



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 4 SEPTEMBER 2025

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Council Office on Thursday 4 September 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
3	ATTENDANCE, APOLOGIES AND LEAVE	
3.1	Attendance / Apologies / Leave	5
4	NOMINATIONS AND CURRENT MEMBERSHIP	
4.1	Vacancies in the Local Authority	6
5	COUNCIL CODE OF CONDUCT	
5.1	MacDonnell Council Code of Conduct	8
6	CONFIRMATION OF PREVIOUS MINUTES	
6.1	Titjikala Local Authority Meeting - 13 June 2025	10
7	ACCEPTANCE OF THE AGENDA	
7.1	That the papers circulated are received for consideration at the meeting. ...	18
8	COUNCIL CONFLICT OF INTEREST	
8.1	Conflict of Interest	19
9	DEPUTATIONS / GUEST SPEAKERS	
9.1	Central Australian Aboriginal Family Legal Unit	21
9.2	Remote Water Team Community Information Forums	23
9.3	Community Alcohol Planning Engagement	25
10	LOCAL AUTHORITY REPORTS AND CORRESPONDENCE	
10.1	Action Register	26
10.2	Local Authority Project Register	27
10.3	Local Authority Discretionary Funds	31
11	COUNCIL MANAGED SERVICES REPORTS	
11.1	MRC Position Vacancies Report	33
11.2	Council Services LA Report	35
11.3	Community Services Report	39
12	GENERAL COUNCIL BUSINESS ITEMS	
12.1	General Council Business	51

Titjikala Local Authority Meeting 4 September 2025 – Agenda

13 NON-COUNCIL BUSINESS ITEMS

13.1 General Non-Council Business52

14 NEXT MEETING – 27 NOVEMBER 2025**15 MEETING CLOSED**

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting;**
- c) records the Member absences, without notice, for this meeting; and**
- d) receives requests for future leave of absence.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 **NOMINATIONS AND CURRENT MEMBERSHIP**

ITEM NUMBER	4.1
TITLE	Vacancies in the Local Authority
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

Member Geoffrey Campbell was nominated as Chair for a period of 12 months; effective until July 2026.

RECOMMENDATION

That the Local Authority:

- notes the current membership of the Local Authority;**
- notes that there are two vacancies on the Local Authority; and**
- calls for community nominations to remain open to fill this vacancy.**

BACKGROUND

The chart below shows the current membership of the Local Authority:

It is important that an apology is received if you are unable to attend a meeting. Should an apology not be received, you may be recorded as absent. If you are again recorded as absent from two consecutive Local Authority meetings, your membership will be automatically dismissed.

Appointed Members Titjikala LA	Meeting Attendance 13 June 2025
Geoffrey Campbell – Chairperson	Present
Terry Simmons	Present
Lena Campbell	Present
Janie Campbell	Present
Debra Claude	Present
Vacant	
Vacant	
Elected Members Rodinga Ward	
Cr Lisa Sharman	Present – Acting Chair
Cr Patrick Allen	Present
Cr Andrew Davis	Present
Vacant	

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Titjikala Local Authority Meeting 4 September 2025 – Agenda

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

All members must attend at least 75% of the Local Authority meeting to qualify for the meeting allowance. For non-employees of Council, the allowance is usually paid on Friday, after a meeting. For Council Staff, you may be eligible for the allowance at the next scheduled pay from MRC.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1

TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. TITJIKALA LOCAL AUTHORITY MEETING MEETING 13.6.2025 - MINUTES [pages]

MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON FRIDAY 13 JUNE 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.49AM

1.1 NOMINATION OF ACTING CHAIRPERSON

TLA2025-018 RESOLVED (Debra Claude/Lena Campbell)

That members nominated Lisa Sharman as Acting Chair of the Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Lisa Sharman

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Member Debra Claude, Member Terry Simmons, Member Geoffrey Campbell, Member Lena Campbell and Member Janie Campbell.

Councillors:

Councillor Andrew Davis and Councillor Lisa Sharman.

Via Teams: Councillor Patrick Allen

Council Employees:

CEO Belinda Urquhart, James Walsh – Manager Project Management Office, Ryan Rosenberg – Project Administration Officer, Libby Taylor Manager Contracts and Projects, Caitlyn Palmer – Council Services Coordinator Titjikala, Shae Millar – Governance Coordinator.

Via Teams: Victor Morgan – Area Manager Finke and Santa Teresa

Guests:

Tomas King – Department of Housing, Community Development and Local Government

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny

Absentees:

Nil

3.1 & 3.2 ATTENDANCE / APOLOGIES / ABSENTEES

TLA2025-019 RESOLVED (Terry Simmons/Andrew Davis)

That members:

- a) noted the attendance;
- b) noted and accepted the apology from President Roxanne Kenny; and
- c) noted that there were no absences for this meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

TLA2025-020 RESOLVED (Lena Campbell/Lisa Sharman)

That the Local Authority:

- a) noted the resignation received from the Chair Greg Sharman,
- b) thanked Mr Sharman for his contribution to the community;
- c) nominated Geffery Campbel as Chairperson of the Authority for 12 months;
- d) noted the two vacancies available on the Local Authority; and
- e) called for community nominations to fill these vacancies.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2025-021 RESOLVED (Geoffrey Campbell/Debra Claude)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2025-022 RESOLVED (Geoffrey Campbell/Terry Simmons)

That the Titjikala Local Authority accepted the unconfirmed minutes of the meeting held 27th of March 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2025-023 RESOLVED (Lena Campbell/Geoffrey Campbell)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2025-024 RESOLVED (Debra Claude/Geoffrey Campbell)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2025-025 RESOLVED (Debra Claude/Geoffrey Campbell)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.

