



AGENDA

MT LIEBIG LOCAL AUTHORITY MEETING MONDAY 8 DECEMBER 2025

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Mount Liebig Council Office on Monday 8 December 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting;**
- c) records the Member absences, without notice, for this meeting; and**
- d) receives requests for future leave of absence.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 NOMINATIONS AND CURRENT MEMBERSHIP

ITEM NUMBER 4.1
TITLE Membership of the Local Authority
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

- a) **welcomes returning Councillor Dalton MacDonald and newly elected Councillor Lynn Ward to the Authority;**
- b) **is informed that Garrard Anderson has formally resigned as an elected member of Council resulting in a vacancy;**
- c) **notes that there are no vacancies on the Local Authority; and**
- d) **acknowledges that 2 consecutive absences without notice will result in a termination of membership.**

BACKGROUND

The chart below shows the current membership of the Local Authority and their attendance at the previous meeting:

Appointed Members Mount Liebig LA	Attendance at the meeting 23 July 2025
Chair Audrey Turner	Present
Member Carol Peterson	Present
Member Jeffery Wheeler	Present
Member Roderick Kantamara	Apology
Member Tristan Robertson	Apology
Member Rosalind Dixon	Present
Member Dyson Wheeler	Apology

Elected Members Luritja Pintubi Ward	
Cr Dalton McDonald	Present via Teams
Cr Tommy Conway	Present via Teams
Cr Jason Minor	Absent

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and

Mt Liebig Local Authority Meeting 8 December 2025 – Agenda

- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Mount Liebig Local Authority Meeting held 23 July 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Mount Liebig Local Authority Meeting held 23 July 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. Minutes – Mount Liebig Local Authority Meeting 23 July 2025



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE MOUNT LIEBIG COUNCIL OFFICE ON WEDNESDAY 23 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.47AM

2 WELCOME

2.1 Welcome to Country – Audrey Turner

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chairperson Audrey Turner, Member Jeffrey Wheeler, Member Rosalind Dixon and Member Carol Peterson.

Councillors:

President Roxanne Kenny

Via Teams: Councillor Tommy Conway and Deputy Dalton McDonald

Council Employees:

CEO Belinda Urquhart, Director Keith Hassett, Area Manager Damien Ryan, Council Services Coordinator Bradley Horn, Governance Coordinator Shae Millar.

Via Teams: Manager of Project Management Ruth Tahere and Project Management Officer Ryan Rosenberg.

Guests:

Tammy Stephens Communications Manager – Ngurratjuta

Via Teams: Tomas King – Department of Housing, Community Development and Local Government.

3.2 Apologies/Absentees

Apologies:

Member Roderick Kantamara, Member Tristan Robertson and Member Dyson Wheeler.

Absentees:

6.1 PAPERS CIRCULATED AND RECEIVED

MLLA2025-042 RESOLVED (Rosalind Dixon/Audrey Turner)

That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2025-043 RESOLVED (Jeffrey Wheeler/Rosalind Dixon)

That the Mt Liebig Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

MLLA2025-044 RESOLVED (Jeffrey Wheeler/Rosalind Dixon)

That the Mt Liebig Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

MLLA2025-045 RESOLVED (Jeffrey Wheeler/Dalton McDonald)

That the Local Authority:

- a) noted that Tomas King from the Department of Housing, Community Development and Local Government attended the meeting and will pass on any matters raised to the Remote Housing team; and
- b) raised that Audrey Turner has been unsuccessfully applying for a house to live in for over 8 years.

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

MLLA2025-046 RESOLVED (Rosalind Dixon/Tommy Conway)

That the Local Authority:

- a) noted that voters enrolment closed on the 22nd of July;
- b) encouraged community members to consider nominating as candidates;

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That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting.

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MLLA2025-046 RESOLVED (Rosalind Dixon/Tommy Conway)

That the Local Authority:

- a) noted that voters enrolment closed on the 22nd of July;
- b) encouraged community members to consider nominating as candidates;

- c) noted that nominations are open until Thursday 31st July;
- d) noted that polling dates will be advertised in community; and
- g) noted and accepted the Information for Candidates for the 2025 Local Government Elections.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

MLLA2025-047 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority reiterated that the community laundry with toilets and showers to be located between the football oval and basketball court is the first priority on the Community Infrastructure Plan.

