



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

THURSDAY 26 MARCH 2026

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Thursday 26 March 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING – 13 MAY 2026

15 MEETING CLOSED

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting;**
- c) records the Member absences, without notice, for this meeting; and**
- d) receives requests for future leave of absence.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER 4.1
TITLE Local Authority Membership
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

RECOMMENDATION

That the Local Authority:

- a) officially welcomes Annalisa Young after her membership was endorsed at the December Council meeting; and
- b) notes that there are no vacancies on the Authority.

BACKGROUND

The chart below shows the attendance of the Local Authority members at the previous meeting held on 3 September 2025.

Appointed Members Santa Teresa LA	Meeting Attendance 26 November
Louise Cavanagh (Chair)	Present
Agnes Alice	Present
Mr Kopp [Robert]	Present
Leonie Young	Present
Camilla Hayes	Absent
Marie Mulladad	Present
Annalisa Young	Nominated
Elected Members Rodinga Ward	
Cr Patrick Allen	Present
Cr Andrew Davis	Present
Cr Veronica Lynch	Present via Teams
Cr Matthew Palmer	Present

Local Authorities Overview:

Local Authorities are composed of community members and convene **four times per year** to discuss:

- Council service delivery
- Project funding and progress
- Community project ideas

Functions of Local Authorities (as per the Local Government Act 2019, Section 78):

- Engage communities in local government issues
- Provide a platform for community opinions
- Influence local, regional, and area-wide policy development
- Represent and advocate for community views to the council
- Contribute to regional planning
- Make recommendations on council budgets and local matters
- Carry out additional functions as assigned by the Minister

This framework ensures that Local Authorities act as a conduit between communities and Council, fostering inclusive governance and informed decision-making

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 26 November 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 26 November 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. SANTA TERESA LOCAL AUTHORITY MEETING MEETING 26.11.2025 - MINUTES [7 pages]

MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 26 NOVEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:47AM

2 WELCOME

Chairperson Louise Cavanagh

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Robert Kopp, Member Marie Mulladad, Member Leonie Young

Councillors

Councillor Patrick Allen, Councillor Andrew Davis, Councillor Matthew Palmer and President Roxanne Kenny

Via Teams - Councillor Veronica Lynch

Council Employees

Belinda Urquhart – Chief Executive Officer, Libby Taylor – Executive Manager Youth and Community Safety, Ken Satour – Area Manager, Lewis Gittoes – Council Services Coordinator, Ryan Rosenberg – Project Management Office, Shae Thompson – Coordinator Governance (via Teams) and June Crabb – Minute Taker

Guests

Angie Stahl – CEO Red Hot Arts via Teams

Absentees

Member Camilla Hayes

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

STLA2025-51 RESOLVED (Patrick Allen/Leonie Young)

That the Local Authority:

- a) noted the Member’s attendance at this meeting;**
- b) tabled apologies received for this meeting; and**
- c) recorded the first absence without notice of Member Camilla Hayes, from this meeting.**

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Local Authority Membership
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

STLA2025-52 RESOLVED (Robert Kopp/Andrew Davis)

That the Local Authority:

- a) congratulated Councillors Andrew Davis and Patrick Allen on their re-election;
- b) welcomed newly elected Councillor Veronica Lynch to the Authority;
- c) accepted the nomination received from Annalisa Young; and
- d) submitted the nomination to be endorsed by Council at their December 2025 meeting.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

STLA2025-53 RESOLVED (Robert Kopp/Andrew Davis)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 3 September 2025 to be approved by the Authority.

STLA2025-54 RESOLVED (Agnes Alice/Matthew Palmer)

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 3 September 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

STLA2025-55 RESOLVED (Agnes Alice/Patrick Allen)

That the agenda papers for this Local Authority meeting as presented, was received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

STLA2025-56 RESOLVED (Agnes Alice/Andrew Davis)

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Action Register
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

STLA2025-57 RESOLVED (Louise Cavanagh/Andrew Davis)

That the Local Authority:

- a) noted the updates to the actions as received: and
- b) closed all actions:
 - Communicate with Penangke Cultural Consultants
 - Recruitment of Youth Services Officers
 - Behaviour signs for the Rec Hall

- **Parents night**

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

STLA2025-58 RESOLVED (Patrick Allen/Robert Kopp)

That the Local Authority:

