



AGENDA

SANTA TERESA LOCAL AUTHORITY MEETING

WEDNESDAY 23 NOVEMBER 2022

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa Council Office on Wednesday, 23 November 2022 at 10:30am.

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14 NEXT MEETING

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

RECOMMENDATION:

That the Santa Teresa Local Authority notes the attendance and accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

RECOMMENDATION

That the Santa Teresa notes and accepts the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

NOMINATIONS

ITEM NUMBER	3.5.1
TITLE	Nominations to Santa Teresa Local Authority
REFERENCE	- 324769
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

A vacancy was created at the 12 November 2020 meeting when the membership of Charlie Lynch was revoked for being absent from two consecutive meetings and subsequently a second vacancy occurred at the 18 February 2021 meeting when Nora Hayes-Wheeler resigned her membership from the Local Authority.

It is to be noted that the Santa Teresa Local Authority is yet to appoint a Chairperson to the Authority.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) **considers appointing a Chairperson to the Santa Teresa Local Authority;**
- b) **notes that two vacancies are available on the Local Authority; and**
- c) **calls for community nominations to remain open for 21 days to fill the two vacancies.**

BACKGROUND

The charts below shows the current membership of the Santa Teresa Local Authority (*the Authority*) and its vacancies:

CURRENT APPOINTED MEMBERS
Agnes Alice
Emma Hayes
Louise Cavanagh
Philip Alice
Robert Kopp
Vacant
Vacant

CURRENT ELECTED MEMBERS
Cr Lynette Ellis
Cr Lisa Sharman
Cr Patrick Allen

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and

- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

There are no attachments to this report.

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Santa Teresa Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 323227
AUTHOR June Crabb, Governance Administration Officer



Unconfirmed minutes of the Santa Teresa Local Authority ordinary meeting held 13 October 2022 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Minutes of the Santa Teresa Local Authority held on the 13 October 2022 be adopted as a resolution of Santa Teresa Local Authority.

ATTACHMENTS:

1 Santa Teresa Local Authority 2022-10-13 [1290] Minutes.pdf



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE
SANTA TERESA COUNCIL OFFICE ON
THURSDAY, 13 OCTOBER 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:42AM

1.1 NOMINATION OF CHAIRPERSON

STLA2022-036 RESOLVED (Louise Cavanagh/Lynette Ellis)

That the Santa Teresa Local Authority nominated Member Agnes Alice as Chairperson for the meeting held 13 October 2022.

2 WELCOME

2.1 Welcome to Country – Agnes Alice

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Agnes Alice, Member Louise Cavanagh and Member Robert Kopp

Councillors:

Councillor Lisa Sharman, Councillor Lynette Ellis and Councillor Patrick Allen

Council Employees:

Sabine Wedemeyer – Director Community Services, Ken Satour - Area Manager Service Delivery, Annalisa Young – Coordinator Council Services, Kaisa Suumann – Community Engagement Projects Coordinator, Dan Toole – MacYouth Team Leader and June Crabb – Governance Officer

Guests:

Eric Turner – Department of Chief Minister and Cabinet and Danny Measures – Liaison Officer for Bill Yan, Member for Namatjira and Brother Mark Fordyce (11:55am to 12:40pm)

This is page 1 of 7 of the Minutes of the Santa Teresa Local Authority Meeting held on Thursday, 13 October 2022

3.2 Apologies/Absentees

Apologies:

Member Emma Hayes, Member Phillip Alice and Councillor Annie Young

Absentees:

NIL

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

STLA2022-037 RESOLVED (Patrick Allen/Lisa Sharman)

That the Santa Teresa Local Authority noted the attendance and accepted the apologies to the meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO SANTA TERESA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority. Appointments to the Local Authorities have also been affected by changes introduced in the Local Government Act 2019 (the Act) and this paper also reflects those changes.

A vacancy was created at the 12 November 2020 meeting when the membership of Charlie Lynch was revoked for being absent from two consecutive meetings and subsequently a second vacancy occurred at the 18 February 2021 meeting when Nora Hayes-Wheeler resigned her membership from the Local Authority.

It is to be noted that the Local Authority have yet to appoint a Chairperson to the Authority.

STLA2022-038 RESOLVED (Lynette Ellis/Louise Cavanagh)

That the Santa Teresa Local Authority:

- a) deferred appointing a Chairperson to the Santa Teresa Local Authority until all members are present;
- b) noted that two vacancies are available on the Local Authority; and
- c) called for community nominations to remain open for 21 days to fill the vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

STLA2022-039 RESOLVED (Lisa Sharman/Patrick Allen)

That the Santa Teresa Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

STLA2022-040 RESOLVED (Lynette Ellis/Lisa Sharman)

That the Minutes of the Santa Teresa Local Authority held on the 4 May 2022 be adopted as a resolution of Santa Teresa Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

STLA2022-041 RESOLVED (Patrick Allen/Agnes Alice)

That the Santa Teresa Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

STLA2022-042 RESOLVED (Agnes Alice/Lynette Ellis)

That the members did not raise any matters to discuss in General Council Business .

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

STLA2022-043 RESOLVED (Agnes Alice/Lynette Ellis)

That the members did not raise any matters to discuss in General Non-Council Business

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

STLA2022-044 RESOLVED (Lynette Ellis/Lisa Sharman)

That the Santa Teresa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

STLA2022-045 RESOLVED (Lynette Ellis/Lisa Sharman)

That members declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 LUTHERAN CARE SERVICES

EXECUTIVE SUMMARY:

Lutheran Care is seeking to provide an explanation on their services available to the remote communities of the NT. It provides financial capability & financial wellbeing, hence the organisation is looking to establish workshop delivery and how community can potentially benefit from the organisation.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the presentation by the Lutheran Care representatives.

Note: A Representative from Lutheran Care did not attend the meeting.

This is page 3 of 7 of the Minutes of the Santa Teresa Local Authority Meeting held on Thursday, 13 October 2022

8.2 HEALTH SURVEY & HEALTH MEASURES SURVEY

EXECUTIVE SUMMARY:

To provide information about the health survey and gain support for the survey as well as answers any questions members may have. Secondly, to remind and let members know about the date the survey commences in their community.

RECOMMENDATION

That the Santa Teresa Local Authority notes the information shared by the representative of Australian Bureau of Statistics, Department of Centre of Aboriginal & Torres Strait Islanders.

Note: A Representative from the Bureau of Statistics did not attend the meeting.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 YOUTH BOARD PROJECT

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their Community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

STLA2022-046 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority:

- a) noted the 7th December and 9th December 2021 minutes resubmitted by the Youth Board;
- b) considered the request from the boys youth board to have water bubblers placed outside the youth space and the rec hall; and
- c) accepted the quote received from the girls youth board towards a new projector for the arts and movie room at the rec hall.