Minute note: No representative attended the meeting

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

TLA2025-026 RESOLVED (Andrew Davis/Geoffrey Campbell)

That the Local Authority:

- a) urged all eligible residents to ensure they are enrolled to vote;
- b) encouraged community members to consider nominating as candidates; and
- c) noted that nominations are open from Friday 11 July to Thursday 31 July.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2025-027 RESOLVED (Terry Simmons/Andrew Davis)

That the Local Authority noted and accepted the progress on the action items as follows:

- a) noted that there was no update on the action item 'Sealing Maryvale Road and kept this item open;
- b) noted that Human Resources has provided laminated job posters that can be permanently displayed at numerous locations within the community and closed this item;
- c) noted the update from Libby Taylor – manager contracts and projects, regarding street lights and agreed to discuss this during the Local Authority Projects Report and closed this item;

- d) noted that the signs discouraging motorbike riding within the community had been ordered and closed this item;
- e) noted that no additional speed humps can be placed near the rec-hall as the speed humps that are already there are at the limit of those that can be installed according to legislation. These will be repainted to improve functionality;
- f) noted that the Manager of Transport Infrastructure and Fleet will come out to Titjikala and develop a plan for road furniture to improve safety in the community; and
- g) noted that Libby Taylor has applied for grant funding to provide additional training for MRC employees in Titjikala and closed this item.

9.2 COMMUNITY INFRASTRUCTURE PLANNING

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Priority projects discussed at the previous meeting included a motorbike track and a community laundry.

TLA2025-028 RESOLVED (Andrew Davis/Terry Simmons)

That the Local Authority

- a) received updates on the major projects as follows:
 - The pump track – the intention is that it will go beside the rec hall, down the side of the basketball court – the PMO is awaiting approval for this area – the design will go ahead once the location is approved as the design will depend on the location. The best option will be an asphalt surface as this will last longer but getting a supply of asphalt is logistically difficult and expensive. The polymer surface option will only last 5 years and will require funding to resurface after this time. The budget and quotes will determine which surface will be used.
 - The Football Lights - MG electrical will begin the process of installing the football lights early in July to be operational by early September.
 - The Rec-Hall Refurbishment - The PMO is waiting for approval to work on the lot 109 which is to the left of the rec-hall and would provide the greatest benefit. If the approvals are unsuccessful the refurbishment will have to be made to the Lot 59 side of the Rec-Hall. Once approvals have been received, the design stage can begin. The plan is that refurbished demountables will be installed and the old ones will be taken away to be refitted by the contractors. This will reduce the cost of the project; and
- b) will meet after today's meeting to generate priorities to add to the community's infrastructure plan.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

TLA2025-029 RESOLVED (Lena Campbell/Janie Campbell)

That the Local Authority:

- a) **accepted the 2024/25 Local Authority Project funding allocation of \$35,900.00**
- b) **noted that \$17,644.86 are funds *at risk* of being returned to NTG;**
- c) **noted the progress on their current projects as follows:**
 - **2214 Outdoor Dining Area – the items cannot be installed in the requested area as this is privately leased by the store. These items will be held until the Local Authority can make a decision about where they would like them installed.**
 - **2215 Bin Trailer – is expected to be delivered in August.**
 - **2400 Solar Light at Entrance – This will be installed by the civil team in conjunction with training in July.**
 - **New Project Cemetery Upgrades – The PMO has developed a plan with some preliminary costings for the Local Authority to consider. Libby Taylor has applied for grant money to establish new cemeteries that comply with the new regulations from the Northern Territory Government. This will require the site to be surveyed. Once the grant parameters have been received and the site has been surveyed, the Local Authority will revisit this project to decide what funds need to be allocated.**
- d) **created a new project Solar Lights near lots 62 & 78 and allocated \$10,000.00 to this project.**
- e) **closed the wishlist item as a corresponding project has been created.**

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2025-030 RESOLVED (Lena Campbell/Terry Simmons)

That the Titjikala Local Authority:

- a) **noted the spending on their 2024/2025 Discretionary funds;**
- b) **noted the update on the purchase of outdoor yard equipment;**
- c) **noted that there are no unallocated discretionary funds; and**

- d) did not allocate any of the \$4,000.00 donated funds from the insurance company; and
- e) requested that the CEO sponsor the AFL team by providing 30 Guernseys and pairs of socks for the Titjikala Team.

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Active open positions in the MRC Org Structure as approved by Managers – 16 May 2025.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Titjikala.

Minute Note: Incorrect information provided in the agenda. The correct report will be made available through the Council Services Coordinator Caitlyn Palmer.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Council Services.

TLA2025-031 RESOLVED (Andrew Davis/Janie Campbell)

That the Local Authority of Titjikala:

- a) noted and accepted the Council services report;
- b) requested that the civil team ensure that all bins are collected on rubbish days; and
- c) were advised that the bins must be put out the front of houses on collection days which are Mondays and Thursdays and hard rubbish is collected on Fridays.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's Services, Youth Services and Aged & Disability Services for Titjikala.

TLA2025-032 RESOLVED (Lena Campbell/Lisa Sharman)

That the Local Authority:

- a) noted and accepted the Community Services report; and
- b) expressed concern that a member of the public had engaged in threatening behavior on one occasion in the aged care facility.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to provide feedback on matters relating to General Council Business.

TLA2025-033 RESOLVED (Andrew Davis/Terry Simmons)

That the Local Authority did not raise any matters of General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding Non-Council services.

