



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY 3 NOVEMBER 2022

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Titjikala Council Office on Thursday 3 November 2022 at 10:30am.

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**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members noted the attendance and accepted the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members received and accepted the absentees to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER	4.1
TITLE	MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE - 323216
AUTHOR June Crabb, Governance Administration Officer



Unconfirmed minutes of the Titjikala Local Authority meetings held on the 5 May 2022 and 4 August 2022 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

RECOMMENDATION

That the Titjikala Local Authority adopt the following minutes as a resolution of the Titjikala Local Authority:

- a) **ordinary meeting on the 5 May 2022; and**
- b) **provisional meeting on the 4 August 2022**

ATTACHMENTS:

- 1 TLA_05052022_MIN_SAVED.pdf
- 2 TLA_04082022_MIN_SAVED.pdf



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY, 5 MAY 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 11.00AM

1.1 NOMINATION OF LOCAL AUTHORITY CHAIR

TLA2022-022 RESOLVED (Patrick Allen/Lisa Sharman)

That the Titjikala Local Authority nominated Member Greg Sharman as Acting Chair of the Titjikala Local Authority Meeting.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Janie Campbell, Member Greg Sharman and Member Elaine Churchill

Councillors:

Councillor Lisa Sharman, Councillor Lynette Ellis and Councillor Patrick Allen

Council Employees:

Simon Murphy (Director Technical Services), Que Kenny (Council Services Coordinator, Titjikala) and June Crabb (Governance Office)

Guests:

President Roxanne Kenny

3.2 Apologies/Absentees

Apologies:

Member Margaret Orr, Member Dennis Douglas, Member Geoffrey Campbell, Member Dianne Campbell and Robin Hall, (Representative from the Department Chief Minister & Cabinet)

Absentees:

Councillor Annie Young

3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES

TLA2022-023 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the attendance to the meeting;
- b) accepted the apologies given by Members Margaret Orr, Dennis Douglas, Geoffrey Campbell and Dianne Campbell;
- c) requested that the CSC advises all members of future Local Authority meetings in advance; and
- d) noted the absence of Councillor Annie Young requesting that she provide an explanation on why she has not attended any meetings.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS TO TITJIKALA LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (*the Authority*) and to apprise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021.

TLA2022-024 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) acknowledged the resignation submitted by Douglas Wells from the Authority;
- b) welcomed new members Greg Sharman, Dianne Campbell and Elaine Churchill.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2022-025 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

TLA2022-026 RESOLVED (Lisa Sharman/Lynette Ellis)

That the minutes of the Titjikala Local Authority ordinary meeting of 14 July 2021 and the provisional meeting of 31 March 2022 be adopted as a resolution of the Titjikala Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**6.1 PAPERS CIRCULATED AND RECEIVED**

TLA2022-027 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2022-028 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted that members provided notification of matters to be raised as follows:

- a) Timeline for Projects to be completed

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2022-029 RESOLVED (Elaine Churchill/Greg Sharman)

That the Titjikala Local Authority noted that members provided notification of matters to be raised as follows:

- a) Roads

7 CONFLICT OF INTEREST**7.1 CONFLICT OF INTERESTS**

TLA2022-030 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2022-031 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 AUSTRALIAN ELECTORAL COMMISSION

EXECUTIVE SUMMARY:

The Australian Electoral Commission is an independent Federal Agency that operates under the *Commonwealth Electoral Act 1918* and the reason of this paper is to provide information on the responsibilities of the Australian Electoral Commission and the purpose of their presentation.

TLA2022-032 RESOLVED (Lisa Sharman/Lynette Ellis)

That the Titjikala Local Authority noted and accepted the report provided regarding the activities of the Australian Electoral Commission.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 YOUTH BOARD PROJECT

EXECUTIVE SUMMARY:

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their Community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

TLA2022-033 RESOLVED (Lisa Sharman/Janie Campbell)

That the Titjikala Local Authority request the report be resubmitted for the next Local Authority meeting.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Titjikala's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released \$22,402.00 to invest towards improving Community Infrastructure.

\$22,402.22 is unallocated funds that must be expended by 30 June 2023.

TLA2022-034 RESOLVED (Lynette Ellis/Elaine Churchill)

That the Titjikala Local Authority:

- a) notes the progress of their projects and kept open;
 - Project 2211 – Park Rejuvenation;
 - Project 2212 – Upgrade to Public Rest area on Store lot and Bus Stop Shade Shelter, noting that the concrete base would be poured once staff is available to complete this work;
 - Project 2213 – Titjikala Youth Board, noting that the funds will be expended once the Team Leader returns from leave;
 - Project 2214 – Lighting for Black spots in Community, noting only one light remains to be installed near the playground;
 - Project 2216 – Rejuvenation of the Cemetery
 - Project 2217 – Basketball Court area anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking;
 - Project 2218 – Carpark resurfacing;
 - Project 2219 – Mature trees, noting that the trees were due to arrive in Community later in the day and
- b) Adds to the wishlist – Fence around the Playground.

Note: Discussion item raised at 6.2 – 'Timeline for Projects to be completed' was discussed at this point and the Local Authority were advised that at least four of the current projects should be completed before the next Local Authority meeting.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2022-035 RESOLVED (Lynette Ellis/Elaine Churchill)

That the Titjikala Local Authority:

- a) notes the spending of its 2021/2022 Discretionary Funds; and
- b) agrees to commit the balance of their funds towards Softball equipment.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Services in Titjikala across the area of local Government Service Delivery

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TLA2022-036 RESOLVED (Lisa Sharman/Lynette Ellis)

That the Titjikala Local Authority noted and accepted the attached report prepared by Que Kenny, Council Service Coordinator, Titjikala.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

TLA2022-037 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS**11.1 LOCAL AUTHORITY PROJECT FUNDING GRANT ACQUITTAL****EXECUTIVE SUMMARY:**

The attached certificate for NT Local Authority Project Funding is required to be laid before the Authority for noting.

TLA2022-038 RESOLVED (Lynette Ellis/Patrick Allen)

That the Titjikala Local Authority noted the certification for use of the 2018-19 expired funds for the Local Authority Project funding.

Note: The meeting adjourned for lunch at 12:15pm and resumed at 12:40pm

11.2 EXPENDITURE REPORT AS AT 31 MARCH 2022**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 March 2022 in the Local Authority community.

TLA2022-039 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the Expenditure Report as at 31 March 2022; and
- b) queried the Actual YTD expenditure against Wages and other employee costs of Homeland Municipal Services.

