



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**WEDNESDAY 6 MAY 2026**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Wednesday 6 May 2026 at 10:30 AM.

Belinda Urquhart  
**CHIEF EXECUTIVE OFFICER**



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### **3 ATTENDANCE, APOLOGIES AND LEAVE**

**ITEM NUMBER** 3.1  
**TITLE** Attendance, Apologies and Leave

#### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Member's attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Member absences, without notice, for this meeting.**

#### **BACKGROUND/DISCUSSION**

The Authority can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted will be recorded as absent without notice.

#### **4 LOCAL AUTHORITY MEMBERSHIP**

**ITEM NUMBER** 4.1  
**TITLE** Membership of the Local Authority  
**AUTHOR** Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

**RECOMMENDATION**

That the Local Authority:

- a) welcomes Edward Craig to the Local Authority after his membership was approved at the Ordinary Council Meeting on the 20 March 2026;
- b) revokes the membership of members Colin Craig and Ruth Katararintja as they have verbally notified the Governance team that they are unable to attend future Local Authority meetings as they no longer reside in Wallace Rockhole;
- c) notes that there are now 2 vacancies on the Authority;
- d) calls for community nominations to open to fill these vacancies; and
- e) acknowledges that 2 consecutive absences without notice will result in a termination of membership.

**BACKGROUND**

The chart below shows the attendance of the members at the previous meeting held 5 February 2026.

6 Appointed Members	Attendance at the Meeting 5 February 2026
Colin Craig - CHAIR	Present
Terry Abbott	Present
Pamela Abbott	Present
Howard Abbott	<b>Absent</b>
Ruth Katararintja	Apology
VACANT	
Ward Councillors	
President Roxanne Kenny	Present
Cr Mark Inkamala	Present
Deputy President Maryanne Malbunka	Present

## **Wallace Rockhole Local Authority Meeting 6 May 2026 – Agenda**

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The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (Local Government Act 2019 section 78):

- a) To involve local communities more closely in issues related to local government; and
- b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- d) To take the views of local communities back to the council and act as advocates on their behalf; and
- e) To contribute to the development of the relevant regional plan; and
- f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

### **ISSUES, CONSEQUENCES, OPTIONS**

Council's Local Authority Meeting Procedure, para.4.14: Nominations and Appointments states:

- a) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- b) in the case that there is a nomination, or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

### **FINANCIAL IMPLICATIONS**

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

### **CONSULTATION**

The Local Authority

### **ATTACHMENTS**

There are no attachments to this report.

## **5 COUNCIL CODE OF CONDUCT**

**ITEM NUMBER** 5.1  
**TITLE** MacDonnell Council Code of Conduct

### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

### **RECOMMENDATION**

**That the Local Authority notes the Council Code of Conduct.**

### **MacDonnell Regional Council Code of Conduct**

#### **Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

#### **Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

#### **Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

#### **Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

#### **Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

#### **Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

#### **Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

#### **Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

**ITEM NUMBER** 6.1  
**TITLE** Confirmation of Previous Minutes

### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Wallace Rockhole Local Authority Meeting held 5 February 2026 to be approved by the Authority.

### **RECOMMENDATION**

**That the Authority confirms the unconfirmed minutes of the previous Wallace Rockhole Local Authority Meeting held 5 February 2026 as a true and correct record of the proceedings.**

### **ATTACHMENTS**

1. WALLACE ROCKHOLE LOCAL AUTHORITY MEETING MEETING 5.2.2026 - MINUTES [ 1 pages]

UNCONFIRMED

MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON THURSDAY 5 FEBRUARY 2026 AT 10:30 AM

## 1 MEETING OPENING

The meeting was declared open at 10.47 AM

## 2 WELCOME

The attendees were welcomed by Chairperson Colin Craig and quorum was achieved.

## 3 ATTENDANCE, APOLOGIES AND LEAVE

<b>ITEM NUMBER:</b>	<b>3.1</b>
<b>TITLE:</b>	<b>Attendance, Apologies and Leave</b>

### Local Authority Members

Member Colin Craig (Chairperson), Member Pamela Abbott and Member Terry Abbott.

