



## **AGENDA**

# **SANTA TERESA LOCAL AUTHORITY MEETING**

**THURSDAY, 22 AUGUST 2019**

The Santa Teresa Local Authority Meeting of the MacDonnell Regional Council will be held at the Santa Teresa on Thursday, 22 August 2019 at 10:30am.



## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>MEETING OPENING</b>	
<b>2</b>	<b>WELCOME</b>	
2.1	Welcome to Country	
<b>3</b>	<b>ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS</b>	
3.1	Attendance	
3.2	Apologies / Absentees	
3.3	Resignations / Terminations	
3.4	Nominations	
<b>4</b>	<b>MACDONNELL COUNCIL CODE OF CONDUCT</b>	
4.1	MacDonnell Council Code of Conduct .....	5
4.2	Conflicts of Interest.....	7
<b>5</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
5.1	Action Register .....	10
5.2	Confirmation of Previous Minutes.....	13
<b>6</b>	<b>LOCAL AUTHORITY PLANS</b>	
6.1	Local Authority Project Report.....	19
6.2	Discretionary Funds.....	22
<b>7</b>	<b>COUNCIL LOCAL GOVERNMENT</b>	
7.1	MacConnect Report.....	23
7.2	Community Service Reports.....	25
7.3	Service Delivery Report.....	31
<b>8</b>	<b>FINANCE</b>	
8.1	Expenditure Report as at 31 March 2019.....	33
<b>9</b>	<b>DEPUTATIONS / GUEST SPEAKERS</b>	
	<i>Nil</i>	
<b>10</b>	<b>OTHER BUSINESS</b>	
10.1	Other Non-Council Business .....	36
10.2	Department of the Chief Minister.....	37
<b>11</b>	<b>NEXT MEETING - WEDNESDAY 23 OCTOBER, 2019</b>	
<b>12</b>	<b>MEETING CLOSE</b>	



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**MACDONNELL COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 4.1  
**TITLE** MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Santa Teresa Local Authority note the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

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## **CONFLICTS OF INTEREST**

**ITEM NUMBER** 4.2  
**TITLE** Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Santa Teresa Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and

- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Action Register
<b>REFERENCE</b>	- 219473
<b>AUTHOR</b>	Darren Pfitzner, Manager Governance and Planning

**SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

***Action Item 1 - Conflict of Interest (raised 31/5/2018)***

**Resolution 23:** The Local Authority request Council to re-record the Conflict of Interest in consultation with the Santa Teresa community and get a local member to translate and record.

**Update: (11/12/18):** The Manager of Governance and Planning spoke with the Aboriginal Interpreter Services (AIS) and they said that they would not want a local member to translate the policy as council would not have a way of knowing whether it was correct. If the Local Authority wish to have more information, they can invite the AIS to the next meeting.

**Update: (6/3/19)** the Aboriginal Interpreter Services (AIS) will have Brian Stirling re-record the conflict of interest in language.

**Update (22/8/19):**

***Action Item 2 - Santa Teresa Road grading (raised on 31/5/18)***

**Resolution 19:** The Local Authority request Council to write to Nicole Manison MLA Minister for Infrastructure, Planning and Logistics to get the Santa Teresa Road graded.

**Update (22/8/18):** This item was reviewed by the Department of Technical Services who has requested an update from the NTG Dept Infrastructure rather than writing to the Minister, the Minister would need to request information from that department so it was felt this would be a quicker method. Once received back this action will be updated.

**Update (11/12/18):** There has been a tender released for work to the road. T18-2164 – Alice Springs Region - Santa Teresa Road - Gravel Resheet and Reinstall Drainage Ch 13.5- 24.9. This has just closed (6 November 2018) so work will commence once DIPL review and award the job to a road contractor. Maintenance grading of the Santa Teresa Road was planned to take place in late September according to an email from DIPL received on 23/8/18.

**Update (22/8/19):** No further updates, Director Technical Service will attend meeting on 22 August to discuss further with Local Authority

**Action Item 3 - Santa Teresa Road Bitumen (raised on 31/5/18)**

**Resolution 20:** The Local Authority request Council to consider writing a letter to the Federal member candidates to commit to further sealing the Santa Teresa Road.

**Update (11/12/18):** Director Tech Services has written to Warren Snowden with this request. It is recommended that Local Authority members and community members take it upon themselves to contact Warren Snowden's Office as well to lobby for this as well as per below. It must be taken into consideration that Mr. Snowden is not in Government and will have limited influence on this matter. There are no plans by the NTG at the moment to seal the road:

Warren Snowdon MP

Alice Springs

Unit 3 / 12 Gregory Tce

Alice Springs, NT 0870

(08) 8952 9696 or (08) 8952 9415

[warren.snowdon.mp@aph.gov.au](mailto:warren.snowdon.mp@aph.gov.au)

**Update (22/8/19):** No further updates, Director Technical Service will attend meeting on 22 August to discuss further with Local Authority

**Action Item 4 - Park Name (raised 31/5/2018)**

**Resolution 21:** The Local Authority will discuss the following name suggestions with community members and report back at the next meeting:

- East Side Park: Brother Cletus Reid
- New Crescent Park: Bill Ryan
- Garden: Greg Crowe and Brother Bush

**Update (22/5/19):** Local Authority to provide feedback and invite the School Principal and two assistant teachers to discuss the names with the Local Authority

**Update (22/8/19):** No update received from Local Authority, discuss further at meeting on 22 August

**Action Item 5 – Trachoma (raised 11/12/18)**

**Resolution 38:** The Local Authority request Council to contact Indigenous Eye Health in regards to changing the Trachoma mural on the rec hall as it is offensive to the community.

