



AGENDA

WALLACE ROCKHOLE LOCAL AUTHORITY MEETING

THURSDAY 23 OCTOBER 2025

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Thursday 23 October 2025 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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3 ATTENDANCE, APOLOGIES AND LEAVE

ITEM NUMBER 3.1
TITLE Attendance, Apologies and Leave

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

RECOMMENDATION

That the Local Authority:

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting;**
- c) records the Member absences, without notice, for this meeting; and**
- d) receives requests for future leave of absence.**

BACKGROUND/DISCUSSION

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

4 **NOMINATIONS AND CURRENT MEMBERSHIP**

ITEM NUMBER	4.1
TITLE	Membership of the Local Authority
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

RECOMMENDATION

That the Local Authority:

- congratulates returning President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala on their re-election;**
- notes that there is currently 1 vacancy on the Local Authority;**
- calls for community nominations to remain open to fill this vacancy; and**
- acknowledges that 2 consecutive absences without notice will result in a termination of membership.**

BACKGROUND

The chart below shows the current membership of the Local Authority and their attendance at the previous meeting:

6 Appointed Members	Attendance at the Meeting 24 July 2025
Colin Craig - CHAIR	Present
Terry Abbott	Present
Pamela Abbott	Present
Howard Abbott	Absent
Ruth Katarantja	Present
VACANT	
Ward Councillors	
President Roxanne Kenny	Present
Cr Mark Inkamala	Present
Deputy President Maryanne Malbunka	Present

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

Wallace Rockhole Local Authority Meeting 23 October 2025 – Agenda

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
 - (i) The council's budget; and
 - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

ISSUES, CONSEQUENCES, OPTIONS

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

FINANCIAL IMPLICATIONS

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 6.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Wallace Rockhole Local Authority Meeting held 24 July 2025 to be approved by the Authority.

RECOMMENDATION

That the Authority confirms the unconfirmed minutes of the previous Wallace Rockhole Local Authority Meeting held 24 July 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. WALLACE ROCKHOLE LOCAL AUTHORITY MEETING MEETING 24.7.2025 - MINUTES [pages]

MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON
THURSDAY 24 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.23 AM

2 WELCOME

2.1 Welcome to Country – Colin Craig

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Colin Craig, , Member Ruth Kataraintja, Member Terry Abbott and Member Pamela Abbott

Councillors:

President Roxanne Kenny, Councillor Maryanne Malbunka and Councillor Mark Inkamala.

Council Employees:

Chief Financial and Information Officer Sheree Sherry, Area Manager Stuart Millar, Council Services Coordinator Ada Williams and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg.

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Member Howard Abbott

3.1 & 3.2 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS

WLA2025-037 RESOLVED (Colin Craig/Ruth Kataraintja)

That members:

- a) noted the attendance;
- b) noted that there were no apologies;
- c) noted the absence without notice of Member Howard Abbott for this meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This report details the membership of the Wallace Rockhole Local Authority.

As stated in Council's Policy - *MC01-CP 8.1 Appointed Members*:

8.1.1 – **Appointing Members** – local authorities

- a. Eligibility – anyone can be nominated from the local authority area, including MRC employees and youth board members.
- b. Nominations – when there is a vacancy on a local authority, the Council will give notice and there will be 21 days for nominations to be submitted.

8.1.3 – **Revocation of membership** – the Council will determine when membership of either the local authority or a council committee can be revoked.

WLA2025-038 RESOLVED (Mark Inkamala/Colin Craig)

That the Local Authority:

- a) noted the current vacancy on the Local Authority; and
- b) called for community nominations to remain open to fill this vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

WLA2025-039 RESOLVED (Colin Craig/Pamela Abbott)

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

WLA2025-040 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority accepted the unconfirmed minutes as accurate records of proceedings for the following meetings:

- a) the Local Authority meeting held on the 20th March 2025; and
- b) the provisional Local Authority meeting held on the 20th of May 2025.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

WLA2025-041 RESOLVED (Colin Craig/Terry Abbott)

That the Wallace Rockhole Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

WLA2025-042 RESOLVED (Pamela Abbott/Mark Inkamala)

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

WLA2025-043 RESOLVED (Pamela Abbott/Mark Inkamala)

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

WLA2025-044 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) Noted that voter enrolment closed on the 22nd of July;
- b) encouraged community members to consider nominating as candidates; and
- c) noted that nominations are open until Thursday 31 July;
- d) noted that the polling dates will be advertised in community; and
- e) noted and accepted the Information for Candidates for the 2025 Local Government Council Elections.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as raised in previous meetings.

