



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 26 MARCH 2025

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday 26 March 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING WEDNESDAY 4 JUNE 2025**15 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members notes the absentees without notice provided to this meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5. NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Vacancies on the Local Authority
REFERENCE	-
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

The appointment of Councillor Aloyiscois Hayes was terminated at the meeting on the 28th of February 2025 due to his being absent without the permission of Council from 2 consecutive Ordinary Council Meetings.

RECOMMENDATION

That the Local Authority:

- a) **notes that Mr Aloyiscois Hayes is no longer an Elected Member for MacDonnell Regional Council and consequently no longer a member of the Authority**
- b) **accepts the nomination received from Camilla Hayes; and**
- c) **calls for community nominations to fill the vacancies.**

BACKGROUND

The chart below shows the current membership of the Local Authority and their attendance at the previous meeting:

Appointed Members Santa Teresa LA	Attendance noted at 26 November Meeting
Louise Cavanagh (Chair)	Present
Agnes Alice	Present
Mr Kopp [Robert]	Present
Leonie Young	Present
Camilla Hayes	Nomination received
Vacant	
Vacant	
Elected Members Rodinga Ward	
Cr Lisa Sharman	Present
Cr Patrick Allen	Present
Cr Andrew Davis	Present
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and

- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT**ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning



This report provides the unconfirmed minutes of the previous Local Authority meeting and is presented to members to accept as a true and correct record of the proceedings.

RECOMMENDATION

That the Santa Teresa Local Authority accepts the unconfirmed minutes of the meeting held 26th of November 2024 as an accurate record of the proceedings.

ATTACHMENTS:

- 1 STLA Draft Minutes 26 Nov 2024



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
SANTA TERESA COUNCIL OFFICE ON
TUESDAY 26 NOVEMBER 2024 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:30AM

2 WELCOME

2.1 Welcome to Country – Chair Louise Cavanagh

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young and Member Robert Kopp

Councillors:

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees:

Ken Satour – Area Manager, Jake Potter – Manager Fleet, Lewis Gittos – Coordinator Council Services

Via Teams – Kitty Comerford – Manager Housing

Guests:

Jessica Scrutton – NTG Representative and Ellie Kamara – CEO AAAC

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Councillor Aloyisio Hayes

3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES**STLA2024-059 RESOLVED (Patrick Allen/Agnes Alice)**

That members:

- a) noted the attendance;
- b) recorded the absence without notice of Cr Aloyisiois Hayes.

3.3 Resignations**NIL****3.4 Terminations****NIL****3.5 Nominations****3.5.1 NOMINATIONS TO SANTA TERESA LOCAL AUTHORITY****EXECUTIVE SUMMARY:**

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

The vacancies on the Authority were created due to the dismissal of members for being absent without notice from two consecutive Local Authority meetings.

STLA2024-060 RESOLVED (Agnes Alice/Robert Kopp)

That the Santa Teresa Local Authority:

- a) noted that three vacancies are available on the Local Authority; and
- b) called for community nominations to remain open for 21 days to fill the vacancy.

4 COUNCIL CODE OF CONDUCT**4.1 CODE OF CONDUCT****STLA2024-061 RESOLVED (Agnes Alice/Louise Cavanagh)**

That the Santa Teresa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 PREVIOUS MINUTES****STLA2024-062 RESOLVED (Leonie Young/Patrick Allen)**

That the Minutes of the Santa Teresa Local Authority of 31 July 2024 be adopted as a resolution of Santa Teresa Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED****STLA2024-063 RESOLVED (Agnes Alice/Leonie Young)**

That the Santa Teresa Local Authority noted that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

STLA2024-064 RESOLVED (Agnes Alice/Robert Kopp)

That members provided notification of matters to be raised in General Council Business as follows:

- a) Solar lights need replacing
- b) Streetlight in Eastside and other dark areas
- c) Sign advising Tourists against taking photos.

Minute Note: Members were advised that these matters were operational and would be undertaken by Council.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

STLA2024-065 RESOLVED (Robert Kopp/Leonie Young)

That members provided notification of matters to be raised in General Non-Council Business as follows:

- a) Horses
- b) Road
- c) Sealing the airstrip

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2024-066 RESOLVED (Patrick Allen/Agnes Alice)

That the Santa Teresa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

STLA2024-067 RESOLVED (Patrick Allen/Agnes Alice)

That the Santa Teresa Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 LOCAL AUTHORITY PROJECTS FUNDS REPORT

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of

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community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.

- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Santa Teresa Local Authority has currently allocated all available Project funding

STLA2024-068 RESOLVED (Lisa Sharman/Agnes Alice)

That the Local Authority:

- a) noted that all project funds have been allocated to projects;
- b) notes the progress on the projects as follows:
 - 2206 – Shade and seating at Cemetery, noting that the shade shelter purchased in 2022 would be installed in the extension and a completely new shade structure installed in the existing cemetery. Council Services advised that the structure that is already in the cemetery is in poor condition with no roof and it would be beneficial to remove that one and erect a new shade structure. Members agreed.
 - 2207 – Cemetery extension and fencing.
 - 2407 – Youth Space front fence, waiting on Brother Mark to give an update.
- d) closed the following completed projects:
 - 2204 – Front entrance project, returning \$7,655.52 to unallocated;
 - 2209 – Santa Teresa Memorial Garden, returning \$763.96 to unallocated;
 - 2396 – Resurfacing benches, returning \$850.00 to unallocated;
 - 2397 – Painting the benches, returning \$433.95 to unallocated;
 - 2408 – Solar lights outside Rec Hall, returning \$26,431.97 to unallocated.
- e) Created a new project – 2 x Bin Trailers, allocating \$35,000.00
- f) Added to the wishlist:
 - Mural with Historical timeline; and
 - Sculptures from Men's Shed.

9.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2025.

STLA2024-069 RESOLVED (Robert Kopp/Agnes Alice)

That the Local Authority:

- a) noted that no allocations were made at previous meetings;
- b) discussed allocating funds for community events at this meeting as follows:
 - allocated \$1,000.00 towards AAAC's Christmas lights competition; and
 - allocated \$2,000.00 towards the Christmas Community dinner that AAAC is organising.

