



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE TITJIKALA  
COUNCIL OFFICE ON THURSDAY 14 MAY 2026 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10.36AM

**1.1 NOMINATION OF ACTING CHAIR**

**TLA2026-15 RESOLVED (Lena Campbell/Terry Simmons)**

**That members nominated Lisa Sharman as Acting Chair of the Local Authority Meeting.**

**Minute Note:** Members stated that they would like the elected Councillors for their Ward to attend Local Authority meetings in person.

**2 WELCOME**

The attendees were welcomed to the meeting by A/Chairperson Lisa Sharman and quorum was achieved.

**3 ATTENDANCE, APOLOGIES AND LEAVE**

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

Local Authority Members

Member Lisa Sharman, Member Janie Campbell, Member Terry Simmons, Member Debra Claude and Member Lena Campbell.

Councillors

President Roxanne Kenny

Via Teams: Councillor Patrick Allen, Councillor Andrew Davis, Councillor Veronica Lynch and Councillor Matthew Palmer

Council Employees

Executive Manager of Youth and Community Safety Libby Taylor, Council Services Coordinator Imelda Adamson Agars and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenburg and Governance Coordinator

June Crabb.

Guests

Adele McCorkindale and Donna Lemon – Department Housing, Local Government and Community Development.

Bernadette Shields and Sonia Masters – Australian Bureau of Statistics – Arrive at 10:50am and left after their presentation at 11:15am.

Teagan Nalder and Susan Prentice – Trachoma Team. – Left after their presentation at 12:05pm.

**EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

**TLA2026-16 RESOLVED (Terry Simmons/Debra Claude)**

**That the Local Authority:**

- a) noted the Member’s attendance at this meeting;
- b) tabled the apology received from Geoffrey Campbell; and
- c) recorded no Member absences, without notice, for this meeting.

**4 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Local Authority Membership</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides an overview to the membership of the Titjikala Local Authority, identifies any existing vacancies and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

*Member Geoffrey Campbell was nominated as Chair for a period of 12 months; effective until July 2026.*

**TLA2026-17 RESOLVED (Lisa Sharman/Lena Campbell)**

**That the Local Authority:**

- a) noted the current membership of the Local Authority; and
- b) called for community nominations to remain open to fill the remaining vacancy.

**Minute Note:** Members requested that they be informed of meeting dates with ample time for planning attendance and were informed that posters were sent out 2 weeks prior to the meeting.

## 5 COUNCIL CODE OF CONDUCT

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**TLA2026-18 RESOLVED (Veronica Lynch/Patrick Allen)**

**That the Local Authority noted the Council Code of Conduct.**

## 6 CONFIRMATION OF MINUTES

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Titjikala Local Authority Meeting held 17 March 2026 to be approved by the Authority.

**TLA2026-19 RESOLVED (Patrick Allen/Janie Campbell)**

**That the Local Authority confirmed the unconfirmed minutes of the previous Titjikala Local Authority Meeting held 17 March 2026 as a true and correct record of the proceedings.**

**Minute Note:** Members raised that the cemetery upgrade is urgent as the current cemetery is running out of room.

## 7 ACCEPTANCE OF THE AGENDA

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

**TLA2026-20 RESOLVED (Lena Campbell/Veronica Lynch)**

**That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.**

## 8 CONFLICT OF INTEREST

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**TLA2026-21 RESOLVED (Terry Simmons/Patrick Allen)**

**That the Local Authority Members:**

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

## 9 DEPUTATIONS / GUEST SPEAKERS

<b>ITEM NUMBER:</b>	<b>9.1</b>
<b>TITLE:</b>	<b>Census Engagement Team - ABS</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

**TLA2026-22 RESOLVED (Lena Campbell/Debra Claude)**

**That the Local Authority:**

- a) noted and accepted the information provided by the Census Engagement Team as follows:
  - ABS are looking for local people to apply for casual community field officer jobs with the Census team.
  - ABS will be recruiting for these positions from 27 July to 4 September.
  - The jobs have flexible hours.
  - The rest of the country will be counted on 1 night only but under the remote area strategy the count will happen over a 6 week period in order to increase participation. This will occur from 27 July to 4 September.
  - They will be counting people and dwellings.
  - The Census occurs every 5 years and the numbers generated will be used to determine various types of funding.
  - Historically there has been an undercount of indigenous people in remote communities.
  - Better participation in the Census will lead to increased funding.
  - The Census team will use phones to pin each dwelling; and
- b) members advised the Census team to be culturally sensitive around Sorry Camps and were advised that local employees will be advising the team

about when travel is suitable and of the cultural protocols within each community. The 6 week period will enable the Census team to choose an appropriate date to count people that are engaged in Sorry Business.

