



AGENDA

ORDINARY COUNCIL MEETING THURSDAY 25 SEPTEMBER AND FRIDAY 26 SEPTEMBER 2025

The Ordinary Council Meeting of the MacDonnell Regional Council will be held at the Council Chambers, Alice Springs on Thursday 25 September and Friday 26 September 2025 at 10:00 AM.

Belinda Urquhart
CHIEF EXECUTIVE OFFICER

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| | <i>The report will be dealt with under Section 293(1) of the Local Government Act 2019 and Section 50 of the Local Government</i> | |

(General) Regulations 2021. It contains 51(1)(a) Information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

17.2 Finance and Risk Committee Minutes - Confidential

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and Section 50 of the Local Government (General) Regulations 2021. It contains 51(1)(a) Information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

17.3 Local Government Election Process in Central Australia

The report will be dealt with under Section 293(1) of the Local Government Act 2019 and Section 50 of the Local Government (General) Regulations 2021. It contains 51(1)(c) Information that would, if publicly disclosed, be likely to (iv) subject to regulation (3) prejudice the interest of the council or some other person.

18 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

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19 DATE OF NEXT MEETING

20 MEETING CLOSED

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER 3.1
TITLE Attendance and Apologies

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for Council’s record, any apologies received from Elected Members for this Ordinary Council meeting.

RECOMMENDATION

That Council:

- a) notes the Elected Members attendance at this meeting;**
- b) tables apologies received for this meeting; and**
- c) records the Elected Members absences, without notice, for this meeting.**

BACKGROUND/DISCUSSION

Council can choose to accept the apologies as presented, or not accept them. Apologies that are not accepted by Council will be recorded as absent without notice.

4 LEAVE OF ABSENCE

ITEM NUMBER 4.1
TITLE Requests for Future Leave of Absence

EXECUTIVE SUMMARY

This report is to table, for Council's record, requests for leave of absence received from Elected Members for this Ordinary Council meeting.

RECOMMENDATION

That Council:

- a) receives and notes requests for future leave of absence received for this Council meeting; and
- b) receives notification of any executive staff going on leave and staff acting in their absence.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER 5.1
TITLE MacDonnell Council Code of Conduct

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

RECOMMENDATION

That Council notes the Council Code of Conduct.

MacDonnell Regional Council Code of Conduct

Interests of the Council and Community come first

A member must act in the best interests of the community, its outstations and the Council.

Honesty

A member must be honest and act the right way (with integrity) when performing official duties.

Taking care

A member must be careful to make good decisions (diligence), and must not be under the influence of alcohol or illegal drugs, when performing official duties.

Respect/Courtesy

A member must be respectful to other members, council staff, constituents and members of the public.

Conduct towards council staff

A member must not direct, reprimand, or interfere in the management of council staff.

Respect for culture

A member must respect different cultures, families and language groups (cultural diversity) and not be unfair towards others, or the opinions of others, because of their background.

Conflict of interest

A member must, if possible, avoid conflict of interest between the member's private interests (family, other job, business etc.) and duties.

Where a conflict exists, the member must inform the Council, Local Authority or Council Committee and not take part in the discussion or vote.

Respect for private business

A member must not share private (confidential) information that they heard as a member, outside of meetings.

A member must not make improper use of confidential information to gain a benefit or to

cause harm to another.

Gifts

A member must not ask for or encourage gifts or private benefits from anyone who might want to do business with or obtain a benefit from Council.

Accountable

A member must be able to show that they have made good decisions for the community, and have allocated the Council's resources carefully and to benefit the region.

Failure to comply with this Code of Conduct may result in disciplinary action.

ISSUES/OPTIONS/CONSEQUENCES

The Code of Conduct Policy helps Council to ensure that the:

- MacDonnell Regional Council (MRC) exercises strong and accountable governance;
- Constituents of MRC are aware of the behaviour they can expect from members.

6 FIRST MEETING OF COUNCIL

ITEM NUMBER 6.1
TITLE NTEC - MacDonnell Regional Council Election Results 2025
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to formally present to Council the advice received from the Northern Territory Electoral Commission (NTEC) regarding the result of the general election for the MacDonnell Regional Council held on 23 August 2025.

RECOMMENDATION

That Council:

- a) notes and accepts the notification by NTEC as to the results of the 2025 Local Government general election for MRC; and
- b) requests that the results are posted on the Council website.

BACKGROUND/DISCUSSION

Today’s meeting of Council is the first following the general election held on 23 August 2025. In accordance with *Local Government (Electoral) Regulation 71(b)* the NTEC has provided Council with the result of the election.

The result was as follows:

| Councillor | Ward |
|---|-----------------|
| Dalton McDonald Lynn Ward Garrard Anderson | LURITJA PINTUBI |
| Peter Wilson Abraham Poulson | IYARKKA |
| Roxanne Kenny Mark Inkamala Maryanne Malbunka | LJIRAPINTA |
| Andrew Davis Veronica Lynch Kngwarraye Patrick Allen Insufficient Candidates | RODINGA |

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The signed “Statement of results” for the Luritja Pintubi, Iyarkka, and Ljirapinta Wards is attached to this report. There is a separate paper included in the agenda regarding the result in the Rodinga Ward which will require a by-election.