9.2 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

MLLA2025-048 RESOLVED (Audrey Turner/Carol Peterson)

That the Local Authority:

- a) received the 2024/2025 Project funds allocation of \$30,700.00;
- b) noted that \$6,790.19 are funds *at risk* of being returned to NTG;
- c) noted the progress on their current projects as follows:
 - 2184 – Plaque at the Rec Hall - to be unveiled when the basketball court is opened which should be happening in October. The basketball Court

- should be completed in in the next 6 weeks. This will include larger sports lights, a water bubbler and 2 grandstands with shade.
- 2186 – Solar Lights for the Cemetery – the lights have been collected from Amoonguna. Waiting on the completion of works on the fence-line before the civil team install the lights.
 - 2188 – Sporting Equipment for the Youth Board – allocated an additional \$24.45 to cover the overspend;
- d) accepted the unallocated funds currently available to spend; and
- e) Created a new project - Area of Cultural Significance Exclusion Zone Signs – these will be large signs using inclusive terms so that they can be used to restrict access to men's areas, women's areas and cultural areas. Allocated \$5,000.00 to acquire as many signs as possible within this budget; and
- f) were advised of the following about the wishlist items.:
- a minimum spend for a new playground would be \$70,000.00 with a preference for \$100,000.00 to be allocated to allow for variables;
 - mature trees cannot be purchased in Alice Springs, smaller ones can be purchased, but these cost money and are often damaged by children.

9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

MLLA2025-049 RESOLVED (Rosalind Dixon/Dalton McDonald)

That the Local Authority:

- a) noted that \$1,918.88 of 2024/25 discretionary funds were spent with invoices received;
- b) noted that the remaining \$2,081.12 of 2024/25 funds were allocated to the BBQ for the unveiling of the plaque and the opening of the basketball court and that these funds are carried over to this financial year;
- c) received the 2025/26 discretionary funds allocation of \$4,000.00;
- d) decided not to allocate any discretionary funds at this meeting; and
- e) noted that these funds must be spent with goods received by 30 June 2026.

9.4 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

MLLA2025-050 RESOLVED (Tommy Conway/Carol Peterson)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Mount Liebig as of 11 July 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Mr Liebig across the area of Local

Government Service Delivery.

MLLA2025-051 RESOLVED (Jeffrey Wheeler/Tommy Conway)

That the Local Authority of Mt Liebig noted and accepted the attached Council Services report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services.

MLLA2025-052 RESOLVED (Carol Peterson/Tommy Conway)

That the Local Authority noted and accepted the attached Community Services Report.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GERNERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

MLLA2025-053 RESOLVED (Rosalind Dixon/Tommy Conway)

That the Local Authority did not raise any matters relating to general Council business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding Non-Council Services.

MLLA2025-054 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority:

- a) raised that the section of the Kintore road from Papunya to Kintore is very rough and were advised that Tomas King would look into the grading schedule;
- b) raised that continuous road grading has lowered the road elevation, leading to significant water pooling; and
- c) were introduced to Tammy Stephens Communications Manager – Ngurratjuta who has opened the family centre in Mount Liebig which will be open once a week in Mount Liebig and advised that there will be a hair salon open next

week in Papunya and that there are some projects happening with the Junior Rangers, Justice Reinvestment and CDP.

14 DATE OF NEXT MEETING - WEDNESDAY 1 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:14 pm.

This page and the preceding 7 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 23 July 2025 and are UNCONFIRMED.

UNCONFIRMED

Councillor Jason Minor.

3.1 & 3.2 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS

MLLA2025-038 RESOLVED (Rosalind Dixon/Audrey Turner)

That members:

- a) noted the attendance;
- b) noted and accepted the apologies from Roderick Kantamara, Tristan Robertson and Dyson Wheeler; and
- c) noted the absence without notice of Councillor Jason Minor.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the current membership of the Local Authority and to record the attendance at the previous meeting.

MLLA2025-039 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority:

- a) noted that there are no vacancies currently available on the Local Authority; and
- b) noted the attendance of members at the previous meeting.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

MLLA2025-040 RESOLVED (Rosalind Dixon/Audrey Turner)

That the Mt Liebig Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

MLLA2025-041 RESOLVED (Carol Peterson/Jeffrey Wheeler)

That the Minutes of the meeting held on the 30th of April 2025 were adopted as an accurate record of proceedings.

