



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
TITJIKALA COUNCIL OFFICE ON
WEDNESDAY, 14 OCTOBER 2020 AT 10:42AM

1 MEETING OPENING

The meeting was declared open at 10:42AM

2 WELCOME

2.1 Welcome to Country – Margaret Orr (Chair)

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

Chair Margaret Orr, Member Helen Katatuna and Member Douglas Wells,

Councillors:

President Roxanne Kenny, Deputy President Greg Sharman, Cr Lynette Ellis and Cr Susan Doolan

Council Employees:

Rohan Marks (Director Community Service), Donelle Fraser (Manager Service Delivery), Christiano Castro (Coordinator Community Safety), Aalia Hape (Council Services Coordinator Titjikala), Jeff Tan (Coordinator Communications and Engagement), Min Roebuck (Community Engagement Officer), Robert Rabotot (Governance Officer), Lisa Toolin (Youth Engagement Officer) and June Crabb (Governance Administration Officer)

Guests:

Enock Menze (Department of Chief Minister and Cabinet)

Colleen Court (Titjikala Clinic Manager)

3.2 Apologies/Absentees

Apologies:

Member Dennis Douglas

Absentees:

Nil

Attendance, Apologies and Absentee

TLA2020-096 RESOLVED (Margaret Orr/Douglas Wells)

That the Titjikala Local Authority noted the attendance, apologies and absentees of the meeting.

3.3 Resignations

3.3.1 RESIGNATION FROM LOCAL AUTHORITY

EXECUTIVE SUMMARY:

On the 17 September, a resignation letter was received from Heather Armstrong advising her decision to resign from the Titjikala Local Authority.

During the meeting of 14 October 2020, Helen Katatuna tendered her resignation letter that was accepted by the Titjikala Local Authority.

TLA2020-097 RESOLVED (Susan Doolan/Lynette Ellis)

That the Titjikala Local Authority noted and accepted the resignation of Heather Armstrong from the Local Authority.

TLA2020-098 RESOLVED (Greg Sharman/Margaret Orr)

That the Titjikala Local Authority noted and accepted the resignation of Helen Katatuna from the Local Authority.

3.4 Terminations

Nil

3.5 Nominations

3.5.1 NOMINATIONS FOR LOCAL AUTHORITY

EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 26 September 2019, it was noted that there were two (2) vacancies to the Local Authority and as a consequence, a call for nominations was recommended. The resignation of Heather Armstrong then increased the total number of vacancies on the Titjikala Local Authorities to three (3).

Following the August 2020 meeting, two (2) nominations were received (from Lisa Sharman and Christine Armstrong). Following the resignation of Heather Armstrong a further three (3) nominations were received (from Geoffrey Campbell, Dianne Campbell and Janie Campbell).

During the meeting held 14 October 2020, the acceptance of Helen Katatunas' resignation from the Local Authority brought the total number of vacancies to four (4).

TLA2020-099 RESOLVED (Lynette Ellis/Susan Doolan)

That the Titjikala Local Authority by unanimous vote:

- a) Noted and accepted the nomination of Lisa Sharman;**
- b) Noted and accepted the nomination of Christine Armstrong;**
- c) Noted and accepted the nomination of Geoffrey Campbell;**
- d) Noted and accepted the nomination of Janie Campbell; and**
- f) Recommended that Council appoint the four nominees to the Titjikala Local Authority.**

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

TLA2020-100 RESOLVED (Lynette Ellis/Greg Sharman)

That the Titjikala Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

TLA2020-101 RESOLVED (Greg Sharman/Douglas Wells)

That the Minutes of the Titjikala Local Authority meeting of 6 August 2020 held as a Provisional Meeting be adopted as a resolution of the Titjikala Local Authority.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 That the papers circulated are received for consideration at the meeting.

6.1 Acceptance of the Agenda

TLA2020-102 RESOLVED (Greg Sharman/Susan Doolan)

That the Titjikala Local Authority noted that the papers circulated for consideration at the meeting were received.

6.2 That members provide notification of matters to be raised in General Council Business.

6.2 Notification of General Business Items

TLA2020-103 RESOLVED (Greg Sharman/Susan Doolan)

That the Titjikala Local Authority noted that members did not provide notification of matters to be raised in General Council Business.

6.3 That members provide notification of matters to be raised in General Non-Council Business.

6.3 Notifications of Non-Council Business Items

TLA2020-104 RESOLVED (Greg Sharman/Susan Doolan)

That the Titjikala Local Authority noted that members provided the following item to be raised in General Non-Council Business.