9.3 PEOPLE & CAPABILITIES REPORT

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

STLA2024-070 RESOLVED (Patrick Allen/Andrew Davis)

That the Local Authority noted and accepted the Peoples and Capabilities report for the Community of Santa Teresa.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 SANTA TERESA COUNCIL SERVICES - LA REPORT AND SNAPSHOT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

STLA2024-071 RESOLVED (Agnes Alice/Louise Cavanagh)

That the Santa Teresa Local Authority noted and accepted the Council Services Report.

10.2 COMMUNITY SERVICES LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of the Community Services program. It is noted that a report for Youth Services and Community Safety was not available at this time.

STLA2024-072 RESOLVED (Agnes Alice/Leonie Young)

That the Santa Teresa Local Authority:

- a) noted and accepted the Children's Services report; and
- b) accepted the Community Safety and Youth Services reports tabled at the meeting.

11 INCOME AND EXPENDITURE REPORT

11.1 FINANCE REPORT

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2024 in the Local Authority Community.

STLA2024-073 RESOLVED (Patrick Allen/Lisa Sharman)

That the Local Authority noted and accepted the expenditure report as at 30 September 2024.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

RECOMMENDATION

That the Santa Teresa Local Authority noted the General Business Items raised at Item 6.2 were addressed as operational.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

STLA2024-074 RESOLVED (Leonie Young/Agnes Alice)

That the Santa Teresa Local Authority:

- a) noted and discussed the Non-Council Business items raised at item 6.3 and accepted the updates as follows:
 - **Horses**
Members were advised that CLC had discussed moving the horses to Yam Bore and that they would get people to identify their own horses and then possibly cull the rest.
Members advised that Phillipson's Bore would be a better location and that the horses needed to be fenced in.
Members agreed that it was not an ideal solution as people would then leave gates unlocked.
Members were again urged to attend the Horse Committee meetings and voice their concerns as MRC did not have the resources to cover the issue with the horses.
 - **Road**
The NTG Representative advised that DIPL had presented to the CLC Delegates regarding the sealing of the road. The Representative will follow up for further details.
 - **Housing**
Members advised that their phone calls to the repairs line were going unanswered and they requested an update on their maintenance requests that had already been submitted.
Members were informed of the restructuring of the Departments.

14 DATE OF NEXT MEETING - WEDNESDAY 26 MARCH 2024**15 MEETING CLOSED**

The meeting terminated at 1:02 pm.

This page and the preceding 5 pages are the minutes of the Santa Teresa Local Authority Meeting held on Tuesday 26 November 2024 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA

**6.1 PAPERS CIRCULATED AND RECEIVED
RECOMMENDATION**

That the Santa Teresa Local Authority notes that the papers circulated were received for consideration at the meeting

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	Remote Housing - Repairs, Maintenance and Tenancy Team
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) **accepts the updates from Remote Housing representatives; and**
- b) **raises matters relating to housing repairs, maintenance and tenancy within the community.**

BACKGROUND

The Director for Remote Housing has requested that representatives from the Repairs and Maintenance/Remote Tenancy team have an ongoing deputation to attend Local Authority Meetings to provide updates and receive feedback from the community.

ISSUES, CONSEQUENCES, OPTIONS

Issues raised at this time may be followed up by representatives from the Department of Housing, Local Government and Community Development at the request of the Local Authority.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments to this report.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.2
TITLE	NT Trachoma Program & Indigenous Eye Health
REFERENCE	-
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of the presentation from the Public Health Unit and Indigenous Eye Health is to provide information on the Trachoma Program.

RECOMMENDATION

That the Local Authority:

- a) notes and accepts the presentation from the Trachoma Unit; and
- b) supports the unit's visits on educating community about Trachoma.

BACKGROUND

The NT Trachoma Program started in 2009 and is committed to eliminating trachoma from remote communities in the NT.

Trachoma is an infectious disease that can lead to trichiasis and blindness if not treated. With good hygiene and environmental measures, this disease can be prevented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments to this report.

8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.3
TITLE	The Digital Connectivity Project - Department of Social Services
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of the presentation from the Department of Social Services is to provide information about the Digital Connectivity Project

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the presentation from the Department of Social Services; and**
- b) **provides feedback on the installation of the Wi-Fi Installation System in Santa Teresa.**

BACKGROUND

The Digital Connectivity Team (DCP Team) in the department is working with Pivotal (a Telecommunication Service) to provide Wi-Fi to remote communities in the NT. The Wi-Fi installation will allow community members to access the internet inside and up to 25m away from the location of the installation.

The system will be located at a suitable building within the community. Installed at that building will be:

- A locked steel cabinet mounted outside and close to an external wall of the building.
- A Satellite dish on the roof for the internet service.
- 2x solar panels on the roof to help power the system.
- 1x Outside Wi-Fi Access Point mounted on a small mast on the roof to provide Wi-Fi coverage up to 25m away from the building.
- 1x Indoor Wi-Fi Access Point mounted on a ceiling inside the building

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Youth Board Report
REFERENCE	-
AUTHOR	Kaisa Suumann, Coordinator Youth Boards

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report outlines the recommendations from the Santa Teresa Youth Board meeting on 5th of February 2025 and seeks feedback from the Santa Teresa Local Authority.

RECOMMENDATION

That the Local Authority:

1. receives and notes the minutes of the Santa Teresa Youth Board meeting held on 5th of February 2025.
2. considers the following recommendations from the Youth Board's 5th of February 2025 meeting:
 - a) Installation of three new basketball nets.
 - b) Replacement of two backboards for the indoor basketball court, with a suggestion that young people decorate them with dot painting before installation.
 - c) Purchase of a new speaker with a microphone for the disco room.
 - d) Purchase of new lounge chairs or bean bags for the disco room.
 - e) Purchase of 2 office chairs for the computer room.
 - f) Purchase of two dodgeball sets - one for younger children and one for youth.

Quotes for the items are on following pages.

BACKGROUND

Youth Boards play a crucial role in fostering communication between young people, the MacDonnell Regional Council, elected Council members, and Local Authorities. They offer a platform for young people to express their needs and contribute ideas for community projects, services, programs, and strategic direction.

The recommendations provided in this report are intended to ensure that the voices of young people in Santa Teresa are reflected in local decision-making.

