



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 27 MAY 2026

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday 27 May 2026 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER 4.1
TITLE Local Authority Membership
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

RECOMMENDATION

That the Local Authority:

- a) notes the current membership;
- b) notes that there is one vacancy on the Authority; and
- c) calls for community nominations to remain open to fill this vacancy.

BACKGROUND

The chart below shows the attendance of the Local Authority members at the previous meeting held on 26 March 2026.

Appointed Members Santa Teresa LA	Meeting Attendance 26 March 2026
Louise Cavanagh (Chair)	Present
Agnes Alice	Present
Mr Kopp [Robert]	Apology
Leonie Young	Present
Marie Mulladad	Absent
Annalisa Young	Present
Camilla Hayes	Revoked
Elected Members Rodinga Ward	
Cr Patrick Allen	Apology
Cr Andrew Davis	Present via Teams
Cr Veronica Lynch	Present via Teams
Cr Matthew Palmer	Present via Teams

Local Authorities Overview:

Local Authorities are composed of community members and convene **four times per year** to discuss:

- Council service delivery
- Project funding and progress
- Community project ideas

Functions of Local Authorities (as per the Local Government Act 2019, Section 78):

- Engage communities in local government issues
- Provide a platform for community opinions
- Influence local, regional, and area-wide policy development
- Represent and advocate for community views to the council
- Contribute to regional planning
- Make recommendations on council budgets and local matters
- Carry out additional functions as assigned by the Minister

This framework ensures that Local Authorities act as a conduit between communities and Council, fostering inclusive governance and informed decision-making

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 26 March 2026 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 26 March 2026 as a true and correct record of the proceedings.

ATTACHMENTS

1. SANTA TERESA LOCAL AUTHORITY MEETING MEETING 26.3.2026 - MINUTES [8 pages]

MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON THURSDAY 26 MARCH 2026 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:40AM

2 WELCOME

The Chairperson Louise Cavanagh welcomed Councillors, Appointed Members, MRC Staff and guests to the meeting.

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young, and Member Annalisa Young

Councillors

Via Teams from the Council Office - Councillor Andrew Davis, Councillor Veronica Lynch and Councillor Matthew Palmer

Council Employees

Damien Ryan – Area Manager and June Crabb – Coordinator Governance
Via Teams – Ryan Rosenberg – PMO Office and Shae Thompson – Governance Coordinator

Guests

Shelley Beattie and Dee McCorkindale – NTG Local Government Representatives
Sonia McMasters and Bernadette Shields – Census Representatives

Apologies

Councillor Patrick Allen, Member Robbie Kopp, President Roxanne Kenny, CEO Belinda Urquhart and AAAC CEO Ellie Kamara

Absentees

Member Camilla Hayes and Member Marie Mulladad

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

STLA2026-01 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) **noted the Member's attendance at this meeting;**

- b) tabled apologies received from Member Robbie Kopp, Councillor Patrick Allen, President Roxanne Kenny, CEO Belinda Urquhart and AAAC Representative Ellie Kamara for this meeting;
- c) recorded Marie Mulladad’s first absence without notice for this meeting; and
- d) Camilla Hayes second consecutive absence without notice for this meeting.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Local Authority Membership
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

STLA2026-02 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority:

- a) officially welcomes Annalisa Young after her membership was endorsed at the December Council meeting;
- b) revoked the membership of Camilla Hayes for two consecutive absences without notice received; and
- c) called for community nominations to open to cover the newly created vacancy.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

STLA2026-03 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 26 November 2025 to be approved by the Authority.