ISSUES/OPTIONS/CONSEQUENCES

In accordance with s11(1)(b) and Schedule 3 of the *Local Government Act 2019* the declaration of the results of this election will be made available on Council’s website.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Chief Executive Officer

ATTACHMENTS

- 1 LETTER TO MRC CEO - 2025 LG ELECTION RESULTS



Level 3, TCG Centre | 80 Mitchell St Darwin City | GPO Box 2419 DARWIN NT 0801
T: 08 8999 5000 | E: ntec@nt.gov.au | ABN: 8408 5734 992 | NTEC REF: 48-D25-522

Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council

Delivered via email: Belinda.urquhart@macdonnell.nt.gov.au

Dear Belinda

RE: 2025 LOCAL GOVERNMENT ELECTION RESULTS

In accordance with Local Government (Electoral) Regulation 71(b) I hereby provide certified results of the general election for MacDonnell Regional Council that was recently held with an election day set for Saturday 23 August 2025.

A statement of results is attached.

In addition, I also advise that the election for Rodinga Ward was declared partially failed under Local Government (Electoral) Regulation 73(1)(b). A supplementary election to fill the remaining vacancies will be held at a date to be determined.

Should you have any queries or require any further information, please contact Kate Richardson, Manager Electoral Operations, at Kathleen.richardson@nt.gov.au.

Yours sincerely



Kirsten Kelly
Electoral Commissioner
08 September 2025

www.ntec.nt.gov.au

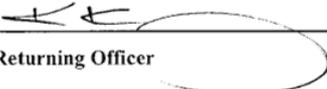
Statement of Results Report

Client: NTEC
 Event: 2025 Local Government Elections
 Pattern: MacDonnell - Iyarrka
 Ballot: MacDonnell - Iyarrka

| Order Elected | Candidates Elected | Elected at Count | Final Votes |
|---------------|--------------------|------------------|-------------|
| 1 | Peter WILSON | 1 | 38 |
| 2 | Abraham POULSON | 3 | 37 |

| Candidate Order | Candidates Neither Elected nor Excluded |
|-----------------|---|
| 4 | Lyle KENNY |

| Order Excluded | Candidates Excluded |
|--------------------|---------------------|
| 1 Single Exclusion | Marlene ABBOTT |



 Returning Officer

8.9.25
 Date

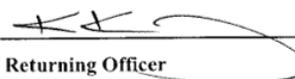
** End of Report **

Statement of Results Report

Client: NTEC
 Event: 2025 Local Government Elections
 Pattern: MacDonnell - Ljirapinta
 Ballot: MacDonnell - Ljirapinta

| Order Elected | Candidates Elected | Elected at Count | Final Votes |
|---------------|--------------------|------------------|-------------|
| 1 | Roxanne KENNY | 1 | 35 |
| 2 | Maryanne MALBUNKA | 1 | 32 |
| 3 | Mark INKAMALA | 3 | 30 |

| Candidate Order | Candidates Neither Elected nor Excluded |
|-----------------|---|
| 4 | Conrad RATARA |



 Returning Officer

8.9.25

 Date

** End of Report **

Statement of Results Report

Client: NTEC
Event: 2025 Local Government Elections
Pattern: MacDonnell - Luritja Pintubi
Ballot: MacDonnell - Luritja Pintubi

| Order Elected | Candidates Elected | Elected at Count | Final Votes |
|---------------|--------------------|------------------|-------------|
| 1 | Garrard ANDERSON | 1 | 84 |
| 2 | Dalton MCDONALD | 1 | 50 |
| 3 | Lynn WARD | 2 | 50 |

| Candidate Order | Candidates Neither Elected nor Excluded |
|-----------------|---|
| 1 | Tommy CONWAY |



 Returning Officer

8.9.25

 Date

** End of Report **

6 FIRST MEETING OF COUNCIL

ITEM NUMBER 6.2
TITLE Rodinga Ward - By-election required
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to advise Council of the result of the Local Government election in the Rodinga Ward.

RECOMMENDATION

That Council

- a) **notes and accepts the notification by NTEC as to the results of the 2025 Local Government general election in the Rodinga Ward of MRC;**
- b) **requests that the results are posted on the Council website; and**
- c) **notes that a by-election will be held in the Rodinga Ward to fill the vacancy that currently exists.**

BACKGROUND/DISCUSSION

Formal advice has been received from the Northern Territory Electoral Commission (NTEC) that the election for the Rodinga Ward failed in part as there were insufficient candidates elected – only 3 candidates nominated for the four positions available.

As the election in the Rodinga Ward was uncontested the 3 candidates were automatically elected as follows:

- Veronica Lynch Kngwarraye
- Patrick Allen
- Andrew Davis

A supplementary election for this ward must be held to fill the remaining vacancy. It will be held as soon as practicable following discussion with the NTEC.

