



## **AGENDA**

# **PAPUNYA LOCAL AUTHORITY MEETING THURSDAY 11 JUNE 2026**

The Papunya Local Authority Meeting of the MacDonnell Regional Council will be held at the Papunya Council Office on Thursday 11 June 2026 at 10:30 AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>MEETING OPENING</b>	
<b>2</b>	<b>WELCOME</b>	
<b>3</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE</b>	
3.1	Attendance / Apologies / Leave .....	5
<b>4</b>	<b>NOMINATIONS AND CURRENT MEMBERSHIP</b>	
4.1	Local Authority Membership .....	6
<b>5</b>	<b>COUNCIL CODE OF CONDUCT</b>	
5.1	MacDonnell Council Code of Conduct .....	8
<b>6</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
6.1	Papunya Local Authority Meeting - 1 April 2026 .....	11
<b>7</b>	<b>ACCEPTANCE OF THE AGENDA</b>	
7.1	That the papers circulated are received for consideration at the meeting. ...	20
<b>8</b>	<b>COUNCIL CONFLICT OF INTEREST</b>	
8.1	Conflict of Interest .....	21
<b>9</b>	<b>DEPUTATIONS / GUEST SPEAKERS - NIL</b>	
<b>10</b>	<b>LOCAL AUTHORITY REPORTS AND CORRESPONDENCE</b>	
10.1	Local Authority Action Register.....	23
10.2	Local Authority Project Register .....	25
10.3	Local Authority Discretionary Funds .....	29
<b>11</b>	<b>COUNCIL MANAGED SERVICES REPORTS</b>	
11.1	Council Services LAR.....	31
11.2	Youth Services and Community Safety Report.....	35
11.3	Aged Care Services Report.....	42
<b>12</b>	<b>GENERAL COUNCIL BUSINESS ITEMS</b>	
12.1	General Council Business .....	49
<b>13</b>	<b>NON-COUNCIL BUSINESS ITEMS</b>	
13.1	Non-Council Business .....	50

**14 NEXT MEETING – 16 SEPTEMBER 2026**

**15 MEETING CLOSED**

### **3 ATTENDANCE, APOLOGIES AND LEAVE**

**ITEM NUMBER**            3.1  
**TITLE**                      Attendance, Apologies and Leave

#### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting;**
- c) records the Member absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

## 4 LOCAL AUTHORITY MEMBERSHIP

**ITEM NUMBER** 4.1  
**TITLE** Local Authority Membership  
**AUTHOR** June Crabb, Coordinator Governance

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

Member Graham Poulson was nominated at the April 2026 meeting as Chairperson for a 12-month term

### RECOMMENDATION

That the Local Authority:

- a) notes that a vacancy on the Authority is currently available;
- b) welcomes Garrard Anderson and Ashley Robertson as their nomination was endorsed at Council’s April meeting; and
- c) calls for community nominations to remain open to cover the remaining vacancy.

### BACKGROUND

The chart below shows the attendance of the members at the previous meeting held 9 October 2025.

7 out of 8 Appointed Members	Attendance noted at the meeting held 9 October 2025
Chairperson Karen McDonald	Present / via Teams
Member Sarah Stockman	Present / via Teams
Member Graham Poulson	Present
Member Justine Stockman	<b>Absent</b>
VACANT	
VACANT	
VACANT	
<b>Ward Councillors</b>	
Councillor Lynn Ward	Present
Councillor Dalton McDonald	Present
Councillor Garrard Anderson	Present
President Roxanne Kenny	Present / via Teams

**Local Authorities Overview:**

Local Authorities are composed of community members and meet **four times per year** to discuss:

- Council service delivery
- Project funding and progress
- Community project ideas

**Functions of Local Authorities (as per the Local Government Act 2019, Section 78):**

- Engage communities in local government issues
- Provide a platform for community opinions
- Influence local, regional, and area-wide policy development
- Represent and advocate for community views to the council
- Contribute to regional planning
- Make recommendations on council budgets and local matters
- Carry out additional functions as assigned by the Minister

**ISSUES, CONSEQUENCES, OPTIONS**

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

**FINANCIAL IMPLICATIONS**

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

**CONSULTATION**

The Local Authority

**ATTACHMENTS**

There are no attachments to this report.

## **5 COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 5.1  
**TITLE** MacDonnell Council Code of Conduct

### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **RECOMMENDATION**

**That the Local Authority notes the Council Code of Conduct.**

### **MacDonnell Regional Council Code of Conduct**

#### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

#### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

#### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

#### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

#### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

#### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

**ITEM NUMBER** 6.1  
**TITLE** Confirmation of Previous Minutes

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Papunya Local Authority Meeting held 1 April 2026 to be approved by the Authority.