9.2 ACTION REGISTER - SANTA TERESA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

STLA2022-047 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority:

- a) noted and accepted the progress reports on the actions from the minutes of the previous meeting as received; and
- b) kept open action – Replace non-functioning street lights, noting that the Contractor had not completed the job including the street lights on Member Louise Cavanagh's street and that Technical Services engage a Contractor to return and complete the job.
- c) Approved to close actions – Resubmit Youth Board minutes and Arrange Bollards to be place closer together.

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

There is \$41,396.56 remaining of unallocated funds to invest in Community projects.

These funds were released as part of the 2021/2022 project grant from the Department of Chief Minister and Cabinet and must be expended (with goods received) by 30 June 2023.

It is to be noted that NTG community infrastructure project grant of \$50,000.00 committed for Grandstand seating and shading must be acquitted by 30 June 2023. This project has been noted as part of the NTG Grant.

STLA2022-048 RESOLVED (Lisa Sharman/Louise Cavanagh)

That the Santa Teresa Local Authority:

- a) noted the release of the 2021/2022 Project funds allocation;
- b) noted and accepted the progress of their projects and kept open;
 - Project 2203 - Solar lights, noting that the lights are waiting on freight delivery;
 - Project 2204 – Front Entrance project, noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees;
 - Project 2205 – Church project, noting that Father Mark will discuss at a Parish meeting on whether they still want to go ahead with the project;
 - Project 2206 – Shade and seating at Cemetery – requesting that Service Delivery organise a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.
 - Project NTG Grant – noting that the CSC is yet to liaise with Technical Services on developing a Scope of work.
- c) created new projects as follows:
 - Projector for Youth Board – allocating \$1,600.00 towards the purchase of a Projector.

- Water refill station, to be located at the Rec Hall, allocating \$8,500.00 and Service Delivery to start on the project.
- Santa Teresa Memorial Garden – to commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, that included the quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO. Requested that Brother Mark present additional quotes for native shrubs, removal of dead timber/stump grinding, engraved plaques, concreting and irrigation.

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2022-049 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Santa Teresa Local Authority:

- a) notes the spending and forfeited balance of its 2021/2022 Discretionary funds;
- b) chose to defer the spending of their 2022/2023 Discretionary Funds of \$4,000.00 at a later date.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATORS REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered Services in Santa Teresa across the area of Local Government Service Delivery

STLA2022-050 RESOLVED (Agnes Alice/Louise Cavanagh)

That the Santa Teresa Local Authority noted and accepted the Santa Teresa CSC report.

10.2 COMMUNITY SERVICES SANTA TERESA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

STLA2022-051 RESOLVED (Louise Cavanagh/Lynette Ellis)

That the Santa Teresa Local Authority:

- a) noted and accepted the Community Services report; and
- b) thanked Dan Toole, MacYouth Team Leader for his contribution to the youth in Santa Teresa and wished him well in his future endeavours.

11 FINANCE AND GOVERNANCE REPORTS**11.1 EXPENDITURE REPORT AS AT 31ST AUGUST 2022****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31st August 2022 in the Local Authority community.

STLA2022-052 RESOLVED (Lisa Sharman/Patrick Allen)

That the Santa Teresa Local Authority noted and accepted the expenditure report as at 31st August 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

STLA2022-053 RESOLVED (Louise Cavanagh/Lynette Ellis)

That the Santa Teresa Local Authority:

- a) noted that no matters were raised for discussion at item 6.2
- b) advised that they had not been made aware of a meeting regarding the horses and requested that MRC invite AAAC representatives to the next meeting to inform them of what is happening about the horses.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

STLA2022-054 RESOLVED (Lynette Ellis/Louise Cavanagh)

That the Santa Teresa Local Authority:

- a) noted that no matters for Non-Council Business was raised at item 6.3;
- b) were informed that the Department Chief Minister and Cabinet Representative will follow up on the date for the next Housing Reference Group meeting.

14 DATE OF NEXT MEETING - WEDNESDAY 2 NOVEMBER, 2022**15 MEETING CLOSED**

The meeting terminated at 1:35 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Thursday 13 October 2022 and are UNCONFIRMED.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Santa Teresa Local Authority notes the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members did / did not provide notification of matters to be raised in General Council Business

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members did / did not provide notification of matters to be raised in General Non-Council Business.

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Santa Teresa Local Authority Meeting:

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Future of the Basics Card
REFERENCE - 324457
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Albanese Labor Government has delivered its election promise to abolish the Cashless Debit Card (CDC).

Labor aims to move to a voluntary scheme of income management for those who want that assistance to manage their family budget and wants to ensure that changes are based on community consultations, for example the ability to use the card for on-line purchases. Territorians have been subject to compulsory income management for well over a decade and it's necessary that consultations on the Basics Card is not rushed.

RECOMMENDATION

That the Haasts Bluff Local Authority notes the correspondence from Senator McCarthy on the Future of the Basics Card.

BACKGROUND

Information about these changes will be distributed by Services Australia and if any community members have any questions to contact their local Services Australia support staff in Community.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Haasts Bluff Local Authority

ATTACHMENTS:

1 Sen. Malarndirri McCarthy - Future of the Basics Card - 2022-10-18.pdf



Senator

**Malarndirri
McCarthy**

**Senator for the Northern Territory
and Christmas and Cocos (Keeling) Islands**

38 Mitchell St, Darwin, NT 0800 | GPO Box 1596 Darwin NT 0801
(08) 8941 0003 | Parliament (02) 6277 3094
Senator.McCarthy@aph.gov.au



Dear Friends

Future of the Basics Card

The Albanese Labor government has moved quickly to deliver its election commitment to abolish the cashless debit card (CDC) at CDC trial sites across Australia (including the Northern Territory).

Now our attention is turning to the Basics Card that continues to apply in the NT. Labor aims to move to a voluntary scheme of income management for those who want that assistance to manage their family budget.

We want to make sure that our changes are based on community consultations taking place over the next 18 months. We also want to improve the way the Basics Card can be used; for example, with PIN number control and ability to use for on-line purchases. Territorians have been subject to compulsory income management for well over a decade and it's necessary that consultations on the Basics Card are not rushed.

If you live in the Northern Territory and have previously joined the CDC scheme you will be contacted by Services Australia about your transition from the CDC and return to the Basics Card – if a return to the Basics Card applies to you. It is also important that people who want to remain on income management on a voluntary basis can still do so if they wish.

Information about these changes will be distributed in First Nations languages and support teams from Services Australia will be available to assist with any changes to income management that apply to you.

Information about the changes is available by:

- Accessing information at servicesaustralia.gov.au/debit-card
- Calling the cashless debit card hotline on 1800 252 604
- Meeting with Services Australia support staff in your community

I have been pleased to support these changes and the important next steps in reviewing the Basics Card in the NT. Please do not hesitate to contact my office if you have any concerns or questions:

Telephone: (08) 8941 0003 or Email to Senator.McCarthy@aph.gov.au

Yours sincerely,

A handwritten signature in blue ink that reads 'Malarndirri McCarthy'.

