MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON THURSDAY 5 NOVEMBER 2026 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.55AM and quorum was achieved.

2 WELCOME

Attendees were welcomed by Chairperson Louise Cavanagh.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	**3.1**
TITLE:	**Attendance, Apologies and Leave**

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young, Member Marie Mulladad and Member Annalisa Young.

Councillors

Councillor Patrick Allen.

Via Teams:

Councillor Andrew Davis and Councillor Veronica Lynch.

Council Employees

Executive Manager of Youth Services and Community Safety Libby Taylor, Area Manager Lewis Gittoes, Project Management Officer Ryan Rosenberg, Governance Coordinator Shae Millar.

Via Teams:

Governance Coordinator June Crabb and A/Manager Commercial Services Kelly Ryan.

Guests

Brice Hartnett – Manager - Keringke Arts – left the meeting after his presentation at 11:33am

Adele McCorkindale and Malavika Manoj from the Department of Housing, Local Government and Community Development. Left the meeting after Non-Council business at 12:15pm.

Gaurab Ghimire from Catholic Care

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Via Teams: Nicole Thompson – Managing Director – TRACKS Integrated Services – Entered the meeting for her presentation at 11:35am and left at 11:51am.

EXECUTIVE SUMMARY
This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

STLA2026-44 **RESOLVED (Louise Cavanagh/Patrick Allen)**

That the Local Authority:
- **a) noted the Member's attendance;**
- **b) accepted apologies received from Member Robert Kopp, President Roxanne Kenny, Councillor Matthew Palmer and CEO Belinda Urquhart; and**
- **c) recorded no Member absences, without notice, for this meeting.**

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	**4.1**
TITLE:	**Local Authority Membership**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

STLA2026-45 **RESOLVED (Marie Mulladad/Annalisa Young)**

That the Local Authority:
- **a) noted the attendance at the previous meeting;**
- **b) noted that there is one vacancy on the Authority; and**
- **c) called for community nominations to remain open to fill this vacancy.**

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	**5.1**
TITLE:	**MacDonnell Council Code of Conduct**

EXECUTIVE SUMMARY
This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

STLA2026-46 **RESOLVED (Agnes Alice/Louise Cavanagh)**

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	**6.1**
TITLE:	**Confirmation of Previous Minutes**

EXECUTIVE SUMMARY
This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 5 August 2026 to be approved by the Authority.

STLA2026-47 **RESOLVED (Louise Cavanagh/Veronica Lynch)**

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 5 August 2026 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	**7.1**
TITLE:	**Acceptance of Agenda**

EXECUTIVE SUMMARY
Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

STLA2026-48 **RESOLVED (Louise Cavanagh/Annalisa Young)**

That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	**8.1**
TITLE:	**Conflict of Interest**

EXECUTIVE SUMMARY
This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

STLA2026-49 **RESOLVED (Marie Mulladad/Patrick Allen)**

That the Local Authority Meeting:
a) noted the Conflict of Interest Policy; and

b) that members declared no conflicts of interest.

Minute note: Item 11.2 was moved to the beginning of the meeting to allow a guest speaker to present regarding project 2233 'Mural with Historical Timeline'.

ITEM NUMBER:	**11.2**
TITLE:	**Local Authority Project Register**
AUTHOR:	**June Crabb, Coordinator Governance**

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

STLA2026-50 **RESOLVED (Agnes Alice/Louise Cavanagh)**

That the Local Authority:

a) acknowledges that $37,467.97are funds at risk;

b) notes the progress on the current projects as provided by the Project Management Office as follows:

- **Project 2208 '1 x 3on3 Basketball Half Court' the contractor will begin installation when the materials arrive which should occur by the start of next month.**
- **Project 2233 'Mural with Historical Timeline' the original idea of painting boards to attach to the fenceline will be expensive, have limited durability and require regular maintenance. Bryce presented an alternative to the historical timeline in which about 30 of the best artists from Santa Teresa would be paid to create artworks to be digitally printed on vinyl and attached to a 6ml aluminium panel which would be light, durable and able to be attached to around 70m of the corrugated fence at the entrance of the community. These would completely cover the fence from top to bottom. Each painting would be painted on a 40 by 56 art work which would be scaled up so that each artwork would be 2.7 by 1.7m on the fenceline. This would allow the detail on the paintings to be readable**

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from the road. The Local Authority would need to decide whether the original paintings would be owned by the Authority or the Artists. Bryce stated that there are no available artists that he is aware of in the community who could paint true life paintings that would illustrate a historical timeline. He suggested that photos be used if the Local Authority would like to choose the timeline option.
Members will discuss the choices with other members of the community and will meet with Ryan Rosenberg in the next couple of months to discuss options; and

c) did not discuss any new projects.

Minute Note: Brice Hartnett – Manager - Keringke Arts – left the meeting after his presentation at 11:33am.

Minute Note: Nicole Thompson joined the meeting via Teams for her presentation at 11:35am

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	**9.1**
TITLE:	**TRACKS Integtrated Services - Children's services consultation**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
Representatives from TRACKS Integrated Services will attend the Local Authority meeting to find out what kind of children's services the community needs, who else in community they should be speaking with and to share what they have learnt so far.

