MINUTES OF THE KINTORE LOCAL AUTHORITY MEETING HELD AS A ZOOM MEETING ON THURSDAY 25 NOVEMBER 2021 AT 10:30AM

UNCONFIRMED MINUTES

1 MEETING OPENING

The meeting was declared open at 10.35am.

2 WELCOME

2.1 Welcome to Country

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Monica Robinson, Giselle Barku, Phyllis Rowe, Joe Young and Rochelle Robinson

Councillors:

Deputy President Dalton McDonald (Alice Springs), Councillor Jason Minor and Councillor Peter Turner (both My Liebig).

Council Employees:

Belinda Urquhart, Director Service Delivery, Barbara Newland, Manager Governance and Compliance and David Dillon, Council Service Coordinator, Kintore.

Guests:

Eric Turner, Department of the Chief Minister and Cabinet.

3.2 Apologies/Absentees

Apologies:

Mr. Corby (absent due to ill health), and President Roxanne Kenny.

Absentees:

Gerrard Giles – the meeting was advised that Mr Giles has left the community.

3.3 Resignations

The meeting received verbal notification of Mr Corby's resignation from the Kintore Local Authority due to his ill health.

3.4 Terminations

LOCAL AUTHORITY RESOLUTION - TERMINATIONS

KLA2021-054 **RESOLVED (Joe Young/Jason Minor)**
That the Kintore Local Authority recommends that Council revokes the membership of Gerrard Giles from the Kintore Local Authority as he is no longer a member of the Kintore community.

3.5 Nominations

During the course of the meeting nominations were received from Mr Tommy Conway and Mr Bundy Rowe for the vacancies created by the departure of Mr Corby and Mr Giles.

LOCAL AUTHORITY RESOLUTION - NOMINATIONS

KLA2021-055 **RESOLVED (Peter Turner/Jason Minor)**
That the Kintore Local Authority:

1. **approves the nominations of Tommy Conway and Bundy Rowe to fill the vacancies created; and**
2. **recommends that Council endorses these nominations as members of the Kintore Local Authority.**

3.5.1 MEMBERSHIP TO THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:
The purpose of this paper is to note changes to the membership of the Kintore Local Authority as a result of the Local Government election held in September 2021.

Appointments to Local Authorities have also been affected by changes introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021 and this paper also reflects those changes.

KLA2021-056 **RESOLVED (Monica Robinson/Rochelle Robinson)**
That the Kintore Local Authority:

a) **welcomes Peter Turner and Jason Minor as Councillors to Luritja Pintubi ward;**
b) **notes that the memberships of previous Councillors Tommy Conway and Sarah Stockman are revoked;**
c) **invites Mr Conway to become a Community member of the Local Authority; and**
d) **notes that the President is no longer a member of the Authority;**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

KLA2021-057 **RESOLVED (Rochelle Robinson/Joe Young)**
That the Kintore Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

KLA2021-058 **RESOLVED (Monica Robinson/Phyllis Rowe)**

That the minutes of the Kintore Local Authority:

a) **ordinary meeting of 10 June 2021; and**
b) **provisional meeting of 28 July 2021 be adopted as a resolution of the Kintore Local Authority.**

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

LOCAL AUTHORITY RESOLUTION – ACCEPTANCE OF AGENDA

KLA2021-059 **RESOLVED (Joe Young/Jason Minor)**
That the Kintore Local Authority accepts the agenda as circulated for consideration at the meeting.

6.2 That members provide notification of matters to be raised in General Council Business.

LOCAL AUTHORITY RESOLUTION – NOTIFICATION OF GENERAL BUSINESS

KLA2021-060 **RESOLVED (Monica Robinson/Phyllis Rowe)**
That the Kintore Local Authority provides notification of General Business matters to be discussed as follows:

a) **Speed Bumps;**
b) **Street Lighting; and**
c) **Solar Lighting.**

6.3 That members provide notification of matters to be raised in General Non-Council Business.

LOCAL AUTHORITY RESOLUTION – NOTIFICATION OF NON-COUNCIL BUSINESS

KLA2021-061 **RESOLVED (Monica Robinson/Phyllis Rowe)**
That the Kintore Local Authority provides notification that no matters of non-Council business are to be raised.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

KLA2021-062 **RESOLVED (Giselle Barku/Monica Robinson)**
That the Kintore Local Authority notes the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

KLA2021-063 **RESOLVED (Giselle Barku/Monica Robinson)**
That members of the Kintore Local Authority declare no conflicts of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 LOCAL DECISION MAKING

EXECUTIVE SUMMARY:
The Department of the Chief Minister and Cabinet (CM&C) plays a vital role in the economic, social and environmental development of the Northern Territory (NT) to deliver outcomes for all Territorians.

It is responsible for overseeing or coordinating major government strategies as well as positioning the NT to achieve those priorities.

KLA2021-064 **RESOLVED (Giselle Barku/Peter Turner)**

That the Kintore Local Authority:

a) **notes and accepts the presentation; and**
b) **notes that the proposed presentation regarding Local Decision Making strategies and practices was deferred.**

Minute note: Mr Turner advised that it was his preference that he deliver this presentation in a face-to-face meeting in the community due to the complexity of the material to be shared. There have been significant movements within the Department which has resulted in the reallocation of staff members to different duties. He would like to travel to the community to do a presentation when Covid-19 restrictions have been lifted.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 KINTORE YOUTH BOARD MEETING MINUTES (3 SEPTEMBER 2021)

EXECUTIVE SUMMARY:
Goal 3 of the Regional Plan is for young people to be engaged representatives in their communities.