ISSUES/OPTIONS/CONSEQUENCES

It is important that the constituents of the Rodinga Ward are fully represented on Council.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

- 1 LETTER FROM NTEC - UNCONTESTED ELECTION - DULY ELECTED CANDIDATES



Level 3, TCG Centre | 80 Mitchell St Darwin City | GPO Box 2419 DARWIN NT 0801
T: 08 8999 5000 | E: ntec@nt.gov.au | ABN: 8408 5734 992 | NTEC REF: 48-D25-535

Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council

Delivered via email: Belinda.Urquhart@macdonnell.nt.gov.au

Dear Belinda

RE: 2025 LOCAL GOVERNMENT ELECTION RESULTS - UNCONTESTED ELECTIONS - DULY ELECTED CANDIDATES

At the declaration of nominations held on 1 August 2025 and in accordance with Regulation 10(5) of the Local Government (Electoral) Regulations the following candidates were declared elected (listed in order of receipt of nomination).

Rodinga Ward (4 vacancies)

- Veronica Lynch Kngwarraye
- Patrick Allen
- Andrew Davis

The election for the Rodinga Ward has failed in part with insufficient candidates elected. In accordance with Regulation 73 of the Local Government (Electoral) Regulations, a supplementary election for this ward will be held to fill the remaining vacancy will be held as soon as practicable.

In accordance with Regulation 71 (b) I hereby notify you of the election result, the names of the duly elected candidates of uncontested elections were publicly stated at the declaration of election results on 5 September 2025.

If you have any further enquiries, please contact Kathleen Richardson, A/Deputy Electoral Commissioner on (08) 89 99 5000.

Yours sincerely



Kirsten Kelly
Electoral Commissioner
08 September 2025

www.ntec.nt.gov.au

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.3 |
| TITLE | Declaration by Elected Members |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This Business Paper outlines the procedure for the signing of declarations by the newly elected members.

RECOMMENDATION

That each Elected Member cites their declaration and signs their individual Declaration Certificate.

BACKGROUND/DISCUSSION

All positions on Council become vacant at the end of each term of office. The vacant positions are filled by an election, which is held every (4) four years and the newly elected Council Members form a new Council.

Council shall conduct an official ceremony following local government elections to enable newly elected members to make a declaration. The declaration is as follows:

“I,, having been elected to the Office of Councillor for MacDonnell Regional Council, declare that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 2019* or any other Act to the best of my skill and judgement. I will always conduct myself in accordance with Council’s Code of Conduct and abide by all established policies and procedures.”

Whilst each elected member is making their declarations, photographs will be taken during the process; and additional photographs of the Council as a collective, including the Chief Executive Officer in some of the collective council photographs. Individual photographs of each elected member will be taken for MacDonnell Regional Council’s website.

The Chief Executive Officer shall call each individual member, one-at-a-time, to request that the elected member:

1. Accept the Declaration Certificate.
2. Make their individual declaration.
3. Sign the Declaration Certificate.

The Chief Executive Officer shall counter sign the Declaration Certificate.

ISSUES/OPTIONS/CONSEQUENCES

Not applicable.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.4 |
| TITLE | Ballot for Principal Member |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

To undertake a secret ballot to determine the Principal Member of MacDonnell Regional Council.

RECOMMENDATION

That Council:

- 1. confirms that the Principal Member shall have the title of President or Mayor;**
- 2. unanimously resolves, by a show of hands, to vote on the appointment of the Principal Member by secret ballot;**
- 3. agrees to the rules established for the appointment of the Principal Member;**
- 4. appoints as the Principal Member of MacDonnell Regional Council;**
- 5. informs the following organisations of the result of the ballot for the Principal Member:**
 - The Northern Territory Electoral Commission;**
 - The Department of Housing, Local Government and Community Development;**
 - MacDonnell Regional Council staff; and**
 - The Local Government Association of the Northern Territory.**
- 6. asks that the outcome of the ballot be uploaded to Council's website along with the Principal Member's photograph; and**
- 7. directs that, at the conclusion of the declaration of the ballot, all ballot papers will be destroyed.**

BACKGROUND/DISCUSSION

Councillors are elected or appointed for the term of Council. Section 58(3) of the *Local Government Act 2019* (The Act) states that Council may, by resolution, decide whether the Principal Member will have the title of Mayor or President. Previous Councils have determined that the principal member of MacDonnell Regional Council has had the title of President. This may be changed if Council so desires.

The Principal Member is not elected but rather is appointed by Council for the term of Council. Council must, at its first meeting after a general election, appoint one of its members to be the principal member. In addition to the role that all Councillors undertake the Principal Member has additional functions as defined in section 59(1) of the Act as follows:

- to chair meetings of the Council;
- to speak on behalf of the Council as the council's principal representative;
- to liaise with the CEO about the performance of the Council's and CEO's functions;

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- d. to promote behaviour among the members of the Council that meets the standards set out in the code of conduct;
- e. to lead the Council to undertake regular review of the performance of the CEO.