STLA2026-04 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 26 November 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

STLA2026-05 RESOLVED (Louise Cavanagh/Agnes Alice)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

STLA2026-06 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER:	9.1
TITLE:	Census Engagement Team - ABS
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

STLA2026-07 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) noted and accepted the information provided by the Census Engagement Team; and
- b) provided advice directly to the team on ways to improve participation within the community.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Introduction to the Regional Plan
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council’s (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

STLA2026-08 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority:

- a) reviewed the information presented;
- b) provided feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan: as follows:
 - Advocate for the sealing of the road to improve access for emergency services and local residents;
 - Advocate for improved health services within the community;
 - Advocate for additional community accommodation for contractors and stakeholders, including liaising with the Catholic Church regarding the potential use of existing accommodation;
 - Advocate for stronger collaboration between MRC and key stakeholders within the community.
- c) requests inclusion of the following items to the infrastructure plan:
 - Upgrade the playground equipment; and
 - Noted that the 3 on 3 Basketball Court will be raised as a new project, and if the cost is more than the Authority’s budget, the project will be returned to the infrastructure plan to add to the list.

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women’s or men’s sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds’ are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

STLA2026-09 RESOLVED (Louise Cavanagh/Annalisa Young)

That the Local Authority:

- a) noted the Project Funding Acquittal and Certification (attached) as at 30 June 2025;
- b) acknowledged that \$53,505.44 are funds at risk of being returned to NTG;
- c) notes the unallocated funds of \$101,145.74 includes the 2025/2026 Project funding of \$86,600.00
- d) noted the progress on their current projects as follows;
 - 2233 – Mural with Historical Timeline. The PMO Office to organise a community meeting to discuss this project
- e) closed project 2206 – Shade and seating at the Cemetery, returning \$17,011.30 to unallocated.
- f) created new projects as follows:
 - 2 x Pedestrian Crossings with signage and placed at the school and the store, allocating \$10,000.00.
 - 2 x 3-on-3 basketball half courts, with funding to be allocated subject to receipt and assessment of PMO quotes at the next meeting. If the estimated costs exceed the Authority’s budget, the project will be deferred and returned to the Infrastructure Plan for future consideration.
- g) added to the wishlist for the PMO Office to investigate the costs to upgrade the rec hall to include flooring, overhead lights, fans and commercial cleaning and requested that these costs are tabled at the next meeting.

ITEM NUMBER:	10.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2026-10 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) noted that that \$1,905.87 have been spent with invoices received;
- b) discussed allocating the remaining discretionary funds of \$2,094.13 at this meeting as follows;
 - \$1,000.00 to AAAC towards Santa Teresa’s Sports weekend on the 11th and 12th April
 - \$1,094.13 towards a Community Easter Celebration to be organised by LA members Louise Cavanagh, Annalisa Young, Agnes Alice and Leonie Young, and
 - noted that Member Annalisa Young will liaise with the Church on the date for the celebration.
- c) noted that the next meeting is on 13 May; and
- d) acknowledged that all funds must be spent with goods received by the 30th June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

STLA2026-11 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority noted and accepted the attached Council Services report.

ITEM NUMBER:	11.2
TITLE:	Youth and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services

STLA2026-12 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority noted and accepted the Community Safety and Youth Services report;

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

STLA2026-13 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) noted and discussed the matters raised as follows:
- b) requests that the CEO draft a letter to the Principal, highlighting the construction of new pedestrian crossings outside the school and store, and seek the school’s consideration of appropriate crossing supervision once the crossings have been completed;
- c) requests increased Community Safety presence at the Rec Hall during patrols;
- d) seeks information of whether Night Patrol still attends sports weekends in other communities.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	Non-Council Business Items
AUTHOR:	Shae Thompson, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Roads
- Education
- Housing/Repairs/Maintenance
- Health
- NT Police
- Land Management

STLA2026-14 RESOLVED (Louise Cavanagh/Leonie Young)

That the Local Authority:

- a) noted the update on the sealing of the road;

b) raised and discussed new matters of Non-Council business as follows:

- **Requests an update to sealing the road;**
 - **Notes that the HRG meeting is to be held 28 April 2026;**
 - **Requests the attendance of NT Police at the May Local Authority meeting to discuss anti-social behaviour involving youth;**
 - **Requests that reference numbers be provided to community members when reporting maintenance issues via phone, to support tracking and follow-up.**
- Members were informed that the department had discussed this matter recently. Request an update on the discussion.**

14 DATE OF NEXT MEETING - WEDNESDAY 27 MAY, 2026

15 MEETING CLOSED

The meeting terminated at 12:25 pm.