6 ACCEPTANCE OF THE AGENDA

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Local Authority Project Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) **acknowledges that \$20,282.56 are funds at risk of being returned to NTG;**
- b) **notes the progress on their current projects as provided by the project management office;**
- c) **closes any completed projects returning any unused funds to unallocated;**
- d) **notes that there are \$33,479.93 unallocated funds;**
- e) **considers the PMO proposal regarding football goal posts; and**
- f) **discusses the priority of the wish-list items.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Mt Liebig Local Authority Meeting 8 December 2025 – Agenda

Project 2184		Plaque at Rec Hall	\$
		Status	Committed
9-Jul-24	Res.029 – Created a new project called Plaque for the Rec Hall, engraved to commemorate Kumanjay Jackson, allocating \$1,000.00.		\$1,000.00
30-Oct-24	Res.066 – Noted that the Coordinator Youth Services had been in contact with families and both projects were still being finalised.		
28-Jan-25	PMO update - To be referred to Youth Services and CEO - appropriate siting of plaques, etc.		
12-Feb-25	Res.009 – kept open and discussed unveiling the plaque at the same event as the opening of the new basketball court.		
23-Jul-25	Res.048 – to be unveiled when the basketball court is opened which should be happening in October. The basketball Court should be completed in in the next 6 weeks. This will include larger sports lights, a water bubbler and 2 grandstands with shade.		
21-Nov-25	PO raised with Trophy Central.		-\$40.91
	underspend remaining		\$959.09

Project 2186		Solar lights for the Cemetery	\$
		Status	Committed
30-Oct-24	Res.066 – Created a new project called Solar lights for the Cemetery, allocating \$20,000.00 for four lights to be placed at each corner.		\$20,000.00
13-Jan-25	PMO update - Quotes have been received - to be provided to meeting. All required parts to be ordered and delivered.		
28-Jan-25	PMO update - to be delivered about 18.3.2025 and then installed.		
12-Feb-25	Res.009 – Lights and cement have been ordered. They should arrive in Alice Springs in 2 weeks. Mark will transport them to Mount Liebig.		
28-Feb-25	Invoice received from Green Frog Systems.		-\$12,034.00
10-Mar-25	Invoice received from Bunnings.		-\$63.37
11-Apr-25	PMO update - Need to pick up lights from Amoonguna - expect installation when CSC appointed.		
1-Jun-25	PMO update - will be picked up and delivered to community first week June.		
23-Jul-25	Res.048 - the lights have been collected from Amoonguna. Waiting on the completion of works on the fence-line before the civil team install the lights.		
22-Sep-25	PMO update - Lights are currently being installed.		
	underspend remaining		\$7,902.63

Mt Liebig Local Authority Meeting 8 December 2025 – Agenda

Project 2188	Sporting Equipment for the Youth Board	\$
	Status	Committed
30-Oct-24	Res.066 – Agreed to allocate \$1,000.00 towards Sports equipment, noting that the equipment will be stored at the Rec Hall in the keeping of the Team Leader Youth Services.	\$1,000.00
13-Jan-25	PMO update - To be discussed further with the Youth Board at its next meeting 26.3.2025 - project to be kept open.	
12-Feb-25	Res.009 – Youth board to discuss further at their next meeting.	
30-Apr-25	Res.030 – Decided that the project would be closed and the funds returned to unallocated if it was not allocated and a PO raised before the next Mount Liebig Local Authority meeting.	
23-May-25	Invoice received from Intersport Alice Springs	-\$952.63
23-May-25	Invoice received from KMart	-\$44.55
24-Jun-25	Invoice received from Sports Power	-\$27.25
23-Jul-25	Res.048 - allocated an additional \$24.45 to cover the overspend.	\$24.43
	Recommend closing this project.	
	underspend remaining	\$-

Project 2189	Area of Cultural Significance Exclusion Zone Signs	\$
	Status	Committed
23-Jul-25	Res.048 – Created a new project - Area of Cultural Significance Exclusion Zone Signs – these will be large signs using inclusive terms so that they can be used to restrict access to men’s areas, women’s areas and cultural areas. Allocated \$5,000.00 to acquire as many signs as possible within this budget.	\$5,000.00
22-Sep-25	PMO update - Indicative quotes have been sourced - to consult with members regarding wording.	
	underspend remaining	\$5,000.00

Budget consideration		
	Balance of underspend or (overspend)	\$13,861.72
	Total un-allocated funds	\$33,479.93
	Total unspent funds	\$47,341.65

