



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE TITJIKALA
COUNCIL OFFICE ON TUESDAY 17 MARCH 2026 AT 10:30 AM

1 MEETING OPENING

The meeting was held via Teams and declared open at 10:29AM

1.1 NOMINATION OF CHAIRPERSON

TLA2026-01 RESOLVED (Debra Claude/Janie Campbell)

That members nominated Lena Campbell as Chairperson for the interim as Member Geoffrey Campbell was running late to the meeting.

2 WELCOME

3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER:	3.1
TITLE:	Attendance, Apologies and Leave

Local Authority Members

Member Geoffrey Campbell, Member Janie Campbell, Member Debra Claude and Member Lena Campbell

Councillors

Councillor Patrick Allen, Councillor Veronica Lynch, Councillor Matthew Palmer and President Roxanne Kenny

Council Employees

Libby Taylor – Executive Manager Youth and Community Safety, Damien Ryan – Area Manager, Ryan Rosenberg – Project Management Officer, Karli Gibson – Youth Team Leader and June Crabb – Governance Coordinator

Guests

Local Authority nominee – Lisa Sharman

Adele McCorkindale and Malavika Manoj – Representatives from Department Housing, Local Government and Community Development

Shane Franey – Representative from Member for Namatjira’s Office

Apologies

Member Terry Simmons

Absentees

Councillor Andrew Davis

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

TLA2026-02 RESOLVED (Lena Campbell/Patrick Allen)

That the Local Authority:

- a) noted the Member’s attendance at this meeting;
- b) tabled an apology received from Terry Simmons for this meeting; and
- c) recorded Cr Andrew Davis as absent, without notice, for this meeting.

4 LOCAL AUTHORITY MEMBERSHIP

ITEM NUMBER:	4.1
TITLE:	Local Authority Membership
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

This report provides an overview to the membership of the Titjikala Local Authority, identifies any existing vacancies and records attendance to the previous Authority meeting. It also informs members of any recent legislative changes to appointment procedures introduced under the *Local Government Act 2019*.

Member Geoffrey Campbell was nominated as Chair for a period of 12 months; effective until July 2026.

TLA2026-03 RESOLVED (Lena Campbell/Debra Claude)

That the Local Authority:

- a) congratulated Councillors Andrew Davis and Patrick Allen on their re-election;
- b) welcomed newly elected Councillors Veronica Lynch and Matthew Palmer to the Authority;
- c) considered and approved the nomination received from Ms Lisa Sharman;
- d) noted the vacancies available and called for community nominations to open.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

TLA2026-04 RESOLVED (Lena Campbell/Janie Campbell)

That the Local Authority noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Titjikala Local Authority Meeting held 4 September 2025 to be approved by the Authority.

TLA2026-05 RESOLVED (Lena Campbell/Janie Campbell)

That the Local Authority confirmed the unconfirmed minutes of the previous Titjikala Local Authority Meeting held 4 September 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

TLA2026-06 RESOLVED (Lena Campbell/Patrick Allen)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

TLA2026-07 RESOLVED (Lena Campbell/Debra Claude)

That the Local Authority Meeting:

- a) **noted the Conflict of Interest Policy; and**
- b) **that members declared no conflicts of interest.**

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER:	10.1
TITLE:	Introduction to the Regional Plan
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's (MRC) Regional Plan.

It is important that Local Authorities are consulted during the development of the Regional Plan to ensure that the priorities and needs of residents across the region are accurately represented

TLA2026-08 RESOLVED (Geoffrey Campbell/Lena Campbell)

That the Local Authority:

- a) **reviewed the information presented; and**
- b) **provided feedback to MacDonnell Regional Council to ensure local needs and community priorities are reflected in the development of the Regional Plan as follows:**
 - **Grief Counselling for community staff**
 - **Prioritise a new Cemetery**
 - **Advocacy for stronger collaboration between MRC and Community residents**

ITEM NUMBER:	10.2
TITLE:	Local Authority Project Register
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

TLA2026-09 RESOLVED (Geoffrey Campbell/Janie Campbell)

That the Local Authority:

- a) **noted the Project Funding Acquittal and Certification (attached) as at 30 June 2025;**
- b) **acknowledged that \$34,120.40 are funds at risk of being returned to NTG;**
- c) **noted the available funds of \$47,008.88 includes the 2025/2026 Project Funding grant of \$35,900.00;**
- d) **noted the progress on the current projects as provided by the Project Management office allocating additional funds as follows:**
 - **\$15,699.00 to Project 2213 – Solar lights near Lots 62 and 78**
 - **\$14,007.40 to Project 2214 – Outdoor Dining area**
 - **\$15,656.62 to Project 2400 – Solar lights at Entrance**
- e) **Project 2212 - Cemetery upgrades – The PMO Office is currently awaiting confirmation of a meeting date for the Steering Committee to consider a funding request of \$60,000.00 for the cemetery project.**
In the absence of additional funding being committed by the Local Authority, the PMO Office will need to defer further action until the Steering Committee meeting has been scheduled. As of the date of this meeting, the Steering Committee has not yet convened.
The PMO Office acknowledges the urgency of the project and will liaise with Lisa Sharman regarding the date for the Steering Committee meeting.
- f) **closed projects 2215 – Bin Trailer, returning \$4,274.54 to unallocated funds.**

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER:	11.1
TITLE:	Council Services LA Report
AUTHOR:	Ellen Fitzgerald, Senior Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Council Services.

TLA2026-10 RESOLVED (Geoffrey Campbell/Veronica Lynch)

That the Local Authority noted and accepted the Council Services report.

ITEM NUMBER:	11.2
TITLE:	Aged and Children's Services Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Aged Care and Children's Services.

TLA2026-11 RESOLVED (Lena Campbell/Janie Campbell)

That the Local Authority:

- a) **noted and accepted the Aged Care and Children's Services report; and**
- b) **advised Council to ensure that the food care packages are distributed to registered clients, to mitigate the risk of being collected by individuals who may not deliver them to the intended recipient.**

ITEM NUMBER:	11.3
TITLE:	Youth and Community Safety Report
AUTHOR:	Annaliza Rivera, Senior Administration Officer

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety and Youth Services in Titjikala

TLA2026-12 RESOLVED (Geoffrey Campbell/Debra Claude)

That the Local Authority noted and accepted the Community Safety and Youth Services report.

12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER:	12.1
TITLE:	General Council Business

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

TLA2026-13 RESOLVED (Geoffrey Campbell/Veronica Lynch)

That the Local Authority raised the following matter for discussion:

- **Ride on mower**
Members asked regarding the ride-on mower, purchased with project funding if residents were permitted to use it to mow their yards.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER:	13.1
TITLE:	Non-Council Business
AUTHOR:	June Crabb, Coordinator Governance

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise in relation to services provided by the Northern Territory Government and its external Stakeholders.

This may include:

- Roads outside of MRC's area
- Education
- Health
- Police
- Land Management

TLA2026-14 RESOLVED (Geoffrey Campbell/Lena Campbell)

That the Local Authority did not raise any matters for General Non-Council Business at this time.

Minute Note: The Office for Namatjira has yet to provide a response to the Authority in regards to sourcing funding for sealing the Maryvale Road to Titjikala.

14 DATE OF NEXT MEETING - THURSDAY 14 MAY, 2026

15 MEETING CLOSED

The meeting terminated at 11:55 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Tuesday 17 March 2026 and were confirmed on the 14 May 2026.