



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**THURSDAY 20 MARCH 2025**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Thursday 20 March 2025 at 10:30 AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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**14 NEXT MEETING THURSDAY 1 MAY 2025****15 MEETING CLOSED**



**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

That members notes the absences without notice given for this meeting.

**3.3 RESIGNATIONS**

NIL

**3.4 TERMINATIONS**

NIL

**3.5. NOMINATIONS/MEMBERSHIP**

ITEM NUMBER	3.5.1
TITLE	Membership of the Local Authority
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details the membership of the Wallace Rockhole Local Authority.

As stated in Council's Policy - *MC01-CP 8.1 Appointed Members*:

**8.1.1 – Appointing Members** – local authorities

- a. Eligibility – anyone can be nominated from the local authority area, including MRC employees and youth board members.
- b. Nominations – when there is a vacancy on a local authority, the Council will give notice and there will be 21 days for nominations to be submitted.

**8.1.3 – Revocation of membership** – the Council will determine when membership of either the local authority or a council committee can be revoked.

**RECOMMENDATION**

That the Local Authority:

- a) acknowledges and welcomes Ruth Katarintja and Cr Maryanne Malbunka to the Authority;
- b) notes the attendance at the previous meeting.

**BACKGROUND**

6 Appointed Members	Attendance noted at the meeting held 12 Nov 2024
Billy Porter - Chair	<b>Absent</b>
Terry Abbott	Present
Pamela Abbott	Present
Colin Craig	Present
Howard Abbott	<b>Absent</b>
Ruth Katarintja	Nomination accepted
Ward Councillors	
President Roxanne Kenny	Present
Cr Mark Inkamala	Present
Cr Maryanne Malbunka	Duly elected

**ISSUES, CONSEQUENCES, OPTIONS**

Section 6.2 of Guideline 1 states:

The local authority may resolve to endorse provisional membership for any vacancies at an ordinary meeting or a provisional meeting. Provisional membership will count for the purposes of quorum but must subsequently be ratified by council.

**FINANCIAL IMPLICATIONS****Local Authority payments**

Eligible members, including provisional members, are entitled to the respective local authority payment as determined by the Remuneration Tribunal, if they comply with the requirements of the guideline and are present for at least 75 per cent of the scheduled meeting time for which the meeting payment is claimed.

Council Members are not eligible for a local authority payment in relation to attending the local authority meetings but may be entitled to claim an extra meeting allowance.

**CONSULTATION**

Wallace Rockhole LA Members  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments for this report.

**4. MACDONNELL COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning



This report provides the unconfirmed minutes of the previous Local Authority meeting and is presented to members to accept as a true and correct record of the proceedings.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority accepts the unconfirmed minutes of the meeting held 12<sup>th</sup> of November 2024 as an accurate record of the proceedings.**

**ATTACHMENTS:**

- 1 Minutes WRLA 12.11.2024



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
TUESDAY 12 NOVEMBER 2024 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10:34AM

**1.1 NOMINATION OF ACTING CHAIRPERSON**

**WLA2024-047 RESOLVED (Terry Abbott/Pamela Abbott)**

That members nominated Member Colin Craig as Acting Chair of this meeting.

**2 WELCOME**

2.1 Welcome to Country – Member Colin Craig

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /  
NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Colin Craig, Member Pamela Abbott and Member Terry Abbott

Councillors:

President Roxanne Kenny and Councillor Mark Inkamala

Council Employees:

Belinda Urquhart – CEO, James Walsh – Project Manager, Kaisa Suumann – Coordinator Youth Boards, Courtney Organ – Coordinator Media, Ada Williams – Coordinator Council Services and June Crabb – Coordinator Governance

Guests:

Ruth Katarintja – Youth Board Member

**3.2 Apologies/Absentees**

Apologies:

Nil

Absentees:

Chair Billy Porter and Member Howard Abbott

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This is page 1 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Tuesday,  
12 November 2024

**3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES**

**WLA2024-048 RESOLVED** (Pamela Abbott/Colin Craig)

That members:

- a) noted the attendance;
- b) recorded the first absence without notice of Members Billy Porter and Howard Abbott from the meeting; and
- c) noted one vacancy on the Authority.

**3.3 Resignations**

NIL

**3.4 Terminations**

NIL

**3.5 Nominations**

NIL

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**WLA2024-049 RESOLVED** (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

**WLA2024-050 RESOLVED** (Colin Craig/Terry Abbott)

That the Wallace Rockhole Local Authority accepted the unconfirmed minutes of the Local Authority meeting held 11 July 2024 as a true and correct record of the proceedings.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS****6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2024-051 RESOLVED** (Mark Inkamala/Pamela Abbott)

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting.

**6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS**

**WLA2024-052 RESOLVED** (Colin Craig/Terry Abbott)

That members provided notification of matters raised in General Council Business as follows:

- a) Grading of the Road.  
Members were advised that a Grading Contractor will be engaged to grade the road into community before Christmas.



**6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS****RECOMMENDATION**

That members did not raise any matters for Non-Council Business at this point.

**7 CONFLICT OF INTEREST****7.1 CONFLICT OF INTERESTS**

**WLA2024-053 RESOLVED** (Mark Inkamala/Pamela Abbott)

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION**

**WLA2024-054 RESOLVED** (Mark Inkamala/Pamela Abbott)

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

**8 DEPUTATIONS / GUEST SPEAKERS**

*Nil*

**9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE****9.1 YOUTH BOARD REPORT****EXECUTIVE SUMMARY:**

This report outlines the recommendations put forward by the Wallace Rockhole Youth Board during their meeting on 1<sup>st</sup> of October 2024. It seeks feedback and discussion from the Wallace Rockhole Local Authority on these proposals.

**WLA2024-055 RESOLVED** (Colin Craig/Terry Abbott)

That the Local Authority:

- 1) received and noted the minutes from the Wallace Rockhole Youth Board meeting held on 1<sup>st</sup> of October 2024;
- 2) considered the key points raised by the Youth Board for discussion and provided the following feedback:
  - a) Proposed football oval near the racecourse:  
Members agreed to discuss a location for a football oval and will inform Council at the next Authority meeting to determine the feasibility of the area and if a permit would be required from CLC.
  - b) Cracks in the basketball court:  
Project Management team will organise a Contractor to quote on fixing the court and will present this quote at the next LA meeting.
  - c) Youth program for school holidays or permanent establishment:  
Members did not consider this request at this time.
  - d) Equipment for movie nights:  
Members agreed to allocate Project funds of \$1,000.00
  - e) Sports equipment for school holidays:  
Members agreed to allocate Project funds of \$500.00

## 9.2 LOCAL AUTHORITY PROJECTS REGISTER

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

#### WLA2024-056 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority:

- a) noted that \$7,980.57 are funds at risk of being returned to NTG;
- b) noted that \$16,400.00 is the 2023/2024 funding allocation received from NTG, that must be spent by end June 2025;
- c) noted and accepted the progress on their project as follows:
  - 2223 – Upgrade to Gordon Ida Park, noting that the water bubbler had been installed and the Civil team were waiting on cement for the fence;
- d) noted the following discussions on the wishlist items:
  - the football oval and the Basketball Court had been addressed during the Youth Board report;
  - the wall at Levi Penham Park will be removed and replaced with sand;
  - that Council is looking to upgrade the playground equipment more suited to younger children and as a safety precaution, a flying fox will not be installed. This item will be removed from the wishlist.
- e) created two new Projects:
  - Movie equipment and supplies to include snacks, power card, projector, screen, bean bags, mats, stand and speaker, allocating \$1,000.00
  - Sporting equipment, allocating \$500.00

### 9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (**with goods received**) between 1 July and 30 June.

#### **WLA2024-057 RESOLVED (Pamela Abbott/Colin Craig)**

That the Wallace Rockhole Local Authority:

- a) noted the spending of their 2024/2025 Discretionary funds;
- b) noted the error in the budget and confirmed that the allocation noted was for tools and equipment for each household;
- c) agreed on the Bunnings quote of \$1,997.01 for fruit trees to allocate to each community residence; and
- d) allocated the remaining funds at this time being \$377.90 towards fertilizer for the trees.