### **RECOMMENDATION**

**That the Authority confirms the unconfirmed minutes of the previous Papunya Local Authority Meeting held 1 April 2026 as a true and correct record of the proceedings.**

### **ATTACHMENTS**

1. PAPUNYA LOCAL AUTHORITY MEETING 1.4.2026 - MINUTES [ 9 pages]

MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE PAPUNYA COUNCIL OFFICE ON WEDNESDAY 1 APRIL 2026 AT 10:30 AM

**1 MEETING OPENING**

The meeting was declared open at 9.48AM

**1.1 NOMINATION OF THE CHAIR - Councillor Graham Poulson**

**PLA2026-01PLA2026-02 RESOLVED (Sarah Stockman/Alison Anderson)**

**That members nominated Graham Poulson as Chair of the Local Authority Meeting.**

**2 WELCOME**

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Member Graham Poulson and Member Alison Anderson

Via Teams: Member Sarah Stockman

Councillors

Councillor Lynn Ward

Via Teams: Councillor Dalton McDonald

Council Employees

CEO Belinda Urquhart, Deputy CEO and Director Council Services Keith Hassett, Executive Manager Youth and Community Safety Libby Taylor and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg and Governance Coordinator June Crabb.

Guests

Provisionally nominated members Garrard Anderson and Ashley Robertson.

Adelle McCorkindale Project Officer Community Development – Department of Housing, Local Government and Community Development.

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

**PLA2026-03 RESOLVED (Sarah Stockman/Alison Anderson)**

**That the Local Authority:**

- a) **noted the Member's attendance at this meeting;**

- b) tabled apologies received from Member Karen McDonald, Member Justine Stockman and President Roxanne Kenny for this meeting; and
- c) recorded no Member absences, without notice, from this meeting.

#### **4 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Local Authority Membership</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

##### **EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

Appointing a Chairperson every 12 months aligns with good governance practices.

##### **PLA2026-04 RESOLVED (Alison Anderson/Lynn Ward)**

That the Local Authority:

- a) noted the selection of Graham Poulson as the new Chairperson for a 12-month term;
- b) acknowledged and thanked former Chairperson Karen McDonald for her commitment and hard work on the Authority;
- c) noted that the nominations received from Lynda Lechleitner and Shannon Palmer at the October 2025 Authority meeting have been transferred to the Haasts Bluff Local Authority due to the proximity of their residences to Haasts Bluff;
- d) accepted nominations received from Garrard Anderson and Ashley Robertson to the Local Authority;
- e) noted that a vacancy on the Authority available; and
- f) called for community nominations to remain open.

#### **5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

##### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

##### **PLA2026-05 RESOLVED (Sarah Stockman/Dalton McDonald)**

That the Local Authority noted the Council Code of Conduct.

## **6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Papunya Local Authority Meeting held 9 October 2025 to be approved by the Authority.

### **PLA2026-06 RESOLVED (Alison Anderson/Sarah Stockman)**

**That the Local Authority confirmed the unconfirmed minutes of the previous Papunya Local Authority Meeting held 9 October 2025 as a true and correct record of the proceedings.**

**Minute Note:** While the Local Authority did approve to move forward with the consultation process regarding Community Alcohol Planning at the last meeting, this was the will of only 2 members – one of which is no longer a member. The majority of members are against allowing alcohol in the community. Members believe that this is in the best interests of the community and that this is the consensus of the majority of community members. It was stated that members are concerned about domestic violence issues that may rise with the consumption of alcohol on community. Members reiterated that any further discussion on this topic should be facilitated through Ngurratjuta.

## **7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

### **PLA2026-07 RESOLVED (Alison Anderson/Dalton McDonald)**

**That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.**

## **8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**PLA2026-08 RESOLVED (Graham Poulson/Lynn Ward)**

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declare no conflicts of interest with the agenda.

**9 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Census Engagement Team - ABS</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

**PLA2026-09 RESOLVED (Graham Poulson/Lynn Ward)**

That the Local Authority:

- a) noted that a representative did not attend the meeting;
- b) advised that Members Sarah Stockman and Alison Anderson attended the Census Workshop at the convention centre in Alice Springs;
- c) expressed the importance of maximising participation in the Census for resources funding for Papunya; and
- d) advised that members of the Papunya Community have already applied for positions with the Census team and that TikTok resources have been created in numerous languages.

