MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE MOUNT LIEBIG COUNCIL OFFICE ON MONDAY 8 DECEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:09AM

2 WELCOME

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	**3.1**
TITLE:	**Attendance, Apologies and Leave**

Local Authority Members

Member Audrey Turner (Chairperson), Member Jeffrey Wheeler, Member Tristan Robertson and Member Rosalind Dixon

Councillors

Councillor Dalton McDonald, Councillor Lynn Ward and President Roxanne Kenny

Council Employees

Belinda Urquhart – CEO, Ainsley Roscrow – Executive Manager Aged and Children's Services, Damien Ryan – Area Manager, Lizzinna Ford – Customer Services and June Crabb – Governance Coordinator

Via Teams: Ruth Tahere – Project Management Office

Guests

Felix Meyer

Apologies:

Member Carol Peterson, Member Dyson Wheeler and Member Roderick Kantamara

EXECUTIVE SUMMARY
This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

MLLA2025-55 **RESOLVED (Dalton McDonald/Tristan Robertson)**

That the Local Authority:

a) noted the Member's attendance at this meeting;
b) tabled apologies received for this meeting from Members Roderick Kantamara, Carol Peterson and Dyson Wheeler; and
c) did not record any absences without notice, for this meeting.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	**4.1**
TITLE:	**Membership of the Local Authority**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

MLLA2025-56 **RESOLVED (Rosalind Dixon/Audrey Turner)**

That the Local Authority:

a) welcomed returning Councillor Dalton MacDonald and newly elected Councillor Lynn Ward to the Authority;
b) was informed that Garrard Anderson has formally resigned as an elected member of Council resulting in a vacancy for the Luritja Pintubi Ward;
c) noted that there are no vacancies on the Local Authority; and
d) acknowledged that 2 consecutive absences without notice will result in a termination of membership.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	**5.1**
TITLE:	**MacDonnell Council Code of Conduct**

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

MLLA2025-57 **RESOLVED (Audrey Turner/Tristan Robertson)**

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	**6.1**
TITLE:	**Confirmation of Previous Minutes**

EXECUTIVE SUMMARY
This report provides the minutes of the previous Mt Liebig Local Authority Meeting held 23 July 2025 to be approved by the Authority.

MLLA2025-58 **RESOLVED (Jeffrey Wheeler/Dalton McDonald)**

That the Local Authority confirms the unconfirmed minutes of the previous Mount Liebig Local Authority Meeting held 23 July 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	**7.1**
TITLE:	**Acceptance of Agenda**

EXECUTIVE SUMMARY
Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

MLLA2025-59 **RESOLVED (Rosalind Dixon/Jeffrey Wheeler)**

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	**8.1**
TITLE:	**Conflict of Interest**

EXECUTIVE SUMMARY
This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

MLLA2025-60 **RESOLVED (Tristan Robertson/Audrey Turner)**

That the Local Authority Meeting:
a) notes the Conflict of Interest Policy; and
b) that members declare any conflicts of interest.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	**10.1**
TITLE:	**Local Authority Project Register**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

MLLA2025-61 **RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

That the Local Authority:

a) **acknowledged that $20,282.56 are funds at risk of being returned to NTG;**
b) **noted that the following projects are a work in progress:**
   - **2186 – Solar lights at the Cemetery; and**
   - **2189 - Cultural Significance Exclusion signs.**
c) **noted completion and closed:**
   - **2184 – Plaque at Rec Hall, with $959.09 returned to unallocated; and**
   - **2188 – Sporting equipment with all funds fully expended.**
d) **considered and accepted the following new project proposals:**
   - **Basketball Court upgrades - purchase and install two (2) new water bubblers and upgrade the Switchboard, allocating $27,000.00 to the project.**
   - **Purchase and install one new beehive, allocating $1,500.00.**
e) **Added to the wishlist – Solar BBQ**

ITEM NUMBER:	**10.2**
TITLE:	**Local Authority Discretionary Funds**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of $4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

a) **noted that the Local Authority currently has $4,000.00 of unallocated discretionary funds;**
b) **noted that this is the final Local Authority meeting for 2025;**
c) **discussed the allocation of these funds and determined the following:**
   - **Members Jeffrey Wheeler and Tristan Robertson to organise and shop for a Community Christmas and a Community New Years event, allocating $1,000.00 to each event; and**
   - **$2,000.00 to an Easter Celebration**
d) **acknowledged that these funds must be spent with goods received by 30 June 2026.**

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	**11.1**
TITLE:	**Council Services LA Report**
AUTHOR:	**Ellen Fitzgerald, Administration Officer**

EXECUTIVE SUMMARY
This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Council Services.

***MLLA2025-62* RESOLVED (Jeffrey Wheeler/Tristan Robertson)**

That the Local Authority noted and accepted the attached Council Services report.

ITEM NUMBER:	**11.2**
TITLE:	**Children's Services Report**
AUTHOR:	**Annaliza Rivera, Senior Administration Officer**

EXECUTIVE SUMMARY
This report provides an update on the delivery of Children's Services in Mt Liebig

MLLA2025-63 **RESOLVED (Rosalind Dixon/Jeffrey Wheeler)**

That the Local Authority noted and accepted Mt Liebig Children's Services report.

ITEM NUMBER:	**11.3**
TITLE:	**Youth Services and Community Safety Report**
AUTHOR:	**Annaliza Rivera, Senior Administration Officer**

EXECUTIVE SUMMARY
This report provides an update on the delivery of services for Community Safety and Youth Service.

MLLA2025-64 **RESOLVED (Tristan Robertson/Rosalind Dixon)**

That the Local Authority noted and accepted Mt Liebig Community Safety and Youth Services report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**12.1**
TITLE:	**General Council Business**

EXECUTIVE SUMMARY
The purpose of this report is to give Members the opportunity to discuss General Council Business items.

MLLA2025-65 **RESOLVED (Dalton McDonald/Jeffrey Wheeler)**

That the Local Authority noted that no matters were raised at this meeting.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**13.1**
TITLE:	**General Non-Council Business**

EXECUTIVE SUMMARY
The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

MLLA2025-66 **RESOLVED (Dalton McDonald/Jeffrey Wheeler)**

That the Local Authority:

a) **accepted the updates from Tomas King – Department of Housing, Community Development and Local Government on the previous matters raised and closed these items; and**
b) **did not raise any new Non-Council business matters.**

14 DATE OF NEXT MEETING - THURSDAY 29 JANUARY, 2026

15 MEETING CLOSED

The meeting terminated at 11:16 am.

This page and the preceding 6 pages are the minutes of the Mt Liebig Local Authority Meeting held on Monday 8 December 2025 and were confirmed on 8 October 2026.