ISSUES, CONSEQUENCES, OPTIONS

The Santa Teresa Local Authority to provide feedback on recommendations above.

FINANCIAL IMPLICATIONS

Youth Boards can seek funding for their initiatives through their respective Local Authority. Each Local Authority has access to two distinct funding sources aimed at benefiting their community:

1. **Project Funds** – Provided by the Northern Territory Government (NTG) to support community projects.
2. **Discretionary Funds** – Provided by MacDonnell Regional Council to support community activities.

To empower youth-led decision-making and encourage young people to become active representatives in their communities, the MRC Regional Plan 2024–2025 includes a Key Performance Indicator (KPI) specifically designed to support Youth Boards. This KPI states that if a Youth Board collaborates with Local Authority, **10% of the Local Authority's Project Funding per financial year should be allocated to Youth Board-identified projects.**

CONSULTATION

Santa Teresa Youth Board members
Santa Teresa Senior Youth Service Officer
Coordinator Youth Boards

ATTACHMENTS:

- 1 Minutes of the Santa Teresa Youth Board meeting on 05-02-2025
- 2 Quote 1 for a speaker
- 3 Quote for sports equipment
- 4 photo of office chair
- 5 Quote for office Chairs
- 6 Quote for bean bags
- 7 Quote 2 for a cheaper speaker

Santa Teresa Youth Board Meeting Minutes

Community: Santa Teresa

Date and time: 05/02/2025 from 3.30 pm to 4.25 pm

Chairperson: Sariaha Rovey

Youth Board Members: Chloe Wallace, Temisha Young, Karen Conway, Caniceia Cavanagh, Sarella Hayes, Sariaha Rovey, Kylinda Alice

Minute Taker: Kaisa Suumann

Council staff: Camilla Hayes, Kaisa Suumann, Kylinda Alice



Minutes item 1. Welcome from the Chairperson

- The Youth Board members nominated Sariaha Rovey to be the Chairperson of this meeting.
- Meeting was opened by Sariaha Rovey at 3.35pm.

Minutes item 2. Meeting Rules

- The following meeting rules were read and agreed upon:
 - Be respectful to other Youth Board members and Council staff.
 - Be honest and act with integrity.
 - Make good decisions for the benefit of the community.
 - Take responsibility for decisions made, ensuring they represent all young people in the community.

Minutes item 3. Feedback to the MacDonnell Regional Council

3.1 Youth Board Recommendations to the Local Authority:

1. Installation of three new basketball nets.
2. Replacement of two backboards for the indoor basketball court, with a suggestion that young people decorate them with dot painting before installation.
3. Purchase of a new speaker with a microphone for the disco room.
4. Purchase of new lounge chairs or bean bags for the disco room.
5. Purchase of 2 office chairs for the computer room.

6. Purchase of two dodgeball sets - one for younger children and one for youth.

3.2 Action Item – Youth Services Feedback Request:

1. The Youth Board raised concerns that younger youth are currently unable to play pool, as the pool tables are located upstairs, where access is restricted for younger children. The Board requests feedback from Youth Services on potential solutions to allow younger youth to participate in playing pool.

5. Next Meeting Time

- The next meeting is scheduled for 13th August 2025.

6. Meeting Closed

- Meeting closed by Sariaha Rovey at 4.25pm.

Item

Harvey Norman


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FROM

Alice Springs
Intersport Alice Springs
 1 Stott Terrence
 (Cnr of Stott and Railway Terrace)
 Alice Springs
 NT 0870

PHONE

08 8952 6344

ABN

670 929 987

FOR

MacDonnell Regional Council

TO

Kaisa Suumann

EMAIL

Kaisa.Suumann@macdonnell.nt.gov.au

QUOTE NUMBER

115



DATE

20 March 2025

EXPIRY DATE

18 June 2025

Macdonnell Regional Council-Community Youth Program- Sports Equipment Quote

HART Dodgeball set of 6 (only large) 	230.00 x 2 460.00
Spalding 44' Combo Backboard  782a93cdd48657ec72c5dd44a3f7f03e.webp	349.00 x 2 698.00
Metal chain nets	24.99 x 1 24.99
<div>Subtotal</div> <div>Total AUD including GST</div>	1,182.99 \$1,182.99

Once Quote is accepted, payment or a purchase order must be made otherwise we will not proceed with ordering Items. Please note stock is subject to change, therefore additional freight charges may be applied.

Please contact us at alicesprings@intersport.com.au or alternatively on (08) 8952 6344 for more information.

Thanks,
 Mackenzie

Item

Harvey Norman


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Artiss PU Leather Computer Gaming Office Chair - Orange

CHAIR-H-GAME@R9355720026818



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2. Details

3. Delivery

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Items in your bag




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-

4

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9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Regional Planning incorporating Community Infrastructure Plans
REFERENCE	-
AUTHOR	James Walsh, Manager Project Management Office

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

RECOMMENDATION

That the Local Authority:

- **accepts the consultation and agrees to support MRC staff in the development of the MRC 2025-26 Regional Plan; and**
- **provides its priorities in relation to the development of the community's infrastructure.**

BACKGROUND

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

ISSUES, CONSEQUENCES, OPTIONS

It is a requirement under Section 33(1) of the *Local Government Act 2019* that all regional councils must have a plan for their area – the regional plan. Furthermore, s34(c) states that the Regional Plan must take into account the projects and priorities for the area identified by a local authority.

FINANCIAL IMPLICATIONS

The projects and priorities established in the Regional Plan will be considered in determining the Budget for 2025-26.

CONSULTATION

Executive Leadership Team

Local Authority members

Project Management Office

ATTACHMENTS:

1 Santa Teresa Community Infrastructure Plan

SANTA TERESA COMMUNITY INFRASTRUCTURE PLAN – 2025

This is the Infrastructure plan from 2025 until 2030.



SANTA TERESA COMMUNITY INFRASTRUCTURE PLAN – 2025

Think BIG!!!

This community infrastructure plan will give the LA direction for projects for the next 5 years. Projects can be turned into Major Projects and pool funds as well as be broken down into parts to spread the funding over the 5 years.

We would also like the LA to give council some bigger projects they would like to see within the community. If there is grant funding that comes around, we can use the infrastructure plan to guide council in applying for special funding. This can be things that the LA cant afford but will benefit the community.