### 9.4 HR DEMOGRAPHIC REPORT AND POSITION VACANCY REPORT

#### EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

#### **WLA2024-058 RESOLVED (Mark Inkamala/Terry Abbott)**

That the Local Authority noted and accepted the Peoples and Capabilities report for the Community of Docker River.

### 10 COUNCIL MANAGED SERVICES REPORTS

#### 10.1 COUNCIL SERVICES - WALLACE ROCKHOLE LA REPORT

#### EXECUTIVE SUMMARY:

*This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services.*

#### **WLA2024-059 RESOLVED (Mark Inkamala/Colin Craig)**

That the Wallace Rockhole Local Authority noted and accepted the Council Services Report

**11 INCOME AND EXPENDITURE REPORT****11.1 LOCAL AUTHORITY FINANCE REPORT****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 August 2024 in the Wallace Rockhole Local Authority community.

**WLA2024-060 RESOLVED (Colin Craig/Terry Abbott)**

That the Local Authority noted and accepted the Expenditure report as at 31 August 2024.

**12 GENERAL BUSINESS AS RAISED AT ITEM 6.2****12.1 GENERAL COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

**WLA2024-061 RESOLVED (Terry Abbott/Colin Craig)**

That the Wallace Rockhole Local Authority noted that the matters raised at item 6.2 were discussed at that point.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 GENERAL NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet provides any necessary updates regarding Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

**WLA2024-062 RESOLVED (Terry Abbott/Mark Inkamala)**

That the Local Authority:

- a) did not raise any matters for discussion at item 6.3; and
- b) requested a follow up to the Old Power Station.

**14 DATE OF NEXT MEETING - 2025****15 MEETING CLOSED**

The meeting terminated at 11:35am.

This page and the preceding 5 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Tuesday 12 November 2024 and are UNCONFIRMED.

**6. ACCEPTANCE OF THE AGENDA**

**6.1 PAPERS CIRCULATED AND RECEIVED**

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes the that the papers circulated were received for consideration at the meeting

## **7. CONFLICTS OF INTEREST**

ITEM NUMBER	7.1
TITLE	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority Meeting:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

1. Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

2. Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

3. Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

4. Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

**8. DEPUTATIONS / GUEST SPEAKERS**

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Remote Housing - Repairs, Maintenance and Tenancy Team
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

**RECOMMENDATION**

**That the Local Authority:**

- a) **accepts the updates from Remote Housing representatives; and**
- b) **raises matters relating to housing repairs, maintenance and tenancy within the community.**

**BACKGROUND**

The Director for Remote Housing has requested that representatives from the Repairs and Maintenance/Remote Tenancy team have an ongoing deputation to attend Local Authority Meetings to provide updates and receive feedback from the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Issues raised at this time may be followed up by representatives from the Department of Housing, Local Government and Community Development at the request of the Local Authority.

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**ATTACHMENTS:**

There are no attachments to this report.



**8. DEPUTATIONS / GUEST SPEAKERS**

ITEM NUMBER	8.2
TITLE	Power Meter Changes - PowerWater
REFERENCE	-
AUTHOR	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

This section provides an opportunity for representatives from Power & Water to provide the Local Authority with updates regarding the changes to power meters in community.

**RECOMMENDATION**

**That the Local Authority accepts the updates from Power & Water regarding the new power meters that will be installed in the community.**

**BACKGROUND**

Power and Water have requested to present information about the new power meters that will be used at the houses within the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Nil

**ATTACHMENTS:**

- 1 Fact Sheet
- 2 Flyer
- 3 meter information

# Prepayment meter **factsheet**

## Adding credit to the meter

**There are three ways to add credit to the meter.**

### Online

Anyone can top up any meter online, using the customer ID and the meter number.

To top up online go to:

- ▶ [topup.powerwater.com.au](https://topup.powerwater.com.au) or,
- ▶ Use the sticker in the meter box to
  - Scan the QR code for online top up
  - See the customer ID and meter number.
- ▶ Pay using a credit or debit card.



Meter box sticker with online top up details

### In-store

1. Customers take their prepayment card to the shop.
2. They pay for the amount of credit that they want.
3. Staff at the shop will scan or swipe the card.
4. Credit is automatically sent to the meter.
5. The staff gives the customer a receipt.

### Phone

Anyone can top up any meter over the phone, using the customer ID and the meter number. To top up by phone:

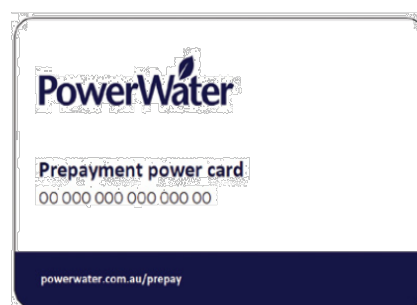
- ▶ Call **1800 245 092**
- ▶ Pay using a credit or debit card.

### For all top ups

- ▶ It can take up to **15 minutes** for the credit to show on the meter. This depends on the mobile network.
- ▶ Credit that has been sent to the meter cannot be refunded.
- ▶ The customer must check the card and meter details to make sure they top up the correct meter.

## Prepayment meter card

- ▶ Each household receives three cards, linked to the meter at their house.
- ▶ There is no money on the card. It shows which meter to send the money to.



**PowerWater**

## What happens if a customer loses their card?

- ▶ Customers can call Power and Water on **1800 245 092** to get a new set of cards.
- ▶ A replacement fee of \$20 will be deducted on the meter.
- ▶ Without their card the customer can top up:
  - ▶ Online or by phone (see details previous page).
  - ▶ At their local shop if it has a barcode scanner and
    - The customer requests their prepayment card barcode from Power and Water

## Concessions

- ▶ Customers who are members of the Northern Territory Concession Scheme may be able to receive electricity concession payments on their prepayment meter.
- ▶ Payments will go straight to the meter.
- ▶ Customers need to make sure their details are up to date with Territory Families.

## Moving house

- ▶ When moving, customers get a new set of prepayment cards linked to the meter of their house.
- ▶ Any balance can move from their old prepayment meter. The form to request this is on the Power and Water website.

## Customer protections

### ▶ Friendly credit

The meter will not turn off overnight or on the weekend, even if it runs out of credit.



### ▶ Emergency credit

Customers can add \$8 in emergency credit once their credit runs out, or is close to running out.



### ▶ Emergency credit and friendly credit are loans:

the next time the customer tops up, the credit will first repay the amount of emergency or friendly credit they used.