**Update (6/3/19):** Angee Ross and Yash Srivastava from Indigenous Eye Health will attend the LA Meeting to discuss the options of:

1. remove the whole mural down.
2. remove part of the mural.
3. paint over part or all of the mural.
4. paint over the "inappropriate part" of the mural.

**Update 09/5/19:** As IEH are not in a position to fully fund a whole new mural, we propose to support re-painting the mural with funding of \$4000.00 for the purchase of paint and materials for the artists to use with the re-painting.

**Update (22/5/19):** have Northern Territory Government follow this up

**Update (22/8/19):** No update received from NTG

**Action Item 6 – Santa Teresa Road letter to Warren Snowden (raised 22/5/19)**

**Resolution 43:** Local Authority request Council to write a letter to Warren Snowden to grade the whole of Santa Teresa Road.

**Update (22/8/19):** This action has not been completed, refer to resolution 20 and discuss further with Director Technical Services at 22 August LA meeting

**Action Item 7 – Invite Roads Ministers to inspect Santa Teresa Road (raised 22/5/19)**

**Resolution 44:** Local Authority request the Council to write to both Federal and Territory ministers responsible for roads and invite them to drive the Santa Teresa Road, preferably in a Ford Falcon.

**Update (22/8/19):** This action has not been completed, discuss further with Director Technical Services at 22 August LA meeting

**Action Item 8 – Chansey to write a letter to roads ministers (raised 22/5/19)**

**Resolution 45:** Local Authority requested Chansey Paech to write a letter to the Federal and Territory Ministers responsible for roads to petition for Santa Teresa Road upgrades.

**Update (22/8/19):** No update received from Chansey Paech's office

**Action Item 9 – Council to write a letter to Minister For Infrastructure (raised 22/5/19)**

**Resolution 46:** Local Authority request Council to write a letter to Eva Lawler Minister for Infrastructure requesting her to grade the whole of Santa Teresa Road.

**Update (22/8/19):** This action has not been completed, discuss further with Director Technical Services at 22 August LA meeting

**Action Item 10 – Santa Teresa Road petition (raised 22/5/19)**

**Resolution 47:** Local Authority request Council to draft a letter to be distributed amongst the community calling for signatures to have the Santa Teresa Road upgraded

**Update (22/8/19):** This action has not commenced, discuss further with Director Technical Services at 22 August LA meeting

**Action Item 11 – Santa Teresa Traffic Management Plan (raised 22/5/19)**

**Resolution 48:** The Local Authority request Council to follow up through a Traffic Management Plan and report back at the next Local Authority meeting.

**Update 22/8/2019:** LATM plan has been sent to CSC at Santa Teresa for distribution and discussion. Director Technical Service will discuss at 22 August meeting and clarify traffic calming measures with the LA

**CONSULTATION**

Local Authority  
Executive Leadership Team  
Governance Department

**ATTACHMENTS:**

There are no attachments to this report.

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.2
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	- 219486
<b>AUTHOR</b>	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Liveable Communities  
Goal 03: Engaged Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

That the Local Authority note and accept the previous minutes with the following changes to Item 6 Local Authority Plans:

1. Change Item 6.1.1 to: the actual total left to allocate from the 2018/19 project funds is, \$34,453.37, as reported in the Project Report Executive Summary,
2. Change Item 6.1.5 to: Consider committing \$50,000 to the toilet block once the front entrance and upgrade works are complete, and
3. Change Item 6.1.7 to: Add the following projects to the Wishlist and remove the amount of \$15,000.

**BACKGROUND**

NIL

**ISSUES, CONSEQUENCES, OPTIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**CONSULTATION****ATTACHMENTS:**

- 1 Santa Teresa Local Authority 2019-05-22 [724] Minutes.DOCX



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MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE  
COMMUNITY COUNCIL OFFICE ON WEDNESDAY, 22 MAY 2019 AT 10:30AM

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**1 MEETING OPENING**

The meeting was declared open at 10.17AM

**2 WELCOME**

2.1 Welcome to Country – Annie Young

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS**

**3.1 Attendance**

Local Authority Members: Agnes Alice, Philip Alice, Annie Young and Louise Cavanagh.

Council Employees: Graham Munik (Director Service Delivery), Cristiano Castro (Coordinator Community Safety), Annalise Young (Council Services Coordinator), Nicole Joy (Governance Officer)

Councillors: Cr Roxanne Kenny (President), Cr Greg Sharman (Deputy President), Cr Lynette Ellis, Cr and Cr Susan Doolan.

Guests: Chansey Paech (Member for Namatjira), Tess Adams Brown (Namatjira Electorate Office), Robin Hall (Community Development Officer), Hashani (Local Government), Geerththana Narendern , Tierneigh Parnell and Cherry Chavez-Hopwood (Department of Chief Minister)

**3.2 Apologies/Absentees**

Apologies: Graham Hayes, Charlie Lynch and Phillip Wilyuka

Absentees: Marie Mulladad

**3.2 Resignations**

Nil

## **4 MACDONNELL COUNCIL CODE OF CONDUCT**

### **4.1 MacDonnell Council Code of Conduct**

**39 RESOLVED (Annie Young/Susan Doolan)**

**That the Santa Teresa Local Authority note the Council Code of Conduct.**

### **4.2 Conflict of Interests**

**40 RESOLVED (Lynette Ellis/Annie Young)**

**That the Santa Teresa Local Authority note and declare any conflict of interests.**

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**EXECUTIVE SUMMARY:** The Local Authority is to consider the unconfirmed minutes of the previous meeting.

