



## **AGENDA**

# **WALLACE ROCKHOLE LOCAL AUTHORITY MEETING**

**THURSDAY 18 NOVEMBER 2021**

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Thursday, 18 November 2021 at 10:30am.



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## NOMINATIONS

<b>ITEM NUMBER</b>	3.5.1
<b>TITLE</b>	Nominations to Wallace Rockhole Local Authority
<b>REFERENCE</b>	- 306774
<b>AUTHOR</b>	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

The purpose of this paper is to note changes to the membership of the September Local Authority as a result of the Local Government election held in September 2021.

Appointments to Local Authorities have also been affected by changes introduced in the *Local Government Act 2019* (the Act) implemented on 2 July 2021 and this paper also reflects those changes.

At the meeting held 20 May 2021, two vacancies were created when the Wallace Rockhole Local Authority (the Authority) revoked the memberships of Colleen Abbott and Whitney Abbott for being absent from two (2) consecutive meetings.

A third vacancy arose following the election of Wallace Rockhole Local Authority member, Bobby Abbott as a Councillor of MacDonnell Regional Council for the Ljirapinta ward.

It is noted that 'An elected member cannot hold a position of appointed member on the local authority, thus, a call for nominations is recommended to fill the vacancy of an appointed membership to the Wallace Rockhole Local Authority'.

*The nominations of Colin Craig and Daniel Abbott to the Wallace Rockhole Local Authority were endorsed at the Council meeting held 24 September 2021.*

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- welcomes Bobby Abbott as Councillor to Ljirapinta ward and Colin Craig and Daniel Abbott as members to the Authority;**
- notes that the membership of previous Councillor Braydon Williams has been revoked;**
- notes that the President is a member of the Ljirapinta ward only;**
- notes that one vacancy still remains on the Authority; and**
- calls for community nominations to remain open for 21 days to fill the vacancy**

### BACKGROUND

The charts below shows the membership of the Wallace Rockhole Local Authority (the Authority) prior to and following the elections and legislative changes:

PREVIOUS	CURRENT
<b>10 Appointed Members</b>	<b>5 Appointed Members</b>
Ken Porter ( <i>Chair</i> )	Ken Porter ( <i>Chair</i> )
Terry Abbott	Terry Abbott
Pamela Abbott	Pamela Abbott
Colleen Abbott	Colin Craig
Whitney Abbott	Daniel Abbott
Bobby Abbott	Vacant

**3 Elected Members**

President Roxanne Kenny  
Cr Mark Inkamala  
Cr Braydon Williams

**3 Elected Members**

President Roxanne Kenny  
Cr Mark Inkamala  
Cr Bobby Abbott

At the first meeting of the 4<sup>th</sup> MacDonnell Regional Council the following appointments of Councillors to the Authority were made in accordance with s53C (1)(a) of the Act:

- President Roxanne Kenny
- Cr Mark Inkamala
- Cr Bobby Abbott

It is to be noted that previous Councillor Braydon Williams is no longer a member of the Authority and his appointment is therefore revoked.

As a result to changes to s53C(2) of the Act the President is no longer appointed as an “ex officio” member to any of Council’s Local Authorities as “.....a member of the Authority is required to be a member for the ward in which the local authority is located”.

The Local Authorities are made up of local members. They have four (4) Local Authority meetings per year and discuss things like council service delivery, project funding, project ideas and progress, finances etc.

Functions of the Local Authority (*Local Government Act 2019* section 78):

- (a) To involve local communities more closely in issues related to local government; and
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) To take the views of local communities back to the council and act as advocates on their behalf; and
- (e) To contribute to the development of the relevant regional plan; and
- (f) To make recommendations to the council in relation to:
  - (i) The council's budget; and
  - (ii) The part of the council's area within which the local authority performs its functions; and
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

**ISSUES, CONSEQUENCES, OPTIONS**

Council’s Local Authority Meeting Procedure, para.4.14.1 Nominations and Appointments states:

- c) nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- d) in the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

4.14.2. In the event of a membership to a local authority being revoked, a former member is able to reapply for that position.

**FINANCIAL IMPLICATIONS**

If Local Authorities do not maintain their membership numbers, their ability to make quorum for their meetings is impaired and they may not be able to commit funds to Community projects and events.

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

There are no attachments to this report.





**MACDONNELL COUNCIL CODE OF CONDUCT**

<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	MacDonnell Council Code of Conduct

**EXECUTIVE SUMMARY:**

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the Council Code of Conduct.**

**MacDonnell Regional Council Code of Conduct****Interests of the Council and Community come first**

A member must act in the best interests of the community, its outstations and the Council.

**Honesty**

A member must be honest and act the right way (with integrity) when performing official duties.

**Taking care**

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

**Respect/Courtesy**

A member must be respectful to other members, council staff, constituents and members of the public.

**Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**Respect for culture**

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

**Conflict of interest**

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

**Respect for private business**

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

**Gifts**

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

**Accountable**

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

**ISSUES/OPTIONS/CONSEQUENCES**

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

**CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 5.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** - 306722  
**AUTHOR** June Crabb, Governance Administration Officer



Unconfirmed minutes of the Wallace Rockhole Local Authority provisional meetings held 20 May 2021 and 9 September 2021 are submitted to the Authority for confirmation that the minutes are a true and correct record of the meetings.