### Councillors

President Roxanne Kenny, Deputy President Maryanne Malbunka and Councillor Mark Inkamala.

### Council Employees

Area Manager Stuart Millar, Governance Coordinator Shae Millar,

Via Teams: Manager Housing, Facilities and Project Management Office Jake Potter.

### Guests

Via Teams:

Manager Community Development Shelly Beattie from the Department of Housing, Local Government and Community Development.

Katharine O'Donoghue from the Office of Chansey Paech MLA, Member for Gwoja

## **EXECUTIVE SUMMARY**

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

### **WLA2026-01 RESOLVED (Colin Craig/Terry Abbott)**

**That the Local Authority:**

- a) noted the Member's attendance at this meeting;**
- b) tabled apologies received from Member Ruth Katarintja and Council Services Coordinator Ada Williams; and**
- c) recorded the first Member absence, without notice, of Howard Abbott for this meeting.**

#### **4 LOCAL AUTHORITY MEMBERSHIP**

<b>ITEM NUMBER:</b>	<b>4.1</b>
<b>TITLE:</b>	<b>Membership of the Local Authority</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

##### **EXECUTIVE SUMMARY**

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

**WLA2026-02 RESOLVED (Terry Abbott/Colin Craig)**

**That the Local Authority:**

- a) **advised that Edward Craig has submitted an expression of interest to join the Local Authority; and**
- b) **conditionally approved his nomination, subject to the nomination form being received.**

#### **5 COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER:</b>	<b>5.1</b>
<b>TITLE:</b>	<b>MacDonnell Council Code of Conduct</b>

##### **EXECUTIVE SUMMARY**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**WLA2026-03 RESOLVED (Terry Abbott/Colin Craig)**

**That the Local Authority noted the Council Code of Conduct.**

#### **6 CONFIRMATION OF MINUTES**

<b>ITEM NUMBER:</b>	<b>6.1</b>
<b>TITLE:</b>	<b>Confirmation of Previous Minutes</b>

##### **EXECUTIVE SUMMARY**

This report provides the minutes of the previous Wallace Rockhole Local Authority Meeting held 23 October 2025 to be approved by the Authority.

**WLA2026-04 RESOLVED (Terry Abbott/Colin Craig)**

**That the Local Authority confirmed the unconfirmed minutes of the previous Wallace Rockhole Local Authority Meeting held 23 October 2025 as a true and correct record of the proceedings.**

## 7 ACCEPTANCE OF THE AGENDA

<b>ITEM NUMBER:</b>	<b>7.1</b>
<b>TITLE:</b>	<b>Acceptance of Agenda</b>

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

**WLA2026-05 RESOLVED (Pamela Abbott/Colin Craig)**

That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

## 8 CONFLICT OF INTEREST

<b>ITEM NUMBER:</b>	<b>8.1</b>
<b>TITLE:</b>	<b>Conflict of Interest</b>

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

**WLA2026-06 RESOLVED (Colin Craig/Terry Abbott)**

That the Local Authority members:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.

## 10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

<b>ITEM NUMBER:</b>	<b>10.1</b>
<b>TITLE:</b>	<b>Development of the Regional Plan</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this paper is to provide the Local Authority with the opportunity to contribute to the development of MacDonnell Regional Council's Regional Plan.

It is important that Local Authorities are consulted when MRC develops its Regional Plan to ensure that the priorities of the residents of the region are represented in the plan.

**WLA2026-07 RESOLVED (Terry Abbott/Colin Craig)**

**That the Local Authority:**

- a) accepted the presentation of excerpts from the previous MRC Regional Plan; and
- b) contributed the following priorities for their community:
  - more training for the Council Services team – particularly machinery training
  - requested that sealing the entrance road be added to the current community infrastructure plan
  - advised that the football oval on the other side of the orchard is no longer a priority.

