



AGENDA

WALLACE ROCKHOLE LOCAL AUTHORITY MEETING

TUESDAY 12 NOVEMBER 2024

The Wallace Rockhole Local Authority Meeting of the MacDonnell Regional Council will be held at the Wallace Rockhole Council Office on Tuesday 12 November 2024 at 10:30 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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14 NEXT MEETING – 2025

15 MEETING CLOSED

**3. ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 ATTENDANCE AND APOLOGIES

That members:

- a) notes the attendance; and
- b) accepts the apologies to the meeting.

3.2 ABSENTEES AND LEAVE OF ABSENCES

That members records the absences without notice provided to the meeting.

3.3 RESIGNATIONS

NIL

3.4 TERMINATIONS

NIL

3.5 NOMINATIONS

NIL

4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct



EXECUTIVE SUMMARY:

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That the Wallace Rockhole Local Authority notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- constituents of MRC are aware of the behaviours they can expect from members.

5. CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	5.1
TITLE	Confirmation of Previous Minutes
REFERENCE	-
AUTHOR	Megan Baliva, Governance Trainee Admin Officer



This report provides the unconfirmed minutes of the previous Wallace Rockhole Local Authority and is presented to members to accept as a true and correct record of the proceedings.

RECOMMENDATION

That the Wallace Rockhole Local Authority accepts the unconfirmed minutes Local Authority meeting held 11 July 2024 as true and correct records of the proceedings.

ATTACHMENTS:

- 1 Wallace Rockhole previous minutes 11 July 2024



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY HELD IN WALLACE
ROCKHOLE ON THURSDAY 11 JULY 2024 AT 10:30 AM

1 MEETING OPENED

The meeting opened at 10.30am. At the commencement of the meeting a full quorum was not achieved but with the late arrival of an additional member the quorum was achieved.

Members did not nominate an Acting Chairperson for this meeting.

2 WELCOME

Keith Hassett, Director Council Services welcomed all to the meeting.

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER:	3.1
TITLE:	Attendance/Apologies/Absentees

Local Authority Members

Member Colin Craig, Member Terry Abbott, Member Howard Abbott (arrived at 10.26am) and Member Pamela Abbott.

Councillors

Councillor Mark Inkamala.

Council Employees

Keith Hassett - Director Council Services, James Walsh – Council Services Area Manager, Kitty Comerford – Manager Property and Tenancy, Ada Williams – Council Services Coordinator and Barbara Newland – Manager Governance (via Teams).

Guests

Ken Lechleitner, representative from the Department of the Chief Minister and Cabinet.
The Hon Chanston Paech, Attorney-General and Minister for Local Government.

Apologies

President Roxanne Kenny and Chairman Billy Porter.



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Absentees

Member Amanda Abbott

WLA2024-34 RESOLVED (Terry Abbott/Mark Inkamala)

That the Authority:

- a) noted the attendance;
- b) accepted the apologies received from Chairman Billy Porter; and
- c) noted absences without notice of Member Amanda Abbott.

Minute Note: The Authority was advised that Mr Bobby Abbott is no longer an Elected Member of MRC and consequently is no longer a member of the Wallace Rockhole Local Authority.

4 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	4.1
TITLE:	MacDonnell Council Code of Conduct

WLA2024-35 RESOLVED (Colin Craig/Terry Abbott)

That the Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER:	5.1
TITLE:	Confirmation of Previous Minutes

WLA2024-36 RESOLVED (Pamela Abbott/Colin Craig)

That the minutes of the Authority meetings held on 7 March 2024 and 23 May 2024 be adopted as true and correct records of the proceedings.

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

ITEM NUMBER:	6.1
TITLE:	Notification of General Business Items

Minute Note: There were no matters raised in General Council Business.

ITEM NUMBER:	6.2
TITLE:	Notification of Matters Raised in General Non-Council Business items

Minute Note: There were no matters raised in General Non-Council Business.

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ITEM NUMBER:	6.3
TITLE:	Acceptance of Agenda

WLA2024-37 RESOLVED (Pamela Abbott/Colin Craig)

That the Wallace Rockhole Local Authority notes that the papers circulated were received for consideration at this meeting.

7 CONFLICTS OF INTEREST

ITEM NUMBER:	7.1
TITLE:	Conflict of Interest

WLA2024-38 RESOLVED (Terry Abbott/Mark Inkamala)

That the Authority noted the Conflict of Interest Policy.

8 DEPUTATIONS AND PRESENTATIONS

ITEM NUMBER:	8.1
TITLE:	Local Authority Review
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

The Representative from the Local Government Unit within the Northern Territory Government are presenting to the members the changes to the Local Authority and the Local Authority Project funding guidelines.

Minute Note: There was no presentation regarding the Local Authority Review.

9 LOCAL AUTHORITY REPORTS

ITEM NUMBER:	9.1
TITLE:	Action Register
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as reported in previous meetings.

WLA2024-39 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority:

- a) notes and accepts the progress reports on the actions from the minutes of the previous meeting as received; and
- b) keeps Action Item WLA2023-047 open until such time as advice is received regarding the funding proposal.



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ITEM NUMBER:	9.2
TITLE:	Local Authority Projects
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

WLA2024-40 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority:

- a) notes that \$16,877.15 are funds at risk of being returned to NTG;
- b) notes that \$16,400.00 is the 2023/2024 funding allocation received from NTG, that must be spent by end June 2025;
- c) accepts to remove Water bubbler from the wishlist as it is included in Project 2223;
- d) notes and accepts the progress on their project as follows:
 - the fencing supplies have been received
 - the water bubblers are in Alice Springs awaiting delivery
 - upgrading of the playground equipment is yet to be completed; and
- e) will consider the allocation of the 2023-2024 project funds at its next meeting

ITEM NUMBER:	9.3
TITLE:	Local Authority Discretionary Funds
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (*with goods received*) between 1 July and 30 June.

WLA2024-41 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority:

- a) notes spending of their 2023/2024 Discretionary funds; and
- b) acknowledges the new allocation of funds to spend prior to June 2025; and
- c) allocates \$2,000 of this funding to the purchase of plants for community gardens.

10 OFFICERS' REPORTS

ITEM NUMBER:	10.1
TITLE:	Council Services Report
AUTHOR:	Ellen Fitzgerald, Administration Officer

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services.

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WLA2024-42 RESOLVED (Pamela Abbott/Mark Inkamala)

That the Authority notes and accepts the Council Services Report for the community of Wallace Rockhole.

ITEM NUMBER:	10.2
TITLE:	Technical Services Report
AUTHOR:	Ruth Tahere, Project Manager

EXECUTIVE SUMMARY

This report provides an update on the management of Technical Services for MacDonnell Regional Council within the community of Wallace Rockhole.