Wishlist Items		
1-Mar-23	Upgrades to Cemetery Seek quotes for fencing, plaques and decorations	CS/HIP
1-Mar-23 23-Jul-25	Upgrade Playground equipment Seek quotes for new/upgrade equipment PMO advised that a minimum spend would be \$70,000.00 with a preference for \$100,000.00 for a new park.	PMO
1-Mar-23 23-Jul-25	More trees around Park Seek quotes for mature trees PMO advised that mature native trees cannot be purchased in Alice Springs. Smaller ones can be purchased but they have a cost. Before spending money the LA should consider whether they will be damaged by children.	PMO
10-May-24 23-07-25	Boundary fencing. Quotes and measurements required Clarified that this was fencing around the entire community.	
30-Oct-24	Wii Sports console or PlayStation 5 for the Rec Hall	
30-Oct-24	Beauty supplies to include hair products, accessories and cosmetics,	
30-Oct-24	Disco ball and disco outfits for the Rec hall	

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC’s Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team
Project Management Office

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that the Local Authority currently has \$4,000.00 of unallocated discretionary funds;
- b) notes that this is the final Local Authority meeting for 2025;
- c) discusses the allocation of these funds; and
- d) acknowledges that these funds must be spent with goods received by 30 June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s Festivities Community BBQ’s Sports weekends
- Naidoc Celebration Youth Board

Current Financial Year Funds Allocation		
Date	2025/2026 Discretionary Funds	Budget - \$4,000.00
	Total funds from 2024/2025 F/Y [allocated but not spent] carried over as approved by the Council [OCM2025-089].	\$ 2,081.12
	Total funds for 25/26	\$ 6,081.12
1-Jul-2025	Carried over the allocation of \$2,081.12 toward a BBQ memorial / celebration of the opening of the basketball court.	- \$2,081.12
	Available funds	\$4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services LA Report
AUTHOR Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mt Liebbig across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority Notes and accepts the attached Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Council Services
Damien Ryan – Area Manager
Bradley Horn – Council Services Coordinator

ATTACHMENTS

1 Council Services LAR



Council Services

Mt Liebig

July 25 - November 25



90% First Nations
Employees in SCD



4 Area Manager
Visits to
Community



Council Office
836 Hours of
Service

Snapshot



3,052 Litres Fuel
Usage Total



17 Vehicles and Plant in
Use



75 Bins Emptied
Weekly



18 Street Lights Operational
1 Street Lights
Non-Operational



2 Sport Grounds
Maintained



16 Toolbox Talks
Completed



35 Australia Post
Deliveries



13 Generator
Services



5 Water Tests



36 Hours of
Maintenance
completed at Airstrip



11 Parks &
Playgrounds
Inspections

Animal Management

- Animal Management Coordinator was on Community September 08, all houses visited
- Vets are not due on Community until December
- Animal Cull has occurred around the area

Cemetery Management

- Works have been completed in Cemetery
- Solar Lights install has commenced, one per corner.
- Fence maintenance being carried out
- Internal maintenance being carried out

Internal Road Maintenance

- Roads are in an adequate state of repair, with just a need for planned sweeping and rubbish removal to maintain current state.
- Verges are under planned maintenance are at satisfactory height
- The Civil Team have contributed well to the fuel reduction around the community and well maintained firebreaks have prevented any damage to the community.
- Community cleanup progressing well from Pedersens

Maintenance of Parks and Open Spaces

- Weed maintenance and rubbish control is an ongoing process
- Bin Stands and wheelie bins have been established, trying to encourage the community to use them rather than the ground

Sports Grounds

- The Football oval and Softball Field are a constant part of the planned maintenance schedule, with spraying and all ground maintenance occurring.
- Repairs are carried out when required
- The football Oval in readiness to get trampled on

Waste Management

- Planned Community waste pick up occurs twice weekly and Hard Rubbish at a minimum once per week
- The Civil Team have made repairs to the Perimeter fence of the Facility, but their efforts have been hindered by community members still damaging the fence by climbing over it and making holes in it to climb through.

Weed Control and Fire Hazard Reduction

- Scheduled ground maintenance has occurred to maintain a non-threatening level of fuel around the Community.
- The Civil Team has been hindered dramatically with U/S plant yet have still been able to maintain all areas at an acceptable level.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Children's Services Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of Children's Services in Mt Liebig

RECOMMENDATION:

That the Local Authority notes and accepts Mt Liebig Children's Services report.