The following are the rules established for the secret ballot to which elected members will need to agree upon. This decision must be by resolution and that resolution must be recorded.

Officers

- Returning Officer: CEO Belinda Urquhart.
- Observer of Count: Mr Jeff MacLeod

Methodology – Secret Ballot

Successful Candidate – First Past the Post. If only one seconded nomination is received, then the nominee will be declared the Principal Member.

Round 1: In Case of 2 or more candidates receiving the same number of highest votes. Another round of voting will commence, only the candidates who received the highest number of votes will proceed to the second round. Candidates who received less than the highest votes will be excluded from the second ballot (Round 2).

Round 2: In Case of 2 or more candidates receiving the same number of highest votes. The candidates with equal highest votes will go into drawn by Lot. First name drawn shall be declared the Principal Member.

Nominated Members – Candidates will be provided an opportunity to speak about their nomination to become Principal Member prior to the vote.

Do all councilors agree to the above rules?

(The minute taker shall record that all elected members agree to the rules of the ballot. If there is an 'against', one or more, the majority shall prevail.)

Nominations are Now Open

1. Nominations are now open (members can nominate another member or oneself).
2. Each nomination must be seconded (members cannot second their self-nomination)
3. If a nomination fails to get a seconder, the nomination fails.
2. Elected members can now present their case on why they should be President or Mayor.

Voting

1. A blank card will be handed out to each elected member.
2. Write the name of the person that you would like to become Principal Member.
3. One can vote for oneself.
4. Do not show another person your vote.
5. Upon completion of the vote, please place your card in the ballot box.

Counting

1. The Returning Officer and the Observer will ensure that there are the correct number of completed voting cards (11 Councillors).
2. The Returning Officer will call the names on each ballot paper.
3. The Observer of the Count will confirm the name on each ballot paper to ensure accuracy.
4. The Returning Officer and the Observer will convene and agree to the count so as to ensure overall accuracy.

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5. Should there be a clear winner as a result of count, they will be declared the Principal Member.

Result

The Returning Officer will announce the result.

ISSUES/OPTIONS/CONSEQUENCES

This paper has been prepared in accordance with Council's "First Council Meeting Procedure", Members Policy and the requirements of the Act.

FINANCIAL IMPACT AND TIMING

Costs associated with the Principal Member are included in Council's Annual Budget.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.5 |
| TITLE | Ballot for Deputy Principal Member |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

To undertake a secret ballot to determine the Deputy Principal Member of MacDonnell Regional Council.

RECOMMENDATION

That Council:

- 1. determines the term of Deputy Principal Member, being either the 1, 2, or 4 years.**
- 2. unanimously resolves, by a show of hands, to vote on the appointment of the Deputy Principal Member by secret ballot;**
- 3. confirms the title of the Deputy Principal Member shall be Deputy President or Deputy Mayor as decided by the members prior to the Principal Member appointment.**
- 4. appoints as the Deputy Principal Member of MacDonnell Regional Council;**
- 5. agrees to the rules established for the appointment of the Deputy Principal Member; and**
- 6. informs the following organisations of the result of the ballot for the Deputy Principal Member:**
 - The Northern Territory Electoral Commission;**
 - The Department of Housing, Local Government and Community Development;**
 - MacDonnell Regional Council staff; and**
 - The Local Government Association of the Northern Territory.**
- 7. asks that the outcome of the ballot be uploaded to Council’s website along with the Deputy Principal Member’s photograph; and**
- 8. directs that, at the conclusion of the declaration of the ballot, all ballot papers will be destroyed.**

BACKGROUND/DISCUSSION

The Deputy Principal Member shall be appointed by the Councilors and shall have a title of Deputy President or Deputy Mayor as determined in the previous report. Council must, at its first meeting after a general election, appoint one of its members to be the Deputy Principal Member. In addition to the role all Councilors undertake, the Deputy Principal Member has additional functions as defined in section 59(2) of the Act. The Deputy Principal Member must also perform the functions of the Principal Member when the Principal Member:

- (a) Delegates the functions to the Deputy; or**
- (b) Is absent from official duties because of illness or for some other reason.**

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Unlike the Principal Member the Deputy Principal may be either appointed for the full term of office or a lesser term fixed by Council when it makes this appointment. Council is therefore asked to consider whether it would like to establish a system whereby different Councillors occupy this position on 1, 2 and 4 year basis.

The following are the rules established for the secret ballot to which elected members will need to agree upon. This decision must be by resolution and that resolution must be recorded.

Officers

- Returning Officer: CEO Belinda Urquhart.
- Observer of Count: Jeff MacLeod

Methodology – Secret Ballot

Successful Candidate – First Past the Post. If only one seconded nomination is received, then the nominee will be declared the Deputy Principal Member.

Round 1: In Case of 2 or more candidates receiving the same number of highest votes. Another round of voting will commence, only the candidates who received the highest number of votes will proceed to the second round. Candidates who received less than the highest votes will be excluded from the second ballot (Round 2).