**RECOMMENDATION**

**That the Minutes of the Wallace Rockhole Local Authority of 20 May 2021 and 9 September 2021, be adopted as a resolution of Wallace Rockhole Local Authority.**

**ATTACHMENTS:**

- 1 Wallace Rockhole Local Authority 2021-05-20 [1065] Minutes.pdf
- 2 Wallace Rockhole Local Authority 2021-09-09 [1108] Minutes.pdf



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
THURSDAY, 20 MAY 2021 AT 10:25AM

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**1 MEETING OPENING**

The meeting was declared open at 10:25 AM

**2 WELCOME**

2.1 Welcome to Country – Chair Ken Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chair Ken Porter, Member Bobby Abbott, Member Terry Abbott, Member Pamela Abbott,

Councillors:

President Roxanne Kenny and Cr Mark Inkamala

Council Employees:

Jeff MacLeod (Chief Executive Officer), Keith Hassett (Manager Service Delivery), Ada Williams (Council Service Coordinator Wallace Rockhole), Jeff Tan (Coordinator Communications and Engagement), June Crabb (Governance Administration Officer)

Guests:

Bruce Fyfe (Regional Manager Local Government and Community Development), Eric Turner (Department Chief Minister and Cabinet), Mathew Adams-Richardson (Office of Warren Snowden), Kate Seong (NT Trachoma Nurse), Bronwyn Stageman (NT Trachoma Nurse), Walter Bathern (Community Engagement Officer, Indigenous Eye Health), Michael Smith (Australian Bureau Statistics), Daniel Abbott (Local Authority Nominee) and Colin Craig (Local Authority Nominee)

**3.2 Apologies/Absentees**

Apologies:

Councillor Braydon Williams

Absentees:

Nil

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### **3.2 ATTENDANCE/APOLOGIES/ABSENTEES**

#### **WLA2021-021 RESOLVED (Mark Inkamala/Bobby Abbott)**

That the Wallace Rockhole Local Authority noted the attendance, apologies and absentees of the meeting.

The Local Authority noted the absence of Councillor Williams from the last two Wallace Rockhole Local Authority Meetings and requested that the Councillor provide an explanation as to why he did not attend the meetings of 18 March 2021 and 20 May 2021.

### **3.3 Resignations**

Nil

### **3.4 Terminations**

Nil

### **3.5 Nominations**

#### **3.5.1 NOMINATIONS FOR LOCAL AUTHORITY**

##### **EXECUTIVE SUMMARY:**

At the Wallace Rockhole Local Authority Meeting of 18 March 2021, it was noted that Colleen Abbott and Whitney Abbott had been absent from two consecutive Local Authority Meetings and as a consequence, the Local Authority voted to rescind their membership from the Wallace Rockhole Local Authority.

Two nominations have since been received from Colin Craig and Daniel Abbott.

#### **WLA2021-022 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted and accepted the nomination of Colin Craig;
- b) Noted and accepted the nomination of Daniel Abbott; and
- c) Recommended that Council appoint the two nominees to the Wallace Rockhole Local Authority.

## **4 COUNCIL CODE OF CONDUCT**

### **4.1 CODE OF CONDUCT**

#### **WLA2021-023 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

## **5 CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

#### **WLA2021-024 RESOLVED (Ken Porter/Terry Abbott)**

That the Minutes of the Wallace Rockhole Local Authority of 18 March 2021, held as a Provisional Meeting be adopted as a resolution of Wallace Rockhole Local Authority.

## **6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

6.1 That the papers circulated are received for consideration at the meeting.

### **6.1 ACCEPTANCE OF THE AGENDA**

**WLA2021-025 RESOLVED (Ken Porter/Pamela Abbott)**

**That the Wallace Rockhole Local Authority received the papers circulated for consideration at the meeting.**

6.2 That members provide notification of matters to be raised in General Council Business.

### **6.2 NOTIFICATION OF GENERAL BUSINESS ITEMS**

**WLA2021-026 RESOLVED (Ken Porter/Terry Abbott)**

**That the Wallace Rockhole Local Authority provided notification of the following matters to be raised in General Business.**

- 1. Roads and Entrance Grid.**
- 2. Backhoe.**
- 3. Cemetery.**
- 4. Rubbish tip.**
- 5. Campground update.**

6.3 That members provide notification of matters to be raised in General Non-Council Business.

### **6.3 NOTIFICATION OF NON-COUNCIL BUSINESS ITEMS**

**WLA2021-027 RESOLVED (Ken Porter/Pamela Abbott)**

**That the Wallace Rockhole Local Authority provided notification of no matters to be raised in Non-Council Business.**

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

**WLA2021-028 RESOLVED (Ken Porter/Terry Abbott)**

**That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.**

### **7.2 MEMBERS DECLARATION**

**WLA2021-029 RESOLVED (Ken Porter/Pamela Abbott)**

**That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.**

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 INDIGENOUS EYE HEALTH, NT TRACHOMA PROGRAM**

#### **EXECUTIVE SUMMARY:**

IEH started in 2008 with the goal of improving Indigenous Eye Health. The NT Trachoma Program started in 2009 and is committed to eliminating blinding trachoma from remote communities in the NT.

Trachoma prevalence continues to be above 5% for the Central Australian region which means the spreading of infection of Trachoma could continue to stay high or even increase if not addressed by screening and treatment.

#### **WLA2021-030 RESOLVED (Ken Porter/Pamela Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted the deputation; and
- b) Agreed to continue supporting the NT Trachoma Program to deliver screening and treatment services provided by the Trachoma Nursing team.

#### **WLA2021-031 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Accepted the impromptu presentation from Michael Smith, Representative from the Australian Bureau of Statistics.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **WLA2021-032 RESOLVED (Ken Porter/Bobby Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted the progress reports on actions from the minutes of previous meetings as received;
- b) Keep open until a response is received - Action Community Development Consultant requesting that the CEO present to the Executives and Directors of the Northern Territory Government Departments, the proposal of having one integrated plan, developed and approved by the Community; and
- c) Closed Action 'Repeal of the Wallace Rockhole Community Government (Litter) By-Law as the matter will be finalised at the Special Council Meeting on May 28 2021.

### **9.2 LOCAL AUTHORITY PROJECTS REPORT**

#### **EXECUTIVE SUMMARY:**

The Local Authority receive Project Funds from the Department of Chief Minister and Cabinet for investing in community projects.

There is a total un-committed balance of \$0.00 to allocate in the community

\$0.00 is from the 2019/20 Project Fund and must be expended before 30 June 2021.

\$0.00 is from the 2020/21 Project Fund and must be expended before 30 June 2022.