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**PLA2026-10 RESOLVED (Dalton McDonald/Sarah Stockman)**

That the Local Authority noted the update on the FRM Manse and closed this action.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Introduction to the Regional Plan</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

### EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

### **PLA2026-11 RESOLVED (Alison Anderson/Lynn Ward)**

**That the Local Authority:**

- a) reviewed the information presented; and
- b) provided feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan as follows:
  - Requested that Council advocate for more funding for improved aged and palliative care facilities in Papunya and increased funding for housing.
  - Requested cooperation with other stakeholders around creating a bush camp for cultural business.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**PLA2026-12 RESOLVED (Alison Anderson/Dalton McDonald)**

That the Local Authority:

- a) received the Project Funding Acquittal and Certification as at 30 June 2025;
- b) acknowledged that \$127,712.00 was at risk of being returned to the NTG. However, the CEO has formally advised the Minister that these funds are being held pending a collaborative stakeholder meeting to ensure the funding is applied efficiently and contributes to coordinated improvements in community infrastructure.
- c) noted the progress on their current projects as provided by the Project Management Office as follows:
  - Project 2195 ‘Healthy Community Event’ - The Deputy CEO Keith Hassett has had a meeting with Costa and Get Grubby’s team and expects to be notified of the available dates for the event within the next 2 weeks. The event is expected to be run near the end of this year.
  - Project 2505 ‘Yarning Circle’ – The civil team have begun working on installation.
  - Project 2507 ‘Outdoor Chapel’ – waiting for the Lease from CLC for the new cemetery;
- d) notes the current balance of unallocated funds of \$152,422.29 includes the 2025/26 Project funds of \$68,800.00; and
- e) closed Project 2508 – Sunday School, returning \$55,255.05 to unallocated.

**Minute Note:** Member Alison Anderson notified the Local Authority that, on the 16 April, Papunya is having a Healthy Homes Open Day to promote Healthy Homes and Healthy Eating in the community.

<b>ITEM NUMBER:</b>	<b>10.4</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**PLA2026-13 RESOLVED (Graham Poulson/Lynn Ward)**

That the Local Authority:

- a) noted the updates on the current spending of its discretionary funds;
- b) reallocated the unspent funds of \$2,000.00 previously committed to last year’s School Sydney trip to the Aged Care to spend on blankets and heaters for the aged care recipients; and
- c) acknowledged that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

## **11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	Council Services LA Report
<b>AUTHOR:</b>	Ellen Fitzgerald, Senior Administration Officer

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

#### **PLA2026-14 RESOLVED (Graham Poulson/Alison Anderson)**

That the Local Authority:

- a) noted and accepted the Council Services report;
- b) raised that there are some leaks in the community and were advised that the ESO has reported these to Power and Water and that Council Services will provide posters and stickers with Power and Water's emergency water leak number. In addition, the Council is about to trial a Snap Send Save initiative where issues can be reported through an App;
- c) received an update on the 'Changerooms Major Project' as follows – that a number of tenders were received for the original build plans that were well over budget. The Councillors were not willing to compromise on the size or location of the building. An alternative modular design has been approved by Council which will come in under budget. The remaining funds could be used to cover the building in a wrap with Papunya team colours;
- d) requested an update on the new scoreboard and were advised that a new laptop was being procured; and
- e) raised that members would like ministers to attend the Council meetings to be advised about the need for increased funding.

<b>ITEM NUMBER:</b>	11.2
<b>TITLE:</b>	Youth and Community Safety Report
<b>AUTHOR:</b>	Annaliza Rivera, Senior Administration Officer

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Services.

#### **PLA2026-15 RESOLVED (Graham Poulson/Lynn Ward)**

That the Local Authority:

- a) noted and accepted the Community Safety and Youth Services report for Papunya; and
- b) requested that Mac Youth take some young people to Barunga for the 60 years of aboriginal land rights celebration for 4 days in June; and
- c) requested that the Community Safety team patrol near the new house builds. This will be followed up as an operational matter.

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Aged and Children's Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

#### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care Services

#### **PLA2026-16 RESOLVED (Alison Anderson/Lynn Ward)**

That the Local Authority:

- a) noted and accepted the Aged Care report for Papunya;
- b) expressed great appreciation to Ngurratjuta staff Sarah Stockman, Franklin Anderson, Nathan Brown and Nathan Nelson for their assistance preparing and delivering food to the aged care recipients during the period when staff were unable to travel out to Papunya due to the roads being closed after the recent weather events;
- c) were advised that the CEO is advocating for funding for a better aged care facility in Papunya; and
- d) were advised that Aged Care Team Leader Amr Mahdy from Haasts Bluff will be coming over to support the team in Papunya and this was met with enthusiastic approval.