This page and the preceding 7 pages are the minutes of the Santa Teresa Local Authority Meeting held on Thursday 26 March 2026 and was confirmed Wednesday, 27 May 2026.

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Menzies School of Health Research - ORVAC and THRIVE studies
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities

EXECUTIVE SUMMARY

Representatives from the Menzies School of Health Research would like to provide a brief update on the ORVAC study.

They would also like to introduce the THRIVE study and are seeking endorsement from the Local Authority to visit Santa Teresa and offer the study on a voluntary basis to eligible community members.

RECOMMENDATION

That the Local Authority:

- a) **accepts the presentation by the Menzies School of Health Research representatives; and**
- b) **supports [does not support] the research team's visit to Santa Teresa to invite eligible families to participate in the THRIVE study.**

BACKGROUND/DISCUSSION

Menzies School of Health Research has, for 40 years, been leading health research in the Northern Territory and beyond, with offices in Darwin, Alice Springs and Timor-Leste. Their work strengthens healthcare systems and empowers communities through education, training, and capacity building. Their work is guided by the belief that everyone deserves access to high-quality healthcare—especially those who need it most.

The ORVAC study led by Dr Bianca Middleton, has been recruiting across the Northern Territory since 2018 and is now coming to a close. ORVAC has been looking at whether an extra dose of the rotavirus vaccine can help improve protection against gastroenteritis for First Nations babies.

Dr Bianca Middleton has begun a new project called the THRIVE study. This will investigate extra protection for First Nations babies against RSV infection, a virus that can cause serious breathing problems and is a leading cause of hospitalisation for First Nations children. This new study aims to find out whether giving a dose at 6 months of the RSV immunisation can help offer longer-lasting protection.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Action Register
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

RECOMMENDATION

That the Local Authority notes the updates to the actions as received.

BACKGROUND

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 26/03/2026	Urquhart, Belinda CEO	Liaise with School in providing supervision for the crossings once completed.
STLA2026-13 – Draft a letter to the school Principal re: supervision at the Pedestrian crossing, once completed.		
26-Mar-26: requests that the CEO write to the Principal outlining the new pedestrian crossings and seeking the school’s consideration of appropriate crossing supervision once the crossings are in use.		
Update from the CEO This letter will be written once the pedestrian crossing has been completed.		
Recommend to close action.		

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 26/03/2026	Libby Taylor, Executive Manager Youth & Community Safety	Request increase presence at the rec hall from Community Safety.
STLA2026-13 – to increase Community Safety presence at the Rec Hall.		
26-Mar-26: requests increased Community Safety presence at the Rec Hall during patrols.		
16-Apr-26: response from Libby Taylor, Executive Manager Youth & Community Safety Night Patrol will be present outside the rec hall from 8:30pm to ensure they can manage the closing of the youth program and help disperse any crowds and get everyone home.		
Recommend to close action		

Meeting	Officer/Director	Subject
Santa Teresa Local Authority 26/03/2026	Libby Taylor, Executive Manager Youth & Community Safety	Night Patrol attendance at Sports weekends
STLA2026-013 – Does Night Patrol attend sports weekends		
<p>26-Mar-26: seeks information of whether Night Patrol still attends sports weekends in other communities.</p>		
<p>16-Apr-26: response from Libby Taylor, Executive Manager Youth & Community Safety This is treated on a case-by-case basis. Night Patrol are not required during the Santa Teresa Sports weekend as the Police were present. ALO's were also onsite and Council was informed that Phillip Alice's patrol group would be working all weekend, and given that, it was decided that the amount of support was already sufficient. MRC patrolled the Friday night and Monday night of the event. They did not patrol on the weekend. It is important that staff are given a break so that they may also enjoy the weekend with family. When a sports weekend is on, staff and the organisers of the event are consulted, and a decision is made based on the needs of the community.</p>		
Recommend to close action		