STLA2026-51 **RESOLVED (Agnes Alice/Louise Cavanagh)**

That the Local Authority:

a) noted and accepted the information provided by TRACKS Integrated Services; and

b) **provided feedback that any Childcare or similar service in the community should employ people from multiple family groups to increase participation in the service.**

Minute Note: Nicole Thompson left the meeting after her presentation at 11:51am.

10 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**10.1**
TITLE:	**Non-Council Business Items**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

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This may include:

- NT Roads
- Education
- Housing/Repairs/Maintenance
- Health
- NT Police
- Land Management

STLA2026-52 **RESOLVED (Louise Cavanagh/Agnes Alice)**

That the Local Authority:

a) noted the updates on the previously raised matters;
b) were advised to raise any future housing issues at the HRG meetings where representatives from the Department of Housing will be present;
c) closed all previously raised items;
d) requested that Adele invite the police to attend the next meeting to provide information about police duties within the community. Members questioned why the police had not attended the recent Community Safety Meeting and stated that it is difficult to get police assistance when needed. For example, to attend domestic violence complaints after '000' has been called; and
e) requested information about the process for closing the road during episodes of flooding. This request is in response to a recent serious incident near the community.

11 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	**11.1**
TITLE:	**Action Register**
AUTHOR:	**June Crabb, Coordinator Governance**

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

STLA2026-53 **RESOLVED (Agnes Alice/Marie Mulladad)**

That the Local Authority:

a) accepted the updates on the action items; 'Increased Presence at Rec Hall', 'Solar Lights', Road Furniture' and 'Vehicle Removal' and closed these items;
b) having considered the letter from the Santa Teresa Catholic Church, reversed the request to close the cemetery outside of business hours and closed this item; and
c) kept open 'Memorial Plaque' for this matter to be followed up by Libby Taylor and Robbie Kopp.

ITEM NUMBER:	**11.3**
TITLE:	**Local Authority Discretionary Funds**
AUTHOR:	**Shae Thompson, Coordinator Governance**

EXECUTIVE SUMMARY
Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of $4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2026-54 **RESOLVED (Agnes Alice/Leonie Young)**

That the Local Authority:

a) **noted that an invoice for $1,000.00 has been received from AAAC;**
b) **accepted that there were $3,000.00 of unallocated discretionary funds;**
c) **allocated $1,000.00 to the AAAC to be used for the Christmas Lights competition; and**
d) **acknowledged that all funds must be spent with goods received by the 30th June 2027.**

12 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	**12.1**
TITLE:	**Council Services_Santa Teresa_LAR**
AUTHOR:	**Prisca Mufambisi, Senior Admin Officer**

EXECUTIVE SUMMARY
This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

STLA2026-55 **RESOLVED (Louise Cavanagh/Annalisa Young)**

That the Local Authority:

a) **noted and accepted the Council Services Report; and**
b) **were advised that a new Council Services Coordinator has been appointed and will be starting in 2 weeks.**
c) **raised that they would like Council Services to attend to the condition of the internal roads and the cemetery. This will be followed up as part of normal operations.**

ITEM NUMBER:	**12.2**
TITLE:	**Youth and Community Safety Report**
AUTHOR:	**Libby Taylor, Executive Manager Youth and Community Safety**

EXECUTIVE SUMMARY
This report provides an update on the delivery of services for Community Safety and Youth Services

STLA2026-56 **RESOLVED (Louise Cavanagh/Leonie Young)**

That the Local Authority

a) **noted and accepted the Community Safety and Youth Services report;**
b) **requested that a member of the Community Safety team attend the Community Safety Meetings; and**
c) **requested that the Community Safety team ask young people to go home if they see them out late at night. These matters will be followed up as part of normal operations.**

ITEM NUMBER:	**12.3**
TITLE:	**Children Services Report**
AUTHOR:	**Annaliza Rivera, Senior Administration Officer**

EXECUTIVE SUMMARY
This report provides an update on the delivery of services for Children's Services

STLA2026-57 **RESOLVED (Louise Cavanagh/Agnes Alice)**

That the Local Authority

a) **noted and accepted the Children's Services report;**
b) **was advised that a new Children's Services Team Leader will be starting in January;**
c) **raised that parents are requesting that the centre be open as soon as possible. Many of these parents are working; and**
d) **requested that, when hiring new staff, MRC prioritise that the staff represent the various family groups as much as possible. These matters will be followed up as part of normal operations.**

13 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	**13.1**
TITLE:	**General Council Business**

EXECUTIVE SUMMARY
The purpose of this report is to give Members the opportunity to discuss General Council Business items.

STLA2026-58 **RESOLVED (Louise Cavanagh/Agnes Alice)**

That the Local Authority

a) **raised that there are a number of bollards missing within the community due to vandalism and were advised that Council is looking into non-flammable options; and**
b) **was advised of the MRC shutdown period for the 10 days between December 25 to Sunday 3 January.**

10 DATE OF NEXT MEETING - 2027 - TBD

11 MEETING CLOSED

The meeting terminated at 1:08pm.

This page and the preceding 8 pages are the minutes of the Santa Teresa Local Authority Meeting held on Thursday 5 November 2026 and are UNCONFIRMED.

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