



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**TUESDAY 20 MAY 2025**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Tuesday 20 May 2025 at 10:30 AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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**13 NEXT MEETING THURSDAY 24 JULY 2025**

**14 MEETING CLOSED**

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS**

**3.1 ATTENDANCE AND APOLOGIES**

That members:

- a) notes the attendance and
- b) accepts the apologies to the meeting

**3.2 ABSENTEES AND LEAVE OF ABSENCES**

That members notes the absentees without notice given to this meeting.

**3.3 RESIGNATIONS**

NIL

**3.4 TERMINATIONS**

NIL

**3.5. NOMINATIONS/MEMBERSHIP**

ITEM NUMBER	3.5.1
TITLE	Membership of the Local Authority
REFERENCE	-
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report details the membership of the Wallace Rockhole Local Authority.

As stated in Council's Policy - *MC01-CP 8.1 Appointed Members*:

**8.1.1 – Appointing Members** – local authorities

- Eligibility – anyone can be nominated from the local authority area, including MRC employees and youth board members.
- Nominations – when there is a vacancy on a local authority, the Council will give notice and there will be 21 days for nominations to be submitted.

**8.1.3 – Revocation of membership** – the Council will determine when membership of either the local authority or a council committee can be revoked.

**RECOMMENDATION**

That the Local Authority:

- notes that Billy Porters membership was revoked at the last meeting due to his being absent without notice from two consecutive meetings;
- notes that this has resulted in a vacancy on the Local Authority; and
- calls for community nominations to open.

**BACKGROUND**

6 Appointed Members	Attendance noted at the meeting held 20 March 2025
Colin Craig - CHAIR	Present
Terry Abbott	Present
Pamela Abbott	Present
Howard Abbott	Present
Ruth Katarantja	Apology
VACANT	
Ward Councillors	
President Roxanne Kenny	Present
Cr Mark Inkamala	Absent
Cr Maryanne Malbunka	Apology

**ISSUES, CONSEQUENCES, OPTIONS**

Section 6.2 of Guideline 1 states:

The local authority may resolve to endorse provisional membership for any vacancies at an ordinary meeting or a provisional meeting. Provisional membership will count for the purposes of quorum but must subsequently be ratified by council.

**FINANCIAL IMPLICATIONS****Local Authority payments**

Eligible members, including provisional members, are entitled to the respective local authority payment as determined by the Remuneration Tribunal, if they comply with the requirements of the guideline and are present for at least 75 per cent of the scheduled meeting time for which the meeting payment is claimed.

Council Members are not eligible for a local authority payment in relation to attending the local authority meetings but may be entitled to claim an extra meeting allowance.

**CONSULTATION**

Wallace Rockhole LA Members  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**4. MACDONNELL COUNCIL CODE OF CONDUCT****ITEM NUMBER** 4.1**TITLE** MacDonnell Council Code of Conduct**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.



A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**5. CONFIRMATION OF PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirm Previous Minutes
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning



The Local Authority adopt the unconfirmed minutes of the previous meeting.

**RECOMMENDATION**

**That the Minutes of the meeting held on the 20<sup>th</sup> of March 2025 be adopted as an accurate record of proceedings by a resolution of Wallace Rockhole Local Authority.**

**ATTACHMENTS:**

**1** Minutes WLA 20-03-2025



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
THURSDAY 20 MARCH 2025 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10:40AM

**1.1 NOMINATION FOR CHAIR**

**WLA2025-001 RESOLVED (Terry Abbott/Pamela Abbott)**

**That the Authority nominated Member Colin Craig as Acting Chair for this meeting.**

**2 WELCOME** – A/Chair Colin Craig

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS**

**3.1 Attendance**

Local Authority Members:

Member Terry Abbott and Member Pamela Abbott, Member Colin Craig, and Member Howard Abbott who arrived at 10:55am

Councillors:

President Roxanne Kenny and Councillor Maryanne Malbunka

Council Employees:

James Walsh – Projects Office Manager, Kaisa Suumann – Coordinator Youth Boards, Sai Katam – Project Officer and June Crabb – Coordinator Governance

Guests:

Trude Blizzard – Project Manager, Power and Water

Kenny Vowles – Wuk Wuk Consulting for Power and Water

Via Teams: Renae

Katharine O'Donoghue – Representative from Member for Gwoja's office

### 3.2 Apologies/Absentees

#### Apologies:

Member Ruth Katararintja

Ada Williams – Coordinator Council Services (attending workshop training)

#### Absentees:

Chairperson Billy Porter and Councillor Mark Inkamala

### 3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

#### **WLA2025-002 RESOLVED (Colin Craig/Terry Abbott)**

##### **That the Authority:**

- a) noted the attendance;
- b) accepted the apology received from Member Ruth Katararintja; and
- c) noted the second absence of Member Billy Porter.

### 3.3 Resignations

NIL

### 3.4 Terminations

NIL

### 3.5 Nominations/Membership

#### **3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

This report details the membership of the Wallace Rockhole Local Authority.

As stated in Council's Policy - *MC01-CP 8.1 Appointed Members:*

##### **8.1.1 – Appointing Members** – local authorities

- a. Eligibility – anyone can be nominated from the local authority area, including MRC employees and youth board members.
- b. Nominations – when there is a vacancy on a local authority, the Council will give notice and there will be 21 days for nominations to be submitted.

##### **8.1.3 – Revocation of membership** – the Council will determine when membership of either the local authority or a council committee can be revoked.

