



AGENDA

MT LIEBIG LOCAL AUTHORITY MEETING WEDNESDAY 15 APRIL 2026

The Mt Liebig Local Authority Meeting of the MacDonnell Regional Council will be held at the Mount Liebig Council Office on Wednesday 15 April 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER 4.1
TITLE Membership of the Local Authority
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

- a) is reminded of the by-election required to fill the existing vacancy on the Council for a member from the Luritja Pintubi ward and that polling will be held in Mt Liebig on Thursday 16 April from 2:00pm to 4:30pm;
- b) notes that there are no vacancies on the Local Authority; and
- c) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

BACKGROUND

The chart below shows the attendance of the Local Authority members at the previous meeting:

Appointed Members Mount Liebig LA	Attendance at the meeting 8 December 2025
Chair Audrey Turner	Present
Member Carol Peterson	Apology
Member Jeffery Wheeler	Present
Member Roderick Kantamara	Apology
Member Tristan Robertson	Present
Member Rosalind Dixon	Present
Member Dyson Wheeler	Apology

Elected Members Luritja Pintubi Ward	
Cr Dalton McDonald	Present
Cr Lynn Ward	Present
VACANT	VACANT

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and

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- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Mt Liebig Local Authority Meeting held 8 December 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Mt Liebig Local Authority Meeting held 8 December 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. MT LIEBIG LOCAL AUTHORITY MEETING MEETING 8.12.2025 - MINUTES [1 pages]

MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE MOUNT
LIEBIG COUNCIL OFFICE ON MONDAY 8 DECEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:09AM

2 WELCOME

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Member Audrey Turner (Chairperson), Member Jeffrey Wheeler, Member Tristan Robertson and Member Rosalind Dixon

Councillors

Councillor Dalton McDonald, Councillor Lynn Ward and President Roxanne Kenny

Council Employees

Belinda Urquhart – CEO, Ainsley Roscrow – Executive Manager Aged and Children’s Services, Damien Ryan – Area Manager, Lizzinna Ford – Customer Services and June Crabb – Governance Coordinator

Via Teams: Ruth Tahere – Project Management Office

Guests

Felix Meyer

Apologies:

Member Carol Peterson, Member Dyson Wheeler and Member Roderick Kantamara

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

MLLA2025-55 RESOLVED (Dalton McDonald/Tristan Robertson)

That the Local Authority:

- a) noted the Member’s attendance at this meeting;**
- b) tabled apologies received for this meeting from Members Roderick Kantamara, Carol Peterson and Dyson Wheeler; and**
- c) did not record any absences without notice, for this meeting.**

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Membership of the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

MLLA2025-56 RESOLVED (Rosalind Dixon/Audrey Turner)

That the Local Authority:

- a) welcomed returning Councillor Dalton MacDonald and newly elected Councillor Lynn Ward to the Authority;
- b) was informed that Garrard Anderson has formally resigned as an elected member of Council resulting in a vacancy for the Luritja Pintubi Ward;
- c) noted that there are no vacancies on the Local Authority; and
- d) acknowledged that 2 consecutive absences without notice will result in a termination of membership.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

MLLA2025-57 RESOLVED (Audrey Turner/Tristan Robertson)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Mt Liebzig Local Authority Meeting held 23 July 2025 to be approved by the Authority.

MLLA2025-58 RESOLVED (Jeffrey Wheeler/Dalton McDonald)

That the Local Authority confirms the unconfirmed minutes of the previous Mount Liebig Local Authority Meeting held 23 July 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

MLLA2025-59 RESOLVED (Rosalind Dixon/Jeffrey Wheeler)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

MLLA2025-60 RESOLVED (Tristan Robertson/Audrey Turner)

That the Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Local Authority Project Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

MLLA2025-61 RESOLVED (Jeffrey Wheeler/Tristan Robertson)

That the Local Authority:

- a) acknowledged that \$20,282.56 are funds at risk of being returned to NTG;**
- b) noted that the following projects are a work in progress:**
 - **2186 – Solar lights at the Cemetery; and**
 - **2189 - Cultural Significance Exclusion signs.**
- c) noted completion and closed:**
 - **2184 – Plaque at Rec Hall, with \$959.09 returned to unallocated; and**
 - **2188 – Sporting equipment with all funds fully expended.**
- d) considered and accepted the following new project proposals:**
 - **Basketball Court upgrades - purchase and install two (2) new water bubblers and upgrade the Switchboard, allocating \$27,000.00 to the project.**
 - **Purchase and install one new beehive, allocating \$1,500.00.**
- e) Added to the wishlist – Solar BBQ**

ITEM NUMBER:	10.2
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) noted that the Local Authority currently has \$4,000.00 of unallocated discretionary funds;
- b) noted that this is the final Local Authority meeting for 2025;
- c) discussed the allocation of these funds and determined the following:
 - Members Jeffrey Wheeler and Tristan Robertson to organise and shop for a Community Christmas and a Community New Years event, allocating \$1,000.00 to each event; and
 - \$2,000.00 to an Easter Celebration
- d) acknowledged that these funds must be spent with goods received by 30 June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Council Services.