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Project Register
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) acknowledges that \$53,505.44 are funds at risk of being returned to NTG;**
- b) notes the unallocated funds of \$108,157.04 available to expend;**
- c) notes the progress on the current projects as provided by the Project Management Office; and**
- d) closes completed projects on receipt of invoices received.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2201		2 x Pedestrian Crossings with Signage	\$
		Status	Committed
25-Mar-26	Res. 009 - Created a new project 2 x Pedestrian Crossings with signage and placed at the school and the store, allocating \$10,000.00.		\$ 10,000.00
		underspend or (overspend)	\$ 10,000.00

Project 2233		Mural with Historical Timeline	\$
		Status	Committed
4-Jun-25	Res.028 - Created a new project – Mural with historical timeline on the fence along the road into community, allocating \$101,848.40 to the project noting that the PMO Office will evaluate the requirements for this project, including associated costs, how long it will take and what details needs to be addressed.		\$ 101,848.40
3-Sep-25	Res.044 – As this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting.		
22-Sep-25	PMO update - Anticipate bringing an update to the next LA meeting.		
26-Nov-25	Res.058 - resolved the following: <ul style="list-style-type: none"> o accepted the information presented by the CEO of Red Hot Arts; o agreed that rather than painting directly onto the fence, the mural would be created on panels that would be affixed to the fence; o requested that the Project Management Office organise a community consultation to identify artists and to gather ideas for the content of the mural; o agreed that at least one panel should reflect the history of Santa Teresa. 		
26-Mar-26	Res.009 - The PMO Office to organise a community meeting to discuss this project.		
		underspend or (overspend)	\$ 101,848.40

NEW		2 x 3on3 Basketball Half Courts	\$
		Status	Committed
25-Mar-26	Res. 009 - Created a new project 2 x 3-on-3 basketball half courts, with funding to be allocated subject to receipt and assessment of PMO quotes at the next meeting. If the estimated costs exceed the Authority’s budget, the project will be deferred and returned to the Infrastructure Plan for future consideration.		
		underspend or (overspend)	-

Budget consideration		
	Balance of underspend or (overspend)	\$ 111,848.40
	Total un-allocated funds	\$ 108,157.04
	Total unspent funds	\$ 220,005.44

WISHLIST		
RAISED	ITEMS	ASSIGNED
26-Nov-24	Sculptures from Men’s Shed	
4-Jun-25	Solar Lights on the road to the men’s shed	
26-Mar-26	Upgrades to the rec Hall Including flooring, overhead lights, fans and commercial cleaning.	PMO to investigate cost

PROJECTS CLOSED 2025-26

Project 2204	Front Entrance project	\$
Status		Committed
18-Feb-19	1 cubic metre of mulch.	- 3,750.00
26-Feb-19	Fencing Material	- 14,979.92
27-Feb-19	1 cubic metre of mulch	- 1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including: 4. Allocate \$40,000.00 to the front entrance project.	40,000.00
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
5-Jan-21	Invoice for concrete sleeper	- 2,020.91
11-Mar-21	Purchase order raised for the supply and installation of shade structure - has since been removed - to be investigated. See note dated 13.10.22 - shade structure installed - assume invoice received.	- 14,415.35
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	- 3,487.24
19-May-22	Invoice received from the Alice Springs Nursery	- 2,974.55
13-Oct-22	Res.048 – kept project open noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees.	
10-Oct-23	Concrete from Bunnings and bolt supplies	- 1,639.66
15-May-24	Invoice received from AJ Nicol Fencing - materials only.	- 21,000.00
8-Aug-24	Invoice received for the supply and installation of fencing - A J Nicol .	- 15,347.00
26-Nov-24	Res.068 - Project closed - funds returned to unallocated.	- 7,655.52
13-Jan-25	PMO update - it has been suggested that a bigger sign is required. The LA is asked to consider this and reopen this project utilising the original funds.	
4-Jun-25	Res.028 - allocated \$7,655.00 to the project to cover the active Purchase order.	7,655.00