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**WLA2021-033 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted and accepted the progress of their projects and close completed projects;
- b) Kept open Project 2127 – Replace Sliding doors at the Community Rec Hall. Quote received from Alice Sheds & Structures for \$41,500.00. CSC Wallace Rockhole requested to seek additional quotes;
- c) Kept open Project 2128 – Tidy Town Signs; and
- d) Kept open 2129 – Stealth type Solar Lights/Upgrade to BBQ, recommitting from four (4) Stealth type Solar Lights to two (2) Stealth type Solar Lights.

**9.3 COMMUNITY INFRASTRUCTURE PLAN****EXECUTIVE SUMMARY:**

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

An important strategy in the Regional Plan asks each Local Authority to guide the input into their Community Infrastructure Plan to meet a 2020-21 Regional Plan objective that MRC's infrastructure meets community needs.

**WLA2021-034 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted and accepted the report; and
- b) Provided feedback towards the Wallace Rockhole Infrastructure Plan.

**9.4 DISCRETIONARY FUNDS****EXECUTIVE SUMMARY:**

The Local Authority is granted \$4,000 from the Council every new financial year to spend on enhancing the community. The Local Authority must decide how to commit the funds to best benefit everybody. Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June of that financial year.

During the Ordinary Council meeting on 30 April 2021 a resolution was made to reinstate \$3,181.82 in funds due to an operational error.

Consequently there is a current balance of \$2,052.11 to spend before 30 June 2021

**WLA2021-035 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted the spending of their 2019/20 Discretionary Fund;
- b) Noted and discuss the spending of their 2020/2021 Discretionary Fund; and
- c) Committed the balance of \$2,052.11 towards a Community Celebration to be held after the return of the Local Authority Members from the Tidy Towns Award ceremony; and
- e) Requested that the CSC Wallace Rockhole raise the Purchase Order through the Wallace Rockhole Store.



## 9.5 LOCAL AUTHORITY ASSISTANCE WITH THE REGIONAL PLAN

### EXECUTIVE SUMMARY:

The Regional Plan is developed every year after consultation with the MacDonnell Regional Council (MRC) community and directs how we will deliver our vision, mission and goals. The Regional Plan guides MRC staff to deliver on our mission *to improve the lives of Council residents by delivering valued and relevant services*.

The Local Authority is asked to guide and support MRC staff to meet the objectives of the 2020-21 Regional Plan.

### **WLA2021-036 RESOLVED (Ken Porter/Mark Inkamala)**

That the Wallace Rockhole Local Authority:

- a) Noted and accepted the report; and
- b) Provided guidance and support for MRC staff to meet the objectives of the MRC 2020-21 Regional Plan.

## 10 COUNCIL SERVICES REPORTS

### 10.1 COUNCIL SERVICES COORDINATOR'S REPORT

#### EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

### **WLA2021-037 RESOLVED (Ken Porter/Terry Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the attached report prepared by Ada Williams, Council Services Coordinator, Wallace Rockhole.

## 11 FINANCE AND GOVERNANCE REPORTS

### 11.1 EXPENDITURE REPORT AS AT 30 APRIL 2021

#### EXECUTIVE SUMMARY:

The expenditure report shows spending until 30 April 2021 in the Local Authority Community.

### **WLA2021-038 RESOLVED (Ken Porter/Pamela Abbott)**

That the Wallace Rockhole Local Authority noted and accepted the expenditure report as at 30 April 2021.

## 12 GENERAL BUSINESS AS RAISED AT ITEM 6.2

### 12.1 GENERAL BUSINESS

#### EXECUTIVE SUMMARY:

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

### **WLA2021-039 RESOLVED (Pamela Abbott/Terry Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted the General Business items raised at Item 6.2; and
- b) Requested that Service Delivery follow up on these matters raised at 6.2

**1. Roads/Entrance Grid.**

The Local Authority has raised the request that the internal road have the potholes fixed, roadside edges maintained regularly and the entrance grid cleaned out especially after rain.

**2. Backhoe.**

The Backhoe needs parts replaced and serviced as the bucket does not tilt back far enough when widening holes.

**3. Cemetery.**

The Local Authority have asked the team that when maintaining the cemetery, they limit using machinery as it creates a mess and additional work for the team.

**4. Rubbish Tip.**

The Local Authority have requested that the rubbish tip be cleaned up.

**Campground update.**

The Chair, Ken Porter announced that a grant had been approved towards an upgrade to the Campground. He advised that the cabins in the Campground will be removed and replaced as Powered Service Sites.

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet, provide any necessary updates in regards to Northern Territory Government services.

**WLA2021-040 RESOLVED (Ken Porter/Pamela Abbott)**

That the Wallace Rockhole Local Authority:

- a) Noted and accepted the updates and progress on actions from the Department of Chief Minister and Cabinet;
- b) Noted and accepted the presentation on the Local Government Elections;
- c) Requested that MRC Council write to the Department of Health on behalf of the Wallace Rockhole Local Authority to request an upgrade to the Fence around the Clinic.
- d) Closed Action – Chief Ministers Representative.

**14 DATE OF NEXT MEETING - THURSDAY 16 SEPTEMBER, 2021****15 MEETING CLOSED**

The meeting terminated at 1:21 pm.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 20 May 2021 and are UNCONFIRMED.



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD  
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON  
THURSDAY, 9 SEPTEMBER 2021 AT 10:30 AM

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**1 MEETING OPENING**

The meeting was declared open at 10:53 AM

**2 WELCOME**

2.1 Welcome to Country – Chair Ken Porter

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS**

**3.1 Attendance**

Local Authority Members:

Chair Ken Porter and Member Pamela Abbott

Councillors:

Cr Mark Inkamala

Council Employees:

Simon Murphy (Director Technical Services) June Crabb (Governance Administration Officer)

Guests:

Robin Hall (Regional Development Officer, Department Chief Minister & Cabinet), Daniel Abbott (Local Authority nominee) and Colin Craig (Local Authority nominee)

**3.2 Apologies/Absentees**

Apologies: Member Terry Abbott, President Roxanne Kenny and Eric Turner, (Representative from the Department of Chief Minister)

Absentees: Member Bobby Abbott and Cr Braydon Williams

**3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES****WLA2021-041 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council to note and accept the attendance, apologies and absentees to the meeting.

