



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE TITJIKALA  
COUNCIL OFFICE ON THURSDAY 4 SEPTEMBER 2025 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10:45AM

**2 WELCOME**

Chair Geoffrey Campbell

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Member Geoffrey Campbell (Chairperson), Member Debra Claude, Member Lena Campbell and Member Janie Campbell

Councillors

Councillor Lisa Sharman, Councillor Patrick Allen and President Roxanne Kenny

Council Employees

Belinda Urquhart – CEO, Ken Satour – Area Manager, Mark O'Bryan – Area Manager, Ryan Rosenberg – Project Officer, June Crabb – Governance Coordinator

Ruth Tahere – Acting Manager, PMO Office attended via Teams

Guests

Shane Franey – Representative Member for Namatjira Office  
Amelia Kunoth-Monks and Christa Bartjen-Westermann – Representatives from Central Australian Aboriginal Family Legal Unit (CAAFLU)

## EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

### **TLA2025-35 RESOLVED (Lisa Sharman/Lena Campbell)**

That the Local Authority:

- a) notes the Member's attendance at this meeting;
- b) tables the apology received from Terry Simmons for this meeting; and
- c) records the absence of Councillor Andrew Davis, without notice, for this meeting.

## **4 NOMINATIONS AND CURRENT MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Vacancies in the Local Authority</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

## EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

*Member Geoffrey Campbell was nominated as Chair for a period of 12 months; effective until July 2026.*

### **TLA2025-36 RESOLVED (Lisa Sharman/Lena Campbell)**

That the Local Authority:

- a) notes the current membership of the Local Authority;
- b) notes that there are two vacancies on the Local Authority; and
- c) calls for community nominations to remain open to fill this vacancy.

## **5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

## EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **TLA2025-37 RESOLVED (Lisa Sharman/Lena Campbell)**

That the Local Authority notes the Council Code of Conduct.

## **6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 to be approved by the Authority.

**TLA2025-38 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Local Authority confirms the unconfirmed minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 as a true and correct record of the proceedings.

## **7 ACCEPTANCE OF THE AGENDA**

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

**TLA2025-39 RESOLVED (Geoffrey Campbell/Lena Campbell)**

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

## **8 CONFLICT OF INTEREST**

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**TLA2025-40 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

## **9 DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Central Australian Aboriginal Family Legal Unit</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

This report aims to introduce the Central Australian Aboriginal Family Legal Unit (CAAFLU) and outline its vital role and services in meeting the unique legal needs of Aboriginal Communities in Central Australia.

Key approaches for consideration:

- Increase access to justice by delivering culturally safe and trauma-informed legal and social supports
- Provide early intervention and education on family violence and related issues
- Extend outreach to address unmet legal needs.

**TLA2025-41 RESOLVED (Lena Campbell/Geoffrey Campbell)**

**That the Local Authority:**

- a) notes and accepts the information presented by the CAAFLU representatives; and**
- b) supports community engagement by the CAAFLU representatives in providing legal and non-legal services available to residents.**

<b>ITEM NUMBER:</b>	<b>9.2</b>
<b>TITLE:</b>	<b>Remote Water Team Community Information Forums</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide an opportunity for the Indigenous Essential Services Remote Water Team to provide information and consult with the Local Authority regarding Community Water Forums.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and accepts the information presented by the representative from the Remote Water Team;**
- b) supports a community water forum event to be held in the Titjikala Community; and**
- c) shares concerns held by community members regarding water quality, security and infrastructure.**

Minute Note: Representatives from the Remote Water Team were not in attendance to this meeting.

<b>ITEM NUMBER:</b>	<b>9.3</b>
<b>TITLE:</b>	<b>Community Alcohol Planning Engagement</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

#### **TLA2025-42 RESOLVED (Patrick Allen/Lena Campbell)**

That the Local Authority requested that the CEO advise Penangke Cultural Consultants that on behalf of the community, a consultation process is not required as the community will remain a dry community without the need for further discussions or alternative options.

### **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

#### **TLA2025-43 RESOLVED (Lisa Sharman/Geoffrey Campbell)**

That the Local Authority notes the update that funding is still being sourced towards 'Sealing Maryvale road' and closed this action, with the expectation that Minister Bill Yan will present a response at the November Authority meeting.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic

areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.

- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

#### **TLA2025-44 RESOLVED (Lisa Sharman/Lena Campbell)**

**That the Local Authority:**

- acknowledges that \$40,226.68 are funds at risk of being returned to NTG;**
- notes the progress on their current projects provided by the Project Management office as follows:**
  - Agrees to the purchase of two Defender Solar lights noting that the lights were a little smaller than standard street lights, and will be installed by the Civil team.**
  - Agrees that the outdoor table and chairs be installed at the empty shed near the oval.**
  - Notes that the Bin Trailer is undergoing additional electrical work, to ensure the batteries are more efficient.**  
Members further agreed that once the trailer arrives in community, the underspend from this project, currently \$4,527.22 will be used to establish a new project dedicated to the ongoing maintenance, servicing and potential repairs of the Bin Trailer.
  - Notes the Solar lights at the Entrance is yet to be completed.**
  - Agrees to allocate \$40,000.00 towards a fence for the Cemetery Project, requesting that the steering committee commit \$60,000.00, noting that surveying and the choice of fencing will be determined once the funds are confirmed.**  
Councillor Lisa Sharman has extended an invite to the CEO and the Project Management Office to attend the Steering Committee meeting once a date has been finalised.
- notes that the current balance of unallocated funds stand at \$11,108.88; and**
- notes that no projects were closed at this meeting.**

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

#### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **TLA2025-45 RESOLVED (Lena Campbell/Geoffrey Campbell)**

**That the Local Authority:**

- notes that \$453.09 was spent in the last financial year with invoices received;**

- b) notes that the invoice for the gardening equipment when received will be carried over to the 2025/2026 financial year allocation leaving a balance of \$839.28;
- c) notes the decision by the CEO to top up the Authority's 2025/2026 Discretionary funds to \$4,000.00;
- d) agrees to allocate \$2,000.00 of its Discretionary funds towards a BBQ for the Lighting of the Football lights, leaving a balance of \$2,000.00 to spend;
- e) acknowledges that the Discretionary funds must be spent with invoices received by the 30<sup>th</sup> June 2026;
- f) notes that there is another \$4,000.00 donated by the insurance company and agreed to spend this funding on the following purchases:
  - 1 x Softball Kit, 2 x right hand gloves, 12 x water bottles and 1 x carriers.
  - 3 x Footballs, 24 x water bottles and 2 x carriers.

## **11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>MRC Position Vacancies Report</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**TLA2025-46 RESOLVED (Lisa Sharman/Patrick Allen)**

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Titjikala as of 19<sup>th</sup> August 2025.

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Council Services LA Report</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Administration Officer</b>

### **EXECUTIVE SUMMARY**

*This report is an update of Council Delivered Services in Titjikala Community across the area of Local Government Service Delivery.*

**TLA2025-47 RESOLVED (Geoffrey Campbell/Lisa Sharman)**

That the Local Authority of Titjikala notes and accepts the Council Services report.

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Community Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Administrator Officer</b>

**EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety, Children's Services, Youth Services and Aged & Disability Services for Titjikala.

**TLA2025-48 RESOLVED (Lena Campbell/Janie Campbell)**

**That the Local Authority notes and accepts the Community Services report.**

**12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

**TLA2025-49 RESOLVED (Lisa Sharman/Geoffrey Campbell)**

**That the Local Authority notes the matters discussed:**

- **Recruitment is underway for a Council Services Coordinator.**
- **Council Services to check the Oval Goal posts.**
- **Council Services to check the damage at Northside Park.**
- **Lighting of the Footy lights.**
- **Manager Fleet to follow up on No through-road signs when they attend to complete an audit.**

**13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>General Non-Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

**TLA2025-50 RESOLVED (Lisa Sharman/Geoffrey Campbell)**

**That the Local Authority did not raise any matters at this meeting.**



**14 DATE OF NEXT MEETING - THURSDAY 27 NOVEMBER, 2025**

**15 MEETING CLOSED**

The meeting terminated at 12:45 pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 4 September 2025 and are UNCONFIRMED.

UNCONFIRMED