TLA2025-034 RESOLVED (Andrew Davis/Terry Simmons)

That the Local Authority discussed the following matters of General Non-Council Business:

- a) was advised by Tomas King that lot 91 is under construction for a 4 bedroom house;
- b) was advised that at the next Housing Reference Group meeting there will be consultation about the size of the next lot of dwellings to be constructed and also about what rooms will be added to current dwellings under the room to breathe project;
- c) raised that members would like a representative from DLI to attend the HRG meeting;
- d) raised that members would like the government to consider people as homeless when they are staying in other people's houses rather than listing them as living in overcrowded houses;
- e) raised that DLI has not listened when the community has requested that more smaller dwellings be built to house homeless people in the place of larger houses. These people cannot afford the rent for larger houses as the rent is calculated by number of bedrooms. It is sometimes culturally inappropriate for people to be living together in one house. Also, it is difficult for people to care for their house when they live with a lot of other people and there is an issue with getting household members to contribute to the purchasing of food and with individuals being able to store food securely;
- f) was advised by Tomas King that the manager DLI Tony O'Donoghue would be invited to attend the next HRG meeting; and
- g) raised that the Local Authority would like the road graded as it is in poor condition.

14 DATE OF NEXT MEETING - THURSDAY 4 SEPTEMBER, 2025

15 MEETING CLOSED

The meeting terminated at 1:00 pm.

This page and the preceding 52 pages are the minutes of the Titjikala Local Authority Meeting held on Friday 13 June 2025 and are UNCONFIRMED.

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Titjikala Local Authority Meeting 4 September 2025 – Agenda

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Central Australian Aboriginal Family Legal Unit
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report aims to introduce the Central Australian Aboriginal Family Legal Unit (CAAFLU) and outline its vital role and services in meeting the unique legal needs of Aboriginal Communities in Central Australia.

Key approaches for consideration:

- Increase access to justice by delivering culturally safe and trauma-informed legal and social supports
- Provide early intervention and education on family violence and related issues
- Extend outreach to address unmet legal needs.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information presented by the CAAFLU representatives; and**
- b) **supports community engagement by the CAAFLU representatives in providing legal and non-legal services available to residents.**

BACKGROUND

Established in 2000, CAAFLU provides culturally appropriate legal support with a strong focus on the prevention of family violence and the protection and empowerment of victims, by delivering accessible legal assistance, advocacy and community education. CAAFLU plays a key role in promoting safety, justice and healing within Aboriginal families and communities.

Additionally, CAAFLU's Client Services Officers provide non-legal client support to include housing applications, emergency relief, arranging interpreters etc.

ISSUES, CONSEQUENCES, OPTIONS

CAAFLU would like to strengthen their relationship with the community via regular visits and follow up with clients and community stakeholders. These dates need to be set in line with bush court meetings.

FINANCIAL IMPLICATIONS

Funding has been received to extend CAAFLU's services to additional remote communities.

CONSULTATION

The Local Authority

ATTACHMENTS

- 1 CAAFLU service description



Family Violence Prevention and Legal Service (FVPLS) for Aboriginal victim-survivors of family, domestic and/or sexual violence (DFSV)

Who We Are

Established in 2000, CAAFLU is an Aboriginal Community Controlled Organisation (ACCO). We provide culturally appropriate, holistic, trauma-informed legal services and case-management support services to Aboriginal people experiencing domestic, family, and/or sexual violence (DFSV), predominantly women. Aboriginal women in the Northern Territory experience the highest rates of victimisation in the world. CAAFLU's role is essential, as the only organisation in Central Australia/the Barkly dedicated exclusively to assisting Aboriginal victim-survivors of DFSV and the only DFSV-specific legal service in the region.

CAAFLU is funded solely by the Commonwealth National Indigenous Australians Agency (NIAA) as one of 16 specialist Family Violence Prevention and Legal Services (FVPLS) across Australia. FVPLS were established in response to the gap in access to culturally appropriate legal and support services for Aboriginal and Torres Strait Islander victim-survivors of DFSV. Under the *National Agreement on Closing the Gap*, all governments have acknowledged that ACCOs are better for, and best placed to deliver services to, Aboriginal people. Access to FVPLS like CAAFLU is key to achieving Target 13: *By 2031, the rate of all forms of family violence and abuse against Aboriginal and Torres Strait Islander women and children is reduced at least by 50%.*

As a DFSV ACCO, our solutions are specialist and community-led. CAAFLU's governance, leadership team and majority of staff are Aboriginal, mainly women, with connections to both Central Australia and the Barkly.

With offices in Mparntwe (Alice Springs) and Jurnkkurakurr (Tennant Creek), we also provide services in several remote communities including Ntaria (Hermannsburg), Yuendumu, Warrumpi (Papunya), Ltyentye Apurte (Santa Teresa), Atitjere (Harts Range), Ali Curung, Kulumindini (Elliot) and other communities nearby.

What We Do

Our primary function is to provide Aboriginal victim-survivors of DFSV, particularly women, with culturally appropriate, high quality, confidential legal advice and casework, court representation, information, assistance, advocacy, support and referrals. Each lawyer works side-by-side with a Client Service Officer (CSO), which are identified positions, ensuring cultural safety is embedded in our unique wraparound model of service delivery.

CAAFLU's key areas of law are Domestic Violence Orders (DVOs), Victims of Crime Compensation, Child Protection and Family Law. Our CSOs provide a wide range of non-legal client support including assistance with housing applications, attending appointments, support/follow up throughout the legal process, arranging interpreters, safety planning and emergency relief (limited). We also deliver community-led early intervention and prevention programs (EIP), community legal education (CLE) and undertake policy and law reform work.

To avoid legal conflicts, CAAFLU does not assist perpetrators of DFSV. However, we do assist victim-survivors who have used force or violence and been misidentified as the primary perpetrator including DVO defendants.