## **12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

#### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

#### **PLA2026-17 RESOLVED (Graham Poulson/Sarah Stockman)**

That the Local Authority:

- a) requested that the waste facility be opened during week days for community to drop off household rubbish;
- b) raised that the cemetery was due for a tidy up after the recent rains; and
- c) were asked to encourage community members to apply for work with the civil team.

## **13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>Non-Council Business</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise in relation to services provided by the Northern Territory Government and its external Stakeholders.

This may include:

- Roads outside of MRC's area
- Education
- Health
- Police
- Land Management

**PLA2026-18 RESOLVED (Graham Poulson/Sarah Stockman)**

**That the Local Authority did not raise any matters of Non-Council Business.**

**14 DATE OF NEXT MEETING - THURSDAY 11 JUNE, 2026**

**15 MEETING CLOSED**

The meeting terminated at 10:44 am.

This page and the preceding 7 pages are the minutes of the Papunya Local Authority Meeting held on Wednesday 1 April 2026 and are UNCONFIRMED.

UNCONFIRMED

## **6 ACCEPTANCE OF THE AGENDA**

**ITEM NUMBER**        6.1  
**TITLE**                Acceptance of Agenda

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

### **RECOMMENDATION**

**That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.**

## **7 CONFLICT OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interest

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.1  
**TITLE** Local Authority Action Register  
**AUTHOR** June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

This report provides a running list of the Local Authority action items as raised in previous meetings.

**RECOMMENDATION**

That the Local Authority notes and accepts the updates to the actions.

**BACKGROUND**

Meeting	Officer/Director	Subject
Papunya Local Authority 01/04/2026	MRC CEO Belinda Urquhart	Draft a letter inviting the Ministers to a Council Meeting
<b>PLA2026-14 – Draft a letter inviting the Northern Territory Ministers to a Council meeting to discuss the need for increased funding.</b>		
Close action as this will be moved to the Ordinary Council Action Register		

Meeting	Officer/Director	Subject
Papunya Local Authority 01/04/2026	Council Services Keith Hassett	Opening of WMF during weekdays
<b>PLA2026-14 – Request that the waste facility be opened during weekdays for community to drop off household rubbish.</b>		

Meeting	Officer/Director	Subject
Papunya Local Authority 01/04/2026	Executive Manager Youth & Community Safety	Organise a trip to the Barunga festival for youth
<b>PLA2026-15 – Requested that MacYouth take some young people to Barunga for the 60 years of Aboriginal Land Rights celebration for 4 days in June.</b>		
<b>9-Jun-26:</b> The request for Mac Youth to take young people to the Barunga Festival for the 60 Years of Aboriginal Land Rights celebration was unable to be progressed due to the short timeframe between the request and the event. This did not allow sufficient time to organise transport, supervision, permissions, and other logistical arrangements such as risk assessments of young people for approval of the funding provider		

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
Local Authority

**ATTACHMENTS**

There are no attachments for this report.

## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Local Authority Project Register
<b>AUTHOR</b>	June Crabb, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

### **RECOMMENDATION**

**That the Local Authority:**

- a) receives the Project funding acquittal and certification as at 30 June 2025;**
- b) acknowledges that \$127,712.00 is funds at risk of being returned to NTG;**
- c) notes the progress on their current projects as provided by the Project Management Office;**
- d) considers allocating the current balance of \$207,677.34 towards Community Infrastructure Projects.**

### **BACKGROUND**

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2191 Additional Resources towards the Community Development Plan		\$
Status		Committed
9-Oct-25	Res.067 – create a new project called ‘Additional Resources towards the Community Development Plan’, accepts the reallocation of \$3,000.00 from Project 2192 agreeing that once the major works are undertaken, the PMO Office will work together with Ngurratjuta to determine what additional resources would be required.	\$ 3,000.00
1-Dec-25	<b>PMO update</b> - CLC is doing the development plan and will work out what the costings will be - will wait on advice from CLC.	
9-Jun-26	<b>PMO update</b> - The 3 priorities of the plan are Greening Papunya, a new playground space and an outdoor gym. CLC are still developing the plan and have provided the PMO with rough costings. CLC have yet to discuss with the PMO what role they would like them to undertake and what kind of resources they may be after.	
<b>underspend remaining</b>		<b>\$ 3,000.00</b>

