



AGENDA

TITJIKALA LOCAL AUTHORITY MEETING THURSDAY, 26 SEPTEMBER 2019

The Titjikala Local Authority Meeting of the MacDonnell Regional Council will be held at the Council Offices on Thursday, 26 September 2019 at 10.30PM.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	MEETING OPENING	
2	WELCOME	
2.1	Welcome to Country	
3	ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS	
3.1	Attendance	
3.2	Apologies / Absentees	
3.3	Resignations / Terminations	
3.4	Nominations	
3.4.1	Nominations.....	4
4	MACDONNELL COUNCIL CODE OF CONDUCT	
4.1	MacDonnell Council Code of Conduct	7
4.2	Conflicts of Interest.....	9
5	CONFIRMATION OF PREVIOUS MINUTES	
5.1	Confirmation of Previous Minutes.....	11
5.2	Action Register	17
6	LOCAL AUTHORITY PLANS	
6.1	Local Authority Project Report.....	19
6.2	Discretionary Funds.....	21
7	COUNCIL LOCAL GOVERNMENT	
7.1	MacConnect Report.....	22
7.2	Community Service Titjikala Local Authority Report	24
7.3	Community Engagement and the Regional Plan	28
7.4	Council Services Delivery Report.....	30
8	FINANCE	
8.1	Expenditure Report as at 30 June 2019.....	32
9	DEPUTATIONS / GUEST SPEAKERS	
	<i>Nil</i>	
10	OTHER BUSINESS	
10.1	Community Land Use Plan.....	35
10.2	"Your Voice, Your Community"	37
10.3	Other non-Council Business.....	38
11	NEXT MEETING - TUESDAY 28 JANUARY, 2020	
12	MEETING CLOSE	

NOMINATIONS

ITEM NUMBER	3.4.1
TITLE	Nominations
REFERENCE	- 222674
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

At the Titjikala Local Authority Meeting of 17 July 2019 it was noted that there are now three (3) vacancies to the Local Authority, and as a consequence a call for nominations was recommended.

There has since been one nomination to the Local Authority have been no nominations received,

RECOMMENDATION

That the Local Authority note and approve the nomination of Heather Armstrong and

Call for community nominations to remain open for a further 28 days in order to fill the remaining two vacancies.

BACKGROUND

The Local Authorities are made up of up of local members they have 4 Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

The Local Authority should:

- Be representative of key groups within the local Authority area such as family groups, women and men, outstations and community residents ect.
- ensure members are committed to attend and participate in meetings and give two way feedback to community members and council;
- include members of Youth boards where they exist;
- list all nominations received along with indicators of community support, including any collective current Local Authority member support for the nomination to be considered at the first Ordinary Council meeting after nominations have closed; and
- select the chair of the Local Authority from the members of the Local Authority.

In the event of a vacancy, a new member will be nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and Council Policy 111 Local Authorities.

ISSUES, CONSEQUENCES, OPTIONS

A full membership of the Local Authority will ensure wide input from community members on important decisions that will affect all residents for many years.

FINANCIAL IMPLICATIONS

Local Authority Members are paid to attend Local Authority meetings in their community.

CONSULTATION

Bre Parfitt, Coordinator Governance and Compliance

ATTACHMENTS:

- 1 Titjikala Nomination Heather Armstrong

Local Authority Nomination Form

1. HEATHER ARMSTRONG

(name of Nominee)

Heather Armstrong

(signature of Nominee)

27.1.19

wish to nominate as a member of the Local Authority for the Community of:

JOHN HOWARD SOUTH/NORTH

(name of Community)

To be returned to the Returning Officer in the stated Community

(name of Returning Officer)

(signature of Returning Officer)



MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Titjikala Local Authority note the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct**Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

CONFLICTS OF INTEREST

ITEM NUMBER	4.2
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Titjikala Local Authority note the Conflict of Interest Policy and declare any conflicts either now or as they arise.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or

council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	- 219488
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting

RECOMMENDATION

That the Local Authority note and accept the previous minutes.

BACKGROUND

Local Authority members that attended the previous meeting are to consider the presented unconfirmed minutes carefully before they decide if they are a true record of their last meeting

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION**ATTACHMENTS:**

1 Titjikala Local Authority 2019-07-17 [764] Minutes.DOCX



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE
COMMUNITY COUNCIL OFFICE ON WEDNESDAY 17 JULY 2019 AT 10:30AM

1 MEETING OPENING

The meeting was declared open at 10.32AM

2 WELCOME

2.1 Welcome to Country – Margret Orr

3 ATTENDANCE / APOLOGIES / RESIGNATIONS

3.1 Attendance

Local Authority Members: Margaret Orr (Chair), Helen Katatuna, Lisa Sharman, Dennis Douglas, and Douglas Wells.

Councillors: Cr Greg Sharman (Deputy President) and Cr Susan Doolan

Council Employees: Jeff MacLeod (CEO), Ken Newman (Regional Area Manager 2), Peter Divine, Christino Castro and Gordon Marshall (Community Safety)

Guests: Robin Hall, Gloria Baliva and Bronte Hewitt (Menziess School of Health)

3.2 Apologies/Absentees

Apologies: Cr Roxanne Kenny (President), Cr Lynette Ellis, Cr Phillip Wilyuka

Absentees: NIL

3.3 Resignations / Terminations

Resignations: Lisa Sharman

Terminations: NIL

3.4 NOMINATIONS

EXECUTIVE SUMMARY:

There are currently two vacant positions on the Titjikala Local Authority. In the event of a vacancy, a new member is nominated and appointed in accordance with the Local Government Act, Ministerial Guidelines and (Council Policy) CP111 Local Authorities. Upon the recommendation of the Local Authority, Council appoints Local Authority members under the Local Government Act.

ALSO NOTE the above Lisa Sharman resignation makes this three vacancies.

1 RESOLVED (Greg Sharman/Margaret Orr)

That the Local Authority note three open vacancies and call for community nominations to remain open for 28 days.

