

AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING WEDNESDAY 26 NOVEMBER 2025

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday 26 November 2025 at 10:30 AM.

Belinda Urquhart

CHIEF EXECUTIVE OFFICER



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- 14 NEXT MEETING 11 FEBRUARY 2025
- 15 MEETING CLOSED



3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1

TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;
- b) tables apologies received for this meeting;
- c) records the Member absences, without notice, for this meeting; and
- d) receives requests for future leave of absence.

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.



4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER 4.1

TITLE Local Authority Membership

AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

RECOMMENDATION

That the Local Authority:

- a) congratulates Councillors Andrew Davis and Patrick Allen on their re-election;
- b) welcomes newly elected Councillors Veronica Lynch and Matthew Palmer to the Authority;
- c) notes one vacancy on the Authority and urges members to consider possible candidates; and
- d) calls for community nominations to open

BACKGROUND

The chart below shows the attendance of the Local Authority members at the previous meeting held on 3 September 2025.

Appointed Members Santa Teresa LA	Members attendance 3 September meeting
Louise Cavanagh (Chair)	Present
Agnes Alice	Present
Mr Kopp [Robert]	Present
Leonie Young	Present
Camilla Hayes	Present
Marie Mulladad	Present
Vacant	
Elected Members Rodinga Ward	
Cr Lisa Sharman	Present
Cr Patrick Allen	Present
Cr Andrew Davis	Present
Vacant	



Local Authorities Overview:

Local Authorities are composed of community members and convene **four times per year** to discuss:

- Council service delivery
- Project funding and progress
- Community project ideas

Functions of Local Authorities (as per the Local Government Act 2019, Section 78):

- Engage communities in local government issues
- Provide a platform for community opinions
- Influence local, regional, and area-wide policy development
- Represent and advocate for community views to the council
- Contribute to regional planning
- Make recommendations on council budgets and local matters
- · Carry out additional functions as assigned by the Minister

This framework ensures that Local Authorities act as a conduit between communities and Council, fostering inclusive governance and informed decision-making

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

<u>ATTACHMENTS</u>

There are no attachments to this report.



5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1

TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.



A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.



6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1

TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 3 September 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 3 September 2025 as a true and correct record of the proceedings.

ATTACHMENTS

SANTA TERESA LOCAL AUTHORITY MEETING MEETING 3.9.2025 - MINUTES [9 pages]



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 3 SEPTEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.25 AM

2 WELCOME

Meeting opened by Chairperson Louise Cavanagh.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young, Member Camilla Hayse, Member Marie Mulladad and Member Robert Kopp

Councillors

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees

CEO Belinda Urquhart, Area Manager Stuart Millar, Council Services Coordinator Lewis Gittoes, Project Management Officer Ryan Rosenberg and Governance Coordinator Shae Millar.

<u>Guests</u>

Shane Franey – Aboriginal Liaison Electorate Officer for Bill Yan, Member for Namatjira

Ellie Kamara – CEO Atyenhenge Atherre Aboriginal Corporation [AAAC] – Joined the meeting at 10:36am

Via Teams:

Elaine Nungala Yaralu Wills – Senior Research Officer at Menzies School of Health Research – Joined the meeting at 11:34am

Michelle Fitts PhD – Senior Research Fellow at Menzies School of Health Research - Joined the meeting at 11:34am.

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

STLA2025-35 RESOLVED (Louise Cavanagh/Agnes Alice)

- a) noted the Member's attendance at this meeting;
- b) tabled no apologies for this meeting; and
- c) recorded no Member absences, without notice, for this meeting.



4 NOMINATIONS AND CURRENT MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Vacancies on the Local Authority
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

STLA2025-36 RESOLVED (Andrew Davis/Patrick Allen)

That the Local Authority:

- a) officially welcomed Marie Mulladad to the Authority after her membership was endorsed by Council at the June Council meeting;
- b) noted that there is one vacancy remaining on the Local Authority; and
- c) called for community nominations to remain open to fill this vacancy.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

STLA2025-37 RESOLVED (Robert Kopp/Andrew Davis)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 to be approved by the Authority.