WLA2025-045 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) noted the update on the action item 'Housing Maintenance' that NT Housing will not maintain the houses unless residents start paying rent; and
- b) expressed interest and requested information on the process of transferring the lease to NTG and starting rent payments in order to have the houses in Wallace Rockhole maintained by NT Housing.

9.2 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

This report is a follow-up for the Local Authority and community members to share updates on possible new development ideas for the community. It also looks at how these ideas can support the Community Infrastructure Plan which helps guide improvements to things like roads, facilities and services that will benefit the community.

The goal is to work together towards a stronger, well-planned future for all community.

Priorities raised at the previous meeting includes:

- Repair the surface of the Basketball Court
- Reconnect water to the public toilets
- Football oval on the other side of the orchard

WLA2025-046 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority:

- a) decided that the number one priority on the Community Infrastructure Plan [CIP] is to reconnect water to the public toilets in the campground, noting that the issue may be connected to plumbing issues in the Rec Hall; and
- b) added the following projects to the CIP:
 - Public laundry
 - Upgrades to the Rec-Hall – Insulation.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

WLA2025-047 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) received the 2024/25 Project Funds Allocation of \$16,400.00;
- b) noted the current availability of funds stands at \$31,340.27;
- c) noted that \$22,533.86 are funds *at risk* of being returned to NTG;
- d) noted the progress on their current project 2223 – Upgrade to Gordon Ida Park – the quotes for the gates have been received and the gates will be ordered in the coming weeks. The Area manager has completed a stock-take of the parts currently in community which has been supplied to the Project Management Office in order to assess the materials still required for the civil team to finish the fencing;
- d) closed completed project 2227 and returned the unused funds to unallocated;

- e) requested that the PMO provide a list of projects and prices to consider at the next meeting along with photos of projects from other communities; and
- f) made the following updates to the wishlist:
 - removed Football oval near the racecourse
 - added small flat area with smaller goal posts inside the park fence to provide a space for kids to kick a football and requested that the PMO investigate the associated costs;
 - added sturdy 'moveable bench seating' for inside the Rec-Hall to the wishlist and requested that the Project Management Office investigate options.

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

It is to be noted that any outstanding Purchase Orders in which the invoice has not been received will be carried over to the next financial year.

WLA2025-048 RESOLVED (Colin Craig/Terry Abbott)

That the Wallace Rockhole Local Authority:

- a) noted the spending on their 2024/2025 Discretionary funds;
- b) noted that an invoice is yet to be received for the fruit trees and that \$1,997.01 will be deducted from the current financial year;
- c) noted that the citrus trees are currently in quarantine
- d) received the 2025/26 Discretionary Funds allocation of \$4,000.00;
- e) noted that there are \$2,002.99 remaining funds;
- f) decided not to allocate any money at this meeting; and
- g) noted that these funds must be spent with invoices received by 30 June 2026.

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

WLA2025-049 RESOLVED (Colin Craig/Pamela Abbott)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole as of the 11 July 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery.

WLA2025-050 RESOLVED (Terry Abbott/Colin Craig)

That the Local Authority of Wallace Rockhole:

- a) noted and accepted the Council Services report; and
- b) requested that Council Services investigate whether the lack of water to the orchard is connected to the broken pipe at the rec hall.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

WLA2025-051 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority did not raise any matters relating to General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

WLA2025-052 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority raised and discussed the following matters of General Non-Council Business:

- a) the grass needs cutting in the yard of the old power station to reduce the fire hazard; and
- b) requested that NTG ensure that the yard of the clinic be maintained, specifically grass cutting; and
- c) requested information on why the bore that originally supplied water to the orchard was decommissioned.

14 DATE OF NEXT MEETING - THURSDAY 16 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 11:40 am.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 24 July 2025 and are UNCONFIRMED.

6 ACCEPTANCE OF THE AGENDA

ITEM NUMBER 6.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

RECOMMENDATION

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

7 CONFLICT OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interest

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Local Authority:

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

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Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9 DEPUTATIONS / GUEST SPEAKERS

ITEM NUMBER	9.1
TITLE	Community Alcohol Planning Engagement
AUTHOR	Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants have expressed interest in attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

RECOMMENDATION

That the Local Authority notes and accepts the information provided by Penangke Cultural Consultants.