MLLA2025-62 RESOLVED (Jeffrey Wheeler/Tristan Robertson)

That the Local Authority noted and accepted the attached Council Services report.

ITEM NUMBER:	11.2
TITLE:	Children's Services Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of Children's Services in Mt Liebig

MLLA2025-63 RESOLVED (Rosalind Dixon/Jeffrey Wheeler)

That the Local Authority noted and accepted Mt Liebig Children’s Services report.

ITEM NUMBER:	11.3
TITLE:	Youth Services and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Service.

MLLA2025-64 RESOLVED (Tristan Robertson/Rosalind Dixon)

That the Local Authority noted and accepted Mt Liebig Community Safety and Youth Services report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

MLLA2025-65 RESOLVED (Dalton McDonald/Jeffrey Wheeler)

That the Local Authority noted that no matters were raised at this meeting.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

MLLA2025-66 RESOLVED (Dalton McDonald/Jeffrey Wheeler)

That the Local Authority:

- a) accepted the updates from Tomas King – Department of Housing, Community Development and Local Government on the previous matters raised and closed these items; and
- b) did not raise any new Non-Council business matters.

14 DATE OF NEXT MEETING - THURSDAY 29 JANUARY, 2026

15 MEETING CLOSED

The meeting terminated at 11:16 am.

This page and the preceding 6 pages are the minutes of the Mt Liebig Local Authority Meeting held on Monday 8 December 2025 and are UNCONFIRMED.

UNCONFIRMED

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Census Engagement Team - ABS
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information provided by the Census Engagement Team;**
and
- b) **provides advice on ways to improve participation within the community.**

BACKGROUND

Every 5 years the Australian Bureau of Statistics [ABS] conducts a Census to count the population and housing for the Australian government to make informed decisions to distribute GST funding to each State and Territory for housing, education, and essential services like roads etc. This means that more participation in the Census leads to better funding for communities

This year's Census will be held in August. It will provide employment opportunities for people in communities as members of the community will be employed to assist Census staff.

ISSUES, CONSEQUENCES, OPTIONS

Any information that the Local Authority can provide that will assist the ABS team to increase community engagement could lead to increased funding for services within the community.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	10.1
TITLE	Local Authority Project Register
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) notes the Project Funding Acquittal and Certification [attached] as at 30 June 2025;**
- b) acknowledges that \$16,216.96 are funds at risk of being returned to NTG;**
- c) notes the progress on their current projects as provided by the project management office;**
- d) closes any completed projects returning any unused funds to unallocated;**
- e) are advised that the 2025-26 LAMPF Funding of \$33,100.00 has been received and is reflected in the budget consideration; and**
- f) notes that there are \$39,039.02 unallocated funds;**
- g) discusses the priority of the wish-list items.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

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Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2186 Solar lights for the Cemetery		\$
Status		Committed
30-Oct-24	Res.066 – Created a new project called Solar lights for the Cemetery, allocating \$20,000.00 for four lights to be placed at each corner.	\$20,000.00
13-Jan-25	PMO update - Quotes have been received - to be provided to meeting. All required parts to be ordered and delivered.	
28-Jan-25	PMO update - to be delivered about 18.3.2025 and then installed.	
12-Feb-25	Res.009 – Lights and cement have been ordered. They should arrive in Alice Springs in 2 weeks. Mark will transport them to Mount Liebig.	
28-Feb-25	Invoice received from Green Frog Systems.	-\$12,034.00
10-Mar-25	Invoice received from Bunnings.	-\$63.37
11-Apr-25	PMO update - Need to pick up lights from Amoonguna - expect installation when CSC appointed.	
1-Jun-25	PMO update - will be picked up and delivered to community first week June.	
23-Jul-25	Res.048 - the lights have been collected from Amoonguna. Waiting on the completion of works on the fence-line before the civil team install the lights.	
22-Sep-25	PMO update - Lights are currently being installed but not completed at this time.	
	underspend remaining	\$7,902.63