Director Technical Services followed up on the query and related back to the Authority that the expenditure was correct, however the comment 'Staff not doing their expected hours' was inaccurate.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**12.1 GENERAL BUSINESS****EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

TLA2022-040 RESOLVED (Patrick Allen/Lisa Sharman)

That the Titjikala Local Authority noted that the item raised at 6.2 was discussed during the Projects Report.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**13.1 NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

TLA2022-041 RESOLVED (Lisa Sharman/Greg Sharman)

That the Titjikala Local Authority:

- a) noted that the Department of Chief Minister Representative Robin Hall was an apology to the meeting; and
- b) requested that discussion item 'Roads' be noted and advising DCM&C that the road was in terrible condition, with heavy corrugations and potholes.. The Local Authority asked if the road would be sealed and the possibility of having a speed limit applied.

14 DATE OF NEXT MEETING - THURSDAY 4 AUGUST, 2022**15 MEETING CLOSED**

The meeting terminated at 1:12 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 5 May 2022 and are UNCONFIRMED.

.....
Chairperson

Date:

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MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 4 AUGUST 2022 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10:55AM. Please note that the meeting was conducted as provisional due to quorum not being achieved and Local Authority were made aware of the provisional meeting.

1.1 NOMINATION OF THE CHAIR

TLA2022-042 RESOLVED (Dennis Douglas/Elaine Churchill)

That the provisional meeting of Titjikala Local Authority by majority vote, made a recommendation to Council and nominated Janie Campbell as Acting Chair of the Titjikala Local Authority Meeting.

2 WELCOME

2.1 Member present were welcomed to the meeting.

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Dennis Douglas, Elaine Churchill and Janie Campbell

Councillors:

President Roxanne Kenny, Councillor Lynette Ellis and Councillor Patrick Allen

Council Employees:

Belinda Urquhart via zoom (Director, Service Delivery), James Walsh (Acting Manager, Service Delivery), Que Kenny (CSC, Titjikala), Cristiano Castro via zoom (Coordinator, MacSafe), Kaisa Suumann (Project Coordinator, Community engagement) and Gaurab Ghimire (Governance Admin Officer)

Guests:

Danny Measures, Office of the member for Namatijira

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3.2 Apologies/Absentees

Apologies:

Councillor Lisa Sharman, Chair Margaret Orr and Member Greg Sharman

Absentees:

Councillor Annie Young, Member Geoffrey Campbell and Member Dianne Campbell

31. & 3.2 ATTENDENCE, APOLOGY AND ABSENTEES

TLA2022-043 RESOLVED (Dennis Douglas/Elaine Churchill)

That the provisional meeting of Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted the attendance and absentees to the meeting; and
- b) accepted the apology given by Councillor Lisa Sharman and members Margaret Orr and Greg Sharman.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2022-044 RESOLVED (Lynette Ellis/Dennis Douglas)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the minutes of the Titjikala Local Authority ordinary meetings of 5 May 2022 be adopted as a resolution of the Titjikala Local Authority.

Minutes note: This item was discussed and members present noted that the provisional meeting cannot confirm the meeting held with the full quorum. Minutes of the Titjikala Local Authority held 5 May 2022 will be discussed and presented to the authority for confirmation at the next Local Authority meeting with quorum.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

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6.1 PAPERS CIRCULATED AND RECEIVED

TLA2022-045 RESOLVED (Patrick Allen/Dennis Douglas)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted that the papers circulated were received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2022-046 RESOLVED (Patrick Allen/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted that the members have provided notification of matters to be raised in General Council Business as follows:

- Stage platform for gospel and this has been initiated as a new project.

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

TLA2022-047 RESOLVED (Patrick Allen/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted that the members have not provided notification of matters to be raised in General Non-Council Business and requested for new updates regarding road condition listed in the pending issue item.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2022-048 RESOLVED (Dennis Douglas/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2022-049 RESOLVED (Dennis Douglas/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 HEALTH SURVEY & HEALTH MEASURES SURVEY

EXECUTIVE SUMMARY:

To provide information about the health survey and gain support for the survey as well as answers any questions members may have. Secondly, to remind and let members know about the date the survey commences in their community.

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RECOMMENDATION

That the Titjikala Local Authority notes the information shared by the representative of Australian Bureau of Statistics, department of Centre of Aboriginal & Torres Strait Islanders.

Minutes note: please note that this item was not discussed as the representative were not in attendance at the meeting.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**9.1 DISCRETIONARY FUNDS****EXECUTIVE SUMMARY:**

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2022-050 RESOLVED (Dennis Douglas/Janie Campbell)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the spending of their 2021/2022 Discretionary Funds;
- b) noted and accepted the release of their discretionary fund for the year 2022/2023;
- c) noted and discussed the spending of their funds in the community; and
- d) allocated \$2,000.00 for sport weekends to spend in collaboration with CLC social club and Local Authority.

9.2 YOUTH BOARD PROJECT**EXECUTIVE SUMMARY:**

Youth Boards can be a great way for young people to engage in the decision making process for their community. Involving young people benefits their Community by building their skills and knowledge to grow, learn, develop and lead.

Young people can develop these strengths when they are connected to programs that have effective youth engagement strategies.

TLA2022-051 RESOLVED (Patrick Allen/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepts the minutes of the Youth Board Meeting held 1 December 2021;
- b) considered allocating additional funds towards new jerseys for the Youth Sports Teams and requested quote and design be submitted; and
- c) discussed the white house will be repainted and artists involved in the painting will be rewarded with PO \$50 per person to spent on community store and CSC will work to establish names & numbers and will be presented at the next meeting.

9.3 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Titjikala's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet released \$22,402.00 to invest towards improving Community Infrastructure of their total allocation \$35,900.00

It is to be noted that \$13,498.00 has been reimbursed by the Department given that the Community has spent funds before the due date.

Currently, the community has a balance of \$35,900.22 unallocated funds that must be expended by 30 June 2023.

TLA2022-052 RESOLVED (Elaine Churchill/Dennis Douglas)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the progress of their projects report and kept project open as follow;
 - Project 2211 – Park Rejuvenation, CSC is seeking quotes for concrete slab.
 - Project 2212 – Upgrade public rest area on store lot and bus stop shelter, project is partially completed and civil team is working on bus stop part of the project.
 - Project 2213 – white house will be repainted.
 - Project 2216 – Rejuvenation of the Cemetery, community elders and families are requested to provide names on the plaque and CSC is getting the quotes for the plants.
 - Project 2217 – Basketball Court area, waiting for the quote & kept project open.
 - Project 2218 – Carpark resurfacing, waiting on contractors to continue work on project.
 - Project 2219 – Mature Trees, CSC is travelling to Alice Springs to bring in the trees and project is expected to be completed within couple of weeks.
- b) Created a new project 'Stage platform for Gospel' and committed \$40,000.00 and location is being discussed and researched by Acting Manager James & LA members to put up a stage.