#### **WLA2025-003 RESOLVED (Terry Abbott/Colin Craig)**

##### **That the Local Authority:**

- a) acknowledged and welcomed Ruth Katararintja and Cr Maryanne Malbunka to the Authority;
- b) noted the attendance at the previous meeting;
- c) requests that Council approve to revoke the membership of Billy Porter for being absent from two consecutive Local Authority meetings;
- d) called for community nominations to open to cover the vacancy newly created; and
- e) voted in favour of Member Colin Craig as Chairperson for the Wallace Rockhole Local Authority.

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT**

**WLA2025-004 RESOLVED (Colin Craig/Terry Abbott)**

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES**

**WLA2025-005 RESOLVED (Terry Abbott/Pamela Abbott)**

That the Wallace Rockhole Local Authority accepted the unconfirmed minutes of the meeting held 12<sup>th</sup> of November 2024 as an accurate record of the proceedings.

**6 ACCEPTANCE OF THE AGENDA****6.1 PAPERS CIRCULATED AND RECEIVED**

**WLA2025-006 RESOLVED (Colin Craig/Maryanne Malbunka)**

That the Wallace Rockhole Local Authority noted that the papers circulated were received for consideration at the meeting.

**7 CONFLICT OF INTEREST****7.1 CONFLICT OF INTERESTS**

**WLA2025-007 RESOLVED (Pamela Abbott/Terry Abbott)**

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

**7.2 MEMBERS DECLARATION**

**WLA2025-008 RESOLVED (Pamela Abbott/Terry Abbott)**

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

**8 DEPUTATIONS / GUEST SPEAKERS****8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM****EXECUTIVE SUMMARY:**

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

**RECOMMENDATION**

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.

Note: A Representative from Remote Housing did not attend this meeting.

This is page 3 of 8 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 20 March 2025

## 8.2 POWER METER CHANGES - POWERWATER

### EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from Power & Water to provide the Local Authority with updates regarding the changes to power meters in community.

#### **WLA2025-009 RESOLVED (Terry Abbott/Colin Craig)**

That the Local Authority accepted the updates from Power & Water regarding the new power meters that will be installed in the community.

## 8.3 TRACHOMA PROGRAM

#### **WLA2025-010 RESOLVED (Colin Craig/Terry Abbott)**

That members agreed to support the Trachoma Program as presented by the Representative.

## 9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

### 9.1 ACTION REGISTER

#### EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **WLA2025-011 RESOLVED (Colin Craig/Pamela Abbott)**

That the Local Authority:

- a) noted and accepted the progress on the action item as reported in the previous minutes;
- b) noted that the Action will be renamed to 'Advocate for secure and ongoing Sport & Rec funding for community';
- c) accepted the recommendations of the CEO as follows:
  - seek updates from the Youth Services team on the progress of funding negotiations to ensure the LA is kept informed; and
  - note that any program implementation details (staffing, hours, holiday/after school programs) would be managed as operational requirements within the funding guidelines.

### 9.2 YOUTH BOARD REPORT

#### EXECUTIVE SUMMARY:

This report outlines the recommendations from the Wallace Rockhole Youth Board meeting on 18<sup>th</sup> of February 2025 and seeks feedback from the Wallace Rockhole Local Authority.

#### **WLA2025-012 RESOLVED (Colin Craig/Howard Abbott)**

That the Local Authority:

1. receives and notes the minutes from the Wallace Rockhole Youth Board meeting held on 18th February 2025;
2. noted the updates on the recommendations previously raised:
  - a) Construction of a Small-Size Football Oval noting that their preference for the oval was across from the old orchard;

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- b) Basketball Court Surface Repairs noting that an update had been provided for in the Projects Report;
- 3. approved the following recommendations from the Youth Board's 18th February 2025 meeting;
  - a) \$300 from LA Project funds towards an Easter event organised by the Youth Board; and
  - b) the balance of the Youth Boards Movie Nights Project – be allocated towards an external hard drive.

### 9.3 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

#### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with MacDonnell Regional Council's (MRC) communities and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission to improve the lives of Council residents by delivering valued and relevant services.

The Local Authority is asked to guide and support MRC staff in the development of the 2025-26 Regional Plan in the consideration of the development of the community and planning in relation to the community's infrastructure.

#### WLA2025-013 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- accepted the consultation and agreed to provide support MRC staff in the development of MRCs' 2025-26 Regional Plan; and
- provided its priorities in relation to the development of the community's infrastructure.

### 9.4 LOCAL AUTHORITY PROJECT REGISTER

#### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

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**WLA2025-014 RESOLVED (Colin Craig/Howard Abbott)**

That the Local Authority:

- a) noted the Acquittal and Certification of the Wallace Rockhole Local Authority Project funding as at 30 June 2024;
- b) noted that \$23,130.51 are funds *at risk* of being returned to NTG;
- c) noted the progress on their current projects as provided by the Project Management Office and kept open:
  - 2223 – Upgrade to Gordon Ida Park
  - 2226 – Movie equipment and supplies for the Youth, noting that the remaining funds of \$202.59 will be spent on an external hard drive; and
  - 2227 – Sporting equipment, as an invoice is yet to be received.
- d) noted that no projects were closed at this time;
- e) created a new project – Easter event, allocating \$300.00
- f) discussed the priority of the wishlist items and noted the following:
  - Football oval with a nearby water source, noting that the PMO Office will determine the feasibility of a suitable location;
  - Cracks in the basketball courts, that the estimates received exceeded the expectations of the authority and members agreed to add this item to the Community Infrastructure Plan; and
  - noted completion and removed Repair wall at Levi Penham Park.