- a) acknowledged that \$75,636.44 are funds at risk of being returned to NTG;
- b) noted the progress updates provided by the Project Management Office:
 - **2206 – Shade and seating at cemetery, anticipating that the project will be completed by the end of 2025.**
 - **2233 – Mural with historical timeline and resolved the following:**
 - accepted the information presented by the CEO of Red Hot Arts;
 - agreed that rather than painting directly onto the fence, the mural would be created on panels that would be affixed to the fence;
 - requested that the Project Management Office organise a community consultation to identify artists and to gather ideas for the content of the mural;
 - agreed that at least one panel should reflect the history of Santa Teresa.
- c) noted completion and closed the following projects:
 - **2204 – Front Entrance, returning \$6,996.65 to unallocated funds.**
 - **2205 – Bin Trailers, returning \$7,549.09 to unallocated funds.**

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2025-59 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) determined the allocations of their Discretionary funds at this meeting as follows:
 - \$1,000.00 towards the Christmas Lights competition held by AAAC.
 - \$1,000.00 for the children at the school, allowing the Principal to determine how these funds will be spent to benefit the children; and
- b) acknowledged that all funds must be spent with goods received by the 30th June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

STLA2025-60 RESOLVED (Agnes Alice/Andrew Davis)

That the Local Authority noted and accepted the Council Services report.

ITEM NUMBER:	
TITLE:	Youth and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services for Santa Teresa.

STLA2025-61 RESOLVED (Agnes Alice/Patrick Allen)

That the Local Authority noted and accepted the Youth Services report.

STLA2025-62 RESOLVED (Andrew Davis/Matthew Palmer)

That the Local Authority noted and accepted the Community Services report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

STLA2025-63 RESOLVED (Robert Kopp/Veronica Lynch)

That the Local Authority noted the following matters

- Power box outage
- The project delivered by Menzies on Head, Health and Healing will no longer be presented at future Local Authority meetings.
- Update on the Youth Diversion program

Minute Note: The CEO will confer with YMCA on the Santa Teresa pool.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	General Non-Council Business

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

STLA2025-64 RESOLVED (Robert Kopp/Veronica Lynch)

That the Local Authority noted that the CEO will follow up with the Office of Namatjira on the progress of funding for sealing the road.

14 DATE OF NEXT MEETING - WEDNESDAY 11 FEBRUARY, 2026

15 MEETING CLOSED

The meeting terminated at 12:26 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 26 November 2025 and are UNCONFIRMED.

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Census Engagement Team - ABS
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information provided by the Census Engagement Team;**
and
- b) **provides feedback on ways to improve participation within the community.**

BACKGROUND

Every 5 years the Australian Bureau of Statistics [ABS] conducts a Census to count the population and housing for the Australian government to make informed decisions to distribute GST funding to each State and Territory for housing, education, and essential services like roads etc. This means that more participation in the Census leads to better funding for communities

This year's Census will be held in August. It will provide employment opportunities for people in communities as members of the community will be employed to assist Census staff.

ISSUES, CONSEQUENCES, OPTIONS

Any information that the Local Authority can provide that will assist the ABS team to increase community engagement could lead to increased funding for services within the community.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Introduction to the Regional Plan
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

RECOMMENDATION

That the Local Authority:

- a) **reviews the information presented;**
- b) **provides feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan.**

BACKGROUND

Each year, MacDonnell Regional Council produces a Regional Plan that serves as a roadmap for strategic growth and development. The plan outlines how MRC will continue to support and strengthen its communities across all sectors. It identifies not only the direction in which the Council is heading, but also the strategies and actions that will be undertaken to achieve these outcomes in partnership with the community.

The accompanying PowerPoint presentation provides members with an opportunity to consider key issues affecting MRC communities, including matters such as employment, infrastructure, and other priority areas.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority may provide feedback during the presentation of this report. Alternatively, members may choose to discuss the ideas presented with others in the community and provide their feedback at the next meeting of the Local Authority.

FINANCIAL IMPLICATIONS

In considering the Regional Plan there will often be a financial impact. This is considered when the budget for 2026-27 is developed.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Project Register
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) notes the Project Funding Acquittal and Certification (attached) as at 30 June 2025;**
- b) acknowledges that \$53,505.44 are funds at risk of being returned to NTG;**
- c) notes the unallocated funds of \$101,145.74 includes the 2025/2026 Project funding of \$86,600.00**
- d) notes the progress on their current projects as provided by the Project Management Office;**
- e) closes completed projects on receipt of invoices received; and**
- f) discusses the wishlist items.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Santa Teresa Local Authority Meeting 26 March 2026 – Agenda