BACKGROUND

Penangke Cultural Consultants has a contract with NTG to engage the local community (Traditional Owners, Leaders and community members/cohorts) to carry out 'Community Alcohol Planning' (CAP) relating to Interim Alcohol Protected Area Opt-Out, as per the Liquor Act legislation (in effect Feb 2023 and set to finish Feb 2027).

ISSUES, CONSEQUENCES, OPTIONS

Penangke Cultural Consultants can be engaged to act as a local consultant in the early decision-making process and provide other optional services that may include:

- assisting with a Community Alcohol Plan
- developing an Alcohol Reference Group
- harm reduction planning
- demand reduction planning and strategy discussions
- support with accessing the CLS Grant that aims to assist with measures that respond to alcohol related harm including well-being and diversion.

FINANCIAL IMPLICATIONS

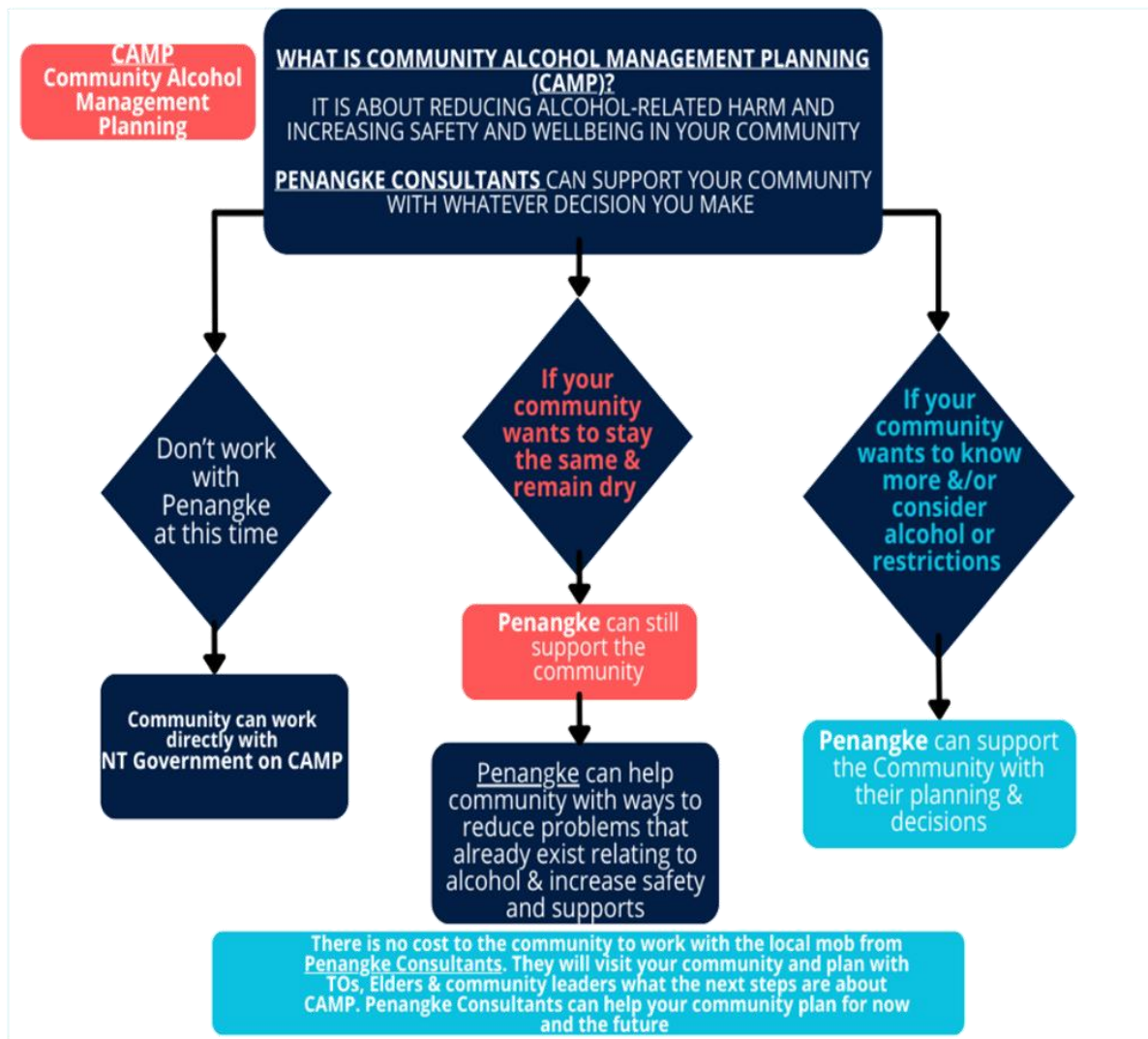
Nil.