Project 2189 Area of Cultural Significance Exclusion Zone Signs		\$
Status		Committed
23-Jul-25	Res.048 – Created a new project - Area of Cultural Significance Exclusion Zone Signs – these will be large signs using inclusive terms so that they can be used to restrict access to men's areas, women's areas and cultural areas. Allocated \$5,000.00 to acquire as many signs as possible within this budget.	\$5,000.00
22-Sep-25	PMO update - Indicative quotes have been sourced - to consult with members regarding wording.	
	underspend remaining	\$5,000.00

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Project 2420 Basketball Court Upgrade - inc Switchboard and 2 new water bubblers		\$
Status		Committed
8-Dec-25	Res.061 – Created a new project - Basketball Court upgrades - upgrade the Switchboard and purchase and install two (2) new water bubblers, allocating \$27,000.00 to the project.	\$27,000.00
19-Dec-25	PO raised for Civiq Pty Ltd - bubblers.	-\$21,145.20
27-Jan-26	Invoice received from Steve's Electrix Pty Ltd - connect power.	-\$4,024.69
	underspend remaining	\$1,830.11

Project 2421 Purchase and Install one new Beehive		\$
Status		Committed
8-Dec-25	Res.061 – Created a new project - Purchase and install one new beehive, allocating \$1,500.00.	\$1,500.00
	underspend remaining	\$1,500.00

Budget consideration		
	Balance of underspend or (overspend)	\$16,232.74
	Total un-allocated funds	\$39,039.02
	Total unspent funds	\$55,271.76

Wishlist Items		
1-Mar-23	Upgrades to Cemetery Seek quotes for fencing, plaques and decorations	CS/HIP
1-Mar-23	Upgrade Playground equipment Seek quotes for new/upgrade equipment	PMO
23-Jul-25	PMO advised that a minimum spend would be \$70,000.00 with a preference for \$100,000.00 for a new park.	
1-Mar-23	More trees around Park Seek quotes for mature trees	PMO
23-Jul-25	PMO advised that mature native trees cannot be purchased in Alice Springs. Smaller ones can be purchased but they have a cost. Before spending money the LA should consider whether they will be damaged by children.	
10-May-24	Boundary fencing. Quotes and measurements required	
23-07-25	Clarified that this was fencing around the entire community.	
30-Oct-24	Wii Sports console or PlayStation 5 for the Rec Hall	
30-Oct-24	Beauty supplies to include hair products, accessories and cosmetics,	
30-Oct-24	Disco ball and disco outfits for the Rec hall	

PROJECTS COLSED 2025-26

Project 2184		Plaque at Rec Hall Status	\$ Committed
9-Jul-24	Res.029 – Created a new project called Plaque for the Rec Hall, engraved to commemorate Kumanjay Jackson, allocating \$1,000.00.		\$1,000.00
30-Oct-24	Res.066 – Noted that the Coordinator Youth Services had been in contact with families and both projects were still being finalised.		
28-Jan-25	PMO update - To be referred to Youth Services and CEO - appropriate siting of plaques, etc.		
12-Feb-25	Res.009 – kept open and discussed unveiling the plaque at the same event as the opening of the new basketball court.		
23-Jul-25	Res.048 – to be unveiled when the basketball court is opened which should be happening in October. The basketball Court should be completed in in the next 6 weeks. This will include larger sports lights, a water bubbler and 2 grandstands with shade.		
25-Nov-25	Invoice received from Trophy Central.		-\$40.91
8-Dec-25	Res.061 - Closed the project and returned \$959.09 to unallocated.		-\$959.09
	underspend remaining		\$-

Project 2188		Sporting Equipment for the Youth Board Status	\$ Committed
30-Oct-24	Res.066 – Agreed to allocate \$1,000.00 towards Sports equipment, noting that the equipment will be stored at the Rec Hall in the keeping of the Team Leader Youth Services.		\$1,000.00
13-Jan-25	PMO update - To be discussed further with the Youth Board at its next meeting 26.3.2025 - project to be kept open.		
12-Feb-25	Res.009 – Youth board to discuss further at their next meeting.		
30-Apr-25	Res.030 – Decided that the project would be closed and the funds returned to unallocated if it was not allocated and a PO raised before the next Mount Liebig Local Authority meeting.		
23-May-25	Invoice received from Intersport Alice Springs		-\$952.63
23-May-25	Invoice received from KMart		-\$44.55
24-Jun-25	Invoice received from Sports Power		-\$27.25
23-Jul-25	Res.048 - allocated an additional \$24.45 to cover the overspend.		\$24.43
8-Dec-25	Res.061 - Closed the project.		
	underspend remaining		\$-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team
Project Management Office

ATTACHMENTS

- 1 Mount Liebig LAPF Certification 2024-25

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Mt Liebig

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$	82,228.86
Total Project Expenditure:	\$	34,819.05
Surplus/(Deficit):	\$	47,409.81