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2022		Shade and Seating at Cemetery	\$
		Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.		
21-Jan-22	Manager SDC can provide pricing at LA meeting.		
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.		20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.		
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.		- 8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site.		
13-Oct-22	Res.048 - Requested that Technical Services organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.		
7-Dec-22	Res.070 – kept project open noting that CLC have been invited to meet with MRC to discuss extending the lease and have not provided a response.		
8-Feb-23	Res.014 – Kept it open.		
31-May-23	Update from TS - Shade Structure delivered by Alice Hosetec, early December 2022. The approved location of the structure will fall half in and half out of the cemetery lease. Manager SCD to organise a community meeting and invite Central Land Council.		
2-Aug-23	Res.049 – Decision of the Authority is to keep the project open		
1-Nov-23	Res.068 - Accepted progress and kept project open.		
28-Feb-24	Res.010 - Project kept open - awaiting response from Central Land Council.		
31-Jul-24	Res.050 - Agreed to the following: - allocated an additional \$27,641.39; - requested to install the shade shelter first and if funds allow, to purchase and install the seats; - agreed that the shelter be constructed on a dirt base, within the existing cemetery; - will decide at the next Authority meeting to allocate funds towards a concrete floor.		27,641.39
26-Nov-24	Res.068 - noting that the shade shelter purchased in 2022 would be installed in the extension and a completely new shade structure installed in the existing cemetery. Council Services advised that the structure that is already in the cemetery is in poor condition with no roof and it would be		

Santa Teresa Local Authority Meeting 26 March 2026 – Agenda

	beneficial to remove that one and erect a new shade structure. Members agreed.	
13-Jan-25	PMO update - CLC approval has been received for the area - will raise a PO for the new shade structure.	
26-Mar-25	Res.010 - Project kept open - reconfirming that the shade shelter be installed at the existing site as the current structure had deteriorated and selected the bench seats with back rests.	
11-Apr-25	PMO update - Civil team to demolish existing shade structure.	
3-Sep-25	Res.044 – The contractors have completed the demolition and are in community currently working on construction. This project should be completed in the coming weeks.	
22-Sep-25	PMO update - Works have been completed - project can be closed once PO's have been finalised.	
26-Nov-25	Res.058 - Anticipate that the project will be completed by the end of 2025.	
17-Dec-25	Invoices received from Total Project NT Pty Ltd for shade structure installation and concrete slab pour.	- 22,131.00
	underspend or (overspend)	17,011.30

Project 2233 Mural with Historical Timeline		\$
Status		Committed
4-Jun-25	Res.028 - Created a new project – Mural with historical timeline on the fence along the road into community, allocating \$101,848.40 to the project noting that the PMO Office will evaluate the requirements for this project, including associated costs, how long it will take and what details needs to be addressed.	101,848.40
3-Sep-25	Res.044 – As this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting.	
22-Sep-25	PMO update - Anticipate bringing an update to the next LA meeting.	
26-Nov-25	Res.058 - resolved the following: <ul style="list-style-type: none"> o accepted the information presented by the CEO of Red Hot Arts; o agreed that rather than painting directly onto the fence, the mural would be created on panels that would be affixed to the fence; o requested that the Project Management Office organise a community consultation to identify artists and to gather ideas for the content of the mural; o agreed that at least one panel should reflect the history of Santa Teresa. 	
	underspend or (overspend)	101,848.40

Santa Teresa Local Authority Meeting 26 March 2026 – Agenda

Budget consideration		
	Balance of underspend or (overspend)	118,859.70
	Total un-allocated funds	101,145.74
	Total unspent funds	220,005.44

WISHLIST		
RAISED	ITEMS	ASSIGNED
26-Nov-24	Sculptures from Men’s Shed	
4-Jun-25	Solar Lights on the road to the men’s shed	

PROJECTS CLOSED 2025-26

Project 2204	Front Entrance project	\$
	Status	Committed
18-Feb-19	1 cubic metre of mulch.	- 3,750.00
26-Feb-19	Fencing Material	- 14,979.92
27-Feb-19	1 cubic metre of mulch	- 1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including: 4. Allocate \$40,000.00 to the front entrance project.	40,000.00
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
5-Jan-21	Invoice for concrete sleeper	- 2,020.91
11-Mar-21	Purchase order raised for the supply and installation of shade structure - has since been removed - to be investigated. See note dated 13.10.22 - shade structure installed - assume invoice received.	- 14,415.35
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	- 3,487.24
19-May-22	Invoice received from the Alice Springs Nursery	- 2,974.55
13-Oct-22	Res.048 – kept project open noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees.	
10-Oct-23	Concrete from Bunnings and bolt supplies	- 1,639.66
15-May-24	Invoice received from AJ Nicol Fencing - materials only.	- 21,000.00
8-Aug-24	Invoice received for the supply and installation of fencing - A J Nicol .	- 15,347.00
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	- 7,655.52
13-Jan-25	PMO update - it has been suggested that a bigger sign is required. The LA is asked to consider this and reopen this project utilising the original funds.	
4-Jun-25	Res.028 - allocated \$7,655.00 to the project to cover the active Purchase order.	7,655.00
3-Sep-25	Res.044 – Accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received.	
18-Sep-25	Invoice received from TJ Signs.	- 513.64