WLA2024-43 RESOLVED (Colin Craig/Mark Inkamala)

That the Authority notes and accepts the Technical Services Report for the community of Wallace Rockhole.

ITEM NUMBER:	10.3
TITLE:	People and Capabilities Report
AUTHOR:	Katy Nagahawatte, HR Generalist - Administration

EXECUTIVE SUMMARY

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing vacancies to help generate local community engagement and direct involvement in supporting Council's strategic goals of Developing Communities and being a Supportive Organisation.

WLA2024-44 RESOLVED (Mark Inkamala/Pamela Abbott)

That the Authority notes and accepts the Peoples and Capabilities report as presented at the community LA meeting.

ITEM NUMBER:	10.4
TITLE:	Income and Expenditure Report
AUTHOR:	Osman Kassem, Finance Manager

EXECUTIVE SUMMARY

The expenditure report shows spending until 31 May 2024 in the Local Authority community.

WLA2024-45 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority notes and accepts the Income and Expenditure report as at 31 May 2024.

Minute Note: The Governance Manager undertook to discuss the chart on page 48 – WHERE THE MONEY WAS SPENT with the Manager Finance to review the anomalies.

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11 GENERAL BUSINESS ITEMS RAISED

ITEM NUMBER:	11.1
TITLE:	General Council Business
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

Minute Note: There were no matters raised at Item 6.2

ITEM NUMBER:	11.2
TITLE:	General Non-Council Business
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY

The Department of Chief Minister and Cabinet provides any necessary updates in regards to Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

WLA2024-46 RESOLVED (Terry Abbott/Colin Craig)

That the Wallace Rockhole Local Authority:

- a) notes that no matters were raised at Item 6.3; and
- b) notes the following discussion in relation to the existing items:
 - the DCMC representative asked for more information in relation to “Lease of the Old Power Station” – the feedback provided was that the Authority wanted to know who the leaseholder was – if its PWC what is the intended use and if they don’t intend using it is it possible that the lot be handed back to the community?
 - The item “Contractors not signing in” can be closed as the situation is now ok.
- c) new issues were subsequently raised as follows:
 - there is no insulation in community houses – the Hon Chancy Paech advised that the Director of Housing should be invited to attend the next meeting of the Authority and that he needs to allow enough time to inspect/visit houses with the community members; and
 - concerns were raised about the poor standard of food in the community store and the lack of fresh produce to which the Hon Chancey Paech responded by saying that the CEO should write to the Chief Minister about food security concerns.

Minute Note: The Manager Governance pointed out to members of the Authority that there was now a vacancy on Council due to the departure of Mr Bobby Abbott. She urged Members to consider a nomination coming from within the Wallace Rockhole community and asked that this be discussed within the community.



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12 DATE OF NEXT MEETING

Wednesday, 16 October 2024.

13 MEETING CLOSED

The meeting concluded at 11.25am.

This page and the preceding 6 pages are the unconfirmed minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 11 July 2024.

6. ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

RECOMMENDATION

That the Wallace Rockhole Local Authority notes the that the papers circulated are received for consideration at the meeting.

6.2 NOTIFICATION OF MATTERS RAISED IN GENERAL COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Council Business.

- a)
- b)
- c)
- d)

6.3 NOTIFICATION OF MATTERS RAISED IN GENERAL NON-COUNCIL BUSINESS

RECOMMENDATION

That members provides notification of matters to be raised in General Non-Council Business.

- a)
- b)
- c)
- d)

7. CONFLICTS OF INTEREST

ITEM NUMBER	7.1
TITLE	Conflict of Interests



EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

RECOMMENDATION

That the Wallace Rockhole Local Authority Meeting:

- a) notes the Conflict of Interest Policy; and
- b) that members declare any conflicts of interest.

BACKGROUND

Conflicts of interest arise when members are influenced, or appear to be influenced, by personal interests when doing their jobs. The perception of a conflict of interest – the way it seems to the public - can be as damaging as an actual conflict, because it undermines public confidence in the integrity and fairness of MacDonnell Regional Council (MRC).

Under the *Local Government Act*, not declaring a conflict of interest or improperly disclosing information can lead to imprisonment.

Examples of conflicts of interest and improper disclosure of information:

Tendering and Purchasing – financial conflict of interest

- Example: Council has advertised for a contractor for irrigation of a football oval. A member is employed by a company which has tendered for the contract. This may affect, or it may reasonably be suspected that it could affect, their ability to make an unbiased or fair decision when the contract choice is considered by Council.

Tendering and Purchasing – non-financial conflict of interest

- Example: A contractor tendering for a Council contract for road works offers to seal the road to a member's house. The member would not be seen as impartial or fair when choosing the contractor for the job.

Information and Opportunities

- Example: a member may know a lot of information about tenders for contracts coming up in the MRC area before the tenders are made public. Conflicts can arise if the member gives this information to a friend or relative working for a company so they can have a better chance of winning the contract.

Undue Influence

- Example: a member tries to pressure a hotel in Alice Springs into providing free accommodation, because they are a member of Council.

Declaring a Conflict of Interest

As soon as practical after a member becomes aware of a conflict of interest in a matter that has come up or is about to come up before or during a meeting (council, local authority or council committee), the member must disclose or tell the relevant interest to the meeting and to the Chief Executive Officer (CEO) of MRC.

Details of members' interests and the nature of those interests will be recorded in the relevant Register of Interests published on the Council's website and to be available for any member of the public to look over at the Council's public office.

In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

Uncertainty about whether a conflict of interest exists or not

If a member is unsure whether or not they have a conflict of interest, they should give full details to the CEO or seek independent legal advice.

The CEO does not have a responsibility to decide whether or not a member has a conflict of interest in a matter. The responsibility for determining whether a member has a conflict of interest is up to the individual member.

If you do have a Conflict of Interest

After a member has disclosed the nature of the interest, the member must not, without approval from the Minister:

- be present during any discussion of the meeting when the matter is being discussed
- take part in any decision related to the matter
- Influence another member in their decision.

Members will not become involved in the promotion or endorsement of products and/or services unless this has been approved in line with Council's policies and Code of Conduct.

Complaints Regarding Failure to Disclose an Interest

Any person may make a complaint that a member has or may have failed to disclose or tell of a conflict of interest. All complaints should be directed to the MRC CEO.

ISSUES/OPTIONS/CONSEQUENCES

The Disclosure of Interests Policy helps Council to ensure that:

- the business of Council is conducted with efficiency, fairness, and integrity; and
- members act in the best interests of Council and do not seek personal or family gain when performing their duties or use their public office for personal gain.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.1
TITLE	Youth Board Report
REFERENCE	-
AUTHOR	Kaisa Suumann, Coordinator Youth Boards



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report outlines the recommendations put forward by the Wallace Rockhole Youth Board during their meeting on 1st of October 2024. It seeks feedback and discussion from the Wallace Rockhole Local Authority on these proposals.