Project 2195 Healthy Community Event		\$
Status		Committed
31-Oct-24	<b>Res.028</b> – Created a new project called Healthy Community event, allocating \$45,000.00.	\$ 45,000.00
13-Jan-25	<b>PMO update</b> - Timeline yet to be decided.	
5-Feb-25	<b>Res.010</b> – Noted that the timeline will be decided when entertainment providers, Get Grubby, can be contacted.	
3-Apr-25	<b>Res.029</b> – The PMO is working to coordinate multiple stakeholders in order to determine the timing of the event.	
24-Jul-25	<b>Res.050</b> – The PMO Office will consult with members and stakeholders on a timeline to hold the event.	
22-Sep-25	Area Managers - To come back to meeting with plans scheduled in the new year.	
9-Oct-25	<b>Res.067</b> – Noting that Council Services is currently working on the project.	
1-Apr-26	<b>Res.012</b> – The Deputy CEO Keith Hassett has had a meeting with Costa and Get Grubby’s team and expects to be notified of the available dates for the event within the next 2 weeks. The event is expected to be run near the end of this year.	
9-Jun-26	Waiting to hear back from Costa and the Get Grubby team on their available dates.	
<b>underspend remaining</b>		<b>\$ 45,000.00</b>

Project 2505		Yarning Circle	\$
		Status	Committed
31-Aug-23	Res.024 – Allocated \$20,000.00 to include a table, benches, fire pit and trees, within the MacSafe area.		\$ 20,000.00
16-Nov-23	Res.040 – The location within the MacSafe yard was not suitable and members agreed to advise of an alternative location at the next meeting.		
14-Mar-24	Res.011 – Additional allocation of \$3,000.00 transferred to Project 2504 and location be moved from Night Patrol Area to the Old Softball space.		-\$ 3,000.00
10-Jul-24	Res.028 – Noted that the men’s yarning circle be placed opposite the Power Station and the women’s' yarning circle opposite the shade shelter that is between the Store and Council Building. CEO to confirm locations and Technical Services to follow up on whether the locations require leases. Noted that if a permit is not required at either site, members approved for the project to commence.		
12-Oct-24	Invoices received from Bunnings - masonry bricks and mortar.		-\$ 665.34
31-Oct-24	Res.046 – Allocated an additional \$5,000.00 with members agreeing to purchase the customisable park furniture as per PFA’s quote.		\$ 5,000.00
26-Nov-24	Invoice received from Enviro Plastics (Park Furniture).		-\$ 16,600.00
13-Jan-25	PMO update - Still waiting on delivery of benches.		
5-Feb-25	Res.010 – has been shipped and should arrive before the end of February. Civil team to install.		
13-Jan-25	PMO update - benches have arrived - waiting on installation.		
3-Apr-25	Res.029 – Benches have arrived, the civil team has cleared the area and will install the benches and firepits once the weather improves.		
1-Jun-25	PMO update - considering methods of installing benches and pits.		
24-Jul-25	Res.050 – A request was made to cancel the project, however members did not endorse this request and the project will continue.		
22-Sep-25	PMO update - to consult with CSC re installation.		
9-Oct-25	Res.067 – Noting that the Civil team will undertake the project, with a view to completion by the end of 2025.		
1-Apr-26	Res.012 – The civil team has begun working on installation.		
9-Jun-26	Currently on hold until a new CSC is appointed.		
		<b>underspend or (overspend)</b>	<b>\$ 4,734.66</b>

Project 2507	Outdoor Chapel	\$
Status		Committed
<b>24-Jul-25</b>	<b>Res.050</b> – On the recommendation of Ms Anderson, it was proposed that an outdoor chapel, utilising the Sunday School structure be constructed within the new cemetery with the following conditions: <ul style="list-style-type: none"> <li>o A central path is laid down the in middle of the cemetery</li> <li>o The grave sites to start at one end of the path and be allotted evenly on each side of that path</li> <li>o The chapel constructed at the other end of the path</li> <li>o The chapel must be centred to the path so when viewing the cemetery from the chapel, the layout would appear symmetrical.</li> </ul> It was noted that no funds have been allocated at this stage.	
<b>9-Oct-25</b>	<b>Res.067</b> – Noting that Council is in the process of applying for the lease and that it could take up to 6 months to come through.	
<b>1-Apr-26</b>	<b>Res.012</b> – Waiting for the Lease from CLC for the new cemetery.	
<b>9-Jun-26</b>	Still waiting on CLC for a new lease	
<b>underspend remaining</b>		-

Budget consideration		
Balance of underspend or (overspend)	\$	52,734.66
Total un-allocated funds	\$	207,677.34
<b>Total unspent funds</b>	<b>\$</b>	<b>260,412.00</b>

**ISSUES, CONSEQUENCES, OPTIONS**

**Examples of unacceptable purposes for Expenditure include:**

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

**FINANCIAL IMPLICATIONS**

The purchase of any product or service must comply with MRC’s Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

**CONSULTATION**

Executive Leadership Team  
Project Management Office

**ATTACHMENTS**

There are no attachments to this report.