Santa Teresa Local Authority Meeting 26 March 2026 – Agenda

22-Sep-25	PMO update - PO has been raised and sign has been completed - waiting to be collected and delivered to community for installation by the Civil team.	
29-Sep-25	Invoice received from Bellette Media.	- 991.80
26-Nov-25	Res.058 - Closed the project returning \$6,996.65 to unallocated funds.	- 6,996.65
underspend or (overspend)		-

Project 2205		2 x Bin Trailers	\$
		Status	Committed
26-Nov-24	Res.068 - Created a new project – 2 x Bin Trailers, allocating \$35,000.00.		35,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.		
4-Jun-25	Res.028 - noting that the Bin Trailers were nearing completion.		
19-Jun-25	Invoice received from Modern Trailers Pty Ltd.		- 26,636.36
31-Jul-25	Invoice received from Napa Auto Parts - Battery Chargers		- 309.20
3-Sep-25	Res.044 – The trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received. At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.		
19-Sep-25	Invoice received from Steve's Electrix Pty Ltd - GPO's and inlets.		- 505.35
22-Sep-25	PMO update - Trailers ready to go - Delivery to be arranged - good to close project.		
26-Nov-25	Res.058 - Closed the project returning \$7,549.09 to unallocated funds.		- 7,549.09
underspend or (overspend)			-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC’s Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 2024/2025 LAPF Funding Acquittal

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Santa Teresa

Income and Expenditure for the period ending 30 June

Total Grant Income:	\$	<u>278,573.92</u>
Total Project Expenditure:	\$	<u>120,717.49</u>
Surplus/(Deficit):	\$	<u>157,856.43</u>

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025
 Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)
 Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No
 Chief Executive Officer or ~~Chief Financial Officer~~: *Zubair Ali* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Department of HOUSING, LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT

Local Authority Project Funding - Annual certification of funding and project report

Page 1 of 1



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that that \$1,905.87 have been spent with invoices received;
- b) discusses allocating the remaining discretionary funds of \$2,094.13 at this meeting;
- c) notes that the next meeting is on 13 May; and
- d) acknowledges that all funds must be spent with goods received by the 30th June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s Festivities
- Community BBQ’s
- Sports weekends
- Naidoc Celebration
- Youth Board

Current Financial Year Funding Allocation

Date	2025/2026 Discretionary Funds	Budget \$
1-Jul-25	Approved Funds	\$4,000.00
26-Nov-25	Res.59 - Allocated \$1,000.00 toward the Christmas Lights Competition.	
15-Dec-25	Invoice Received \$1,000.00 from AAAC	-\$1,000.00
26-Nov-25	Res.59 - Allocated \$1,000.00 for the children at the school, allowing the Principal to determine how these funds will be spent to benefit the children.	
5-Feb-26	All invoices received	-\$905.87
	Available funds	\$2,094.13

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services LA Report
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Deputy Chief Executive Officer/Director Council Services
Damien Ryan – Area Manager
Lewis Gittoes – Council Services Coordinator Santa Teresa

ATTACHMENTS

- 1 Council Services Report Santa Teresa Dec - Feb 26



Council Services Santa Teresa

Dec'25 - Febraury '26



98% First Nations Employees in SCD



8 Area Manager Visits to Community



Council Office 460 Hours of Service

Snapshot



3034 Litres Fuel Usage Total



17 Vehicles and Plant in Use



326 Bins Emptied Weekly



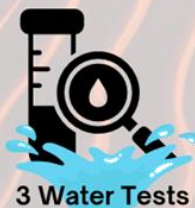
1 Sport Ground Maintained



6 Toolbox Talks Completed



64 Street Lights Operational
5 Street Lights Non-Operational



3 Water Tests



6 Parks & Playgrounds Inspections



855 water bottles saved



9 Australia Post Deliveries

Animal Management

- MRC Animal Management anti parasitic day postponed due to rain.
- Alice Vet Clinic visit planned 18th February. Rescheduled 18 – 20 March: postponed due to rain.