## Life support equipment

- ▶ Customers who use life support equipment at home cannot have a prepayment meter.
- ▶ They must let Power and Water know:
  - As soon as they start using life support equipment.
  - If they are moving to a house that has a prepayment meter.
- ▶ Power and Water will:
  - Add the customer to the life support register.
  - Help the customer to set up an account for regular payments.
  - Remotely change the meter to a credit meter.
  - Discuss the need for an emergency management plan.

- ▶ To register for life support, customers need to have a medical confirmation form completed by a registered medical practitioner.

- ▶ For more information, go to [www.powerwater.com.au/customers/outages/life-support-customers](http://www.powerwater.com.au/customers/outages/life-support-customers)

.....

For information about the meters visit

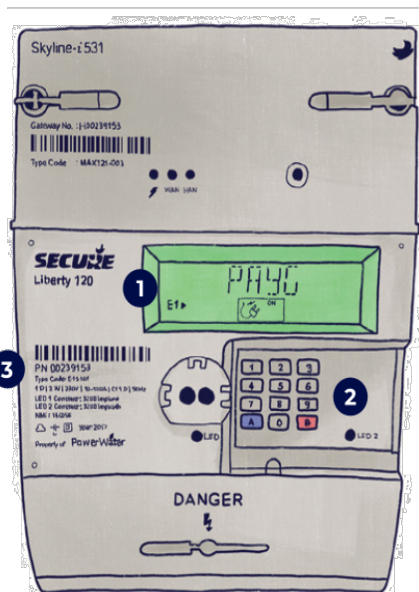
[powerwater.com.au/prepay](http://powerwater.com.au/prepay)

If you have questions call us on **1800 245 092**.

.....

**PowerWater**

# Your power meter has changed



1 Screen 2 Keypad 3 Meter number

**We have moved the balance from the old meter to the new meter.**

- If you have any unused tokens you will need to phone us on 1800 245 092.
- In future, Territory Families' power concession tokens will go straight to the meter.



## How to top up



### Online

- Scan this QR code or go to **topup.powerwater.com.au** to top up online.
- You will need your customer ID and meter number.
- Pay using a credit or debit card.



### At the shop

- Keep this card safe and take it to the shop to top up.
- Your card is only for your house.
- There is no money on the card.
- It shows which meter to send the money to.



### By phone

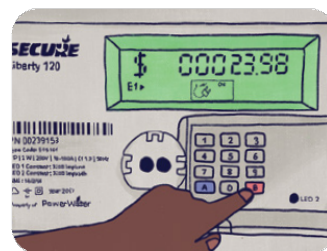
- Call 1800 245 092.
- You will need your customer ID and meter number.
- Pay using a credit or debit card.

**PowerWater**

## How to use your meter

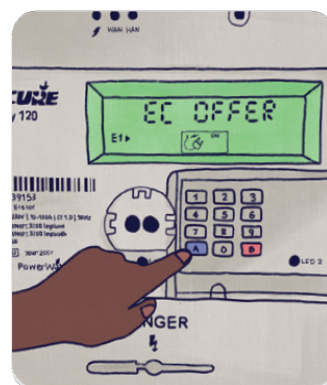
### Check your balance before you top up

1. Press **B** on the keypad to 'wake up' the meter.
2. Your balance shows on the screen, a minus '-' sign means you owe money.



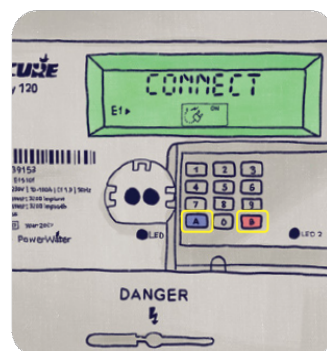
### If you run out of credit, you can use emergency credit

1. Wake up your meter and the screen will show EC OFFER.
2. Press **A** on the keypad to accept emergency credit.
3. Press **7** to check how much emergency credit you have left.



### If your power has turned off and you have topped up, you will need to reconnect the meter

1. Wake up your meter and the screen will show CONNECT.
2. Press **A** to reconnect.
3. Then **B** to confirm.

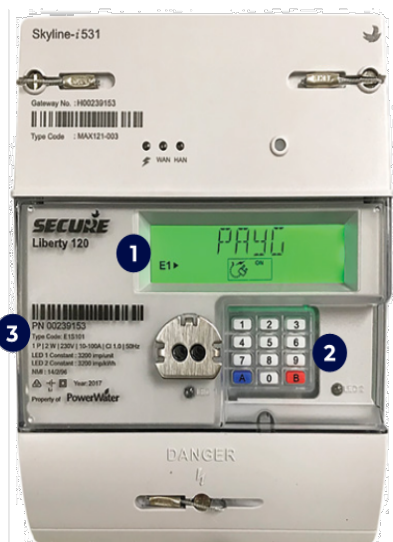


### Your meter will not turn off overnight or on the weekend, even if you run out of credit.

.....  
 For information about the meter visit [powerwater.com.au/prepay](https://powerwater.com.au/prepay)  
 If you have questions call us on **1800 245 092**.  
 .....



# Prepayment meter quick reference guide



1 Screen 2 Keypad 3 Meter number



## The screen

- The screen will 'go to sleep'. Pressing **B** on the keypad will wake it up.
- A negative balance will show a minus on the far left.
- This part of the screen shows whether power is **ON** or **OFF**.
- It may also show messages, such as EC OFFER when emergency credit is available.

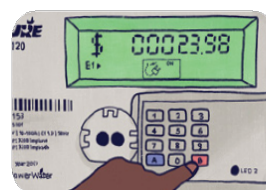
## The keypad is used to:

- See the balance.
- Accept or view emergency credit information.
- Reconnect the meter.
- Enter manual top up information.

**The meter number** is under the barcode, left of the keypad. The 8 digit number next to PN will be needed to top up online.

## Checking balance

- ▶ Customers can see their balance by pressing **B** on the keypad.
- ▶ The screen will show the balance which has zeros at the start.
- ▶ Read the balance from the first non-zero number.
- ▶ A minus '-' sign means you owe money.



## Emergency credit

- ▶ Customers can add \$8 in emergency credit once their credit runs out.
- ▶ EC OFFER will show on the screen when this option is available.
- ▶ To activate emergency credit, on the keypad press **A**.
- ▶ Check remaining emergency credit by pressing **7** on the keypad.

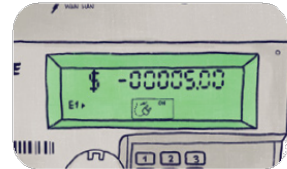
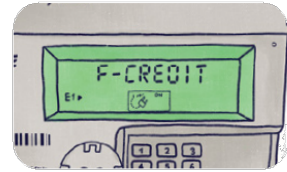


PowerWater

### Friendly credit

- ▶ Meters have a built-in friendly credit setting.
- ▶ If the meter runs out of credit, it will not switch off:
  - between 4pm and 9am on weekdays
  - on weekends and public holidays.

**Emergency credit and friendly credit are loans.** The next time the customer tops up, they will need to pay back the loan before any credit is shown on the meter.



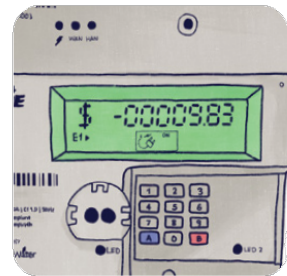
### Reconnecting the meter

- ▶ If the customer's meter has switched off, they will need to reconnect it after they have topped up.
- ▶ They will have to follow the message on the screen to reconnect the meter, by pressing **A** to connect and **B** to confirm.