RECOMMENDATION

That the Local Authority:

- 1) receives and notes the minutes from the Wallace Rockhole Youth Board meeting held on 1st of October 2024;
- 2) considers the following key points raised by the Youth Board for discussion and feedback:

2.1 Review of open action items:

- a. **Proposed football oval near the racecourse:** The Youth Board has expressed concern over the cultural significance of this location and recommends exploring alternative sites for the oval.
- b. **Cracks in the basketball court:** The Youth Board requests an update on the progress regarding repairs or funding options.

2.2 Youth Board recommendations for the Local Authority action:

- a. **Youth program for school holidays or permanent establishment:** The Youth Board suggests the creation of a youth program, which could bring more young people back to the community and potentially create job opportunities.
- b. **Equipment for movie nights:** projector + projector sheet, cleaning supplies, bean bags and mats, projector stand, Bluetooth speaker, popcorn (2x family packs) and a \$50 power card.
- c. **Sports equipment for school holidays:** 2x rugby balls, 3x basketballs, 2x basketball nets, 2x volleyballs, volleyball net, 14 bibs.

BACKGROUND

Youth Boards play a crucial role in fostering communication between young people, the MacDonnell Regional Council (MRC), elected Council members, and Local Authorities. They offer a platform for young people to express their needs and contribute ideas for community projects, services, programs, and strategic direction.

The recommendations provided in this report are intended to ensure that the voices of young people in Wallace Rockhole are reflected in local decision-making.

ISSUES, CONSEQUENCES, OPTIONS

The Wallace Rockhole Local Authority to provide feedback on recommendations above.

FINANCIAL IMPLICATIONS

Youth Board can ask funding for their ideas from their respective Local Authority.

All Local Authorities have two separate funding sources to invest for the broadest benefit in their community:

1. Discretionary Funds provided by MRC to support community activities
2. Project Funds provided by the NTG to support community projects

To empower youth-led decisions and encourage young people to be engaged representatives in their communities, there is an MRC Regional Plan 2024-2025 strategy, Key Performance Indicator (KPI) that states that if Local Authorities engage with Youth Boards, 10% of Local Authority Project Funding continues to be allocated to local Youth Board identified projects. This encourages each Local Authority to resolve in a meeting to allocate 1/10th or more of their Project Funding for a Youth Board project in their community.

MRC's Youth Boards can also seek funding from MRC's Discretionary Funds.

CONSULTATION

Wallace Rockhole Youth Board members
Coordinator Youth Boards

ATTACHMENTS:

- 1 Youth Board Minutes
- 2 Quote from Youth Board

Minutes

Youth Board

Community:	Wallace Rockhole
Date & Time:	1/10/24 from 12:15 pm to 1:00 pm
Chairperson:	Ethan McCormack
Minute Taker:	Kaisa Suumann
Youth Board	Ethan McCormack
Members:	Keiarah Abbott Ruth Katararintja Wayne McMillian Jamal William Kashanti McMillian Kalem Abbott
Council	Kaisa Suumann
Employees:	
Guests:	Tammy Katararintja



Minutes

1. Welcome from the Chairperson

Ethan McCormack was nominated as the Chairperson for this meeting. He officially opened the meeting at 12:15 pm.

2. Our meeting's rules

The Youth Board unanimously agreed on the following rules for the meeting:

 1. We are respectful to other Youth Board members and Council staff;
 2. We are honest and act the right way;
 3. We take care and make sure we make good decisions;
 4. We are accountable for the decisions we make, making sure they represent all young people.

3. Confirmation of previous minutes

The minutes from the Youth Board meeting held on April 10, 2024, were reviewed, approved, and confirmed.

4. Review Open Action Items from the Youth Board Action Register

1. Grass Cutting Around the Basketball Court Area Update (25/07/2024): The grass has been cut, as confirmed by the Area Manager.
Recommendation: Close this action item.

2. Installation of Flying Fox Zipline and Monkey Swing Set at Gordon and Ida Abbott Park Update (25/07/2024): Area Manager James Walsh advised that the current plan is to prioritize building a playground for younger children. Potential funding for a flying fox and monkey swing set will be considered afterward.
Recommendation: Keep open and follow up on funding availability.

3. Repair of the Wall/Barrier at Levi Penhem Park Update (17/07/2024): Wallace Rockhole Council Service Coordinator is obtaining quotes to replace the sleepers and rebuild the edges.
Update (25/09/2024): Council Service Coordinator Ada Williams reported that the wall barrier will be removed, and sand will be used to replace it.
Recommendation: Keep open and follow up on progress.

4. Fence Repair at Gordon and Ida Abbott Park Update (11/07/2024): This is a Local Authority project, and fencing supplies have already been received.
Update (25/09/2024): The Council Service Coordinator confirmed that the fence repair will commence once MRC receives cement for the posts.
Recommendation: Keep open and follow up on progress.

5. Fixing of Water Bubbler at Gordon and Ida Abbott Park

Update (11/07/2024): Water bubblers were delivered to Alice Springs and awaited transport.

Update (25/09/2024): The water bubbler has been replaced with a new one.

Recommendation: Close this action item.

6. Construction of a Small Football Oval (60m Length) for the Community

Update (17/07/2024): Area Manager James Walsh suggested using a section of the racecourse area for the oval, pending CLC approval.

Update (01/10/2024): It was determined that the suggested area is unsuitable for an AFL ground due to its cultural significance and usage by visiting families. The Youth Board recommends investigating an alternate location across the orchard for the AFL ground.

Recommendation: Keep open until a suitable area for the footy ground is identified.

7. Repair of Cracks in the Basketball Court Ground

Update (25/07/2024): It was recommended that the proposal for repairs be resubmitted for Local Authority funding, or the School Principal should be approached for potential NT Government support.

Recommendation: Keep open and follow up on the proposal submission.

8. Reviving the Community Orchard

Update (16/04/2024): The orchard is located on private property that overlaps with CLC land. Wallace Social Club may take the lead, but MRC cannot maintain the orchard.

Update (11/07/2024): The Local Authority allocated \$2,000 for community garden plants.

Update (01/10/2024): The Youth Board expressed interest in requesting the planting of fruit trees

throughout the community, especially in the parks.
 Recommendation: Close this action item.

9. Purchase of Inflatable Water Castle and/or Water Slide

Update (16/04/2024): Following consultation with Youth Services, it was determined that these items require full-time staff supervision, which is unavailable in Wallace Rockhole.

Recommendation: Close this action item.

5. Feedback to the MacDonnell Regional Council

Youth Board's recommendations to the Local Authority:

1. Youth Program for school holidays or permanently - would bring more kids back to the community from Alice Springs, would create more jobs.

