the Department of Chief Minister and Cabinet advised that DIPL will attend to the roads sections which need attention. <u>Res. 053:</u> Enquired when the Kintore Road would be graded.
10 Jun 2021	NT Police	The Local Authority requested to have the NT Police present at this meeting to discuss the unrest in Community. At the time this item was discussed the NT Police were not in attendance. The Local Authority requested the NT Police to attend the next Local Authority meeting.
28 Jul 2021	Housing	<u>Res. 053:</u> The Chair of the Authority has asked if that a request to Housing be made to keep her updated regarding housing decisions for the Community. The Representative advised that he will submit the request and also encouraged members to attend the Housing Reference Group meetings to raise any concerns or issues that they may have.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet
Kintore Local Authority

ATTACHMENTS:

There are no attachments to this report.