



**MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA COUNCIL OFFICE ON WEDNESDAY 5 FEBRUARY 2025 AT 10:30 AM**

1 MEETING OPENING

The meeting was declared open at 11.10AM

1.1 NOMINATION OF THE CHAIRPERSON

PLA2025-001 RESOLVED (Dalton McDonald/Casey (Sammy) Pearce)

That members nominated Terrence Abbott as acting Chairperson of this meeting.

2 WELCOME

2.1 Welcome to Country – Terrance Abbott

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Sarah Stockman, Acting Chair Terrence Abbott, Member Justine Stockman, Member Sammy Pearce and Provisional Member Garrad Anderson.

Via Teams: Member Karren McDonald.

Councillors:

Deputy President Dalton McDonald,

Via Teams: President Roxanne Kenny and Councillor Tommy Conway.

Council Employees:

Belinda Urquhart - CEO, Rhiannon Collie – CSC Papunya, James Walsh – Manager Project Management Office, Mark O'Bryan – Manager Council Services, and Shae Thompson – Coordinator Governance.

Via Teams: Liz Scott – Manager Community Safety, and June Crabb – Coordinator Governance.

Guests:

Greg Drew – Ngurratjuta.

Douglas Multa – Ngurratjuta – Joined the meeting at 11:35am.

3.2 Apologies/Absentees

Apologies:

Councillor Jason Minor and Member Graham Poulson.

Absentees:

Nil

ATTENDANCE/APOLOGIES

PLA2025-002 RESOLVED (Casey (Sammy) Pearce/Sarah Stockman)

That members noted and accepted the attendances and apologies of the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NOMINATIONS TO THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

Two vacancies on the Authority were created due to the dismissal of Sebastian Allen for being absent without notice from two consecutive Local Authority meetings and a resignation submitted by Sammy Butcher.

PLA2025-003 RESOLVED (Garrard Anderson/Sarah Stockman)

That the Local Authority:

- a) noted that Garrard Anderson has joined the Local Authority:**
- b) noted that one vacancy still remains on the Papunya Local Authority.**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2025-004 RESOLVED (Garrard Anderson/Sarah Stockman)

That the Papunya Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF PREVIOUS MINUTES

PLA2025-005 RESOLVED (Terence Abbott/Sarah Stockman)

That the Minutes of the Papunya Local Authority Meeting of 31st October 2024 were adopted by a resolution of Papunya Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

PLA2025-006 RESOLVED (Sarah Stockman/Casey (Sammy) Pearce)

That the Papunya Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2025-007 RESOLVED (Casey (Sammy) Pearce/Dalton McDonald)

That the Papunya Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2025-008 RESOLVED (Casey (Sammy) Pearce/Dalton McDonald)

That the Papunya Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

PLA2025-009 RESOLVED (Dalton McDonald/Garrard Anderson)

That the Local Authority:

- a) provided guidance and support for MRC Staff in the development of the MRC**

- 2025-2026 Regional Plan;**
- a) **discussed their priorities in relation to the development of the Community's infrastructure as follows:**
- **accepted the design of the changerooms that would be installed at the football oval;**
 - **agreed to add the Greening Papunya Plan to the CIP**
 - **discussed involving Ngurratjuta in decisions to gain a cohesive picture of available funding and priorities of where the community would like it spent;**
 - **noted that the community infrastructure plans are plans for the future and will not go ahead until they can be prioritised and funded.**

LOCAL AUTHORITY PROJECTS REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government and invested in projects to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

PLA2025-010 RESOLVED (Dalton McDonald/Garrard Anderson)

That the Local Authority:

- a) **noted and accepts the Certification of the 2023-24 Local Authority Project Funding;**
- b) **noted that \$139,091.04 are funds at risk of being returned to NTG;**
- c) **noted the progress on the following projects as provided by the Projects Management Office as follows:**
- **project 2192 – Mature Established Trees – Native trees cannot be sourced from a commercial nursery. PMO will discuss with Greg Drew from Ngurratjuta about a shared nursery option;**
 - **project 2195 – Healthy Communities Event - Noted that the timeline will be decided when entertainment providers, Get Grubby, can be contacted;**
 - **project 2198 – Bin Trailer has been ordered, noting that the build time could take a few months;**
 - **project 2501 – Windows and Seats for Church Restoration – Fans have been installed. An updated quote for the window screens has been obtained and a purchase order has been raised. Anticipated delivery before the end of March;**
 - **project 2505 - Yarning Circle – has been shipped and should arrive before the end of February. Civil team to install;**
 - **project 2508 – Outdoor Chapel with Side Shutters – reconfirmed that it will be installed next to the church advising members that the existing shade structure may have to be demolished to make way for the chapel;**

- noted that James Walsh - PMO will liaise with contractors to determine what demolition can be achieved within the existing budget and present the data at the next meeting;
 - noted the name of this project changed to Sunday School; and
 - agreed that the design for the building be emailed to Member Sarah Stockman.
- c) closed Project 2193 – Band equipment, returning \$909.09 to unallocated; and
- d) created a new wish list item - Tennis court for the kids to learn to play tennis at the old basketball court. It was suggested that lines could be added to the basketball court to facilitate tennis.

DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June

PLA2025-011 RESOLVED (Sarah Stockman/Casey (Sammy) Pearce)

That the Local Authority:

- a) noted that \$3,386.39 have been spent on three events as allocated at the last meeting;
- c) noted that these funds must be spent by 30 June 2025; and
- d) allocated the remaining funds, \$613.61, to provide support to youth participating in Cultural Business. Member Garrad Anderson to facilitate the purchase of the food. Three purchase orders to be raised for Papunya store and receipts to be provided to MRC.