2. Equipment for movie nights - projector + 2.5m sheet, cleaning supplies for community hall, beans bags and mats, projector stand, Bluetooth speaker, popcorn (2x family packs) and a \$50 power card.

3. Sports equipment for school holidays - 2x rugby balls, 3x basketballs, 2x basketball nets, 2x volleyballs, volleyball net, 14 bibs (for 6-13 years olds).

6. Other Topics/Questions/Comments

First Circles Leadership Program.
 The First Circles Leadership Program was discussed informally with two adult members of the Youth Board after the official part of the meeting.

7. Next meeting time

End of November 2024-early December 2024

8. Meeting closed

The meeting concluded at 1pm.



Intersport NT
 ABN: 45 670 929 987
 Shop 1/40-46 Todd st Alice Springs, NT

QUOTE 24-00124841

Sales Person: Mackenzie L
 Date: 09 Oct 2024

CUSTOMER DETAILS	
Billing	Delivery
MacDonnell Regional Council Alice Springs MacDonnell Regional Council Alice springs	Account#: NU-728888

Order Comments

We do not provide refunds should you change your mind. We will happily provide exchange or credit note if returned within 30 days with a receipt.
 Faulty goods may be required to be repaired or sent back to the supplier
 We gladly follow the law set down by consumer affairs NT

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
Gilbert Vector Tr (ID: 252285, 9312555281089, 17784-BLK-4) Colour: Black / Size: 4	2	\$29.99	\$54.53	\$59.98
Comp VolleyBall Net (ID: 729234, 9330176013827, VYNV180) Size: N/A	1	\$49.99	\$45.45	\$49.99
Baden Matchpoint Volleyball (ID: 771576, 9330176082472, VBBMP) Colour: Red / Size: N/A	2	\$29.99	\$54.53	\$59.98
Spalding Heavy Duty Basketball Net (12) (ID: 1233008, 9319966850125, 8458SPCN) Colour: Orange / Size: N/A	2	\$19.99	\$36.35	\$39.98
Spalding TF 150 Varsity Sz 7 Outdoor Basketball (Fiba) (36) (ID: 967324, 9319966784383, 5157/VAR) Colour: N/A / Size: 7	1	\$29.99	\$27.26	\$29.99
Wilson NBA Authentic Series Indoor Outdoor Game Ball (ID: 771137, 194979030844, WTB7200XB05) Colour: Orange / Size: 5	1	\$69.99	\$63.63	\$69.99
Wilson NBA Authentic Series Indoor Outdoor Game Ball (ID: 771136, 194979030851, WTB7200XB06) Colour: Orange / Size: 6	1	\$69.99	\$63.63	\$69.99
INTERSPORT Training Singlet (ID: 771742, 9330176079014, 3INSPTBB15XS) Colour: Orange / Size: N/A	14	\$6.99	\$88.96	\$97.86

Freight: \$0.00 \$0.00
 Surcharges: \$0.00 \$0.00

OUR DIRECT DEPOSIT DETAILS:	TOTAL ITEMS: 24	GRAND TOTAL:	\$434.34	\$477.76
------------------------------------	------------------------	---------------------	-----------------	-----------------

ACC Name: Intersport Alice Springs
 BSB: 015901
 ACC: 652823037

TOTAL PAID:	\$0.00
ROUNDING:	\$0.00
TOTAL DISCOUNT:	DISC: \$14.00 (2.9%)
TOTAL GST:	\$43.42
BALANCE DUE:	\$477.76

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.2
TITLE	Local Authority Projects Register
REFERENCE	-
AUTHOR	June Crabb, Governance Administration Officer



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Department of Chief Minister and Cabinet (DCM&C) and invested in projects to benefit and improve the community.

Examples of *acceptable purposes for expenditure* include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes that \$7,980.57 are funds at risk of being returned to NTG;
- b) notes that \$16,400.00 is the 2023/2024 funding allocation received from NTG, that must be spent by end June 2025;
- c) notes and accepts the progress on their projects; and
- d) provides further discussion on the wishlist items.

BACKGROUND

Members of the Local Authority allocates project funds to support community and sporting infrastructure, open space developments and community priorities. These projects are intended to assist communities to improve community amenity through the provision of social and community facilities.

Local Authorities must formally resolve each initiative for which this funding will be used.

Project 2223	Upgrade to Gordon Ida Park	\$
	Status	Committed
19-Oct-22	Res.064 – Created new project naming 'Upgrade to Gordon Ida Park', allocating \$6,000.00 towards the upgrade to include irrigation, plants and established trees. CSC to obtain quotes to present at next meeting.	\$ 6,000.00
13-Jan-22	<u>Update from Tech services:</u> This project has not gone ahead as yet, quote will be given at the next LA Meeting for the irrigation and plants and then it will be discussed with the LA members.	
25-Jan-23	Res.012 – Requested that the fence be made a priority and a quote for the irrigation be presented at the next Local Authority meeting.	
5-Apr-23	Res.031 – kept project open noting that the CSC is to seek quotes for different types of fencing.	
7-Jul-23	Update from CSC – Quote for the fence to be presented at the meeting.	
12-Jul-23	Res.048 – Noted the quote of \$39,688.00 was over budget, requesting that the perimeter of the park be measured for the fence and additional quotes sought.	
18-Oct-23	Res.063 – Noted that a request was made by the CEO to the DCMC Representative to source alternative options of funding.	
7-Mar-24	Res.010 - All unallocated funds assigned to this project - to include completion of fence, install drinking fountain and invest in playground equipment.	\$34,784.15
29-Apr-24	Purchase Order raised for Bunnings	
23-May-24	Res.026 – kept project open noting that the fence was on order and actioned as a priority.	
4-Jun-24	Invoice received from Civiq Pty LTD - drinking fountain and bottle refill station.	-\$ 7,507.00
28-Jun-24	Accrual for Bunnings invoice received.	-\$ 8,896.58
11-Jul-24	Res.040 – Noted that the fencing supplies have been received, the water bubblers are in Alice Springs awaiting delivery and upgrading of the playground equipment is yet to be completed.	
	underspend or (overspend)	\$ 24,380.57

Budget consideration		
	Balance of underspend or (overspend)	\$24,380.57
	Total un-allocated funds	\$16,400.00
	Total unspent funds	\$40,780.57

Wishlist/Future Projects for Consideration		
18-Oct-23	Football Oval with a nearby water source Discussed the recommendation from the Youth Board to build a 60m football oval near the racecourse with a source for drinking water, noting that this item will be moved to the Projects Wishlist for a Scope of Works to be done. Notes the location specified across from the Community Hall.	HIP
23-May-24	Repair cracks in the ground of the Basketball Court Tech Services to investigate a solution to repairing.	HIP
23-May-24	Repair wall at Levi Penhem Park Notes that Service Delivery will investigate repairing the wall and liaise whether CDP can assist with labor.	CS
23-May-24	Flying fox with a Monkey Swing Notes the YB Coordinator to confer with the Area Manager the potential risks with having a monkey swing installed at Gordon and Ida Abbotts Park. It was noted during the meeting that left over funds for Project 2223 may go towards upgrading the playground equipment and potentially include a flying fox.	CS/YB

ISSUES, CONSEQUENCES, OPTIONS

Examples of *unacceptable purposes for Expenditure* include:

- Purchase of vehicles and fuel expenses.
- Payment of salaries, cash prizes or recurrent operating costs of Council.
- Meeting costs and payments to Local Authority members.
- Sponsorship by way of uniforms, travel costs and allowances.
- Purposes that are not related to local Government Services and that should be addressed by another Government agency.