**9.5 LOCAL AUTHORITY DISCRETIONARY FUNDS****EXECUTIVE SUMMARY:**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**WLA2025-015 RESOLVED (Colin Craig/Howard Abbott)**

That the Wallace Rockhole Local Authority:

- a) noted the spending on their 2024/2025 Discretionary funds;
- b) noted that \$2,374.91 were funds allocated to spend on fruit trees for the residences; and
- c) noted that a Purchase Order has been raised for the CSC to collect.

**9.6 MRC POSITION VACANCIES REPORT****EXECUTIVE SUMMARY:**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**WLA2025-016 RESOLVED (Pamela Abbott/Terry Abbott)**

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole.



**10 COUNCIL MANAGED SERVICES REPORTS****10.1 COUNCIL SERVICES REPORT****EXECUTIVE SUMMARY:**

This report provides an update on the Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery

**WLA2025-017 RESOLVED (Terry Abbott/Pamela Abbott)**

That the Local Authority noted and accepted the Council Services report

**11 INCOME AND EXPENDITURE REPORT****11.1 EXPENDITURE REPORT****EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 January 2025 in the Finke Local Authority community.

**WLA2025-018 RESOLVED (Colin Craig/Terry Abbott)**

That the Local Authority noted and accepted the Finance report as at 31 January 2025.

**12 GENERAL BUSINESS****12.1 GENERAL COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

**WLA2025-019 RESOLVED (Colin Craig/Terry Abbott)**

That the Local Authority raised and discussed the following matter relating to General Council Business.

a) Grading the road.

Members advised that the grader team were in community late last year, however due to rain, they did not finish the section they had graded and the road was left in rough condition. Members would like to know when the grader is returning.

b) Tap at the Cemetery

The PMO office will look into the cost and feasibility of a tap at the cemetery and will pass the information onto Council Services.

**13 NON-COUNCIL BUSINESS****13.1 GENERAL NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

**WLA2025-020 RESOLVED (Pamela Abbott/Terry Abbott)**

That the Local Authority raised and discussed the following matters in General Non-Council Business:

a) Old Power Station

Governance advised members that the Representative from NTG will follow

This is page 7 of 8 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 20 March 2025

up with Power and Water to determine if their subsidiary, Indigenous Essential Services' still hold a lease to the old power station. Should there not be a lease on the property, members could apply for a S19 lease through CLC if they wish to do so.

b) No insulation in houses.

Members were advised that maintenance and repairs falls under Tjuwanpa. Should the community prefer to be serviced through NTG Housing, NTG would take over the leases for those houses, however this would mean that the community would have to pay rent as they currently do not do so.

Member Pamela Abbott advised that she is still waiting on her air-conditioner to be replaced after an NTG Housing Contractor damaged it.

She also advised of the septic tanks are not being emptied and the house next door to her is leaking sewerage.

She asked if NTG and MRC's CEO write to Tjuwanpa requesting that they attend the Local Authority meeting as they had not been proactive in community.

**14 DATE OF NEXT MEETING - THURSDAY 1 MAY, 2025**

**15 MEETING CLOSED**

The meeting terminated at 12:17 pm.

This page and the preceding 7 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 20 March 2025 and are UNCONFIRMED.

**6. ACCEPTANCE OF THE AGENDA**

**6.1 PAPERS CIRCULATED AND RECEIVED  
RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the that the papers circulated were received for consideration at the meeting**

## **7. CONFLICTS OF INTEREST**

ITEM NUMBER	7.1
TITLE	Conflict of Interests



### **EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Wallace Rockhole Local Authority Meeting:**

- a) **notes the Conflict of Interest Policy; and**
- b) **that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## 8. DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	8.1
TITLE	2025 Local Government Elections
REFERENCE	-
AUTHOR	June Crabb, Coordinator Governance



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

### RECOMMENDATION

#### That the Local Authority:

- a) urges all eligible residents to ensure they are enrolled to vote;
- b) encourages community members to consider nominating as candidates; and
- c) notes that nominations open Friday 11 July to Thursday 31 July.

### BACKGROUND

In the Northern Territory, it is compulsory for eligible voters to vote in all government elections including Federal, Territory and local government elections. If you do not vote, you may receive a fine.

If you are not yet enrolled to vote, visit [www.aec.gov.au](http://www.aec.gov.au) to enrol online or download a paper enrolment form.

Voting is important as it lets you, your family and your community have a say about who represents you.

Becoming an elected Councillor is a valuable opportunity to help shape the future of your community. Councillors play a vital role in influencing decisions that affect local services, infrastructure, and community well-being. By nominating, you also contribute to building a stronger, more diverse Council that truly represents the people it serves. That's why we need individuals like you to step forward.

#### To be eligible to nominate, you must:

- Be at least 18 years old
- Be enrolled in the local government area you wish to represent
- Complete a nomination form
- Be nominated by at least one other enrolled voter in the same local government area
- Provide a recent head-and-shoulders photograph

#### Key Dates:

- Nominations open: *Friday, 11 July 2025*
- Nominations close: *12 noon, Thursday, 31 July 2025*
- Election Day: *Saturday, 23 August 2025*
- Results Declared: *Monday, 8 September 2025*

Nomination forms are available from your local Council office

**ISSUES, CONSEQUENCES, OPTIONS**

Nominations can only be lodged after the notice inviting nominations is open and before 12 noon on Thursday, 31 July 2025.