### The customer has topped up, but the amount is not showing on their meter

- ▶ Top ups are automatically sent to a customer's meter.
- ▶ If there is a communication problem with the meter, it will keep trying until it is successful.
- ▶ Customers can also apply the credit manually (see 'manual top up').



### Manual top up

- ▶ The 20 digit transaction number on the receipt is unique to the customer's payment.
- ▶ If the payment is not showing on the meter in a timely manner (e.g. due to mobile network issues), it can be applied manually by:
  - Pressing **A** on the keypad.
  - The screen will show VEND MODE.
  - Key in the transaction number.
  - Press **B** on the keypad to confirm.
  - The screen will show the balance if the entry was accepted.
  - The screen will show REJECTED if the number was entered wrong.
  - The customer can try again using these steps.



**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Local Authority notes and accepts the progress on the action items as reported in the previous minutes.**

**BACKGROUND**

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 12/07/2023	Lacey, Gina	Community Services	Sport & Rec Officer
<b>Action WLA2023-047 – Possibility to engage a Local resident as a Sports &amp; Rec Officer (raised 12 July 2023)</b>			
WLA2023-047 RESOLVED (Colin Craig/Terry Abbott) That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note: 3) that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.			
<b>1 August 2023</b> – Waiting on a response from DCommS who is currently on leave.			
<b>18 October 2023</b> – Decision of the Authority was to keep the action open, noting that it is determined by NTG funding. Members advised that a discussion with the Youth Services Manager will ensue to ascertain what can be achieved.			
<b>7 March 2024</b> – Decision of the Authority was to keep the action open. Members wanted a Local Resident to be engaged. The Area Manager of Service Delivery advised that alternative funding would have to be looked into.			
<b>23 May 2024</b> – That members of the provisional meeting kept open the action until a response is received on whether any type of funding is available.			
<b>20 June 2024</b> – Response from Jess Kragh – Youth Services Manager.  <i>MacYouth are in negotiations for a new sport and rec contract with Wallace Rockhole added to our funding agreement. The provision would be to employ 1 / 2 local community members to deliver a variety of sport and recreation programs in community of up to 8 hours per week.</i>  If the funding proposal is successful, Lance our Sport and Recreation Coordinator would travel to Wallace RH, employ and train up local staff.			



**12 November 2024** – Was not discussed at this meeting.

**10/02/2025 CEO update** – There is limited funding for this position. The youth board coordinator will discuss with the Youth board regarding best operational model. Eg. 2 half days, noting current 0.25FTE limitations.

**18/02/2025 Youth Board Update** - The Youth Board has proposed the following for the April 2025 school holidays:

- A program running for two hours per day, four days a week.
- Preferred timing options: 10 AM – 12 PM or 11 AM – 1 PM.
- Youth Board member Ruth Katakarinja has expressed interest in working as a Youth Engagement Officer for one week during the school holidays. She would like to review the job description before making a final commitment, considering her childcare responsibilities.

The Youth Board will hold further discussions to determine their preferred structure moving forward.

**13/03/2025 CEO update** –

We acknowledge the importance of having local employment opportunities and structured recreational programs for the community.

MacYouth is in negotiations for a new Sport & Rec contract, which includes Wallace Rockhole. If successful, this would allow for the employment of one or two local community members to deliver sport and recreation activities. The Youth Coordinator would also provide support and training for these staff.

We note that discussions with the Youth Board have resulted in a proposal for a structured holiday program. However, as this action originated as a recommendation from the LA to Council, we want to ensure clarity around the role of Council in this matter. Council's primary role is to advocate for increased funding and support the development of Sport & Rec opportunities in Wallace Rockhole. Decisions regarding program operations, including scheduling and staffing within the allocated funding, will be determined by the relevant operational teams.

Given this, I recommend:

1. Keeping the action open but refocusing it solely on advocating for secure and ongoing Sport & Rec funding for Wallace Rockhole.
2. Acknowledging that program implementation details (e.g., hours, staffing, holiday programs) are operational decisions and will be managed within the funding constraints.
3. Seeking updates from the Youth Services team on the progress of the funding negotiations and ensuring the LA is kept informed.

## **ISSUES, CONSEQUENCES, OPTIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Nil

## **CONSULTATION**

The Local Authority  
Executive Leadership Team

## **ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Youth Board Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Kaisa Suumann, Coordinator Youth Boards

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report outlines the recommendations from the Wallace Rockhole Youth Board meeting on 18<sup>th</sup> of February 2025 and seeks feedback from the Wallace Rockhole Local Authority.

**RECOMMENDATION**

**That the Local Authority:**

- 1) receives and notes the minutes from the Wallace Rockhole Youth Board meeting held on 18th February 2025.**
- 2) provides updates on the following previously raised Youth Board recommendations:**
  - a) Construction of a Small-Size Football Oval**
    - At the 12/11/2024 meeting, the Wallace Rockhole Local Authority agreed to discuss potential locations for the football oval and provide an update at the next LA meeting.
    - The Youth Board has expressed a preference for the oval to be located across from the old orchard.
  - b) Basketball Court Surface Repairs**
    - A contractor quote for repairs was to be arranged and presented at the next LA meeting.
- 3) considers the following new recommendations from the Youth Board's 18th February 2025 meeting:**
  - a) Young People's Easter Celebration Proposal**
    - The Youth Board proposes hosting a Young People's Easter Celebration 2025, including an Easter Egg Hunt and arts & crafts activities. The Youth Board requests funding of \$300.00 to cover the cost of supplies for this event.
  - b) Movie Nights Project – Equipment Request**
    - As the previously allocated funds for the movie nights project have been utilized, the Youth Board recommends purchasing a laptop or external hard drive to store and play movies for future screenings.

**BACKGROUND**

Youth Boards play a crucial role in fostering communication between young people, the MacDonnell Regional Council, elected Council members, and Local Authorities. They offer a platform for young people to express their needs and contribute ideas for community projects, services, programs, and strategic direction.

The recommendations provided in this report are intended to ensure that the voices of young people in Wallace Rockhole are reflected in local decision-making.

**ISSUES, CONSEQUENCES, OPTIONS**

The Wallace Rockhole Local Authority to provide feedback on recommendations above.

**FINANCIAL IMPLICATIONS**

Youth Boards can seek funding for their initiatives through their respective Local Authority. Each Local Authority has access to two distinct funding sources aimed at benefiting their community:

1. **Project Funds** – Provided by the Northern Territory Government (NTG) to support community projects.
2. **Discretionary Funds** – Provided by MacDonnell Regional Council to support community activities.

To empower youth-led decision-making and encourage young people to become active representatives in their communities, the MRC Regional Plan 2024–2025 includes a Key Performance Indicator (KPI) specifically designed to support Youth Boards. This KPI states that if a Youth Board collaborates with Local Authority, **10% of the Local Authority's Project Funding per financial year should be allocated to Youth Board-identified projects.**

**CONSULTATION**

Wallace Rockhole Youth Board members  
Coordinator Youth Boards

**ATTACHMENTS:**

- 1 Minutes of the 18-02-2025 Youth Board meeting

## Wallace Rockhole Youth Board Meeting Minutes

**Date and time:** 18/02/2025 from 3.45 pm to 4.45 pm  
**Chairperson:** Ruth Katarinja  
**Youth Board Members:** Ruth Katarinja, Cobie Oglivie, Cohen Williams, Keiarah Abbott, Marnie Kenny, Kashanti McMillin  
**Minute Taker:** Kaisa Suumann



### Minutes

#### Item 1. Welcome from the Chairperson

- The Youth Board members nominated Ruth Katarinja to be the Chairperson of this meeting.
- Meeting was opened by Ruth Katarinja at 3.45pm.

