



**MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON THURSDAY 3 NOVEMBER 2022 AT 10:30AM**

1 MEETING OPENING

The meeting was declared open at 11.00AM

1.1 NOMINATION OF CHAIRPERSON

TLA2022-058 RESOLVED (Lisa Sharman/Lynette Ellis)

That the Titjikala Local Authority nominated member Greg Sharman as Chairperson for the meeting held 3 November 2022.

2 WELCOME

2.1 Welcome to Country – Councillor Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Dennis Douglas, Member Elaine Churchill and Member Greg Sharman

Councillors:

Councillor Lisa Sharman, Councillor Lynette Ellis and Councillor Patrick Allen

Council Employees:

Sabine Wedemeyer - Director Community Services, Que Kenny - Coordinator Council Services and June Crabb - Governance Officer.

Guests:

Bill Yan MLA – Member for Namatjira, Dan Measures – Liaison Office for Bill Yan, Matt Adams-Richardson – Regional Development Officer and Zack Dettmann - Graduate Policy Officer, Representatives from the Department of Chief Minister and Cabinet

3.2 Apologies/Absentees

Apologies:

Member Margaret Orr, Member Janie Campbell and President Roxanne Kenny.

Absentees:

Member Geoffrey Campbell and Member Dianne Campbell

3.2 APOLOGIES/ABSENTEES

TLA2022-059 RESOLVED (Lynette Ellis/Greg Sharman)

That the Titjikala Local Authority:

- a) noted the attendance and accepted the apologies to the meeting;
- b) noted that Members Geoffrey and Dianne Campbell were absent without permission from two consecutive Authority meetings;
- c) moved that the membership of Geoffrey Campbell and Dianne Campbell be revoked; and
- d) called for community nominations to open to cover the two vacancies.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

NIL

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2022-060 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2022-061 RESOLVED (Lynette Ellis/Elaine Churchill)

That the Titjikala Local Authority approved the minutes as a true and correct record as follows:

- a) the ordinary meeting on the 5 May 2022; and
- b) the provisional meeting on the 4 August 2022

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

TLA2022-062 RESOLVED (Lisa Sharman/Lynette Ellis)

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

TLA2022-063 RESOLVED (Greg Sharman/Patrick Allen)

That the members provided notification of matters to be raised in General Council Business as follows:

- a) Snakes in Community
- b) Seal the Road from lot 79 to the Police Station

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS RECOMMENDATION

That the members did raise any matters for discussion in General Non-Council Business.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2022-064 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2022-065 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

Nil

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER - TITJIKALA LA

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

TLA2022-066 RESOLVED (Dennis Douglas/Patrick Allen)

That the Titjikala Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) noted the completion and closed action – MRC seek an update with the DCMC on the Roads.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

As part of Titjikala's 2021/2022 Project funds grant, the Department of Chief Minister and Cabinet had a total allocation \$35,900.00 that has since been allocated to projects.

Currently, the community has an overspend of \$130.76 and no funds available to allocate.

TLA2022-067 RESOLVED (Dennis Douglas/Greg Sharman)

That the Titjikala Local Authority:

- a) noted completion and closed the following projects:
 - 2212 – Upgrade Public Rest Area on Store Lot and Bus Stop Shade Shelter, returning the underspend of \$1,501.04 to unallocated funds;
 - 2213 – Titjikala Youth Board, returning the underspend of \$1,019.32 to unallocated funds; and
 - 2219 – Mature Trees, returning the underspend of \$531.99 to unallocated funds.
 - 2560 – Stage Platform for Gospel, returning the underspend of \$40,000.00 to unallocated funds and moving the project to the wish list.
- b) noted and accepted the progress of their projects and kept open projects;
 - 2211 – Park Rejuvenation;

- 2216 – Rejuvenation of the Cemetery; noting the proposal from the CSC that a Ground Penetrating Radar (GPR) be used in identifying unknown grave sites and requested that a quote for the GPR and technician be submitted;
 - 2217 – Basketball Court; noting that it was a challenge to find contractors that could do the line markings on the court;
 - 2218 – Carpark Resurfacing, noting that the project was nearing completion;
 - Approves for the deficit of \$130.76 be deducted from unallocated funds; and
- c) created a new project named 'Tree trimming and removal of hazards, committing \$10,000.00 towards an Arborist and requesting that as an added safety measure, Service Delivery consult with Power and Water on doing an audit of the trees and vegetation near the power lines.

9.3 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2022-068 RESOLVED (Elaine Churchill/Lisa Sharman)

That the Titjikala Local Authority:

- a) noted and discussed the spending of their funds in the community;
- b) elected to cancel the allocation of \$2,000.00 committed to a Sports weekend as this was no longer happening; and
- c) committed \$2,000.00 to a Christmas Party with the CSC to discuss the date with the members.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COUNCIL REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Services in Titjikala across the area of Local Government Service Delivery

TLA2022-069 RESOLVED (Lynette Ellis/Dennis Douglas)

That the Titjikala Local Authority noted and accepted the attached report

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

TLA2022-070 RESOLVED (Patrick Allen/Greg Sharman)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 EXPENDITURE REPORT AS AT 30 SEPTEMBER 2022

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 September 2022 in the Local Authority community.

TLA2022-071 RESOLVED (Lynette Ellis/Dennis Douglas)

That the Titjikala Local Authority noted and accepted the Expenditure Report as at 30 September 2022.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised for discussion in General Business.

TLA2022-072 RESOLVED (Lisa Sharman/Elaine Churchill)

That the Titjikala Local Authority:

a) noted and discussed the matters raised at Item 6.2 as follows;

- **Snakes.**
The Local Authority advised that they have seen a few snakes in Community and asked if the Civil team would be able to keep the grass down in areas where children walked.
The CSC informed the Authority that she will liaise with the team on the areas of concern.
- **Sealing the Road from Lot 70 to the Police Station.**
The Local Authority requested if that section of the road could be sealed due to the heavy dust, dirt and rocks that are spread onto properties.
MRC advised that this request will be forwarded to the Director Technical Services for advice and will deliver a response at the next LA meeting.
- **Noted that members voted in favour of their meetings being recorded.**

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

It is noted that a Representative from the Department of Chief Minister and Cabinet was not in attendance to the 5 May 2022 and 4 August 2022 meetings.

RECOMMENDATION

That the Titjikala Local Authority:

- a) notes that there were no Non-Council Business matters raised at item 6.3;
- b) accepted the presentation from Bill Yan MLA, Member for Namatjira;

- c) noted and accepted the update and progress on actions from the Department of Chief Minister and Cabinet and kept open – Roads.

14 DATE OF NEXT MEETING - 2023

15 MEETING CLOSED

The meeting terminated at 1:30 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 3 November 2022 and are UNCONFIRMED.

UNCONFIRMED MINUTES