SANTA TERESA COMMUNITY INFRASTRUCTURE PLAN – 2025

Santa Teresa community receives approximately \$80,000 per year from the NTG and has two years to spend the funds. A clause in the LA funding guidelines called Major Projects means that the LA can join funds from two years of funding for larger projects. The LA will have 4 years to spend the funds rather than 2. These funds can be put towards achieving larger and more productive projects. Combining two years of funds will give the LA approximately \$160,000 for a project.

To join the funds a project plan must be submitted to the DCMC for approval. MRC Project Management Office will manage the project planning for all Major Projects.

These funds can also be joined with funding from other organisations like CLC and grants to achieve bigger projects otherwise not possible with just the LA funds.



SANTA TERESA COMMUNITY INFRASTRUCTURE PLAN – 2025

What can LAPF be used for?

- Repairs and maintenance of community assets controlled or owned by the council. For example park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities. For example sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.



SANTA TERESA COMMUNITY NIAA Consultation Projects

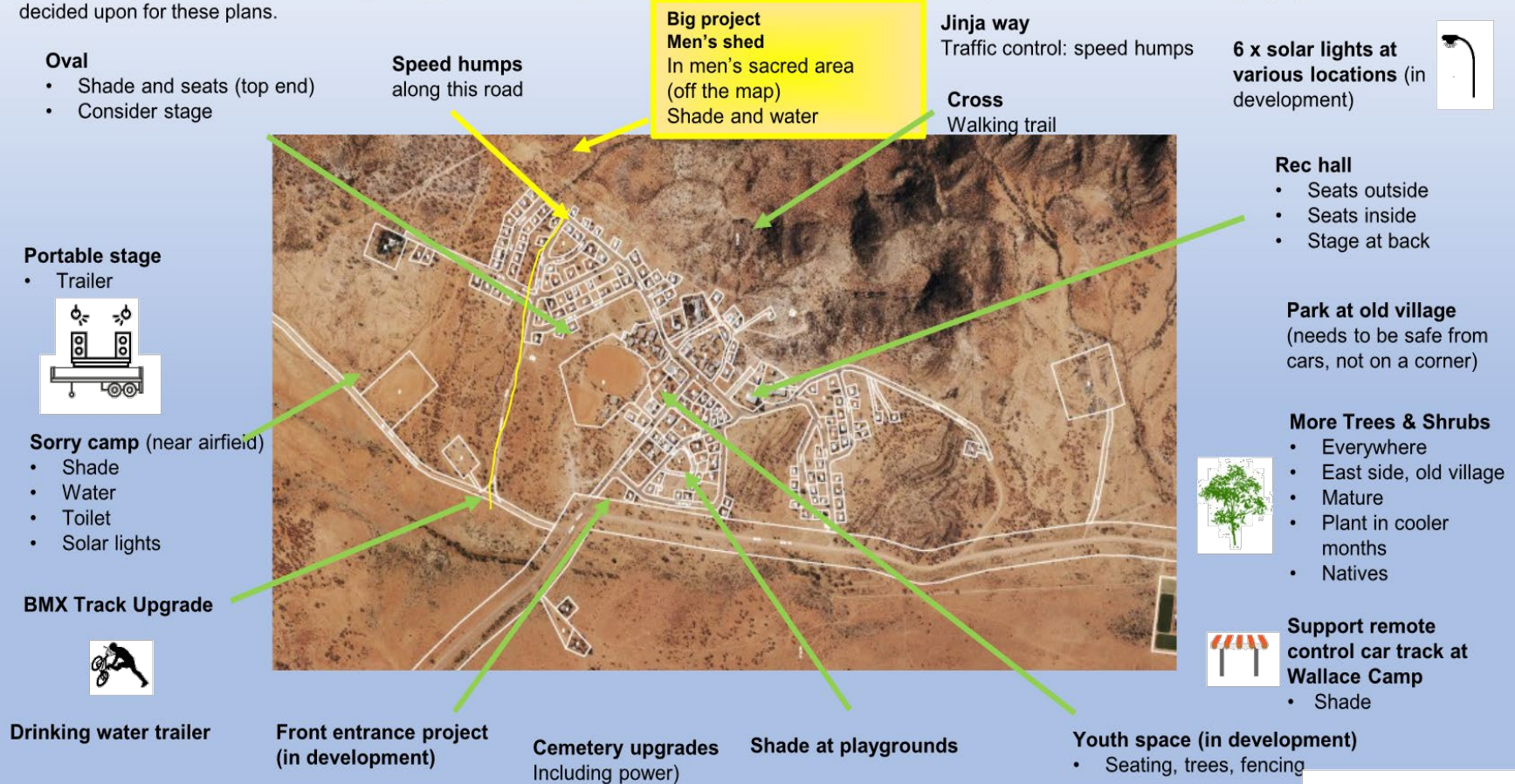
Do you want to keep these projects and add them to the CIP?

- Community store
- Public spaces
- Road projects



SANTA TERESA – COMMUNITY INFRASTRUCTURE PLAN – July 2021

MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Santa Teresa. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.



SANTA TERESA – COMMUNITY INFRASTRUCTURE PLAN – 2025

MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Santa Teresa. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

Priority list:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



SANTA TERESA COMMUNITY INFRASTRUCTURE PLAN – 2025

Based off the new community infrastructure plan, we would request that all un allocated funds are allocated to the priority 1 project. If the project costs less than allocated, the funds will be returned and put towards priority 2 at the next meeting. This will prevent hold ups requesting more funds for a project.

This way we can get through projects faster and concentrate on the higher priority projects.