BACKGROUND

Children's Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ainsley Roscrow – Aged and Children's Services Executive Manager
Thersa Peeke - Children's Services Coordinator
and Administration

ATTACHMENTS

- 1 Children's Services Mt Liebig LAR - July November 2025



Local Authority Children Services Mount Liebig July - November 2025



3 Employees
67 % First Nation

22- Enrolments



Training

- Team Leader Enrolled in Certificate III of Early Childhood Education and Care
- 2 Educators Enrolled in Cert III Early Childhood Education and Care
- Team Leader completed Food Safety Training & CPR Training
- Team Leader and Educator had attended ACECQA Workshop held in Double Tree
- Team Leader completed with their study Placement.
- Team Leader and 2 Educators participated in annual Team Leader Training with a focus on child safety and Supervision



Service Delivery
305.5 Hours



141 - Meals served



Vacancies
2 Educators



Support
35 hours
Coordinator Support



Stakeholder Engagement

- Child Development Team
- Department of Education
- Child health Nurse from clinic
- Mission Australia
- Hearing Australia
- Building Audit team

Highlights

Team Leader Development

The Mt Liebig Team Leader successfully completed their placement, strengthening confidence, leadership skills, and operational knowledge.

ACECQA & CCCFR Quality and Safety Training

In October 2025, a two-day ACECQA–CCCFR Quality and Safety Workshop was held at DoubleTree, Alice Springs. Team Leaders and Educators shared ideas to enhance service programs.

A recap session in the Council Chambers reinforced key learnings and included short refreshers on:

- Child-safe environments
- Accurate timesheet completion
- Daily updates and documentation
- Maintaining correct ratios when opening childcare services

Community Engagement

- Increased enrolments
- Successful open days
- Greater family involvement and participation
- Stronger community engagement and support

These developments reflect the strengthening trust and connection between families, communities, and our childcare services.





Local Authority Children Services Mount Liebig July - November 2025



Professional Development & Team Leader Training – July 2025

Educators took part in a professional development workshop as part of the Team Leader Training in July 2025. The sessions focused on collaborative learning, group activities, and resource sharing to enhance leadership skills and early childhood education practices. The training also promoted team-building and strengthened connections among colleagues.



CCCFR Workshop - October 2025

Children's Services staff, Team Leaders, and Coordinators from different councils and ELCs attended the ACECQA CCCFR Quality and Safety Workshop in Alice Springs. The two-day training strengthened collaboration, shared learning, and service quality across all participating sites.



Local Authority Children Services Mount Liebig July - November 2025



Collaborative Planning & Reflective Practice
Educators worked together on group planning activities, sharing ideas and contributing to reflective discussions. Staff added their insights to the planning wall, identifying strengths, challenges, and ways to improve practice across their centres. The session supported teamwork, problem-solving, and continuous quality improvement.





Local Authority Children Services Mount Liebig July - November 2025



Mt Liebig Children’s Learning Activities
Children explored painting, water play, construction, and outdoor activities. Educators supported them through creative, sensory, and social learning experiences.



Local Authority Children Services Mount Liebig July - November 2025

Mackids
growing strong in
mind, body & culture



Mt Liebig Children's Learning Activities

Children explored a variety of engaging activities, including sensory play with coloured ice, painting, sandpit play, and group mealtimes. Educators supported the children's creativity, communication, and social development as they interacted with peers and explored both indoor and outdoor environments.



Local Authority Children Services Mount Liebig July - November 2025



Learning Through Play

Children participated in a range of hands-on learning experiences, including colour-matching activities, outdoor ball games, and imaginative play with animals and figures. Educators supported the children's communication, problem-solving, and fine-motor development as they explored both indoor and outdoor learning environments.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.3
TITLE Youth Services and Community Safety Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Service.

RECOMMENDATION

That the Local Authority notes and accepts Mt Liebbig Community Safety and Youth Services report.

BACKGROUND

Youth Services and Community Safety programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Libby Taylor – Executive Manager of Youth and Community Safety
Sarah Grant – Senior Coordinator of Community Safety
Coordinators and Admin.