4 MACDONNELL COUNCIL CODE OF CONDUCT

4.1 MacDonnell Council Code of Conduct

2 RESOLVED (Susan Doolan/Greg Sharman)

That the Titjikala Local Authority note the Council Code of Conduct.

4.2 Conflict of Interests

3 RESOLVED (Margaret Orr/Greg Sharman)

That the Titjikala Local Authority note and declare any conflict of interests.

NOTE: with the permission of the Chair deputations were presented at this time to facilitate presenters' travel arrangements

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

SUMMARY:

The Local Authority is to consider the unconfirmed minutes of the previous meeting.

4 RESOLVED (Greg Sharman/Margaret Orr)

That the Local Authority note and confirm the minutes of the previous meeting and amend Item 7.2 to remove external contractor.

5.2 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received and:

1. Leave open action item 1 Community Consultation until a community meeting has been held.
2. Close action item 2 Men's Shed and follow up through action item 3 Catholic Care.
3. Leave open action item 3 and include new action item 5.2.1 Invitation to Catholic Care.
4. Leave open action item 4 Shade Shelter for further updates.
5. Leave open item 5 Write a Letter and include new action item 5.2.2 Write a letter to include further road issue updates
6. Leave open action item 6 – Invite Member for Namatjira.

5.2.1 CATHOLIC CARE INVITE / MENS SHED

5 RESOLVED (Dennis Douglas/Greg Sharman)

Invite Catholic Care to the next meeting to clarify who is paying for the lease on the Catholic Care building and if the building can be used as a men's area.

5.2.2 WRITE A LETTER - REGARDING ROAD ISSUES

6 RESOLVED (Dennis Douglas/Susan Doolan)

That the letter is to include the following details:

1. The new road put in in 2016 road is dangerous as a result a cattle truck rolled over between the Ooraminna turn off and double tank Deep Well.
2. Lack of maintenance is causing vehicle damage, in some areas large rocks have been placed in holes in the road and these rocks are now exposed.
3. A Trail Blazer 4WD built for off road four wheel driving, purchased by a community member living at Alice Well was sent back to the manufacturer after 4000KM due to excess damage.
4. Idracowra Station has shut public access, thus more traffic is using the road.
5. There is an influx of tourists causing excess traffic. On average three tourist cars a year use the road, now over three a day are using the road.
6. Tourists towing caravans are being helped by locals due to vehicle damages.

Break 11:40 am

Resumed 11:55am

6 LOCAL AUTHORITY PLANS

6.1 LOCAL AUTHORITY PROJECT REPORT

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$51,090.00 to allocate in their community.

\$15,000.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020.

\$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

7 RESOLVED (Greg Sharman/Dennis Douglas)

That the Local Authority note and accept the progress of their projects and:

1. Allocate a further \$6,430.33 to Project 1
2. Invite staff to attend the community meeting and plan for Footpaths Project 2 and 3.

6.2 DISCRETIONARY FUNDS

SUMMARY:

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community. The decisions about how to spend this money must benefit everybody. This money cannot be carried over from year to year and it must be spent (with goods received) between 1 July and 30 June.

8 RESOLVED (Greg Sharman/Margaret Orr)

That the Local Authority note their spending of discretionary funds from 2018/19 and will discuss with the community what to spend their 2019/20 discretionary funds on.

7 COUNCIL LOCAL GOVERNMENT

7.1 COMPLAINTS RECEIVED

EXECUTIVE SUMMARY:

This report provides an update to the Local Authority about complaints received regarding Council Service Delivery.

9 RESOLVED (Greg Sharman/Susan Doolan)

That the Local Authority note the complaint received this reporting period and that it has been resolved.

7.2 COMMUNITY SERVICE TITJIKALA LOCAL AUTHORITY REPORT

EXECUTIVE SUMMARY:

This report provides an update on Community Services program delivery.

10 RESOLVED (Greg Sharman/Douglas Wells)

That the Local Authority note and accept the Community Services report.

7.3 SERVICE DELIVERY REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Titjikala across the area of Local Government Service Delivery and includes the period since the last Local Authority meeting held 17 April 2019.

11 RESOLVED (Greg Sharman/Margaret Orr)

That the Local Authority note and accept the Council Service Delivery Report and

- 1. Open new action item 7.3.1 Sweeper**
- 2. Open new action item 7.3.2 Outstations**

7.3.1 SWEEPER

12 RESOLVED (Greg Sharman/Margaret Orr)

Titjikala is waiting for a new Sweeper and request the Director Technical Services to follow up and report back to the Local Authority.

7.3.2 OUTSTATIONS

13 RESOLVED (Greg Sharman/Margaret Orr)

Manager Service Delivery is to follow up outstation issues, the community is to provide a list of issues. Note that there is no Gen Set at Alice Well.

8 FINANCE

8.1 EXPENDITURE REPORT AS AT 31 MARCH 2019

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 March 2019 in the Local Authority's Community.

14 RESOLVED (Greg Sharman/Susan Doolan)

That the Local Authority note and accept the Expenditure report as at 31 March 2019.

9 DEPUTATIONS / GUEST SPEAKERS

9.1 MENZIES SCHOOL OF HEALTH RESEARCH - ORVAC

EXECUTIVE SUMMARY:

Community based study titled ORVAC: Optimizing Rotavirus Vaccine in Aboriginal Children. In the study Menzies School of Health Research are seeing if they can improve the impact/occurrence of gastroenteritis amongst Aboriginal children in the NT.

15 RESOLVED (Greg Sharman/Margaret Orr)
That the Local Authority note and accept the Menzies School of Health Research deputation.

10 OTHER BUSINESS

10.1 YARNING CIRCLE

EXECUTIVE SUMMARY:

A Yarning Circle is a space where community members can sit and talk about safety issues around a fire pit. Community support is formally requested from the Local Authority to support the creation of a Yarning Circle in Titjikala being built on the lot next to the MacSafe office (playground carpark).