#### Item 2. Meeting Rules

The following meeting rules were read and agreed upon:

- Be respectful to other Youth Board members and Council staff.
- Be honest and act with integrity.
- Make good decisions for the benefit of the community.
- Take responsibility for decisions made, ensuring they represent all young people in the community.

#### Item 3. Confirmation of previous minutes

The minutes of the meeting held on 01/10/2024 were reviewed, confirmed, and adopted as a true and correct record. The previous minutes were circulated during the meeting for reference.

#### Item 4. Review of Open Action Items

The status of open action items was reviewed, and the following updates and recommendations were noted:

##### 1. Repair of Gordon and Ida Abbott Park's Fence

Update – January 2025: The repair works are expected to commence soon, as the necessary cement is currently en route to Wallace Rockhole. Action item to remain open.

##### 2. Construction of a Small-Size Football Oval (60m Length) for the Community

Update – 12/11/2024: Wallace Rockhole Local Authority (LA) members agreed to discuss potential locations for the football oval and will inform the Council at the next LA meeting to assess feasibility and determine if a permit is required from the Central Land Council (CLC). The Youth Board has expressed a preference for the oval to be located across from the old orchard. Action item to remain open.

### 3. Repair of the Wall/Barrier at Levi Penham Park

Update – January 2025: The wall/barrier at Levi Penham Park has been removed.  
Recommendation: Close this action item.

### 4. Installation of a Flying Fox Zipline with a Monkey Swing Set at Gordon and Ida Abbott Park

Update – 12/11/2024: The Council is considering upgrading the playground equipment to better suit younger children. As a safety precaution, a flying fox will not be installed.  
Recommendation: Close this action item.

### 5. Repair of Cracks in the Basketball Court Surface

Update – 12/11/2024: The Project Management team will arrange for a contractor to provide a quote for repairs, which will be presented at the next LA meeting. Action item to remain open.

### 6. Youth Program for School Holidays or Permanent Implementation

Update – 10/02/2024: MRC CEO Belinda Urquhart advised that the funding is limited. The most suitable operational model needs to be determined (e.g., two half-days per week), given the current 0.25 FTE (8 hours per week) allocation.

The Youth Board discussed this matter and proposed the following:

- For the upcoming April 2025 school holidays: A program running for two hours per day, four days a week.
- Preferred program timing: 10AM – 12PM or 11AM – 1PM.
- Youth Board member Ruth Katarinja expressed interest in working as a Youth Engagement Officer for one week during the April school holidays.

Action item to remain open.

### 7. Equipment for Movie Nights

Update – 12/11/2024: The Local Authority (LA) allocated \$1,000 for the purchase of movie night equipment.

Update – 13/02/2025: All requested equipment has been purchased and is awaiting delivery to Wallace Rockhole.

Update – 18/02/2025: All equipment and food have been delivered to Wallace Rockhole.

- The Youth Board decided that any remaining funds should be used to purchase an additional power card for the community hall.
- The first movie night is scheduled for the April school holidays/Easter period.

Action item to remain open until the remaining funds have been spent on a power card.

### 8. Purchase of Sports Equipment for School Holidays

Update – 12/11/2024: The Local Authority allocated \$500 for sports equipment.

Update – 13/02/2025: All requested sports equipment has been purchased, with the exception of bibs, which are still pending delivery.

Action item to remain open until the bibs have been received.

**Item 5. Feedback to the MacDonnell Regional Council**

The following feedback and requests were noted for submission to the MacDonnell Regional Council:

1. Community Hall Lights – Maintenance Issue  
The Youth Board requests that the owner of the Community hall to be contacted regarding ongoing maintenance issues with the community hall lights, as they repeatedly switch off when turned on.
2. Proposal for a Young People's Easter Celebration  
The Youth Board proposes hosting a Young People's Easter Celebration 2025, which would include an Easter Egg Hunt and arts and crafts activities. To support this event, the Youth Board requests \$300 in funding to purchase supplies such as:
  - Food for making sandwiches
  - Easter eggs
  - Colouring books and pencils
  - Arts and crafts materials

Youth Board members Keiarah Abbott and Ruth Katarinja have volunteered to coordinate and run this event.

3. Request for Virtual Reality Experience During School Holidays  
The Youth Board has expressed interest in trying Virtual Reality activities during the school holidays or any other time.
4. Movie Nights Project – Equipment Recommendation  
Given that allocated funds for the movie nights project have been used, the Youth Board recommends purchasing a laptop or external hard drive to store and play movies during future movie nights.

**Item 6: Next Meeting Date**

The next Youth Board meeting is scheduled to take place on 23<sup>rd</sup> of September 2025.

**Item 7: Meeting Closure**

The meeting was officially closed at 4.45 PM by Youth Board member Ruth Katarinja.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Regional Planning incorporating Community Infrastructure Plans
<b>REFERENCE</b>	-
<b>AUTHOR</b>	James Walsh, Manager Project Management Office

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

**RECOMMENDATION**

That the Local Authority:

- **notes the consultation and supports MRC staff in the development of the MRC 2025-26 Regional Plan; and**
- **provides its priorities in relation to the development of the community's infrastructure.**

**BACKGROUND**

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

**ISSUES, CONSEQUENCES, OPTIONS**

It is a requirement under Section 33(1) of the *Local Government Act 2019* that all regional councils must have a plan for their area – the regional plan. Furthermore, s34(c) states that the Regional Plan must take into account the projects and priorities for the area identified by a local authority.

**FINANCIAL IMPLICATIONS**

The projects and priorities established in the Regional Plan will be considered in determining the Budget for 2025-26.

**CONSULTATION**

Executive Leadership Team

Local Authority members

Project Management Office

**ATTACHMENTS:**

1 Wallace Rockhole Community Infrastructure Plan



# WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

This is the Infrastructure plan from 2025 until 2030.



# WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

## Think BIG!!!

This community infrastructure plan will give the LA direction for projects for the next 5 years. Projects can be turned into Major Projects and pool funds as well as be broken down into parts to spread the funding over the 5 years.

We would also like the LA to give council some bigger projects they would like to see within the community. If there is grant funding that comes around, we can use the infrastructure plan to guide council in applying for special funding. This can be things that the LA cant afford but will benefit the community.



## WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

Wallace Rockhole community receives approximately \$16,000 per year from the NTG and has two years to spend the funds. A clause in the LA funding guidelines called Major Projects means that the LA can join funds from two years of funding for larger projects. The LA will have 4 years to spend the funds rather than 2. These funds can be put towards achieving larger and more productive projects. Combining two years of funds will give the LA approximately \$32,000 for a project.

To join the funds a project plan must be submitted to the DCMC for approval. MRC Project Management Office will manage the project planning for all Major Projects.

These funds can also be joined with funding from other organisations like CLC and grants to achieve bigger projects otherwise not possible with just the LA funds.



# WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

## What can LAPF be used for?

- Repairs and maintenance of community assets controlled or owned by the council. For example park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities. For example sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.



# WALLACE ROCKHOLE COMMUNITY NIAA Consultation Projects

Do you want to keep these projects and add them to the CIP?

- Fences





## WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – July 2021

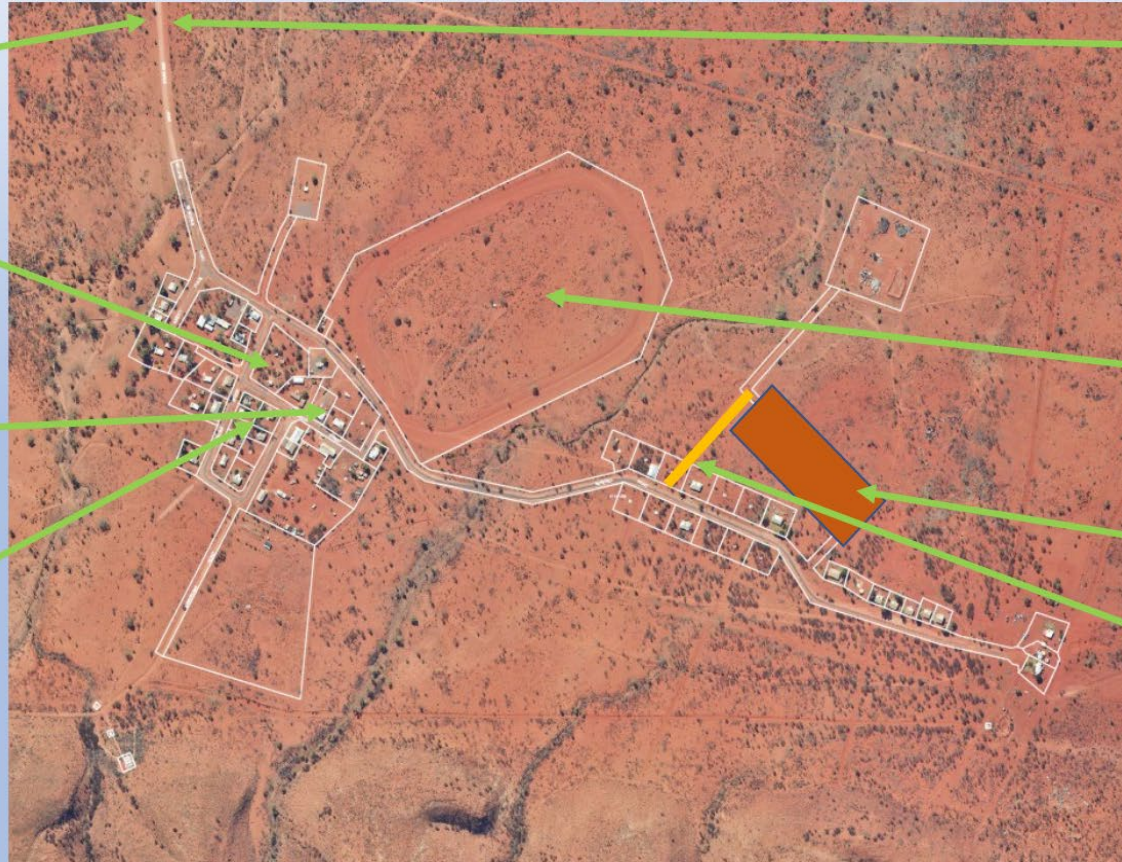
MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Wallace Rockhole. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

**BIG PROJECT**  
Seal the road into community

Better fencing around park

Larger meeting room in office

Fencing around the clinic



Causeway for creek crossing

Maintain existing bitumen

Sports and rec oval:  
Football, softball

Remove this road from plan

Road is here





## WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

MacDonnell Regional Council is working with the Local Authority and Councilors to plan for future infrastructure needs at Wallace Rockhole. Below are some current ideas. We want to hear from you as we plan for the next 5-10 years. An Infrastructure Plan that has the community's approval will guide investment and development with Local Authority Project Funding and will strengthen applications for any other funding that is available. At the moment, there is no allocated funding to pay for the infrastructure decided upon for these plans.

### Priority list:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_



## WALLACE ROCKHOLE COMMUNITY INFRASTRUCTURE PLAN – 2025

Based off the new community infrastructure plan, we would request that all un allocated funds are allocated to the priority 1 project. If the project costs less than allocated, the funds will be returned and put towards priority 2 at the next meeting. This will prevent hold ups requesting more funds for a project.

This way we can get through projects faster and concentrate on the higher priority projects.





**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.4
<b>TITLE</b>	Local Authority Project Register
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**RECOMMENDATION****That the Local Authority:**

- notes the Acquittal and Certification (as attached) of the Wallace Rockhole Local Authority Project funding as at 30 June 2024;**
- notes that \$23,130.51 are funds *at risk* of being returned to NTG;**
- notes the progress on their current projects as provided by the Project Management Office;**
- closes any completed projects and returns any unused funds to unallocated;**
- notes that there are \$14,900.00 of unallocated funds; and**
- discusses and determines the priority of the wishlist items.**

**BACKGROUND**

Members of the Local Authority allocate project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2223	Upgrade to Gordon Ida Park	\$
	Status	Committed
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	\$6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.	
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.	
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.	
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.	<b>\$34,784.15</b>
29-Apr-24	Purchase Order raised for Bunnings	
23-May-24	Res.026 – kept project open noting that the fence was on order and actioned as a priority.	
4-Jun-24	Invoice received from Civiq Pty LTD - drinking fountain and bottle refill station.	<b>-\$7,507.00</b>
28-Jun-24	Bunnings invoice received.	<b>-\$8,896.58</b>
11-Jul-24	Res.040 – Noted that the fencing supplies have been received, the water bubblers are in Alice Springs awaiting delivery and upgrading of the playground equipment is yet to be completed.	
12-Nov-24	Res.056 – Noted that the water bubbler had been installed and the Civil team were waiting on cement for the fence.	
23-Jan-25	Invoice received from Bunnings.	<b>-\$452.65</b>
25-Feb-25	<b>PMO update - everything available to complete project - waiting on installation by the Civil Team.</b>	
	<b>underspend or (overspend)</b>	<b>\$23,927.92</b>
Project 2226	Movie Equipment and Supplies	\$
	Status	Committed
27-Nov-24	Res.067 - Created a new project – Movie equipment and supplies to include snacks, power card, projector, screen, bean bags, mats, stand and speaker, allocating \$1,000.00.	\$1,000.00
16-Dec-24	Invoice received from Harvey Norman - portable speakers	<b>-\$212.73</b>