## 10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**TLA2026-23 RESOLVED (Lena Campbell/Janie Campbell)**

**That the Local Authority:**

- a) heard the update on the action item 'Ride on Mower' that the mower was purchased as plant and equipment for the civil team to use to mow the public areas in the community;
- b) stated that after conversations during the meeting at which the funds were allocated, they believed that the mower was to be purchased for the use of community members to mow inside their yards; and
- c) requested that the CEO enquire as to whether the \$10,000 spent on this project could be returned to project funds.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**TLA2026-24 RESOLVED (Terry Simmons/Veronica Lynch)**

**That the Local Authority:**

- a) acknowledged that \$34,120.40 are funds at risk of being returned to NTG; and
- b) noted the progress on the current projects as provided by the Project Management office as follows
  - project 2212 ‘Cemetery Upgrades’ – At the September 2025 meeting of the LA it was suggested that the Titjikala Steering Committee could assist with funding the fence for the new cemetery. The PMO was sourcing the contact details (CLC) for the Steering Committee facilitator from Lisa Sharman.
    - Quotes have been sourced and will be presented to the Steering Committee. The project management team will manage the installation of the fence.
    - A date is yet to be set for the meeting of the Steering Committee. The \$40,000 LAMPF allocated to this project will be used for other aspects of the cemetery upgrade.
    - The chairperson stated that she is upset about the time taken to progress this project as there were discussions about the cemetery upgrade when she was an elected Member of Council, the chairperson also stated her frustrations about the Steering Committee paying for the fence when she believes Council has the money to pay for the project and made comment about the financial position of Council.
    - The land has already been surveyed.
    - Due to the urgency and importance of the project, it is a priority for the PMO. The PMO will provide a timeline for the project once a funding agreement with the Steering Committee has been achieved.
    - Contact has now been made with Mel from CLC regarding funding.
  - Project 2213 ‘Solar Lights Near Lots 62 and 78’ – Requests for quotes have been sent out after additional funding was allocated at the previous meeting. This will be closed in the coming weeks. It will be requested that the contractor work with the civil team to provide a training opportunity.
  - Project 2214 ‘Outdoor Dining Area’ [As above] Requests for quotes have been sent out after additional funding was allocated at the previous meeting. This will be closed in the coming weeks. It will be requested that the contractor work with the civil team to provide a training opportunity.
  - Project 2400 ‘Solar Lights at Entrance’ the light that was to be used for this project is a used light, the fixtures, wiring and batteries are in an unsatisfactory condition. It is more cost effective to buy a new light. The Local Authority advised that they would like 2 lights at the entrance. After consultation with members Libby Taylor will advise the PMO of the exact installation location. Members raised that the area at the entrance gets flooded and asked that the PMO ensure that the solar lights are a suitable model to be installed where, at times, they will be in standing water: perhaps with the batteries located at the top of the light post.

**Minute Note:** The Trachoma team have been working in Titjikala and requested to address the Local Authority and presented the below information:

- The Trachoma team comes to community every year to test the children for trachoma.
- Last week the team did some testing in Titjikala and found that there were a significant amount of infections in the community.
- This week they are treating the community. They need to treat a certain number of people in the community to ensure that the disease is effectively treated.
- They have treated a lot of people but still need to treat at least 20 more people.
- The team would like to treat a number of children at the school and requested to talk to members after the meeting in order to gain assistance getting permission from parents.
- It is of use to be treated even if you do not have children in your household.
- Sometimes the antibiotics can cause stomach upsets and that is why oranges are provided at the time of treatment as food lessens this side effect.
- Prevention is achieved by keeping hands and faces clean and by having children blow their noses. This is taught each year by the Trachoma team.
- Members suggested that some doses of the medicine be left at the clinic so that people who are not currently in community can be treated.

Teagan Nalder and Susan Prentice – Trachoma Team. – Left after their presentation at 12:05pm.