**41 RESOLVED (Lynette Ellis/Annie Young)**

**That the Local Authority note and confirm the minutes of the previous meeting.**

### **5.2 ACTION REGISTER**

**SUMMARY:** This report provides a running list of Local Authority action items as reported in previous meetings.

**42 RESOLVED (Lynette Ellis/Annie Young)**

**That the Local Authority note the progress reports on actions from the minutes of previous meetings as received and:**

- 1. Close action item Community Safety**
- 2. Leave open action item Conflict of Interest until this item is completed**
- 3. Leave open the action item Santa Teresa Road Grading until completed and refer on to the Northern Territory Government.**
- 4. Leave open action item Santa Teresa Road Bitumen and open further items associated with this action including:**
- 5. Open action item 5.2.1 Council to write to Warren Snowden**
- 6. Open action item 5.2.2 Invitation to roads ministers to inspect the Santa Teresa Road**
- 7. Open action item 5.2.3 Chansey to write a letter to roads ministers**
- 8. Open action item 5.2.4 Council are to write a letter to Minister**
- 9. Open action item 5.2.5 Santa Teresa Road Petition**
- 10. Leave open action item Park names and invite the School Principal and two assistant teachers to discuss the names with the Local Authority.**
- 11. Close action item Invite MacSafe as the Coordinator Night Patrol always attends these meetings and will extend the invite to the team leader to attend meetings with him.**
- 12. Leave open action item Trachoma [mural] open and have Northern Territory Government follow this up.**
- 13. Open new action item 5.2.6 Santa Teresa Traffic Management Plan**

#### **5.2.1 SANTA TERESA ROAD LETTER TO WARREN SNOWDEN**

**43 RESOLVED (Lynette Ellis/Annie Young)**

**Local Authority request Council to write a letter to Warren Snowden to grade the whole of Santa Teresa Road.**

**5.2.2 INVITE ROADS MINISTERS TO INSPECT SANTA TERESA ROAD****44 RESOLVED (Lynette Ellis/Annie Young)**

Local Authority request the Council to write to both Federal and Territory ministers responsible for roads and invite them to drive the Santa Teresa Road, preferably in a Ford Falcon.

**5.2.3 CHANSEY TO WRITE A LETTER TO ROADS MINISTERS****45 RESOLVED (Lynette Ellis/Annie Young)**

Local Authority requested Chansey Paech to write a letter to the Federal and Territory Ministers responsible for roads to petition for Santa Teresa Road upgrades.

**5.2.4 COUNCIL TO WRITE A LETTER TO MINISTER FOR INFRASTRUCTURE****46 RESOLVED (Lynette Ellis/Annie Young)**

Local Authority request Council to write a letter to Eva Lawler Minister for Infrastructure requesting her to grade the whole of Santa Teresa Road.

**5.2.5 SANTA TERESA ROAD PETITION****47 RESOLVED (Lynette Ellis/Annie Young)**

Local Authority request Council to draft a letter to be distributed amongst the community calling for signatures to have the Santa Teresa Road upgraded.

**5.2.6 SANTA TERESA TRAFFIC MANAGEMENT PLAN****48 RESOLVED (Lynette Ellis/Annie Young)**

Street Bumps at Eastside require discussion. The Local Authority request Council to follow up through a Traffic Management Plan and report back at the next Local Authority meeting.

**6 LOCAL AUTHORITY PLANS****6.1 LOCAL AUTHORITY PROJECT REPORT****SUMMARY:**

The Local Authority is to make decisions about where to allocate their Project Funds. Funding for Local Authority projects is part of a grant received from Department of Local Government Housing and Community Development.

**49 RESOLVED (Lynette Ellis/Annie Young)**

That the Local Authority note and accept the progress of their projects including:

1. Note the actual total left to allocate from the 2018/19 project funds is \$69,000
2. Allocate a further \$16,000 to fencing around the recreation hall and use local workers where possible to complete the job,
3. Remove completed projects – shade shelters and window repairs,
4. Allocate \$40,000 to the front entrance project,
5. Allocate \$50,000 to the toilet block,
6. The correct spelling is Lyentye Street,
7. Move the following to projects for approval: 1. Chairs, 2. BBQ trailer, 3. Water tank, 4. Upgrade for Cemetery and tress allocating \$15,000

**6.2 LOCAL AUTHORITY DISCRETIONARY FUNDS****SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on

enhancing the community and decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spend (with goods received) between 1 July and 30 June.