STLA2025-38 RESOLVED (Leonie Young/Lisa Sharman)

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 as a true and correct record of the proceedings.



7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

STLA2025-39 RESOLVED (Robert Kopp/Agnes Alice)

That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

STLA2025-40 RESOLVED (Patrick Allen/Andrew Davis)

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	9.1
TITLE:	Head Health and Healing Project
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled 'Head Health and Healing Project'. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

STLA2025-41 RESOLVED (Agnes Alice/Camilla Hayes)



- a) noted and accepted the following information presented by representatives of the Menzies School of Health Research [MSHR] regarding the Head Health and Healing Project:
 - That women can have brain injuries as a result of violence.
 - This can cause confusion, disorientation, memory issues, changes in personality, difficulties with speech and balance and can affect vision.
 - Previous research has found that victims and health providers lacked an understanding of how to care for women with these injuries and that better resources tailored to victims and health workers are needed.
 - The team will be running co-design workshops to develop these resources with different knowledge holders.
 - Health providers have recommended that they run workshops with members of the Santa Teresa Community.
 - These resources will be trialled and feedback will be sought in order to develop the best resources possible.
 - The first step would be to come out and run an information session in Santa Teresa about the project and then return on a number of occasions to work with individual community members who have experienced or have cared for women with brain injuries.
 - The team is requesting permission to run a co-design workshop in Santa Teresa that will focus on gaining community input into the design of the resources;
- b) tabled a suggestion from Mr Kopp that they employ someone from community to help them engage with community members and were advised that MSHR employ community based researchers and that one of the aims of the project is to build the capacity of aboriginal people working in the brain injury space which may include traineeships in research or training up local champions to deliver education using the resources developed within the project;
- c) noted that the MSHR are looking to run information sessions during September;
- d) raised that this research is about private issues that may be difficult for people to talk about, that this issue affects men as well and that if the community participates, they would like a presentation of the findings; and
- e) requested that the CEO will communicate with MSHR regarding this project.

ITEM NUMBER:	9.2
TITLE:	Community Alcohol Planning Engagement
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants [PCC] are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

STLA2025-42 RESOLVED (Lisa Sharman/Robert Kopp)

- a) noted that representatives from Penangke Cultural Consultants [PCC] did not attend this meeting;
- b) unanimously stated that they would like their community to remain dry;
- c) requested that the CEO contact PCC and advise them that there is no need to attend a Local Authority meeting in Santa Teresa as they would like their



community to remain dry and that any further correspondence around this topic can be directed to AAAC.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Action Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

STLA2025-43 RESOLVED (Andrew Davis/Agnes Alice)

That the Local Authority:

- a) noted that the recruitment process has begun to appoint a new Team Leader for the Childcare Centre in Santa Teresa; and
- b) closed this item.

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council.
 e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.



STLA2025-44 RESOLVED (Agnes Alice/Andrew Davis)

That the Local Authority:

- a) accepted the attached Community Infrastructure Plan developed by the Project Management Office [PMO] in consultation with the Local Authority;
- b) acknowledged that \$77,956.43 are funds at risk of being returned to NTG;
- c) noted the progress on their current projects provided by the PMO as follows:
 - 2204 Front Entrance Project accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received;
 - 2205 2 Bin Trailers the trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received.
 - At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.
 - 2206 Shade and Seating at Cemetery the contractors have completed the demolition and are in community currently working on construction. This project should be completed in the coming weeks.
 - 2223 Mural with Historical Timeline as this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting;
- d) accepted the update on the major project 'Upgrades to the Rec Hall'. This is almost complete and requested that the PMO use remaining funds from the DSS grant to install electricity outlets near the new projector; and
- e) noted that there are no unallocated funds.

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2025-45 RESOLVED (Louise Cavanagh/Patrick Allen)

- a) noted that the Local Authority spent \$3,909.09 in the last financial year with all invoices received;
- b) accepted the new financial year's discretionary funds of \$4,000.00;
- c) decided not to allocate any of these funds at this meeting; and
- d) acknowledged that all funds must be spent with goods received by the 30th June 2026.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	MRC Position Vacancies Report
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

STLA2025-46 RESOLVED (Lisa Sharman/Andrew Davis)

That the Local Authority:

- a) accepted the attached list of vacant positions available with MacDonnell Regional Council in Santa Teresa as of 19th August 2025;
- b) requested recruitment begin for the vacant Youth Services positions; and
- c) received advice that the Council Services positions have recently been filled.

