



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 3 SEPTEMBER 2025 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10.25 AM

**2 WELCOME**

Meeting opened by Chairperson Louise Cavanagh.

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young, Member Camilla Hayse, Member Marie Mulladad and Member Robert Kopp

Councillors

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees

CEO Belinda Urquhart, Area Manager Stuart Millar, Council Services Coordinator Lewis Gittoes, Project Management Officer Ryan Rosenberg and Governance Coordinator Shae Millar.

Guests

Shane Franey – Aboriginal Liaison Electorate Officer for Bill Yan Member for Namatjira

Ellie Kamara – CEO Atyenhenge Atherre Aboriginal Corporation [AAAC] – Joined the meeting at 10:36am

Via Teams:

Elaine Nungala Yaralu Wills – Senior Research Officer at Menzies School of Health Research – Joined the meeting at 11:34am

Michelle Fitts PhD – Senior Research Fellow at Menzies School of Health Research - Joined the meeting at 11:34am.

## EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

### **STLA2025-35 RESOLVED (Louise Cavanagh/Agnes Alice)**

That the Local Authority:

- a) noted the Member's attendance at this meeting;
- b) tabled no apologies for this meeting; and
- c) recorded no Member absences, without notice, for this meeting.

## **4 NOMINATIONS AND CURRENT MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Vacancies on the Local Authority</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

## EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

### **STLA2025-36 RESOLVED (Andrew Davis/Patrick Allen)**

That the Local Authority:

- a) officially welcomed Marie Mulladad to the Local Authority after her membership was endorsed by Council at the June Council meeting;
- b) noted that there is one vacancy remaining on the Local Authority; and
- c) called for community nominations to remain open to fill this vacancy.

## **5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

## EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **STLA2025-37 RESOLVED (Robert Kopp/Andrew Davis)**

That the Local Authority noted the Council Code of Conduct.

## **6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 to be approved by the Authority.

#### **STLA2025-38 RESOLVED (Leonie Young/Lisa Sharman)**

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 as a true and correct record of the proceedings.

## **7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

#### **STLA2025-39 RESOLVED (Robert Kopp/Agnes Alice)**

That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

## **8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

#### **STLA2025-40 RESOLVED (Patrick Allen/Andrew Davis)**

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

## **9 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Head Health and Healing Project</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled 'Head Health and Healing Project'. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

### **STLA2025-41 RESOLVED (Agnes Alice/Camilla Hayes)**

**That the Local Authority:**

- a) noted and accepted the following information presented by representatives of the Menzies School of Health Research [MSHR] regarding the Head Health and Healing Project:
  - That women can have brain injuries as a result of violence.
  - This can cause confusion, disorientation, memory issues, changes in personality, difficulties with speech and balance and can affect vision.
  - Previous research has found that victims and health providers lacked an understanding of how to care for women with these injuries and that better resources tailored to victims and health workers are needed.
  - The team will be running co-design workshops to develop these resources with different knowledge holders.
  - Health providers have recommended that they run workshops with members of the Santa Teresa Community.
  - These resources will be trialled and feedback will be sought in order to develop the best resources possible.
  - The first step would be to come out and run an information session in Santa Teresa about the project and then return on a number of occasions to work with individual community members who have experienced or have cared for women with brain injuries.
  - The team is requesting permission to run a co-design workshop in Santa Teresa that will focus on gaining community input into the design of the resources;
- b) tabled a suggestion from Mr Kopp that they employ someone from community to help them engage with community members and were advised that MSHR employ community based researchers and that one of the aims of the project is to build the capacity of aboriginal people working in the brain injury space which may include traineeships in research or training up local champions to deliver education using the resources developed within the project;
- c) noted that the MSHR are looking to run information sessions during September;
- d) raised that this research is about private issues that may be difficult for people to talk about, that this issue affects men as well and that if the community participates, they would like a presentation of the findings; and
- e) requested that the CEO will communicate with MSHR regarding this project.

<b>ITEM NUMBER:</b>	<b>9.2</b>
<b>TITLE:</b>	<b>Community Alcohol Planning Engagement</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Representatives from Penangke Cultural Consultants [PCC] are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

#### **STLA2025-42 RESOLVED (Lisa Sharman/Robert Kopp)**

That the Local Authority:

- a) noted that representatives from Penangke Cultural Consultants [PCC] did not attend this meeting;
- b) unanimously stated that they would like their community to remain dry;
- c) requested that the CEO contact PCC and advise them that there is no need to attend a Local Authority meeting in Santa Teresa as they would like their community to remain dry and that any further correspondence around this topic can be directed to AAAC.

