



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE  
TITJIKALA COUNCIL OFFICE ON  
WEDNESDAY 27 NOVEMBER 2024 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10:33am

**1.1 NOMINATION OF CHAIRPERSON**

**TLA2024-057 RESOLVED (Geoffrey Campbell/Patrick Allen)**

**That members appointed Cr Lisa Sharman as Chairperson of today's meeting.**

**2 WELCOME**

2.1 Welcome to Country – Cr Lisa Sharman

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Terry Simmons, Member Debra Claude, Member Lena Campbell and Member Geoffrey Campbell

Councillors:

Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Aloyiscois Hayes attended via Teams

Council Employees:

James Walsh – Manager Projects Management, Kitty Comerford – Manager Housing, Ainsley Roscrow – A/Manager Children's Services, Sean Camelin – Coordinator Council Services, Praful Guatam = Manager IT, Grace Kungu – Coordinator Aged Care, Deon Sortino – Coordinator Youth and June Crabb – Coordinator Governance

Via Teams – Belinda Urquhart – CEO, Matt Virgona – A/Manager Youth Services

Guests:

Jessica Scrutton – Representative NTG

### **3.2 Apologies/Absentees**

Apologies:

Chair Greg Sharman

Absentees:

Member Janie Campbell and Councillor Andrew Davis

#### **3.1, 3.2 & 3.3 ATTENDANCE/APOLOGIES/ABSENTEES**

**TLA2024-058 RESOLVED (Lisa Sharman/Lena Campbell)**

That members:

- a) noted the attendance;
- b) accepted the apology received from Chair Greg Sharman;
- c) recorded the first absence without notice of Member Janie Campbell;
- d) noted the absence of Councillor Andrew Davis; and
- e) noted one vacancy was created due to the membership of Elaine Churchill being revoked for her absence without notice from two consecutive meetings.

### **3.3 Resignations**

NIL

### **3.4 Terminations**

NIL

### **3.5 Nominations**

NIL

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

**TLA2024-059 RESOLVED (Debra Claude/Patrick Allen)**

That the Titjikala Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 PREVIOUS MINUTES**

**TLA2024-060 RESOLVED (Geoffrey Campbell/Patrick Allen)**

That the Minutes of the Local Authority meeting held 1 August 2024 be adopted as a resolution of Titjikala Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

### **6.1 PAPERS CIRCULATED AND RECEIVED**

**TLA2024-061 RESOLVED (Patrick Allen/Terry Simmons)**

That the Titjikala Local Authority noted the that the papers circulated were received for consideration at the meeting

## **6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**TLA2024-062 RESOLVED (Patrick Allen/Terry Simmons)**

That members raised the following matters for General Council Business, noting the responses provided:

- a) Rubbish Collection – advised Monday and Thursday
- b) Mail collection – Wednesday

## **6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS**

**TLA2024-063 RESOLVED (Lisa Sharman/Terry Simmons)**

That members provided notification to raise at General Non-Council Business:

- a) Maryvale Road

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**TLA2024-064 RESOLVED (Patrick Allen/Lena Campbell)**

That the Titjikala Local Authority noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

**TLA2024-065 RESOLVED (Patrick Allen/Lena Campbell)**

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 TIN TRUCK AND ASSOCIATES**

#### **EXECUTIVE SUMMARY:**

Tin Truck and Associates wish to present to the Authority information regarding the project “Communities wanting to transition Health Clinics to Aboriginal Community Control”.

#### **RECOMMENDATION**

**That the Local Authority notes and considers the presentation by Tin Truck and Associates.**

Minute Note: As the Representatives were an apology to the meeting, Councillor Sharman provided a brief overview to the members.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER - TITJIKALA LA**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**TLA2024-066 RESOLVED (Lena Campbell/Geoffrey Campbell)**

That the Titjikala Local Authority:

- a) noted the progress on the actions and recommended to close Actions – Funding allocations and Aged Care Packages

## 9.2 LOCAL AUTHORITY PROJECTS FUNDS REPORT

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (*DCM&C*) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council’s own Local Authority area.