<b>ITEM NUMBER:</b>	<b>10.2</b>
<b>TITLE:</b>	<b>Action Register</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**WLA2026-08 RESOLVED (Colin Craig/Terry Abbott)**

**That the Local Authority accepted the update that it is likely that MRC will be able to take on the lease for the Rec Hall and kept this item open for a further update at the next meeting.**

<b>ITEM NUMBER:</b>	<b>10.3</b>
<b>TITLE:</b>	<b>Local Authority Project Register</b>
<b>AUTHOR:</b>	<b>June Crabb, Coordinator Governance</b>

**EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

**Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk* funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

**WLA2026-09 RESOLVED (Terry Abbott/Colin Craig)**

That the Local Authority:

- a) acknowledged that \$22,093.76 are funds at risk of being returned to NTG; and
- b) accepted the progress on their current projects as provided by the project management office as follows:
  - project 2221 Plumbing Repairs – the plumbers have identified some extensive repairs required on 7 of 8 toilets within the community, with more plumbing items expected to be added to the quote. Once all quotes for these works are received, the Housing Facilities and Project Management team will investigate how these works will be prioritised and paid for.
  - project 2222 Moveable Bench Seating – there has been a delay in ordering the bench seating as the items had been out of stock and MRC is waiting on the supplier to submit the required supplier form before the order can proceed.
  - project 2223 Upgrade to Gordon Ida Park – Hardy Fencing have been delayed due to demands on their services. It is expected that they should be beginning work in February or March with assistance from the civil team

<b>ITEM NUMBER:</b>	10.4
<b>TITLE:</b>	Local Authority Discretionary Funds
<b>AUTHOR:</b>	June Crabb, Coordinator Governance

**EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

**WLA2026-10 RESOLVED (Terry Abbott/Colin Craig)**

That the Local Authority:

- a) noted the spending on their current allocations;
- b) allocated the remaining funds of \$1,042.74 toward an Easter celebration to be organised by members of the community; and
- c) acknowledged that these funds must be spent with the goods and invoices received by 30 June 2026.

**11 COUNCIL MANAGED SERVICES REPORTS**

<b>ITEM NUMBER:</b>	11.1
<b>TITLE:</b>	Council Services LAR
<b>AUTHOR:</b>	Ellen Fitzgerald, Senior Administration Officer

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services

#### **WLA2026-11 RESOLVED (Terry Abbott/Colin Craig)**

That the Local Authority:

- a) noted and accepted the attached Council Services report; and
- b) identified that the Council Services team needs an additional line trimmer and were advised that the procurement process for this has already begun.

## **12 GENERAL COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>12.1</b>
<b>TITLE:</b>	<b>General Council Business</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

#### **WLA2026-12 RESOLVED (Terry Abbott/Colin Craig)**

That the Local Authority did not raise any matters of General Council Business.

## **13 NON-COUNCIL BUSINESS ITEMS**

<b>ITEM NUMBER:</b>	<b>13.1</b>
<b>TITLE:</b>	<b>Non-Council Business Items</b>
<b>AUTHOR:</b>	<b>Shae Thompson, Coordinator Governance</b>

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

#### **WLA2026-13 RESOLVED (Colin Craig/Terry Abbott)**

That the Local Authority:

- a) noted the updates on previous matters as follows:
  - closed the item regarding Clinic Grounds Maintenance as clinic staff have advised that this will be maintained moving forward.
  - kept open the item 'decommissioned bore' so that members can use a map, to be supplied by Shelly Beattie, to identify the bore referred to in this item. This will enable more information to be presented at the next Local Authority meeting.
  - accepted the advice that the most recent lease of the Wallace Rockhole GBM was held by NIAA and this expired in June 2025. No organisation currently

- holds the lease. The members stated that this building could possibly be used for accommodation for staff for the community store and closed this item;
- b) requested that Ms Beattie communicate with CLC and NTG Housing to initiate steps toward signing a lease agreement that would allow households to begin paying rent so that NTG can take over maintenance of the houses;
  - c) requested that Ms Beattie seek advice on whether Terry Abbott can park his trucks inside the yard of the disused Power and Water Corporation compound; and
  - d) raised that it is a high priority for the community to have the store reopened. It is reported that this is causing people to move away from the community and that this population decline is contributing to many issues that may include reduced participation in community culture, less youth in the community and reduced youth services. This information will be passed on to the CEO who will communicate the matter to the NTG.