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Local Authority Members

**ATTACHMENTS:**

- 1** Voter - FAQs
- 2** Voter - Enrolment form NT

# VOTER FAQs

# 2025 LOCAL GOVERNMENT ELECTIONS

## Is voting compulsory?

In the Northern Territory, it is compulsory for eligible voters to vote in all government elections including Federal, Territory and local government elections.

If you do not vote, you may receive a fine.

## How do I check that I am correctly enrolled to vote?

You can check your enrolment details online by visiting [aec.gov.au](http://aec.gov.au)

Adding your email and mobile phone number means you will also receive a reminder when you need to vote.

If you are not enrolled, you can enrol to vote online.

## What do I need to do if I have changed my residential address?

If you have changed your residential address since the last election, you may need to update your details on the electoral roll to ensure you are voting in the correct division.

You can check and update your details online by visiting [aec.gov.au](http://aec.gov.au)

## Why is it important to vote?

Voting is important as it lets you, your family and your community have a say about who represents you in Federal government, Territory government or local government.

Governments have responsibilities for making laws and decisions about what affect our lives like, roads, schools, health care, education and housing

## What am I voting for in the 2025 Local Government Elections?

You are voting for the decision-makers who will shape your local council including councillors and mayor in some council areas.

## What voting services are available?

You can vote at an early voting centre, election day voting centre or at a remote mobile voting service.

Voting starts Monday 11 August 2025 and ends at 6.00 pm on election day which is Saturday 23 August. To find out when and where you can vote go to: [ntec.nt.gov.au](http://ntec.nt.gov.au)

If you can't vote at a voting centre, you can apply for a postal vote. To apply for a postal vote go to: [ntec.nt.gov.au/apply-postal](http://ntec.nt.gov.au/apply-postal)

## How do I make sure my vote counts?

Plan when and where you are going to vote. Apply for a postal vote if you cannot attend a voting centre.

- When you receive your ballot paper, you will receive voting instructions, the voting instructions are also written on the ballot paper: Write '1' next to the candidate who is your first choice.
- Continue numbering the boxes in the order of your preference. For example, write '2' next to the candidate who is your second choice; put '3' next to your third choice and so on until there is a number against every candidate.

You can ask for a new ballot paper if you make a mistake.

If you need help, you can ask a voting official.

[ntec.nt.gov.au](http://ntec.nt.gov.au)



Northern Territory  
Electoral Commission



**What help is available for voters with a disability or voters requiring assistance?**

Voting officials can assist voters to vote by reading and explaining the ballot paper instructions, completing the ballot paper according to the voter's instructions and placing the ballot paper in the ballot box.

Electors with mobility issues, who are unable to access a voting centre can vote from their car. The voting officials at the voting centre will help with this process on request.

**What help is available for people who do not speak English or have limited English?**

Information about the voting process has been translated in 13 Aboriginal languages and available in video online at [ntec.nt.gov.au/how-to-vote](https://ntec.nt.gov.au/how-to-vote)

A multilingual guide on the voting process has been translated in 14 international languages  
[ntec.nt.gov.au/multilingual-guide](https://ntec.nt.gov.au/multilingual-guide)

These resources will be available at voting centres.

**Does NTEC provide information on candidates?**

On 1 August 2025 following the declaration of nominations the names of all candidates contesting the elections will be published on the NTEC website including names and where consent is provided, contact details.

**Do I need to bring any identification (ID) to the voting centre?**

You do not need to bring your ID to a voting centre. ID can be provided to the issuing officer to assist them in searching the roll but it is not required for you to vote.

**Can I ask for help if I get confused with my ballot paper? If so, who can help me?**

Yes, you can bring a family member or friend with you to the voting centre to help you to vote. You can also ask a voting official to assist you at a voting centre.

**As a Territorian, can I still vote if I 'm interstate or overseas on election day?**

Yes, you can vote.

You can apply to receive a postal vote on the NTEC website. Or if you are interstate you can vote at an interstate electoral office.

[ntec.nt.gov.au](https://ntec.nt.gov.au)



Northern Territory  
Electoral Commission

## Enrol to vote or update your details

You can complete this form online today at [www.aec.gov.au](http://www.aec.gov.au)



You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

### Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

You can enrol at 16 years but cannot vote until you are 18.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

### Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

### For more information

Australian Electoral Commission

[www.aec.gov.au](http://www.aec.gov.au) or **13 23 26**

Northern Territory Electoral Commission

[www.ntec.nt.gov.au](http://www.ntec.nt.gov.au) or **1800 MYVOTE**

### Returning your form

**Post** Australian Electoral Commission  
Reply paid 9867  
DARWIN NT 0801  
(No stamp is needed if posted in Australia)

**Fax** 08 8982 8025

**Scan and upload** [www.aec.gov.au/return](http://www.aec.gov.au/return)

**In person** To any AEC office

### Who has access to your enrolment information?

#### The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the *Electoral and Referendum Regulation 2016*.

For more information on privacy, visit [www.aec.gov.au/privacy](http://www.aec.gov.au/privacy)

#### The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

### Help in other languages

عربي	1300 720 132	Arabic	Polski	1300 720 143	Polish
中文	1300 720 135	Cantonese	Português	1300 720 145	Portuguese
Hrvatski	1300 720 136	Croatian	Русский	1300 720 146	Russian
Ελληνικά	1300 720 137	Greek	Српски	1300 720 147	Serbian
Italiano	1300 720 138	Italian	Español	1300 720 148	Spanish
ខ្មែរ	1300 720 134	Khmer	Türkçe	1300 720 149	Turkish
Македонски	1300 720 139	Macedonian	Việt-ngữ	1300 720 152	Vietnamese
中文	1300 720 142	Mandarin	Other languages 1300 720 153		

### If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY - 133 677 then ask for 13 23 26
- Speak and Listen - 1300 555 727 then ask for 13 23 26
- Internet relay - connect to the NRS then ask for 13 23 26



**Northern Territory**  
Electoral Commission  
*every vote counts*



for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at [www.aec.gov.au](http://www.aec.gov.au)



12

Office use only –  
Date received

INSTRUCTIONS

Notation

CATS

NIN

1

Your current name


Mr

Mrs

Miss

Ms

Other

If completing by hand use a  where appropriate.