CONSULTATION

The Local Authority.

ATTACHMENTS

- 1 Penangke Community Alcohol Management Planning Flyer



Supporting Aboriginal Communities with their decisions around community safety, reducing alcohol related harm, alcohol management and restrictions.



10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Action Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

RECOMMENDATION

That the Local Authority:

- a) moves the Housing Maintenance action item to Non-Council business; and
- b) considers allocating funds to fixing the copper pipe in the Rec-Hall and moves this item to the project list.

BACKGROUND

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/05/2025	CEO	Non-Council Business	Housing Maintenance
WLA2025-036 – Maintenance of houses			
That the CEO will make enquiries regarding the maintenance of houses in Wallace Rockhole.			
15 July 2025 Response from NT Housing			
If the residents start paying rent, they can have their houses maintained by the Department of Housing. It is their firm stance that this is the only way that residents can have their houses maintained.			
24 July 2025 – decision of the Authority			
Members expressed interest and requested information on the process of transferring the lease to NTG and starting rent payments in order to have the houses in Wallace Rockhole maintained by NT Housing.			
25 July 2025 – update from CEO			
Belinda Urquhart will email the Director of Housing regarding this matter.			
6 August 2025 – Update from CEO			
The CEO has received advice from the Director of Remote Housing that a section 19 Lease will be needed and that CLC will engage with the community regarding this item.			
Recommend closing this action or moving it to Non-Council Business.			

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 24/07/2025	Council Services	Council Services Report	No water to the orchard
Action WLA2025-050 – Water supply shut off to the orchard			
Requested that Council Services investigate whether the lack of water to the orchard is connected to the broken pipe at the rec hall.			
08 August 2025 Update from Area Manager Stuart Millar			
There is a leaking copper pipe in the Rec-Hall which has resulted in the water being turned off. It does appear that this is affecting the water supply to the orchard. The Rec-Hall is not a Council asset which means that Council is unable to spend the money required to fix the pipe. However, the Local Authority can allocate funds to fix the pipe.			



ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.2
TITLE Local Authority Project Register
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

RECOMMENDATION

That the Local Authority:

- a) acknowledges that \$38,933.86 are funds at risk of being returned to NTG;**
- b) accepts the progress on their current project as provided by the project management office;**
- c) closes any completed projects returning any unused funds to unallocated;**
- d) notes that there are \$31,405.94 unallocated funds; and**
- e) discusses the priority of wish-list items.**

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Wallace Rockhole Local Authority Meeting 23 October 2025 – Agenda

Project 2223		Upgrade to Gordon Ida Park	\$
		Status	Committed
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.		\$6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.		
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.		
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.		
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.		
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.		
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.		
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.		\$34,784.15
23-May-24	Res.026 – kept project open noting that the fence was on order and actioned as a priority.		
4-Jun-24	Invoice received from Civiq Pty LTD - drinking fountain and bottle refill station.		-\$7,507.00
28-Jun-24	Bunnings invoice received.		-\$8,896.58
11-Jul-24	Res.040 – Noted that the fencing supplies have been received, the water bubblers are in Alice Springs awaiting delivery and upgrading of the playground equipment is yet to be completed.		
12-Nov-24	Res.056 – Noted that the water bubbler had been installed and the Civil team were waiting on cement for the fence.		
23-Jan-25	Invoice received from Bunnings.		-\$452.65
25-Feb-25	PMO update - everything available to complete project - waiting on installation by the Civil Team.		
20-May-25	Res.031 – Noted that the civil team is waiting for the PMO to provide new gates so that they can finish the fence. The old gates could be used if necessary but they are not in good condition. This is the final stage of this project. The PMO team will follow up.		
24-Jul-25	Res.047 – Noted that the quotes for the gates have been received and the gates will be ordered in the coming weeks. The Area manager has completed a stocktake of the parts currently in community which has been supplied to the Project Management Office in order to assess the materials still required for the civil team to finish the fencing.		