ATTACHMENTS

- 1 Youth and Community Safety Mt Liebbig LAR July - November 2025



Local Authority Report

Mt Liebig

Community Safety

August - November 2025



- 4 Staff in the Mt Liebig Team
- 100% Community-based Employees are Aboriginal
- 224 Hours Patrolled
- 995 Hours Worked
- Work: 5-6 hour shifts Mon-Fri between 5pm - 11pm



306 Engagements with young people



262 Engagements with over 18's



146 Young people taken home



18 Training Hours with Coordinator



170 Are you okay? Checks



No Community gatherings

- Highlights**
- The Coordinator visited Mt Liebig twice in this reporting period, providing staff with training and support.
 - Training has continued to be provided to the staff, in the new MRC IT operating system One Drive.
 - Team Leader Serina Wheeler attended Team Leader training in Alice Springs for the upcoming Cert III Local Government (Night Patrol) which will commence next year throughout all of the communities.



**Serina Wheeler training staff on
Timesheets**



**Serina Wheeler
using the MacSafe App**



**Team Leader training
Cert III Local Government (Night Patrol)
with College of Public Employment**





Local Authority Youth Services Mt Liebig July-November 2025



Employees

5 Staff
80% Aboriginal Staff



Activities

156 Activities
335 Hours



Engagements

93 Participants
1996 Engagement



Bush Trip

1



School Support

0



Training

0



Youth Board

1



Sport

99



Events

0

Highlights



- **School Holiday Program:** Youth services Senior Coordinator Sara took the initiative to engage the kids and run the School Holiday Program successfully, encouraging the children to join activities such as rubbish clean-up, dodgeball, and indoor pool games. Breakfast programs ran with healthy meals served to promote good nutrition and wellbeing.
- **Youth Board:** In September, the Youth Board held its second meeting of the year in Mt Liebig, where members learnt about leadership and communication skill, explored how meetings and agendas work, and shared ideas to support the ongoing Youth Program.
- **DSS Funding:** Youth Services has received DSS funding to establish safe spaces in the community, including a new couch and a new kitchen, which create a comfortable and enjoyable environment for young people.
- **Positive Staff Initiative :** Despite recent break-ins and fights, staff continued the programs. The youths involved received a 24-hour ban from the recreation hall to reinforce that there are consequences for not following the rules.



Youth are enjoying indoor pool competition

kids are enjoying play time on the couch



Kids are playing games at Rec hall

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority:

- a) **accepts the updates from Tomas King – Department of Housing, Community Development and Local Government on the previous matters raised and closes these items; and**
- b) **raises and discusses any new Non-Council business matters.**

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Section	Subject
Mount Liebig Local Authority 23/07/2025	NTG	Deputations – Remote Housing repairs, maintenance and tenancy	Audrey Turner’s Housing Application
23/07/2025 MLLA 2025-045			
That the Local Authority:			
a) noted that Tomas King from the Department of Housing, Community Development and Local Government attended the meeting and will pass on any matters raised to the Remote Housing team; and			
b) raised that Audrey Turner has been unsuccessfully applying for a house to live in for over 8 years.			
26/11/2025 Update from Tomas King:			
This has been resolved by the Remote Team. Audrey was the tenant of Lot 6. This tenancy was ended in recent weeks to accommodate a dwelling swap to Lot 61.			

Meeting	Officer/ Organisation	Section	Subject
Mount Liebig Local Authority 23/07/2025	NTG	Deputations – Remote Housing repairs, maintenance and tenancy	Grading of Kintore Road between Papunya and Kintore
<p>23/07/2025 MLLA 2025-054 That the Local Authority:</p> <ul style="list-style-type: none"> • raised that the section of the Kintore road from Papunya to Kintore is very rough and were advised that Tomas King would look into the grading schedule; • raised that continuous road grading has lowered the road elevation, leading to significant water pooling; and <p>26/11/2025 Update from Tomas King: Tom has spoken with the Department of Infrastructure and Logistics who have advised:</p> <ul style="list-style-type: none"> • There are currently two road projects in the region: <ol style="list-style-type: none"> 1) A gravel re-sheet job totalling 28km is being done over various sections of road between the Haasts Bluff turnoff and the Mt Liebig turnoff – anticipated completion by the end of February 2026. [Kintore road also underwent extensive re-sheeting in the 2023-24 financial year]. 2) Also, high level maintenance works are being done across multiple sections of the Kintore road [including before and after Papunya] – this is expected to be completed within the next few weeks. • The Department has put in funding bids for re-sheeting works across the regional road network, funding for this has yet to be finalised and therefore no locations/or extent of works for future maintenance can be committed. 			

ATTACHMENTS:

There are no attachments for this report.