Santa Teresa Local Authority Meeting 27 May 2026 – Agenda

3-Sep-25	Res.044 – Accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received.	
18-Sep-25	Invoice received from TJ Signs.	- 513.64
22-Sep-25	PMO update - PO has been raised and sign has been completed - waiting to be collected and delivered to community for installation by the Civil team.	
29-Sep-25	Invoice received from Bellette Media.	- 991.80
26-Nov-25	Res.058 - Closed the project returning \$6,996.65 to unallocated funds.	- 6,996.65
underspend or (overspend)		-

Project 2205		2 x Bin Trailers	\$
		Status	Committed
26-Nov-24	Res.068 - Created a new project – 2 x Bin Trailers, allocating \$35,000.00.		35,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.		
4-Jun-25	Res.028 - noting that the Bin Trailers were nearing completion.		
19-Jun-25	Invoice received from Modern Trailers Pty Ltd.		- 26,636.36
31-Jul-25	Invoice received from Napa Auto Parts - Battery Chargers		- 309.20
3-Sep-25	Res.044 – The trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received. At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.		
19-Sep-25	Invoice received from Steve's Electrix Pty Ltd - GPO's and inlets.		- 505.35
22-Sep-25	PMO update - Trailers ready to go - Delivery to be arranged - good to close project.		
26-Nov-25	Res.058 - Closed the project returning \$7,549.09 to unallocated funds.		- 7,549.09
underspend or (overspend)			-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Discretionary Funds
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that that \$2,905.87 has been expended;
- b) discusses allocating the remaining discretionary funds of \$1,094.13 at this meeting; and
- c) acknowledges that all funds must be spent with goods received by the 30th June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year’s festivities
- Community BBQ’s
- Sports weekends, trophies, sporting equipment
- Naidoc celebrations
- Youth Board
- Cleaning and yard equipment

Current Financial Year Funds Allocation

Date	2025/2026 Discretionary Funds	Budget \$
1-Jul-25	Approved Funds	\$4,000.00
26-Nov-25	Res.59 - Allocated \$1,000.00 toward the Christmas Lights Competition.	
15-Dec-25	Invoice Received \$1,000.00 from AAAC	-\$1,000.00
26-Nov-25	Res.59 - Allocated \$1,000.00 for the children at the school, allowing the Principal to determine how these funds will be spent to benefit the children.	
5-Feb-26	All invoices received	-\$905.87
26-Mar-26	Res.10: allocates \$1,000.00 to AAAC for Santa Teresa’s Sports weekend	
1-May-26	PO raised and sent to AAAC	
25-May-26	Invoice received	-\$ 1,000.00
2-Apr-26	Res.10: allocates the balance being \$1,094.13 towards a community easter celebration to be organised by the members of the Local Authority.	

	Email received from Member Annalisa Young to say that it was too late to place any orders for the celebration, and to cancel this commitment.	
	Available funds	\$ 1,094.13

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE Council Services LAR
AUTHOR Ellen Fitzgerald, Senior Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority notes and accepts the Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Deputy Chief Executive Officer | Director Council Services
Damien Ryan – Area Manager
Lewis Gittoes – Council Services Coordinator

ATTACHMENTS

1 Council Services LAR



Council Services Santa Teresa



98% First Nations Employees in SCD



10 Area Manager Visits to Community



Council Office 456 Hours of Service

Snapshot



3206 Litres Fuel Usage Total



17 Vehicles and Plant in Use



326 Bins Emptied Weekly



**60 Operation Street lights
5 Non-Operational Street lights**



1 Sport Grounds Maintained



6 Toolbox Talks Completed



12 Australia Post Deliveries



981 Water Bottles Saved



2 Water Tests



46 Hours of Maintenance completed at Airstrip



6 Parks & Playgrounds Inspections



3 outstation reports

Animal Management

- MRC Animal Management coordinator Michelle Hayes visited in March.
- Approx. 80% of animals received antiparasitic treatment.
- Annual community animal education program was conducted.

Cemetery Management

- There has been 1 funeral in this period.
- Rubbish collected weekly.

Internal Road Maintenance

- Roads to WMF and bores have been graded.
- Internal road maintenance is ongoing due to weather event during February and March.