## 10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

<b>ITEM NUMBER</b>	10.3
<b>TITLE</b>	Local Authority Discretionary Funds
<b>AUTHOR</b>	June Crabb, Coordinator Governance

### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

### RECOMMENDATION

That the Local Authority:

- notes the updates on the current spending of its discretionary funds;
- acknowledges that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

### BACKGROUND

#### Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends / Trophies / Sports equipment
- Naidoc Celebration
- Gardening / Yard equipment
- Community Competitions (Tidy yards, Christmas lights etc)

### Current Financial Year Funds Allocation

Date	2025/2026 Discretionary Funds	Commitments / Expenditure
1 Jul 2025	Approved Funds	\$4,033.54
9-Oct-25	Res.068 – Allocated \$2,000.00 towards the Papunya School Sydney trip	
5-Dec-25	PO raised and has not been spent yet.	-\$ 2,000.00
11-Feb-26	Email sent to school for an update on the status of the trip – No response as of 27/03/26. Funds returned for reallocation.	\$ 2,000.00
1-Apr-26	Res.13 – reallocated the unspent funds of \$2,000.00 to Aged Care to spend on blankets and heaters for their aged care clients.	-\$ 2,000.00
9-Jun-26	<b>Update:</b> Blankets ordered and expected to be delivered before the end of June. Heaters were not purchased as they were considered a safety risk due to possible malfunction or being used incorrectly.	

**Papunya Local Authority Meeting 11 June 2026 – Agenda**

<b>9-Oct-25</b>	<b>Res.068</b> – allocated \$2,000.00 to the Papunya School Christmas	
<b>5-Dec-25</b>	PO raised and invoices received from Milner Meats and Kmart	<b>- 1,809.00</b>
	<b>Funds available</b>	<b>\$ 224.54</b>

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

The Local Authority

**ATTACHMENTS**

There are no attachments to this report.

## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.1  
**TITLE** Council Services LAR  
**AUTHOR** Ellen Fitzgerald, Senior Administration Officer

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Council Services report**

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Keith Hassett – Deputy Chief Executive Officer | Director Council Services  
Max Baliva – A/Area Manager

### **ATTACHMENTS**

1 Council Services LAR



# Council Services Papunya

Jan '26 - June '26



90% First Nations  
Employees in SCD



30+ Area Manager  
Visits to  
Community



532 Council Office  
Hours of Service

## Snapshot



4082 Litres Fuel  
Usage Total



20 Vehicles and  
Plant in Use



73 Bins  
Emptied  
Weekly



44 Street Lights Operational  
8 Street Lights  
Non-Operational



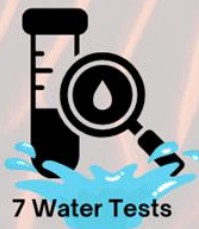
2 Sport  
Grounds  
Maintained



5 Toolbox Talks Completed  
Due to mens business and lack of staff  
attendance toolbox talks are being held  
until more staff are on deck



24 Australia Post  
Deliveries



7 Water Tests



13 Generator  
Services



32 Hours of  
Maintenance  
completed at Airstrip



2 Parks &  
Playgrounds  
Inspections

### Animal Management

- Visit from Animal Management Coordinator in February 2026.
- Antiparasitic treatments provided to approximately 83% of the dog population.

### Cemetery Management

- 1 funeral held late May 26.
- No other maintenance has been held, unfortunately the cemetery falls as non-urgent work outside of scheduled funerals.

### Internal Road Maintenance

- Internal road maintenance has been ongoing with grass slashing since the previous Local Authority Meeting.
- With staff shortage a lot of grass and cleaning has been organised, following rain events.

### Maintenance of Parks and Open Spaces

- Permanent and temporary work to Small Oval / playground area to stop vehicles for accessing and using as thoroughfare with bollard installation and large dirt piles in strategic places.

### Sports Grounds

- Maintenance has been completed to the sports grounds since the previous Local Authority Meeting.
- Slashing and clearing of vegetation around the footy oval & softball field.
- Ngurratjuta has recently graded two Bob road and around to Kintore Rd in anticipation of a football with Hermannsburg but cancelled due to rain.