Note: Quorum not met, this meeting was conducted as a Provisional Meeting.

**3.3 Resignations**

Nil

**3.4 Terminations**

Nil

**3.5 Nominations**

Nil

**4 COUNCIL CODE OF CONDUCT****4.1 CODE OF CONDUCT****WLA2021-042 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and noted the Council Code of Conduct.

**5 CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATION**

That the Minutes of the Wallace Rockhole Local Authority of 20 May 2021 be adopted as a resolution of Wallace Rockhole Local Authority.

Note: This item was not discussed as the meeting held 9 September 2021 was a Provisional meeting. Provisional meetings cannot resolve the minutes of an Ordinary Local Authority meeting.

**6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS**

6.1 That the papers circulated are received for consideration at the meeting.

**6.1 ACCEPTANCE OF THE AGENDA****WLA2021-043 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council that the papers circulated for consideration at the meeting were received.

- 6.2 That members provide notification of matters to be raised in General Council Business.

## **6.2 NOTIFICATION OF GENERAL BUSINESS ITEMS**

### **WLA2021-044 RESOLVED (Ken Porter/Pamela Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and noted the following items raised:

1. Trees at School
2. Backhole
3. Town Boundary fence

- 6.3 That members provide notification of matters to be raised in General Non-Council Business.

## **6.3 NOTIFICATION OF NON-COUNCIL BUSINESS**

### **WLA2021-045 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council to note that no items were raised in General Non-Council Business.

## **7 CONFLICT OF INTEREST**

### **7.1 CONFLICT OF INTERESTS**

#### **WLA2021-046 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and noted the Conflict of Interest policy.

### **7.2 MEMBERS DECLARATION**

#### **WLA2021-047 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and declared no conflict of interest with the meeting agenda.

## **8 DEPUTATIONS / GUEST SPEAKERS**

### **8.1 LOCAL DECISION MAKING**

#### **EXECUTIVE SUMMARY:**

The Department of the Chief Minister and Cabinet (CM&C) plays a vital role in the economic, social and environmental development of the Northern Territory (NT) to deliver outcomes for all Territorians.

It is responsible for overseeing or coordinating major government strategies as well as

This is page 3 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 9 September 2021

positioning the NT to achieve those priorities

## **RECOMMENDATION**

**That the Wallace Rockhole Local Authority:**

- a) Notes and accepts the presentation; and**
- b) Provides feedback to developing Local Decision Making strategies and practices.**

Note: Item not discussed as the Representative from the Department of Chief Minister was an apology to the meeting.

## **9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

### **9.1 ACTION REGISTER**

#### **EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

#### **WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and:**

- a) Kept open action – Request that the CEO bring options at having a Community Development Consultant attend the Local Authority Meeting;**
- b) Kept open action – Potholes, roadside edges and entrance grid cleared;**
- c) Kept open action – Upgrade to fence around Clinic;**
- d) Kept open action – Repair Backhoe and reassign action to Director of Technical Services to follow up; and;**
- e) Closed actions – Explanation of absence from Councillor Williams and Rubbish tip cleared.**

### **9.2 LOCAL AUTHORITY PROJECTS REPORT**

#### **EXECUTIVE SUMMARY:**

The Local Authority receives Project Funds from the Department of Chief Minister and Cabinet for investing in community projects.

Currently all project funds for the Community have been fully allocated.

The 2019/20 Project Fund was fully expended before 30 June 2021.

The 2020/2021 Project Fund has been fully expended before 30 June 2022.

#### **WLA2021-049 RESOLVED (Ken Porter/Mark Inkamala)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council to:**

- a) Note and accept the progress of its projects and completed projects;**
- b) Keep open Project 2127 – Replace Sliding Doors at Rec Hall and accept the quote from Complete Steel of \$25,000.00 to replace the doors**
- c) Keep open Project 2128 –Tidy town signs until the Director of Technical**

This is page 4 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 9 September 2021

Services confirms if the signs that were made for the Tidy Town Awards were for this project as the funds are showing as unspent

### 9.3 DISCRETIONARY FUNDS

#### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

#### **WLA2021-050 RESOLVED (Ken Porter/Pamela Abbott)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and noted the spending of the 2020/2021 Discretionary funds.**

### 9.4 2021-22 MRC REGIONAL PLAN

#### EXECUTIVE SUMMARY:

At the Council meeting held on 25 June 2021, the 2021-22 MacDonnell Regional Council's (MRC) Regional Plan was approved.

The Regional Plan guides MRC staff to deliver on our mission *'to improve the lives of Council residents by delivering valued and relevant services'*.

MRC will continue to strive towards the goals of Developing Communities, Healthy Communities, Empowered Communities and A Supportive Organisation, and the objectives that sit beneath these goals.

The Regional Plan has been printed and will be brought out to all MRC communities shortly. It is available on the MRC website here:

<https://www.macdonnell.nt.gov.au/uploads/misc/2021-22-MRC-Regional-Plan.pdf>

Please note that there has been transition in the Governance and Engagement Team that has led to Engagement's Key Performance Indicators (KPIs) put temporarily on hold.

#### **WLA2021-051 RESOLVED (Ken Porter/Pamela Abbott)**

**That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council that the report presenting the 2021-22 MRC Regional Plan was noted and accepted.**

## **10 COUNCIL SERVICES REPORTS**

### **10.1 COUNCIL SERVICES COORDINATOR'S REPORT**

#### **EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**WLA2021-052 RESOLVED (Ken Porter/Pamela Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council that Council Service Delivery report was noted and accepted.

### **10.2 COMMUNITY SERVICE WALLACE ROCKHOLE LOCAL AUTHORITY REPORT**

#### **EXECUTIVE SUMMARY:**

Due to some changes within the Directorate of Community Services, the report has been delayed and will be made available at the meeting of 9 September 2021.