Malarndirri McCarthy

18 October 2022

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Federal Direct Enrolment Update - Trial for People living in Remote Communities.
REFERENCE	- 324458
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Australian Electoral Committee (AEC), as part of their Indigenous Electoral Participation Program, will be trialling a Federal Direct Enrolment Update (FDEU). The trial will take place in approximately 60 locations across Queensland, Northern Territory and Western Australia.

The aim of the FDEU trial is to make voting more accessible for First Nations peoples and to increase engagement with the electoral process.

RECOMMENDATION

That the Local Authority receives and notes AEC's Federal Direct Enrolment Update – Trial for People living in Remote Communities.

BACKGROUND

The AEC's Federal Direct Enrolment Update program is used to assist some Australians in meeting their enrolment obligations, without the need for that person to complete an enrolment application.

Normally the AEC requires individual's gazetted postal address to send enrolment letters, however as part of this trial the AEC will be sending enrolment letters to those who currently receive their mail via community mailbags (or similar).

This means that people residing in Finke, Hermannsburg, Kaltukatjara, Kintore, Mt Liebig, Papunya, and Santa Teresa who receive their mail via community mailbags (or similar) but are not yet enrolled to vote (despite being eligible) will receive a letter from the AEC stating that they (the AEC) will enrol them to vote within 28 days.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority
MRC Elected Members

ATTACHMENTS:

- 1 FDEU easy read letter (2) - 2022-09-05.pdf
- 2 FDEU factsheet (3) - 2022-09-05.pdf
- 3 FDEU trial communities (4) - 2022-09-05.pdf

Australian Electoral Commission

We will add you to the electoral roll



This letter is to tell you that the **AEC will add you to the electoral roll.**



The electoral roll is the **list of voters** – people who can vote.



We will put you on the electoral roll after **28 days.**



We will use the **address on the letter.**

If the address is correct, you do not need to do anything else.

If the address is wrong:

- fill out Box 1 and Box 3 of the attached letter
- mail the letter to the AEC at Reply Paid 9867 in your capital city.



If you believe you should not be on the electoral roll:

- fill out Box 2 of the attached letter and mail it to the AEC or
- telephone the AEC on 13 23 26.



If having your address on the electoral roll puts you at risk:

- telephone the AEC on 13 23 26.



When you are on the electoral roll **you will have to vote** in:

- Australian elections
- State elections
- Local elections.

Federal Direct Enrolment Update (FDEU)

The AEC is committed to supporting the electoral participation of all Australians. The AEC's Federal Direct Enrolment Update (FDEU) program is used to assist some Australians meet their enrolment obligations by applying trusted third party information directly, without the need for that person to complete an enrolment application.

How it works

The AEC is authorised under the *Commonwealth Electoral Act 1918* to collect information from other government agencies for the purpose of maintaining the electoral roll.

The FDEU program applies when sufficient information is available from other government agencies. We will write to you and let you know if we intend to add your name and address to the electoral roll or update your details.



You do not need to reply to the letter if the details are correct.



If the details are incorrect, you have 28 days to respond before any action is taken.



If letters are sent by the AEC, but people no longer live at the address then letters should be 'returned to sender', so they come back to the AEC and we know not to enrol that person at that address.

When individual details are provided to another agency, that agency will have informed you that your information would be shared with other government agencies. The external data received may include details of an individual's surname, given name(s), date of birth, and address.

That data is examined and matched against the electoral roll to identify people who are entitled to enrol and are not currently enrolled, and those who are entitled to enrol but require an update to their enrolment details.

Further information is available at:

aec.gov.au/Enrolling_to_vote/About_Electoral_Roll/direct.htm

FDEU trial

Federal Direct Enrolment Update

The Australian Electoral Commission are trialling Federal Direct Enrolment Update (FDEU) in the following communities in the Northern Territory, Queensland and Western Australia.

Locality

Northern Territory

ALI CURUNG

ALPURRURULAM

ALYANGULA

AMPILATWATJA

BARUNGA

BESWICK

BINJARI

BORROLOOLA

DAGURAGU

FINKE

GALIWINKU

GAPUWIYAK

GUNBALANYA

HERMANNSBURG

ILPARPA

JABIRU

KALKARINDJI

Locality

KALTUKATJARA

KINTORE

MANINGRIDA

MATARANKA

MILIKAPITI

MILINGIMBI

MINIYERI

NAUIYU

NGANMARRIYANGA

NGUKURR

NHULUNBUY

NUMBULWAR

PAPUNYA

PIGEON HOLE

PIRLANGIMPI

RAMINGINING

ROBINSON RIVER

SANTA TERESA

UMBAKUMBA

WADEYE

WARRUWI

WILORA

WURRUMIYANGA

YIRRKALA

Locality

YUENDUMU

MT LIEBIG

Queensland

BADU ISLAND

CAIRNS NORTH

CHERBOURG

COOKTOWN

DOOMADGEE

KIRWAN

PALM ISLAND

SOUTH TOWNSVILLE

THURSDAY ISLAND

TOWNSVILLE CITY

Western Australia

BROOME

CABLE BEACH

DAMPIER PENINSULA

DERBY

GERALDTON

NORTHAMPTON

PERTH

Australian Electoral
Commission
As at 5 September 2022

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Action Register - Santa Teresa LA
REFERENCE - 323228
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves the closure of any completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Santa Teresa Local Authority

ATTACHMENTS:

- 1 Action update Nov 22.pdf

Meeting	Officer/Director	Section	Subject
Santa Teresa Local Authority 13/10/2022	Urquhart, Belinda	Local Authority Projects	Cemetery
Action STLA2022-048: Organise a meeting with Community to discuss the Cemetery			
STLA2022-048 RESOLVED (Lisa Sharman/Louise Cavanagh)			
That the Santa Teresa Local Authority: Project 2206 – Shade and seating at Cemetery – requesting that Service Delivery organise a meeting with community to discuss either extending the cemetery or to propose a new location. Members also requested that Central Land Council be invited to the meeting.			
4 November 2022 - Action reassigned to Blacker, Aaron by: Crabb, June for the reason: Reallocated to Technical Services within lease servicing.			

Meeting	Officer/Director	Section	Subject
Santa Teresa Local Authority 13/10/2022	Kendrick, Chris	General Business 6.2	Invite AAAC
Action STLA2022-053: Invite an AAAC Representative to discuss the horses			
STLA2022-053 RESOLVED (Louise Cavanagh/Lynette Ellis)			
That the Santa Teresa Local Authority: a) advised that they had not been made aware of a meeting regarding the horses and requested that MRC invite AAAC representatives to the next meeting to inform them of what is happening about the horses.			
20 October 2022 – Invitation has been extended to AAAC inviting them to the next Local Authority meeting.			
10 November 2022 – Email has been sent to AAAC inviting to attend the LA meeting and awaiting response.			
<i>Recommendation to LA at the November meeting is to close action.</i>			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.4
TITLE	Youth Board Project
REFERENCE	- 324660
AUTHOR	Kaisa Suumann, Coordinator Community Engagement Project

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) **notes the 27/10/2022 minutes submitted by the Santa Teresa Youth Board;**
- b) **considers the request from the Youth Board to create a soccer ground next to the rec hall;**
- c) **considers the request from the Youth Board to get the grass cut around the rec hall.**

BACKGROUND

The Regional Plan outlines strategies to achieve this goal.