**50 RESOLVED (Lynette Ellis/Annie Young)**

**That the Local Authority discuss what to spend their 2018/19 discretionary funds on.**

## **7 COUNCIL LOCAL GOVERNMENT**

### **7.1 COMMUNITY SERVICE SANTA TERESA LOCAL AUTHORITY REPORT**

**EXECUTIVE SUMMARY:** This report provides an update on Community Services program delivery.

**51 RESOLVED (Phillip Alice/Annie Young)**

**That the Local Authority note and accept the Community Services report.**

### **7.2 SERVICE DELIVERY REPORT**

**SUMMARY:** This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines documenting any other relevant issues.

**52 RESOLVED (Lynette Ellis/Annie Young)**

**That the Local Authority note and accept the Service Delivery Report.**

## **8 FINANCE**

*Nil*

## **9 DEPUTATIONS / GUEST SPEAKERS**

### **9.1 MENZIES SCHOOL OF HEALTH RESEARCH - ORVAC**

**SUMMARY:**

Community based study titled ORVAC: Optimizing Rotavirus Vaccine in Aboriginal Children. In the study Menzies School of Health Research are seeing if they can improve the impact/occurrence of gastroenteritis amongst Aboriginal children in the NT.

**53 RESOLVED (Annie Young/Lynette Ellis)**

**That the Local Authority note and accept the Menzies School of Health Research deputation.**

## **10 OTHER BUSINESS**

### **10.1 OTHER NON-COUNCIL BUSINESS**

**SUMMARY:** The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

**54 RESOLVED (Lynette Ellis/Annie Young)**

**That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development and add the following actions:**

- 1. Roads: Department representatives are to follow up with the Chief Minister regarding standard of recent upgrades for the Santa Teresa Road.**

2. **Invitation to Chief Minister: invite the Chief Minister to the next Local Authority meeting to discuss local decision making, health clinic, drugs and community safety.**

**DATE OF NEXT MEETING - WEDNESDAY 7 AUGUST, 2019**

**MEETING CLOSE**

The meeting terminated at 12:50 pm.

This page and the preceding 4 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 22 May 2019 and are UNCONFIRMED.

**LOCAL AUTHORITY PLANS**

<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Local Authority Project Report
<b>REFERENCE</b>	- 219465
<b>AUTHOR</b>	Graham Murnik, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Liveable Communities  
 Goal 03: Engaged Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$114,823.37** to allocate in their community. \$34,453.37 is from the 2018/19 Project Fund and must be expended before 30 June 2020. \$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

**RECOMMENDATION**

**That the Local Authority note and accept the progress of their Local Authority projects.**

**BACKGROUND**

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

**Committed Projects Register**

<b>Project 1</b>		<b>Fencing at Rec Hall</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
22 August 2018	Fencing the rec hall		+ 7,000.00
	Initial fencing purchase		- 3,000.00
22 May 2019	Further funding allocated to complete - the old fence was taken down, but not enough funds to fence that area		+ 16,000.00
	<b>underspend or (overspend)</b>		<b>20,000.00</b>
<b>Project 2</b>		<b>Seating at Pool</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
22 August 2018	Picnic style seating for the pool area		+ 3,000.00
22 May 2019	Seating has arrived in Santa Teresa just needs to be installed		- 2,900.00
	<b>underspend or (overspend)</b>		<b>100.00</b>
<b>Project 3</b>		<b>Park Fencing</b>	<b>\$</b>
<b>Action</b>	<b>Status</b>		<b>Committed</b>
22 August 2018	Fencing around 2 parks		+ 22,386.59
22 May 2019	Fencing has been put up at New Town Park the		- 22,386.59

	second fence is at works yard waiting to be installed <b>underspend or (overspend)</b>	<b>0.00</b>
<b>Project 4</b>	<b>Front Entrance project</b>	<b>\$</b>
<b>Action</b> 22 May 2019	<b>Status</b> Landscape and signage to welcome visitors as per map provided <b>underspend or (overspend)</b>	<b>Committed</b> + 40,000.00

**Wishlist and estimated costs**

**Priority :** Toilet block  
**Scope:** to be installed at the community entrance when upgrade works completed  
**Requested:** 22 August 2018  
**Action:** Costing required –  
**Estimate:**

**Priority :** Street lights  
**Scope:** To be installed on Lyentye Street  
**Requested:** 22 August 2018  
**Action:** Local Authority need to identify types of chairs sop cost can be obtained  
**Estimate:** \$ Solar Street lights at \$1,500, \$2,500 or \$5,000 each

**Priority :** Chairs  
**Scope:** For the meeting room  
**Requested:** 22 August 2018  
**Action:** this project should be purchased through Council funds  
**Estimate:** Approximately \$500 each - but should be purchased through Council funds

**Priority :** Port-a-loos  
**Scope:** 4 x port-a-loos  
**Requested:** 22 August 2018  
**Action:** should account for acquiring a pump within this project  
**Estimate:** \$7,000 each. Total \$28,000

**Priority 5:** Water tank  
**Scope:** At the race course  
**Requested:** 22 August 2018  
**Action:**  
**Estimate:** \$3,000 each (approx.)