ITEM NUMBER:	11.2
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

STLA2025-47 RESOLVED (Lisa Sharman/Andrew Davis)

That the Local Authority of Santa Teresa noted and accepted the attached Council Services report.

ITEM NUMBER:	11.3
TITLE:	Community Services Report
AUTHOR:	Annaliza Rivera, Administrator Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services for Santa Teresa.

STLA2025-48 RESOLVED (Louise Cavanagh/Patrick Allen)

- a) noted and accepted the attached Community Services report;
- b) were informed that the rec hall has recently been refurbished with a new projector, picture board, 3 couches, 2 carpets and 2 snooker tables;



- c) were advised that the Rec-Hall is closed for the rest of the week due to fighting at the facility. This will send a message that this behaviour is dangerous and not acceptable;
- d) were advised that the upcoming recruitment of additional Youth Services Officers will add to the ability of the Youth Services team to create a safe environment but that Youth Workers are not permitted to put their own safety at risk:
- e) heard Councillor Lisa Sharman's recommendation to ban young people who cause trouble at the facility;
- f) decided that Mr. Kopp will design a sign that outlines the correct behaviour for youth within the Rec Hall grounds;
- g) members requested a parents night attended by the CEO and Libby Taylor to discuss ways to ensure that the Rec Hall is a safe space for young people to enjoy.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

STLA2025-49 RESOLVED (Agnes Alice/Camilla Hayes)

That the Local Authority did not raise any matters of general Council business.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

STLA2025-50 RESOLVED (Patrick Allen/Agnes Alice)

- a) was advised by Shane Franey that Minister Bill Yan is working on getting the money that was allocated to the sealing of the road to Santa Teresa from CLC and that the road sealing will begin at Santa Teresa and progress toward Alice Springs;
- b) members advised that this is urgent due to the requirement of ambulances to travel on the road and accidents that occur on the road due to road conditions;



- c) agreed that they would like the community to receive pushbikes from Minister Bill Yan's office with Council Head Office to be notified when they are ready for collection to made available to the community in a measured way; and
- d) were advised by Mr Franey that pepper spray is now available for purchase from suppliers.

14 DATE OF NEXT MEETING - WEDNESDAY 26 NOVEMBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:15 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 3 September 2025 and are UNCONFIRMED.



6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1

TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.



7 CONFLICT OF INTEREST

ITEM NUMBER 7.1

TITLE Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

Example: Council has advertised for a contractor for irrigation of a football oval. A
member is employed by a company which has tendered for the contract. This may
affect, or it may reasonably be suspected that it could affect, their ability to make an
unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

• Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

Example: a member may know a lot of information about tenders for contracts coming
up in the MRC area before the tenders are made public. Conflicts can arise if the
member gives this information to a friend or relative working for a company so they can
have a better chance of winning the contract.

Undue Influence

• Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.



Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1

TITLE Action Register

AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

RECOMMENDATION

That the Local Authority notes the updates to the actions as received.

BACKGROUND

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 03/09/2025	Urquhart, Belinda	Communicate with Penangke Cultural Consultants

STLA2025-042 - Advise PCC of the Authority's decision

3 Sept 25 - Members requested that the CEO contact PCC and advise them that there is no need to attend a Local Authority meeting in Santa Teresa as they would like their community to remain dry and that any further correspondence around this topic can be directed to AAAC.

20 Oct 25 – Governance has emailed Penangke Consultancy advising to liaise with AAAC should any future consultation be required.

Recommend to close action

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 03/09/2025	Libby Taylor	Recruitment of Youth Services Officers
STLA2025-046 - Vacant Youth Services positions		
3 Sept 25 - Requested recruitment begin for the vacant Youth Services positions.		