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Local Authority Project Register
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

'At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION**That the Local Authority:**

- notes the Acquittal and Certification (as attached) of the Santa Teresa Local Authority Project funding as at 30 June 2024;**
- notes that \$41,049.13 are funds *at risk* of being returned to NTG;**
- notes the progress on their current projects as provided by the Project Management Office;**
- considers allocating funds towards the recommendations from the Youth Board;**
- discusses and determines the priority of the wishlist items; and**
- closes any completed projects and returns any unused funds to unallocated.**

BACKGROUND

Members of the Local Authority allocate project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project	2 x Bin Trailers	\$
2205	Status	Committed
26-Nov-24	Res.068 - Created a new project – 2 x Bin Trailers, allocating \$35,000.00.	\$35,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.	
6-Feb-25	PO raised with Modern Trailers Pty Ltd - delivery four months away.	-\$26,636.36
	underspend or (overspend)	\$8,363.64
Project	Shade and Seating at Cemetery	\$
2206	Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.	
21-Jan-22	Manager SDC can provide pricing at LA meeting.	
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.	\$20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.	
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.	-\$8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy	
	12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site.	
13-Oct-22	Res.048 - Requested that Technical Services organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.	
7-Dec-22	Res.070 – kept project open noting that CLC have been invited to meet with MRC to discuss extending the lease and have not provided a response.	
8-Feb-23	Res.014 – Kept it open.	
31-May-23	Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022.	
	The approved location of the structure will fall half in and half out of the cemetery lease.	
	Manager SCD to organise a community meeting and invite Central Land Council.	
2-Aug-23	Res.049 – Decision of the Authority is to keep the project open	
1-Nov-23	Res.068 - Accepted progress and kept project open.	
28-Feb-24	Res.010 - Project kept open - awaiting response from Central Land Council.	

31-Jul-24	Res.050 - Agreed to the following: - allocated an additional \$27,641.39; - requested to install the shade shelter first and if funds allow, to purchase and install the seats; - agreed that the shelter be constructed on a dirt base, within the existing cemetery; - will decide at the next Authority meeting to allocate funds towards a concrete floor.	\$27,641.39
26-Nov-24	Res.068 - noting that the shade shelter purchased in 2022 would be installed in the extension and a completely new shade structure installed in the existing cemetery. Council Services advised that the structure that is already in the cemetery is in poor condition with no roof and it would be beneficial to remove that one and erect a new shade structure. Members agreed.	
13-Jan-25	PMO update - CLC approval has been received for the area - will raise a PO for the new shade structure.	
	underspend or (overspend)	\$39,142.30
Project	Cemetery Fence and Extension	\$
2207	Status	Committed
31-Jul-24	Res.050 - created a new project - Cemetery extension and fencing and agreed to the following: - allocated \$70,000.00 towards clearing the land, creating firebreaks and fencing; - approved the project to commence if quotes come in under the budget; and - requested to have that clear lot numbers designated within the extension of the cemetery and that the information is conveyed to the Church. - will discuss installing a tap with drinking water at the next meeting.	\$70,000.00
17-Dec-24	PO raised with Bluedust NT	-\$44,500.00
25-Feb-25	PMO update - fencing has been delivered and commenced installation.	
	underspend or (overspend)	\$25,500.00
Project	Resurface outside benches at Rec Hall	\$
2396	Status	Committed
1-Nov-23	Res.068 - Resurface outside benches at Rec Hall, accepting quote-0500 from S & R Building for \$9,350.00.	\$9,350.00
10-Apr-24	Purchase Order raised for S&R Building	-\$8,500.00
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	-\$850.00
	This project has been reinserted as an open project because the PO has not been finalised - PMO to follow up.	
	underspend or (overspend)	\$0.00

Project	Youth Space Front Fence	\$
2407	Status	Committed
28-Feb-24	Res. 010 - Youth Space front fence, allocating \$3,000.00.	\$3,000.00
26-Nov-24	Res.068 - Waiting on Brother Mark to give an update.	
13-Jan-25	PMO update - Still waiting on advice from Brother Mark.	
	underspend or (overspend)	\$3,000.00
	Budget consideration	
	Balance of underspend or (overspend)	\$76,005.94
	Total un-allocated funds	\$1,135.40
	Total unspent funds	\$77,141.34
PROJECTS CLOSED 2024-25		
Project	Front Entrance project	\$
2204	Status	Committed
18-Feb-19	1 cubic metre of mulch.	-\$3,750.00
26-Feb-19	Fencing Material	-\$14,979.92
27-Feb-19	1 cubic metre of mulch	-\$1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including:	
	4. Allocate \$40,000.00 to the front entrance project.	\$40,000.00
27-May-20	Res.011 – Allocated an additional \$50,000.00	\$50,000.00
5-Jan-21	Invoice for concrete sleeper	-\$2,020.91
11-Mar-21	Purchase order raised for the supply and installation of shade structure.	-\$14,415.35
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	-\$3,487.24
19-May-22	Plants ordered from the Alice Springs Nursery	-\$2,974.55
10-Oct-23	Concrete from Bunnings and bolt supplies	-\$1,639.66
15-May-24	Invoice received from AJ Nicol Fencing - materials only.	-\$21,000.00
8-Aug-24	Invoice received for the supply and installation of fencing - A J Nicol .	-\$15,347.00
11-Sep-24	Purchase Order raised with TJ Signs - design and manufacture Information Sign.	-\$847.09
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	-\$7,655.52
	underspend or (overspend)	\$0.00
Project	Santa Teresa Memorial Garden	\$
2209	Status	Committed
13-Oct-22	Res.048 – To commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, that included the quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO.	\$31,296.56
10-Dec-22	Invoice from Geoff Miers Garden Solutions	-\$361.00

15-Dec-22	Invoice from Go Green irrigation	-\$1,605.00
19-Dec-22	Invoice from B&S Mitre for putting mix and garden bed	-\$426.09
8-Dec-22	Transportation expenses & 6 Tonney Tilt tray	-\$930.00
9-Dec-22	Quote from Trees R Us	-\$1,000.00
6-Apr-23	PO has been raised for the fencing from RL build (Supplier)	-\$25,000.00
2-Aug-23	Res.049 – Allocated an additional \$5,000.00 towards 2 x Bench seats and 2 x Commemorative plaques	\$5,000.00
4-Oct-23	Invoice received for Metal Bench Seats	-\$697.73
15-Oct-23	Invoice received for Gardening supplies and equipment	-\$842.86
25-Oct-23	Invoice received for Plaques	-\$2,545.45
9-Nov-23	Additional invoice for plaques	-\$618.18
15-May-24	Res.031 - noted completion and closed Project 2209 returning the balance of \$1,506.29 to unallocated funds	-\$1,506.29
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	-\$763.96
	Underspend or (overspend)	\$0.00
Project	Youth Board - paint the outside benches	\$
2397	Status	Committed
1-Nov-23	Res.068 - Paint the outside benches, allocating \$1,000.00 for paint and supplies, noting that the Youth Board will action this project.	\$1,000.00
3-Sep-24	Invoice received from Bunnings for paint.	-\$566.05
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	-\$433.95
	underspend or (overspend)	\$0.00
Project	Solar lights for the street alongside the entrance to the Rec Hall.	\$
2398	Status	Committed
1-Nov-23	Res.068 - Solar lights for the street alongside the entrance of Rec Hall, allocating \$30,000.00.	\$30,000.00
28-Jun-24	Invoice received from Green Frog Systems.	-\$12,568.05
31-Jul-24	Res.050- Project closed returning the balance of \$17,431.95 to unallocated funds	-\$17,431.95
	underspend or (overspend)	\$0.00
Project	4 x Stealth Green Frog Systems solar lights at community entrance	\$
2408	Status	Committed
28-Feb-24	Res. 010 - Install 4 x Stealth Green Frog Systems solar lights at community entrance, allocating \$39,000.00.	\$39,000.00
28-Jun-24	Invoice received from Green Frog Systems.	-\$12,568.03
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	-\$26,431.97
	underspend or (overspend)	\$0.00