Wallace Rockhole Local Authority Meeting 23 October 2025 – Agenda

22-Sep-25	PMO update - Stocktake/audit completed to determine what was needed to finish the project - now confident to order parts including the gates - contractors will be engaged to complete the installation.	
	underspend or (overspend)	\$23,927.92

Budget consideration		
	Balance of underspend or (overspend)	\$23,927.92
	Total un-allocated funds	\$31,405.94
	Total unspent funds	\$55,333.86

WISH-LIST ITEMS		
RAISED		ASSIGNED
24-Jul-25	Small football area WLA2025-047 added small flat area with smaller goal posts inside the park fence to provide a space for kids to kick a football and requested that the PMO investigate the associated costs.	PMO
24-Jul-25	Moveable bench seating WLA2025-047 added sturdy 'moveable bench seating' for inside the Rec-Hall to the wish-list and requested that the Project Management Office investigate options.	PMO

PROJECTS CLOSED 2025-26

Project 2227	Sporting Equipment	\$
	Status	Committed
27-Nov-24	Res.067 - Created a new project – Sporting equipment, allocating \$500.00.	\$500.00
13-Jan-25	Update - Still working on ordering all the items requested - to be kept open.	
20-May-25	Res.031 – Closed this finished project once the invoice has been received and return any unspent funds to unallocated.	
3-Jun-25	Invoice received from InterSport	-\$434.33
24-Jul-25	Res.047 – Closed completed project 2227 and returned the unused funds to unallocated.	-\$65.67
	underspend or (overspend)	\$-

ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Northern Territory Government.

CONSULTATION

Executive Leadership Team

Project Management Office

ATTACHMENTS

There are no attachments to this report.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER 10.3
TITLE Local Authority Discretionary Funds
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

RECOMMENDATION

That the Local Authority:

- a) notes that the invoices have been received for the fruit trees for a total of \$1,273.97 which was less than expected;
- b) acknowledges that there are \$2,726.03 remaining discretionary funds;
- c) notes that this is the final Local Authority meeting for 2025;
- d) discusses allocating the remaining funds; and
- e) acknowledges that these funds must be spent with goods received by 30 June 2026.

BACKGROUND

Examples that Discretionary funds can be used for:

Community Christmas and New Year's Festivities Community BBQ's Sports weekends
Naidoc Celebration Youth Board

Current Financial Year Funds Allocation

Date	2025/2026 Discretionary funds	Budget \$
1-Jul-25	2025/2026 Discretionary funds allocation	\$ 4,000.00
12-Nov-24	Accepted quote for fruit trees from bunnings for each community residence of \$1,997.01 and allocated the remaining \$377.90 toward fertilizer for the trees.	
14-Mar-25	Bunnings could not supply the trees at the time of purchase. CSC will contact Bunnings for an update on whether they can supply the trees.	
26-Mar-25	PO raised for fruit trees from Bunnings for \$1,997.01 – PO cancelled	
25-Jun-25	PO raised for the fruit trees from Bunnings. No order or invoice has been received.	
30-Jul-25	Invoices received – No other POs raised.	- \$1,273.97
	Available Funds	\$2,726.03

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

The Local Authority

ATTACHMENTS

There are no attachments to this report.

11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.1
TITLE MRC Position Vacancies Report
AUTHOR Shae Thompson, Coordinator Governance

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority accepts the attached list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole as of 30th September 2025.

BACKGROUND

The MacDonnell Regional Council embraces its role as a significant employer for people wishing to live and work in our remote communities. It is a priority for MRC to provide meaningful employment opportunities for local people.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Keheli Nagahawatte (Katy), People and Capabilities Operations Coordinator

ATTACHMENTS

- 1 Positions Vacant Wallace Rockhole 20 September 2025



Position Vacancies Wallace Rockhole

Service	Description	Type	Weekly Hours
Council Serv	Works Assistant	Part-Time	19
Council Serv	Works Assistant	Part-Time	19

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 30/09/2025



11 COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER 11.2
TITLE Council Services LA Report
AUTHOR Ellen Fitzgerald, Administration Officer

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services.