16 RESOLVED (Greg Sharman/Dennis Douglas)

That the Local Authority approve the site for the building of a Yarning Circle in consultation with the community, near the MRC office (or by the recreation hall or an alternative site identified with the community).

10.2 OTHER NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

17 RESOLVED (Dennis Douglas/Margaret Orr)

That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development and:

1. Suggest that the Local Authority invite the clinic manager to the next Local Authority meeting.
2. Close the Government Action Register item Roads and wait for the Minister Lawler to respond.
3. Invite representatives from the Department of Infrastructure Planning and Logistics to the next meeting to talk about the road.
4. Note that the Local Authority can give feedback to the Ordinary Council on the discussed changes to the Local Government Act.

Note that operational issues were raised by Dennis Douglas and the CEO clarified that these issues can be dealt with through Service Delivery.

DATE OF NEXT MEETING WEDNESDAY 25 SEPTEMBER 2019

MEETING CLOSE

The meeting terminated at 13:37pm.

This page and the preceding 4 pages are the minutes of the Titjikala Local Authority Meeting held on Wednesday 17 July 2019 and are UNCONFIRMED.

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.2
TITLE	Action Register
REFERENCE	- 219492
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

RECOMMENDATION

That the Local Authority note the progress reports on actions from the minutes of previous meetings as received.

BACKGROUND

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

Action Item 1 - Community Consultation (raised on 26/07/2018)**Summary of action item:**

The Local Authority is to hold a community consultation meeting to discuss possible projects for Titjikala. This meeting should be used to share current ideas with community members.

The Local Authority is to provide an update.

Leave this item open and speak with the community again.

Update: Lisa Sharman will speak with the community.

Action Item 2 – Men’s Shed (raised on 07/02/2019)

The Local Authority request Council to see if the shed can be used as a men’s area.

Update 9 April 2019: The Director Service Delivery is waiting on a Memorandum of understanding (MOU) from Catholic Care.

Leave this item open until the MOU has been received.

Update July: The Shed space requested is located on a Council Lot where operational works is undertaken. Due to the risk and liability Council would incur in the event of an accident, particularly involving a member of the public, the space cannot be used as a Men’s Shed.

Action Item 3 – Catholic Care (raised on 07/02/2019)

The Local Authority invite Catholic Care to attend the next meeting to provide an update of their services.

Update 9 April 2019: Council Service Coordinator will invite Catholic Care.

Leave this item open and re-invite Catholic Care to the next LA meeting.

Update July: Lisa Sharman will invite Catholic Care to the meeting.

Action Item 4 – Shade Shelter (raised on 07/02/2019)

The Local Authority request the Director Technical Services provide an update on the shade shelter in front of the workshop.

Update 9 April 2019: The shade shelter at the front of the workshop has not been budgeted for in the 18/19 year or previous years. Director Technical Services can make a proposal in the 19/20 capital budget for the project but it is dependent on the MRC financial position. As such there are no guarantees that this project will be funded in 19/20.

Leave open this item for Director Technical Services to follow up.

Action Item 5 – Write a letter (raised on 17/04/2019)

The Local Authority request the MacDonnell Regional Council to write a letter to Eva Lawler the Minister for Infrastructure, Planning and Logistics requesting immediate action to repair Titjikala road for improved access and public safety due to the recent roll over of a Heavy Transport Vehicle.

Request Department of Local Government, Housing and Community Development to follow up.

Action Item 6 – Invite Member for Namatjira (raised on 17/04/2019)

Local Authority request an invite to Chansey Paech to attend the next Local Authority meeting to give further updates. The member for Namatjira Chansey Paech provided updates and discussed with the Local Authority the following for action:

1. Remove category rating 6 from Titjikala so dialysis can be considered in Titjikala;
2. Local Authority members voiced their concern around healthy eating and the need for a community awareness campaign;
3. Chansey noted the need to know the level of diabetes and sickness in the community so action can happen;
4. Chansey asked for the Local Authority to raise a resolution to write to the Minister about the road;
5. The Room to Breathe program coming into effect in the new financial year;
6. Raise with the Northern Territory Police that the community has concerns with drugs in the community;
7. Chansey will provide an update at the next Local Authority meeting.

Update July: Chansey will be in attendance to provide updates.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.1
TITLE	Local Authority Project Report
REFERENCE	- 221785
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Local Authority receive Project Funds from the NT Government Department of Local Government, Housing and Community Services for investing in local government community infrastructure projects.

There is a total un-committed balance of \$51,090.00 to allocate in their community.
 \$15,000.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
 \$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

RECOMMENDATION

That the Local Authority note and accept the progress of their projects.

BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the NT Government Department of Local Government, Housing and Community Services.

Register of Projects and Commitments

Project 1		New Park	\$
Action	Status		Committed
8 February 2018	to be developed, including playground and soft fall		54,000.00
1 July 2019	The playground has commenced and contractors have installed most of the play equipment.		-60,830.33
			(-6,430.33)
17/7/2019	Further allocation to project		6,430.33
		underspend or (overspend)	0
Project 2		Footpaths (stage 1)	
Action	Status		Committed
26 July 2018	stage 1: around the store, clinic, office and church		
17 April 2019	Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths		29,742.11
		underspend or (overspend)	
Project 3		Footpaths (stage 2)	\$
Action	Status		Committed
26 July 2018	stage 2: around aged care facility		
17 April 2019	Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths		awaiting Project 2

	underspend or (overspend)	underspend
Project 4	Footpaths (stage 3)	\$
Action 26 July 2018	Status stage 3: around the youth BBQ area (yet to be developed)	Committed
17 April 2019	Resolution: allocate the remaining 2018/2019 project funding to the priority items Footpaths underspend or (overspend)	awaiting Project 3 underspend

Wishlist and estimated costs

Priority 1: **Solar lights**
Scope: to be installed around footpaths upon completion of Footpath projects
Requested: 26 July 2018
Estimate: \$
Action: costing required

Priority 2: **Upgrade public rest area on store lot**
Scope: concrete under existing shade structure, table and bench
Requested: 4 July 2018
Estimate: \$
Action: costing required

Priority 3: **Bus stop shade shelter**
Scope: remove existing table install bench seat on 3 sides and have a concrete floor
Requested: 26 July 2018
Estimate: \$
Action: costing required

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating project funds.