Alice Springs Office
Freecall: 1800 088 884
 84 Hartley Street
 PO Box 2109
 Alice Springs NT 0870
 Ph: 08 8953 6355
 Email: caaflu@caaflu.com.au

Tennant Creek Office
Freecall: 1800 068 830
 2/172 Patterson Street
 PO Box 201
 Tennant Creek NT 0860
 Ph: 08 8962 2100

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.2
TITLE	Remote Water Team Community Information Forums
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for the Indigenous Essential Services Remote Water Team to provide information and consult with the Local Authority regarding Community Water Forums.

RECOMMENDATION

That the Local Authority:

- a) notes and accepts the information presented by the representative from the Remote Water Team;**
- b) supports a community water forum event to be held in the Haasts Bluff Community; and**
- c) shares concerns held by community members regarding water quality, security and infrastructure.**

BACKGROUND

The Indigenous Essential Services Remote Water Team is the Territories cross government team that is working toward improving water security and quality for remote communities as part of the Territory Water Plan. It has a focus on community engagement, accelerating infrastructure investment and securing safe and reliable drinking water for remote indigenous communities.

ISSUES, CONSEQUENCES, OPTIONS

The Indigenous Essential Services Remote Water Team would like to increase community engagement and input by holding a number of Community Water Forum events to be held on Community.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

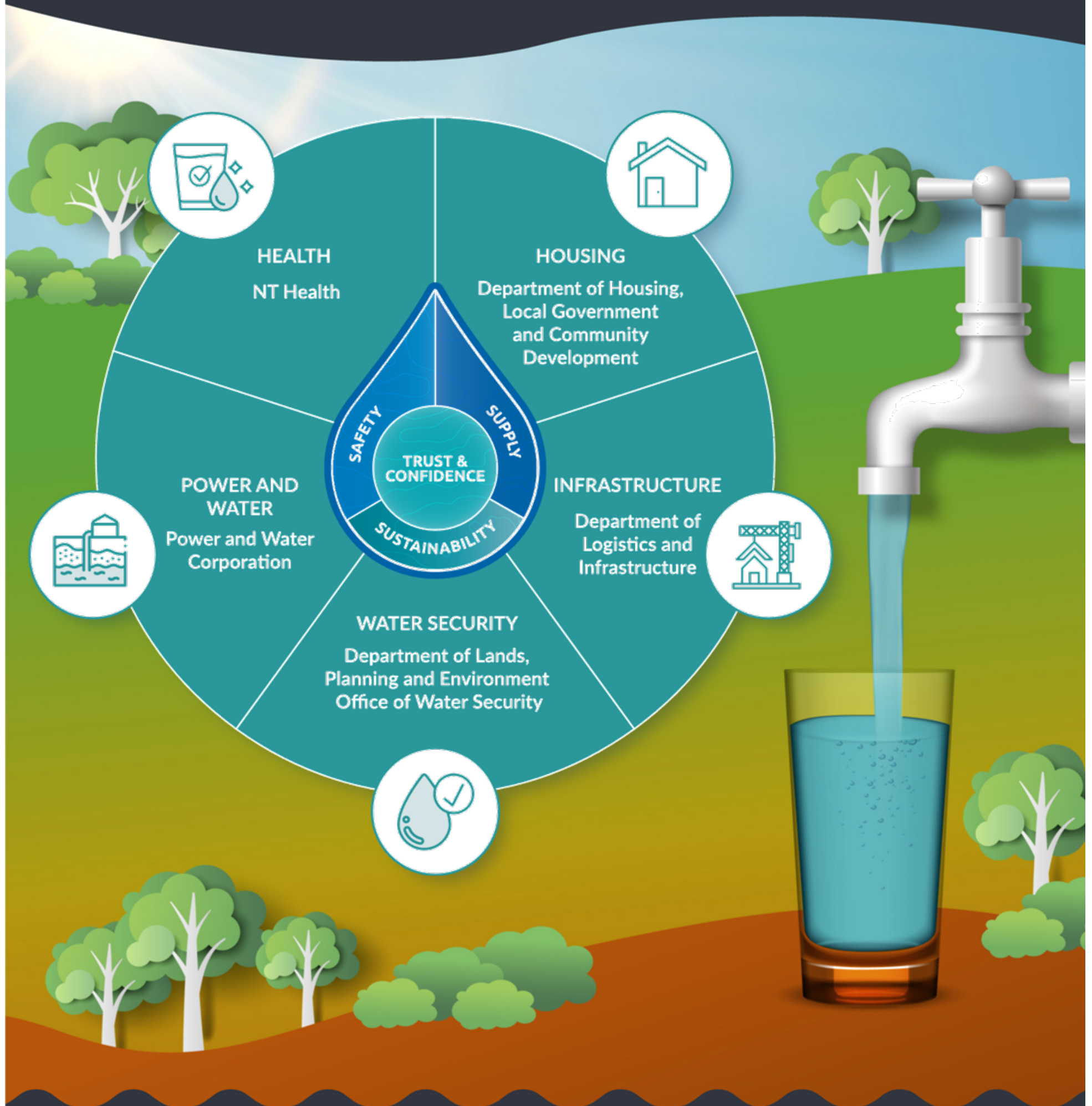
The Local Authority

ATTACHMENTS

- 1 Remote Water Team Poster**

REMOTE WATER TEAM

Improving water security and health outcomes for remote communities across the Northern Territory.



remote.water@nt.gov.au



watersecurity.nt.gov.au

PowerWater



9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.3
TITLE	Community Alcohol Planning Engagement
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

RECOMMENDATION

That the Local Authority notes and accepts the information provided by Penangke Cultural Consultants.

