



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
SANTA TERESA COUNCIL OFFICE ON
WEDNESDAY 26 MARCH 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:28AM

2 WELCOME – Chair Louise Cavanagh

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Louise Cavanagh, Member Robert Kopp, Member Leonie Young and Member Agnes Alice

Councillors:

Councillor Andrew Davis and Councillor Lisa Sharman

Council Employees:

Belinda Urquhart – CEO, Victor Morgan – A/Area Manager Council Services, James Walsh – Project Management Office, Lewis Gittoes – Coordinator Council Services and June Crabb – Governance Coordinator

Via Teams – Ruth Tahere – Project Management Office

Guests:

Camilla Hayes – Local Authority Nominee

Jennifer Newman and Justin Duncan – Representatives Income Management Unit, Department of Social Services

Ellie Kamara – CEO, Santa Teresa Enterprises

Shane Franey – ALO, Member for Namatjira Office

3.2 Apologies/Absentees

Apologies:

Councillor Patrick Allen and President Roxanne Kenny

Absentees:

Nil

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations/Membership

3.5.1 VACANCIES ON THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

The appointment of Councillor Aloyiscois Hayes was terminated at the meeting on the 28th of February 2025 due to his being absent without the permission of Council from 2 consecutive Ordinary Council Meetings.

STLA2025-001 RESOLVED (Louise Cavanagh/Lisa Sharman)

That the Local Authority:

- a) notes that Mr Aloyiscois Hayes is no longer an Elected Member for MacDonnell Regional Council and consequently no longer a member of the Authority**
- b) accepts the nomination received from Camilla Hayes; and**
- c) calls for community nominations to fill the vacancies.**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

STLA2025-002 RESOLVED (Lisa Sharman/Andrew Davis)

That the Santa Teresa Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

STLA2025-003 RESOLVED (Lisa Sharman/Agnes Alice)

That the Santa Teresa Local Authority accepts the unconfirmed minutes of the meeting held 26th of November 2024 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

STLA2025-004 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority notes the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2025-005 RESOLVED (Louise Cavanagh/Andrew Davis)

That the Santa Teresa Local Authority notes the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

STLA2025-006 RESOLVED (Louise Cavanagh/Andrew Davis)

That the Santa Teresa Local Authority declares no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and**
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: A Representative from the Remote Housing Team did not attend this meeting.

8.2 NT TRACHOMA PROGRAM & INDIGENOUS EYE HEALTH

EXECUTIVE SUMMARY:

The purpose of the presentation from the Public Health Unit and Indigenous Eye Health is to provide information on the Trachoma Program.

RECOMMENDATION

That the Local Authority:

- a) notes and accepts the presentation from the Trachoma Unit; and**
- b) supports the unit's visits on educating community about Trachoma.**

Minute Note: A Representative from the Trachoma Unit did not attend this meeting.

8.3 THE DIGITAL CONNECTIVITY PROJECT - DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY:

The purpose of the presentation from the Department of Social Services is to provide information about the Digital Connectivity Project

STLA2025-007 RESOLVED (Agnes Alice/Andrew Davis)

That the Local Authority:

- a) notes and accepts the presentation from the Department of Social Services; and**
- b) provides feedback on the installation of the Wi-Fi Installation System in Santa Teresa advising that the Department should consider having the systems**

installed on mobile trailers.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 YOUTH BOARD REPORT

EXECUTIVE SUMMARY:

This report outlines the recommendations from the Santa Teresa Youth Board meeting on 5th of February 2025 and seeks feedback from the Santa Teresa Local Authority.