WISHLIST		
RAISED	ITEMS	ASSIGNED
2-Aug-23	Solar lights at entrance into Community Service Delivery to discuss with members the exact location, what type of Solar light and how many lights.	Service Delivery
26-Nov-24	Mural with Historical Timeline	
26-Nov-24	Sculptures from Men's Shed	

ISSUES, CONSEQUENCES, OPTIONS**Examples of unacceptable purposes for Expenditure include:**

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy. Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team
The Local Authority

ATTACHMENTS:

1 LAPF Acquittal 2023-2024

MacDonnell Regional Council

CERTIFICATION OF 2024 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Santa Teresa

File number: LGR2016/00104

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2024	\$79,900
Other income/carried forward balance from 2022- 2023	\$79,900
Other income/carried forward balance from 2021- 2022 20-21	\$87,551.19
Total Income	\$247,351.19
Total Expenditure	\$48,677.27
Surplus/ (Deficit)	\$198,673.92

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
 - the LAPF funding guidelines; Yes ☒ No ☐
 - the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
 - the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐
 - the NT Government's COVID19 Conditions of Contract were met: Yes ☒ No ☐
- (If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Osman Kassem.....19...../08...../2024

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting (held/to be held on) 25.10.2024 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on)/20.... Copy of minutes attached (Yes/TBA).

CEO or CFO

20/8/2024

DEPARTMENTAL USE ONLY

Grant amount correct:

Yes ☐ No ☐

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED

Yes ☐ No ☐

Comments

Grants Officer _____

...../...../20__

Manager Grants Program _____

...../...../20__

Department of the Chief Minister and Cabinet



9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.4
TITLE Local Authority Discretionary Funds
REFERENCE -
AUTHOR Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes the spending on their 2024/2025 Discretionary funds;
- b) notes that there is \$1,000.00 of unallocated discretionary funds;
- c) notes that these funds must be spent by the 30 June 2025; and
- d) discusses to allocate these funds at this meeting.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Budget \$
1-Jul-24	2024/2025 Discretionary funds allocation	4,000.00
10-Dec-24	Invoice received Santa Teresa Enterprises Ltd Donation Ltyentye Apurte Christmas Dinner	- 2,000.00
10-Dec-24	Invoice received Santa Teresa Enterprises Ltd Donation Ltyentye Apurte Christmas Lights Competition	- 1,000.00
Funds available		\$ 1,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Santa Teresa Local Authority

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.5
TITLE MRC Position Vacancies Report
REFERENCE -
AUTHOR Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Santa Teresa.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

1 MRC positions Vacant Santa Teresa



Position Vacancies

Santa Teresa

Position #	Service	Description	Type	Weekly Hours
403123	MacYouth	Youth Services Officer	Part-Time	19
403124	MacYouth	Youth Services Officer	Part-Time	19
403132	MacYouth	Youth Services Officer	Part-Time	9.5
403133	MacYouth	Youth Services Officer	Part-Time	19
500340	Council Serv	Essential Services Officer	Full-Time	38
500327	Council Serv	Works Assistant	Part-Time	19
500330	Council Serv	Works Assistant	Part-Time	19

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers: 12/03/2025



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services LA report - Santa Teresa
REFERENCE -
AUTHOR Ellen Fitzgerald, Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services

RECOMMENDATION

That the Local Authority of Santa Teresa notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – A/Director Council Services
Tammy Shields – A/ Area Manager
Lewis Gittoes – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report



Council Services Santa Teresa

January - March 2025



98% First Nations Employees in SCD



2 Area Manager Visits to Community



Council Office 480 Hours of Service

Snapshot



3310 Litres Fuel Usage Total



17 Vehicles and Plant in Use



326 Bins Emptied Weekly



48 Operation Street lights
17 Non-Operational Street lights



1 Sport Grounds Maintained



8 Toolbox Talks Completed



12 Australia Post Deliveries



4 Water Tests



8 Hours of Maintenance completed at Airstrip



6 Parks & Playgrounds Inspections

Animal Management

- Vets were in Santa Teresa from 17.02.25 – 21.02.25
- Report has not been received in Santa Teresa

Cemetery Management

- There has been 1 funeral in this period
- Regular Rubbish collection
- Extension to cemetery – surveyed and clearing of the area is complete
- Fence Construction to cemetery extension underway at 25.02.25

Internal Road Maintenance

- Sweeping of Bitumen Roads throughout Santa Teresa
- Grading of Bore, WMF and Outstation Roads
- Road to WMF graded
- Roads to Cemetery and Waste Management Facility graded and maintained
- Blocking roads to prohibit access at MRC Office and Softball field

Maintenance of Parks and Open Spaces

- New shade structure has been installed at Eastside Playground
- Regular cleaning of rubbish at Parks and open spaces
- Playgrounds require maintenance. Spare parts, and equipment and are in the process of being sourced.
- Monthly Reports completed and submitted

Sports Grounds

- Regular Rubbish Bin Collection at Oval, Basketball Court and Skate Park
- Regular loose rubbish collection around outside of oval, the Basketball Court and Skate Park
- Additional rubbish and recycling bins for Sports Weekend