1. Wheelchair access to lot 69

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

TLA2020-105 RESOLVED (Greg Sharman/Lynette Ellis)

That the Titjikala Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

TLA2020-106 RESOLVED (Greg Sharman/Lynette Ellis)

That the Titjikala Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 NT HEALTH - PRIMARY HEALTH CARE

EXECUTIVE SUMMARY:

Titjikala Clinic Manager, Colleen Court will be in attendance to speak with Local Authority on gauging the interest of the community in building temporary wash stations through the CDP Program to aid in the prevention of COVID-19 and other infectious diseases.

TLA2020-107 RESOLVED (Susan Doolan/Lynette Ellis)

That the Titjikala Local Authority:

- a) **Noted and accepted the deputation; and**
- b) **Provided comments and feedback for the opportunities of future development within the Community, in relation to the questionnaire listed on page 23 of the meeting Agenda as follows:**
 1. **The Titjikala Community would like to have the 1000L wash stations in their community.**
 2. **The Local Authority specified that the wash stations be placed at the Community Store, the Church, the Art Centre, the School, the Clinic, the Aged Care facility and to have a portable station that could be taken to Sports Carnivals, Community events and Sorry Business.**
 3. **The Community was happy to have the signage/artwork developed by the local artists.**
 4. **The Local Authority suggested that Catholic Care (as the CDP provider) be approached to partner with MRC and Department of Health on the Project and that each location be responsible in maintaining their own wash station.**

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

The attached register provides a running list of Local Authority action items as reported in previous meetings.

TLA2020-108 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority

- a) **Noted the progress reports on actions from the minutes of previous meetings as received; and**
- b) **Closed Action item 1 – Community Consultation**
- c) **Closed Action item 2 – Invite Member for Namatjira, Chansey Paech**
- d) **Closed Action item 4 – Shed used by Catholic Care;**
- e) **Kept open Action item 3 – Titjikala Youth Board**
- f) **Open new Action item – Invite Member for Namatjira, William Yan to address the issues previously directed to Chansey Paech (former member for Namatjira) and to update the Local Authority:**
 1. **Remove category rating 6 from Titjikala so dialysis can be considered in the Community.**
 2. **Local Authority voiced their concern around healthy eating and the need for a community awareness campaign.**
 3. **Former Member for Namatjira Chansey Paech noted the need to know the level of diabetes and sickness in the community so action can happen.**
 4. **Former Member for Namatjira Chansey Paech asked for the Local Authority to raise a resolution to write to the Minister about the road.**
 5. **The Room to Breathe program coming into effect in the new financial year.**
 6. **Raise with the Northern Territory Police that the community has concerns with drugs in the community.**

9.2 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the Department of The Chief Minister and Cabinet for investing in local government community infrastructure projects.

There is a **total un-committed balance of \$56,990.00** to allocate in their community. \$21,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021. \$35,900.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

TLA2020-109 RESOLVED (Susan Doolan/Greg Sharman)

That the Titjikala Local Authority:

- a) **Noted and accepted the progress of their projects;**
- b) **Closed Project 2119 and stages 2 and 3 – Footpaths and credit the underspend of \$34,311.78 back to the fund;**
- c) **Kept open Project 2118 – Titjikala Youth Board;**
- d) **Kept open Project 2350 – Upgrade Public Rest Area on Store Lot and Bus Stop Shade Shelter;**
- e) **Create a new Project (2351) named ‘Lighting for Black Spots within Community’ and commit \$19,000.00 for 3 solar lights with locations to be confirmed at the next Local Authority meeting;**
- f) **Create a new Project (2352) and commit \$10,000.00 for the purchase of a BBQ trailer as per the ‘Alice Hose Tech’ designed tabled, however with the addition of gas struts;**
- g) **Add the following items to the wishlist with Council Services Coordinator Titjikala to seek quotations for:**
 1. **Cemetery upgrade – Burial Plot information board to be displayed at the cemetery, gravel path to define walk areas between the grave sites and purchasing of plaques for existing graves requiring repairs, including engraving;**
 2. **Basketball Court area - Repainting Basketball court as a multi-sport facility (including line marking for soccer, volley ball and netball) to allow for additional sports; repainting of the structural posts up to a reasonable height. Install of removable goal nets for netball, volleyball and soccer;**
 3. **Park rejuvenation – Fencing, rubbish bins and more trees around Tjitji Tjutaku Park, Northside Park and Southside Park. Seating and Water Bubbler at Northside and Southside Park.**
 4. **Carpark resurfacing - Cracker dust or Blue metal to resurface existing carparks for outside the MRC office, Recreation Centre, and the Aged Care/Arts Centre.**
 5. **Mixed Waste – Moving the legacy of mixed waste.**