BACKGROUND

Penangke Cultural Consultants has a contract with NTG to engage the local community (Traditional Owners, Leaders and community members/cohorts) to carry out 'Community Alcohol Planning' (CAP) relating to Interim Alcohol Protected Area Opt-Out, as per the Liquor Act legislation (in effect Feb 2023 and set to finish Feb 2027).

ISSUES, CONSEQUENCES, OPTIONS

Penangke Cultural Consultants can be engaged to act as a local consultant in the early decision-making process and provide other optional services that may include:

- assisting with a Community Alcohol Plan
- developing an Alcohol Reference Group
- harm reduction planning
- demand reduction planning and strategy discussions
- support with accessing the CLS Grant that aims to assist with measures that respond to alcohol related harm including well-being and diversion.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Action Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

RECOMMENDATION

That the Local Authority notes the update on the action item ‘Sealing Maryvale road’.

BACKGROUND

Meeting	Officer/Director	Section	Subject
Titjikala Local Authority 27/11/2024	CEO	Non-Council Business	Sealing Maryvale Rd.
TLA2024-074 Resolved Geoffrey Campbell/Terry Simmons			
That the Local Authority:			
b) Notes that NTG has completed their part of the roads project. Members requested that MRC’s CEO write on behalf of the Authority to invite Tellus Holdings to the Local Authority meeting to discuss if their plan includes sealing Maryvale road. The CEO has not been able to contact Tellus Holdings as of yet.			
27/03/2025 TLA2025-010 noted that Shane Franey will raise the sealing of Maryvale road item with Bill Yan to follow up with Tellus Holdings and kept this item open.			
13/06/2025 TLA2025-027 noted that there was no update on the action item ‘Sealing Maryvale Road and kept this item open.			
23/05/2025, 02/06/2025, 17/06/2025 and 27/08/2025 – MRC Governance emailed electorate.namatjira@nt.gov.au to request an update.			

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Nil.

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Project Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) acknowledges that \$40,226.68 are funds at risk of being returned to NTG;**
- b) notes the progress on their current projects as provided by the Project Management office;**
- c) notes that there is \$51,108.88 of unallocated funds; and**
- d) closes any completed projects.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Titjikala Local Authority Meeting 4 September 2025 – Agenda

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2213		Solar Lights near Lots 62 and 78	\$
		Status	Committed
13-Jun-25	Res.029 – Created a new project Solar Lights near lots 62 & 78 and allocated \$10,000.00 to this project.		\$ 10,000.00
		underspend or (overspend)	\$ 10,000.00

Project 2214		Outdoor Dining Area	\$
		Status	Committed
16-May-24	Res.066 – Create a new project - Outdoor dining area. Concrete in an outdoor table, chairs and fence under the shade structure at the back of the Store. NB: No allocation amount specified.		
1-Aug-24	Res.048 – the following decisions noted: - allocated \$10,000.00 to the project - that a fence is no longer required - agreed on table and chairs to seat 8 and have them concreted in; and - cracker dust flooring with Council Services to confirm quantity.		\$ 10,000.00
8-Aug-24	Balance of Purchase Order raised with Felton Industries.		-\$ 818.18
14-Aug-24	Invoice received from Felton Industries - Park Seating.		-\$ 2,098.00
28-Aug-24	Purchase Order raised with SDS Landscaping Supplies - Cracker Dust. Duplicated PO removed.		
29-Oct-24	Invoice received from Felton Industries - Park Seating.		-\$ 189.00
14-Nov-24	Invoice received from SDS Landscaping Supplies - Cracker Dust.		-\$ 1,720.40
27-Nov-24	Res.067 – Noted that more cracker dust to be ordered.		
13-Jan-25	PMO update - Need to determine situation regarding this project.		
11-Mar-25	PMO update - Expect completion soon - all items in community.		
27-Mar-25	Res.011 – PMO will work with Council Services to complete this project. It is expected to be finished by next meeting.		
11-Apr-25	PMO update - Have to close project as the lease belongs to the store - need to determine where the items purchased will be placed.		
13-Jun-25	Res.029 – The items cannot be installed in the requested area as this is privately leased by the store. These items will be held until the Local Authority can make a decision about where they would like them installed.		
		underspend or (overspend)	\$ 5,174.42

Project 2215		1 x Bin Trailer	\$
		Status	Committed
27-Nov-24	Res.067 - Created a new project – 1 x Bin Trailer, allocating \$18,000.00.		\$ 18,000.00
13-Jan-25	PMO update - in final design stage - will be ordered as soon as finalised quotes are available.		
6-Feb-25	PO raised with Modern Trailers Pty Ltd - 4 months delivery time.		
13-Jun-25	Res.029 – The Bin Trailer is expected to be delivered in August.		
19-Jun-25	Invoice received from Modern Trailers Pty Ltd.		-\$ 13,318.18
25-Jul-25	PO raised with Napa Auto Parts - Battery Chargers		-\$ 154.60
		underspend or (overspend)	\$ 4,527.22

Project 2400		Solar lights at Entrance	\$
		Status	Committed
2-Nov-23	Res.066 – Solar light at the entrance, allocating \$5,000.00.		\$ 5,000.00
29-Feb-24	Res.012 – Additional funds of \$1,500.00 allocated.		\$ 1,500.00
16-May-24	Res.030 – Kept project open.		
1-Aug-24	Res.048 – Kept project open.		
25-Sep-24	Invoices from Green Frog Systems.		-\$ 630.00
2-Oct-24	Invoice received from Bunnings - concrete mix.		-\$ 914.62
29-Oct-24	Invoice received from Stanes Transport - freight of pallets.		-\$ 612.00
27-Nov-24	Res.067 – Waiting until a full capacity Civil team is available to install.		
13-Jan-25	PMO update - Civil team will be installing lights.		
1-Jun-25	PMO update - Civil team will be undertaking training in the next two months and will be installing the lights as part of the training exercises.		
13-Jun-25	Res.029 – This will be installed by the civil team in conjunction with training in July.		
		underspend or (overspend)	\$ 4,343.38

NEW		Cemetery Upgrades	\$
		Status	Committed
27-Mar-25	Res.011 – created a new Project item 'Cemetery upgrades to include the following:		
	<ul style="list-style-type: none"> a fence around the cemetery shade shelter and seating a water supply head stones that can accommodate plaques noted that the PMO will develop a plan for this item and that any unallocated funds will be held until the Local Authority receives additional funds which will be allocated to this project. 		