Use black or blue pen and BLOCK LETTERS

Family name

Given name(s)

If notifying a change of name

Previous family name

Previous given name(s)

2

Date of birth (dd/mm/yyyy)

.

.

Gender

Occupation

3

Current residential address

Clearly identify your residential address. A locality name or mail service number is not enough

State

Postcode

Current postal address

Leave blank if the same as your residential address

State

Postcode

If notifying a change of address

Previous residential address

State

Postcode

4

Phone numbers

Mobile

Daytime ( )

Email address

5

Citizenship status

To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984

☐ Australian citizen by birth

Town of birth

State or territory

OR

☐ I have become an Australian citizen

Citizenship certificate number

Country of birth

Name on citizenship certificate

OR

☐ British subject who was enrolled on 25 January 1984

Country of birth

Name on 25 January 1984

6

Evidence of your identity

Complete ONE option only\*

Your evidence of identity must be a document issued by an Australian Government

\*If you provided a citizenship certificate number at Question 5, you do not need to provide further evidence of your identity

☐ Australian driver's licence

Number

State or territory

OR

☐ Australian passport

Number

OR

☐ Medicare card

Number

.

.

Valid to (mm/yyyy)

.

OR

☐ A person who is on the Commonwealth electoral roll will confirm my identity

Person's name and address (BLOCK LETTERS)

Date of birth (dd/mm/yyyy)

Declaration by person confirming your identity

I am on the Commonwealth electoral roll, and

I confirm the identity of the applicant.

Signature

7

Your declaration

I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory

The information I have given on this form is true and complete

I understand that giving false or misleading information is a serious offence, and

I consent to my information being shared with the document issuer or official record holder in order to verify the information provided.

Your signature or mark

Please print and sign your form before returning it to an address shown on page 1

NOTE: A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elector has made a mark because they are unable to sign their name

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION****That the Local Authority**

- a) **notes and accepts the progress on action item 'Sport and Rec Officer' and closes this item;**
- b) **notes the update on the grader schedule and closes this item; and**
- c) **notes the advice from the PMO on the tap at the cemetery and closes this item.**

**BACKGROUND**

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 12/07/2023	Lacey, Gina	Community Services	Sport & Rec Officer
<b>Action WLA2023-047 – Possibility to engage a Local resident as a Sports &amp; Rec Officer (raised 12 July 2023)</b>			
WLA2023-047 RESOLVED (Colin Craig/Terry Abbott) That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote made a recommendation to Council to note: 3) that members requested the possibility of engaging a Local resident as a Sports and Recreation Officer for Wallace Rockhole.			
<b>1 August 2023</b> – Waiting on a response from DCommS who is currently on leave.			
<b>18 October 2023</b> – Decision of the Authority was to keep the action open, noting that it is determined by NTG funding. Members advised that a discussion with the Youth Services Manager will ensue to ascertain what can be achieved.			
<b>7 March 2024</b> – Decision of the Authority was to keep the action open. Members wanted a Local Resident to be engaged. The Area Manager of Service Delivery advised that alternative funding would have to be looked into.			
<b>23 May 2024</b> – That members of the provisional meeting kept open the action until a response is received on whether any type of funding is available.			
<b>20 June 2024</b> – Response from Jess Kragh – Youth Services Manager.  <i>MacYouth are in negotiations for a new sport and rec contract with Wallace Rockhole added to our funding agreement. The provision would be to employ 1 / 2 local community members to deliver a variety of sport and recreation programs in community of up to 8 hours per week.</i>			

If the funding proposal is successful, Lance our Sport and Recreation Coordinator would travel to Wallace RH, employ and train up local staff.

**12 November 2024** – Was not discussed at this meeting.

**10/02/2025 CEO update** – There is limited funding for this position. The youth board coordinator will discuss with the Youth board regarding best operational model. Eg. 2 half days, noting current 0.25FTE limitations.

**18/02/2025 Youth Board Update** - The Youth Board has proposed the following for the April 2025 school holidays:

- A program running for two hours per day, four days a week.
- Preferred timing options: 10 AM – 12 PM or 11 AM – 1 PM.
- Youth Board member Ruth Katakarinja has expressed interest in working as a Youth Engagement Officer for one week during the school holidays. She would like to review the job description before making a final commitment, considering her childcare responsibilities.

The Youth Board will hold further discussions to determine their preferred structure moving forward.

**13/03/2025 CEO update**

We acknowledge the importance of having local employment opportunities and structured recreational programs for the community.

MacYouth is in negotiations for a new Sport & Rec contract, which includes Wallace Rockhole. If successful, this would allow for the employment of one or two local community members to deliver sport and recreation activities. The Youth Coordinator would also provide support and training for these staff.