#### **RECOMMENDATION**

That the Wallace Rockhole Local Authority notes and accepts the Community Services Report.

Note: Council does not provide Community Services in Wallace Rockhole.

## **11 FINANCE AND GOVERNANCE REPORTS**

### **11.1 EXPENDITURE REPORT AS AT 30 JUNE 2021**

#### **EXECUTIVE SUMMARY:**

The expenditure report shows spending until 30 June 2021 in the Local Authority community.

**WLA2021-053 RESOLVED (Ken Porter/Pamela Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council to note and accept the expenditure report as at 30 June 2021.

## **12 GENERAL BUSINESS AS RAISED AT ITEM 6.2**

### **12.1 GENERAL BUSINESS**

#### **EXECUTIVE SUMMARY:**

At the beginning of the meeting, under item 6.2, members of the Local Authority have an opportunity to provide notification of matters to be raised in General Business.

**WLA2021-054 RESOLVED (Ken Porter/Mark Inkamala)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council and:

- a) Noted and discussed the items raised at item 6.2, General Business



**1. Trees at School.**

The Chair, Ken Porter advised that the trees on the outside of the school boundary were decayed and needed to be removed. Director Technical Services (DTS) proposed that the Civil team see if they could safely remove the trees, otherwise a Tree Removal Specialist would have to be called in.

**2. Town Boundary fence.**

The Chair, Ken Porter raised the issue that wild horses were a nuisance and asked if the Community could have the fence around the boundary replaced to keep the animals out.

Simon Murphy, (DTS) informed the Local Authority that it was approximately \$5,000.00 a kilometre for fencing and suggested that there may be a budget available for Community Infrastructure Projects that he will follow up and advise at the next Local Authority meeting.

Note: Backhoe raised at item 6.2 was discussed at item 9.1 – Action Register

**13 NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3****13.1 OTHER NON-COUNCIL BUSINESS****EXECUTIVE SUMMARY:**

The Department of Chief Minister and Cabinet, provides any necessary updates in regards to Northern Territory Government services.

**WLA2021-055 RESOLVED (Ken Porter/Pamela Abbott)**

That the provisional meeting of the Wallace Rockhole Local Authority, by majority vote, made a recommendation to Council to:

- a) Note that there no Non-Council Business items raised at item 6.3; and
- b) Note that there were no outstanding actions for the Department of Chief Minister and Cabinet.

**14 DATE OF NEXT MEETING – THURSDAY, 18 NOVEMBER 2021****15 MEETING CLOSED**

The meeting terminated at 12:02 pm.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 9 September 2021 and are UNCONFIRMED.

**CONFLICTS OF INTEREST**

ITEM NUMBER	7.1
TITLE	Conflict of Interests

**EXECUTIVE SUMMARY:**

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority Meeting:**

- a. notes the Conflict of Interest Policy; and**
- b. that members declare any conflicts of interest.**

**BACKGROUND**

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

**Examples of conflicts of interest and improper disclosure of information:**

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

**Declaring a Conflict of Interest**

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

**Uncertainty about whether a conflict of interest exists or not**

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

**If you do have a Conflict of Interest**

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

**Complaints Regarding Failure to Disclose an Interest**

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

**ISSUES/OPTIONS/CONSEQUENCES**

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

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**LOCAL AUTHORITY REPORTS AND CORRESPONDENCE**

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**ITEM NUMBER** 9.1  
**TITLE** Action Register  
**REFERENCE** - 306723  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report provides a running list of Local Authority action items as reported in previous meetings.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes the progress reports on actions from the minutes of previous meetings as received.**

**BACKGROUND**

This report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented.

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority

**ATTACHMENTS:**

1 WRHLA Outstanding Actions-18.11.2021.pdf

Outstanding  
Actions

Committee: Wallace Rockhole Local Authority

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 18/03/2021	MacLeod, Jeff	Non-Council Business as Raised at Item 6.3	Community Development Consultant
<b>Action: WLA2020-118 - Request that the CEO bring options of having a Community Development Consultant attend the Local Authority Meeting. (raised 7 May 2020)</b>			
WLA2020-118 RESOLVED (Terry Abbott/Bobby Abbott)			
The Wallace Rockhole Local Authority:			
b) Requested an Action Item 3 for CEO to bring options at next meeting to have a consultant for development of community.			
At the meeting held 7 May 2020, this action was discussed and noted during item 13.1 - Non Council Business.			
At the meeting held 18 March 2021:			
WLA2021-020 RESOLVED (Ken Porter/Terry Abbott)			
The Wallace Rockhole Local Authority:			
b) Reassigned Action 'Community Development' from Non-Council Business to the Action Register.			
At the meeting held 20 May 2021:			
WLA2021-031 RESOLVED (Ken Porter/Bobby Abbott).			
The Wallace Rockhole Local Authority:			
a) Kept Action open until a response is received requesting that the CEO present to the Executives and Directors of NTG Departments, the proposal of having one integrated plan, developed and approved by the Community.			
9 September 2021 - Update from Local Authority meeting.			
WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala)			
a) Kept action open			

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/05/2021	Newman, Ken	General Business as Raised at Item 6.2	Potholes fixed, edges maintained and grid cleared.
<b>Action: WLA2021-039 - Potholes fixed, roadside edges maintained and entrance grid cleared (raised 20 May 2021)</b>			
WLA2021-039 RESOLVED (Pamela Abbott/Terry Abbott)			
That the Wallace Rockhole Local Authority:			
b) Requested that Service Delivery follow up on these matters raised at 6.2			
1. Roads/Entrance Grid.			
The Local Authority has raised the request that the internal road have the potholes fixed, roadside edges maintained regularly and the entrance grid cleaned out especially after rain.			
25 August 2021 – Action update from Keith Hassett, Acting Director Service Delivery			
Technical Services have arranged to have the potholes, roads, edges and entrance grid cleared.			
9 September 2021 - Update from Local Authority meeting.			
b) Kept action open.			
Action reassigned to Urquhart, Belinda by: Crabb, June for the reason: Reassigned to Director Service Delivery.			