Specific Council strategies are:

- Provide support for Youth Boards across the MRC region
- Develop and maintain Youth Boards in the nine MacYouth Communities
- Provide Governance training for the Youth Boards.

The minutes of the Youth Board meetings held on the 27th of October 2022 are attached to this report.

ISSUES, CONSEQUENCES, OPTIONS

The development of Youth Boards in MRC communities has been supported by MRC's Governance and Compliance Department and Youth Services Department. MRC is not resourced to establish Youth Boards in all communities without Community Support and assistance from Stakeholders.

Without Youth Boards, young people do not get the opportunity to engage in community decision-making processes with their Local Authority and see the outcomes of their decisions in their community.

FINANCIAL IMPLICATIONS

Local Authorities receive project funding annually from the NT Government. Council, through its 2021-2022 Regional Plan, has a strategy for 'Local Authorities to engage with Youth Boards', encouraging Local Authorities to allocate 10% of their Local Authority Project funding to Youth Board identified projects.

Without established Youth Boards in these communities, Local Authorities may not be able to allocate funding to youth identified projects.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Santa Teresa Youth Board members, MacDonnell Regional Council
Kaisa Suumann, Community Engagement Project Coordinator, MacDonnell Regional Council

ATTACHMENTS:

- 1 Youth Board meeting minutes - 27-10-2022.pdf



MacDonnell Regional Council Santa Teresa Youth Board - meeting Agenda and Minutes

Date	27/10/2022
Community	Santa Teresa
This meeting's Agenda	<ol style="list-style-type: none"> 1. Welcome from Chair; 2. Our values – Honesty, Creativity, Respect, Innovation, Hard work, Appreciation of our environment; 3. General Business Items to discuss (Feedback for MacDonnell Regional Council Youth Services Department (MacYouth) and Feedback for the MacDonnell Regional Council and the Santa Teresa Local Authority; 4. Other Business Items - Questions/comments/other topics you'd like to discuss.
Chair person	Kenita Palmer
Minute taker	Tyrhell Ryder
Youth Board Members	Kenita Palmer, Tabarius Gorey, Terrance Ryder, Christopher Hayes, Jermore Smith, Lyetrell Hayes, Karen Conway, Ruth Hayes-Oliver, Latoya Young, Sephria Meneri, Augustine McMillan, Canicea Cavanagh, Kayme Lechleitner-Young
Council Employees	Camilla Hayes, Laron Bloomfield, Brooke Davies, Kaisa Suumann, Ethan Bowman
Guests	-
General Business Items: Feedback for MacYouth	Feedback for MacYouth <ul style="list-style-type: none"> • <i>What's been working in the youth program (recent months, trips, events etc.)</i> • <i>What hasn't been working?</i> • <i>What would you like to see happen? (Activities etc)</i> • <i>Any requests to MacYouth team? (Equipment etc)</i>
Notes Questions Comments	<ul style="list-style-type: none"> • Area in the rec hall for the little kids with their own toys and playhouse • 4 bin bags for movie room • Water guns

	<ul style="list-style-type: none"> • Table tennis table • Computers with games for movie room • Bush trip for 11 and 12 years olds to look for lizards and bush medicine • Make-up and skin care supplies for the girls • Notice board for rec hall
Outcome/Action	The Santa Teresa Youth Board would like to ask MacYouth team to look into the above listed action items and give feedback - what is deliverable and what isn't.
General Business Items: Feedback for the Council and the Local Authority	Feedback for the Council and the Local Authority <ul style="list-style-type: none"> • <i>Are there any recommendations?</i> • <i>Any requests for the LA, such as repairs and maintenance of community assets, upgrade/enhancement of community facilities, ideas for events within a council's own LA area, tools and equipment that benefit the community.</i>
Notes Questions Comments	<ul style="list-style-type: none"> • Creating a soccer ground next to the rec hall. • Rec hall grass needs cutting – too long.
Outcome/Action	The Santa Teresa Youth Board would like to ask the Santa Teresa Local Authority to look into a) an idea of creating a soccer ground next to the rec hall and b) if Service Centre Delivery Department can cut the grass around the rec hall.
Other Business Items: Questions/ Comments/ Other topics	-
Next meeting date	January/February 2023

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.5
TITLE	Local Authority Projects
REFERENCE	- 323229
AUTHOR	Gaurab Ghimire, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Santa Teresa Local Authority has committed all available funds of \$41,396.56 to new Community projects and there is **nil balance available to allocate**.

Funds above includes the release of the 2020/2021 project grant from the Department of Chief Minister and Cabinet and must be expended (with goods received) by 30 June 2023 or risk forfeited by the Department.

It is to be noted that NTG community infrastructure project grant of \$50,000.00 committed for Grandstand seating and shading must be acquitted by 30 June 2023. **This project has been noted as part of the NTG Grant.**

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and accepts the progress of their projects;
- b) notes that an invoice has not been received for the PO of \$1,700.00 raised against Project 2202 - Youth Space Greening;
- c) discusses the request from the Parish Council to allocate funds towards Solar lights to install on the Cross; and
- d) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative for which this funding will be used.

Register of Projects and Commitments

Project 2203	Solar Lights	\$
Action	Status	Committed
8-Oct-20	Res.034 – created a new project 'Solar Lights' and allocated \$25,000.00 to the project.	25,000.00
12-Nov-20	Res.054 – CSC to order the Solar lights	
10-Feb-21	No update provided or Purchase Orders raised.	
18-Feb-21	Res.016 – resolved to utilize the money committed to project 2347, Solar lights for seven (7) Stealth Solar Lights to be installed as per the Community Infrastructure Plan.	
22-Jul-21	Res.055 - Local Authority update to keep project open	
12-Sep-21	Stealth Solar lights supplied by Green Frog systems	-20,585.46
9-Nov-21	Kept open project Solar lights noting that the lights were in Alice Springs awaiting distribution.	
21-Jan-22	Concrete has been ordered to install solar lights waiting on delivery then everything will be freighted out together.	
4-May-22	Res.029 – it is hoped that the solar lights will be delivered with the metal recyclers when they come to remove cars.	
13-Oct-22	Res.048 – Solar lights are waiting on freight delivery.	
	underspend or (overspend)	4,414.54