We note that discussions with the Youth Board have resulted in a proposal for a structured holiday program. However, as this action originated as a recommendation from the LA to Council, we want to ensure clarity around the role of Council in this matter. Council's primary role is to advocate for increased funding and support the development of Sport & Rec opportunities in Wallace Rockhole. Decisions regarding program operations, including scheduling and staffing within the allocated funding, will be determined by the relevant operational teams.

Given this, I recommend:

1. Keeping the action open but refocusing it solely on advocating for secure and ongoing Sport & Rec funding for Wallace Rockhole.
2. Acknowledging that program implementation details (e.g., hours, staffing, holiday programs) are operational decisions and will be managed within the funding constraints.

Seeking updates from the Youth Services team on the progress of the funding negotiations and ensuring the LA is kept informed.

**14/04/2025 Update Director of Community Services**

Council is currently engaged in discussions regarding the inclusion of Wallace Rockhole within our youth program services.

We recognise the importance of providing consistent and engaging youth programs across all our communities, and Wallace Rockhole is no exception.

Council will continue to advocate for increased funding to support the delivery of youth services in Wallace Rockhole, as well as to pursue other opportunities that contribute to positive outcomes for young people in the community. We remain committed to working in partnership with funding bodies, stakeholders, and the community to secure the necessary resources to make this a reality. As this advocacy is part of our ongoing and embedded approach to service planning and delivery.

**Recommend this action be considered complete and closed.**

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/03/2025	Manager Transport and Infrastructure	Council Business	When is the grader returning.
<b>Action WLA2025-019 – Members would like to know when the grader is returning.</b>			
<b>09/04/2025 Update from Jake Potter</b>			
The grader will be out to do the outstation road before the end of June and will grade other roads at that time.			
<b>Recommend to close this action</b>			

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/03/2025	PMO	Council Business	Tap at the Cemetery
<b>Action WLA2025-019 – The PMO will look into the cost and feasibility of a tap at the cemetery and will pass the information on to Council Services</b>			
<b>09/04/2025 Update from James Walsh</b>			
Waiting for a response from PWC. Working off the estimation for a similar job the cost would be more than \$65,000.00 plus ongoing costs –eg: paying the water bill. Maybe the Local Authority should consider allocating \$35,000.00 to a water trailer with a cool drinking water tap that can be used at the cemetery, sorry camps and sports events.			
<b>Consider allocating project funds or adding this to the wishlist and remove from Action Register.</b>			

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

The Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.



**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Regional Planning Incorporating Community Infrastructure Plans
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is a follow-up for the Local Authority and community members to share updates on possible new development ideas for the community. It also looks at how these ideas can support the Community Infrastructure Plan which helps guide improvements to things like roads, facilities and services that will benefit the community.

The goal is to work together towards a stronger, well-planned future for all community.

**RECOMMENDATION**

**That the Local Authority continues to explore and prioritise development projects that supports the Community Infrastructure Plan and reflect the needs of the community.**

**BACKGROUND**

MacDonnell Regional Council maintains 4 Goals which it sees as critical to its success. They are:

- Goal #1 Developing Communities
- Goal #2 Healthy Communities
- Goal #3 Empowered Communities
- Goal #4 A Supportive Organisation

The reason for having these Goals is so that we can fulfil the vision of MacDonnell Regional Council: ***"many voices, one dream - building a quality desert lifestyle"***.

The Local Authority is able to make a significant contribution towards the attainment of these Goals by providing direction in relation to the projects it sees as important for the members of its community.

**ISSUES, CONSEQUENCES, OPTIONS**

It is a requirement under Section 33(1) of the *Local Government Act 2019* that all regional councils must have a plan for their area – the regional plan. Furthermore, s34(c) states that the Regional Plan must take into account the projects and priorities for the area identified by a local authority.

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
 Local Authority members  
 Project Management Office

**ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	Local Authority Project Register
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**RECOMMENDATION****That the Local Authority:**

- a) notes and accepts the project report as at the 16<sup>th</sup> April 2025;
- b) notes that \$22,968.19 are funds *at risk* of being returned to NTG;
- c) notes the progress on their current projects;
- d) notes that completed projects with invoices yet to be received will remain open; and
- e) discusses and determines the priority of the wishlist items.

**BACKGROUND**

Members of the Local Authority allocate project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.



Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2223	Upgrade to Gordon Ida Park	\$
	Status	Committed
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	\$6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.	
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.	
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.	
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.	<b>\$34,784.15</b>
29-Apr-24	Purchase Order raised for Bunnings	
23-May-24	Res.026 – kept project open noting that the fence was on order and actioned as a priority.	
4-Jun-24	Invoice received from Civiq Pty LTD - drinking fountain and bottle refill station.	<b>-\$7,507.00</b>
28-Jun-24	Bunnings invoice received.	<b>-\$8,896.58</b>
11-Jul-24	Res.040 – Noted that the fencing supplies have been received, the water bubblers are in Alice Springs awaiting delivery and upgrading of the playground equipment is yet to be completed.	
12-Nov-24	Res.056 – Noted that the water bubbler had been installed and the Civil team were waiting on cement for the fence.	
23-Jan-25	Invoice received from Bunnings.	<b>-\$452.65</b>
25-Feb-25	<b>PMO update - everything available to complete project - waiting on installation by the Civil Team.</b>	
	<b>underspend or (overspend)</b>	<b>\$23,927.92</b>