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c) approves the closure of completed projects as follows:

TLA2022-053 RESOLVED (Lynette Ellis/Dennis Douglas)

- Project 2214 – Lighting for Black Spots in Community, project is completed and returned the remaining funds \$3,969.24 back into available funds.

10 COUNCIL SERVICES REPORTS

10.1 COMMUNITY SERVICES TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2022-054 RESOLVED (Lynette Ellis/Patrick Allen)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted and accepted the Community Services report; and
- b) Cr Lynette congratulated Roger Wilyuka for his great work and his role

Minutes note: Local Authority noted that the Council Service Coordinator report was not in the agenda item due to administrative error and the report will be provided at the next Local Authority meeting. This report will include update for the past six months at the next meeting.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 JUNE 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2022 in the Local Authority community.

TLA2022-055 RESOLVED (Lynette Ellis/Elaine Churchill)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and noted and accepted the Expenditure Report as at 30 June 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

It is to be noted that the members at the last meeting advised that at least four of the current projects be completed before this meeting.

TLA2022-056 RESOLVED (Dennis Douglas/Lynette Ellis)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a

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recommendation to council and:

- a) noted that no new business item was discussed;
- b) be updated on the timeline discussed at the last LA meeting that at least four project should be completed before this meeting and noted that one project is closed and remaining projects are work in progress.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is to be noted that Department of Chief Minister and Cabinet representative was an apology at the previous LA meeting held on 5 May 2022.

TLA2022-057 RESOLVED (Dennis Douglas/Lynette Ellis)

That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to council and:

- a) noted that no new business item was raised;
- b) noted that the Department of Chief Minister and Cabinet is absent at this meeting; and
- b) requested that MRC seek for the update to be provided on the pending issue raised on 31st March 2022 regarding Roads.

14 DATE OF NEXT MEETING - THURSDAY 3 NOVEMBER, 2022

15 MEETING CLOSED

The meeting terminated at 12:22pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 4 August 2022 and are UNCONFIRMED.

.....
Local Authority Chair

Date:

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That the members did / did not provide notification of matters to be raised in General Council Business.

- a)
- b)
- c)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That the members did / did not provide notification of matters to be raised in General Non-Council Business

- a)
- b)
- c)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and**
- b) that members did / did not declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.1
TITLE Action Register - Titjikala LA
REFERENCE - 323224
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) approves the closure of any completed actions.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

- 1 TLA Outstanding actions.pdf

Titjikala Outstanding Actions – as of 20 October 2022.

Meeting	Officer/Director	Section	Subject
Titjikala Local Authority 13/10/2022	Kendrick, Chris	Non-Council Services	Roads
Action TLA2022-057: Roads (raised 13 October 2022)			
23 Oct 2022 - 12:43 PM - June Crabb			
TLA2022-057 RESOLVED (Dennis Douglas/Lynette Ellis)			
That the provisional meeting of the Titjikala Local Authority by majority vote, made a recommendation to Council and:			
b) requested that MRC seek an update on the pending issue raised on the 31 st March 2022 regarding 'Road'.			
25 Oct 2022 – Request has been submitted to the Department of Chief Minister Representatives to provide an update to Governance if they are unable to attend the meeting.			
Recommendation to close action.			

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 322226
AUTHOR	June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

As part of Titjikala’s 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet had a total allocation \$35,900.00 that has since been allocated to projects.

Currently, the community has an overspend of \$130.76 and no funds available to allocate.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and accepts the progress of their projects;
- b) notes the deficit of \$130.76; and
- c) approves the closure of any completed projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

Local Authorities must formally resolve each initiative this funding will be used for.

Register of Projects and Commitments

Project 2211	Park Rejuvenation	\$
	Status	Expenditure
21-Jan-21	Res 013: CSC Titjikala to seek quotations for a Water Bubbler and Seating at Northside and Southside Parks and quotes for fencing, Rubbish Bins and more trees around Tjitji Tjutaku Park.	20,000.00
12-Apr-21	Update: Quotes obtained for the following: - 6m x 6m shade shelter - Alice Shed and Structures - \$5391 inc GST - Includes delivery to A/S. Kit only - No concrete. Need to engage contractor to install. - Terrain Group - Access table setting (table and two x bench seats) \$2,566.00 plus \$151.42 freight for each unit. - Water fountains - Have in workshop awaiting installation. Have approached PWC for lot meters - Advised by Frith Mclellen that due to the nature of the use of the fountains, no meter required. Permission to add line to existing water lines. MRC responsible to maintain lines and repair leaks as required. Concrete slab to create stability for fountain.	
14-Jul-21	Res.53 - kept project open.	
31-Jul-21	Riverside seats, table and freight	-11,864.55
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – kept project open	
5-May-22	Res.034 – kept project open	
4-Aug-22	Res.052 - The provisional meeting of the Titjikala LA kept project open, noting that the CSC was seeking quotes for a concrete slab	
	underspend or (overspend)	8,135.45

Project 2212	Upgrade Public Rest area on Store lot and Bus stop shade shelter	\$
	Status	Expenditure
21-May-20	Res.65 - committed \$15,000.00 to new project	15,000.00
12-Apr-21	Update: Bus Seating - Terrain Group quote received - 4 x Riverside seats \$1,201.00 per unit plus freight to A/S only \$151.42 excluding GST. Concrete Slab - Awaiting quotes - Harvey Developments for a 6m x 6m slab at the store shelter and bus shelter at Lot 52	
14-Jul-21	Res.53 - kept project open	
13-Oct-21	Res.70 - kept project open	
9-Nov-21	Bus stop shade structure	-5,800.36
31-Mar-22	Res.015 – Upgrade Public Rest area on Store lot and Bus Stop shade shelter	

5-May-22	Res.034 – The Local Authority noted that the concrete base would be poured once staff were available to complete the work.	
11-Jul-22	Installation of 6000x6000 Gable Structure	-7,698.60
4-Aug-22	Res.52 - Noted that the project is partially completed and the civil team is working on the bus stop	
	underspend or (overspend)	1,501.04

Project 2213	Titjikala Youth Board	\$
	Status	Expenditure
26-Sep-19	Res 33: The Local Authority have allocated \$4,000.00 to the Titjikala Youth Board to be spent on Youth Projects Note: The Youth Board to provide a report and recommendations to the Titjikala Local Authority for final approval.	4,000.00
21-Jan-21	Res.131 - Approved the commitment of \$4,000.00 to go towards painting a mural on the White House	
12-Apr-21	Update: Youth Board to engage an artist and materials to paint a mural on the White House (Lot 109 - Sports & Rec)	
14-Jul-21	Res.053 - kept open project and suggested artists who may assist with the mural.	
31-Mar-22	Res.015 - Titjikala Youth Board, commit \$2,000.00 towards materials for painting the mural and \$2,000.00 towards 40 x Purchase Orders of \$50.00 each, made out to the Titjikala Store to be distributed to community members who contribute to the project.	
5-May-22	Res.034 – Kept project open noting that the funds will be expended once the Team Leader returns from leave.	
9-Jun-22	Purchase from Bunnings for equipment, paints and other expenses as at 30.06.22	-1,868.08
4-Aug-22	Res.052 - White House will be repainted	
13-Aug-22	PO's to reward the artists raised and invoice from the Titjikala store received.	-374.61
19-Sep-22	Invoice from Bunnings for paint	-271.64
10-Oct-22	PO for Bunnings for paint and supplies	-466.35
	Underspend or (overspend)	1,019.32