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- the projects submitted by the Local Authority; Yes No
- the Northern Territory Buy Local Plan; Yes No
- the LAPF funding guidelines; and Yes No
- the *Local Government Act* and the *Local Government (Accounting) Regulation* Yes No

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and Yes No
- Local Authority meeting Yes No

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) **accepts that \$1,593.02 was spent on the barbeque for the memorial for Kumantjai Jackson and the opening of the new basketball court;**
- b) **notes that \$2,000 was allocated for Christmas and New Years Eve events with no purchase orders raised;**
- c) **acknowledges that \$1,740.33 was spent on the Easter celebration;**
- d) **notes that this is the final meeting for the current financial year;**
- e) **discusses allocating the remaining funds of \$2,684.77; and**
- f) **acknowledges that these funds must be spent with goods received by 30 June 2026.**

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s Festivities
- Community BBQ’s
- Sports weekends
- Naidoc Celebration
- Youth Board

2025/2026 Discretionary Funds		Budget - \$4,000.00
Date		
	Total funds from 2024/2025 F/Y [allocated but not spent] carried over as approved by the Council [OCM2025-089].	\$ 2,081.12
Total funds for 25/26		\$ 6,081.12
1-Jul-2025	Carried over the allocation of \$2,081.12 toward a BBQ memorial / celebration of the opening of the basketball court.	
31-Mar-26	\$1,593.02 spent with all invoices received	- \$1,593.02
8-Dec-25	Allocated \$1,000 to a Christmas Celebration and \$1,000 to a New Years Eve Celebration to be organized by members Tristan Robertson and Jeffery Wheeler.	
31-Mar-26	No purchase orders raised	
8-Dec-25	Allocated \$2,000 to an Easter celebration	
31-Mar-26	Purchase Order for Woolworths created \$2,000.00	- \$1,740.33
Available funds		\$2,684.77

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services LAR
AUTHOR Ellen Fitzgerald, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Mt Liebig across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Deputy Chief Executive Officer/Director Council Services
Rhiannon Collie – A/Area Manager
Brad Horn – Council Services Coordinator

ATTACHMENTS

- 1 Council Services LAR - Mt Liebig



Council Services Mt Liebig



**90% First Nations
Employees in SCD**



**4 Area Manager
Visits to
Community**



**Council Office
494 Hours of
Service**

Snapshot



**1615 Litres Fuel
Usage Total**



**17 Vehicles and Plant in
Use**



**75 Bins Emptied
Weekly**



**17 Street Lights Operational
2 Street Lights
Non-Operational**



**2 Sport Grounds
Maintained**



**5 Toolbox Talks
Completed**



**12 Australia Post
Deliveries**



**7 Generator
Services**



3 Water Tests



**10 Hours of
Maintenance
completed at Airstrip**



**11 Parks &
Playgrounds
Inspections**

Animal Management

- Animal Management Coordinator was on Community in March, all houses visited.
- Vets and Animal Management are due on Community in June, weather and schedule dependent.

Cemetery Management

- Works are continuing in the Cemetery.
- Waiting on staff to be present to install Solar Lights.
- Fence maintenance continues to be carried out.
- Internal maintenance being carried out.

Internal Road Maintenance

- A small section of road near the office has been damaged and is part of the scheduled maintenance.
- Roads are in an adequate state of repair, with just a need for planned sweeping and rubbish removal to maintain current state.
- Verges are under planned maintenance are at satisfactory height
- The Civil Team have their work cut out for them, with the recent high levels of rain fall which has seen an abundance of vegetation grow and the ground being too wet to use Plant on it. As the ground continues to dry out, we will be able to progress more quickly with the scheduled maintenance plan and gradually bring it under control.

Maintenance of Parks and Open Spaces

- Weed maintenance and rubbish control is an ongoing process
- Bin Stands and wheelie bins have been established, trying to encourage the community to use them rather than the ground.

Sports Grounds

- The Football oval and Softball Field are a constant part of the planned maintenance schedule, with spraying and all ground maintenance occurring.
- Repairs are carried out when required.
- The Football Oval is sporting a new fence which has been damaged by community members and the recent influx of the Camels.

Waste Management

- Planned Community waste pick up occurs twice weekly and Hard Rubbish at a minimum once per week.
- The Civil Team continue to make repairs to the perimeter fence of the Facility, but their efforts have been hindered by community members still damaging the fence by climbing over it and making holes in it to climb through.