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 03/09/2025	Libby Taylor / Mr Kopp	Behaviour sign Rec Hall grounds
STLA2025-048 – Signs demonstration good behaviour		
3 Sept 25 - Agreed that Mr. Kopp will design a sign that outlines the correct behaviour for youth		

3 Sept 25 - Agreed that Mr. Kopp will design a sign that outlines the correct behaviour for youth within the Rec Hall grounds.



Meeting	Officer/Director	Subject
Santa Teresa Local Authority 03/09/2025	Libby Taylor / Mr Kopp	Parents Night

STLA2025-048 - Parents night

3 Sept 25 - Requested a parents night attended by the CEO and Libby Taylor to discuss ways to ensure that the Rec Hall is a safe space for young people to enjoy.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Children's Services Team

ATTACHMENTS

There are no attachments to this report.



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2

TITLE Local Authority Project Register

AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery.
 e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds/shelters.
- Festivals or other events to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) acknowledges that \$75,636.44 are funds at risk of being returned to NTG;
- b) notes the progress on their current projects as provided by the Project Management Office; and
- c) notes completion and closes Project 2205 Bin Trailers, returning \$7,549.09 to unallocated funds.

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.



Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2204	Front Entrance project	\$
	Status	Committed
18-Feb-19	1 cubic metre of mulch.	- 3,750.00
26-Feb-19	Fencing Material	- 14,979.92
27-Feb-19	1 cubic metre of mulch	- 1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including: 4. Allocate \$40,000.00 to the front entrance project.	40,000.00
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
5-Jan-21	Invoice for concrete sleeper	- 2,020.91
11-Mar-21	Purchase order raised for the supply and installation of shade structure.	- 14,415.35
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	- 3,487.24
19-May-22	Plants ordered from the Alice Springs Nursery	- 2,974.55
10-Oct-23	Concrete from Bunnings and bolt supplies	- 1,639.66
15-May-24	Invoice received from AJ Nicol Fencing - materials only.	- 21,000.00
8-Aug-24	Invoice received for the supply and installation of fencing - A J Nicol .	- 15,347.00
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	- 7,655.52
13-Jan-25	PMO update - it has been suggested that a bigger sign is required. The LA is asked to consider this and reopen this project utilising the original funds.	
4-Jun-25	Res.028 - allocated \$7,655.00 to the project to cover the active Purchase order.	7,655.00
3-Sep-25	Res.044 – Accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received.	
18-Sep-25	Invoice received from TJ Signs.	- 513.64
22-Sep-25	PMO update - PO has been raised and sign has been completed - waiting to be collected and delivered to community for installation by the Civil team.	
29-Sep-25	PO raised with Bellette Media	- 991.80
	underspend or (overspend)	\$ 6,996.65

Project 2205	2 x Bin Trailers	\$
	Status	Committed
26-Nov-24	Res.068 - Created a new project – 2 x Bin Trailers, allocating \$35,000.00.	35,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.	
4-Jun-25	Res.028 - noting that the Bin Trailers were nearing completion.	
19-Jun-25	Invoice received from Modern Trailers Pty Ltd.	- 26,636.36
31-Jul-25	Invoice received from Napa Auto Parts - Battery Chargers	- 309.20



3-Sep-25	Res.044 – The trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received. At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.		
5-Sep-25	PO raised with Steve's Electrix Pty Ltd - GPO's and inlets.		- 505.35
22-Sep-25	PMO update - Trailers ready to go - Delivery to be arranged - good to close project.		
	underspend or (overspend)	\$	7,549.09

Project 2206	Shade and Seating at Cemetery	\$
	Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.	
21-Jan-22	Manager SDC can provide pricing at LA meeting.	
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.	20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.	
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.	- 8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site. Res.048 - Requested that Technical Services organize a meeting	
13-Oct-22	with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting. Res.070 – kept project open noting that CLC have been invited	
7-Dec-22	to meet with MRC to discuss extending the lease and have not provided a response.	
8-Feb-23	Res.014 – Kept it open.	
31-May-23	Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022. The approved location of the structure will fall half in and half out of the cemetery lease. Manager SCD to organise a community meeting and invite	
	Central Land Council.	
2-Aug-23	Res.049 – Decision of the Authority is to keep the project open	
1-Nov-23	Res.068 - Accepted progress and kept project open.	
28-Feb-24	Res.010 - Project kept open - awaiting response from Central Land Council.	