**14 DATE OF NEXT MEETING - WEDNESDAY 6 MAY, 2026**

**15 MEETING CLOSED**

The meeting terminated at 11:42 am.

This page and the preceding 5 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 5 February 2026 and are UNCONFIRMED.

## **6 ACCEPTANCE OF THE AGENDA**

**ITEM NUMBER** 6.1  
**TITLE** Acceptance of Agenda

### **EXECUTIVE SUMMARY**

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

### **RECOMMENDATION**

**That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.**

UNCONFIRMED

## **7 CONFLICT OF INTEREST**

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Conflict of Interest

### **EXECUTIVE SUMMARY**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the Conflict of Interest Policy; and**
- b) that members declare any conflicts of interest.**

### **BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

### **Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

### **Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

## **9 DEPUTATIONS / GUEST SPEAKERS**

**ITEM NUMBER** 9.1  
**TITLE** Census Engagement Team - ABS  
**AUTHOR** Shae Thompson, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

The Census Engagement Team are attending the Local Authority Meeting to introduce their staff, provide information about the Census, outline employment opportunities, gain community support for the Census and seek input regarding the best approach to ensure participation is maximised.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the information provided by the Census Engagement Team.**

### **BACKGROUND**

Every 5 years the Australian Bureau of Statistics [ABS] conducts a Census to count the population and housing for the Australian government to make informed decisions to distribute GST funding to each State and Territory for housing, education, and essential services like roads etc. This means that more participation in the Census leads to better funding for communities

This year's Census will be held in August. It will provide employment opportunities for people in communities as members of the community will be employed to assist Census staff.

### **ISSUES, CONSEQUENCES, OPTIONS**

Any information that the Local Authority can provide that will assist the ABS team to increase community engagement could lead to increased funding for services within the community.

### **FINANCIAL IMPLICATIONS**

Nil.

### **CONSULTATION**

The Local Authority.

### **ATTACHMENTS**

There are no attachments to this report.

**10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.1  
**TITLE** Action Register  
**AUTHOR** Shae Thompson, Coordinator Governance

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY**

This report provides a running list of Local Authority action items as raised in previous meetings.

**RECOMMENDATION**

That the Local Authority accepts the update on the action item ‘Rec Hall Lease’.

**BACKGROUND**

Meeting	Officer	Section	Subject
Wallace Rockhole Local Authority 23/10/2025	Council Services	Raised at Action Register	Rec Hall Lease
<p><b>23-Oct-2025 WLA2025-060</b>                      created a new item ‘Rec Hall Lease’ and requested that MRC investigate options for taking over the lease for the Rec Hall in order to have MRC take over maintenance of the building.</p> <p><b>29-Feb-26 Update:</b> This is being investigated by Jake Potter Manager Housing Facilities and Project Management. Whether this can go forward will depend on the costs involved. The Local Authority may be approached to provide some funds for repairs and maintenance.</p> <p><b>5-Feb-26 Res.08:</b> Accepted the update that it is likely that MRC will be able to take on the lease for the Rec Hall and kept this open for a further update at the next meeting.</p> <p><b>28-Apr-26: Update from Jake Potter</b>                      Jake has been in talks with CLC regarding this matter. All leasing in Wallace Rockhole is up for consultation shortly and the Rec Hall will be part of this consultation.</p> <p><b>Recommend keeping this open for a further update after the consultation process.</b></p>			

**ISSUES, CONSEQUENCES, OPTIONS**

Nil.

**FINANCIAL IMPLICATIONS**

Nil.

**CONSULTATION**

Executive Leadership Team

**ATTACHMENTS**

There are no attachments to this report.

## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.2  
**TITLE** Local Authority Project Register  
**AUTHOR** June Crabb, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

#### **Examples of acceptable purposes for expenditure include:**

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

*At risk funds'* are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

### **RECOMMENDATION**

**That the Local Authority:**

- a) accepts the 2024/25 LAMP Funding Acquittal and Certification;**
- b) acknowledges that \$12,034.77 are funds at risk of being returned to NTG;**
- c) notes the unallocated funds currently available includes the 2025/26 allocation of \$15,600.00;**
- d) accepts the progress on their current projects as provided by the Project Management Office;**
- e) closes any completed projects returning unused funds to unallocated; and**
- f) discusses any new wish-list items.**

### **BACKGROUND**

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2221		Plumbing Repairs	\$
		Status	Committed
23-Oct-25	Res.061 – Created a new project ‘Plumbing Repairs’ and allocated \$7,000.00 to fix the copper pipe in the Rec-Hall and to go toward a plumbing audit and repairs to the public toilets / showers with preference for stainless steel toilet bowls.		7,000.00
1-Dec-25	PMO update - Have contacted Advance Plumbing to get a quote for pipe repair - photos to be provided of work to be completed.		
6-Jan-26	Invoice received from Advanced Plumbing and Gas Services		-\$ 5,376.10
5-Feb-26	Res.009 – The plumbers have identified some extensive repairs required on 7 of 8 toilets within the community, with more plumbing items expected to be added to the quote. Once all quotes for these works are received, the Housing Facilities and Project Management team will investigate how these works will be prioritised and paid for.		
		<b>underspend or (overspend)</b>	<b>\$ 1,623.90</b>

Project 2222		Moveable Bench Seating	\$
		Status	Committed
23-Oct-25	Res.061 – Created a new project from the wishlist item ‘Moveable Bench Seating’ and allocated \$8,000.00 to purchasing 4 HDPE bench seats.		8,000.00
1-Dec-25	PMO update - Have contacted supplier but is based in the UK - need to discuss with Finance - will consider alternative suppliers.		
5-Feb-26	Res.009 – There has been a delay in ordering the bench seating as the items had been out of stock and MRC is waiting on the supplier to submit the required supplier form before the order can proceed.		
13-Mar-26	Invoice received from Net World Sports for moveable bench seating.		-\$ 4,136.37
18-Mar-26	Invoice received from DHL Express for freight of bench seating.		-\$ 546.52
		<b>underspend or (overspend)</b>	<b>\$ 3,317.11</b>

Project 2223 Upgrade to Gordon Ida Park		\$
	Status	Committed
19-Oct-22	Res.064 – Created new project naming ‘Upgrade to Gordon Ida Park’, allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.	
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.	
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.	
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.	34,784.15
23-May-24	Res.026 – kept project open noting that the fence was on order and actioned as a priority.	
4-Jun-24	Invoice received from Civiq Pty LTD - drinking fountain and bottle refill station.	-\$ 7,507.00
28-Jun-24	Bunnings invoice received.	-\$ 8,896.58
11-Jul-24	Res.040 – Noted that the fencing supplies have been received, the water bubblers are in Alice Springs awaiting delivery and upgrading of the playground equipment is yet to be completed.	
12-Nov-24	Res.056 – Noted that the water bubbler had been installed and the Civil team were waiting on cement for the fence.	
23-Jan-25	Invoice received from Bunnings.	-\$ 452.65
25-Feb-25	PMO update - everything available to complete project - waiting on installation by the Civil Team.	
20-May-25	Res.031 – Noted that the civil team is waiting for the PMO to provide new gates so that they can finish the fence. The old gates could be used if necessary, but they are not in good condition. This is the final stage of this project. The PMO team to follow up.	
24-Jul-25	Res.047 – Noted that the quotes for the gates have been received and the gates will be ordered in the coming weeks. The Area manager has completed a stocktake of the parts currently in community which has been supplied to the Project Management Office in order to assess the materials still required for the civil team to finish the fencing.	