**Priority :** Shade structure  
**Scope:** At the race course  
**Requested:** 22 August 2018  
**Action:**  
**Estimate:** \$5,000 (6m x 6m)

**Priority :** Tyre changing station  
**Scope:** Tyre changing machine and compressor  
**Requested:** 22 August 2018

**Action:** confirm whether Catholic Care is going to start a tyre changing station  
**Estimate:** tyre changing machine (\$5,000) and compressor (\$2,000)

**Priority :** BBQ trailer  
**Scope:** tbc  
**Requested:** 22 August 2018  
**Action:**  
**Estimate:** \$7,000.00

**Priority :** Footpath  
**Scope:**  
**Requested:** 22 August 2018  
**Action:** Need to define the scope and location for costing  
**Estimate:** \$

**Priority :** Replace doors at rec hall  
**Scope:**  
**Requested:** 22 August 2018  
**Action:**  
**Estimate:** \$

**Priority :** Bus shelter (subject to ownership and control)  
**Scope:** To be located at the front of the Clinic  
**Requested:** 4 July 2018  
**Estimate:** \$10,000

**Priority :** Footpath lighting  
**Scope:**  
**Requested:** 22 August 2018  
**Action:** Need to define the scope for costing  
**Estimate:** \$

**Priority :** Upgrade for cemetery with trees  
**Scope:**  
**Requested:** 22 May 2019  
**Action:**  
**Estimate:** \$

#### **FINANCIAL IMPACT AND TIMING**

There is a total un-committed balance of \$114,823.37 to allocate in their community.  
\$34,453.37 is from the 2018/19 Project Fund and must be expended before 30 June 2020.  
\$80,370.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

#### **ATTACHMENTS:**

There are no attachments to this report.

**LOCAL AUTHORITY PLANS**

**ITEM NUMBER** 6.2  
**TITLE** Discretionary Funds  
**REFERENCE** - 219477  
**AUTHOR** Nicole Joy, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Liveable Communities  
 Goal 03: Engaged Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:****SUMMARY:**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

**RECOMMENDATION**

**That the Local Authority note and discuss their preferences in spending the 2019/20 discretionary funds.**

2019/20 Discretionary Fund				
Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	-\$0.00	- \$0.00
<b>Balance Remaining</b>				<b>\$4000</b>

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

**CONSULTATION**

The Local Authority and community

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL LOCAL GOVERNMENT**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	MacConnect Report
<b>REFERENCE</b>	- 219478
<b>AUTHOR</b>	Peter Devine, Acting Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Liveable Communities  
Goal 03: Engaged Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

**RECOMMENDATION**

**That the Local Authority note and accept the MacConnect Report provide feedback on Digital Literacy workshops.**

**BACKGROUND:**

- MacConnect is in line with Council's Goals, NT Libraries Strategic Plan and the Be Connected National Program. This project will develop the capacity of residents and staff in digital literacy and digital safety. It will provide all residents with ongoing free connectivity through NT Libraries free Wifi program. Communities will be engaged through digital education workshops, NT Libraries Keeping Culture software workshops (or other Software supported by NT Libraries) and MRC community based staff will be engaged in pertinent MRC specific digital training. The project will support residents and community based Indigenous staff to utilize the internet in a positive, educational and constructive way.
- MacConnect's Goals are: Connected Access, Digital Education & Content Contribution
- Currently MRC staff are being trained how to use digital devices to email reports, writing emails to make requests to coordinators and streamlining communications.

NT Public Library Wifi Operation times: Wifi hours of operation – 24hrs

**FEEDBACK REQUESTED:**

What Apps do residents use?  
What do residents use the internet for?

Workshops:  
What would you like to learn?  
What would residents or staff like to learn?  
Where in community should workshops be held?

**CONSULTATION**

Executive Leadership Team

Manager Community Safety – Peter Devine

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL LOCAL GOVERNMENT**

<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Community Service Reports
<b>REFERENCE</b>	- 219479
<b>AUTHOR</b>	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Liveable Communities  
 Goal 03: Engaged Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:****EXECUTIVE SUMMARY:**

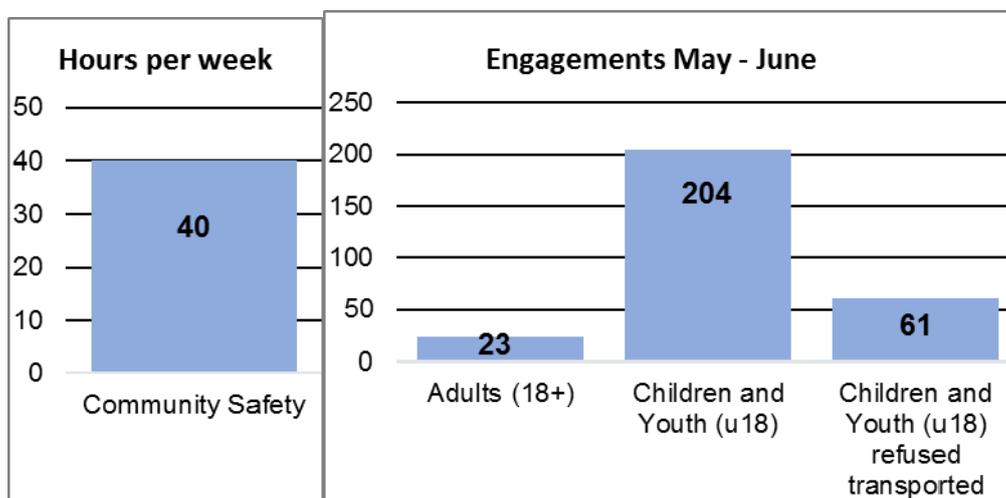
This report provides an update on Community Service program delivery.

**RECOMMENDATION**

That the Local Authority note and accept the Community Services program delivery.

**Community Safety****Service Delivery and Engagement**

- Services were disrupted for 6 days due to staff attending cultural and sorry business.
- Services are being delivered 7 days a week.