Maintenance of Parks and Open Spaces

- Regular cleaning of rubbish at Parks and open spaces.

Sports Grounds

- Regular Rubbish Bin Collection at Oval, Basketball Court and Skate Park.
- Regular loose rubbish collection around outside of oval, Basketball Court and Skate Park.
- Grading of softball oval for Sports Weekend.
- MRC Civil Team working with AAAC to maintain and prepare ovals for Sports Weekend.

Waste Management

- Community Rubbish bins are collected on Monday & Thursdays.
- Landfill pit rubbish compaction and maintenance carried out weekly.
- Weekly clean-up of Waste Management Facility.

Weed Control and Fire Hazard Reduction

- Due to extreme weather/rain event during the months of February and March, Slashing, mowing, whipper snipper work was delayed and now continues throughout the community to maintain buildings, parks and roadside to a tidy and safe level.
- Weeds and grasses removed from Council compounds and buildings
- Slashing of public areas is ongoing.
- CLC Rangers have assisted the community during this period cutting grass inside house yards.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Youth Services and Community Safety Report
AUTHOR Libby Taylor, Executive Manager Youth and Community Safety

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services

RECOMMENDATION

That the Local Authority notes and accepts the Community Safety and Youth Services report.

BACKGROUND

Community Safety and Youth Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Libby Taylor - Executive Manager of Youth and Community Safety
Yarran Cavalier - Senior Coordinator of Community Safety

ATTACHMENTS

1 Youth and Community Safety Santa Teresa LAR - March April 2026



Local Authority

Santa Teresa MacSafe Community Safety March - April 2026



- 6 Staff in the Santa Teresa Team
- 100% Community-based Employees are Aboriginal
- 168 Hours Patrolled
- Work: 6 hour shifts Mon-fri Between 6pm - 12 midnight



144 Engagements with young people



31 Engagements with over 18's



90 Young people taken home



4 Training Hours



50 Are you okay? Checks



1 Community gatherings

Updates



- There is a new community safety coordinator in Santa Teresa Gilbert Smith who started in March
- The first visit during the reporting period was undertaken with the senior coordinator and the new east community coordinator as part of the induction for Gilbert his new role.
- There has been two coordinator visit during this reporting period
- Support has been provided through phone contact and email
- There was training for the team leader and staff in how to operate the IT equipment correctly how to use the App and how to use the QR code for maintenance requests
- Community visit included inducting new western community coordinator Sammatha Kelly in Santa Teresa and working on a new roster for the team.

First meeting for the new coordinator Gilbert Smith with the Santa Teresa community safety team



New coordinator Gilbert Smith showing Wayne John, Jason how to use the scanner and to send emails correctly



Gilbert showing Jason how to use the maintenance App correctly



Gilbert showing Wayne how to operate the computer correctly





Local Authority Youth Services Santa Teresa March-April 2026



Employees

7 staff
100% Local



Activities

71 Activities
148 Hours



Engagements

150 Participants
699 Engagements



Bush Trip

0



Arts Craft

2



Average Participant Age

11



Youth Boards

0



Sports

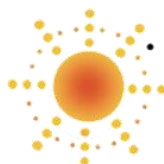
30



Events

1

Highlights



- Overcoming Challenges in Youth Engagement:** The youth services program has faced ongoing challenges due to conflicts causing frequent disruptions and occasional closures. Despite this, staff have remained committed, adapting by running indoor activities such as marble games, indoor pool, basketball and softballs to keep young people engaged in a safe environment.
- Coordinator Robert Kopp Attends Leadership Program:** Coordinator Robert Kopp recently attended the First Circles Leadership Program workshop in Darwin, where he had the opportunity to engage directly with Northern Territory ministers. This experience provided valuable insight into how public policies and programs impact communities, while also allowing him to share ideas and contribute to positive change. His participation serves as an inspiring example, demonstrating how commitment and hard work can lead to meaningful development opportunities.

Youth in Santa Teresa are enjoying ball games in the rec hall.

Robert Kopp with the Hon. Steven Edgington MP after successfully completing the first of five First Circles Leadership Program workshops for the year.