Project 2216	Rejuvenation of the Cemetery	\$
	Status	Expenditure
21-Jan-21	Res.13 – CSC Titjikala to seek quotations on a Burial plot information board, gravel paths to define graves and purchasing plaques including engraving.	20,000.00
12-Apr-21	Update: Requests for the following: <ul style="list-style-type: none"> - Headstones and plaques for existing graves, seek family permission prior to engraving - Pathways - Landscaping with installation of irrigation - Signboard with names – Look to have a flat lockable plot marker that can be easily altered with a Perspex cover. 	
14-Jul-21	Res.53 – The CEO of MRC suggested that the Local Authority discuss with the community to consider a location for a new cemetery, as permits and approval was a lengthy process.	
13-Oct-21	Res.70 – kept project open	
31-Mar-22	Res.015 – The CSC to seek quotes for the signboard with names, plaques, pathways and landscaping to the next Local Authority meeting.	
5-May-22	Res.034 - Kept project open	
4-Aug-22	Res.052 - Requested that Community Elders and families provide names for the plaques and the CSC will seek quotes for plants	
	underspend or (overspend)	

Project 2217	Basketball Court area	\$
	Status	Expenditure
21-Jan-21	Res.13 - CSC Titjikala to see quotations on repainting the Basketball Court to allow for additional sports; <ul style="list-style-type: none"> - repainting the Structural posts and installing nets and posts for Netball, Volleyball and Soccer 	5,000.00
12-Apr-21	Update: Request for the following: <ul style="list-style-type: none"> - Repainting of posts, - Repainting of court markings - New markings for soccer and netball. 	
14-Jul-21	Res.53 - kept project open	
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Kept project open	
5-May-22	Res.034 - Anticipating that the Team Leader Youth will present quotes for the paint and that Tech Services to provide contact details for line marking.	
4-Aug-22	Res.052 - CSC is waiting on quotes	
	underspend or (overspend)	

Project 2218	Carpark resurfacing	\$
	Status	Expenditure
21-Jan-21	<p><u>Res 013</u>: CSC Titjikala to seek quotations for cracker dust or blue metal to resurface existing carparks for outside the MRC Office, Recreation Centre and the Aged Care/Arts Centre</p> <p>Update: CSC to request quotes for types of dust or gravel required.</p> <p>Following carparks to be resurfaced:</p> <ul style="list-style-type: none"> - Office carpark - Walawaru and Ngintaka Rd carparks - Aged care carpark - Ngintaka Rd and driveway at rear of laundry driveway - Shop carpark - Walawaru Rd - Cemetery carpark - Walawaru Rd - Sports & Rec centre - Ngintaka Rd - Football oval <p>CSC to measure areas and obtain quote from Quarry.</p> <p>Civil team to spread to areas once in Titjikala</p>	10,000.00
14-Jul-21	Res.53 - kept project open.	
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Kept project open	
5-May-22	Res.34 – kept project open	
4-Aug-22	Res.052 - Waiting on contractors to continue work	
15-Sep-22	PO raised for Quote 27642 – Supply approx. 57 cubic metres of quarry sand	-4,632.73
	underspend or (overspend)	5,367.27

Project 2219	Mature Trees	\$
	Status	Expenditure
14-Jul-21	Commit \$6,900.00 and \$618.35 being the balance of the 2020/2021 project funds to the purchase of established trees.	7,518.35
13-Oct-21	Res.70 - kept project open	
31-Mar-22	Res.015 – Mature trees and approve the quote submitted for \$2,045.00 from ASP Nursery.	-1,859.09
5-May-22	Res.034 - that the trees were due to arrive in Community later in the day.	
4-Aug-22	Res.052 - Project is expected to be completed within a couple of weeks.	
8-Aug-22	Invoice from ASP Nursery for plants	-5,127.27
	underspend or (overspend)	531.99

Project 2560	Stage Platform for Gospel	\$
New	Status	Expenditure
4-Aug-22	Res.052 - Committed \$40,000.00 and location to be discussed and researched by Service Delivery Acting Manager.	40,000.00
29-Sep-22	Project has been assigned to Technical Services. MRC has licence over the property, however a Sacred site clearance certificate is required and Tech Services will submit an application to CLC.	
	underspend or (overspend)	40,000.00
Budget consideration		
	Balance of underspend or (overspend)	81,424.31
	Total un-allocated funds	-130.76
	Total unspent funds	81,424.31

Wishlist and estimated costs

Priority: Fence around the Playground.

Date proposed

Scope

Estimate \$

Action

Examples of *Unacceptable* Purposes for Expenditure include:

ISSUES, CONSEQUENCES, OPTIONS

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

FINANCIAL IMPLICATIONS

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 9.3
TITLE Discretionary Funds
REFERENCE - 323219
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 02: Healthy Communities
 Goal 03: Empowered Communities

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Titjikala Local Authority notes and discusses the spending of their funds in the community.

BACKGROUND**2022/2023 Discretionary Fund**

Date	2022/2023 Discretionary Funds	Approved Commitment \$	Expenditure remaining \$
1-July-22	Discretionary Fund	4,000.00	4,000.00
4-Aug-22	Res.50 – Committed \$2,000.00 towards a sports weekend in collaboration with the CLC Social Club and the Local Authority.	- 2,000.00	2,000.00
Available funds			\$2,000.00

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- NAIDOC Celebration

FINANCIAL IMPLICATIONS

There is a current balance of **\$2,000.00** to spend before 30 June 2023.

CONSULTATION

Titjikala Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL SERVICES REPORTS

ITEM NUMBER 10.1
TITLE Council Services Council Report
REFERENCE - 323410
AUTHOR Kathleen Abbott, Manager Service Delivery 4

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Services in Titjikala across the area of Local Government Service Delivery

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the attached report

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Que Kenny, Council Services Coordinator, Titjikala
Kathleen Abbott, Area Manager

ATTACHMENTS:

1 221026 Titjikala CSC Report for Local Authority 241022.pdf

Service Delivery Report

TITLE *Titjikala Service Delivery Report*
DATE
AUTHOR *Que Nakamarra Kenny, Coordinator Service Centre
 Delivery Titjikala*



SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

Local Government Services Update

Animal Management

. Vets do regular visits & they also visit homelands the last visit they de-sexed dogs.

