



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 27 MAY 2026 AT 10:30 AM

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## **1 MEETING OPENING**

The meeting was declared open at 10:34AM

### **1.1 NOMINATION OF CHAIRPERSON**

**STLA2026-15 RESOLVED (Robert Kopp/Leonie Young)**

**That members agreed to Member Agnes Alice as Acting Chair for today's meeting**

## **2 WELCOME**

Acting Chair – Agnes Alice welcomed all attendees to the meeting

## **3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

### Local Authority Members

Member Agnes Alice, Member Robert Kopp and Member Leonie Young

### Councillors

Councillor Patrick Allen,

Via Teams: Councillor Andrew Davis and Councillor Veronica Lynch

### Council Employees

Keith Hassett – Deputy CEO/Director Council Services, Damien Ryan – Area Manager, Lewis Gittoes – Council Services Coordinator and June Crabb –Coordinator Governance

Via Teams: Ryan Rosenberg – Project Management Office and Shae Thompson – Governance Coordinator

### Guests

Robyn Enever and Gloria Baliva – Menzies Representatives

Dee McCorkindale and Malavika Manoj – Department Local Government, Housing and Community Development Representatives

Apologies

Chairperson Louise Cavanagh, Member Marie Mulladad, Member Annalisa Young, Councillor Matthew Palmer, President Roxanne Kenny and CEO Belinda Urquhart

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

**STLA2026-16 RESOLVED (Patrick Allen/Robert Kopp)**

That the Local Authority:

- a) noted the Member’s attendance at this meeting;
- b) tabled apologies received for this meeting from Chairperson Louise Cavanagh, Members Marie Mulladad and Annalisa Young, Councillor Matthew Palmer, President Roxanne Kenny and Chief Executive Officer, Belinda Urquhart; and
- c) recorded no absences, without notice, for this meeting.

**0 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Local Authority Membership</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides an overview to the membership of the Santa Teresa Local Authority, identifies any existing vacancies, and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

**STLA2026-17 RESOLVED (Patrick Allen/Agnes Alice)**

That the Local Authority:

- a) noted the current membership;
- b) noted that there is one vacancy on the Authority; and
- c) called for community nominations to remain open to fill this vacancy.

**1 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>1.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

**EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**STLA2026-18 RESOLVED (Leonie Young/Patrick Allen)**

**That the Local Authority noted the Council Code of Conduct.**

**2 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

**EXECUTIVE SUMMARY**

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 26 March 2026 to be approved by the Authority.

**STLA2026-19 RESOLVED (Agnes Alice/Patrick Allen)**

**That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 26 March 2026 as a true and correct record of the proceedings.**

**7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

**EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

**STLA2026-20 RESOLVED (Andrew Davis/Leonie Young)**

**That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.**

**8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

**EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**STLA2026-21 RESOLVED (Patrick Allen/Veronica Lynch)**

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

**0 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Menzies School of Health Research - ORVAC and THRIVE studies</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**STLA2026-22 RESOLVED (Robert Kopp/Leonie Young)**

That the Local Authority:

- a) accepted the presentation by the Menzies School of Health Research representatives;
- b) gave support for the research teams' visit to Santa Teresa to invite eligible families to participate in the THRIVE study;
- c) recommended that, to support community consultation and encourage attendance, Menzies host a community BBQ;
- d) requested that notice of community engagement activities be provided as far in advance as possible; and
- e) noted the importance of notifying parents of young children early to allow sufficient time for families to be informed and educated about the study

**0 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**STLA2026-23 RESOLVED (Robert Kopp/Patrick Allen)**

That the Local Authority noted the updates to the actions as received and made the following decisions:

- a) closed action – Draft a letter to the Principle re. crossings
- b) kept open actions; increase Night Patrol's presence at the Rec hall and Night Patrol attendance at Sports weekends;
- c) provided feedback to the Executive Manager Community Safety and Youth Services:
  - that Night Patrol have not been present at the Rec Hall as advised and members would like Night Patrol to attend on a regular basis.

- requests that Night Patrol attend major community events to provide an added safety presence, to patrol the area and to support taking young people home where required.

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

### EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women’s or men’s sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

### STLA2026-24 RESOLVED (Leonie Young/Agnes Alice)

That the Local Authority:

- a) acknowledged that \$53,505.44 are funds at risk of being returned to NTG;
- b) noted the unallocated funds of \$108,157.04 available to expend
- c) noted the progress on the current projects as provided by the Project Management Office (PMO):
  - Project 2233 – Mural with Historical Timeline. The PMO office is liaising with Keringke Arts Centre to undertake the mural project and will commence sourcing quotes for materials, paints, panels and potential compensation for artists. The PMO Office will provide an update at the next Local Authority meeting.
  - allocated \$75,000.00 to Project 2 x 3 on 3 Basketball Courts noting the following decisions:
    - to change the project name to One x 3 on 3 half Basketball Court
    - To proceed with the project, noting the cost of the quote for one half-court was in the vicinity of \$70,000.00
    - agreed that a second half-Basketball Court may be considered at a future date, subject to how well the first half-court is received by community members

- d) closed Project 2201 – Pedestrian Crossings, returning \$10,000.00 to unallocated funds, noting that this project will be funded through Councils’ Road funding; and
- e) created a new project – Cracker Dust, allocating \$15,000.00 to purchasing 27 cubic metres that is to be placed under the shade structure outside the council office and at the Front Entrance to community. The CSC will reconfirm the locations to the PMO Office.

**Minute Note:**

Member Agnes Alice advised that she will speak with two local artists to inquire if they would be interested in being part of the mural project.

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**STLA2026-25 RESOLVED (Agnes Alice/Leonie Young)**

That the Local Authority:

- a) noted that that \$2,905.87 has been expended;
- b) Allocated the remaining discretionary funds of \$1,094.13 at this meeting for the purchase of yard/gardening products from Bunnings as prizes towards a Tidy Yards Competition; and
- c) acknowledged that all funds must be spent with goods received by the 30<sup>th</sup> June 2026.

**0 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Council Services LAR</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Senior Administration Officer</b>

**EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

**STLA2026-26 RESOLVED (Patrick Allen/Leonie Young)**

That the Local Authority noted and accepted the Council Services report.

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Youth Services and Community Safety Report</b>
<b>AUTHOR:</b>	<b>Libby Taylor, Executive Manager Youth and Community Safety</b>

#### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Services

#### **STLA2026-27 RESOLVED (Agnes Alice/Patrick Allen)**

That the Local Authority noted and accepted the Community Safety and Youth Services report.

### **1 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>1.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

#### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

#### **STLA2026-28 RESOLVED (Veronica Lynch/Andrew Davis)**

That the Local Authority did not raise any matters for discussion.

### **0 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	
<b>TITLE:</b>	<b>Non-Council Business Items</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Roads
- Education
- Housing/Repairs/Maintenance
- Health
- NT Police
- Land Management

**STLA2026-29 RESOLVED (Veronica Lynch/Andrew Davis)**

That the Local Authority:

- a) noted an update to Lot 139A had been provided to Member Young;
- b) noted the update to the actions raised at previous meetings and closed these items; and
- c) did not raise any new matters of Non-Council business.

**14 DATE OF NEXT MEETING - WEDNESDAY 5 AUGUST, 2026**

**15 MEETING CLOSED**

The meeting closed at 12:21 pm.

This page and the preceding 7 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 27 May 2026 and are UNCONFIRMED.

UNCONFIRMED