### Waste Management

- Community Drop-Off Bays continue to be difficult to manage and needs regular attention.
- A huge amount of work need to be done due to Backhoe has been out of Action.

### Weed Control and Fire Hazard Reduction

- Maintenance of grass and open spaces After recent rain prior to the Winter season has seen plenty of growth recently.

### Other

- Asbestos is present and there are concerns children and young people are not heeding the signage and staying outside of the fenced area.
- We have a New CSC commencing work on the 15<sup>th</sup> June.



## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.2  
**TITLE** Youth Services and Community Safety Report  
**AUTHOR** Libby Taylor, Executive Manager Youth and Community Safety

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Services.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Community Safety and Youth Services report**

### **BACKGROUND**

Community Safety and Youth Services programs continue to be delivered in line with funding requirements.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Libby Taylor - Executive Manager of Youth and Community Safety  
Yarran Cavalier - Senior Coordinator of Community Safety  
Coordinators and Admin

### **ATTACHMENTS**

1 Youth and Community Safety Papunya LAR March - May 2026



# Local Authority Report

## Papunya Community Safety March - May 2026



- 6 staff in the Papunya Team
- 100% Community-based Employees are Aboriginal

- 326 Hours patrolled
- Work: 6 hours shifts Mon- Fri
- Between 6.00pm - Midnight



310 Engagements with young people



171 Engagements with over 18's



203 Young people taken home



4 Training Hours



248 Are you okay? Checks



1 Community gatherings

### Highlights



- Coordinator visited Papunya once in this reporting period, providing the team with training and support.
- The main office entrance has been fixed and will enable the team to utilise the facilities once again.
- The Papunya Team travelled up to Haasts Bluff to sign on for the Cert 3 Community safety training.
- We welcome the return of Ashley Robertson to the team after a short stint with the NT Police.
- We also welcome the recruitment of Roserana Larry to the team the team now has six workers to help keep the community safe.
- The Community Survey posters are now up in Papunya for feedback regarding the Community safety program.

**Clive Corby Papunya Team Leader in his new Winter Jacket**



**Clive and Ashley signing up for Cert 3 Training**



**Clive Corby using the App to record Patrols**



**Clive and Ashley Papunya with Serinna and Ann-Marie Mt Leibig at Information session from Dan the Cert 3 trainer**



### Community Commemorative Service for Kumanji Little Baby





# Local Authority Youth Services Papunya March-May 26



**Employees**  
9 Staff  
88% Aboriginal



**Hours**  
305 Hours  
open



**Engagements**  
36 Participant  
786 Engagement



**Bush / Town Trip**  
1



**Art Craft**  
3



**Average  
Participant Age**  
12



**Youth Board**  
1



**Activities Delivered**  
120



**Events**  
2

## Highlights

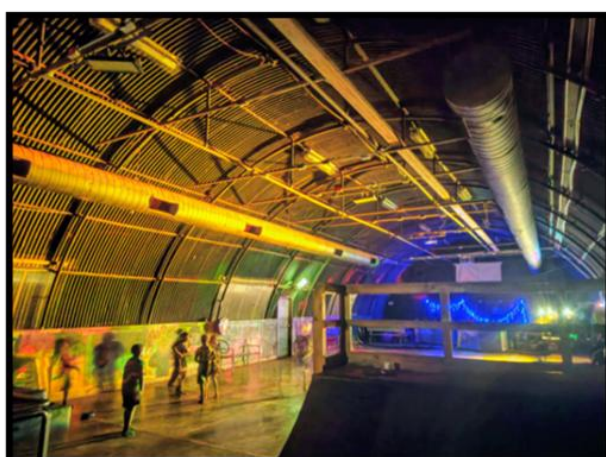


- **Indoor Regular Activities:** Over recent months, Papunya's young people came together through safe and engaging indoor activities including discos, BBQ nights, games, music, and dancing. These activities strengthened social connections, encouraged teamwork and creativity, and supported positive community participation.
- **Partnership with AFL and Eagles Softball:** The Youth Services team partnered with Papunya Eagles Softball and AFL teams during the sports weekend competition. Outdoor activities provided safe and positive opportunities for young people to connect, build confidence, and participate in healthy recreation.
- **Cooking and Nutrition Programs:** Young people participated in hands-on cooking and nutrition activities delivered in partnership with NT Health. These sessions promoted healthy lifestyle choices, practical cooking skills, and increased awareness of nutrition and wellbeing.



Young girls took part in the Harts Range DREAMD Footy Camp, which aims to empower young girls through sport, leadership, and community connection.

Young people are sharing dinner together at the Friday BBQ night.