Titjikala Local Authority Meeting 4 September 2025 – Agenda

1-Jun-25	PMO update - A design has been done with rough pricing established - will be presented at the next LA meeting.	
13-Jun-25	<p>Res.029 – The PMO has developed a plan with some preliminary costings for the Local Authority to consider. Libby Taylor has applied for grant money to establish new cemeteries that comply with the new regulations from the Northern Territory Government. This will require the site to be surveyed.</p> <p>Once the grant parameters have been received and the site has been surveyed, the Local Authority will revisit this project to decide what funds need to be allocated.</p> <p style="text-align: right;">underspend or (overspend)</p>	\$ -

Budget consideration		
	Balance of underspend or (overspend)	\$ 24,045.02
	Total un-allocated funds	\$ 51,108.88
	Total unspent funds	\$ 75,153.90

PROJECTS CLOSED 2025-26

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- acknowledges that the Local Authority spent \$453.09 in the last financial year with invoices received;
- notes that the invoice for the gardening equipment when received will be carried over to the 2026 financial year allocation;
- discusses allocating the remaining funds of \$839.28;
- acknowledges that all funds must be spent with invoices received by the 30th June 2026; and
- notes that there are \$4,000.00 of funds donated by the insurance company that have no restrictions on when they must be spent.

BACKGROUND

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

CURRENT FINANCIAL YEAR'S FUNDS ALLOCATION

DATE	2025/2026 DISCRETIONARY FUNDS	BUDGET
1-Jul-25	Approved funds	\$ 4,000.00
18-Jun-25	Res.012 - Allocated funds towards the purchase of outdoor gardening equipment to include: rakes, hoses and coupling parts, brooms, shovels and 5 wheelbarrows to be shared within community.	
18-Jun-25	Purchase Order raised for \$3,476.80 incl. GST. (\$3,160.72 excl. GST)	-\$ 3,160.72
27-Aug-25	No invoice received, Purchase order carried over to this financial year Equipment waiting to be collected.	
	Available funds	\$ 839.28

PREVIOUS FINANCIAL YEAR'S FUNDS ALLOCATION

DATE	2024/2025 DISCRETIONARY FUNDS	BUDGET
1-Jul-24	Approved funds	\$ 4,000.00
10-Jul-24	Youth Board visit to ASP Aquatic Centre	-\$ 453.09
27-Nov-24	Allocated \$3,546.91 to the purchase of outdoor gardening equipment for each occupied house.	
2-Jun-25	Waiting on quotes	
18-Jun-25	Purchase order raised for \$3,476.80 incl GST	
30-Jun-25	Invoice not received before the end of June 2025. Carried over to the 25/26 FY	
	Actual spending with invoices received	\$ 453.09

DATE	FUNDS DONATED BY INSURANCE COMPANY NO EXPIRY DATE	BUDGET
27-Nov-24	Approved funds	\$ 4,000.00
	Available funds	\$ 4,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE MRC Position Vacancies Report
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Titjikala as of 19th August 2025.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Keheli Nagahawatte (Katy), People and Capabilities Operations Coordinator

ATTACHMENTS

- 1 MRC positions vacant 19 August 2025



Position Vacancies

Titjikala

Service	Description	Type	Weekly Hours
MacKids	Educator - Early Learning	Part-Time	27.4
MacKids	Educator - Early Learning	Part-Time	19
MacKids	Educator - Early Learning	Part-Time	19
MacKids	Educator - Early Learning	Part-Time	27.4
MacSafe	Senior Community Safety Officer	Part-Time	25
MacSafe	Community Safety Officer	Part-Time	20
MacSafe	Community Safety Officer	Part-Time	20
MacYouth	Youth Services Officer	Part-Time	9.5
Council Serv	Works Assistant	Part-Time	19
Council Serv	Works Assistant	Part-Time	19
Council Serv	Works Assistant	Part-Time	19

Table data derived from XLOne Position Vacancy Report of Active Open Positions in the MRC Org Structure and approved by Managers:19/08/2025



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Council Services LA Report
AUTHOR Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Titjikala Community across the area of Local Government Service Delivery.

RECOMMENDATION

That the Local Authority of Titjikala notes and accepts the attached Council Services report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Director Council Services
Area Manager
Council Services Coordinator

ATTACHMENTS

1 Council Services LA Report



Council Services Titjikala



98% First Nations
Employees in
SCD



10 Area Manager
Visits to
Community



Council Office
480 Hours of
Service

Snapshot



919 Litres Fuel
Usage Total



19 Vehicles and
Plant in Use



142 Bins Emptied
Weekly



31 Operational Street
lights
0 Non-operational
street light



1 Sport Grounds
Maintained



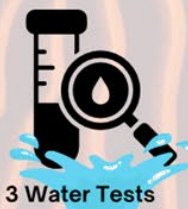
4 Toolbox Talks
Completed



11 Australia Post
Deliveries



5 Generator Services



3 Water Tests



2 Parks &
Playgrounds
Inspections

Animal Management

- The Animal Management Coordinator performs routine health checks for all dogs and cats in Titjikala twice per year.
- Vaccination and deworming programs are implemented during each visit.
- Community education is offered on responsible pet ownership.