FINANCIAL IMPLICATIONS

The purchase of any product or service must comply with MRC's Procurement Policy.

Funds from the Grant must be fully expended within two years of receipt of funding. Failure to expend the funds may result in the funds being returned to the Department of Chief Minister and Cabinet.

CONSULTATION

Executive Leadership Team
Manager Finance

ATTACHMENTS:

There are no attachments to this report.

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.3
TITLE	Local Authority Discretionary Funds
REFERENCE	-
AUTHOR	Megan Baliva, Governance Trainee Admin Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (**with goods received**) between 1 July and 30 June.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- notes the current spending of their 2024/2025 Discretionary funds;
- notes and selects the quote for purchasing their plants;
- notes that the funds must be spent with goods received by 30 June 2025.

BACKGROUND

Date	2024/2025 discretionary funds	Budget
1-Jul-24	New funds allocated	\$4,000.00
18-Jul-24	Allocated \$2,000.00 towards purchasing plants for community garden.	-\$1,625.09
	Balance	\$2,374.91

Examples that Discretionary funds can be used for:

- Community Christmas and New Year's Festivities
- Community BBQ's
- Sports weekends
- Naidoc Celebration
- Youth Board

ISSUES, CONSEQUENCES, OPTIONS

Local Authorities decide how to best spend this money to broadly benefit the community. The Local Authority is responsible for consulting with community members to ensure that community priorities are considered when allocating discretionary funds.

FINANCIAL IMPLICATIONS

The use of funds must be approved at a Local Authority meeting with a full quorum, or a form signed by more than half of the active Local Authority members.

Failure to spend the funds within the financial year (1 July to 30 June) will result in these funds being returned to MacDonnell Regional Council.

CONSULTATION

Nil

ATTACHMENTS:

- 1 Bunnings Plant Quotes - 320421128
- 2 Plant Direct Quote - 0052



Bunnings Group Ltd (Australia)
3N 26 008 672 179

Quotation Schedule

Quotation No: 320421128

Date: 10/10/2024

Customer: MACDONNELL REGIONAL COUNCIL
PO BOX 5267
Alice Springs NT 0871

Delivery Address:

Job Number:

Job Address: Ada Williams

Line	Item Number	Item Description	METRE or QTY	M3 or UNIT	RATE EXC GST	AMT EXCL GST	GST PAYABLE	AMT INCL GST
1	3643700	PLANT-BOUGAINVILLEA++140MM ASSORTED	19	Each	15.49	294.33	29.43	323.76
2	0520935	PLANT-FIG++180MM BLACK GENOA	20	Each	23.13	462.55	46.25	508.80
3	3830261	PLANT-ORANGE++200MM LANES LATE	11	Each	49.23	541.50	54.15	595.65
4	0110978	PLANT-MORUS NIGRA++180MM DWARF MULBERRY	20	Each	25.85	517.09	51.71	568.80
		GRAND TOTAL	70			1,815.47	181.54	1,997.01

The terms and conditions that apply to this quotation can be found at
<https://trade.bunnings.com.au/terms-conditions/trade-terms-and-conditions-of-sale>

* This quote is strictly confidential *



QUOTE

Ada Williams

Date
14 Oct 2024

Expiry
13 Nov 2024

Quote Number
QU-0052

ABN
23 663 621 556

Plants Direct N.T
(08) 8988 2503
plantsdirectnt@gmail.com
www.plantsdirectnt.com.au

Description	Quantity	Unit Price	GST	Amount AUD
Beaucarnea recurvata Ponytail Palm	15.00	24.55	10%	368.18
Livistona australis Cabbage Palm 200mm	14.00	24.55	10%	343.64
Cassia javanica 200mm	15.00	19.64	10%	294.55
Codiaeum variegatum Croton 200mm	15.00	19.64	10%	294.55
Lagerstroemia indica Tonto 200mm	15.00	19.64	10%	294.55
Delivery:Pallet and Packing	1.00	41.32	10%	41.32
Subtotal				1,636.79
TOTAL GST 10%				163.66
TOTAL AUD				1,800.45

Terms

10% Discount applied

9. LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

ITEM NUMBER	9.4
TITLE	HR Demographic Report and Position Vacancy report
REFERENCE	-
AUTHOR	Katy Nagahawatte, HR Generalist

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The purpose of this report is to provide the Local Authority members insight into MacDonnell Regional Council staffing diversity and employee distribution among communities. Attached is the latest HR Demographic report which will represent the current staff details of MRC including number of employees based in Alice Springs and MRC Communities and monthly staff turnover.

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

RECOMMENDATION

That the Local Authority notes and accepts the Peoples and Capabilities report for Wallace Rockhole.

BACKGROUND

The People & Capabilities Advisory Department reports to the Office of the CEO. This department contains the work Divisions of 1) Human Resources, 2) Cultural Advisory, 3) Learning & Development, 4) Work, Health, & Safety. These divisions of the P&C team work together to manage employee end-to-end career cycles, to include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Rhiannon Pomery, P&C Advisor, MRC
Katie Fuller, P&C Operations Manager, MRC
Keheli Nagahawatte (Katy), P&C Generalist, MRC

ATTACHMENTS:

- 1 WRH Vacancies report
- 2 HR Demographics report



Position Vacancies Wallace Rockhole

Position #	Service	Description	Type	Weekly Hours
501502	Council Serv	Customer Service Officer	Casual	As Rostered
501529	Council Serv	Works Assistant	Casual	As Rostered

Table data derived from *XLOne Position Vacancy Report* of Active Open Positions in the MRC Org Structure as at: 14/10/2024