Cemetery Management

- The cemetery has had grass growth due to recent rain. Civil team has planned maintenance to cut back grass and remove weeds.*
- The cemetery has two palm tree plants planted in the ground at the gate entrance this is just the start of the landscaping. As we are going to commence on the cemetery project.*

Internal Road Maintenance

The Streets has been cleaned & especially when kids & adult's smash bottles on the road. This becomes a hazard as it does damages vehicle tyres & cut people's foot when walking on the road.

Parks and Open Spaces

- The playgrounds have been cleaned with deep cleaning of play equipment and grounds cleared of weeds and rubbish.*
- The shade roof has had rocks removed that kids have been throwing up on.*
- Plants has been planted in Tjiti-tjurtaku park (middle park).*



Figure 1. Tali playground Southside.

Sports Grounds

- The sports & recreational area has been cleaned & also had trees planted within the area.*
- The changing rooms & the public toilet has been thoroughly cleaned out & still has some graffiti that will be removed.*
- Civil team has worked extremely hard on cutting weeds in & around the area.*



Figure 2. Simon Gibson & Dennis Douglas cleaning change rooms.



Figure 3. Football oval change rooms.

Waste Management

- Rubbish is collected twice a week – Monday and Thursday
- Hard rubbish collection occurs weekly at different locations in consultation with community residents.
- The waste management facility is kept as per the MRC Waste Management guidelines. The general pit has been levelled and part covered. The community drop off bay area needs more focus for cleaning.



Waste Management Restricted Burning



Heavy metal waste.

Weed Control and Fire Hazard Reduction

- There are increasing grass and weed growth due to recent rain fall. The civil team are managing the clearing of weeds as required.
- Fire breaks will commence soon around the community CSC needs to organize with head office to bring out brownie or Eli Fly now that we have baffle grass growing out of

control. The civil team has done some training in the past with fire & hazardous weeds but CSC needs to enquire where they are up at with fire management.

Local Authority Updates:

- The Cemetery project will commence this month as CSC will be talking with families of who is buried in the cemetery as to updating the cemetery registry.
- Carpark resurfacing in progress civil team will be making weekly trips to collect the quarry sands so work will start immediately.
- Bus stop & rest shade areas will be completed in installing the tables & chairs just awaiting parts to be mailed the company is sending it for free. Reason why they are sending it free is due to not sending it at the same time when the products was delivered.

Other Matters:

- Other stakeholders has been visiting the community from Bakers & hearts disease & diabetes foundation to talk to the community in regards to a virus that is called HTLV-1. This virus has been around since before colonisation of Australia & that this virus has been around for a long time. They visited when we had our community tidy town awards bbq & they had the opportunity to talk about the virus. They will be back again to conduct blood takings but this is only done upon permission. If anyone in the community is concerned & do not know anything about the HTLV-1 they can ask questions when they come back again.



Figure 4. Baker hearts & diabetes staff visiting.



Figure 5. Community people.



Figure 6. Tidy town awards presentation.



Figure 7. Civil workers cooking.

- We also had Walter Raymonds from Chief Ministers Department visited & he also had the opportunity to talk about why he is in community & wanting to hear from community people of creating a local decision making. This local decision making will come from Indigenous people of & from the community that deals with daily live problems. Walter has visited on multiple occasions & everyone in community are very welcoming for Walter as he has lived in Titjikala & is an Indigenous man. Walter will be traveling back & forth in regards to keep discussing about local decision making.
- There was also a restricted burning happening in the waste management area a community resident hasn't been identified but there is burning happening without civil team or CSC knowledge.
- There was also a kungka & minymaku camp that was held out at Alice Well Homeland this event happened over a weekend & it was all about women's & girls health checks. This was also in line with the HTLV-1 awareness program & the women & girls had a great time out on the homeland.
- They made bush medicines & doing arts & crafts & being creative with games & story telling. This really helped young kids in understanding of what the virus is & of its origin.
- This trip was supported by Waltja & Mac council sports & rec for taking the ladies out bush.
- Works has already commenced with the demolishing of the old houses for new houses that will be delivered out to Titjikala. The heavy metal waste have been wrongly dumped outside of the waste management.

Que Nakamarra Kenny
Coordinator Service Centre Delivery
Titjikala

COUNCIL SERVICES REPORTS

ITEM NUMBER	10.2
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 323024
AUTHOR	Jenny Murnik, Community Services Senior Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the Community Services report.

BACKGROUND

All Community Services programs continue to be delivered in line with funding requirements as per the attached Operations Report.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager of Aged and Disability Services – Amandeep Kaur
Manager of Children’s Services – Iryna Mustiats
Manager of Community Safety – Liz Scott
Manager of Youth Services – Jessica Kragh

ATTACHMENTS:

- 1 2022-11 - COMMUNITY SERVICES Titjikala LAR - approved.pdf
- 2 2022-11 - MACYOUTH Titjikala LAR - approved.pdf

Community Service: Report on Operations

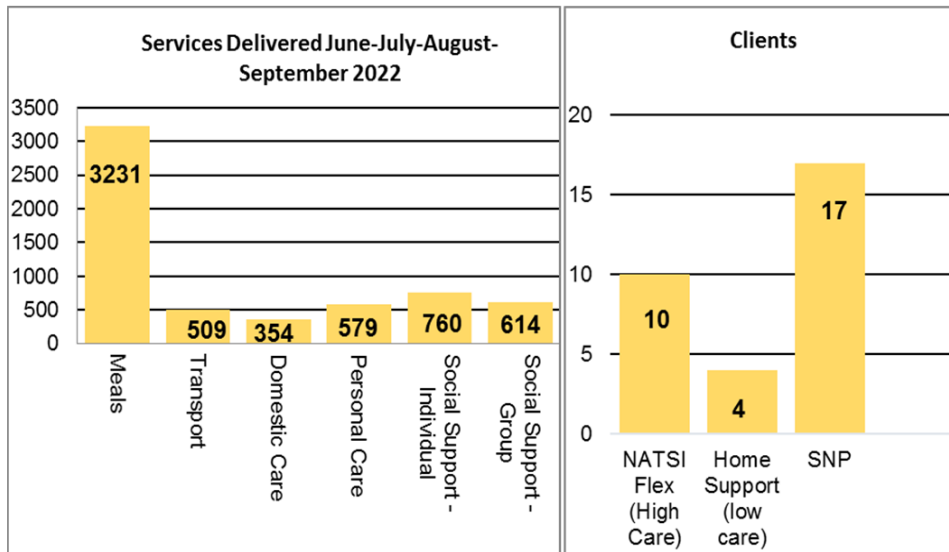


LOCATION: Titjikala Community
PERIOD: 1/06/2022 to 30/09/2022
AUTHOR: Sabine Wedemeyer, Director Community Services

AGED & DISABILITY SERVICES Service Delivery and Engagement



- All Aged care services and School Nutrition Programme fully delivered following Covid-19 standard precautions for the reporting period.
- School Nutrition Programme & Aged Care Service disruption on following dates;
 - 6 June 2022 & 7 June 2022 – Titjikala Aged Care service disruption due to staff attending training. Hampers delivered as meal replacement for clients whereas precooked meals delivered to School Nutrition Program.
 - 15 July 2022 – Service disruption due to funeral in the community.
- Average of 17 kids are regularly receiving School Nutrition Program services.
- Active engagement with stakeholders, regular meeting and catch ups to ensure quality services are being delivered.