Project 2226	Movie Equipment and Supplies	\$
	Status	Committed
27-Nov-24	Res.067 - Created a new project – Movie equipment and supplies to include snacks, power card, projector, screen, bean bags, mats, stand and speaker, allocating \$1,000.00.	\$1,000.00
16-Dec-24	Invoice received from Harvey Norman - portable speakers	-\$212.73
16-Dec-24	Invoice received from Alicetronics - projector and screen	-\$319.05
16-Dec-24	PO raised with Kmart - mats/bean bags	-\$29.68
16-Dec-24	PO raised with Lae Supermarket .	-\$45.45
13-Jan-25	Invoice received from Woolworths - snacks, cleaning products.	-\$128.38
13-Jan-25	Update - Still working on ordering all the items requested - to be kept open.	
30-Jan-25	PO raised with Kmart Alice Springs	-\$45.45
30-Jan-25	Invoice received from Woolworths - spider sprays and water/juice.	-\$25.76
13-Feb-25	Invoice received from Kmart for picnic mats, etc.	-\$36.36
20-Mar-25	Res.014 – Noted that the remaining funds of \$202.59 will be spent on an external hard drive.	
16-Apr-25	<b>Update from Youth Board Coordinator</b> All good purchased and invoices received. <b>Recommend closing this project and returning remaining funds to unallocated.</b>	
	<b>underspend or (overspend)</b>	<b>\$157.14</b>
Project 2227	Sporting Equipment	\$
	Status	Committed
27-Nov-24	Res.067 - Created a new project – Sporting equipment, allocating \$500.00.	\$500.00
16-Dec-24	PO raised with InterSport	-\$434.33
13-Jan-25	Update - Still working on ordering all the items requested - to be kept open.	
16-Apr-25	Invoices yet to be received – <b>Keep open.</b>	
	<b>underspend or (overspend)</b>	<b>\$65.67</b>
Project 2228	Easter Celebrations for Youth	\$
	Status	Committed
20-Mar-25	Res.014 - Created a new project – Easter Celebrations for Youth, allocating \$300.00.	\$300.00
28-Mar-25	Invoice receive from Kmart Alice Springs.	-\$116.87
2-Apr-25	PO raised with Woolworths.	-\$162.27
16-Apr-25	<b>Update</b> Invoices yet to be received – <b>Keep open.</b>	
	<b>underspend or (overspend)</b>	<b>\$20.86</b>

Budget consideration		
	Balance of underspend or overspend	\$24,171.59
	Total un-allocated funds	\$14,600.00
	<b>Total unspent funds</b>	<b>\$38,771.59</b>

WISHLIST		
RAISED	ITEMS	ASSIGNED
18-Oct-23	<b>Football oval near the racecourse – with a nearby water source</b> Discussed the recommendation from the Youth Board to build a 60m football oval near the racecourse with a source for drinking water, noting that this item will be moved to the Projects Wishlist for a Scope of Works to be done. Notes the location specified across from the Community Hall.	PMO
2-Nov-24	<b>WLA2024-055</b> – Members agreed to discuss a location for a football oval and will inform Council at the next Authority meeting to determine the feasibility of the area and if a permit would be required from CLC.	
20-Mar-25	<b>WLA2025-014</b> – The PMO office will determine the feasibility of a suitable location.	

## ISSUES, CONSEQUENCES, OPTIONS

### Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

## FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

## CONSULTATION

Executive Leadership Team  
The Local Authority

## ATTACHMENTS:

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.4  
**TITLE** Local Authority Discretionary Funds  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 03: Empowered Communities

**EXECUTIVE SUMMARY:**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**RECOMMENDATION**

That the Wallace Rockhole Local Authority:

- a) notes the spending on their 2024/2025 Discretionary funds;
- c) notes that there are \$86.40 remaining that were allocated to this item; and
- d) holds the remaining funds until the invoices have been received.

**BACKGROUND**

**Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

Date	2024/2025 Discretionary funds	Budget \$
1-Jul-24	2024/2025 Discretionary funds allocation	\$ 4,000.00
18-Jul-24	Allocated \$2000.00 towards purchasing garden tools for houses – hoses, rakes, loppers, shovels, brooms - 20 of each.	-1,625.09
12-Nov-24	Accepted quote for fruit trees from bunnings for each community residence of <b>\$1,997.01</b> and allocated the remaining <b>\$377.90</b> toward fertilizer for the trees.	
14-Mar-25	Bunnings could not supply the trees at the time of purchase. CSC will contact Bunnings for an update on whether they can supply the trees.	
26-Mar-25	PO raised for fruit trees from Bunnings for \$1,997.01 – No invoice received	-1,997.01
16-Apr-25	PO raised for fertilizer [potting mix] from Bunnings for \$291.50 – No invoice received.	-291.50
	There is <b>\$86.40</b> remaining funds allocated to this item. <b>Recommend holding this money until invoices have been received.</b>	

**ISSUES, CONSEQUENCES, OPTIONS**

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

**FINANCIAL IMPLICATIONS**

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.