### **TLA2024-067 RESOLVED (Lena Campbell/Patrick Allen)**

That the Local Authority:

- a) noted that \$4,206.76 are funds at risk of being returned to NTG;
- b) noted that \$63,338.38 are funds available to expend on Community projects;
- c) noted the updates on projects as follows:
  - 2214 – Outdoor eating area (back of shop), that more cracker dust to be ordered.
  - 2400 – Solar light at Entrance, waiting until a full capacity Civil team is available to install.
- d) created two new Projects:
  - 1 x Bin Trailer, allocating \$18,000.00; and
  - from the wishlist – Fence around Playground, allocating \$45,338.38 for a chain mesh fence, 1200mm high with a top and bottom rail, to include one vehicle access gate and two pedestrian gates

## 9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority. The Local Authority decides how best to commit these funds that will benefit the Community and improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June 2025.

### **TLA2024-068 RESOLVED (Geoffrey Campbell/Lena Campbell)**

That the Local Authority:

- a) noted that no allocations were made at the August meeting; and
- b) discussed and allocated the balance of funds, at this time being \$3,546.91 towards the purchase or outdoor yard equipment for each occupied house.

The CEO advised members that the Insurance Company that had filmed an advertisement in Titjikala had donated \$4,000.00 towards the community. These funds do not have an expiry date.

## **9.4 PEOPLE & CAPABILITIES REPORT**

### **EXECUTIVE SUMMARY:**

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**TLA2024-069 RESOLVED (Lisa Sharman/Geoffrey Campbell)**

**That the Local Authority:**

- a) noted the Peoples and Capabilities report for the Titjikala;**
- b) raised the following matters for a response from HR staff:**
  - how does community staff apply for an Ochre Card;**
  - can staff still work while they are waiting for their Ochre Card;**
  - are Team Leader positions advertised in community and who would be responsible for ensuring the adverts go up; and**
  - is there a mentorship/upskill program offered where on the ground staff undertakes this program for the opportunity to step up to senior roles.**

## **10 COUNCIL MANAGED SERVICES REPORTS**

### **10.1 COUNCIL SERVICES LA REPORT AND SNAPSHOT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery

**TLA2024-070 RESOLVED (Terry Simmons/Geoffrey Campbell)**

**That the Titjikala Local Authority noted and accepted the Council Services Report.**

### **10.2 COMMUNITY SERVICES LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

This report provides an update on the delivery of the Community Services program.

**TLA2024-071 RESOLVED (Debra Claude/Lena Campbell)**

**That the Titjikala Local Authority:**

- a) noted the Community Services report as at 31 October 2024;**
- b) expressed concern that staff on the ground were being overlooked for Team Leader positions and that no upskilling was being undertaken; and**
- c) requested if Aged Care could speak to the families about temporary respite care for a day or two.**

## **11 INCOME AND EXPENDITURE REPORT**

### **11.1 FINANCE REPORT**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 September 2024 in the Local Authority Community.

**TLA2024-072 RESOLVED (Lisa Sharman/Patrick Allen)**

**That the Local Authority accepted the finance report as at 30 September 2024.**

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2.

**TLA2024-073 RESOLVED (Patrick Allen/Terry Simmons)**

**That the Local Authority noted the matters raise at Item 6.2 was discussed at that point.**

## **13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3**

### **13.1 OTHER NON-COUNCIL BUSINESS**

#### **EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to the services provided by the Northern Territory Government.

**TLA2024-074 RESOLVED (Geoffrey Campbell/Terry Simmons)**

**That the Local Authority:**

- a) noted the Non-Council Business items raised at item 6.3 was discussed as below;**
- b) noted the updates and progress on actions from the Department of Chief Minister and Cabinet to invite Tellus Holdings to the Local Authority meeting to discuss if their plan includes sealing the Maryvale Rd. Members requested that MRC's CEO write on behalf of the Authority.**
- c) noted that the Department of Chief Minister and Cabinet were undergoing a restructuring; and**
- d) were advised that the Department of Housing are considering options that may include a Housing Officer based in community.**

**14 DATE OF NEXT MEETING – Thursday 27 March 2025**

**15 MEETING CLOSED**

The meeting terminated at 1 pm.

This page and the preceding 6 pages are the minutes of the Titjikala Local Authority Meeting held on Wednesday 27 November 2024 were confirmed on the 27 March 2025.