FINANCIAL IMPLICATIONS

There was \$15,000 previously allocated to the Rest Area project that has been returned to the balance. This goes into the total un-committed balance of \$51,090.00 to be allocated to projects in the Titjikala community.

\$15,000.00 is from the 2018/19 Project Fund and must be expended before 30 June 2020.
\$36,090.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

CONSULTATION

Executive Leadership Team
Finance Grants Officer
Area Managers

ATTACHMENTS:

There are no attachments to this report.

LOCAL AUTHORITY PLANS

ITEM NUMBER	6.2
TITLE	Discretionary Funds
REFERENCE	- 222606
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**SUMMARY:**

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

There is a current balance of \$4,000.00 to spend before 30 June 2020.

RECOMMENDATION

That the Local Authority note their spending of discretionary funds from 2018/19 and discuss what to spend their 2019/20 discretionary funds on.

2019/20 Discretionary Fund				
Approved Project		Status	Approved Allocated	Actual Expenditure
Income	Discretionary Fund	\$4,000	-\$0.00	- \$0.00
Balance Remaining				\$4000

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority receive a Discretionary Fund from the Council to spend each financial year on enhancing the community. Local Authorities decide how to best spend this money to broadly benefit the community.

The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

FINANCIAL IMPLICATIONS

There is a current balance of \$4,000.00 to spend before 30 June 2020. This money cannot be carried over from one financial year to the next. Discretionary Funds must be fully expended annually between 1 July and 30 June or forfeited.

CONSULTATION

The Local Authority and community

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.1
TITLE	MacConnect Report
REFERENCE	- 217446
AUTHOR	Peter Devine, Acting Director Community Services

**EXECUTIVE SUMMARY:**

This report provides an update on Community Services program delivery.

RECOMMENDATION

That the Local Authority note and accept the MacConnect Report and accept NT Public Libraries Wifi operation times. Local Authority to provide feedback pertaining to Digital Literacy workshops.

BACKGROUND:

- MacConnect is in line with Council's Goals, NT Libraries Strategic Plan and the Be Connected National Program. This project will develop the capacity of residents and staff in digital literacy and digital safety. It will provide all residents with ongoing free connectivity through NT Libraries free Wifi program. Communities will be engaged through digital education workshops, NT Libraries Keeping Culture software workshops (or other Software supported by NT Libraries) and MRC community based staff will be engaged in pertinent MRC specific digital training. The project will support residents and community based Indigenous staff to utilize the internet in a positive, educational and constructive way.
- MacConnect's Goals are: Connected Access, Digital Education & Content Contribution
- Currently MRC staff are being trained how to use digital devices to email reports, writing emails to make requests to coordinators and streamlining communications.

NT Public Wifi Operation times and Usage Data:

10:00am-9:00pm Monday-Saturday
Offline-Saturday

Attachment Session by Time of Day

FEEDBACK REQUESTED:

What Apps do residents use?
What do residents use the internet for?

Workshops:
What would you like to learn?
What would residents or staff like to learn?
Where in community should workshops be held?

CONSULTATION

Executive Leadership Team

Manager Community Safety – Peter Devine

ATTACHMENTS:

There are no attachments to this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.2
TITLE	Community Service Titjikala Local Authority Report
REFERENCE	- 221843
AUTHOR	Rohan Marks, Director Community Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

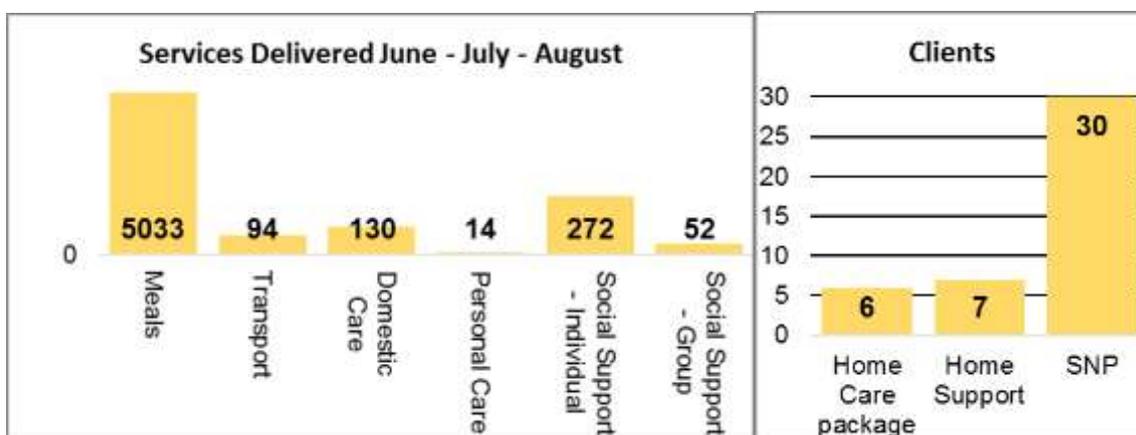
This report provides an update on the delivery of Community Services programs.

RECOMMENDATION

That the Local Authority note and accept the Community Services report.