## Wallace Rockhole Local Authority Meeting 6 May 2026 – Agenda

22-Sep-25	PMO update - Stocktake/audit completed to determine what was needed to finish the project - now confident to order parts including the gates - contractors will be engaged to complete the installation.		
23-Oct-25	Res.061 - allocated an additional \$16,000.00 to the current project 2223 'Upgrade to Gordon Ida Park' to cover the cost of contractor installation of the fencing due to complications caused by the fencing materials. Hardy Fencing will have preference if the quote is competitive as they are an indigenous company and can be requested to allow members of the civil team to work with them to improve their fencing skills.		16,000.00
29-Oct-25	Balance of PO raised with Hardy Fencing.	-\$	16,840.10
29-Oct-25	50% Deposit payment to Hardy Fencing.	-\$	16,840.10
1-Dec-25	PMO update - waiting on a timeline from contractors for installation.		
5-Feb-26	Res.009 – Hardy Fencing has been delayed due to demands on their services. It is expected that they should be beginning work in February or March with assistance from the civil team.		
	<b>underspend or (overspend)</b>	\$	<b>6,247.72</b>

<b>Budget consideration</b>			
	Balance of underspend or (overspend)		11,188.73
	Total un-allocated funds		16,005.94
	<b>Total unspent funds</b>	<b>\$</b>	<b>27,194.67</b>

### PROJECTS CLOSED 2025-26

Project 2227	Sporting Equipment	\$
Status		Committed
27-Nov-24	Res.067 - Created a new project – Sporting equipment, allocating \$500.00.	500.00
13-Jan-25	Update - Still working on ordering all the items requested - to be kept open.	
20-May-25	Res.031 – Closed this finished project once the invoice has been received and return any unspent funds to unallocated.	
3-Jun-25	Invoice received from InterSport	-\$ 434.33
24-Jul-25	Res.047 – Closed completed project 2227 and returned the unused funds to unallocated.	-\$ 65.67
	<b>underspend or (overspend)</b>	<b>0.00</b>

## ISSUES, CONSEQUENCES, OPTIONS

Examples of unacceptable purposes for Expenditure include:

## **Wallace Rockhole Local Authority Meeting 6 May 2026 – Agenda**

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- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorships, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency
- Administration and/or project management fees

### **FINANCIAL IMPLICATIONS**

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years or in the case of major projects, within four years of receipt of funding.

Failure to expend the funds within the time limit, major delays or lack of significant progress may result in the Department of Chief Minister and Cabinet withholding LAPF payments or seeing repayment of funds.

### **CONSULTATION**

Executive Leadership Team

Project Management Office

### **ATTACHMENTS**

- 1 LAPF Funding Acquittal and Certification 2024/25

## Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council  
 Local Authority Name: Wallace Rockhole

### Income and Expenditure for the period ending 30 June

Total Grant Income:	\$	<u>57,180.57</u>
Total Project Expenditure:	\$	<u>1,846.71</u>
Surplus/(Deficit):	\$	<u>55,333.86</u>

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- |   |                                      |    |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority;  | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan;  | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and  | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- |   |     |    |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting                 | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025  
 Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)  
 Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~: *J. J. J.* 28/08/2025