Youth are having a great time at Friday Disco Night.

## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.3  
**TITLE** Aged Care Services Report  
**AUTHOR** Annaliza Rivera, Senior Administration Officer

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care Services

### **RECOMMENDATION**

**That the Local Authority notes and accepts the Aged Care report for Papunya.**

### **BACKGROUND**

Aged Care Services programs continue to be delivered in line with funding requirements.

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Ainsley Roscrow – Executive Manager of Aged and Children’s Services  
Emma Hacche – A/Senior Coordinator Quality Compliance & Strategy of Aged Care

### **ATTACHMENTS**

1 Aged Care - Papunya LAR March-May 2026



# Local Authority Report Papunya Aged Care Services March-May 2026

**Aged Care  
Services**



4 Staff in the Papunya team  
75% Community-based Employees are  
Aboriginal

Stakeholders' engagements: 7



**Lifts provided: 180**



**Client Interactions: 98**  
This includes client welfare  
checks and client engagement at  
the Aged Care Centre



**Personal Care provided: 263**  
Including:  
shower & toilet assistance,  
laundry loads, tablet reminders



**Active Clients: 30**



**Training:**  
Staff are enrolled to complete  
First Aid training and will  
commence Certificate III in  
Individual Support training in the  
coming weeks.



**Meals Provided**  
Breakfast, lunches  
& Hampers: 2277

## Updates

- Senior Coordinator Operations travelled via light aircraft to deliver essential supplies and support the team to prepare hampers and meals
- Amr Madhy stepped into an Acting Coordinator role while recruitment efforts continue.
- Service delivery throughout the period was impacted by limited staffing, at times with only one staff member available onsite, creating challenges in meeting full-service timeframes; however, services were maintained to the best possible standard.
- Client engagement activities included painting and yarning circles, with a focus on simple, meaningful activities to support wellbeing and participation.
- Stakeholder engagement remained ongoing and included visits and collaboration with the community store, clinic, NT Health dietician, optometrist, Waltja team, dentist, and hearing specialist.
- Client attendance fluctuated across the period, with some clients absent due to sorry business and others temporarily accessing services through the Haasts Bluff Aged Care Centre.
- Service delivery was adapted throughout the period to reflect reduced staff attendance and workforce capacity, prioritising essential supports such as meal preparation and wellbeing checks. On a small number of days, the centre closed due to staff availability, however client support continued through the provision of food hampers with assistance from Ngurratjuta staff, with services remaining flexible and responsive to changing staffing levels, weather impacts, and community circumstances.
- The centre continues to practice high level infection control and hygiene in line with Dept of Health advice following the recent Diphtheria outbreak



# Local Authority Report Papunya Aged Care Services March-May 2026



Clients attending the centre, actively engaging in and enjoying services and activities, including participation alongside visiting stakeholders

Beyula enjoying her breakfast and cuppa at the centre



Katie, Violet, Punata, Glenda enjoying breakfast at the centre.



Nita enjoying a cup of tea and watching a cowboy movie



Punata enjoying breakfast at the centre





# Local Authority Report Papunya Aged Care Services March-May 2026



Clients attending the centre, actively engaging in and enjoying services and activities, including participation alongside visiting stakeholders

Narelle and Katie enjoying an outdoor breakfast



Dennis and Josephine visiting the centre



Judi from Ngurratjuta visiting clients at the centre



# Local Authority Report Papunya Aged Care Services March-May 2026



Lunch provided to clients enjoying painting at the art centre





# Local Authority Report Papunya Aged Care Services March-May 2026



Daily routines of Aged Care staff, including cleaning duties, meal preparation, maintaining the bus to ensure safe and clean transport, and transporting clients to and from the centre,





# Local Authority Report Papunya Aged Care Services March-May 2026



Operational duties undertaken to ensure continuity of services, including flight to Papunya, managing delivery days and responding to unexpected issues such as a bus flat tyre to maintain client transport availability.



## **12 GENERAL COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 12.1  
**TITLE** General Council Business

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Nil

### **ATTACHMENTS**

There are no attachments for this report.

### **13 NON-COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 13.1  
**TITLE** Non-Council Business  
**AUTHOR** June Crabb, Coordinator Governance

#### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise in relation to services provided by the Northern Territory Government and its external Stakeholders.

This may include:

- Roads outside of MRC's area
- Education
- Health
- Police
- Land Management

#### **RECOMMENDATION**

**That the Local Authority notes and discusses the matters raised.**

#### **BACKGROUND**

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

#### **ATTACHMENTS**

There are no attachments to this report.