Cemetery Management

- The cemetery grounds continue to be meticulously maintained.
- In August, the cemetery hosted two funeral services, conducted with great sensitivity.
- Regular mowing, whipper snipping, and removal of dry debris help keep the area presentable

Internal Road Maintenance

- The roads clean and free from debris and litter.
- Regular sweeping and minor grading are conducted to maintain usability

Maintenance of Parks and Open Spaces

- Parks are regularly inspected and reported to council to ensure safety and operational standards are met for public use.

Sports Grounds

- Civil team have dragged the A frame around the oval to flatten it and get rid of weeds.
- Civil team need to clean change rooms and water shade trees around oval

Waste Management

- Bins are emptied twice a week to maintain cleanliness and prevent overflow in public areas.
- Hard rubbish clean-ups are also conducted twice weekly.
- Bulk waste removal days are scheduled as needed to support residents.
- Illegal dumping is monitored and reported for removal.

Weed Control and Fire Hazard Reduction

- Weed and grass control around the community is carried every week

General Business

- MRC is currently recruiting for the position of Council Services Coordinator, We encourage qualified and motivated individuals to apply for this role.



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.3
TITLE Community Services Report
AUTHOR Annaliza Rivera, Administrator Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety, Children's Services, Youth Services and Aged & Disability Services for Titjikala.

RECOMMENDATION

That the Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ainsley Roscrow – A/ Director Community Services
Sarah Grant - A/Manager of Community Safety
Kaisa Suumann - A/Manager of Youth Services
Emma Hacche - A/Manager of Aged and Disability Services
Pavithra Devasurendra- A/Manager of Children's Services
Community Services Coordinators and Administration team

ATTACHMENTS

- 1 Community Services Titjikala LAR May - July 2025



Local Authority MacKids Titjikala May - July 2025



5 Employees
100 % First Nation



19 - Enrolments



Training

- Team Leader enrolled in Diploma of Early Childhood Education and Care
- Two Educators enrolled in Cert III Early Childhood Education and Care
- Team Leader and one Educator completed CPR training
- One Educator completed NAPCAN Child Protection & Mandatory Reporting
- Team Leader and one Educator attended annual Children Services Team Leader training



**No Vacancies until
Enrolments increase**



Service Delivery
325 Hours



Support
236 Hours



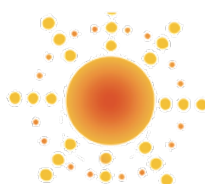
150 - Meals served



Stakeholder Engagement

- Dept of Health: Primary & Public Health care
- Dept of Health: Strong women, strong babies, strong culture
- Catholic Care NT
- ECA Inclusion team
- NT Primary Health: Education
- NT Primary Health: Dietitian
- Australian Childhood Foundation
- Titjikala School
- Dept Education - ECY Regulators

Highlights



- The service received a successful and encouraging visit from the new ECY Regulatory representatives. Their support reinforced our commitment to maintaining high standards of compliance, safety, and quality in early childhood education.
- Two children have begun their transition to school, marking an important developmental milestone. Educators have been actively supporting this process to ensure a smooth and confident start for the children and their families.
- The "Bringing Up Great Kids" workshop was successfully completed at the service. This session brought together educators and young mothers, fostering shared learning, parenting support, and stronger community connections.



Local Authority MacKids Titjikala May - July 2025



Art and Group Activities

Children explored painting and drawing with bright colours, developing creativity and fine motor skills.



Workshop from the Australian Childhood Foundation, followed by a group mat session that encouraged listening, sharing, and social interaction in a supportive environment.



Local Authority MacKids Titjikala May - July 2025

MacKids
growing strong in
mind, body & culture

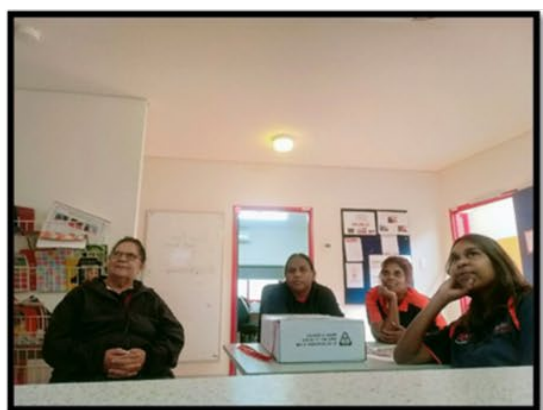


Indoor and Outdoor Play

Children enjoyed a mix of indoor and outdoor activities, including building with blocks, pretend play in the kitchen area, and tabletop games to develop problem-solving and fine motor skills. Outdoors, they participated in active play, such as ball games and group activities, promoting teamwork, coordination, and physical development in a fun and engaging environment.



Local Authority MacKids Titjikala May - July 2025



Workshops and Visits

Educators Cecilia, Jillianne, and Pavi attended a workshop with Julie from NT Primary Health. The ECY regulator visited Titjikala for discussions and support.

The week also included a group photo with the Titjikala Team and admins during team leader training, highlighting collaboration and professional development.



Local Authority MacKids Titjikala May - July 2025



Professional Development & Team Leader Training - July 2025

Educators participated in a professional development workshop as part of the Team Leader Training in July 2025. The sessions included collaborative learning, group activities, and resource sharing to strengthen leadership skills and early childhood education practices. The training also fostered team-building and stronger connections among colleagues.