BACKGROUND**AGED & DISABILITY SERVICES****Service Delivery and Engagement**

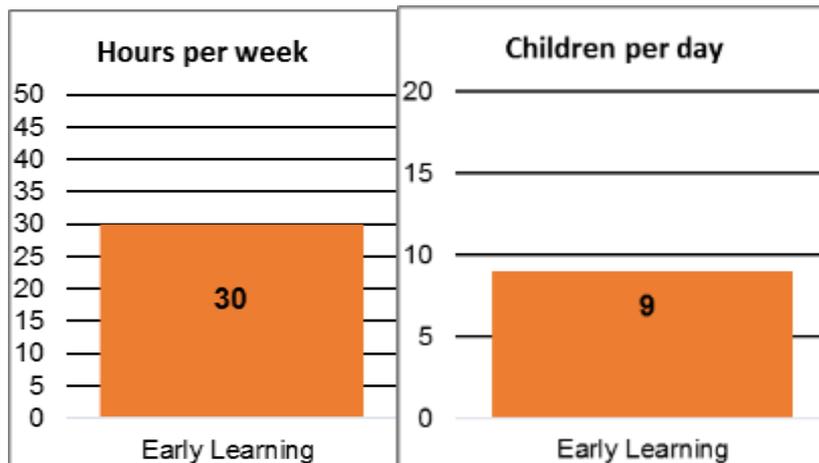
- All services were delivered in line with funding and client requirements.
- 13 clients are accessing Aged and Disability services.
 - 6 Home Care Package clients
 - 7 Commonwealth Home Support Clients
- An average of 32 Children received meals through the School Nutrition Programme each day

**Other Updates**

- Social activities have been increased with clients enjoying bush trips and movie days.
- Staff remain focused on their accredited training, CHC33015 Certificate III in Individual Support (Home and Community).

**CHILDREN'S SERVICES****Service Delivery and Engagement**

- The Early Learning program was fully delivered this reporting period.
- The service closed as part of the bi-annual scheduled closure, 1 July to 12 July.



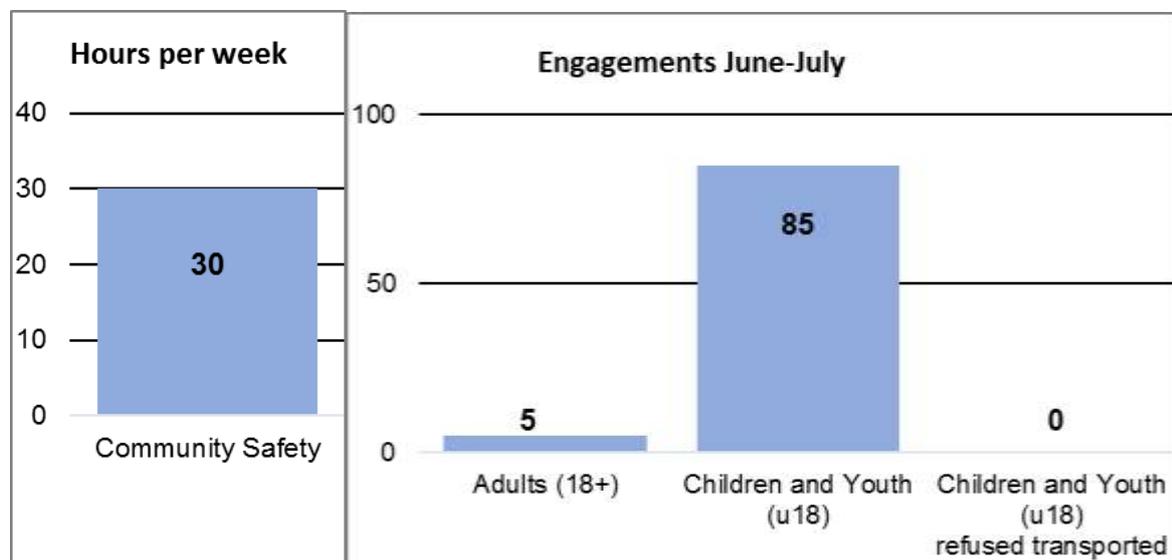
Other Updates

- Educators continue with their training, with one Educator having successfully completed a Certificate III in Early Childhood Education and Care.
- Due to the resignation of our Team Leader Children’s Services, we are currently recruiting to fill this vacancy. We are also seeking additional Educators (casual).

COMMUNITY SAFETY

Service Delivery and Engagement

- All services were fully delivered during this reporting period.



Other Updates

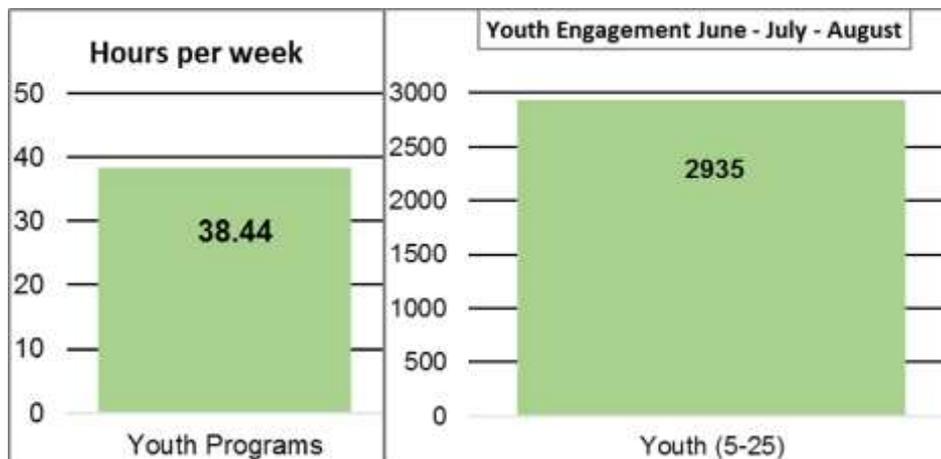
- Charles Darwin University has ceased delivering the Cert III Community Night Patrol training to MacSafe staff. MRC is working with stakeholders to ensure a new training program is developed and delivered to ensure the continued development of staff.
- The Titjikala MacSafe Team responded to two incidents involving concerns for the safety of families traveling with young children. In both incidents the families were located and assisted to safely return home.

YOUTH SERVICES

Service Delivery and Engagement



- All services for the Youth Development and Outside School Hours Learning programs were delivered as scheduled.
- Activities included: sports (basketball, football, softball, and soccer), kid's skill based games, media use, discos, concerts, family barbeques, story and roo tail nights, and movie nights.