Project 2204	Front Entrance project	\$
Action	Status	Committed
18-Feb-19	1 cubic metre of mulch.	-3,750.00
26-Feb-19	Fencing Material	-14,979.92
27-Feb-19	1 cubic metre of mulch	-1,882.76
22-May-19	Res.049 - That the Local Authority note and accept the progress on their projects including: 4. Allocate \$40,000.00 to the front entrance project.	40,000.00
3-Jul-19	Landscaping and maintenance	
22-Aug-19	Consider the \$10,000.00 offer for signage from the Harm Minimisation Unit of the Department of Health to be incorporated as part of this project.	
23-Oct-19	Res.087 – That the Santa Teresa Local Authority accept \$10,000.00 from the Harm Minimisation Unit of the Department of Health.	
27-May-20	Res.011 – Allocated an additional \$50,000.00	50,000.00
18-Aug-20	Designs and quotes being received at the moment.	
5-Jan-21	Invoice for concrete sleeper	-2,020.91
10-Feb-21	Quote received for new shade as noted on CSC report	
11-Mar-21	Purchase order raised for the supply and installation of shade structure.	-14,415.35
22-Jul-21	Res.055 – Local Authority update to keep project open	
9-Nov-21	Res.072 – Kept open project.	
21-Jan-22	Sign has been designed and waiting from artwork from sign maker. Also waiting on quotes back for lighting, seating, irrigation, fencing and bbq. Project ongoing	-3,487.24

4-May-22	Res.029 – quotes have been received but waiting on the contractors to advise of their availability.	
19-May-22	Plants ordered from the Alice Springs Nursery	-2,974.55
19-May-22	PO raised for back order from Alice Nursery	-2,974.55
13-Oct-22	Res.048 – kept project open noting that the shade structure was up and the project was currently waiting on quotes for irrigation, landscaping and trees.	
	underspend or (overspend)	43,514.72

Project 2205	Church Project	\$
Action	Status	Committed
22-Jul-21	Res.055 – The Local Authority request that Father Elmer be invited to the next Local Authority meeting to discuss a wall for the Church project.	
9-Nov-21	Res.072 – kept open project Church, committed \$20,000.00 and approved that the project be started.	20,000.00
21-Jan-22	No Update as we need to know what kind of project the LA want to start.	
30-Mar-22	Res.013 – Fr Elmer Ibarra is to discuss the needs for the church at the next Parish Council meeting and will provide feedback at the next meeting of the authority	
4-May-22	Res.029 - A Parish Council meeting is yet to be held.	
13-Oct-22	Res.048 - Father Mark will discuss at a Parish meeting on whether they still want to go ahead with this project.	
21-Nov-22	The Parish Council no longer wants the wall along the front of the Church. <i>Recommendation to close project.</i>	
	underspend or (overspend)	20,000.00

Project 2206	Shade and Seating at Cemetery	\$
New Action	Status	Committed
9-Nov-21	Res.072 – Created a new project named Shade and seating at Cemetery and requested that the CSC obtain quotes to bring to the next Local Authority meeting.	
21-Jan-22	Manager SDC can provide pricing at LA meeting.	
30-Mar-22	Res.013 – Commits \$20,000.00 to the Shade and Seating at Cemetery project.	20,000.00
4-May-22	Res.029 - The DTS is to look into extending the cemetery.	
30-Jun-22	PO has been requested for shade shelter from Alice Shade and Structure. Tax invoice is received.	-8,499.09
23-Aug-22	Update – Tech Service Director, Simon Murphy 12M X 6M Shade structure purchased and due to arrive in ASP late August. Siting will need to be clarified as LA have requested that cemetery is extended to the east of existing site.	
13-Oct-22	Res.048 - Requested that Service Delivery organize a meeting with community to discuss either extending the cemetery or to propose a new location. Members also	

	requested that Central Land Council be invited to the meeting.	
	underspend or (overspend)	11,500.91

Project 2207	Projector, Youth Board	\$
Action	Status	Committed
13-Oct-22	Res.048 – Created a new project and allocated \$1,600.00 to purchase the projector.	1,600.00
04-Nov-22	Quote has been received from Harvey Norman and PO has been raised to buy the projector.	-1,454.55
	underspend or (overspend)	145.45

New Project	Water refill station	\$
Action	Status	Committed
13-Oct-22	Res.048 – Water refill station, to be located at the Rec Hall, allocating \$8,500.00 and Service Delivery to start on the project.	8,500.00
	underspend or (overspend)	8,500.00

New Project	Santa Teresa Memorial Garden	\$
Action	Status	Committed
13-Oct-22	Res.048 – To commemorate the humble beginning of Santa Teresa, 70 years ago. Members allocated \$31,296.56 to the project, that included the quote of \$12,550.00 to supply and install 58Lm of tubular Florence panels, 1.2m high, noting that the CSC to liaise with Brother Mark Fordyce to engage the fencing contractor and raise the PO. Requested that Brother Mark present additional quotes for native shrubs, removal of dead timber/stump grinding, engraved plaques, concreting and irrigation.	31,296.56
	underspend or (overspend)	31,296.56

Budget consideration		
	Balance of underspend or (overspend)	119,372.18
	Total un-allocated funds	0.00
	Total unspent funds	119,372.18

Project NTG GRANT	Grandstand seating and shading	\$
New Action	Status	Committed
4-May-22	Res.035 - That the Santa Teresa Local Authority allocates the grant of \$50,000 to the construction of grandstand seating and shading with the CSC to consult with members of the Authority and liaise with the DTS for the development of a scope and preliminary costing of the work.	50,000.00
	underspend or (overspend)	50,000.00

Wishlist and estimated costs

Priority

Date proposed

Scope

Estimate \$

Action

ISSUES, CONSEQUENCES, OPTIONS

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team

Finance Grants Officer

Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.6
TITLE Discretionary Funds
REFERENCE - 323230
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2023.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and discusses the spending of its 2022/2023 Discretionary Funds.

BACKGROUND

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1 Jul 22	Approved funds	4,000.00	4,000.00
13 Oct 22	Res.049 - chose to defer the spending of their 2022/2023 Discretionary Funds of \$4,000.00 at a later date.		
Balance Remaining			4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$4,000.00** to spend before 30 June 2023.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds will be forfeited.

CONSULTATION

The Local Authority and Community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Coordinators Report
REFERENCE - 323338
AUTHOR Keith Hassett, Manager Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery

RECOMMENDATION

That the Santa Teresa Local Authority note and accept the attached report

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Annalisa Young, Council Services Coordinator, Santa Teresa
Ken Satour, Area Manager

ATTACHMENTS:

1 221102 CSC LA Report Santa Teresa November 2 2022.pdf

Service Delivery Report

TITLE Santa Teresa Service Delivery Report
DATE November 23rd 2022
AUTHOR Annalisa Young Council Services Coordinator



SUMMARY:

This report is an update of Council delivered services in Santa Teresa across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

- No VET visit this reporting period.

Cemetery Management

- No Funerals held this reporting period.
- Br Geoff has been working with the community to identify unmarked graves, so that all could be marked. The community residents have been cooperating and also identifying graves for Br Geoff to mark on the register.

Internal Roads

- Sweeping has been put on hold due to Civil team requiring new sweeper broom.
- Civil team are starting to repair pot holes.
- Civil team have identified missing/broken speed humps.

Parks and Open Spaces

- Parks are cleaned regularly.
- Regular rubbish clean up and whipper snipping/slashing done in open areas around community, especially around main area.

Sports Grounds

- No Update



Outstation MES Services

- Bins collected twice a week.