**Other Updates**

- The Community Safety team has been working closely with Catholic Care and NT Police to support a night curfew for young people to increase school attendance.
- Team Leader Community Safety and Senior Officer Community Safety attended the Finke Sports Weekend where they worked together with 3 other MacSafe teams to help support the events over the weekend. The feedback from Finke community members was that all MacSafe teams performed at a high level of professionalism, resulting in a successful weekend.
- All team members have been participating in weekly Language, Literacy and Numeracy training delivered by MRC staff. This training supports staff in completing the administrative duties of their roles.

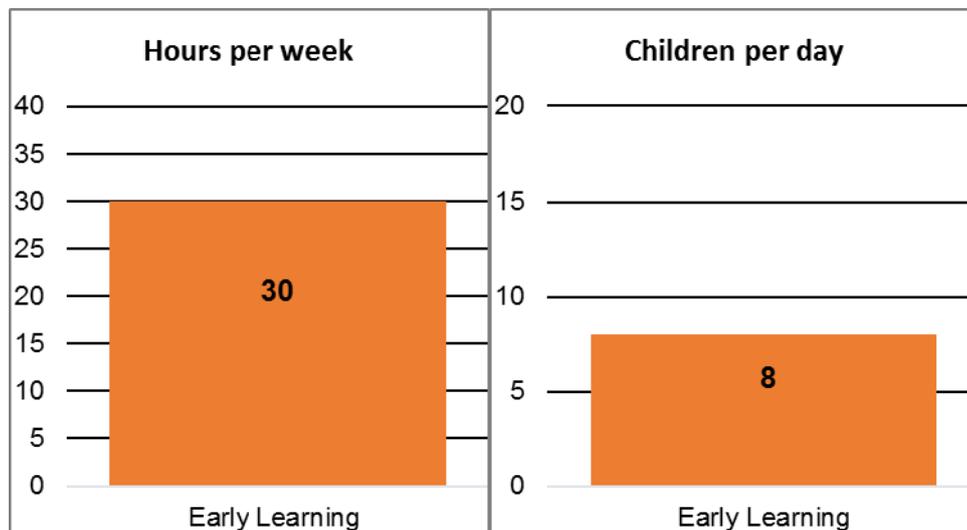
MacSafe staff and Coordinator during LLN training



**Children’s Services**

**Service Delivery and Engagement**

- The Early Learning program was fully delivered this reporting period



**Other Updates**

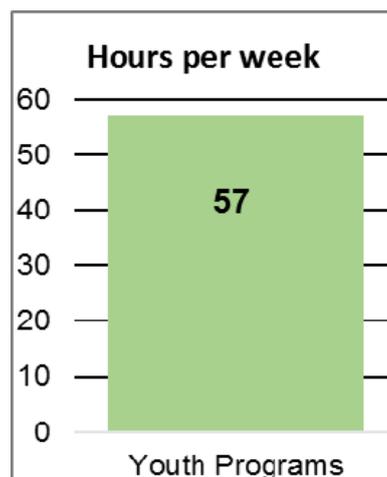
- All staff remain focused on their accredited training in Certificate III Early Childhood Education and Care, with educators attending the Alice Springs campus one day per fortnight.



**Youth Services**

**Service Delivery and Engagement**

- All Youth and Outside School Hours Learning programs were fully delivered this reporting period.
- Staff attended MacYouth training at Ross River for 5 days during this reporting period. The training including trauma informed practice, mandatory reporting, and social media use.
- Programs delivered included basketball, discos, arts & craft, skateboarding, AusKick, Hair Salon evenings, concerts and family movie nights.



**Other Updates**

- AusKick has become a very popular activity and is being led by our local MacYouth staff.

- MacYouth Santa Teresa took a group of young people to Barunga Festival where they participated in sports competitions and a range of cultural and musical experiences. This trip was sponsored by AAAC through the school holiday program.
- MacYouth Santa Teresa partnered with Netball NT to run netball clinics through the at the Rec Hall.
- The Santa Teresa Softball team won the eastern region MacYouth Softball Competition and progressed to the MacYouth Softball Championship held in Alice Springs.
- MacYouth Santa Teresa held a free breakfast barbeque sponsored by the Northern Territory Election Commission to encourage voter enrolments and electoral updates within the community.
- MacYouth Santa Teresa have been working closely with Waltja to deliver targeted diversionary activities to young people within the community.

**Santa Teresa Youth Softball team at the  
MacYouth Softball Championship Alice Springs**





**MacYouth Voter Enrolment Breakfast Barbeque**



Executive Leadership Team  
Manager Children's Services – Margaret Harrison  
Manager Community Safety – Peter Devine  
Manager Youth Services – Bianca Rayner

**BACKGROUND**

NIL

**ISSUES, CONSEQUENCES, OPTIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**CONSULTATION**

Executive Leadership Team

Manager Children's Services – Margaret Harrison

Manager Community Safety – Peter Devine

Manager Youth Services – Bianca Rayner

**ATTACHMENTS:**

There are no attachments to this report.