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Discretionary Funds</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**TLA2026-25 RESOLVED (Debra Claude/Janie Campbell)**

**That the Local Authority:**

- a) noted that the funds allocated to the BBQ for the Lighting of the Football Lights was not spent as the event could not be held;
- b) allocated the remaining \$4,000.00 of discretionary funds as follows:
  - \$1,000.00 for football guernseys. Sizes will be provided through Council Services, a design has already been created.
  - \$1,000.00 for a BBQ to be held in the coming weeks.
  - \$2,000.00 for a softball kit and 2 footballs; and
- c) acknowledged that this is the final meeting for this financial year and these funds must be spent with goods received by 30 June 2026 or they will be returned to Council.

## **11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	<b>11.1</b>
<b>TITLE:</b>	<b>Council Services LAR</b>
<b>AUTHOR:</b>	<b>Ellen Fitzgerald, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Council Services.

**TLA2026-26 RESOLVED (Terry Simmons/Veronica Lynch)**

**That the Local Authority:**

- a) noted and accepted the attached Council Services report.
- b) requested that Council Services work on a solution for the donkeys getting into bins when they are put out for pick up as the donkeys are able to circumvent the bin stands. Cages for the bins was suggested; and
- c) stated that Imelda is doing a great job as CSC.

<b>ITEM NUMBER:</b>	<b>11.2</b>
<b>TITLE:</b>	<b>Youth Services and Community Safety Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Community Safety and Youth Services.

**TLA2026-27 RESOLVED (Lena Campbell/Matthew Palmer)**

**That the Local Authority:**

- a) noted and accepted Community Safety and Youth Services Report;
- b) were advised that there are 4 employees on the Community Safety team with another person in the process of being employed and that there is one more casual position available; and
- c) requested that other members of the Community Safety team be included in the photos in the next report.

<b>ITEM NUMBER:</b>	<b>11.3</b>
<b>TITLE:</b>	<b>Aged Care and Children's Services Report</b>
<b>AUTHOR:</b>	<b>Annaliza Rivera, Senior Administration Officer</b>

### **EXECUTIVE SUMMARY**

This report provides an update on the delivery of services for Aged Care and Children's Services.

**TLA2026-28 RESOLVED (Debra Claude/Patrick Allen)**

**That the Local Authority:**

- a) noted and accepted the Aged Care and Children’s Services report; and
- b) asked what the lower age limit is for a person to join the aged care program.

**12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

**TLA2026-29 RESOLVED (Lisa Sharman/Veronica Lynch)****That the Local Authority raised the following matters:**

- a) that there are a number of solar lights inside the community that are not working. Council Services Coordinator Imelda Adamson Agars will complete an audit of the solar lights in the community and this will be followed up by Council Services and the PMO;
- b) that there is a lot of grass that needs to be cut within the community. This is a fire hazard and this will be followed up by Council Services as an operational matter; and
- c) asked if Council staff can collect firewood and were advised that aged care recipients can be assisted with firewood by aged care staff subject to staff availability, where other compulsory duties have been completed and that this is not a duty of Council Services staff.

**13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>Non-Council Business Items</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

**TLA2026-30 RESOLVED (Matthew Palmer/Patrick Allen)****That the Local Authority raised the following matters of Non-Council business:**

- a) that they would like to be informed of when the Maryvale Road will be sealed. Members stated that this is a matter of safety as drivers on the road create dust which reduces visibility and is a potential cause of accidents. Additional drivers on the road during the period leading up to the Finke race increases this hazard. Members requested that Bill Yan be informed of their concerns;
- b) that the community would like the road to be graded 3 times a year rather

- than only at the time of the Finke Race;
- c) requested a timeline for the new builds from NT Housing;
- d) that the bush bus has had their funding cut and have reduced their service from twice a week to once a week. They stated that in addition to their passenger service, the bush bus delivers medication to the clinic and transports medical samples to Alice Springs. People rely on the bush bus to go to medical appointments in Alice Springs. Now they must stay in Alice Springs for a week when they have an appointment;
- e) were informed that NT Housing will be providing pest control in Titjikala in June;
- f) were informed that CSC Imelda has been supplied with some flyers containing information from Housing; and
- g) were informed that the NTG representatives are located in the old centrelink building in Alice Springs.

**14 DATE OF NEXT MEETING - THURSDAY 6 AUGUST, 2026**

**15 MEETING CLOSED**

The meeting terminated at 12:49 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 14 May 2026 and are UNCONFIRMED.