Outstanding  
Actions

Committee: Wallace Rockhole Local Authority

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/05/2021	MacLeod, Jeff	Non-Council Business as Raised at Item 6.3	Upgrade to the fence around the Clinic
<b>Action: WLA2021-040 - Letter to Dept of Health requesting an upgrade to the fence around the Clinic (raised 20 May 2021)</b>			
WLA2021-040 RESOLVED (Ken Porter/Pamela Abbott)			
The Wallace Rockhole Local Authority:			
c) Requested that MRC Council write to the Department of Health on behalf of the Wallace Rockhole Local Authority to request an upgrade to the Fence around the Clinic.			
14 November 2021 – Governance Manager has emailed AAAC requesting that the fence be upgraded.			

Meeting	Officer/Director	Section	Subject
Wallace Rockhole Local Authority 20/05/2021	Newman, Ken	General Business as Raised at Item 6.2	Repair Backhoe
<b>Action: WLA2021-039 - Repair Backhoe (raised 20 May 2021)</b>			
WLA2021-039 RESOLVED (Pamela Abbott/Terry Abbott)			
That the Wallace Rockhole Local Authority:			
b) Requested that Service Delivery follow up on these matters raised at 6.2			
2. Backhoe.			
The Backhoe needs parts replaced and serviced as the bucket does not tilt back far enough when widening holes.			
25 August 2021 – Action update from Keith Hassett, Acting Director Service Delivery			
The Backhoe is still undergoing maintenance.			
9 September 2021 - Update from Local Authority.			
WLA2021-048 RESOLVED (Ken Porter/Mark Inkamala)			
The Local Authority:			
d) reassigned action to Director Technical Services to follow up.			
Action reassigned to Murphy, Simon			

## LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects
REFERENCE	- 306791
AUTHOR	June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities

Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable* purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. For example - office upgrades, fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. For example - trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

**As part of Wallace Rockhole's 2021/2022 Project funds grant, the Department of Chief Minister & Cabinet have released an allocation to invest towards improving the Community.**

**\$16,400.00 has been released and must be expended by 30 June 2023.**

*Project funds from 2019/2020 and 2020/2021 were fully allocated to Infrastructure projects within the Community.*

### RECOMMENDATION

**That the Wallace Rockhole Local Authority:**

- a) notes the release of the allocation for the 2021/2022 Project funds;**
- b) notes and accepts that the 2019/2020 and 2020/2021 project funds were fully allocated; and**
- c) notes and accepts the progress of their projects.**

### BACKGROUND

The Local Authority decides on the allocation of their Project Funds for infrastructure projects to benefit the community. Funding for Local Authority projects is part of a grant received from the Department of Chief Minister and Cabinet.

*Local Authorities must formally resolve each initiative this funding will be used for.*

## Register of Projects and Commitments

Project 2221 Replace Sliding doors at Community Rec Hall (previously 2127)		\$
Action	Status	Committed
7 May 2020	Res.111 – Commit \$16,540.00 to replacing sliding doors at the Community Rec Hall.	16,540.00
18 Mar 2021	Res.14 – Commit an additional \$3,460.00 to the project.	3,460.00
1 Apr 2021	Alice Sheds & Structures – site visit	- 600.00
20 May 2021	Res.32 – Quote received from Alice Sheds for \$41,500.00. CSC Wallace Rockhole to seek additional quotes.	
9 Sept 2021	Res.49 – Accept the quote from Complete Steel of \$25,000.00 to replace the doors.	
	<b>underspend or (overspend)</b>	<b>19,400.00</b>

Project 2222 Tidy Town Signs (previously 2128)		\$
Action	Status	Committed
18 Mar 2021	Res.14 – Commit \$7,500.00 towards signage for Tidy Towns.	7,500.00
9 Sept 2021	Res.49 – Director Technical Services to look into whether the signs have been made and the funds expended.	
12 Nov 2021	Funds were expended on the signs 4 June 2021.	- 7,500.00
	<b>underspend or (overspend)</b>	<b>0.00</b>

Project 2223 Stealth type Solar lights/Upgrade to BBQ (previously 2129)		\$
Action	Status	Committed
18 Mar 2021	Res.14 – Commit the balance of the funds between new projects – Four (4) x Stealth type Solar lights and Upgrade to BBQ.	8,022.80
20 May 2021	Res.32 – Recommit from four (4) Stealth type Solar lights to tow (2) Stealth type Solar lights	
3 Sept 2021	No update provided or Purchase Order raised.	
	<b>underspend or (overspend)</b>	<b>8,022.80</b>

Budget consideration		
	<b>Balance of underspend or (overspend)</b>	<b>27,422.80</b>
	Total un-allocated funds	16,400.00
	<b>Total unspent funds</b>	<b>43,822.80</b>



**Wishlist and estimated costs****Priority****Date proposed****Scope****Estimate** \$**Action****Priority****Date proposed****Scope****Estimate** \$**Action****ISSUES, CONSEQUENCES, OPTIONS**

Examples of *Unacceptable* Purposes for Expenditure include:

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

**FINANCIAL IMPLICATIONS**

Funds from the grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

**CONSULTATION**

Executive Leadership Team

Finance Grants Officer

Area Managers

**ATTACHMENTS:**

There are no attachments to this report.

## LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

**ITEM NUMBER** 9.3  
**TITLE** Discretionary Funds  
**REFERENCE** - 306793  
**AUTHOR** June Crabb, Governance Administration Officer



### LINKS TO STRATEGIC PLAN

Goal 02: Healthy Communities  
 Goal 03: Empowered Communities

### EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

### RECOMMENDATION

**That the Wallace Rockhole Local Authority notes and discusses the spending of their 2021/2022 Discretionary fund.**

### BACKGROUND

#### 2021/22 Discretionary Fund

Approved Project		Approved Commitment	Expenditure Remaining
1-Jul-21	Discretionary Fund	\$4,000.00	\$4,000.00
<b>Balance Remaining</b>			<b>\$4,000.00</b>

### ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are taken into account when allocating discretionary funds.

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivity
- Community BBQ's
- Sports weekends
- Naidoc Celebration

### FINANCIAL IMPLICATIONS

There is a current balance of \$4,000.00 to spend before 30 June 2022.