**DEPARTMENTAL USE ONLY**

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: \_\_\_\_\_

Grants Officer sign/date: \_\_\_\_\_

Manager, Grants Management sign/date: \_\_\_\_\_



## **10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

**ITEM NUMBER** 10.3  
**TITLE** Local Authority Discretionary Funds  
**AUTHOR** June Crabb, Coordinator Governance

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

### **RECOMMENDATION**

**That the Local Authority notes the spending of their 2025/26 Discretionary funding.**

### **BACKGROUND**

#### **Examples that Discretionary funds can be used for:**

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

### Current Financial Year Funds Allocation

Date	2025/2026 Discretionary funds	Budget \$
1-Jul-25	2025/2026 Discretionary funds allocation	\$ 4,000.00
12-Nov-24	Accepted quote for fruit trees from bunnings for each community residence of <b>\$1,997.01</b> and allocated the remaining <b>\$377.90</b> toward fertilizer for the trees.	
14-Mar-25	Bunnings could not supply the trees at the time of purchase. CSC will contact Bunnings for an update on whether they can supply the trees.	
26-Mar-25	PO raised for fruit trees from Bunnings for \$1,997.01 – PO cancelled	
25-Jun-25	PO raised for the fruit trees from Bunnings. No order or invoice has been received.	
30-Jul-25	Invoices received – No other POs raised.	- <b>\$1,815.47</b>
23-Oct-25	Allocated <b>\$1,200.00</b> towards a BBQ for Christmas, held during the second week of December and funds allocated as follows: <ul style="list-style-type: none"> <li>• \$700 to Milners</li> <li>• \$500 to Woolworths</li> </ul> All invoices received	- <b>1,141.79</b>
5-Feb-26	Res.10 – Allocated the remaining funds towards an Easter celebration to be organised by members of the community.	
31-Mar-26	Woolworths Shopping	- <b>957.06</b>
	<b>Total funds expended</b>	<b>\$3,914.32</b>

### ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

### FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

### CONSULTATION

The Local Authority

### ATTACHMENTS

There are no attachments to this report.

## **11 COUNCIL MANAGED SERVICES REPORTS**

**ITEM NUMBER** 11.1  
**TITLE** Council Services Report  
**AUTHOR** Ellen Fitzgerald, Senior Administration Officer

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services.

### **RECOMMENDATION**

**That the Local Authority notes and accepts the attached Council Services report.**

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Keith Hassett – Deputy Chief Executive Officer | Director Council Services  
Staurt Millar – Area Manager  
Ada Williams – Council Services Coordinator

### **ATTACHMENTS**

1 Council Services Report



# Council Services Wallace Rockhole



**100% First Nations Employees in SCD**



**2 Area Manager Visits to Community**



**Council Office  
460 Hours of Service**

## Snapshot



**19 Vehicles and Plant in Use**



**350 Bins Emptied Weekly**



**2 Sport Grounds Maintained**



**5 Toolbox Talks Completed**



**12 Toolbox Talks Completed**



**15 Street Lights Operational  
1 Street Lights Non-Operational**



**3 Water Tests**



**2 Parks & Playgrounds Inspections**

#### Animal Management

- Animal Management team visited the community in March, where dogs and cats were treated with medication for ticks and worms to reduce the risk of disease.

#### Cemetery Management

- Regular maintenance of the cemetery is done to ensure it remains a respectful and accessible place for visitors.
- Weeding and general clean ups are carried out to maintain a neat and tidy appearance.
- Weeding and slashing grass are done to prevent overgrowth.
- Removal of debris and maintenance of clear pathways ensure safe and easy access on the cemetery grounds.

#### Internal Road Maintenance

- Roads are being swept regularly.
- Civil team have been slashing verges whenever weather permits.
- Recent rains have produced heavy grass loads that the team are focused on maintaining.

#### Maintenance of Parks and Open Spaces

- Civil Team continues to keep the parks safe clean and tidy.
- Weekly slashing and weeding are done to maintain clean and tidy place.
- Trees and shrubs are trimmed regularly to remove hazards and improve safety in the parks.
- Playground equipment and shade structures are inspected and maintained to ensure they are safe for the community.

#### Sports Grounds

- Civil team currently focused on grass levels after recent high rainfall.

#### Waste Management

- Waste management services continue ensuring the community remains clean, tidy and well maintained.
- General rubbish collection from streets, parks, playgrounds, and public areas is done twice weekly on Tuesdays and Thursdays by the Civil Team.
- Hard rubbish collection and disposal are carried out on a fortnightly basis or when required.
- Ongoing work is made to manage litter and maintain a clean and tidy Community across all public areas.

#### Weed Control and Fire Hazard Reduction

- Regular slashing of grass and weeds is done to protect public areas in the Community.
- Slashing and clearing will also be done to help minimise fire hazards around the Community.
- Dry grass, fallen branches, and debris will be cleared from areas.
- Weekly inspections are carried out to identify and address fire risks and weed-related issues.

#### Other Community Updates

- Hardy Fencing are here to install the new fence around Gordon and Ida Park,
- Plants bought for the residence in the community have been successfully given to households.
- The community held an Easter lunch event, supported through Local Authority funding.