The Regional Plan outlines strategies to achieve this goal.
Specific Council strategies include:

- Provide support for Youth Boards across the MRC region
- Develop and maintain Youth Boards in the nine MacYouth Communities
- Provide Governance training for the Youth Boards.
- Partner with service providers to support the development of Youth Boards in Finke, Imanpa and Docker River.

KLA2021-065 **RESOLVED (Phyllis Rowe/Rochelle Robinson)**
That the Kintore Local Authority:

a) **notes and accepts the minutes of the Youth Board meeting held 3 September 2021; and**
b) **approves allocation of the remaining Youth Board Project funds (Project 2284) to be expended as per the suggestions outlined by the Kintore Youth Board recommendation.**

9.2 ACTION REGISTER

EXECUTIVE SUMMARY:
This report provides a running list of Local Authority action items as reported in previous meetings.

KLA2021-066 **RESOLVED (Giselle Barku/Peter Turner)**
That the Kintore Local Authority notes the progress reports on actions from the minutes of previous meetings as received.

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9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:
Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is a total un-committed balance of $66,000.00 to allocate in this community.

$66,000.00 is from the 2021/22 Project Fund and must be expended before 30 June 2023.

The Project funds from 2020/2021 were fully allocated to Infrastructure projects within the Community.

KLA2021-067 **RESOLVED (Monica Robinson/Phyllis Rowe)**
That the Kintore Local Authority:

1. **notes and accepts the progress of its projects;**
2. **notes the allocation of funds in relation to Project 2284 – Youth Board Project;**
3. **allocates the 2021/2022 funding of $66,000 to Project 2286 – Kintore Community-Hub Masterplan; and**
4. **notes that the Director Service Delivery will provide a report to the next meeting of the Authority detailing the schedule of proposed works which have been included in the Masterplan.**

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:
Each financial year, MRC grants a discretionary fund allocation of $4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

KLA2021-068 **RESOLVED (Jason Minor/Rochelle Robinson)**
That the Kintore Local Authority:

a) **notes the spending by circular letter; and**
b) **allocated the remainder of the 2021/2022 Discretionary Fund to Christmas functions ($2,000) and contributions to Funerals ($1,000).**

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:
This report is an update of Council delivered services in Kintore across the area of Local Government Service Delivery.

KLA2021-069 **RESOLVED (Rochelle Robinson/Giselle Barku)**
That the Kintore Local Authority notes and accepts the Council Services Coordinator's Report.

Minute note: There was a break for lunch at 12.20pm and the meeting resumed at 12.45pm.

10.2 COMMUNITY SERVICE KINTORE LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:
This report provides an update on Community Services program delivery.

KLA2021-070 **RESOLVED (Peter Turner/Phyllis Rowe)**
That the Kintore Local Authority notes and accepts the Community Service Report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 31 OCTOBER 2021

EXECUTIVE SUMMARY:
The expenditure report shows spending until 31 October 2021 in the Local Authority Community.

KLA2021-071 **RESOLVED (Jason Minor/Joe Young)**
That the Kintore Local Authority notes and accepts the expenditure report as at 31 October 2021.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:
At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

KLA2021-072 **RESOLVED (Monica Robinson/Joe Young)**
That the Kintore Local Authority:

1. **notes and discusses the items raised at Item 6.2.**
2. **will liaise with the CSC to determine the best locations for the placement of 4 new speed bumps and bollards in the community as appropriate;**
3. **requests the relocation of the shade structure from its current position near the power station to the old sports area;**
4. **requests that the installation of concrete slabs under the shade structures, in order to provide protection from weather conditions during sorry business, be included in the review of and any revision to the current Kintore Community-Hub Masterplan;**
5. **asks the CSC to manage the issue of people taking illegal short-cuts through the possible construction of mounds and installation of bollards;**
6. **asks the Director Service Delivery to investigate the possibility of funding being available to provide solar lighting in the community's outstations; and**
7. **noted the advice provided by the Director Service Delivery that a contractor will shortly be visiting the community to fix the non-functioning street lights.**

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13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:
The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

KLA2021-073 **RESOLVED (Rochelle Robinson/Giselle Barku)**
That the Kintore Local Authority:

a) **notes and discusses the Non-Council Business items raised at Item 6.3; and**
b) **notes and accepts the updates and progress on actions provided by the representative of the Department of Chief Minister and Cabinet as follows:**
   - **the Kintore Road has been graded since the last update – action closed.**
   - **NT Police make every effort to attend Authority meetings but this is not always possible in the current conditions and limited staffing resources – action closed.**
   - **Authority members are encouraged to attend the Housing Reference Group meetings and the Authority will be advised of the date of the next meeting – action closed.**

Minute note: Mr Turner undertook to convey the Authority's clear message to the Departmental stakeholders that their attendance at meetings of the Authority is seen as an important opportunity for the community's issues to be discussed. He will contact Territory Housing to confirm the date of the next Housing Reference Group meeting and advise the Governance Manager so that members can be informed.

14 DATE OF NEXT MEETING – 17 MARCH 2022

15 MEETING CLOSED

The meeting closed at 1.50pm.

This page and the preceding 6 pages are the minutes of the Kintore Local Authority Meeting held on Thursday 25 November 2021 and are CONFIRMED on the 17 March 2022.

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