Other Updates

- A highlight from this period was MacYouth supporting the 'Sista Sounds' group in the delivery of a women's and girl's music camp in Titjikala.
- During July, MacYouth delivered a school holiday program with extended hours and increased family focussed activities such as 'story and roo tail' nights, which were a very popular activity.
- MacYouth Titjikala staff have been participating in MacYouth cluster meetings with other teams from the Eastern region where they have engaged in various development, educational, team building and program development activities.
- MacYouth Titjikala have been working closely with the Waltja Reconnect program to engage with young people needing extra support.
- MacYouth Titjikala have been working with St Phillips in Alice Springs to support boarding school students to stay engaged in school and connected with the community. The Titjikala Youth Board have made decisions about how funds provided by Northern Territory Department of Health would be spent. The equipment purchased significantly boosted youth program activities and helped attract more participants, and older youth to the program.



New outdoor speaker through Youth Board spending

MacYouth Eastern cluster meeting – staff development



MacYouth Family night - fire & story



ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Executive Leadership Team
Manager Children's Services – Margaret Harrison
Manager Community Safety – Peter Devine
Manager Home Care – Luke Everingham
Manager Youth Services – Bianca Rayner

ATTACHMENTS:

There are no attachments for this report.

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.3
TITLE	Community Engagement and the Regional Plan
REFERENCE	- 222641
AUTHOR	Darren Pfitzner, Manager Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website.

RECOMMENDATION

That the Local Authority note and accept the report and select a location and a date for a public open space meeting.

BACKGROUND

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council community and is how we will deliver Our Vision, Mission and Goals.

ISSUES, CONSEQUENCES, OPTIONS

Local Authority is asked to consider the best dates and venue for this meeting and to decide the way they would like to present the work and the successes of the Local Authority.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Local Authority
Governance and Engagement team

ATTACHMENTS:

1 2019 - 2020 Regional Plan Presentation

COMMUNITY ENGAGEMENT AND THE REGIONAL PLAN

1. 2019-20 Regional Plan

The MacDonnell Regional Council (MRC) 2019-20 Regional Plan has been approved by the Council and is available at MRC offices and on the MRC website. The Regional Plan is developed every year after consultation with the MacDonnell Regional Council community and is how we will deliver Our Vision, Mission and Goals.



The 4 Goals have been updated in this year's plan to:



2. 2019-20 Goals and objectives

Goal 3: Empowered Communities

	Objective	3.3: Local Authority and Council members, constituents and stakeholders are engaged and informed
	Strategy	Local Authority meetings are engaging and accessible to members and the public
	Key Performance Indicator	13 Local Authority meetings are held in public open spaces

3. Proposed Local Authority meetings held in public open spaces

Scheduled dates	First Round of Local Authority Meetings	Second Round of Local Authority Meetings
Where		
Relevant Regional Plan goals:	See below	

Goal 3: Empowered Communities

	Objective	3.3: Local Authority and Council members, constituents and stakeholders are engaged and informed
	Strategy	Local Authority meetings are engaging and accessible to members and the public
	Key Performance Indicator	5% of residents attend each Local Authority meetings 13 Councillor community engagement events supported 10% of residents in each community complete a Council services survey

Goal 2: Healthy Communities

	Objective	2.3 Support community and cultural events
	Strategy	Provide in-kind support for community and cultural events
	Key Performance Indicator	\$50,000 in-kind support provided

COUNCIL LOCAL GOVERNMENT

ITEM NUMBER	7.4
TITLE	Council Services Delivery Report
REFERENCE	- 222645
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

- Goal 01: Developing Communities
- Goal 02: Liveable Communities
- Goal 03: Engaged Communities
- Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Titjikala across the area of Council Service Delivery and includes the period since the last Local Authority meeting.

RECOMMENDATION

That the Local Authority note and accept the Council Service Delivery Report

BACKGROUND**Animal Management**

- Dr Graeme Blanch visited Titjikala on the 4th-5th of July there was a total of 2 De-sexing 38 Worm/Tick treatments and one dog was euthanized.

Cemetery Management

- There has been no funerals in the last period
- The civil team has been doing regular clean ups and brush cutting at the Cemetery.
- We are going through the cemetery register at the present moment to make sure everything is correct.

Internal Road Maintenance

- There has been no need for any maintenance on the Roads at the present moment.
- Regular rubbish pick ups and slashing on the sides of the roads have been conducted.

Parks and Open Space

- Solar lights have been installed by the civil crew there is one left to put up near lot 71
- Monthly inspections have been conducted on the parks
- Regular litter clean ups and brush cutting have been conducted

Sports Grounds

- Maryvale Station will grade the oval and the softball ground for our sports weekend happening this weekend.

Outstation MES Services

- Sydney has been looking after the homelands as Malcom is on leave.
- We are sorry to hear the passing of **Mr R Le Rossignal** from Oak valley Homeland.

Waste Management

- Civil crew have been continuing rubbish collection every Monday & Thursday.
- Civil crew have been sorting all materials that have been dropped at the public drop of bays.
- We will be moving the drop of bays to a better location so it is easier for community members to access.

Weed Control and Fire Hazard Reduction

- The Civil Works team are managing weed control by doing regular brush cutting and slashing.

Local Authority Project Updates

- Footpaths project is waiting on consultation as to where to put the footpath.
- We still require 3/4 new members to join our local authority board

Lisa Sharman
A/Council Services Coordinator
Titjikala

ATTACHMENTS:

There are no attachments to this report.

FINANCE

ITEM NUMBER	8.1
TITLE	Expenditure Report as at 30 June 2019
REFERENCE	- 222591
AUTHOR	Bhan Pratap, Director Corporate Services

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 June 2019 in the Local Authority's Community.