Weed Control and Fire Hazard Reduction

- Scheduled ground maintenance is happening to maintain a non-threatening level of fuel around the Community.
- The Civil Team have been involved with Cultural ceremonies for a couple of months and we continue to play catchup to re-align with the maintenance plan for the Community to minimise an overabundance of natural fuel



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Youth and Community Services Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services

RECOMMENDATION

That the Local Authority notes and accepts the Community Safety and Youth Services report.

BACKGROUND

Community Safety and Youth Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety
Yarran Cavalier - A/Senior Coordinator of Community Safety
Coordinators and Admin

ATTACHMENTS

1 Youth and Community Safety Mt Liebig LAR January - March 2026



Local Authority Report

Mt Liebig

Community Safety

January - March 2026



- 5 Staff in the Mt Liebig Team
- There are no team vacancies
- 100% Community-based Employees are Aboriginal
- Hours Patrol 204
- Work: 5-6 hour shifts Mon-Fri between 6.00pm - Midnight



150 Engagements with young people



138 Engagements with over 18's



57 Young people taken home



6 Training Hours with Coordinator



139 Are you okay? Checks



No Community gatherings

Highlights



- The Coordinator visited Mt Liebig once in this reporting period due to impassable roads from heavy rain.
- Training has continued to be provided to the staff, in the new LMS (Learning Management System) Online Portal
- The Team Leader Sereena Wheeler continues to provide training and support to new Casual Community Safety staff Lawrence Peterson and Tara-Lee Abbott.
- Staff farewelled Community Safety Coordinator Valentine Orain who left at the beginning of March.

Sereena Wheeler team leader sorting out timesheets for the Community Safety Team



Serenna Wheeler using Community Safety App on patrol





Local Authority Youth Services Mt Liebig January -March 26



Employees
4 Staff
100% Aboriginal Staff



Hours
110 Hours
open



Engagements
37 Participants
400 Engagement



Bush Trip
0



Art Craft
8



**Average
participant age**
9



Youth Board
0



Activities delivered
24



Events
0

Highlights



- **Regular Programs Continuing Despite Challenges** : Despite currently not having a team leader, Mt Liebig staff continue to run regular activities. Youth Services staff consistently engage young people through indoor and outdoor activities such as dodgeball, softball, and soccer.
- **DSS-Funded New Kitchen on Youth Programs**: The new kitchen, funded by DSS, has significantly enhanced youth programs at Mt Liebig. It provides a safe, well-equipped space for cooking activities and Selina Wheeler is running a cooking program that encourages youth to learn about both traditional and other cuisines.
- **Six weeks School Holidays Activities**: During the December–January school holiday program, Youth Services staff engage young people in a variety of activities, including movie and music nights, dodgeball, arts and crafts, and evening basketball.

Youth are actively enjoying the DSS-funded kitchen area



The child is enjoying a drink at the Rec Hall, taking a moment to relax and refresh.



The youth are relaxing and enjoying informal playtime on the new couch



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.3
TITLE Children's Services Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Children's Services.

RECOMMENDATION

That the Local Authority notes and accepts the Children's Services Report.

BACKGROUND

Children's Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ainsley Roscow – Executive Manager of Aged and Children's Services
Felistus Mutanga – Team Leader Haats Bluff Early Learning
And Administration

ATTACHMENTS

- 1 Children's Services LAR January - March 2026



Local Authority Mt Liebig January - March 2026



4 Employees
75 % First Nation



13 - Enrolments



**29 hours Coordinator &
Manager support**



**Service Delivery
150 Hours**



93 Meals served



Training

- 2 Educators Enrolled in Cert III for Early Childhood Education and Care
- Team leader enrolled in Diploma for Early Childhood Education and Care



Stakeholder Engagement

- School
- NT Health Clinic
- Families



Highlights

- We currently have 13 enrolments and 1 new educator on board.
- Weather disrupted planned Diploma training and Coordinator visit due to flooded roads
- Team Leader has been collaborating with the local store to ensure provision of regular healthy and nutritious meals during food shortages.
- New educators on boarded and consistent attendance has meant the program is running daily with lots of children and families attending
- NT hearing visited the Centre to talk about healthy ears and eyes with children and families
- New materials and resources have been ordered and delivered to the Centre for children's activities. Educators and Children were involved in choosing materials best suited for the program.



Local Authority Mt Liebig



Children enjoy playing toys and counting objects.



Kayleenah reading books and later engaged in painting.





Local Authority Mt Liebig



Children singing together at mat time



Local Authority Mt Liebig



Children putting mini popsicles in bottles.



Tristan is sorting objects according to colour.



Stanley and Mia scooping plastic toys from a bowl with water

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority raises and discusses matters of Non-Council business.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

ATTACHMENTS

There are no attachments to this report.