STLA2025-008 RESOLVED (Andrew Davis/Robert Kopp)

That the Local Authority:

1. receives and notes the minutes of the Santa Teresa Youth Board meeting held on 5th of February 2025.
2. considered the recommendations from the Youth Board's 5th of February 2025 meeting and resolved not to proceed with the recommendations following the advice from the Team Leader Youth Services that these items were in stock at the Rec Hall.
Members determined that the Team Leader Youth Services and the Coordinator Youth Boards liaise with the CSC to install from their wishlist, items a) and b).
 - a) Installation of three new basketball nets.
 - b) Replacement of two backboards for the indoor basketball court, with a suggestion that young people decorate them with dot painting before installation.
 - c) Purchase of a new speaker with a microphone for the disco room.
 - d) Purchase of new lounge chairs or bean bags for the disco room.
 - e) Purchase of 2 office chairs for the computer room.
 - f) Purchase of two dodgeball sets - one for younger children and one for youth.
3. accepted the information from the CEO of Santa Teresa Enterprises, that they are open to discussion should the Youth Board require additional assistance on seeking funding.

9.2 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

STLA2025-009 RESOLVED (Andrew Davis/Robert Kopp)

That the Local Authority:

- a) accepts the consultation and agrees to support MRC staff in the development of the MRC 2025-26 Regional Plan;
- b) provides its priorities in relation to the development of the community's infrastructure as follows:
 - Softball field upgrade

- **Gymnasium**
- **agreed to consult with community to prioritise future infrastructure plans.**

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

'At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

STLA2025-010 RESOLVED (Robert Kopp/Agnes Alice)

That the Local Authority:

- a) notes the Acquittal and Certification of the Santa Teresa Local Authority Project funding as at 30 June 2024;**
- b) notes that \$41,049.13 are funds *at risk* of being returned to NTG;**
- c) notes the progress on their current projects as provided by the Project Management Office and kept open:**
 - **2205 – 2 x Bin Trailers, noting that the trailers were in the fabrication stage;**
 - **2206 – Shade and seating at Sorry Camp, reconfirming that the shade shelter be installed at the existing site as the current structure had deteriorated and selected the bench seats with back rests;**
- d) did not allocate funds to the Youth Board at this meeting;**
- e) closes projects:**
 - **2207 – Cemetery fence and extension, returning \$25,500.00 to unallocated;**
 - **2396 – Resurface outside benches at Rec Hall; and**
 - **2407 – Youth Space front fence returning \$3,000.00 to unallocated.**
- f) discusses and determines the priority of the wishlist items and removed Solar lights at entrance.**

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2025-011 RESOLVED (Agnes Alice/Lisa Sharman)

That the Santa Teresa Local Authority:

- a) notes the spending on their 2024/2025 Discretionary funds;**
- b) notes that there are \$1,000.00 of unallocated discretionary funds;**
- c) notes that these funds must be spent by the 30 June 2025; and**
- d) discusses to allocate the remaining funds to an Easter Celebration organised through AAAC.**

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

STLA2025-012 RESOLVED (Louise Cavanagh/Robert Kopp)

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Santa Teresa.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT - SANTA TERESA

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services

STLA2025-013 RESOLVED (Andrew Davis/Agnes Alice)

That the Local Authority of Santa Teresa notes and accepts the attached report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services for Santa Teresa.

STLA2025-014 RESOLVED (Agnes Alice/Louise Cavanagh)

That the Authority notes and accepts the Community Services report.

11 INCOME AND EXPENDITURE REPORT

11.1 EXPENDITURE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2025 in the Santa Teresa Local Authority community.

STLA2025-015 RESOLVED (Lisa Sharman/Louise Cavanagh)

That the Local Authority notes and accepts the Finance report as at 28 February 2025.

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

STLA2025-016 RESOLVED (Robert Kopp/Louise Cavanagh)

That the Local Authority did not raise any matters relation to Council Business.

13 NON-COUNCIL BUSINESS

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to discuss the matters raised relating to the Northern Territory Government.

STLA2025-017 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) notes that a Representative from NTG was not in attendance to this meeting;
and
- b) notes that the CEO will write to the Member for Namatjira – Bill Yan, to invite him to the next LA meeting to discuss the road.

14 DATE OF NEXT MEETING - WEDNESDAY 4 JUNE, 2025

15 MEETING CLOSED

The meeting terminated at 12:30 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 26 March 2025 and were confirmed Wednesday, 4 June 2025.