This money cannot be carried over from one financial year to the next and must be fully expended between 1 July and 30 June annually or the funds forfeited.

### CONSULTATION

The Local Authority and community

### ATTACHMENTS:

There are no attachments to this report.

**COUNCIL SERVICES REPORTS**

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**ITEM NUMBER** 10.1  
**TITLE** CSC report  
**REFERENCE** - 306926  
**AUTHOR** Belinda Urquhart, Director Service Centre Delivery

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

This report is an update of Council delivered services in Wallace Rockhole across the area of Local Government Service Delivery.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority note and accept the attached report.**

**BACKGROUND**

Nil

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Ada Williams, Council Services Coordinator, Wallace Rockhole  
Belinda Urquhart, Director, Service Delivery

**ATTACHMENTS:**

1 Wallace RockHole CSC Report for Local Authority November 2021 (002).pdf

## Service Delivery Report

**TITLE** Wallace Rockhole Service Delivery Report  
**DATE** NOVEMBER 2021  
**AUTHOR** Ada Williams - CSC



### SUMMARY:

This report is an update of Council Delivered Services in Wallace RockHole across the area of Local Government Service Delivery

### Local Government Services Update

#### Cemetery Management

- The Civil team do a weekly maintenance at the cemetery
- Cemetery kept tidy



#### Animal Management

- Vets visit in October, went well
- Animals given medication for ticks and fleas

#### Internal Roads and Traffic Management

- We Have the materials to carry out works on pot holes whacker packer fixed and ready to do the job



- Sweeper used to sweep roads.

### Parks and Open Spaces

- Maintenance on both parks are done on a weekly basis
- Rubbish cleared from playgrounds and surrounding parks
- Civil Team wanting to put irrigation at the Gordon and Ida Park at some stage to keep trees looking green and healthy.



- **Waste Management**

- Domestic rubbish collected twice a week (**Tuesday & Thursday**)
- Waste management done once weekly
- Waste drop off bays are being used and doing well
- Hard rubbish collected monthly or when needed.

- **Weed Control and Fire Hazard Reduction**

- No Grass to cut around Community as yet
- After the recent rains there will be grass to cut
- No fire Hazard

- **Other Issues**

- Nil

- **Local Authority Updates**

- 
- Nil Projects

**Ada Williams**  
**A/Council Services Coordinator**  
**Wallace Rockhole**

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**FINANCE AND GOVERNANCE REPORTS**

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Expenditure Report as at 31 October 2021
<b>REFERENCE</b>	- 306913
<b>AUTHOR</b>	Anusha Niro, Quality Assurance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The expenditure report shows spending until 31 October 2021 in the Local Authority community.

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and accepts the expenditure report as at 31 October 2021.**

**BACKGROUND**

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

**ISSUES, CONSEQUENCES, OPTIONS**

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid. As an example any funds prior to the 2019-20 financial year need to be spent not just allocated to projects.

**FINANCIAL IMPLICATIONS**

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

**CONSULTATION**

Executive Leadership Team  
Management Team

**ATTACHMENTS:**

1 2022 - Local Authority Expenditure Detail by Wallace Rockhole 31.10.2021.pdf

{2022 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000
<b>COUNCIL SERVICES</b>					
<b>Service Delivery</b>	55,124	48,885	(6,239)	146,536	
Wages and Other Employee Costs	34,973	30,325	(4,647)	90,856	
Other Operational	20,151	18,560	(1,591)	55,680	
<b>Civil Works</b>	90,251	74,393	(15,858)	222,868	
Wages and Other Employee Costs	88,995	70,391	(18,604)	210,862	Staff working additional hours not budgeted for.
Other Operational	1,256	4,002	2,746	12,006	
<b>Council Buildings repair &amp; maintenance</b>	9,533	12,903	3,371	38,710	
Other Operational	9,533	12,903	3,371	38,710	
<b>Council Buildings capital upgrade</b>	80,790	49,590	(31,200)	99,180	
Capital	80,790	49,590	(31,200)	99,180	Overspent on Wallace Rockhole SDC Upgrade.
<b>Street &amp; Public Lighting</b>	7,139	7,297	158	8,330	
Other Operational	7,139	7,297	158	8,330	
<b>Elected Members &amp; Council Meetings</b>	0	36	36	109	
Other Operational	0	36	36	109	
<b>Local Authority Administration</b>	632	2,821	2,190	9,520	
Other Operational	632	2,821	2,190	9,520	
<b>Local Authority Project Funding</b>	0	14,608	14,608	43,823	
Other Operational	0	14,608	14,608	43,823	Projects have been allocated by the LA Members. Council to commence the works.
<b>Training &amp; Development</b>	0	167	167	500	
Wages and Other Employee Costs	0	167	167	500	
<b>Corporate Costs</b>	0	0	0	400	
Other Operational	0	0	0	400	
<b>Staff housing maintenance</b>	3,736	2,100	(1,636)	9,900	
Other Operational	3,736	2,100	(1,636)	9,900	
<b>SUB-TOTAL:- COUNCIL SERVICES</b>	247,205	212,801	(34,404)	579,876	
<b>NON-COUNCIL SERVICES</b>					
<b>Power &amp; water contract</b>	4,435	7,205	2,770	22,320	
Wages and Other Employee Costs	3,118	2,825	(293)	9,180	
Other Operational	1,317	4,380	3,063	13,140	
<b>Centrelink</b>	19,108	9,564	(9,544)	28,692	
Wages and Other Employee Costs	19,108	9,564	(9,544)	28,692	
<b>SUB-TOTAL:- NON-COUNCIL SERVICES</b>	23,543	16,769	(6,774)	51,012	
<b>TOTAL</b>	270,747	229,569	(41,178)	630,888	