RECOMMENDATION

That the Local Authority of Wallace Rockhole notes and accepts the attached report.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Keith Hassett – Director Council Services
Stuart Millar – Area Manager
Ada Williams – Council services Coordinator

ATTACHMENTS

- 1 Council Services LA Report



Council Services Wallace Rockhole



**100% First Nations
Employees in
SCD**



**10 Area Manager
Visits to
Community**



**Council Office
456 Hours of
Service**

Snapshot



**7 Vehicles and Plant in
Use**



**172 Bins Emptied
Weekly**



**1 Sport Grounds
Maintained**



**0 Toolbox Talks
Completed**



**12 Australia Post
Deliveries**



**15 Street Lights
Operational
1 Street Lights
Non-Operational**



3 Water Tests



**6 Parks &
Playgrounds
Inspections**

Animal Management

- During September, Michelle from Animal Management carried out community pet care services. She provided worming tablets for dogs and flea prevention medication for cats, making sure animals remain healthy and free from parasites.
- A follow-up visit is already scheduled for November, which will include further treatments and an animal census to find out the population of pets on Community.
- Michelle visited the school where she delivers education session with students.

Cemetery Management

- Regular upkeep of the cemetery has continued throughout the month to ensure it remains accessible for families.
- The civil works team carried out slashing and general cleaning to keep the grounds tidy and reduce overgrowth.
- Pathways were cleared of long grass to allow easy movement for visitors.
- Minor repairs were completed to the fence line and entry gate .
- Water access at the site was improved with repairs to taps, ensuring visitors can care for gravesites.
- Benches and shaded seating areas were also maintained for comfort during visits.

Internal Road Maintenance

- Maintenance of Wallace Rockhole's internal roads was carried out.
- Potholes being repaired to improve road safety and ensure smoother driving conditions for residents and visitors.
- General road repairs have been completed.
- Loose gravel and rubbish were cleared from roadways.
- Edges and verges along the roads were repaired and trimmed of overgrown grass. .

Maintenance of Parks and Open Spaces

- The civil works team have been maintaining the community's parks and open areas this month.
- Routine grass cutting and slashing helped to keep the parks neat and safe for families.
- Trees and shrubs were trimmed, making sure parks are safe to be used by children and community members.
- Dry grass, fallen branches, and rubbish were removed to reduce fire risks and keep spaces clean.

Waste Management

- Household rubbish collected twice weekly, on Tuesdays and Thursdays, helping to keep homes and streets clean.
- Hard rubbish collection provided fortnightly or when required.
- Waste was sorted into different categories, including concrete, steel, wood, plastics, soil, and hazardous materials

Weed Control and Fire Hazard Reduction

- The civil works team carried out weed control and fire hazard reduction by slashing and weeding around the Community, to help cut back of the build-up of dry grass.
- Dry grass, weeds, and debris were removed.
- Ongoing maintenance ensures work areas, parks, and roadsides remain clear and tidy.



12 GENERAL COUNCIL BUSINESS ITEMS

ITEM NUMBER 12.1
TITLE General Council Business

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 02: Healthy Communities

Goal 03: Empowered Communities

Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

ATTACHMENTS

There are no attachments for this report.

13 NON-COUNCIL BUSINESS ITEMS

ITEM NUMBER 13.1
TITLE Non-Council Business Items

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

RECOMMENDATION

That the Local Authority notes and discusses the matters raised.

BACKGROUND

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 24/07/2025	NTG	Raised at Non- Council Business	Grass at Old Power Station
24/07/2025 WLA2025-052 the grass needs cutting in the yard of the old power station to reduce the fire hazard.			
05/08/2025, 13/10/2025 Governance emailed Jessica Scrutton and Tomas King regarding this item.			
13/10/2025 update from Jessica Scrutton: The department is currently short staffed. They have been unable to chase up items for the Local Authorities. They are recruiting and are working toward solving this issue.			

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 24/07/2025	NTG	Raised at Non- Council Business	Clinic Grounds Maintenance
24/07/2025 WLA2025-052 requested that NTG ensure that the yard of the clinic be maintained – specifically grass cutting.			
05/08/2025, 13/10/2025 Governance emailed Jessica Scrutton and Tomas King regarding this item.			
13/10/2025 update from Jessica Scrutton: The department is currently short staffed. They have been unable to chase up items for the Local Authorities. They are recruiting and are working toward solving this issue.			

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 24/07/2025	NTG	Raised at Non- Council Business	Decommissioned Bore
24/07/2025 WLA2025-052 requested information on why the bore that originally supplied water to the orchard was decommissioned.			
05/08/2025, 13/10/2025 Governance emailed Jessica Scrutton and Tomas King regarding this item.			
13/10/2025 update from Jessica Scrutton: The department is currently short staffed. They have been unable to chase up items for the Local Authorities. They are recruiting and are working toward solving this issue.			

ATTACHMENTS:

There are no attachments for this report.