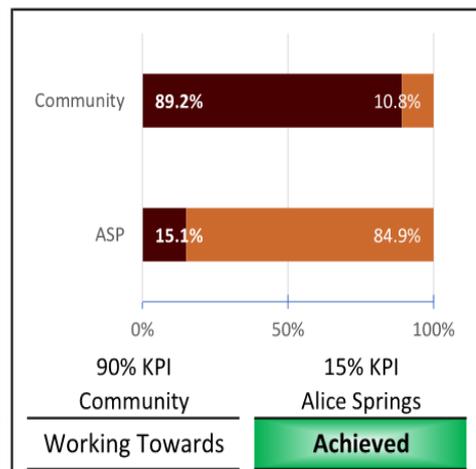
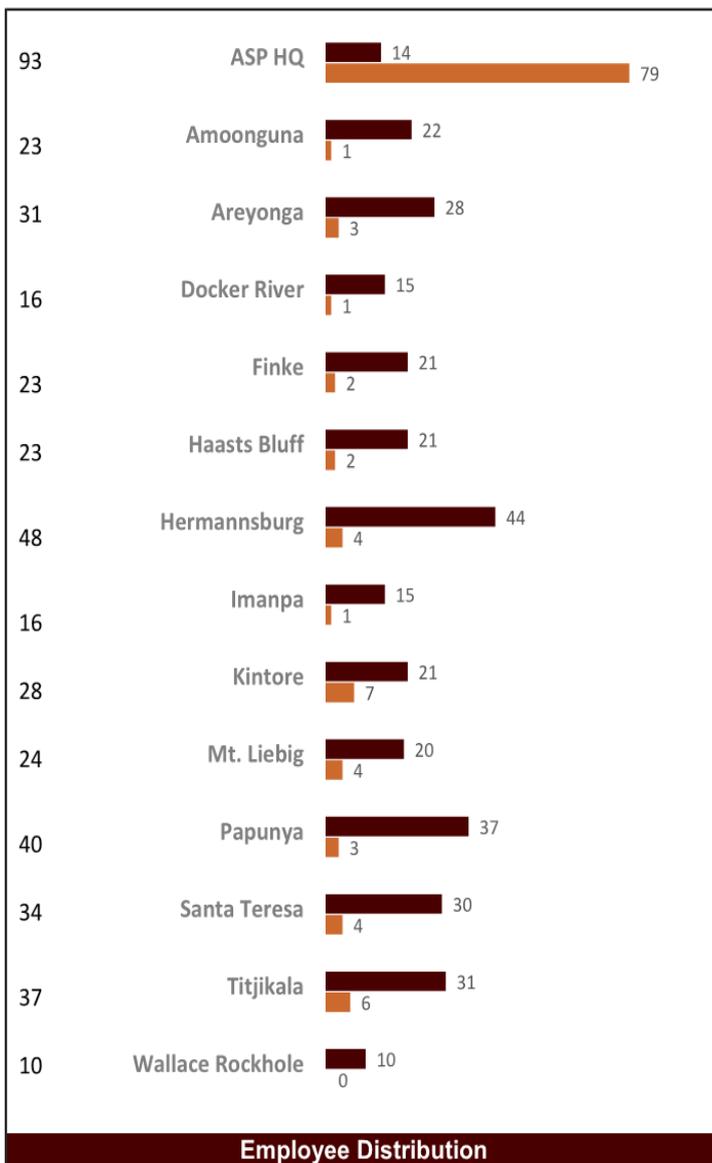


Office of the CEO | People & Capabilities

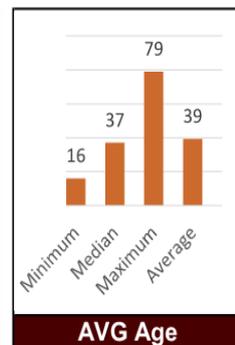
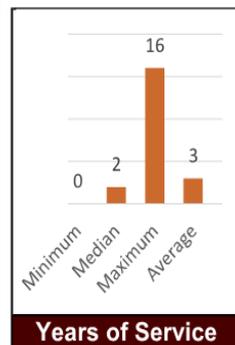
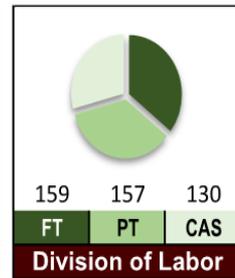
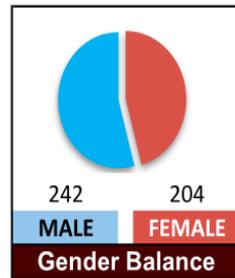
HR Demographics

as at:
Monday, 14 October 2024

<p>446</p> <p>TOTAL EMPLOYEES</p>	<p>Aboriginal or Torres Strait Islander 329</p> <hr/> <p>117 Non-ATSI</p> <p>Aboriginal Focus</p>	<p>New Hires 4</p> <p>Departures 3</p> <p>Monthly Turnover 1</p> <p>Monthly Turnover</p>	<p>Office of the CEO 2</p> <p>Human Resources 9</p> <p>Finance & Governance 14 + 1</p> <p>Tech Services 11</p> <p>Council Services 144 + 8</p> <p>Community Services 251 + 8</p> <p>Primary & Secondary Positions</p>
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Aboriginal Employment (Objective 1.3)



NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 14-Oct-2024

10. COUNCIL MANAGED SERVICES REPORTS

ITEM NUMBER	10.1
TITLE	Council Services - Wallace Rockhole LA Report
REFERENCE	-
AUTHOR	James Walsh, Area Manager 1

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Council Services.

RECOMMENDATION

That the Wallace Rockhole Local Authority notes and accepts the Council Services Report

BACKGROUND

Nil

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Ken Satour – Acting Director – Council Services
James Walsh – Area Manager – Council Services
Ada Williams – Council Services Coordinator

ATTACHMENTS:

1 Council Services LA Report



Council Services Wallace Rockhole



**100% First Nations
Employees in
SCD**



**4 Area Manager
Visits to
Community**



**Council Office
456 Hours of
Service**

Snapshot



**7 Vehicles and Plant in
Use**



**172 Bins Emptied
Weekly**



**1 Sport Grounds
Maintained**



**1 Toolbox Talks
Completed**



**12 Australia Post
Deliveries**



**14 Street Lights
Operational
2 Street Lights
Non-Operational**



3 Water Tests



**8 Parks &
Playgrounds
Inspections**



11. INCOME AND EXPENDITURE REPORT

ITEM NUMBER	11.1
TITLE	Local Authority Finance Report
REFERENCE	-
AUTHOR	Osman Kassem, Acting Finance Manager



LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The expenditure report shows spending until 31 August 2024 in the Wallace Rockhole Local Authority community.

RECOMMENDATION

That the Local Authority notes and accepts the Expenditure report as at 31 August 2024.

BACKGROUND

The attached Finance Report details the budget, variance, and actual expenditure on Council services in the community.

ISSUES, CONSEQUENCES, OPTIONS

The Local Authority Project Funding is to be expended within 2 years of the receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of Local Authority Project Funding or request unspent funding to be repaid.

As an example, any funds prior to the 2022-23 financial year need to be spent and not just allocated to projects.

FINANCIAL IMPLICATIONS

The attached report details the expenditure for the Local Authority which is part of the full Council's approved budget.