Waste Management

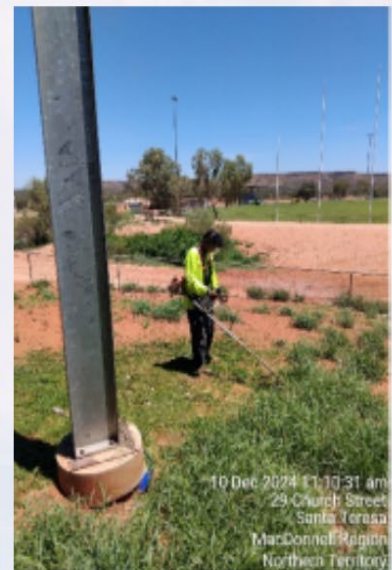
- Works to WMF undertaken by MRC works crew. Pit extension and waste management.
- WMF is cleared, pit covered, and recycling separated on a weekly basis
- Waste management facility locked outside of business hours
- Landfill pit rubbish compaction and maintenance
- Inspection Report submitted monthly
- Community Rubbish bins collected on Monday & Thursdays
- Weekly clean-up of Waste Management Facility
- Hard Rubbish clean-up is once a month with additional clean-up of hard rubbish throughout the Santa Teresa Community is ongoing
- Loose rubbish is collected regularly. There is currently an excess of loose rubbish throughout community from Ceremony.

Weed Control and Fire Hazard Reduction

- Ongoing grading of roads
- Weeds and grasses removed from Council compounds and buildings
- Grass and weed control at sewer ponds and airstrip
- Slashing public areas regularly
- Slashing, mowing, whipper snipper work continues throughout the community to restore buildings, parks and roadside to a tidy, safe level.

Other

- New Shade structure at MRC Office
- New Shade structure Eastside Playground
- Santa Teresa Civil Team named MRC 2024 Team of the Year
- Darren Young named MRC 2024 Employee of the Year



10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Services Report
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services for Santa Teresa.

RECOMMENDATION

That the Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Manager of Community Safety
Manager of Youth Services
Manager of Children's services

ATTACHMENTS:

- 1 Community Safety Snapshot
- 2 Children's Services Snapshot
- 3 Youth Services Snapshot



Local Authority

Santa Teresa MacSafe
Community Safety

February 2025 - March 2025



- 6 Staff in the Santa Teresa Team
- 2 Casual Vacancies
- 100% Community-based Employees are Aboriginal
- 345 Hours Patrolled
- 952 Hours Worked
- Work: 6 hour shifts Mon-Sat Between 6pm - 12 midnight



308 Engagements
with young people



15 Engagements
with over 18's



120 Young people
taken home



10 Training
Hours

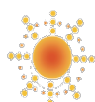


8 Are you okay?
Checks



2 Community
gatherings

Highlights



- Team Leader has been attending community meetings at AAAC in preparation for the Santa Teresa Sports Weekend 21st - 23rd March.
- Coordinator has been meeting with staff and completing computer and IT Training.
- The Team kept the service operating throughout Business.



Local Authority

MacKids Santa Teresa

24/12/2024 - 25/01/2025



5 Employees
80 % First Nation



Service Delivery
143 Hours



3 - Daily av. attendance
10 - Enrolments



Training

- TL working towards Cert III in Early Childhood Education and care
- 2 Educators working towards Cert III in Early Childhood Education and care



Stakeholder Engagement

- Early Childhood Australia
- Dept of Children and Families
- Catholic care NT



Vacancies
--



Support
12 hours Coordinator support



66 meals served

Key Challenges



- Attracting new enrolments
- Centre closure from December - January due to Team Leader family emergency and no qualified educators to open the centre

Highlights



- Recruited new local educators



Local Authority Youth Services Santa Teresa

Dec 24 - Feb 25



Employees

12 staff
100% Local



Activities

107 Activities
222 Hours



Engagements

225 young people
3371 Engagements



Bush Trip

0



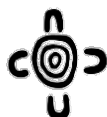
School Support

4



Training

2



Youth Board

1



Sport

80



Events

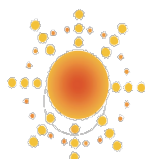
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Challenges

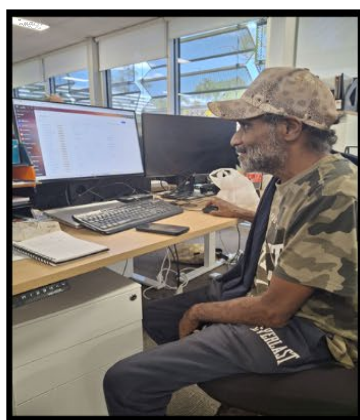


- Program Closure Due to Cultural Activities
- Challenges in Reporting and Recording Due to Implementation of a New App

Highlights



- Maxwell Stepping Up into Higher Duties – Maxwell has taken on additional responsibilities effectively, demonstrating leadership and commitment.
- Successful School Holiday Program – The program was executed smoothly, featuring well-received activities.



- **Basketball Program:** Encouraged teamwork, sportsmanship, and physical well-being among local youth.
- **Leadership Development:** Robert played a key role in mentoring and guiding participants during training.
- **Pin Bowling:** MacYouth and AAAC collaborated to provide a fun and structured recreational activity during school holidays program
- **Mini Tennis:** MacYouth and AAAC, promoting physical fitness and skill development.