Waste Management

- Bins collected twice a week on Mondays & Thursdays, and the team have been keeping a regular schedule.
- Regular clean up at Waste Management Facility
- Hard Rubbish Collection once a month.

**Weed Control and Fire Hazard Reduction**

- Whipper snipping around main areas.
- Meetings with other stakeholders about Fire Prevention, and how we could all work together and what equipment all services have in case there is a fire around community.

Local Authority Updates

- The garden at the Youth Space is looking good and well maintained by Brother Mark.



-

Other Service Delivery Updates

- Civil team have started landscaping at the front entrance and will continue with other works. Trees are watered twice a day, morning & afternoon.



Annalisa Young
Council Services Coordinator
Santa Teresa Community

COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Santa Teresa Local Authority Report
REFERENCE	- 323023
AUTHOR	Jenny Murnik, Community Services Senior Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Children's Services – Iryna Mustiats
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

- 1 2022-11 - COMMUNITY SERVICES Santa Teresa LAR - approved.pdf
- 2 2022-11 - MACYOUTH Santa Teresa LAR - approved.pdf

Community Service: Report on Operations

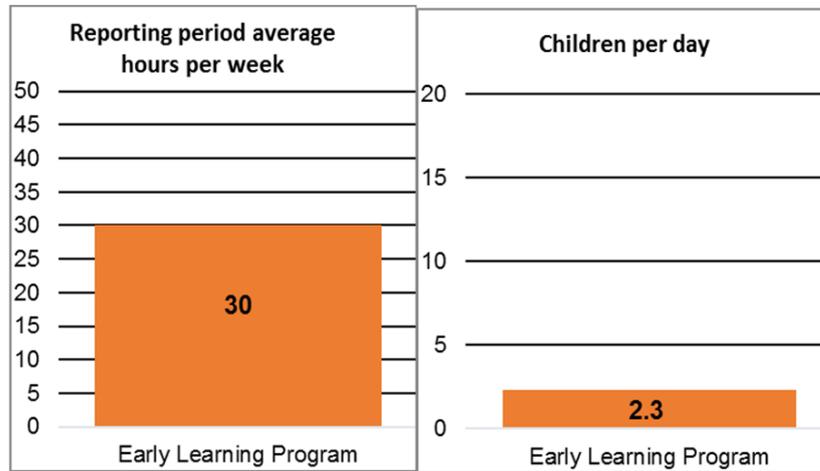


LOCATION: Santa Teresa Community
PERIOD: 1/06/2022 to 30/09/2022
AUTHOR: Sabine Wedemeyer, Director Community Services

CHILDREN'S SERVICES

Service Delivery and Engagement

- Due to staff availability the Early Learning Program was momentarily disrupted for 34 days for this reporting period.
- The centre was closed due to sorry business and no staff.



Other Updates

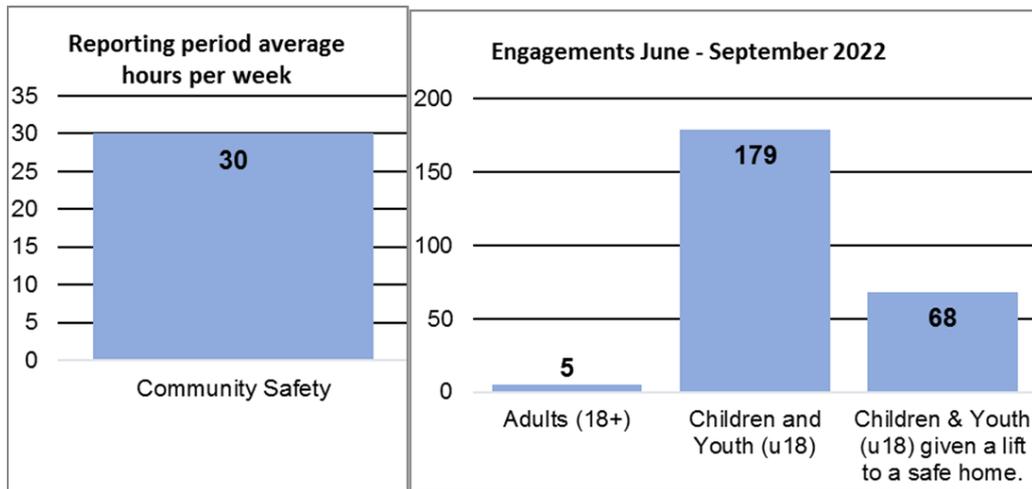
- The staff have made a new centre poster to go up around community to encourage parents to come and have a play.
- The Principle of the School spoke to Agnes Alice the Team Leader and the Coordinator Thersa Peeke about the children attending school that are still in nappies.
- The Principle also would like our permission to put information in their newsletter to encourage families to take their young children to the Childcare.
- The Principle spoke about getting the parents' permission to take children on the bus to the centre after lunch.

COMMUNITY SAFETY

Service Delivery and Engagement



- The Santa Teresa Community Safety Team operates on a six day roster Monday to Saturday from 6pm to 12am. The team continue to provide a safe and reliable service to the Santa Teresa’s community.
- Services were disrupted for seven days during this reporting month, due to staff being on Sorry Business or attending to training outside Community.



Other Updates

- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities; and taking them home to a safe house. The evening bus service has not been running consistently due to a shortage of staff who have a bus licence. MRC are working with other stakeholders in Mission, to see if we can have a number of community staff/members achieve their bus licence.
- Cristiano Castro, Coordinator Community Safety is working again with Santa Teresa’s MacSafe team after holding an office position in Alice Springs for a year. Cristiano is happy to be working again in the Santa Teresa community. He is focussing on re-strengthening Stakeholder relationships.
- Three members of the Santa Teresa team attended the MacSafe Conference for four days at Ross River, where training, mentoring and team building experiences occurred. The conference this year was facilitated by Aboriginal trainers Jack and Lisa Bulman, who ran the Mibbinbah program: ‘Be The Best You Can Be’. They have worked with MacSafe staff in the past and are always very well received. For the Conference, they focussed on common issues faced by MacSafe staff, particularly the impact of ongoing trauma MacSafe staff experience in their work; and exploring when an event is serious enough to report. The Conference was highly beneficial to all in attendance; and greatly enjoyed.
- A recruitment process for the Team Leader position within the Santa Teresa’s team was held in June 2022 and Terry Alice, former Santa Teresa’s MacSafe’s Senior Community Safety Officer was the successful applicant for the advertised position. We would like to welcome and congratulated Terry on his new role.
- MacSafe is continuing to maintain COVID-safe practices to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include hand washing, use of hand sanitiser and alcohol wipes, register visitors visiting MacSafe office, social distancing and mask wearing when needed.