Cemetery Management

- There were 2 Funerals during this period.
- New permanent shade structure has been erected.
- Rubbish collected weekly.

Internal Road Maintenance

- Roads to outstation and bore fields graded.
- Potholes repaired.
- New road furniture installed.

Maintenance of Parks and Open Spaces

- Regular cleaning of rubbish at parks and open spaces.
- Regular mowing and maintenance including Santa Teresa Swimming Pool
- Monthly reports completed and submitted.

Sports Grounds

- Regular rubbish bin collection at oval, basketball court and skate park.
- Regular loose rubbish collection around outside of oval, basketball court and skate park.
- Swimming pool grass cutting and maintenance undertaken.

Waste Management

- Community rubbish bins collected on Monday & Thursdays.
- Landfill pit rubbish compaction and maintenance.
- Inspection report submitted monthly.
- Weekly clean-up of waste management facility.

Weed Control and Fire Hazard Reduction

- Weeds and grasses removed from Council compounds and buildings.
- Slashing of public areas.
- Slashing, mowing, whipper snipper work continues throughout the community to maintain buildings, parks and roadside to a tidy, safe level.

Other Community Updates

- New shade structure erected at cemetery.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Youth and Community Safety Report
AUTHOR Annaliza Rivera, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services

RECOMMENDATION

That the Local Authority notes and accepts the Community Safety and Youth Services report.

BACKGROUND

Community Safety and Youth Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety
Yarran Cavalier - A/Senior Coordinator of Community Safety

ATTACHMENTS

- 1 Youth and Community Safety Santa Teresa LAR December 2025 - February 2026



Local Authority Santa Teresa MacSafe Community Safety December 2025 - February 2026



- 6 Staff in the Santa Teresa Team
- 100% Community-based Employees are Aboriginal
- 346 Hours Patrolled
- Work: 6 hour shifts Mon-Fri Between 6pm - 12 midnight



233 Engagements with young people



113 Engagements with over 18's



135 Young people taken home



30 Training Hours



238 Are you okay? Checks



1 Community gathering

Updates



- Sarah Grant stepped into the coordinator role after Rajnil Kumar resigned from the position.
- Wayne Young took an extended break through February and John Wallace stepped up to be the Acting Team leader
- Three Community Safety Staff were presented with Award Certificates to celebrate their length of work and commitment to the Program. Wayne Young has worked for 14 years Terry Alice for 13 years and Baxter Alice has worked for 7 years.
- The service was closed over Christmas from the 22nd December - 2nd January.
- There have been some staff shortages / days of no operation as there have been staff away for sorry business in Finke.

Wayne Young presented with Service award



Baxter Alice, Terry Alice and Wayne Young with their Certificates for Longest Serving Community Safety Staff



Terry Alice with service award



Staff Training Digital Literacy for Maintenance requests





Local Authority Report Santa Teresa

December 2025 - February 2026



Employees

6 staff
100 % Local Staffs



Activities

220 Hours Open



Engagements

83 Participant
265 engagements



Bush / Town Trip

--



Art Craft

47



Average participant age

11



Youth Board

1



Sport

61



Events

1

Highlights



- Santa Teresa Youth program for the reporting period, created a safe, fun, and engaging space for young people to connect and grow. Youth enjoyed a mix of active and creative activities, from basketball and indoor sports to friendly games of pool. Art sessions gave everyone a chance to sit together, draw, and express their creativity in a relaxed setting. and a movie night, where the group settled into couches and beanbags to unwind and enjoy time together.



Youth enjoyed playing pool as part of the indoor program, encouraging teamwork and connections



A movie night was held as part of the evening program, offering a comfortable space for young people to unwind together

The group engaged in indoor sports activities, including basketball and ball games, encouraging physical activity and social interaction



Indoor programs included a supervised drawing activity, giving young people a chance to express creativity in a calm environment.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Roads
- Education
- Housing/Repairs/Maintenance
- Health
- NT Police
- Land Management

RECOMMENDATION

That the Local Authority:

- a) notes the update on the sealing of the road; and
- b) raises and discusses new matters of Non-Council business.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Section	Subject
Santa Teresa Local Authority 26/11/2025	Office of the Electorate of Namatjira	Raised at Non- Council Business	Sealing of the road
<p>26 Nov 25 – Res.13 That the Local Authority noted that the CEO will follow up with the Office of Namatjira on the progress of funding for the sealing of the road.</p>			

ATTACHMENTS

There are no attachments to this report.