Round 2: In Case of 2 or more candidates receiving the same number of highest votes. The candidates with equal highest votes will go into drawn by Lot. First name drawn shall be declared the Deputy Principal Member.

Nominated Members – Candidates will be provided an opportunity to speak about their suitability to become Deputy Principal Member prior to the vote.

Do all councillors agree to the above rules?

(The minute taker shall record that all elected members agree to the rules of the ballot. If there is an 'against', one or more, the majority shall prevail.)

Nominations are Now Open

1. Nominations are now open (members can nominate another member or oneself).
2. Each nomination must be seconded (members cannot second their self-nomination)
3. If a nomination fails to get a seconder, the nomination fails.
2. Elected members can now present their case on why they should be Deputy Principal Member.

Voting

1. A blank card will be handed out to each elected member.
2. Write the name of the person that you would like to become the Deputy Principal Member
3. One can vote for oneself.
4. Do not show another person your vote.
5. Upon completion of the vote, please place your card in the ballot box.

Counting

1. The Returning Officer and the Observer will ensure that there are the correct number of completed voting cards (11 Councillors).
2. The Returning Officer will call the names on each ballot paper.
3. The Observer of the Count will confirm the name on each ballot paper to ensure accuracy.

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4. The Returning Officer and the Observer will convene and agree to the count so as to ensure overall accuracy.
5. Should there be a clear winner as a result of count, they will be declared the Deputy Principal Member.

Result

The Returning Officer will announce the result.

ISSUES/OPTIONS/CONSEQUENCES

This report has been prepared in accordance with Council's "First Council Meeting Procedure", Members Policy and the requirements of the Act.

FINANCIAL IMPACT AND TIMING

Costs associated with the Deputy Principal Member are included in Council's Annual Budget.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

ITEM NUMBER 6.6
TITLE Schedule of Meetings
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Council is to discuss the schedule of meetings held and to confirm dates for Ordinary Council, Finance and Risk Committee, Audit Committee and Local Authority meetings for the remainder of the 2025 calendar year.

RECOMMENDATION

That Council:

1. **confirms the scheduling of ordinary meetings to be at least once in each successive period of 2 months commencing in February each year; and**
2. **confirms the meeting dates established for the remainder of the 2025 calendar year.**

BACKGROUND/DISCUSSION

At the first meeting held after a general election Council must set the schedule for the holding of ordinary meetings for the term of the council. In accordance with the *Local Government Act 2019* section 90(1) Council must hold a meeting of its members [an *ordinary meeting*] at least once in each successive period of 2 months.

Audit Committee meetings are generally held twice a year in July and November with meetings of the Finance and Risk Committee being held five times a year in January, March, July, September and November. These dates are determined by the Committees in accordance with Council policy.

Each of the thirteen Local Authorities meet four times a year (52 in total) and the dates are determined in accordance with Council policy and community consultation.

The schedule for the holding of ordinary council meetings may be altered at subsequent meetings depending on the prevailing circumstances. The meetings scheduled for the remainder of the year are as follows:

| MEETING TYPE | DATE |
|----------------------------|-----------|
| Ordinary Council | 31-Oct-25 |
| | 19-Dec-25 |
| Finance and Risk Committee | 28-Nov-25 |
| Audit Committee | 3-Oct-25 |
| | 28-Nov-25 |

| MEETING TYPE | DATE |
|--------------------------|-----------|
| LOCAL AUTHORITIES | |
| Imanpa | 30-Sep-25 |
| Mount Liebig | 1-Oct-25 |
| Amoonguna | 2-Oct-25 |
| Hermannsburg | 7-Oct-25 |
| Kintore | 8-Oct-25 |
| Papunya | 9-Oct-25 |
| Areyonga | 15-Oct-25 |
| Wallace Rockhole | 16-Oct-25 |
| Docker River | 22-Oct-25 |
| Finke | 5-Nov-25 |
| Haasts Bluff | 12-Nov-25 |
| Imanpa | 19-Nov-25 |
| Santa Teresa | 26-Nov-25 |
| Titjikala | 27-Nov-25 |
| Kintore | 3-Dec-25 |

ISSUES/OPTIONS/CONSEQUENCES

The schedule of meetings of Council has been standardised over several years and has served the efficient functioning of Council.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.7 |
| TITLE | Attendance at Meetings |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report outlines the principles and procedures for elected members' attendance at MacDonnell Regional Council meetings; additionally, the report outlines the penalty for absenteeism without notice.

RECOMMENDATION

That Council notes and accepts the report.

BACKGROUND/DISCUSSION

At the Workshop conducted on Wednesday, 25 September 2025, the role of Councillors was discussed. Included in the role are many responsibilities which can only be met if Councillors attend and participate in meetings.

Council is mindful that it needs to achieve a fair balance between a person's commitments as an elected member, their employment commitments and family and community obligations and to always act fairly and without bias. However, it is expected that all elected and appointed members, regardless of whether they form part of the Council, a committee or local authority, attend all scheduled meetings.