16-Dec-24	Invoice received from Alicetronics - projector and screen	<b>-\$319.05</b>
16-Dec-24	PO raised with Kmart - mats/bean bags	<b>-\$29.68</b>
16-Dec-24	PO raised with Lae Supermarket - power cards. PO for \$45.45 cancelled.	<b>\$-</b>
13-Jan-25	Invoice received from Woolworths - snacks, cleaning products.	<b>-\$128.38</b>
<b>13-Jan-25</b>	<b>Update - Still working on ordering all the items requested - to be kept open.</b>	
30-Jan-25	PO raised with Kmart Alice Springs	<b>-\$45.45</b>
30-Jan-25	Invoice received from Woolworths - spider sprays and water/juice.	<b>-\$25.76</b>
13-Feb-25	Invoice received from Kmart for picnic mats, etc.	<b>-\$36.36</b>
	<b>underspend or (overspend)</b>	<b>\$202.59</b>
<b>Project 2227</b>	<b>Sporting Equipment</b>	<b>\$</b>
	<b>Status</b>	<b>Committed</b>
<b>27-Nov-24</b>	Res.067 - Created a new project – Sporting equipment, allocating \$500.00.	\$500.00
16-Dec-24	PO raised with InterSport	<b>-\$434.33</b>
<b>13-Jan-25</b>	<b>Update - Still working on ordering all the items requested - to be kept open.</b>	
	<b>underspend or (overspend)</b>	<b>\$65.67</b>
<b>Budget consideration</b>		
	Balance of underspend or (overspend)	\$24,196.18
	Total un-allocated funds	\$14,900.00
	<b>Total unspent funds</b>	<b>\$39,096.18</b>

WISHLIST		
RAISED	ITEMS	ASSIGNED
18-Oct-23	<b>Football oval near the racecourse – with a nearby water source</b> Discussed the recommendation from the Youth Board to build a 60m football oval near the racecourse with a source for drinking water, noting that this item will be moved to the Projects Wishlist for a Scope of Works to be done. Notes the location specified across from the Community Hall.	LA
2/11/2024	<b>WLA2024-055</b> – Members agreed to discuss a location for a football oval and will inform Council at the next Authority meeting to determine the feasibility of the area and if a permit would be required from CLC.	
23-May-24	<b>Repair wall at Levi Penhem Park</b> Notes that Service Delivery will investigate repairing the wall and liaise whether CDP can assist with labor.	CS
12-Nov-24	<b>WLA2024-056</b> the wall will be removed and replaced with sand.	
12-Nov-24	Cracks in the basketball court: WLA2024-055 – Project Management team will organise a Contractor to quote	PMO

14-Mar-25	<p>on fixing the court and will present this quote at the next LA meeting.</p> <p><b>PMO update:</b> The rough costs have been calculated based on the costs of previous works:</p> <p><b><u>Temporary solutions [cracking will continue]:</u></b></p> <ul style="list-style-type: none"> <li>• <b>\$20,000</b> to run seal on cracked parts of the court (not level surface)</li> <li>• <b>\$35,000</b> to grind level and run seal over just cracked area</li> <li>• <b>\$70,000</b> to grind and seal whole court</li> <li>• <b>\$90,000</b> to grind, seal and paint</li> </ul> <p><b><u>Permanent solution:</u></b></p> <ul style="list-style-type: none"> <li>• <b>\$150,000+</b> to dig out and completely relay base and top seal and paint.</li> </ul>	
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### ISSUES, CONSEQUENCES, OPTIONS

#### Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

### FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

### CONSULTATION

Executive Leadership Team  
The Local Authority

### ATTACHMENTS:

1 LAPF acquittal 2023-24

## MacDonnell Regional Council

## CERTIFICATION OF 2024 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Wallace Rockhole

File number: LGR2016/00104

## INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2024

LAPF Grant 2024	\$16,400
Other income/carried forward balance from 2022- 2023	\$16,400
Other income/carried forward balance from 2021- 2022 20-21	\$24,384.15
<b>Total Income</b>	<b>\$57,184.15</b>
<b>Total Expenditure</b>	<b>\$16,403.58</b>
<b>Surplus/ (Deficit)</b>	<b>\$40,780.57</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes ☒ No ☐
  - the LAPF funding guidelines; Yes ☒ No ☐
  - the Local Government Act and the Local Government (Accounting) Regulation; and Yes ☒ No ☐
  - the Northern Territory Government's buy from Territory enterprise policy. Yes ☒ No ☐
  - the NT Government's COVID19 Conditions of Contract were met: Yes ☒ No ☐
- (If no to any questions above please provide a written explanation with this acquittal)

Certification report prepared by Osman Kassem.....19...../08...../2024

The local authority projects formed part of the agenda and minutes of  
Council's ordinary council meeting and local authority meeting.

Yes ☒ No ☐

Laid before the Council at a meeting (held/to be held on) 21/10/2024 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) ...../...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO

20/8/2024

## DEPARTMENTAL USE ONLY

Grant amount correct:

Yes ☐ No ☐

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

## CERTIFICATION ACCEPTED

Yes ☐ No ☐

Comments

Grants Officer \_\_\_\_\_

...../...../20\_\_

Manager Grants Program \_\_\_\_\_

...../...../20\_\_

Department of the Chief Minister and Cabinet



**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.5  
**TITLE** Local Authority Discretionary Funds  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Wallace Rockhole Local Authority:

- a) notes the spending on their 2024/2025 Discretionary funds;
- b) notes that \$2,374.91 are funds that have been allocated to spend on fruit trees for the residences; and
- c) notes the update on this item.

**BACKGROUND**

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Budget \$
1-Jul-24	2024/2025 Discretionary funds allocation	\$ 4,000.00
18-Jul-24	Allocated \$2000.00 towards purchasing garden tools for houses – hoses, rakes, loppers, shovels, brooms - 20 of each.	-1,625.09
	<b>Balance</b>	<b>\$ 2,374.91</b>
12-Nov-24	Accepted quote for fruit trees from bunnings for each community residence of <b>\$1,997.01</b> and allocated the remaining <b>\$377.90</b> toward fertilizer for the trees.	
14-Mar-25	Bunnings could not supply the trees at the time of purchase. CSC will contact Bunnings for an update on whether they can supply the trees.	

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.



**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.6  
**TITLE** MRC Position Vacancies Report  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**RECOMMENDATION**

**That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole.**

**BACKGROUND**

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Katie Fuller, P&C Operations Manager, MRC  
Keheli Nagahawatte (Katy), P&C Generalist, MRC

**ATTACHMENTS:**

1 MRC Positions Vacant in Wallace Rockhole





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## Position Vacancies

### Wallace Rockhole

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Position #	Service	Description	Type	Weekly Hours
501523	SDC	Works Assistant	Part-Time	19

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 5/03/2025



**10. COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 10.1  
**TITLE** COUNCIL SERVICES REPORT  
**REFERENCE** -  
**AUTHOR** June Crabb, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on the Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Local Authority notes and accepts the Council Services report**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Ken Satour - A/Director Council Services  
Tammy Shields - A/Area Manager  
Ada Williams – Council Services Coordinator

**ATTACHMENTS:**

1 Council Services report



# Council Services Wallace Rockhole



**100% First Nations  
Employees in  
SCD**



**4 Area Manager  
Visits to  
Community**



**Council Office  
456 Hours of  
Service**

## Snapshot



**7 Vehicles and Plant in  
Use**



**172 Bins Emptied  
Weekly**



**1 Sport Grounds  
Maintained**



**1 Toolbox Talks  
Completed**



**12 Australia Post  
Deliveries**



**14 Street Lights  
Operational  
2 Street Lights  
Non-Operational**



**3 Water Tests**



**8 Parks &  
Playgrounds  
Inspections**

**Animal Management**

- No Update of a visit from the vet yet
- the last visit was last year in October
- Cats and dogs were treated this includes, desexing, worming and flea treatment

**Cemetery Management**

- Cemetery has had a clean-up with all the grass being cut
- Civil works team check cemetery on a weekly basis as one of the graves had
- Caved in to early and that has been fixed.