Other Updates.

- All staff remains focused on their accredited training. Training details below;
 - 6 June 2022 & 7 June 2022 - All staff attended Mental Health First Aid Training by MHFA Trainer Trudy
 - 7 September 2022 - Toolbox Talks for staff on Fire

Client's enjoying lunch at the Aged Care Centre



Client's enjoying drawing/painting activity at the centre



Client's activity board



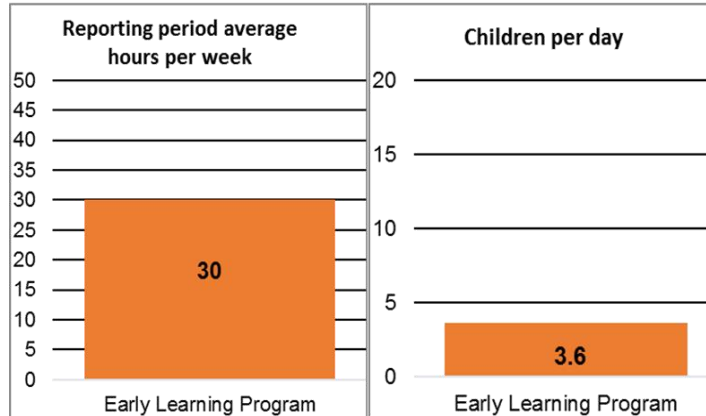
Client's and staff celebrating Team Leader's birthday



Client's enjoying lunch at Hospital lawn, Alice Springs



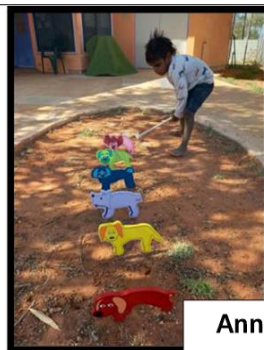
CHILDREN'S SERVICES
Service Delivery and Engagement



Other Updates

- New Team Leader Pavithra Devasurendra started her new position 22 August 2022, the Titjikala Early Learning Centre invited children and family into the centre. Activities provided included pretend play, exploring animals and books, home corner and outside play. Children enjoyed breakfast, some fruit for morning tea and for lunch Minced Beef veggies.
- MacKids Coordinator Ainsley Roscrow visited Titjikala on 21 September 2022 to provide Cert III training for educators Cynthia Palmer and Denise Boko.
- Hearing Australia HAPEE visited the centre 14 September 2022 to provide hearing checks for three children, supported by parents.

Benjamin playing golf with his colorful animals



Ainsley's visit and training with Cynthia



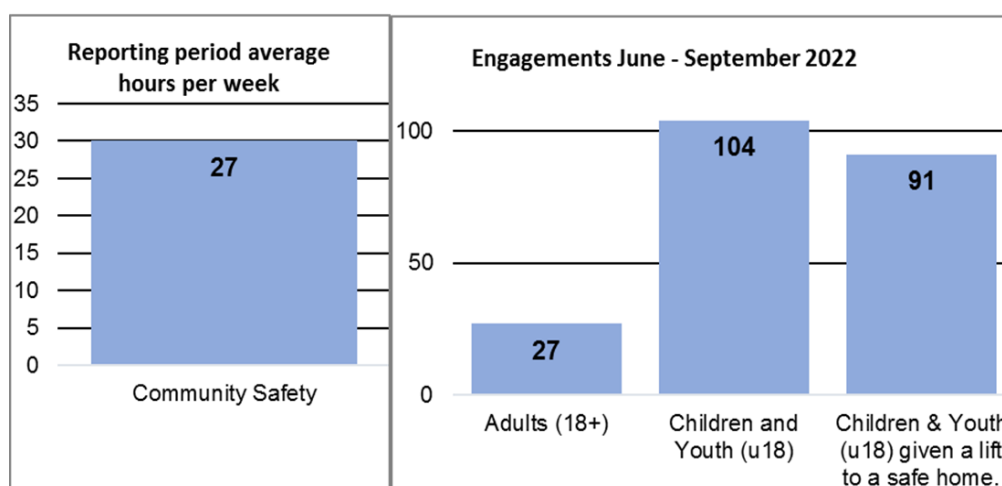
Anna and Zendeya coloring with Pavithra



COMMUNITY SAFETY

Service Delivery and Engagement

- Services were disrupted for 8 days during this reporting month, due to staff being on Sorry Business or attending to training outside Community.
- The Community Safety Team operates on a 5 day roster, Monday to Friday from 6pm to 11pm. The team continue to provide a safe and reliable service to the Titjikala community.



Other Updates

- The MacSafe team continue to work closely with MacYouth assisting young people to and from the Rec Hall and sporting activities; and taking them home to a safe house.
- Cristiano Castro, Coordinator Community Safety is working again with Titjikala MacSafe team after holding an office position in Alice Springs for a year. Cristiano is happy to be working again with the team and within the Titjikala community.
- The Titjikala MacSafe team attended the MacSafe Conference for four days at Ross River, where training, mentoring and team building experiences occurred. The conference this year was facilitated by Aboriginal trainers Jack and Lisa Bulman, who ran the Mibbinbah program: 'Be The Best You Can Be'. They have worked with MacSafe staff in the past and are always very well received. For the Conference, they focussed on common issues faced by MacSafe staff, particularly the impact of ongoing trauma MacSafe staff experience in their work; and exploring when an event is serious enough to report and how to do that well. The Conference was highly beneficial to all in attendance; and greatly enjoyed.
- Recruitment process has been finalised with three successful applicants. Positions of Team Leader, Community Safety Officer (Permanent part time) and Community Safety Officer (Casual) have been filled. We would like to welcome and congratulate Roger Wilyuka, Darren Doolan and Anthony Moneymoon for being successful in the recruitment process.
- MacSafe is continuing to maintain COVID-safe practices to minimise the risk of the COVID-19 virus spreading within communities. The safety precautions being taken include hand washing, use of hand sanitiser and alcohol wipes, register visitors visiting MacSafe office, social distancing and mask wearing when needed.