CONSULTATION

Executive Leadership Team
Management Team

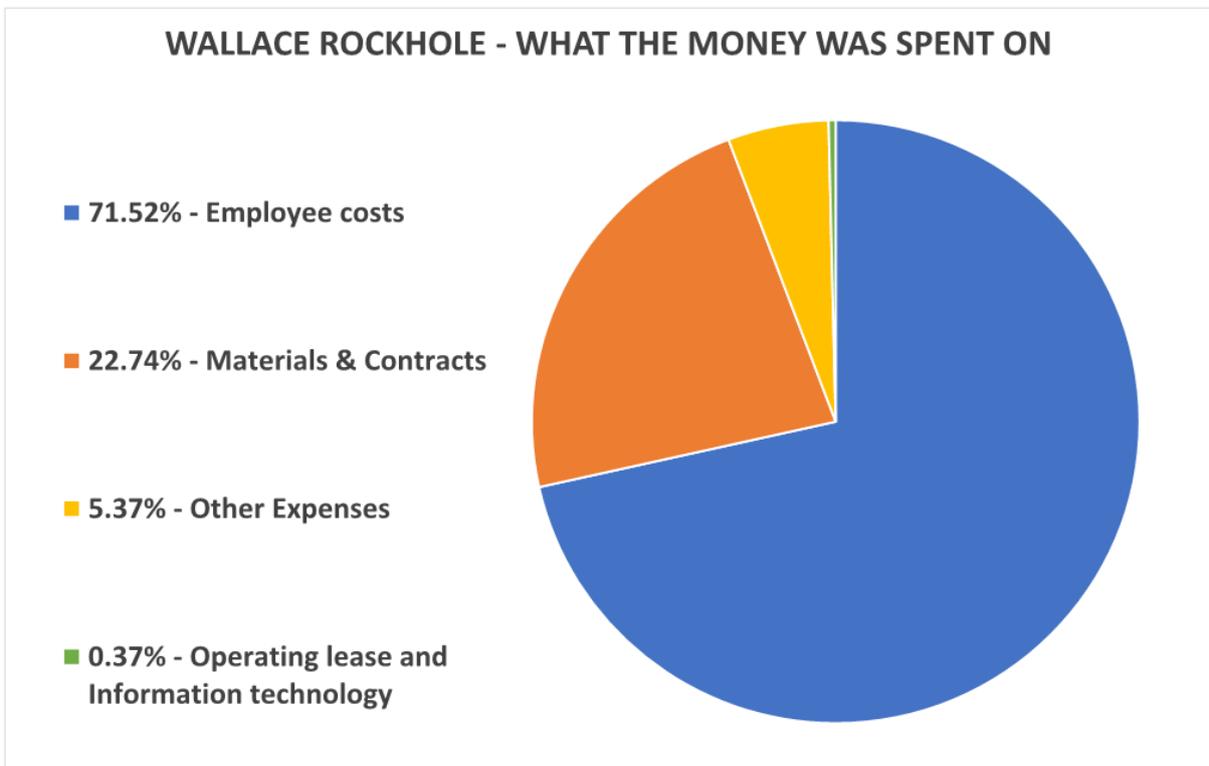
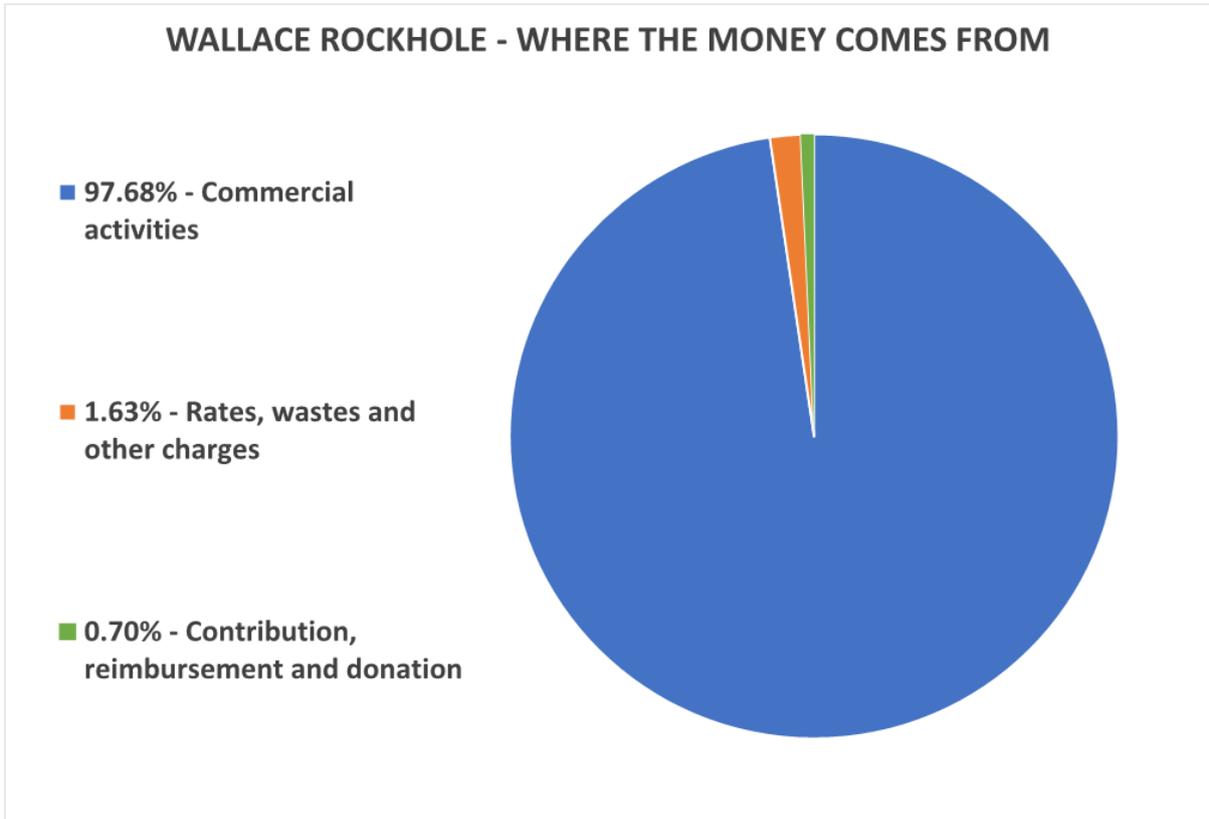
ATTACHMENTS:

- 1 Income & Expenditure Statement
- 2 Income & Expenditure Chart 1
- 3 Income & Expenditure Chart 2