**Internal Road Maintenance**

- The internal roads are ok but need to fill in more potholes before they get worse
- Main road into Community is ok a few rough spots here and there
- The grader was here doing the roads but made it hard to do the road as it rained the whole time it was here.
- Fire breaks around Community Boundary fence have been done.

**Maintenance of Parks and Open Spaces**

- Parks are ok a lot of grass has grown since it rained
- Cutting down old dead trees and removal of them
- Civil Team will be working to cut all grass in parks

**Waste Management**

- Rubbish run is done twice weekly every Tuesday and Thursdays
- All Rubbish in community streets picked up
- Drop off bays were taken down to clear the overgrowth of Buffel grass
- The grader was here doing the roads but made it hard to do the road as it rained the whole time it was here.
- Fire breaks around Community Boundary fence have been done.

**Weed Control and Fire Hazard Reduction**

- Weed control is going slowly with one weedy
- Bigger jobs around the Community slashing the grass will be done by the tractor slasher

**General Business**

- The new fence around Gordon and Ida Park will be started soon
- Civil guys will be completing this job
- This is an LA funded project





**11. INCOME AND EXPENDITURE REPORT**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Osman Kassem, Finance Manager

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 January 2025 in the Finke Local Authority community.

**RECOMMENDATION**

**That the Local Authority notes and accepts the Finance report as at 31 January 2025.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team

**ATTACHMENTS:**

1 Wallace Rockhole Expenditure Report

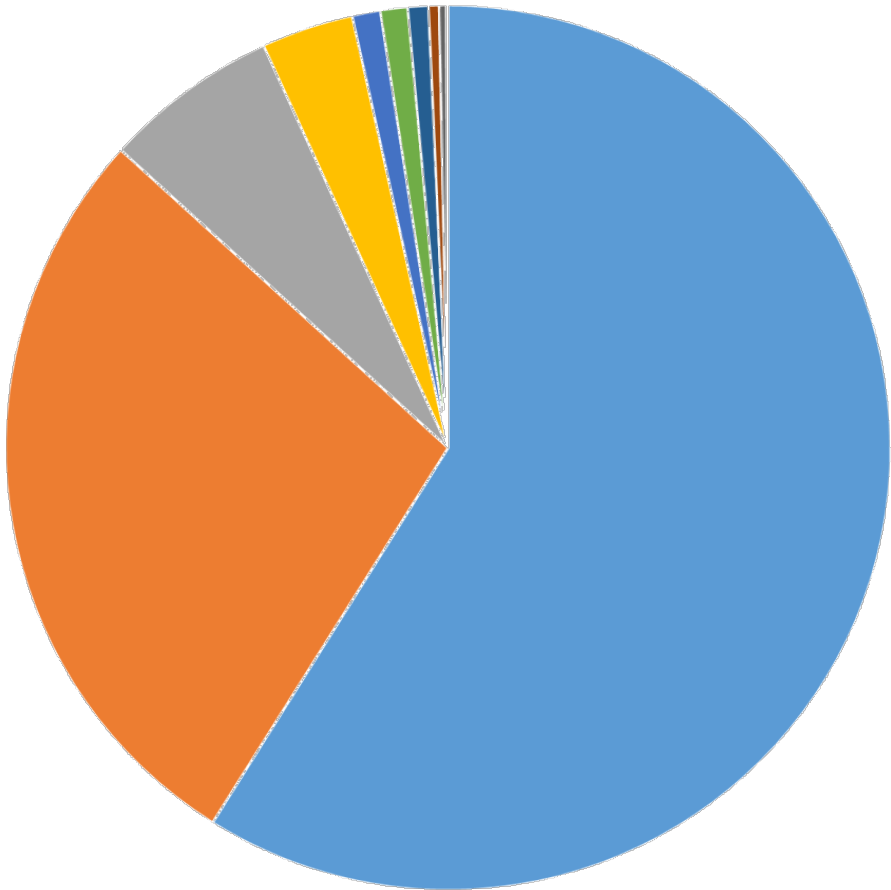
MacDonnell Regional Council  
Statement of Income & Expenditure  
as at 31 January 2025

014 Wallace Rockhole

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
EXPENDITURE						
Employee costs	277,714	0	277,714	225,852	(51,862)	Overspend on Council Services by \$25k
Materials & Contracts	12,123	6,262	18,385	46,836	28,451	Overspend on Contract Electrician as no budget to replace Street Light globes, Building Facilities Repairs & Maintenance by \$3k - underspend on Vehicle Fuel by \$3.5k as no expenditure
Operating lease and Information technology	980	0	980	13,743	12,764	Underspend on building leases by \$10k as no expenditure
Other Expenses	7,747	91	7,838	14,305	6,467	No significant budget variances
<b>Total Expenditure</b>	<b>298,564</b>	<b>6,353</b>	<b>304,917</b>	<b>300,737</b>	<b>(4,180)</b>	
LA admin and project expenditure	4,210	525	4,735	38,401	33,666	Underspend on community infrastruture by \$31k

WHERE THE MONEY WAS SPENT

- 58.93% - Civil Works
- 27.82% - Service Delivery
- 6.40% - Centrelink
- 3.36% - Council Buildings
- 1.03% - LA administration
- 0.99% - Staff housing maintenance
- 0.75% - Power & Water Contract
- 0.38% - LA projects
- 0.26% - Street & Public Lighting
- 0.06% - Corporate Costs



**12. GENERAL BUSINESS**

**ITEM NUMBER** 12.1  
**TITLE** General Council Business  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

**RECOMMENDATION**

**That the Local Authority raises and discusses matters relating to General Council Business.**

**BACKGROUND**

Members discuss matters of General Business that they wish to raise in regards to Council Services within the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.



**13. NON-COUNCIL BUSINESS**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	General Non-Council Business
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

**RECOMMENDATION**

**That the Local Authority raises and discusses matters of General Non-Council Business.**

**BACKGROUND**

Members can raise matters on services related to business outside of Council. This may include:

- NT Roads
- Education
- Health
- Land Management
- Housing

Issue	Date	Action
<b>Lease for the old power station</b>	<b>18-Oct-23</b>	Members requested that the Representative from DCM&C investigate who was consulted on the lease to the Old Power Station.
	23-May-24	Kept open until a response is received from the NTG Representative.
	11-Jul-24	Feedback that was provided by members, they wanted to know the intended purpose for building, and if it isn't being used for anything the community would like it as an asset.
	12-Nov-24	Members requested a follow up on this issue.
	<b>19-Mar-25</b>	<b>NTG Representative will follow up with Indigenous Essential Services and Power and Water to see if they still hold a lease for the old power station.</b>
<b>No insulation within houses</b>	<b>11-Jul-24</b>	It was advised by Hon Chancy Paech that the Director of Housing should be invited to the next LAM and to also

	17-Mar-25	<p>inspect houses.</p> <p>Wallace Rockhole does not fall under NTG Housing because the community as a whole have agreed not to pay rent. Housing maintenance/repairs etc fall under Tjuwanpa Services. If community would like to be serviced by NTG Housing, NTG would take over the leases for those houses, meaning that those houses would then have to pay rent. The NTG Representative is seeking additional information on the process.</p>
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**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.