RECOMMENDATION

That the Local Authority note and accept the Expenditure Report as at 30 June 2019.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team
Sheree Sherry, Management Accountant & Grants

ATTACHMENTS:

1 Expenditure Report at 30 June 2019

(June 2019 - Local Authority Expenditure Detail by Location1_ORG_NAME)

MacDonnell Regional Council - Titjikala					
Expenditure by Community as at 30th June 19					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
COUNCIL SERVICES					
Service Centre Delivery					
Manage Council Buildings & Facilities	71,663	84,200	12,537	84,200	This budget is for repairs and maintenance and is only spent as required.
Other Operational	71,663	84,200	12,537	84,200	
Maintain Roads	0	6,140	6,140	6,140	
Other Operational	0	6,140	6,140	6,140	
Manage Council Service Delivery	164,506	156,570	(7,936)	156,570	Staff working more hours than budgeted for the reporting period.
Wages and Other Employee Costs	127,126	114,600	(12,526)	114,600	
Other Operational	37,380	41,970	4,590	41,970	
Civil Works	325,900	310,520	(15,380)	310,520	
Wages and Other Employee Costs	250,757	245,120	(5,637)	245,120	
Other Operational	75,143	65,400	(9,743)	65,400	
Parks, Ovals and Public Spaces	4,601	5,200	599	5,200	
Other Operational	4,601	5,200	599	5,200	
Street & Public Lighting	4,206	5,020	814	5,020	
Other Operational	4,206	5,020	814	5,020	
Council Engagement					
Manage Governance	6,276	11,350	5,074	11,350	
Wages and Other Employee Costs	0	2,000	2,000	2,000	
Other Operational	6,276	9,350	3,074	9,350	
Local Authorities	24,223	62,540	38,317	62,540	Projects in progress. Expenditure less than budgeted for this reporting period.
Other Operational	24,223	62,540	38,317	62,540	
Support and Administration					
Staff Housing	70,693	81,690	11,097	81,690	This budget is for repairs and maintenance and is only spent as required.
Other Operational	61,703	71,690	9,987	71,690	
Capital	8,890	10,000	1,110	10,000	
Training & Development	0	4,160	4,160	4,160	
Wages and Other Employee Costs	0	4,160	4,160	4,160	
SUB-TOTAL:- COUNCIL SERVICES	671,968	727,390	55,422	727,390	
NON-COUNCIL SERVICES					
Outstations Civil Works	231,812	191,610	(40,202)	191,610	Overall overspend due to emergency works required
Wages and Other Employee Costs	123,766	121,990	(1,776)	121,990	
Other Operational	108,046	69,620	(38,426)	69,620	Emergency works needed not budgeted for in this reporting period.
Outstations Housing Repairs & Maintenance	41,370	63,000	21,630	63,000	Overall underspend due to funding received in December 2018.
Other Operational	41,370	63,000	21,630	63,000	
Homelands Extra Allowance	123,094	283,800	160,706	283,800	Overall underspend due to the of planning works to be completed.
Other Operational	123,094	283,800	160,706	283,800	
Commercial Operations					
Essential Services	129,806	109,950	(29,856)	109,950	Overall overspend due to leave payout
Wages and Other Employee Costs	118,207	88,270	(29,937)	88,270	
Other Operational	21,600	21,680	80	21,680	
Centrelink	43,030	55,870	12,840	55,870	Overall underspend due to staff not working hours budgeted.
Wages and Other Employee Costs	43,030	55,870	12,840	55,870	
MES SPG Projects	115,185	482,270	367,085	482,270	Budget is largely for outstation projects that were funded late in the financial year and are in progress, funds are rolled over to the new financial.
Other Operational	115,185	482,270	367,085	482,270	

[June 2019 - Local Authority Expenditure Detail by Location1_ORG_NAME]

Manage Projects	0	92,400	92,400	92,400	Home care upgrade project which had not yet commenced at 30 June 2019
Other Operational	0	92,400	92,400	92,400	
Community Services					
Community Safety	171,362	178,910	8,558	178,910	
Wages and Other Employee Costs	155,850	162,250	6,400	162,250	
Other Operational	15,502	14,660	(842)	14,660	
Youth Development	228,215	238,640	10,425	238,640	
Wages and Other Employee Costs	170,465	171,260	795	171,260	
Other Operational	58,751	65,380	6,629	65,380	
Home Care Services	242,538	349,120	106,584	349,120	Overall underspend due to client requested services.
Wages and Other Employee Costs	143,703	140,870	(2,833)	140,870	Services being delivered inline with client requests and budgeting for potential max demand.
Other Operational	98,833	208,250	109,417	208,250	
Children's Services	348,689	348,490	(2,199)	348,490	
Wages and Other Employee Costs	189,471	190,680	1,209	190,680	
Other Operational	159,219	155,810	(3,409)	155,810	
SNP School Nutrition Program	71,177	66,180	(4,997)	66,180	
Wages and Other Employee Costs	28,391	30,940	2,549	30,940	
Other Operational	42,786	35,240	(7,546)	35,240	
SUB-TOTAL- NON-COUNCIL SERVICES	1,754,268	2,454,240	699,972	2,454,240	
TOTAL	2,426,236	3,181,630	755,394	3,181,630	

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's budget

	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	3,994	4,000	6	4,000

OTHER BUSINESS

ITEM NUMBER	10.1
TITLE	Community Land Use Plan
REFERENCE	- 221673
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

To present to the LA a draft Community Land Use Plan and discuss options for further land development.

RECOMMENDATION

That the Local Authority note and accept the report

BACKGROUND

A Community Land Use Plan is a plan for how the community will develop over the next 20 years.

Working with population statistics we have projected demand for housing in each of the 53 minor communities throughout the Territory. We are consulting extensively through the LA's and other fora to enable community members and Traditional Owners to have considerable input into how they see their community developing. We definitely see these plans as reflecting community aspirations, balanced with Government's financial resources, in which the people have ownership of the development of their community.

ISSUES, CONSEQUENCES, OPTIONS

Decisions will form the basis of future developments and planning for the Local Authority.