Santa Teresa's MacSafe team with other Conference's attendees



Community Service

Report on Operations

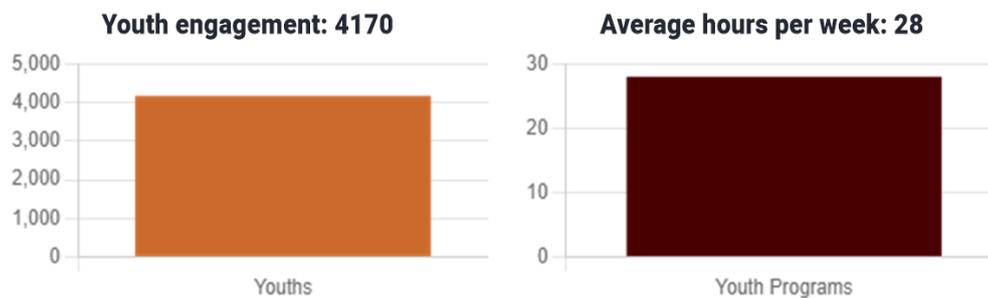
Location: Santa Teresa (Ltyentye Apurte)
 Period: 1/6/22 to 30/9/22
 Author: Ted Lawrence



Youth Services

Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



Other Updates

- It was another quiet afternoon at the rec hall with lots of families still heading back from up North. In fact, it was so quiet that even the dogs thought that they should join in with the soccer game! The young people and the staff who are around seem to be enjoying the smaller numbers at the hall. Everyone has space to play and have fun without getting in each other's way and we've been able to run plenty of soccer and bball games without worrying about watching heaps of young people.
- We welcomed MacYouth Remote Sport Coordinator to lead a game of Auskick alongside a trainer from Charles Darwin University. The MacYouth team, along with team members from across MRC, will be working toward their Sport and Rec certifications in early 2023. The trainer was showing off a little bit of the skills the team will learn.
- With the nights warming up, program shifted back to the oval for softball, footy and basketball at the youth space. Night program at the oval brings smiles and laughter for all the participants and onlookers.

Photos



Basketball (Ltyentye Apurte)



Soccer (Ltyentye Apurte)



Football - Auskick (Ltyentye Apurte)



Football - Auskick (Ltyentye Apurte)



Football (Ltyentye Apurte)

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 31st October 2022
REFERENCE	- 324987
AUTHOR	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31stOctober 2022 in the Local Authority community.

RECOMMENDATION

That the Santa Teresa Local Authority notes and accepts the expenditure report as at 31st October 2022.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2020-21 financial year need to be spent not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 Local Authority Expenditure Report October 2022 - Santa Teresa.pdf

{Local Authority Expenditure Report October 2022 - Santa Teresa1_ORG_NAME}

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 31st October 22					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	88,626	67,410	(21,216)	202,229	Admin positions are coded incorrectly, funding will be changed over at a forward date.
Wages and Other Employee Costs	58,706	52,829	(5,878)	158,486	
Other Operational	29,920	14,581	(15,339)	43,743	
Civil Works	118,058	127,932	9,874	383,796	
Wages and Other Employee Costs	127,325	122,479	(4,846)	367,436	
Other Operational	(9,267)	5,453	14,720	16,360	Civil have not recently purchased tools and materials.
Council Buildings repair & maintenance	21,736	13,653	(8,082)	40,960	
Other Operational	21,736	13,653	(8,082)	40,960	
Council Buildings capital upgrade	0	8,715	8,715	26,145	
Capital	0	8,715	8,715	26,145	
Street & Public Lighting	8,362	1,870	(6,492)	5,610	
Other Operational	8,362	1,870	(6,492)	5,610	
Elected Members & Council Meetings	855	0	(855)	0	
Other Operational	855	0	(855)	0	
Local Authority Administration	419	3,619	3,200	10,858	
Other Operational	419	3,619	3,200	10,858	
Local Authority Project Funding	14,678	71,317	56,639	213,950	Santa Teresa keep requesting further information regarding making changes to projects. Until they land on a finalised version it's impossible to commit funds. The CSC is seeking re-quotes.
Other Operational	14,678	71,317	56,639	213,950	
Training & Development	0	1,333	1,333	4,000	
Wages and Other Employee Costs	0	1,333	1,333	4,000	
Corporate Costs	45	573	528	1,720	
Other Operational	45	573	528	1,720	
Staff housing maintenance	20,969	14,956	(6,013)	44,869	
Other Operational	20,969	14,956	(6,013)	44,869	
Staff housing Capital upgrade	0	4,200	4,200	12,600	
Capital	0	4,200	4,200	12,600	
SUB-TOTAL:- COUNCIL SERVICES	273,748	315,579	41,831	946,737	
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Home	2,757	9,227	6,470	27,680	
Other Operational	2,757	9,227	6,470	27,680	
NT Homelands Housing Repair & Maintenan	2,318	2,967	649	8,900	
Other Operational	2,318	2,967	649	8,900	
Swimming Pools	7,284	6,777	(508)	20,330	
Other Operational	7,284	6,777	(508)	20,330	
Power & water contract	46,174	43,191	(2,983)	130,727	
Wages and Other Employee Costs	38,330	33,655	(4,674)	102,120	
Other Operational	7,845	9,536	1,691	28,607	
Manage Projects	78,497	104,330	25,833	347,606	AJ Nicol invoice paid Nov 2022 for Pool works.
Other Operational	0	104,330	104,330	347,606	
Capital	78,497	0	(78,497)	0	Natural account coding error, capital code to be journaled to operational.
Airstrip Maintenance	0	337	337	1,010	
Other Operational	0	337	337	1,010	