### **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

#### **STLA2025-43 RESOLVED (Andrew Davis/Agnes Alice)**

That the Local Authority:

- a) noted that the recruitment process has begun to appoint a new Team Leader for the Childcare Centre in Santa Teresa; and
- b) closed this item.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

#### **STLA2025-44 RESOLVED (Agnes Alice/Andrew Davis)**

**That the Local Authority:**

- a) accepted the attached Community Infrastructure Plan developed by the Project Management Office [PMO] in consultation with the Local Authority;
- b) acknowledged that \$77,956.43 are funds at risk of being returned to NTG;
- c) noted the progress on their current projects provided by the PMO as follows:
  - 2204 – Front Entrance Project – accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received;
  - 2205 – 2 Bin Trailers – the trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received.
  - At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.
  - 2206 – Shade and Seating at Cemetery – the contractors have completed the demolition and are in community currently working on construction. This project should be completed in the coming weeks.
  - 2223 – Mural with Historical Timeline – as this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting;
- d) accepted the update on the major project 'Upgrades to the Rec Hall'. This is almost complete and requested that the PMO use remaining funds from the DSS grant to install electricity outlets near the new projector; and
- e) noted that there are no unallocated funds.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of

\$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**STLA2025-45 RESOLVED (Louise Cavanagh/Patrick Allen)**

That the Local Authority:

- a) noted that the Local Authority spent \$3,909.09 in the last financial year with all invoices received;
- b) accepted the new financial year's discretionary funds of \$4,000.00;
- c) decided not to allocate any of these funds at this meeting; and
- d) acknowledged that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

**11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>MRC Position Vacancies Report</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**STLA2025-46 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Local Authority:

- a) accepted the attached list of vacant positions available with MacDonnell Regional Council in Santa Teresa as of 19<sup>th</sup> August 2025;
- b) requested recruitment begin for the vacant Youth Services positions; and
- c) received advice that the Council Services positions have recently been filled.

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Council Services LA Report</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Administration Officer</b>

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

**STLA2025-47 RESOLVED (Lisa Sharman/Andrew Davis)**

That the Local Authority of Santa Teresa noted and accepted the attached Council Services report.

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Community Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Administrator Officer</b>

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services for Santa Teresa.

### **STLA2025-48 RESOLVED (Louise Cavanagh/Patrick Allen)**

That the Local Authority:

- a) noted and accepted the attached Community Services report;
- b) were informed that the rec hall has recently been refurbished with a new projector, picture board, 3 couches, 2 carpets and 2 snooker tables;
- c) were advised that the Rec-Hall is closed for the rest of the week due to fighting at the facility. This will send a message that this behaviour is dangerous and not acceptable;
- d) were advised that the upcoming recruitment of additional Youth Services Officers will add to the ability of the Youth Services team to create a safe environment but that Youth Workers are not permitted to put their own safety at risk;
- e) heard Councillor Lisa Sharman's recommendation to ban young people who cause trouble at the facility;
- f) decided that Mr. Kopp will design a sign that outlines the correct behaviour for youth within the Rec Hall grounds;
- g) members requested a parents night attended by the CEO and Libby Taylor to discuss ways to ensure that the Rec Hall is a safe space for young people to enjoy.

## **12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

### **STLA2025-49 RESOLVED (Agnes Alice/Camilla Hayes)**

That the Local Authority did not raise any matters of general Council business.

## **13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>General Non-Council Business</b>



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## **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

### **STLA2025-50 RESOLVED (Patrick Allen/Agnes Alice)**

That the Local Authority:

- a) was advised by Shane Franey that Minister Bill Yan is working on getting the money that was allocated to the sealing of the road to Santa Teresa from CLC and that the road sealing will begin at Santa Teresa and progress toward Alice Springs;
- b) members advised that this is urgent due to the requirement of ambulances to travel on the road and accidents that occur on the road due to road conditions;
- c) agreed that they would like the community to receive pushbikes from Minister Bill Yan's office with Council Head Office to be notified when they are ready for collection to made available to the community in a measured way; and
- d) were advised by Mr Franey that pepper spray is now available for purchase from suppliers.

### **14 DATE OF NEXT MEETING - WEDNESDAY 26 NOVEMBER, 2025**

### **15 MEETING CLOSED**

The meeting terminated at 12:15 pm.

This page and the preceding 8 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 3 September 2025 and were confirmed Wednesday, 26 November 2025.