10 COUNCIL MANAGED SERVICES REPORTS

MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

PLA2025-012 RESOLVED (Casey (Sammy) Pearce/Dalton McDonald)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Papunya.

Minute Note: Discussed that that many of the positions are part-time due to the capacity of employees to attend work.

Members asked what the process for abandoning an employee is and why it takes so long. They were advised that under Fair Work and the MRC Enterprise Agreement there is a set process to give staff procedural fairness regarding terminating them from their position.

COUNCIL SERVICES LA REPORT - PAPUNYA

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery.

PLA2025-013 RESOLVED (Dalton McDonald/Casey (Sammy) Pearce)

That the Local Authority of Papunya notes and accepts the Council Services report.

Minute Note: The following matters were noted as operational and would be followed up by the Area Manager:

- Potholes, noting that the grader team will be out working on the fire breaks;
- Streetlights, being advised that 70% of the lights must be non-functional before a contractor is sent out;
- Water pressure, with the Area Manager to raise this matter with Power and Water;
- Rubbish, noting that people can clear their own rubbish once the bin trailers are available; and
- Sand. Members advised that MRC requires permission from CLC to remove sand from any areas within the community.

FLEET, ROADS & WASTE MANAGEMENT REPORT

EXECUTIVE SUMMARY:

This report provides an update on Fleet, Roads & Waste Management for the Papunya Local Authority.

PLA2025-014 RESOLVED (Casey (Sammy) Pearce/Tommy Conway)

That the Local Authority

- a) noted and accepted the Fleet, Roads & Waste Management Report; and
- b) raised a concern of reduced visibility due to long buffel grass on the corner of Kintore Road. The CEO will raise this issue with DIPL.

COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged Care and Youth Services.

PLA2025-015 RESOLVED (Casey (Sammy) Pearce/Dalton McDonald)

That the Local Authority:

- a) notes and accepts the Community Services report;
- b) noted the following matters raised:
 - the CEO will follow up with the issue of not enough food in hampers and blankets not being washed.
 - accepted that if spaces allow, community members can join CPR training when a trainer attends Papunya.

11 INCOME AND EXPENDITURE REPORT

INCOME AND EXPENDITURE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 December 2024 in the Papunya Local Authority community.

PLA2025-016 RESOLVED (Casey (Sammy) Pearce/Garrard Anderson)

That the Local Authority notes and accepts the Income and Expenditure report as at 31st December 2024.

12 GENERAL BUSINESS

GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Papunya Local Authority have an opportunity to raise matters that they wish to discuss at General Council Business.

PLA2025-017 RESOLVED (Dalton McDonald/ Garrard Anderson)

That the Local Authority

- a) noted the updates on matters that were raised at the last meeting as follows:
 - That the speed bump and bollards have been installed in Raggett street and there are three more coming in Nyirritjukurrpa St., Bush St., and Phillipus St.
 - The oval was scraped for the footy presentations.
 - The six signs for the exclusion areas for cultural business have been made and they will be installed by the civil team after the CSC liaises with community members on the locations for the signs.
- b) raised that there is a foot bridge across the creek by the store that needs a new surface so that old people can access the store on mobility equipment.

13 NON-COUNCIL BUSINESS

NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members are given the opportunity to raise matters to discuss at General Non-Council Business.

PLA2025-018 RESOLVED (Dalton McDonald/Garrard Anderson)

That the Local Authority:

- a) noted the progress on the matter raised at the previous meeting that the CEO has created a new position at MRC for a strategic grants writer who will assist the council to apply for grants for specific needs in community and on outstations.
- b) raised the issue of backroads that they would like blocked off. The CEO has had conversations with NTG and DIPL. MRC is responsible for providing information to DIPL about signage directing where people can drive. Keith Hassett, Director of Council Services, has that information from the LA about where that needs to go.
- c) raised the matter of creating facilitating tourism. Greg Drew, Ngurratjuta, advised that this had been tried before but that it failed due to a lack of participation by community members.
- d) raised that they would like signs directing the flow of heavy vehicles through the community. The CEO stated that DIPL has been provided with that information after the previous meeting and that MRC has since followed up with them.
- e) raised that they would like the dam at the water hole dug out. This stops water from flowing into the community during floods and enables the community members to go swimming. The CLC had previously dug the dam too shallow. Members stated that it needs to be dug out every couple of months and that it has not been dug out for thirty years. They were advised that this requires

permission from CLC. The CEO asked the members to talk to CLC about this matter. The CEO will invite CLC to attend the next LA meeting.

- f) member Garrard Anderson tabled invitations for community members to come to a meeting hosted by Ngurratjuta to discuss their ideas for improving the community and announced that a program has begun that will train ten community members as hairdressers over twelve months.
- g) Ngurratjuta representatives announced new staff for the children and families centre.
- h) Ngurratjuta representatives reiterated that people consulting with the community need to go through Ngurratjuta as the front door to the community.

14 DATE OF NEXT MEETING - THURSDAY 3 APRIL, 2025

15 MEETING CLOSED

The meeting terminated at 1:51 pm.

This page and the preceding 8 pages are the minutes of the Papunya Local Authority Meeting held on Wednesday 5 February 2025 and were confirmed on the 3rd April 2025.