Youth in Santa Teresa are staying active indoors, playing pool in the rechall while heavy rain keeps activities inside.

Youth are enjoying movie nights as part of the regular Friday night youth services program.



12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items
AUTHOR June Crabb, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Roads
- Education
- Housing/Repairs/Maintenance
- Health
- NT Police
- Land Management

RECOMMENDATION

That the Local Authority:

- a) notes an update to Lot 139A has been provided to Member Young;
- b) notes the update to the actions raised at previous meetings; and
- c) raises and discusses new matters of Non-Council business.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Subject
Santa Teresa Local Authority 26/11/2025	DLGHCD / Office of the Electorate of Namatjira	Sealing of the road
26-Nov-25 – Res.13		
That the Local Authority noted that the CEO will follow up with the Office of Namatjira on the progress of funding for the sealing of the road.		
1-May-26 - Response received from Department Logistics and Infrastructure		
The Santa Teresa Road upgrade forms part of the \$415 million Northern Territory Strategic Roads Package, jointly funded by the Australian Government and the Northern Territory Government.		
The project has an approved Northern Territory allocation of \$62.5 million and includes the upgrade of approximately 42.5 km of road, from chainage 20.32 km to 62.80 km.		

The project is planned to be delivered in two packages:

- Package 1: Chainage 40.15 km to 62.69 km
- Package 2: Chainage 20.42 km to 40.15 km

Package 1 is scheduled to proceed first.

Progress to date

- Early works, including bore installation, have been completed.
- Powerline relocation works are currently underway.
- Detailed design and required land access approvals are in place for Package 1.

Upcoming works

- Preparation to proceed to tender is expected in Q2 2026.
- Subject to procurement and construction timeframes, construction of Package 1 is anticipated to commence in Q4 2026.
- Detailed design for Package 2 is in the final stages; however, delivery is subject to Package 1 tender prices and funding availability.

Consideration of any additional stages or further sealing beyond the currently funded scope would be subject to future government funding approval processes.

Routine road maintenance activities continue to be managed separately from the upgrade project to support ongoing access, particularly following wet season impacts.

Meeting	Officer/ Organisation	Subject
Santa Teresa Local Authority 26/03/2026	Department Housing, Local Government & Community Development	Request Police attendance
<p>26-Mar-26 – Res.14 Members requested Police attendance to the May meeting to discuss the anti-social behaviour involving youth</p> <p>10-Apr-26: response from Senior Sargeant Conan Robertson 'My understanding is that A/Remote Sargeant Lovelock and the team out in Santa Teresa have had good engagement around expectations and positive behaviours that will support community safety and a successful sports weekend.</p> <p>A/Remote Sergeant Ciara Lovelock is working from the station in Santa Teresa and has been there since the 30th of March and I am sure that she will be happy to attend the next meeting if there are no urgent incidents on the day that she needs to prioritise.</p> <p>5-May-26: Invitation issued to A/Remote Sergeant Lovelock to attend the Local Authority meeting on the 14 May 2026.</p>		

Meeting	Officer/ Organisation	Subject
Santa Teresa Local Authority 26/03/2026	Department Housing, Local Government & Community Development	Request reference numbers when reporting repairs
<p>26-Mar-26 – Res.14 Members requested reference numbers be provided to community members when reporting maintenance issues via phone, to support tracking and follow-up. Members were informed that the department had discussed this matter recently and would like an update on the discussion.</p> <p>1-Apr-26 – Update from Dee McCorkindale, DLGHCD Representative Residents can receive a reference number to track their repairs. The Housing Property Services call centre team now asks all callers whether they would like a reference number for their enquiry. This is a newly implemented step designed to enhance customer service and improve tracking of repair requests. Members are also advised to follow up on their reported issues by calling the call centre on 1800 104 076 during business hours. When calling, members can request an update by providing their reference number to enable the team to quickly locate their request and provide a status update. This process has been strengthened to ensure clearer communication and improved visibility of the repair progress.</p>		

ATTACHMENTS

There are no attachments to this report.