9.3 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

TLA2020-110 RESOLVED (Dennis Douglas/Lynette Ellis)

That the Titjikala Local Authority:

- a) **Noted and accepted the report; and**
- b) **Provided feedback towards the Titjikala Infrastructure Plan.**

9.4 DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2021.

TLA2020-111 RESOLVED (Susan Doolan/Douglas Wells)

That the Titjikala Local Authority

- a) **Noted and discussed the spending of their 2020/21 Discretionary Funds; and**
- b) **Approved a commitment of \$1,000.00 to put towards a community BBQ and movie night to celebrate Naidoc week.**

9.5 CORRESPONDENCE REGARDING RODINGA WARD BY ELECTION

EXECUTIVE SUMMARY:

When a vacancy occurs during the term of the Council a by-election is held for a replacement Council member. Anyone who has a principal place of residence within the area can nominate as a candidate to become a Council member. Employees of MacDonnell Regional Council cannot become Council members.

TLA2020-112 RESOLVED (Lynette Ellis/Douglas Wells)

That the Titjikala Local Authority:

- a) **Noted the correspondence; and**
- b) **Will seek to encourage suitable people to nominate to represent the Rodinga Ward in the MacDonnell Regional Council.**

9.6 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services.*

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

TLA2020-113 RESOLVED (Greg Sharman/Lynette Ellis)

That the Titjikala Local Authority:

- a) **Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan; and**
- b) **Noted and accepted the report.**

9.7 THE SAPPHIRES MUSICAL PLAY OFFER

EXECUTIVE SUMMARY:

The Sapphires musical play have requested an approval / invitation to bring the musical play roadshow to Titjikala either later next year or whenever it is ok to tour.

If the decision is to invite them, then please could the Local Authority identify the best place for the Presentation to take place.

TLA2020-114 RESOLVED (Greg Sharman/Susan Doolan)

That the Local Authority noted the report and invited the Sapphires Musical to perform in Titjikala in late 2021 or whenever it is ok to tour.

10 COUNCIL SERVICES REPORTS

10.1 COUNCIL SERVICES COORDINATOR'S REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Titjikala across the area of Local Government Service Delivery.

TLA2020-115 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority noted and accepted the attached report prepared by Aalia Hape, Council Services Coordinator, Titjikala.

10.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of Community Services programs.

TLA2020-116 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority noted and accepted the Community Services report.

11 FINANCE AND GOVERNANCE REPORTS

11.1 2019-20 TITJIKALA LOCAL AUTHORITY PROJECT FUNDING ACQUITTAL

EXECUTIVE SUMMARY:

To present to the Local Authority the Titjikala Local Project Funding Acquittal for the 2019-20 financial year.

Income and expenditure for the period ending 30 June 2020

LAPF Grant 2019-20	\$36,090
Other income/carried forward balance from 2018-19	\$36,090
Other income/carried forward balance from 2017-18	\$2,222
Total income	\$74,402
Total expenditure including committed projects \$53,312	\$53,312
Surplus/ (Deficit)	\$21,090

Titjikala Local Authority would like to acknowledge the above Project Funding received by the Department of Chief Minister and Cabinet previously (DLGHCD) for its continued support to the MacDonnell Regional Council's programs.

TLA2020-117 RESOLVED (Greg Sharman/Lynette Ellis)

That the Titjikala Local Authority noted and accepted the Local Authority Project Funding Acquittal for the 2019-20 financial year.

12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

12.1 GENERAL BUSINESS

EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

RECOMMENDATION

That the Titjikala Local Authority noted that there were no General Business items raised at Item 6.2.

13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

13.1 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

At the beginning of the meeting, under item 6.3, members of the Mount Liebig Local Authority have an opportunity to provide notification of matters to be raised in General Non-Council Business 13.1.

TLA2020-118 RESOLVED (Greg Sharman/Douglas Wells)

That the Titjikala Local Authority:

- a) Noted and discussed the Non-Council Business items raised at Item 6.3; and,**
- b) Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet.**

1. Wheelchair access to Lot 69

Enock Menge - representative from the Department of Chief Minister and Cabinet informed the Local Authority that he had noted the request for modifications to the house at Lot 69 to provide wheel chair access and would raise the request with NT Housing and report back to the Local Authority.

14 DATE OF NEXT MEETING - TO BE ADVISED

15 MEETING CLOSED

The meeting terminated at 3.06 pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Wednesday 14 October 2020 and are UNCONFIRMED.