Titjikala MacSafe team with other Conference's attendees



Community Service

Report on Operations

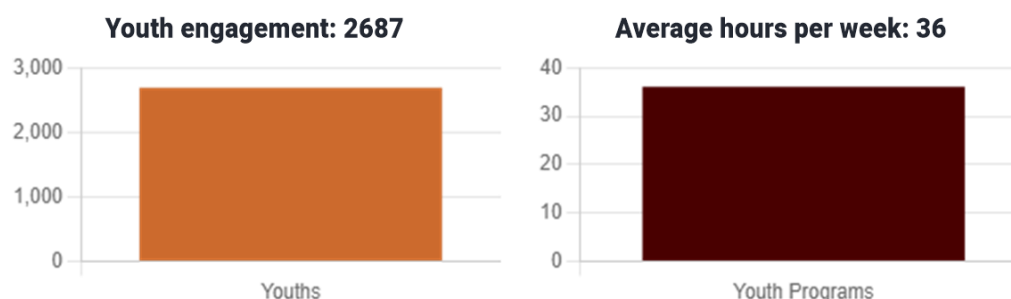
Location: Titjikala
 Period: 1/6/22 to 30/9/22
 Author: Jess Kragh



Youth Services

Service Delivery and Engagement

- Youth programs fully delivered during this reporting period.



Other Updates

- It's official. Titjikala loves Soccer! When we started our soccer nights not too long ago, the game quickly became an instant favourite and brought out participation and competitiveness from everyone. The basketball court is a rather small space to play where one extra hard kick can send the ball flying out of bounds, so the first few games when we began involved lots of "outs" and "throw ins". Fast forward to now and we are seeing exceptional footwork and talent emerging amongst the youth participants and games are noticeably longer as we have become more skilled in keeping the ball in the game. Our team sees a strong future for competitive soccer in Titjikala.
- We had a very musical afternoon in Titjikala. Our local Simpson desert band was in full practice mode and many of our youth joined in on the instruments. We had a special guest Gabriella who set up a junkyard drumming set where the smaller children all had a crack at making some noise.
- Titjikala and Santa Teresa girls/women had a fantastic afternoon playing softball in the round robin competition. Due to team numbers, everyone decided to play with mixed teams instead of community vs community. Some young fella's also

joined at the oval to kick the footy and watch the girls play. Santa Teresa loved hosting the softball and were grateful Titjikala travelled across. Well done to all the girls for having no shame in mixing up the teams and showing great participation and sportsmanship. What a great day!

- Titjikala was invited to Hermannsburg to play tennis with Tennis NT. New games and skills were taught and the youth had a lot of fun.
- During the school holidays the MacYouth team in Titjikala provided a day trip excursion to Santa Teresa for young people to join the family fun day. Youth enjoyed the barbecue, jumping castle, footy, water games, popcorn and fairy floss.
- MacYouth had the Whitehouse open which was mostly occupied by the boys sharing mortal kombat on the PlayStation. Outside we played lots of little basketball games, ABC and other various games and chasing. It's great that everyone got active tonight at some point.

Photos



Day Trip - Boys bush trip to Mt Charlotte (Titjikala)



Music, Concert, Disco - Drumming day at Titjikala (Titjikala)



Sports Competition (Multiple Communities) - Eastern Cluster Softball Competition- Ltyentye Apurte (Titjikala)



Day Trip - Ntaria Tennis Day Trip (Titjikala)



Day Trip - Family fun day Ltyentye Apurte (Titjikala)



Games - Evening games (Titjikala)

FINANCE AND GOVERNANCE REPORTS

ITEM NUMBER	11.1
TITLE	Expenditure Report as at 30 September 2022
REFERENCE	- 323591
AUTHOR	Avatar Singh, Management Accountant and Grants

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2022 in the Local Authority community.

RECOMMENDATION

That the Titjikala Local Authority notes and accepts the Expenditure Report as at 30 September 2022.

BACKGROUND

The attached finance report details the budget, variance, and actual expenditure on Council Services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2019-20 financial year needs to be spent.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

ATTACHMENTS:

1 Local Authority Expenditure Report September 2022 - Titjikala.pdf

{Local Authority Expenditure Report September 2022 - Titjikala1_ORG_NAME}

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 30th September 22					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Delivery	46,464	30,813	(15,652)	123,251	Out station fuel is being charged to this Service Delivery.
Wages and Other Employee Costs	32,562	23,968	(8,594)	95,872	
Other Operational	13,903	6,845	(7,058)	27,379	
Civil Works	61,904	46,241	(15,664)	184,963	
Wages and Other Employee Costs	47,477	48,133	656	192,532	
Other Operational	14,428	(1,892)	(16,320)	(7,569)	Waiting on information for internal journal for power Generation and PO raised for Bulk fuel.
Parks Ovals	0	149	149	595	
Other Operational	0	149	149	595	
Council Buildings repair & maintenance	36,935	11,000	(25,935)	44,000	This budget is for repairs and maintenance and is spent as required. Includes leasing costs paid in July.
Other Operational	36,935	11,000	(25,935)	44,000	
Street & Public Lighting	0	4,230	4,230	16,918	
Other Operational	0	4,230	4,230	16,918	
Elected Members & Council Meetings	182	0	(182)	0	
Other Operational	182	0	(182)	0	
Local Authority Administration	260	2,602	2,342	10,408	
Other Operational	260	2,602	2,342	10,408	
Local Authority Project Funding	18,571	34,441	15,870	137,764	Po's not raised for projects for this reporting period.
Other Operational	18,571	34,441	15,870	137,764	
Training & Development	0	1,000	1,000	4,000	
Wages and Other Employee Costs	0	1,000	1,000	4,000	
Corporate Costs	0	370	370	1,480	
Other Operational	0	370	370	1,480	
Staff housing maintenance	20,805	13,848	(6,957)	55,392	
Other Operational	20,805	13,848	(6,957)	55,392	
Staff housing Capital upgrade	19,500	0	(19,500)	0	Corrected in budget revision going to Oct Council meeting - urgent works of replacing absorption drains at lot 107a.
Capital	19,500	0	(19,500)	0	
SUB-TOTAL:- COUNCIL SERVICES	204,621	144,693	(59,929)	578,771	
NON-COUNCIL SERVICES					
Homelands Municipal & Essential and Homela	75,681	57,971	17,710	231,884	
Wages and Other Employee Costs	19,782	26,240	6,458	104,958	
Other Operational	55,899	31,732	(24,167)	126,926	There is a Purchase order committed, which will be cancelled due to the works wasn't needed doing.
NT Homelands Housing Repair & Maintenance	34,246	15,000	(19,246)	60,000	
Other Operational	34,246	15,000	(19,246)	60,000	This budget is for repairs and maintenance and is spent as required.
NT Homelands Extra Allowance	4,846	0	(4,846)	0	
Other Operational	4,846	0	(4,846)	0	
Power & water contract	26,293	32,078	5,785	129,467	
Wages and Other Employee Costs	22,975	24,927	1,952	100,860	
Other Operational	3,318	7,152	3,833	28,607	
Centrelink	910	14,808	13,898	59,232	Wages for the Centrelink staff has been charged to Admin ICA will be done to correct this Error.
Wages and Other Employee Costs	910	14,808	13,898	59,232	
NDIS Service Centre Delivery	9,331	5,981	(3,350)	23,926	
Wages and Other Employee Costs	9,331	5,981	(3,350)	23,926	