It is preferable that members attend meetings in person however Council's Meeting Procedure provides for a member who is not physically present at a meeting of council can be taken to be present if:

- a. they attend via an audio or audio visual conferencing system; and
- b. communication is established via the conferencing system, at or around the commencement of the meeting; and
- c. the member has the same or substantially the same opportunity to participate as any other member present at the meeting.

This Council Meeting Procedure document is included in the Induction Pack attached to this Agenda.

It should be noted that all Meetings will be audio recorded to support secretariat accuracy as per Council Policy: Audio Recording of Meetings and:

- a. will be deleted following the subsequent approval of minutes from that meeting, or
- b. may be paused to avoid recording a matter deemed culturally sensitive.

Notification of Absence

- Elected members should provide notice of an intended absence, accompanied by a reason, one month in advance in order to allow for Council's approval.
- Elected members may provide this notice during the council meeting prior to the intended leave of absence or may request the Chief Executive Officer or a delegated staff member to include the request in the agenda of that meeting.
- Council makes a formal decision by way of a resolution to either accept or reject the request and to provide details on the reasoning behind the decision – if the request is rejected.
- Where it is not possible to provide one month's notice of absence, the elected member should inform the Chief Executive Officer **at least three to five days prior to a council meeting** that the elected member cannot attend. Reasons must be provided by the elected member to the Chief Executive Officer on why the elected member cannot attend the council meeting.
- If an elected member is absent from two consecutive Council meetings, without permission from council, the elected member will **cease to be a member of Council forthwith**.

This last point is critically important. Whether a Councillor ceases to be an elected member is not debatable as it is specified in s47 of the *Local Government Act 2019* as follows:

- (1) A person is disqualified from office as a member of a council if the person:
 - (0) is absent, without permission of the council in accordance with the regulations, from 2 consecutive ordinary meetings of the council.

ISSUES/OPTIONS/CONSEQUENCES

Not applicable.

FINANCIAL IMPACT AND TIMING

The costs associated with Councillor attendance at meetings is included in MacDonnell Regional Council's annual budget.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.8 |
| TITLE | Voting at Meetings |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to inform Councillors of their obligations regarding voting at meetings and the policy to be adopted in the event that the vote is tied.

RECOMMENDATION

That Council:

- 1. notes the report regarding Voting at Meetings: and**
- 2. approves the Chairperson exercising a casting vote in situations where a vote is tied.**

BACKGROUND/DISCUSSION

Sections 95(4) and (5) of the *Local Government Act 2019* (the Act) are clear as to the responsibilities of Councillors regarding voting at meetings.

Each member present at a meeting has and **must** exercise one vote on a question arising for decision at the meeting. There is no provision for a Councillor to abstain from voting.

Council may adopt a policy allowing the Chairperson to exercise a casting vote in the event that there is a tied vote. This policy must be passed at the first meeting of Council and cannot be revoked during the term of Council. It lapses at the conclusion of the next general election.

ISSUES/OPTIONS/CONSEQUENCES

Having a policy regarding the casting vote allows the business of Council to proceed.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

ITEM NUMBER 6.9
TITLE Allowances, Reimbursements and Payments
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this report is to provide Councillors with an understanding of their entitlements for acting in their capacity as Elected Members of MacDonnell Regional Council.

RECOMMENDATION

That Council notes and accepts the report regarding Allowances, Reimbursements and Payments.

BACKGROUND/DISCUSSION

Councillors are entitled to be paid the following allowances, the maximum amount of which is determined by the Remuneration Tribunal under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*:

- (a) ordinary allowance;
- (b) extra meeting allowance;
- (c) professional development allowance; and
- (d) vehicle allowance

These allowances are included each year in Council’s annual budget. The maximum allowances payable during 2025/2026 are:

| Councillor Allowances | |
|--|--------------------|
| Ordinary Council Member: | |
| Base Allowance | \$21,230.00 |
| Professional Development Allowance | \$5,000.00 |
| Maximum Extra Meeting Allowance (conditions apply) | \$10,000.00 |
| Maximum Vehicle Allowance (conditions apply) | \$10,000.00 |
| Total Claimable | \$46,230.00 |
| Deputy Principal Member: | |
| Base Allowance | \$37,320.00 |
| Professional Development Allowance | \$5,000.00 |
| Maximum Extra Meeting Allowance (conditions apply) | \$10,000.00 |
| Maximum Vehicle Allowance (conditions apply) | \$10,000.00 |
| Total Claimable | \$62,320.00 |

| | |
|------------------------------------|---------------------|
| Principal Member: | |
| Base Allowance | \$106,600.00 |
| Professional Development Allowance | \$5,000.00 |
| Total Claimable | \$111,600.00 |

- Every fortnight Councillors are automatically paid their **Base Allowance** by direct deposit into each Councillor’s bank account. Councillors can choose to have some, or all, of their allowance paid into a superannuation fund.
- **Professional Development Allowance** will be paid to Councillor Members for courses / conference expenditure including travel, accommodation and meals, where attendance has been approved by Council.

Claims for a Professional Development allowance must be made on the Application for Professional Development Allowance Form.