31-Jul-24	Res.050 - Agreed to the following: - allocated an additional \$27,641.39; - requested to install the shade shelter first and if funds allow, to purchase and install the seats; - agreed that the shelter be constructed on a dirt base, within the existing cemetery; - will decide at the next Authority meeting to allocate funds towards a concrete floor.		27,641.39
26-Nov-24	Res.068 - noting that the shade shelter purchased in 2022 would be installed in the extension and a completely new shade structure installed in the existing cemetery. Council Services advised that the structure that is already in the cemetery is in poor condition with no roof and it would be beneficial to remove that one and erect a new shade structure. Members agreed.		
13-Jan-25	PMO update - CLC approval has been received for the area - will raise a PO for the new shade structure.		
26-Mar-25	Res.010 - Project kept open - reconfirming that the shade shelter be installed at the existing site as the current structure had deteriorated and selected the bench seats with back rests.		
11-Apr-25	PMO update - Civil team to demolish existing shade structure.		
2-May-25	Purchase Order raised with Total Project NT Pty Ltd for shade structure erection and concrete slab pour.	-	22,131.00
3-Sep-25	Res.044 – The contractors have completed the demolition and are in community currently working on construction. This project should be completed in the coming weeks.		
22-Sep-25	PMO update - Works have been completed - project can be closed once PO's have been finalised.		
	underspend or (overspend)	\$	17,011.30

Project 2233	Mural with Historical Timeline	\$
	Status	Committed
4-Jun-25	Res.028 - Created a new project — Mural with historical timeline on the fence along the road into community, allocating \$101,848.40 to the project noting that the PMO Office will evaluate the requirements for this project, including associated costs, how long it will take and what details needs to be addressed.	101,848.4
3-Sep-25	Res.044 – As this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting.	
22-Sep-25	PMO update - Anticipate bringing an update to the next LA meeting.	
	underspend or (overspend)	\$ 101,848.4



Budget consideration	
Balance of underspend or (overspend)	\$ 133,405.44
Total un-allocated funds	-
Total unspent funds	\$ 133,405.44

WISHLIST		
RAISED	ITEMS	ASSIGNED
26-Nov-24	Sculptures from Men's Shed	
4-Jun-25 Solar Lights on the road to the men's shed		

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3

TITLE Local Authority Discretionary Funds
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) discusses allocating the Discretionary funds of \$4,000.00 at this meeting; and
- b) acknowledges that all funds must be spent with goods received by the 30th June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year Festivities
- Community BBQ's
- Sports weekends/sporting equipment
- Naidoc Celebration
- Youth Board
- Community Christmas competitions

Current Financial Year Funds Allocation

Date	2025/2026 Discretionary Funds	Budget \$
1-Jul-25	Approved Funds	\$4,000.00
	FP	, , ,

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.



CONSULTATION

The Local Authority

ATTACHMENTS
There are no attachments to this report.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1

TITLE Council Services LA Report

AUTHOR Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Council Services Ken Satour – Area Manager Lewis Gittoes – Council Services Coordinator

ATTACHMENTS

1 Council Serivces LA Report







Animal Management

- MRC Animal Management Michelle Hayes visited Santa Teresa in October conducting Animal Management program
- Alice Vet Clinic last in Santa Teresa in August Undertaking Vet Program

Cemetery Management

- · There have been 3 funerals during this period
- Awaiting new water main to cemetery
- · Regular Rubbish collection

Internal Road Maintenance

- · Road to WMF graded
- · Grading of Bore Road
- Outstation Roads

Maintenance of Parks and Open Spaces

- · Regular cleaning of rubbish at Parks and open spaces
- New fence Panels to Bill Ryan Park
- · Monthly Reports Completed and submitted
- · New bench top to Brother Cletus shady

Sports Grounds

- Regular Rubbish Bin Collection at Oval, Basketball Court and Skate Park
- Regular loose rubbish collection around outside of oval, Basketball Court and Skate Park