**COUNCIL LOCAL GOVERNMENT**

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<b>ITEM NUMBER</b>	7.3
<b>TITLE</b>	Service Delivery Report
<b>REFERENCE</b>	- 219480
<b>AUTHOR</b>	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Liveable Communities
- Goal 03: Engaged Communities
- Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Local Authority receive and note the report Council Services.**

**Local Government Services Update****Animal Management**

- Dr Graeme Blanch Veterinary Surgeon and Amy Ledger Veterinary Nurse visited Santa Teresa on 30<sup>th</sup> June – 2<sup>nd</sup> July 2019
- 7 Dogs desexed, 4 Cats Desexed, 1 Euthanized, 60 treated for Worm and Ticks.

**Cemetery Management**

- Cemetery maintained regularly
- Rubbish collection done on a weekly basis.
- Community residents also cleaning around graves and putting in flowers and solar lights.

**Internal Road Maintenance**

- Internal roads are okay.

**Parks and Open Spaces**

- Parks cleaned and bins collected weekly.
- Rubbish collection done by civil team regularly in open spaces.

**Sports Grounds**

- Works started on Monday 29<sup>th</sup> July, MRC and AAAC working together with Arid Lands on grassing the oval project.

**Outstation MES Services**

- Weekly rubbish collection done.

**Waste Management**

- Rubbish collection done twice a week on Monday and Thursday.
- Hard Rubbish collection done regularly.
- Civil team putting up signs at new tip
- Old tip has now been cleaned up and trenches filled.





### Weed Control and Fire Hazard Reduction

- Nil to report

### Local Authority Updates

- CSC and civil team have been discussing plans and what is needed for front entrance, visitor's booth.

### Other Service Delivery Updates

- NAIDOC celebration day held. All stakeholders in community got involved, live band by Eastern Reggae band.
- MFC and Trachoma team with Milpa the Goanna visited and did footy clinics at the oval on Saturday 20<sup>th</sup> July. On the same day we also had the Melbourne cup out here.
- Old cars have been found and we have discussed placing a couple of these at the front entrance and maybe paint them.



Santa Teresa Community

### ISSUES, CONSEQUENCES, OPTIONS

NIL

### FINANCIAL IMPLICATIONS

NIL

### CONSULTATION

Annalisa Young, Council Services Coordinator

### ATTACHMENTS:

There are no attachments to this report.

**FINANCE**

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**ITEM NUMBER** 8.1  
**TITLE** Expenditure Report as at 31 March 2019  
**REFERENCE** - 219481  
**AUTHOR** Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Liveable Communities  
Goal 03: Engaged Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2019 in the Local Authority community.

**RECOMMENDATION**

**That the Local Authority note and accept the Expenditure Report as at 31 March 2019.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team  
Sheree Sherry, Management Accountant & Grants

**ATTACHMENTS:**

1 Expenditure Report at 31 March 2019

(March 2019 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

MacDonnell Regional Council - Santa Teresa (Ltyentye Apurte)					
Expenditure by Community as at 31st March 19					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Centre Delivery</b>					
<b>Manage Council Buildings &amp; Facilities</b>	<b>128,158</b>	<b>118,245</b>	<b>(9,913)</b>	<b>136,660</b>	
Other Operational	59,815	55,245	(4,570)	73,660	
Capital	68,344	63,000	(5,344)	63,000	
<b>Maintain Roads</b>	<b>94,498</b>	<b>4,725</b>	<b>(89,773)</b>	<b>6,300</b>	
Other Operational	94,498	4,725	(89,773)	6,300	Majority of road works budgeted under 000 (Head Office) with cost against each location
<b>Manage Council Service Delivery</b>	<b>150,239</b>	<b>146,883</b>	<b>(3,356)</b>	<b>192,310</b>	
Wages and Other Employee Costs	111,212	108,923	(2,289)	139,030	
Other Operational	39,027	39,960	933	53,280	
<b>Civil Works</b>	<b>333,608</b>	<b>315,284</b>	<b>(18,324)</b>	<b>411,440</b>	
Wages and Other Employee Costs	276,983	269,834	(7,149)	350,840	
Other Operational	56,625	45,450	(11,175)	60,600	Overspend in operational due to additional fuel purchases in the reporting period.
<b>Waste Management</b>	<b>75,000</b>	<b>75,000</b>	<b>(0)</b>	<b>100,000</b>	
Other Operational	75,000	75,000	(0)	100,000	
<b>Street &amp; Public Lighting</b>	<b>4,021</b>	<b>11,295</b>	<b>7,274</b>	<b>15,060</b>	
Other Operational	4,021	11,295	7,274	15,060	
<b>Council Engagement</b>					
<b>Manage Governance</b>	<b>4,513</b>	<b>8,552</b>	<b>4,039</b>	<b>11,300</b>	
Wages and Other Employee Costs	12	1,500	1,488	2,000	
Other Operational	4,501	7,052	2,551	9,300	
<b>Local Authorities</b>	<b>74,393</b>	<b>118,972</b>	<b>44,580</b>	<b>158,630</b>	
Other Operational	74,393	118,972	44,580	158,630	Projects in progress. Expenditure less than budgeted this reporting period
<b>Support and Administration</b>					
<b>Staff Housing</b>	<b>73,215</b>	<b>60,022</b>	<b>(13,192)</b>	<b>80,030</b>	
Other Operational	73,215	60,022	(13,192)	80,030	Expenditure more than expected this reporting period
<b>Training &amp; Development</b>	<b>0</b>	<b>3,120</b>	<b>3,120</b>	<b>4,160</b>	
Wages and Other Employee Costs	0	3,120	3,120	4,160	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	<b>937,644</b>	<b>862,099</b>	<b>(75,545)</b>	<b>1,115,890</b>	
<b>NON-COUNCIL SERVICES</b>					
<b>Outstations Civil Works</b>	<b>24,097</b>	<b>20,370</b>	<b>(3,727)</b>	<b>27,160</b>	
Other Operational	24,097	20,370	(3,727)	27,160	
<b>Outstations Housing Repairs &amp; Maintenance</b>	<b>3,295</b>	<b>3,975</b>	<b>680</b>	<b>5,300</b>	
Other Operational	3,295	3,975	680	5,300	
<b>Homelands Extra Allowance</b>	<b>3,827</b>	<b>14,300</b>	<b>10,473</b>	<b>18,800</b>	
Other Operational	3,827	14,300	10,473	18,800	Works in progress. Expenditure is less than budgeted for this reporting period
<b>Operate Swimming Pools</b>	<b>90,337</b>	<b>89,467</b>	<b>(871)</b>	<b>116,990</b>	
Wages and Other Employee Costs	63,607	69,309	(4,298)	77,130	
Other Operational	26,730	30,158	3,427	39,860	
<b>Commercial Operations</b>					
<b>Essential Services</b>	<b>73,312</b>	<b>84,149</b>	<b>10,837</b>	<b>109,950</b>	
Wages and Other Employee Costs	56,733	67,889	11,155	88,270	Underspend in salaries due to a vacancy in the role
Other Operational	16,579	16,260	(319)	21,680	
<b>MES SPG Projects</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>79,950</b>	
Other Operational	0	0	0	79,950	
<b>Manage Projects</b>	<b>13,074</b>	<b>23,085</b>	<b>10,011</b>	<b>92,340</b>	
Other Operational	13,074	23,085	10,011	92,340	Projects in progress. Expenditure less than budgeted this reporting period
<b>Airstrip Maintenance</b>	<b>0</b>	<b>795</b>	<b>795</b>	<b>1,060</b>	
Other Operational	0	795	795	1,060	