FINANCIAL IMPLICATIONS

NIL

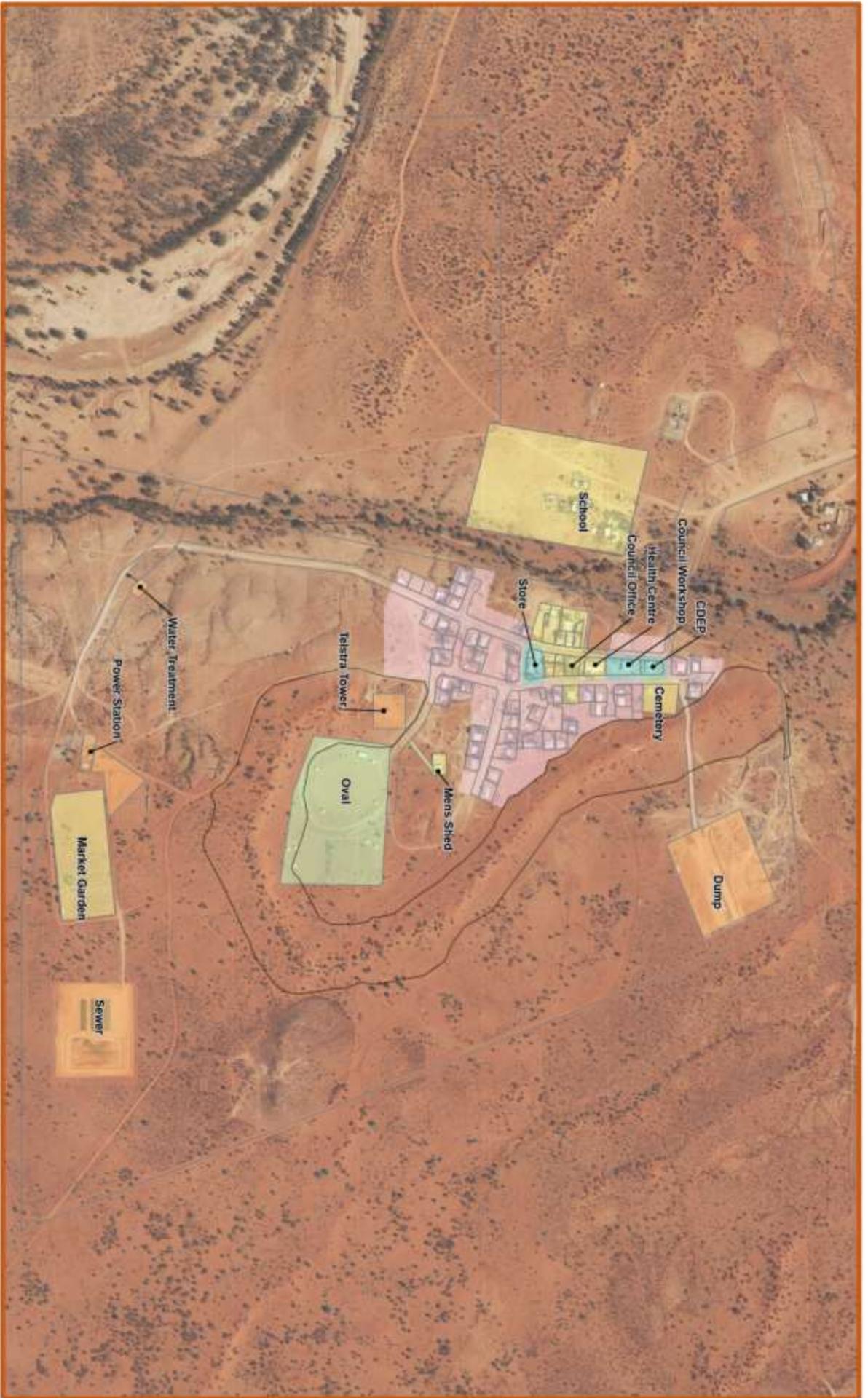
CONSULTATION**ATTACHMENTS:**

1 Titjikala Land Use Plan

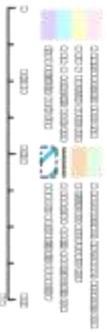


Tijjikala Draft Community Land Use Plan

DATE: 15/08/2017
TIME: 10:00 AM
LOCATION: TIJTIKALA
PROJECT: TIJTIKALA DRAFT COMMUNITY LAND USE PLAN
DRAWN BY: [Name]
CHECKED BY: [Name]
APPROVED BY: [Name]



Land Use Areas and Constraints



OTHER BUSINESS

ITEM NUMBER	10.2
TITLE	"Your Voice, Your Community"
REFERENCE	- 218855
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Liveable Communities
Goal 03: Engaged Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This will be a presentation on the results of the extensive "get on the electoral roll" campaign, "Your Voice, Your Community".

RECOMMENDATION

That the Local Authority note and accept the presentation

BACKGROUND

In March and April 2019, the Northern Territory Government ran an information campaign to all communities encouraging people to enroll to vote.

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

<<Enter Text>>

ATTACHMENTS:

There are no attachments to this report.

OTHER BUSINESS

ITEM NUMBER	10.3
TITLE	Other non-Council Business
REFERENCE	- 221794
AUTHOR	Bre Parfitt, Coordinator Governance and Compliance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Liveable Communities
 Goal 03: Engaged Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Local Government, Housing and Community Development will be in attendance to provide any necessary updates in regards to Northern Territory Government services.

RECOMMENDATION

That the Local Authority note and accept any updates and progress on actions from the Department of Local Government, Housing and Community Development.

BACKGROUND**ACTION REGISTER**

Date raised	Action	Detail
17/7/2019	Titjikala Clinic	The Local Authority invite the Clinic Manager to the next LA Meeting
17/7/2019	Feedback to NTG on Local Government Act	LA to discuss and communicate to NTG
17/7/2019	Titjikala Roads	Invite DIPL to the next meeting to discuss the roads issues

ISSUES, CONSEQUENCES, OPTIONS

NIL

FINANCIAL IMPLICATIONS

NIL

CONSULTATION

NIL

ATTACHMENTS:

There are no attachments to this report.