**9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 9.5  
**TITLE** MRC Position Vacancies Report  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

**RECOMMENDATION**

**That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole.**

**BACKGROUND**

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Katie Fuller, P&C Operations Manager, MRC  
Keheli Nagahawatte (Katy), P&C Generalist, MRC

**ATTACHMENTS:**

1 MRC Positions Vacant Wallace Rockhole



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## Position Vacancies

### Wallace Rockhole

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Position #	Service	Description	Type	Weekly Hours
501523	SDC	Works Assistant	Part-Time	19

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 11/04/2025



**10. COUNCIL MANAGED SERVICES REPORTS**

ITEM NUMBER	10.1
TITLE	COUNCIL SERVICES REPORT
REFERENCE	-
AUTHOR	Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides an update on the Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery

**RECOMMENDATION**

**That the Local Authority notes and accepts the Council Services report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Ken Satour - A/Director Council Services  
Stuart Millar - A/Area Manager  
Ada Williams – Council Services Coordinator

**ATTACHMENTS:**

1 Council Services Report





# Council Services Wallace Rockhole



**100% First Nations  
Employees in  
SCD**



**2 Area Manager  
Visits to  
Community**



**Council Office  
456 Hours of  
Service**

## Snapshot



**7 Vehicles and Plant in  
Use**



**172 Bins Emptied  
Weekly**



**1 Sport Grounds  
Maintained**



**2 Toolbox Talks  
Completed**



**8 Australia Post  
Deliveries**



**14 Street Lights  
Operational  
2 Street Lights  
Non-Operational**



**2 Water Tests**



**8 Parks &  
Playgrounds  
Inspections**

### Animal Management

- The Animal Management team will be visiting Wallace in May.
- They will bring medicines to treat ticks and worms etc.
- They will also do a census on all of the animals in the community.

### Cemetery Management

- Cemetery will require a clean up after the rain.
- Maintenance is carried out at the cemetery on a weekly basis.

### Internal Road Maintenance

- There are potholes in the internal roads that require fixing.
- We are waiting on materials to fix the potholes.
- The main road into the community has been wet and slippery during the recent rains. It is rough, cracks are forming and it may require grading once it has dried out.
- Fire breaks have been done at the beginning of the month.

### Maintenance of Parks and Open Spaces

- Parks are ok but a lot of grass has grown since it rained
- The Civil Team will be working to cut all of the grass and clear the rubbish and debris.
- Dead and broken trees will be cut down and removed, along with other hazards.

### Waste Management

- Rubbish run is done twice weekly every Tuesday and Thursdays
- Hard rubbish is collected once or twice a week as needed.
- The main pit is filling up.
- The main pit is due for a rebuild.

### Weed Control and Fire Hazard Reduction

- The grass has grown and spread due to the recent rains.
- The civil team will be working on controlling the weeds.

### General Business

- Construction has begun on the new fence around Gordon and Ida Park that is being funded by the Local Authority.
- The Civil team is completing this job.





**11. GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	General Council Business
<b>REFERENCE</b>	-
<b>AUTHOR</b>	Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

**RECOMMENDATION**

**That the Local Authority raises and discusses matters relating to General Council Business.**

**BACKGROUND**

Members discuss matters of General Business that they wish to raise in regards to Council Services within the community.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.

**12. NON-COUNCIL BUSINESS**

**ITEM NUMBER** 12.1  
**TITLE** General Non-Council Business  
**REFERENCE** -  
**AUTHOR** Shae Thompson, Governance and Planning

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

**RECOMMENDATION**

**That the Local Authority raises and discusses matters of General Non-Council Business.**

**BACKGROUND**

Members can raise matters on services related to business outside of Council. This may include:

- NT Roads
- Education
- Health
- Land Management
- Housing

Issue	Date	Action
<b>Lease for the old power station</b>	<b>18-Oct-23</b>	Members requested that the Representative from DCM&C investigate who was consulted on the lease to the Old Power Station.
	23-May-24	Kept open until a response is received from the NTG Representative.
	11-Jul-24	Feedback that was provided by members, they wanted to know the intended purpose for building, and if it isn't being used for anything the community would like it as an asset.
	12-Nov-24	Members requested a follow up on this issue.
	<b>19-Mar-25</b>	DHLGCD Representative will follow up with Indigenous Essential Services and Power and Water to see if they still hold a lease for the old power station.

	<b>15-Apr-25</b>	<p><b>Update Jessica Scrutton – Department of Housing, Local Government and Community Development</b></p> <ul style="list-style-type: none"> <li>• The site is still required by our operations team to supply essential services to the community though not as a power station.</li> <li>• It is used as storage for SCADA and Communications equipment.</li> <li>• The building is not of a standard that could be transitioned to another party for use.</li> </ul> <p><b>Recommend closing this item.</b></p>
<b>No insulation within houses</b>	<b>11-Jul-24</b>	It was advised by Hon Chancy Paech that the Director of Housing should be invited to the next LAM and to also inspect houses.
	<b>17-Mar-25</b>	<p>Wallace Rockhole does not fall under NTG Housing because the community as a whole have agreed not to pay rent. Housing maintenance/repairs etc fall under Tjuwanpa Services.</p> <p>If community would like to be serviced by NTG Housing, NTG would take over the leases for those houses, meaning that those houses would then have to pay rent.</p> <p>The NTG Representative is seeking additional information on the process.</p>
	<b>20-Mar-25</b>	<p><b>At the Local Authority meeting:</b></p> <p>Member Pamela Abbott advised that she is still waiting on her air-conditioner to be replaced and that septic tanks are not being emptied and the house next door is leaking sewerage.</p>
	<b>15-Apr-25</b>	<p><b>Update Jessica Scrutton – Department of Housing, Local Government and Community Development</b></p> <ul style="list-style-type: none"> <li>• NTG Housing does not do general maintenance service in community, however they do emergency maintenance service (maintenance hotline number- 1800 104 076.)</li> <li>• No general maintenance services is provided for community – This includes Tjuwanpa Services.</li> <li>• If community wish for an</li> </ul>

		<b>agreement with NTG with the lease, community will have to initiate the conversation with NTG. Recommend closing this item</b>
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**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.