(March 2019 - Local Authority Expenditure Detail by Location1\_ORG\_NAME)

<b>SLGIF Projects</b>	<b>0</b>	<b>48,000</b>	<b>48,000</b>	<b>48,000</b>	
Capital	0	48,000	48,000	48,000	Project to commence soon
<b>Community Services</b>					
<b>Community Safety</b>	<b>149,279</b>	<b>152,738</b>	<b>3,459</b>	<b>199,240</b>	
Wages and Other Employee Costs	138,019	142,178	4,159	185,160	
Other Operational	11,260	10,560	(700)	14,080	
<b>Youth Development</b>	<b>340,948</b>	<b>388,224</b>	<b>47,276</b>	<b>500,930</b>	
Wages and Other Employee Costs	242,324	254,751	12,427	328,660	
Other Operational	98,624	133,473	34,849	172,270	Underspend in MacYouth new Outside of School Hours Learning Program contract signed 19/09/18
<b>Children's Services</b>	<b>340,976</b>	<b>319,184</b>	<b>(21,792)</b>	<b>419,530</b>	
Wages and Other Employee Costs	192,693	182,594	(10,099)	237,410	
Other Operational	148,284	136,590	(11,693)	182,120	
<b>Self Funded Sport and Rec</b>	<b>153</b>	<b>60</b>	<b>(93)</b>	<b>80</b>	
Other Operational	153	60	(93)	80	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	<b>1,039,298</b>	<b>1,144,346</b>	<b>105,048</b>	<b>1,619,330</b>	
<b>TOTAL</b>	<b>1,976,942</b>	<b>2,006,445</b>	<b>29,503</b>	<b>2,735,220</b>	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	2,909	4,000	1,091	4,000

**OTHER BUSINESS**

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Other Non-Council Business
<b>REFERENCE</b>	- 219485
<b>AUTHOR</b>	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Liveable Communities  
 Goal 03: Engaged Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Department of Local Government Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

**RECOMMENDATION**

**That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.**

**BACKGROUND**

Date raised	Action	Detail
31 May 2019	No alcohol signs	<p>The Local Authority request the Department of Local Government, Housing and Community Development ask the liquor licencing to put up "no alcohol" signs in residential houses</p> <p>Update (11.12.18): an update will be provided once legal matter are resolved.</p> <p>Update: None received</p>

**ISSUES, CONSEQUENCES, OPTIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**CONSULTATION**

Department of Local Government, Housing and Community Development  
 The Local Authority  
 Coordinator Governance and Compliance

**ATTACHMENTS:**

There are no attachments to this report.

**OTHER BUSINESS**

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<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Department of the Chief Minister
<b>REFERENCE</b>	- 219487
<b>AUTHOR</b>	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Liveable Communities  
Goal 03: Engaged Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

At the last meeting the Chair and members had queried about the condition of the Santa Teresa road when and how often it was graded. There were also questions about driver's licenses.

**RECOMMENDATION**

**That the Local Authority note and accept the information from the representatives.**

**BACKGROUND**

- 1. Department representatives are to follow up with the Chief Minister regarding standard of recent upgrades for the Santa Teresa Road.**
- 2. Invitation to Chief Minister to discuss local decision making, health clinic, drugs and community safety.**

**ISSUES, CONSEQUENCES, OPTIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**CONSULTATION**

NIL

**ATTACHMENTS:**

There are no attachments for this report.