- **Extra Meeting Allowances** are only paid to Ordinary Council Members and the Deputy Principal Member. This allowance is paid for the following meetings:
 - Local Authority meetings within the Ward the member represents;
 - Special meetings of Council [additional to the Ordinary Council meetings scheduled annually];
 - Workshop held prior to the Ordinary Council meetings;
 - Committee meetings that are not held on the day of an ordinary council meetings;
 - Any other functions/meetings spent representing Council which have been approved by Council;
 - Attendance at any functions representing the Principal Member on official Council duties.

The rates for the Extra Meeting Allowances for 2025/2026 are:

Extra Meeting Allowances

| | |
|--|--------------------|
| Ordinary Council Member and Deputy Principal Member only: | |
| Meeting running time | |
| Up to 2 hours | \$200.00 |
| Between 2 and 4 hours | \$300.00 |
| More than 4 hours (maximum payable for any one day) | \$500.00 |
| Total Extra Meeting Allowance payable each year | \$10,000.00 |

Extra Meeting Allowances will only be paid if the Councillor attends at least 75% of the particular meeting. If a meeting is cancelled Councillors may still be able to lodge a claim for travel depending on the circumstances.

Claims for Extra Meeting Allowances must be submitted on the form Extra Meeting Allowance Claim Form and signed by the Ordinary Member and either the Chief Executive Officer, the Chief Financial & Information Officer or the Manager Governance.

Accommodation and meals

- Travel is a vital part of the role of a Councillor in this region. Where a Councillor is required to travel on official Council business, Council will pay all reasonable and approved costs of travel, accommodation expenses (including meals) and out-of-pocket expenses.
- In the case of accommodation, and except in emergency situations, Council staff will prearrange and pay for the accommodation. Council will **not** pay for:
 - such things as use of a mini-bar, in-house movies and other charges.
 - anyone else’s accommodation other than the Councillor.
 - the use of private accommodation, i.e. Choosing to stay with family.
 - any damage or additional cleaning costs (either intentional or accidental) to any Council booked accommodation. Any fees or charges levied will be recovered from Councillors fortnightly payments until the debt is paid.
- **Meal Allowances** will be paid where members are travelling overnight, their Meal Allowance accrues from the time they leave home and ceases from the time they arrive home, excluding any time not spent on officially approved business or travel.
 - Meal Allowance is not payable for any meals covered through accommodation or by other parties including meals provided in meetings/conferences.
 - Where members are leaving home and returning in the same day on official travel, a breakfast or dinner Meal Allowance is not payable.
 - The Meal Allowance, where overnight travel is required, for the expected extra cost of purchasing meals and refreshments shall be as follows:

| | |
|---------------------|------------------|
| Type of Meal | |
| Breakfast | \$ 34.60 |
| Lunch | \$ 39.00 |
| Dinner | \$ 66.40 |
| Daily Total | \$ 140.00 |

- Any costs for meals and refreshments which exceed the daily amount are the members’ responsibility.

Use of Personal Vehicles

At this time it is only the Principal Member who is provided with a Council vehicle. All other Councillors use their private vehicles to travel to attend meetings. In recognition of this fact Council reimburses Councillors for the travel they undertake through Vehicle Allowance and Mileage Reimbursement.

Vehicle Allowance

- A VEHICLE ALLOWANCE will be paid for use of a personal vehicle for travel on Council business based on mileage travelled by a Member when the travel exceeds 50kms from home (100kms round trip), and is capped at \$10,000 per financial year.
- The Vehicle Allowance is ONLY payable for attendance at Council Workshops/Meetings and meetings approved by Council, such as attendance at

meetings of the Australian Local Government Association. Travel for attendance at Local Authority meetings or travel associated with Professional Development is NOT included in the Vehicle Allowance cap and will therefore be paid separately as Mileage Reimbursement.

- This Allowance for kilometres travelled will be based on the shortest possible route by gazetted (or where unavailable, locally recognised) roads.
- Allowances will be calculated at the per business kilometre rate set by the ATO (which is subject to change).
- If a member chooses not to stay at their accommodation and travels home each night they will only be paid for one return trip.

Mileage Reimbursement

- MILEAGE REIMBURSEMENT is ONLY payable for travel to/from meetings of Local Authorities within the Ward of the Elected Member and will be based on mileage travelled by a Member when the travel exceeds 50kms from home (100kms round trip).

Councillors must note that if they travel in their own vehicles they are not covered by Council’s motor vehicle insurance policy.

Travel Time

The Tribunal has recognised that some regional councillors travel long distances to attend meetings and has extended the payment of extra activity allowance to cover travel time while travelling to Council Meetings and Local Authority meetings in its Determination No.1 of 2025. This allowance will be paid to Ordinary Council Members and the Deputy President.

- The Activity Allowance will be paid as travel time when travelling to and from Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return).

| Travel Time To and From meeting | |
|--|-----------|
| Less than 100km round trip | N/A |
| Up to 2 hours | \$ 200.00 |
| Between 2 and 4 hours | \$ 300.00 |
| More than 4 hours | \$ 500.00 |

- Travel Time is only payable where the maximum Extra Meeting Allowance of \$500 for attendance at a meeting has not been paid.
This means that the Extra Meeting Allowance plus Travel Time cannot exceed \$500.00.
- Travel Time is NOT included in the Extra Meeting Allowance cap of \$10,000 per year.