{Local Authority Expenditure Report October 2022 - Santa Teresa1_ORG_NAME}

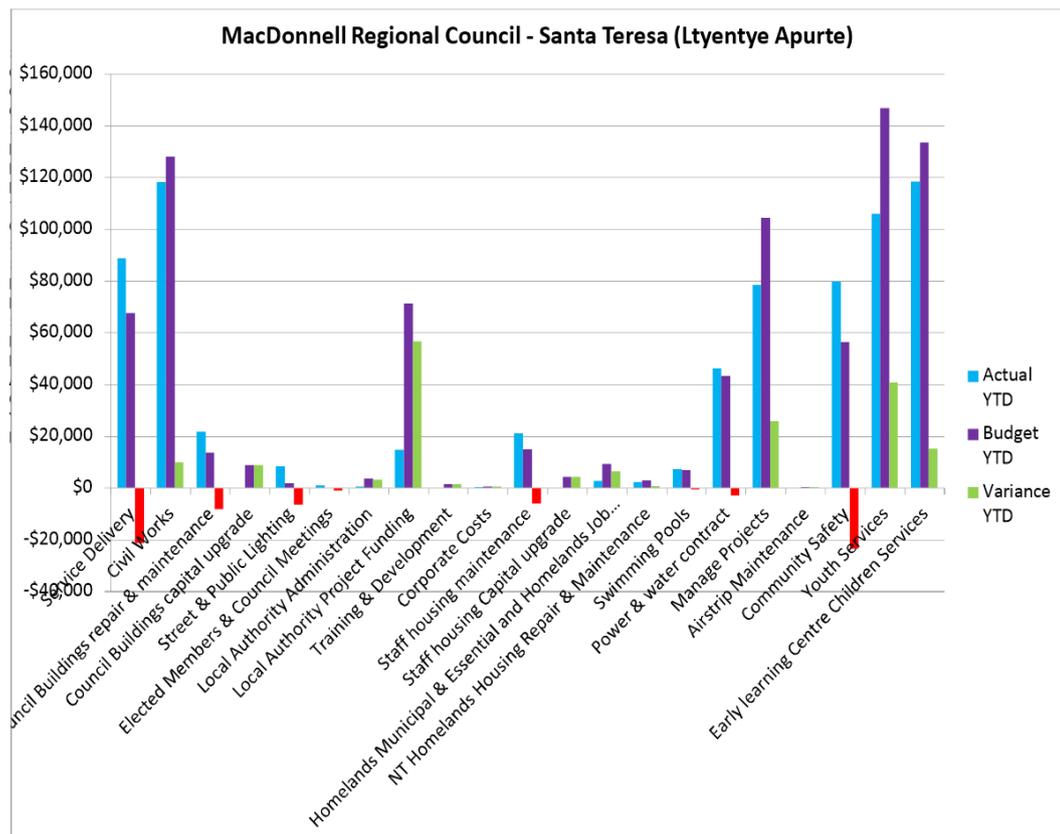
					The T/L was on extended leave, and a number of staff have been on repeated Cultural and Sorry leave. In addition to paying for the leave we have paid additional staff to keep the service running.
Community Safety	79,731	56,349	(23,382)	169,047	
Wages and Other Employee Costs	73,530	49,959	(23,571)	149,877	
Other Operational	6,201	6,390	189	19,170	
Youth Services	105,968	146,640	40,672	439,920	Overspend in last financial year means we have had to reduce hours until December 2022.
Wages and Other Employee Costs	77,076	113,325	36,249	339,974	
Other Operational	28,892	33,315	4,423	99,946	
Early learning Centre Children Services	118,277	133,352	15,075	400,056	The centre has been closed for Sorry Busines and training for 2 weeks in October.
Wages and Other Employee Costs	77,393	84,827	7,434	254,482	
Other Operational	40,884	48,525	7,641	145,574	
SUB-TOTAL:- NON-COUNCIL SERVICES	441,006	503,168	62,163	1,545,276	
TOTAL	714,754	818,748	103,994	2,492,013	

The variance is over 10% or \$10,000 due to more money being spent than budget

The variance is over 10% or \$10,000 due to less money being spent than budget

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 31st October 22					
	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	
Discretionary Funds	0	4,000	4,000	4,000	



GENERAL BUSINESS AS RAISED AT ITEM 6.2



ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 323232
AUTHOR June Crabb, Governance Administration Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

And in addition to that, some creative suggestions have been put forward to discuss at the meeting as listed below:

- a) LA meetings to be held in the outdoor space of the MRC council premises at their respective council office starting April 2023?
- b) LA meetings to be recorded for accurate minutes taking purposes given that languages, cultural significance and sensitivity of topics will be discussed and LA to discuss if it is appropriate to record audio at the LA meetings?
- c) How can MRC assist the Local Authority members to achieve Quorum?
- d) What are the suggestion from the Local Authority to encourage members to come to the meetings and participate in the meetings?

The concept of the idea discuss above is to seek feedbacks and answers from the Local Authority from their respective communities.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) **discusses the executive summary from point a) to d) above and provide feedbacks;**
- b) **notes and discusses the items raised at Item 6.2;**
- c) **be updated on the issue discussed at the previous meeting; and**
- d) **closes the item discussed and resolved.**

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....

Date raised	Issue	Detail/Action taken
4 May 2022	Horses	Res.033 - that MRC writes to the CLC to raise the issue of horses at large on behalf of the members of the community.
14 June 2022		Letter has been written to CLC and response

	Update from CLC & MRC	<p>have been received. Tom Ruggles (Regional land management officer) CLC has visited community to discuss this with the community stakeholders. It is suggested that Local authority voice and conclude the best possible way how they would like to solve this and take part in to the Horse Committee that is formed by community stakeholders such as AAAC, TOs and CLC.</p> <p>Tom Ruggles has invited all LA members to be present at the Horse Committee group to raise their concern.</p>
13 Oct 2022	Update at the LA	<p>Recommend to close this item. Res.053 – LA advised that they had not been made aware of the meeting regarding the horses and requested that MRC invite AAAC representatives to the next meeting to inform them of what is happening about the horses.</p>
10 Nov 2022	Update from MRC	<p>Recommend to close this item after getting update at the meeting. Email has been sent to AAAC requesting that they are invited to the LA meeting.</p>

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Santa Teresa Local Authority
Executive Leadership Team

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3



ITEM NUMBER 13.1
TITLE Other non-Council Business
REFERENCE - 323233
AUTHOR June Crabb, Governance Administration Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

RECOMMENDATION

That the Santa Teresa Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3;
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet; and
- c) approves the closure of any completed action.

BACKGROUND

- 1.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....

ACTION REGISTER

Date raised	Issue	Detail
9-Nov-21	Housing	<p>Res.78 - The Local Authority have requested when the next Housing Reference Group meeting is and when will more houses be built in Santa Teresa in the near future.</p> <p>The Authority would also like an update on what is happening with the vacant houses currently available and when would they receive an update to the Room to Breathe Program for future works on Housing in Santa Teresa.</p>

19-Nov-21		<p>Housing has scheduled a visit to Santa Teresa during the week of 22-26 November 2021. It is hopeful that a representative from the Room to Breathe Program would be part of that group. Updates will be provided to residents during that visit and community members are encouraged to ask questions of Housing staff and the Room to Breathe representative when they are in Santa Teresa.</p> <p>All vacant dwellings were allocated at the last Housing Reference Group meeting. Other vacant dwellings are transitional housing for that purpose.</p>
30-Mar-22	DCM&C	Res. 019 - there is no representative from the Department of Chief Minister and Cabinet present at the meeting to provide an update on the matters still outstanding on the Action Register.
22-Jun-22	DCM&C	<p>Update from Eric Turner, DCM&C –</p> <p>The transitional allocations have been completed and the required paperwork is now with the tenants' lawyer for the tenants to sign as required. All the four tenants scheduled to relocate to allow for demolition and replacement are currently under legal representation. We are not allowed to have them sign any document unless it goes through their lawyer.</p>
		At this stage the tenants are anticipated to be relocating into transitional accommodation on 18 May 2022 subject to the paperwork being signed.
		The tenants relocating into the four transitional houses are from Lots 128, 248, 137A and 137B. Tenancy staff have recently met with these tenants and given them the update.
		DIPL is about to release a select tender on the 18/5/22 and closing on the 18/6/22. The tender includes clustered communities of Santa Teresa, Titjikala and Finke communities for construction, refurb and upgrade works.
		NT Housing have 7x modular dwellings earmarked for Santa Teresa. 2x modular dwellings will be delivered later this year – the remaining 5x are out for pricing.
13-Oct-22		Res.054 - LA were informed that the Department Chief Minister and Cabinet Representative will follow up on the date for the next Housing Reference Group meeting.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Department of Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.