{2022 - Local Authority Expenditure Detail by Location1\_ORG\_NAME}

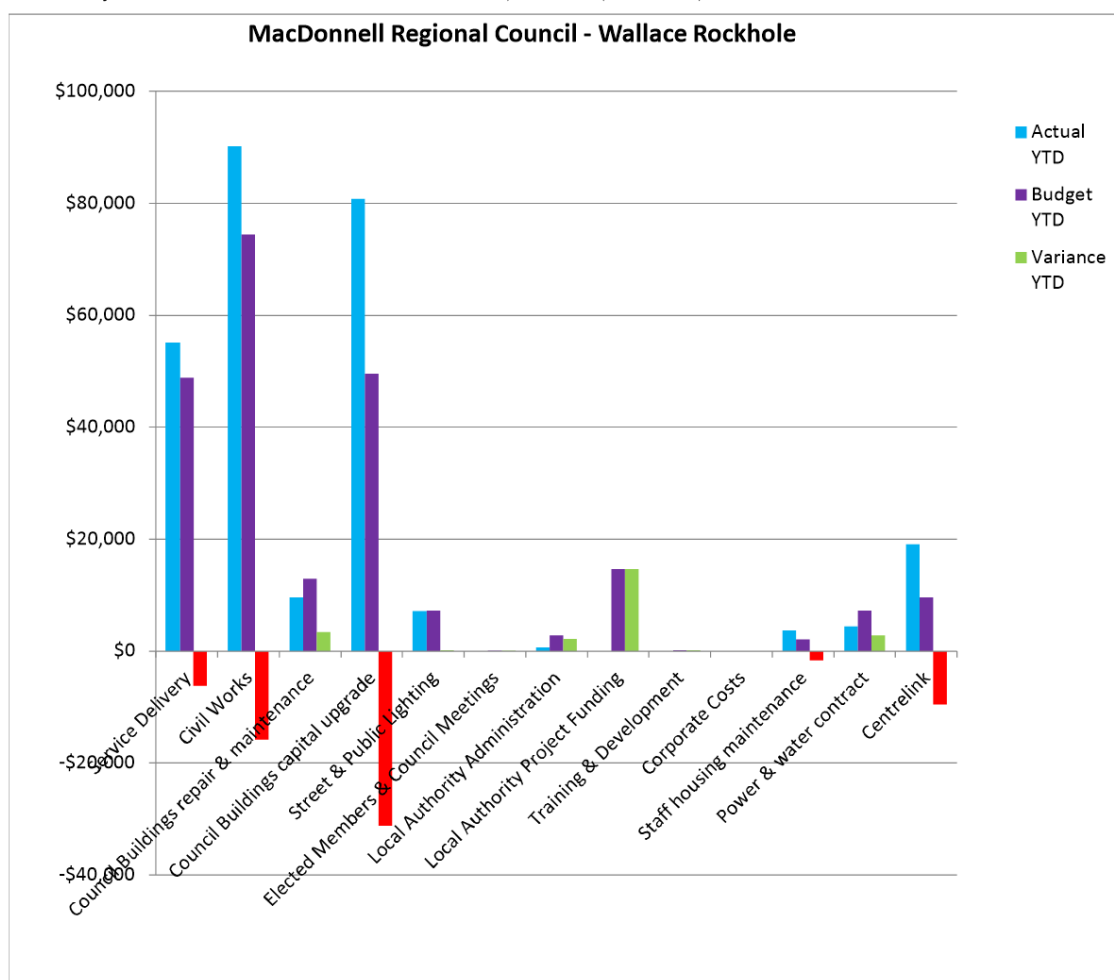
MacDonnell Regional Council - Wallace Rockhole					
Expenditure by Community as at 31st October 21					
Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year	Notes on variations greater than 10% or \$10,000

The variance is over 10% or \$10,000 due to more money being spent than budget.

The variance is over 10% or \$10,000 due to less money being spent than budget.

Please note the figures above include internal allocations between functions, so that the program expenditure shown is the true cost to Council's bud

Expenditure Category	Actual YTD	Budget YTD	Variance YTD	Budget Full Year
Discretionary Funds	0	4,000	4,000	4,000





**LA GENERAL BUSINESS**

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**ITEM NUMBER** 12.1  
**TITLE** General Business  
**REFERENCE** - 306796  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
Goal 02: Healthy Communities  
Goal 03: Empowered Communities  
Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to give members the opportunity to discuss with Council the General Business matters raised at item 6.2

**RECOMMENDATION**

**That the Wallace Rockhole Local Authority notes and discusses the General Business items raised at Item 6.2.**

**BACKGROUND**

- 1:.....
- 2:.....
- 3:.....
- 4:.....
- 5:.....
- 6:.....
- 7:.....
- 8:.....
- 9:.....
- 10:.....

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Wallace Rockhole Local Authority  
Executive Leadership Team

**ATTACHMENTS:**

There are no attachments to this report.

**NON-COUNCIL BUSINESS**

**ITEM NUMBER** 13.1  
**TITLE** Other non-Council Business  
**REFERENCE** - 306829  
**AUTHOR** June Crabb, Governance Administration Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities  
 Goal 02: Healthy Communities  
 Goal 03: Empowered Communities  
 Goal 04: A Supportive Organisation

**EXECUTIVE SUMMARY:**

The purpose of this paper is to note and discuss the matters raised at item 6.3 and to be informed of any updates to the actions relating to services provided by the Northern Territory Government.

**RECOMMENDATION**

That the Wallace Rockhole Local Authority notes and accepts any updates and progress on actions from the Department of Chief Minister and Cabinet.

**BACKGROUND****ACTION REGISTER**

Date raised	Issue	Detail/Status

**ISSUES, CONSEQUENCES, OPTIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**CONSULTATION**

Executive Leadership Team  
 Department of Chief Minister and Cabinet

**ATTACHMENTS:**

There are no attachments to this report.