Waste Management

- Community Rubbish bins collected on Monday & Thursdays
- Landfill pit rubbish compaction and maintenance
- Inspection Report submitted monthly
- Weekly clean-up of Waste Management Facility
- Hard Rubbish clean-up is twice a month with additional clean-up of hard rubbish throughout the Santa Teresa Community ongoing
- General Waste Pit nearing capacity

Weed Control and Fire Hazard Reduction

- Weeds and grasses removed from Council compounds and buildings
- Work order for slashing and clearing of airstrip received and completed
- Slashing of public areas
- Slashing, mowing, whipper snipper work continues throughout the community to maintain buildings, parks and roadside to a tidy, safe level
- Yard work is ongoing at all MRC assets

Other

Information Sign has been installed at Information Area







11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2

TITLE Youth and Community Safety Report

AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services for Santa Teresa.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

Youth and Community Safety programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety Sarah Grant - Senior Coordinator of Community Safety Coordinators and Admin

ATTACHMENTS

1 Youth and Community Safety Santa Teresa LAR - August October 2025





Local Authority Youth Services Santa Teresa

August - October 2025





7 staff 100% Local



Activities 50 Activities

101 Hours



Engagements

158 young people 1049 Engagements



Bush Trip

0



School Support

1



Training

0



Youth Boards

1



Sport

47



Events

1

Highlights

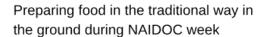


- Santa Teresa School Holiday program: Santa Teresa,
 MacYouth ran a two-week School Holiday Program featuring a
 range of activities, including a breakfast program, sports at the
 oval and skate park, and outdoor basketball. Youth and
 children also took part in arts and crafts sessions at the Rec
 Hall.
- Team Growth and Development at Santa Teresa –Two new staff members have joined Santa Teresa MacYouth to support the effective delivery of programs, while the recruitment process continues to fill remaining vacancies. Additionally, Robert Kopp has been permanently appointed as Coordinator, highlighting a great example of career progression and staff development.





Santa Teresa Youth are preparing to play dodgeball at Rec Hall







Youth are enjoying games as part of regular youth program.





MacSafe





Local Authority

Santa Teresa MacSafe Community Safety August - October 2025



- · 6 Staff in the Santa Teresa Team
- · No open Vacancies
- 100% Community-based **Employees are Aboriginal**
- · 474 Hours Patrolled
- · 1,588 Hours Worked
- · Work: 6 hour shifts Mon-Sat Between 6pm - 12 midnight



183 Engagements with young people



36 Engagements with over 18's



71 Young people taken home



8 Training Hours



3 Are you okay? Checks



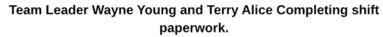
1 Community gathering

Updates



- The Coordinator for Community Safety for Santa Teresa has been filled by Rajnil Kumar.
- · Senior Community Safety Officer Tyrone has moved to Ntaria.
- · Training provided to the team during Coordinator visit.
- · Mid October Shift changes 6 hour Shifts, 5 days a week (Monday to Friday). Saturday shifts finalised 12/10/2025.
- · Staff shortage due to Sports Day Titjikala and Funeral in Ntaria







Team Leader Wayne Young ang John Wallace attending Farewell for Manager Liz Scott @ MRC Headquarters





12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1

TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.



13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1

TITLE Non-Council Business Items

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities Goal 02: Healthy Communities Goal 03: Empowered Communities Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Health
- Education
- Land Development
- Housing/Maintenance
- NT Roads

RECOMMENDATION

That the Local Authority notes the updates and discusses the matters raised.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Matters raised at previous meetings:		
Date	Issue	Response
3-Sept-25	Funds from CLC to seal the road	Res.050 – The Representative from the Member for Namatjira's office commented that Minister Yan is working on getting the money that was allocated to sealing the road from Central Land Council and that the road will be sealed from Santa Teresa towards Alice Springs. Members advised that this was urgent due to the requirement of ambulances to trave on this road and the accidents that occur due to the road conditions.

ATTACHMENTS:

There are no attachments for this report.