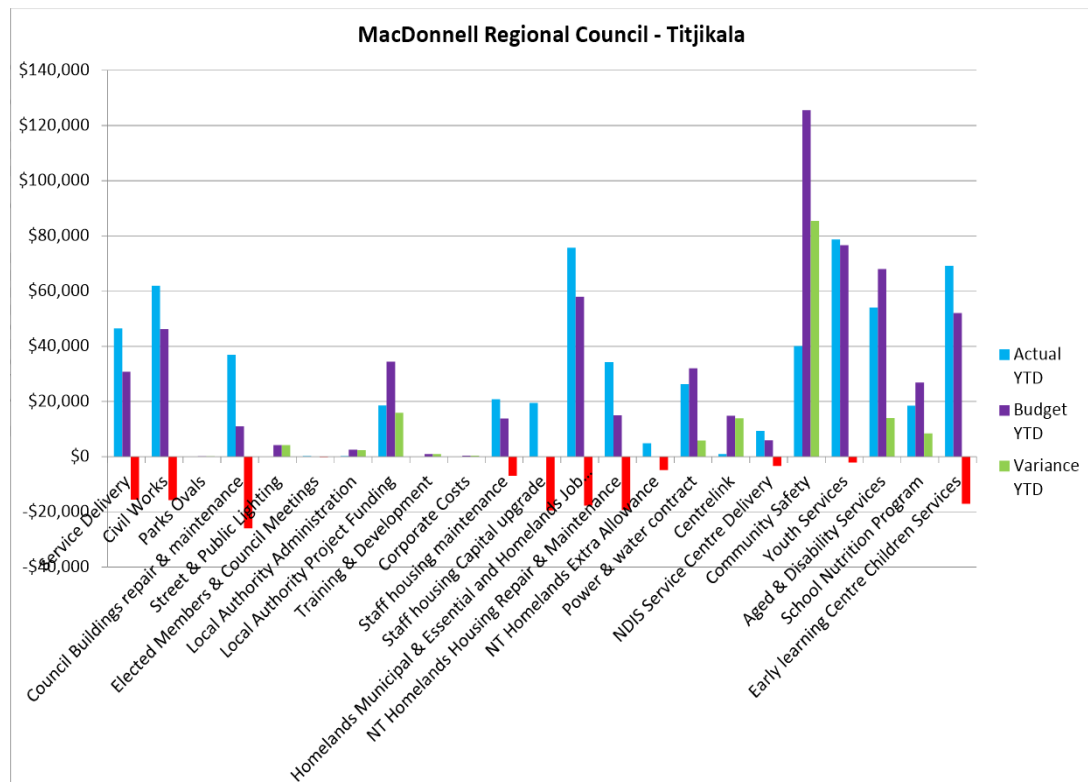
{Local Authority Expenditure Report September 2022 - Titjikala1_ORG_NAME}

Community Safety	40,108	125,603	85,495	502,411	There has been a large underspend in wages and operational costs in Titjikala, due to our low staffing numbers, which has been an ongoing issue in Titjikala throughout the year.
Wages and Other Employee Costs	37,555	117,698	80,143	470,791	
Other Operational	2,553	7,905	5,352	31,620	
Youth Services	78,698	76,600	(2,098)	306,398	Overspent due to Youth Excursion program.
Wages and Other Employee Costs	66,053	53,750	(12,303)	214,998	
Other Operational	12,645	22,850	10,205	91,400	
Aged & Disability Services	54,084	68,072	13,989	272,290	Internal journal for month of Sep. posted in Oct.
Wages and Other Employee Costs	33,744	36,062	2,318	144,247	
Other Operational	20,340	32,011	11,671	128,043	
School Nutrition Program	18,506	26,908	8,402	107,631	
Wages and Other Employee Costs	9,425	14,138	4,713	56,550	
Other Operational	9,081	12,770	3,690	51,081	
Early learning Centre Children Services	69,149	52,076	(17,073)	208,304	Pre payment of Admin fee.
Wages and Other Employee Costs	28,762	24,978	(3,784)	99,914	
Other Operational	40,387	27,098	(13,289)	108,390	
SUB-TOTAL:- NON-COUNCIL SERVICES	411,851	475,097	63,246	1,901,543	
TOTAL	616,473	619,790	3,317	2,480,314	

The variance is over 10% or \$10,000 due to more money being spent than budget.
 The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget.

MacDonnell Regional Council - Titjikala				
Expenditure by Community as at 30th September 22				
	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000



GENERAL BUSINESS AS RAISED AT ITEM 6.2



ITEM NUMBER 12.1
TITLE General Business
REFERENCE - 323220
AUTHOR June Crabb, Governance Administration Officer

LINKS TO STRATEGIC PLAN

- Goal 01: Developing Communities
- Goal 02: Healthy Communities
- Goal 03: Empowered Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

RECOMMENDATION

That the Titjikala Local Authority notes and discusses the matters raised at Item 6.2;

BACKGROUND

- 1:.....
- 2:.....
- 3:.....
- 4:.....

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Titjikala Local Authority

ATTACHMENTS:

There are no attachments to this report.

NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER 13.1
TITLE NON-COUNCIL BUSINESS
REFERENCE - 323221
AUTHOR June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes and discusses the Non-Council Business items raised at item 6.3; and
- b) notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

BACKGROUND

1.
2.
3.

Date raised	Issue	Detail
31-Mar-22	Housing	Res.021 - Lack of response in reporting repairs.
31-Mar-22	Roads	Res.021 - corners and creek crossings have loose traction.
5-May-22		Noted that a Representative was an apology to the meeting. Res.041 - Requested that discussion item 'Roads' be noted and advising DCM&C that the road was in terrible condition, with heavy corrugations and potholes. The Local Authority asked if the road would be sealed and the possibility of having a speed limit applied.
4-Aug-2022		Noted that a Representative was an apology to the meeting. Res.57 - requested that MRC seek an update to be provided on the pending issue raised on 31 st March 2022 regarding Roads.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Department of Chief Minister and Cabinet.

ATTACHMENTS:

There are no attachments to this report.