11. INCOME AND EXPENDITURE REPORT

ITEM NUMBER 11.1
TITLE Expenditure Report
REFERENCE -
AUTHOR Osman Kassem, Finance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 28 February 2025 in the Santa Teresa Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Finance report as at 28 February 2025.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

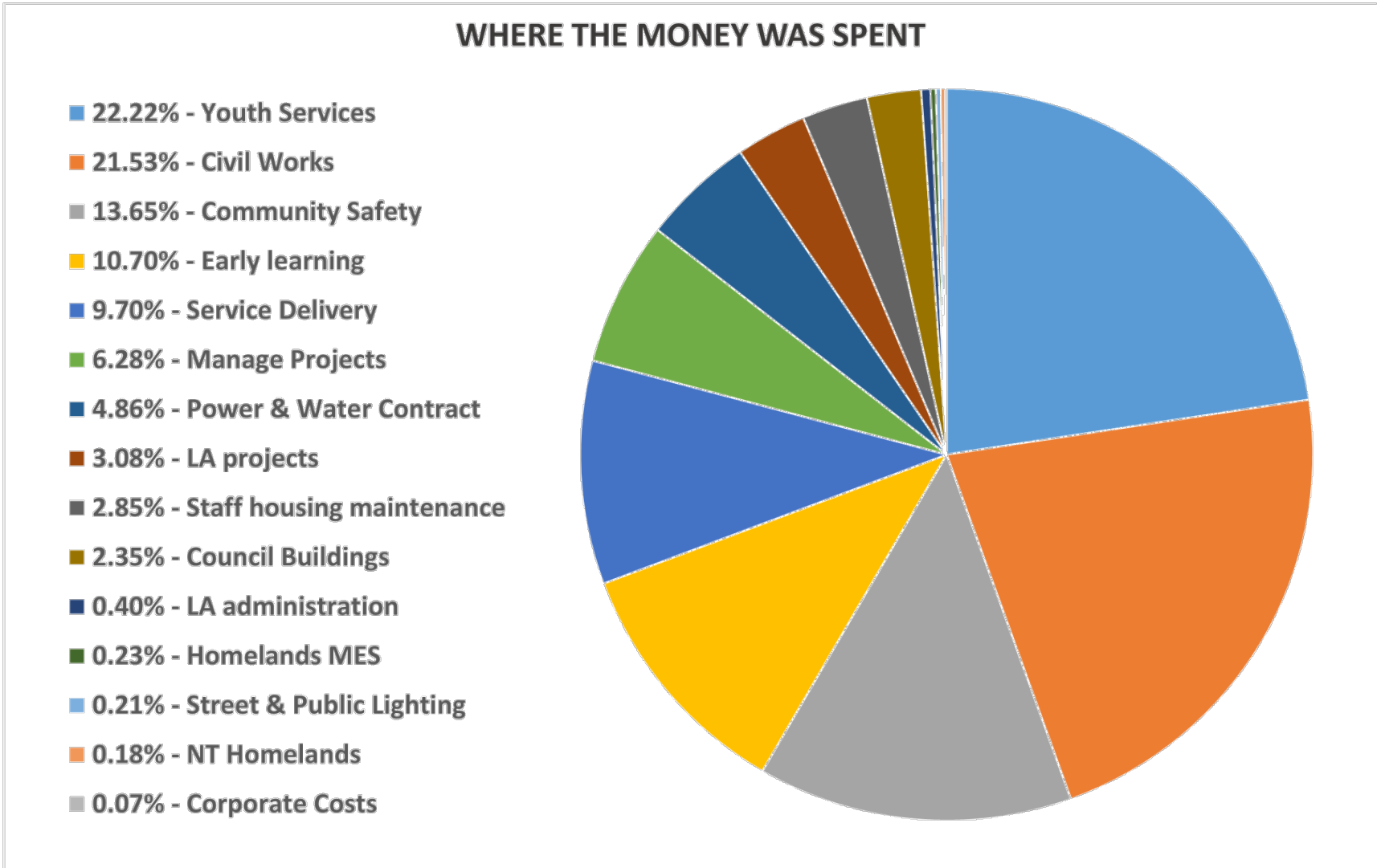
ATTACHMENTS:

1 Santa Teresa Expenditure Report

MacDonnell Regional Council
Statement of Income & Expenditure
as at 28 February 2025

012 Santa Teresa

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
EXPENDITURE						
Employee costs	914,374	1,137	915,511	1,124,517	209,006	Overspend on Council Services by \$25k
Materials & Contracts	260,687	185,907	446,594	445,832	(763)	Overspend on Contract Electrician by \$70k as no budget for Street Light replacement, Building Facilities Repairs & Maintenance by \$14k, Contract Veterinary by \$12k as no budget line
Operating lease and Information technology	41,396	0	41,396	45,942	4,546	Underspend on building leases by \$10k as no expenditure
Other Expenses	118,316	628	118,944	138,135	19,190	Underspend on Electricity by \$10k
Capital WIP	0	146,578	146,578	0	(146,578)	Overspend by \$146k as no YTD budget
Total Expenditure	1,334,774	187,672	1,522,446	1,754,425	231,979	
LA admin and project expenditure	46,373	80,937	127,309	202,613	75,304	Underspend on community infrastruture by \$75k



12. GENERAL BUSINESS

ITEM NUMBER	12.1
TITLE	General Council Business
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

RECOMMENDATION

That the Local Authority discusses the matters raised in relation to Council Business.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

13. NON-COUNCIL BUSINESS

ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE -
AUTHOR June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to discuss the matters raised relating to the Northern Territory Government.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

Date raised	Issue	Detail
28 Feb 2024 15 May 2024 20 Nov 2024 26 Nov 2024	Community Housing	Members requested that NT Housing Officers attend the Local Authority meetings. No response received from DIPL. Members to note that the CEO has written to NT Housing asking that they attend all Local Authority meetings. Members advised that their phone calls to the repairs line were going unanswered and they requested an update on their maintenance requests that had already been submitted.
15 May 2024 31 July 2024 26 Nov 2024	Horses	Members discussed the ongoing issues with horses, requesting that in a joint effort with MRC, the NTG Representative write to the CEO of Central Land Council to attend a meeting with community members to discuss issues surrounding the management of horses. Members also discussed installing a cattle grid as an alternative means to keeping the horses out of community. Members noted that the Representative will investigate the possibility of funding being available to assist with keeping the horses out. Members advised to raise the matter of the horses at CLC's next meeting. Members were advised that CLC had discussed moving the horses to Yam Bore and that they would get people to identify their own horses and then possibly cull the rest. Members advised that Phillipson's Bore would be a better location and that the horses needed to be fenced in. Members also agreed that it was not ideal as people would most likely leave the gates

		unlocked. Members were again urged to attend the Horse Committee meetings and voice their concerns as MRC do not have the resources to cover the issue with the horses.
26 Nov 2024	Road	The NTG Representative advised that DIPL had presented to CLC Delegates regarding the sealing of the road and will follow up for further details.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team

Department of Housing, Local Government and Community Development

ATTACHMENTS:

There are no attachments to this report.