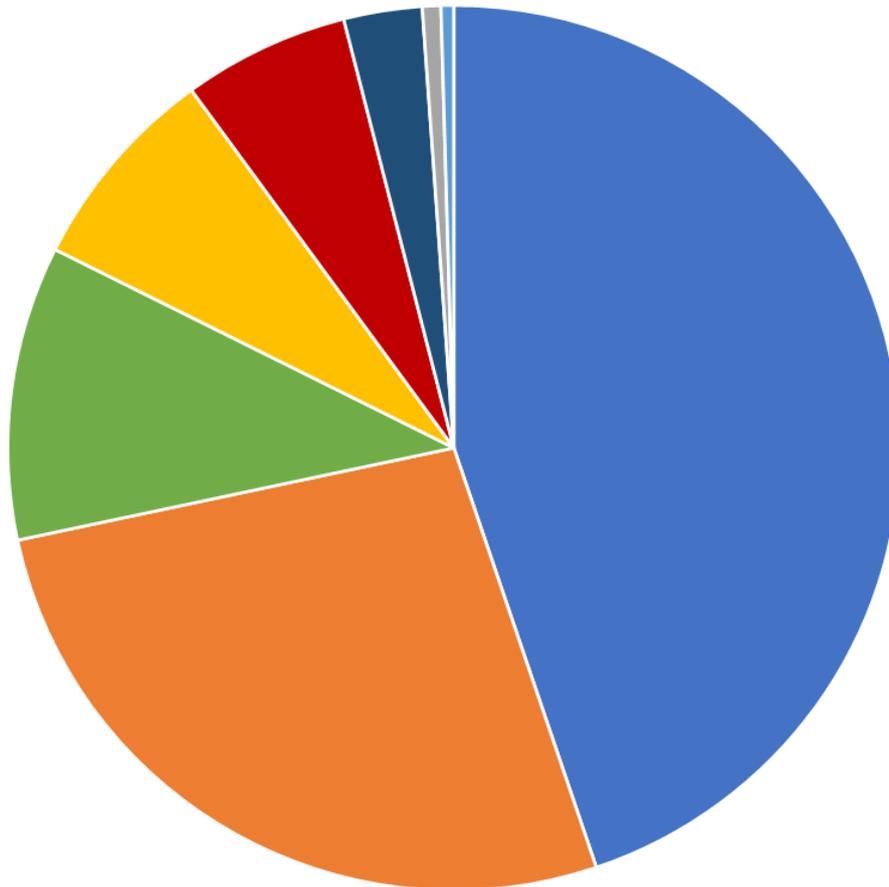
MacDonnell Regional Council
Statement of Income & Expenditure
as at 31 August 2024

014 Wallace Rockhole

Description	Year to Date					Comments
	Actual \$	Committed \$	Actual + Committed \$	Budget \$	Variance \$	
INCOME						
Grants income	0	0	0	10,781	10,781	No grant income recieved for 24/25FY
Rates, wastes and other charges	465	0	465	617	151	
Commercial activities	27,942	0	27,942	28,094	151	
Contribution, reimbursement and donation	200	0	200	233	33	
Suspense	0	0	0	2,900	2,900	
Total Income	28,607	0	28,607	42,625	14,016	
EXPENDITURE						
Employee costs	63,441	0	63,441	62,956	(485)	
Materials & Contracts	14,368	5,808	20,176	14,985	(5,191)	Revise budget as no budget for Contract Plumbing & Electrician costed against
Operating lease and Information technology	330	0	330	3,927	3,597	\$19 leasing costs are \$3k below budget
Other Expenses	4,669	91	4,760	4,179	(581)	No significant budget variances across all functions
Capital WIP	0	0	0	2,900	2,900	No significant budget variances across all functions
LA Allowances and Expenses						
Chair Local Authority Members' Allowance	0	0	0	300	300	
Local Authority Members' Allowance	400	0	400	400	0	
Local Authority Meetings Catering	327	91	418	167	(252)	
Local Authority Discretionary funds	1,625	0	1,625	667	(958)	
Community Infrastructure	8,897	0	8,897	10,781	1,885	Underspend on LA projects by \$1.8k
Total Expenditure	82,808	5,899	88,707	88,947	240	
Net Surplus/(Deficit)	(54,201)	(5,899)	(60,100)	(46,322)	13,776	



WALLACE ROCKHOLE - WHERE THE MONEY WAS SPENT



■ 44.82% - Civil Works

■ 26.83% - Service Delivery

■ 10.74% - LA projects

■ 7.59% - Council Building

■ 6.04% - Centrelink

■ 2.84% - LA administration

■ 0.67% - Staff housing maintenance

■ 0.46% - Street & Public

12. GENERAL BUSINESS AS RAISED AT ITEM 6.2

ITEM NUMBER	12.1
TITLE	General Council Business
REFERENCE	-
AUTHOR	Megan Baliva, Governance Trainee Admin Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

Under item 6.2, Members of the Authority have an opportunity to table items that they wish to discuss at General Council Business.

RECOMMENDATION

That the Wallace Rockhole Local Authority:

- a) notes and discusses the matters raised at Item 6.2; and
- b) notes any action items arising from these discussions will be moved to the action register for Council to respond.

BACKGROUND

Members discuss the matters raised at item 6.2 of the agenda.

ISSUES, CONSEQUENCES, OPTIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Wallace Rockhole Local Authority

ATTACHMENTS:

There are no attachments for this report.

13. NON-COUNCIL BUSINESS AS RAISED AT ITEM 6.3

ITEM NUMBER	13.1
TITLE	General Non-Council Business
REFERENCE	-
AUTHOR	Megan Baliva, Governance Officer

**LINKS TO STRATEGIC PLAN**

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY:

The Department of Chief Minister and Cabinet provides any necessary updates regarding Northern Territory Government Services.

At the beginning of the meeting, under item 6.3, members were given the opportunity to provide notification of matters to be raised in General Non-Council Business.

RECOMMENDATION

That the Local Authority:

- a) notes and discusses the matters raised at Item 6.3; and
- b) notes that any action items arising relating to NT Government Services will be followed up and a response bought before members at their next Local Authority meeting.

BACKGROUND

Members discusses the matters raised at item 6.3 of the meeting Agenda.

Date	Item	Details
18-Oct-23	Lease to the Old Power Station	Members requested that the Representative from DCM&C investigate who was consulted on the lease to the Old Power Station.
23-May-24		Kept open until a response is received from the NTG Representative.
11-Jul-24		Feedback that was provided by members: they wanted to know the intended purpose for the building, and if it isn't being used for anything, the community would like it as an asset.
11-Jul-24	No insulation within houses	It was advised by Hon Chancy Paech that the Director of Housing should be invited to the next LAM and to also inspect houses.

ISSUES, CONSEQUENCES, OPTIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

CONSULTATION

Docker River Local Authority
Department Chief Minister and Cabinet

ATTACHMENTS:

There are no attachments to this report.

Nil