## **12 GENERAL COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 12.1  
**TITLE** General Council Business

### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

### **EXECUTIVE SUMMARY**

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

### **RECOMMENDATION**

**That the Local Authority:**

- a) notes and discusses the matters raised; and
- b) notes that any action items arising from these discussions will be moved to the action register for Council to respond.

### **BACKGROUND**

Nil

### **ISSUES, CONSEQUENCES, OPTIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **CONSULTATION**

Nil

### **ATTACHMENTS**

There are no attachments for this report.

### **13 NON-COUNCIL BUSINESS ITEMS**

**ITEM NUMBER** 13.1  
**TITLE** Non-Council Business Items  
**AUTHOR** Shae Thompson, Coordinator Governance

#### **LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

#### **RECOMMENDATION**

**That the Local Authority:**

- a) notes the updates on the previous matters; and
- b) raises and discusses any new matters of Non-Council business.

#### **BACKGROUND**

The Department of Housing, Local Government and Community Development provides updates in regard to Northern Territory Government Services.

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 24/07/2025	NTG	Raised at Non-Council Business	<b>Decommissioned Bore</b>
<p><b>24/07/2025 WLA2025-052 requested information on why the bore that originally supplied water to the orchard was decommissioned.</b></p> <p><b>05/08/2025, 13/10/2025</b> Governance emailed Jessica Scrutton and Tomas King regarding this item.</p> <p><b>13/10/2025 update from Jessica Scrutton:</b> The department is currently short staffed. They have been unable to chase up items for the Local Authorities. They are recruiting and are working toward solving this issue.</p> <p><b>23/10/2025 WLA2025-66 – Kept open</b></p> <p><b>05/02/2026 WLA2026-13 kept open the item ‘decommissioned bore’ so that members can use a map, to be supplied by Shelly Beattie, to identify the bore referred to in this item. This will enable more information to be presented at the next Local Authority meeting.</b></p> <p><b>13/04/2026 – Update from Power and Water provided by Dee McCorkindale</b></p> <p>RN011449 was gifted to community (presumably the local council). I understand that it has previously been used to irrigate lot 100 (orchard). I’d suggest that the council may need to get someone to do an assessment of the status and what would be required to utilise the bore again.</p> <p><b>Advice from MRC</b> Neither the orchard nor the old bore are on land leased by Council.</p>			

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 05/02/2026	NTG	Raised at Non-Council Business	<b>Housing maintenance / Lease agreement</b>
<p><b>05/02/2026 WLA2026-13 requested that Ms Beattie communicate with CLC and NTG Housing to initiate steps toward signing a lease agreement that would allow households to begin paying rent so that NTG can take over maintenance of the houses.</b></p> <p><b>01/05/2026 Response from Adele McCorkindale</b> This is sitting with the Darwin office, and Adele will provide a response as soon as one is received.</p>			

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 05/02/2026	NTG	Raised at Non-Council Business	<b>Parking in the disused Power and Water Compound</b>
<b>05/02/2026 WLA2026-13 requested that Ms Beattie seek advice on whether Terry Abbott can park his trucks inside the yard of the disused Power and Water Corporation compound.</b>			
<b>5/05/2026 Update from NTG</b> Adele McCorkindale is making enquiries regarding this matter.			

Meeting	Officer/ Organisation	Section	Subject
Wallace Rockhole Local Authority 05/02/2026	NTG	Raised at Non-Council Business	<b>Reopen Store</b>
<b>05/02/2026 WLA2026-13 raised that it is a high priority for the community to have the store reopened. It is reported that this is causing people to move away from the community and that this population decline is contributing to many issues that may include reduced participation in community culture, less youth in the community and reduced youth services. This information will be passed on to the CEO who will communicate the matter to the NTG.</b>			
<b>29/04/2026 Update:</b> The CEO raised this matter with NTG after the last meeting and is yet to receive a response.			

**ATTACHMENTS**

There are no attachments to this report.

**16 NEXT MEETING: 30 JULY 2026**