Local Authority Report Aged and Disability

Titjikala
May - July 2025

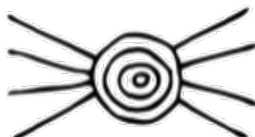


4 Staff in the Titjikala team
100% Community-based Employees are
Aboriginal

Stakeholders' engagement
School principal engagement
Regular contact with clinic



Transport provided:
198



Client Interactions: 585

This includes client welfare
checks and client engagement at
the Aged Care Centre



Personal support provided:

346

Includes...
Shower & Toilet Assistance, Laundry
Loads



Client numbers:

CHSP - 2
NATSI - 6



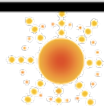
Training:

In the coming months all Aged Care staff
will be enrolled onto Cert III - Individual
Support

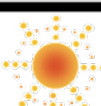


Meals Provided 1544

Aged Care Clients &
School meals



Updates



The Aged Care Team has recently welcomed a new coordinator, Rose Anna Roy, who will serve as Home Care Coordinator for Titjikala and Finke. Rose brings extensive aged care experience, and we look forward to the valuable contribution she will make to the program.

Over the past few months, Stephanie Campbell has continued in the acting Team Leader role and has performed exceptionally well. Recruitment for this position will commence in the coming weeks.

Recent cultural events have temporarily impacted service delivery, resulting in the closure of the centre. During this period, clients continued to be supported through the provision of food hampers.

Welcome to the
MRC Aged Care
Team Rose





Local Authority Report

Titjikala MacSafe
Community Safety
May - July 2025



- 5 Staff in the Titjikala Team
- Senior and Casual CSO Vacancies
- 100% Community-based Employees are Aboriginal
- 198 Hours Patrolled
- 633 Hours Worked
- Work: 5 hour shifts Mon-Fri Between 6pm - 11pm



85 Engagements
with young people



5 Engagements
with over 18's



58 Young people
taken home



17 Training
Hours

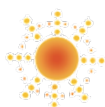


0 Are you okay?
Checks



No Community
gatherings

Updates



- The Coordinator for Community Safety for Santa Teresa has been advertised. Whilst recruitment is underway Coordinator Yarran Cavalier will be supporting the team. Computer and MacSafe App Training is a high priority.
- Titjikala Team Leader Roger attended the NIAA Forum in May. It was the first time that the Forum had been held and it was a great success, with 8 Community Safety Organisations coming together from all over Central Australia. Staff were able to share experiences and discuss challenges, the Forum will be held again next year which staff are looking forward too.

MRC Community Safety Team at the NIAA Forum



**Roger Wilyuka, Liz Scott, Tyrone Hayes and Clint Williams
presenting at the NIAA Forum**





Employees

8 staff
90 % Local Staffs

Local Authority Youth Services Titjikala May - July 25



Activities

159 activities
375 hours



Engagements

108 Participant
1312 engagements



Bush / Town Trip

9



School Support

1



Training

Staff
Development 2



Youth Board

0



Sport

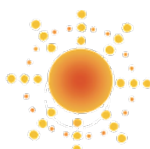
61



Events

1

Highlights

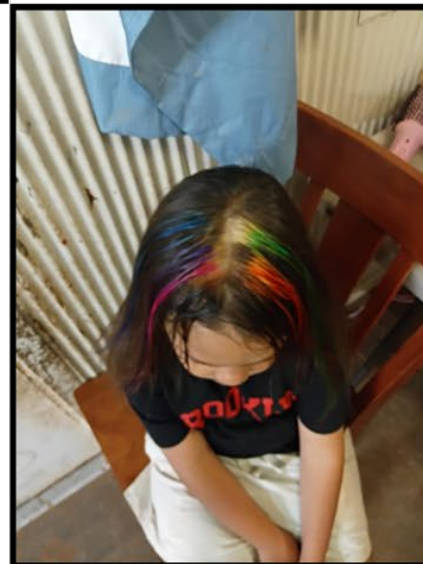


- AFL Lights Installed – In July, the new oval lights at Titjikala were completed, supporting evening activities, boosting community spirit, and creating more opportunities for youth training.
- Pushbike Delivery – The Council Services Civil team staff transported 25 refurbished bikes from Alice Springs in July, supporting weekly bike workshops that focus on repair skills, sharing, and hands-on learning.
- Dodgeball Competition – Titjikala youth took part in the Amoonguna Dodgeball event in June, enjoying the friendly competition and showing strong interest in future intercommunity competition.



Leroy Wilyuka has joined the Youth Team as the new Sports and Rec coach. He is establishing a Titjikala Youth sub-team focused on sports development, working closely with Team Leader Lee on planning and recruitment.

Youth Team hosted their first Kungka hair day/night in a long time, with a "Rainbow" theme for younger girls and a selfie station for the older ones. It was heartening to see strong support from community members and staff, creating a positive and welcoming space during this busy but special event.



Youth and Civil Teams Join Forces to Deliver Bikes to Titjikala

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

This may include:

- NT Housing/Repairs/Maintenance/Tenancy
- Education
- Health
- Roads outside of MRC's area
- Land Management

Invitations to future Local Authority meetings will be coordinated through the Local Government Representative to ensure the person from the appropriate department is invited if a particular matter or Agenda item needs to be discussed.

RECOMMENDATION

That the Local Authority:

- a) notes that matters raised at the previous meeting were addressed;
- b) notes and discusses any matters raised at this meeting; and
- c) notes and accepts that invitations for NT Housing to attend future Local Authority meetings will be coordinated through the Local Government Representative.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

ATTACHMENTS:

There are no attachments for this report.

NEXT MEETING DATE – 27 NOVEMBER 2025