Incidentals and Other Travel

If receipts are provided Council will reimburse any approved and reasonable expenses seen as incidental to their travel.

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If Councillors are required to travel by air, bus or train on official Council business this will be prearranged and paid for by Council.

Payments

It is most important that Councillors are aware that the **total costs** of meals and mileage are **not** paid in advance.

50% will be paid by electronic transfer **before** the meeting with the remainder being paid at the completion of the final day of the meeting. If a Councillor is overpaid for any reason, e.g. they fail to turn up for a meeting without just cause, the amount overpaid will be recovered from the members next payment.

Compliance

Processing of Allowances and Reimbursements will only operate effectively and efficiently if Councillors are fully aware of their responsibilities and the timelines associated with processing of payments.

There is significant legislative compliance associated with these payments as well as Council's policies and procedures which include:

- Allowances [Member] Procedure
- Extra Meeting and associated travel Allowances Form
- Allowances [Council Members] Policy
- Allowances [Local Authority Members] Policy
- Travel and Accommodation Policy – Members
- Professional Development [Elected members] Procedure
- Travel Expenses Procedure – Members
- Application for Professional Development Allowance Form

These documents are contained within the Councillor Induction Pack attached to this Agenda.

Councillors should note that Council's Governance staff are available to provide support and assistance at all times.

ISSUES/OPTIONS/CONSEQUENCES

The failure of Councillors to complete adequate and timely requests for reimbursement will result in delays in those reimbursements being processed.

FINANCIAL IMPACT AND TIMING

The costs associated with this expenditure is included in Council's annual budget.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

ITEM NUMBER 6.10
TITLE Appointment to Audit Committee
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Council is requested to appoint elected member representation to the Audit Committee.

RECOMMENDATION

That Council appoints elected member representation as per the Audit Committee's Terms of Reference.

BACKGROUND/DISCUSSION

Overview of the Audit Committee

Council created and maintains an Audit Committee in accordance with s86 of The *Local Government Act 2019* (the Act). The Audit Committee performs the following functions:

- a) to monitor and review the integrity of Council's financial management;
- b) to monitor and review internal controls;
- c) to make recommendations to Council about any matters the committee considers require Council's consideration as a result of the committee's functions under para. a) or b).

The Audit Committee acts as an advisory body to Council and is subject to any direction by Council. The Committee meets at least once a year.

Composition of the Committee

Members are appointed to the committee by resolution of Council.

S86 (4) of the Act specifies that the chairperson of the Committee must not be a member of Council or a member of Council's staff. The current chairperson is Mr. Randle Walker. Mr. Walker is CEO and Company Secretary for Centrecorp Aboriginal Investment Corporation and Centrecorp Foundation. He has a Bachelor of Business (Accounting) is a Fellow CPA and has previously been President of the NT Divisional Council of CPA.

The Committee is currently comprised of the following:

1. The Independent Chairperson
2. The President
3. The Deputy President
4. Two Councillors
5. Chief Executive Officer

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Terms of Reference have been developed for the Audit Committee and they are attached to this report.

ISSUES/OPTIONS/CONSEQUENCES

Council should provide adequate representation on the Audit Committee to ensure the functions are diligently performed and its responsibilities are met.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

- 1 Audit Committee Terms of Reference 2024

Audit Committee Terms of Reference – September 2024



1) Purpose

This defines the responsibilities, composition and terms on which a person holds office as a member of the Audit Committee.

2) Responsibility

An Audit Committee has the following functions in relation to Council:

- 2.1) To monitor and review the integrity of the council's financial management.
- 2.2) To monitor and review internal controls.
- 2.3) External Auditors
 - a) Recommending the selection and appointment of the external auditor including reviewing the nominations for the external auditor and assessing the performance of the incumbent external auditor; and
 - b) Reviewing matters relating to auditor independence.
- 2.4) To make recommendations to Council about any other matters the committee considers require Council's consideration as a result of the Committee's functions above.

3) Composition

3.1) The Audit Committee consists of the following:

Ordinary members:

- a) Randle Walker – Independent Chair
- b) President Roxanne Kenny
- c) Deputy President Dalton McDonald
- d) Councillor Andrew Davis
- e) Councillor Lisa Sharman
- f) The following members of Council staff:
 - (i) Chief Executive Officer

Ex-Officio members:

- a) Chief Financial & Information Officer and/or Manager Finance

3.2) Ex-Officio members of the committee do not have a vote on any resolutions passed at a meeting.

4) Quorum

- 4.1) A quorum at an Audit Committee meeting consists of a majority of its members holding office at the time of the meeting.
- 4.2) A member who is not physically present at a meeting is taken to be present if their attendance is in line with Council's policy MC11-CP Attendance at meetings via audio or audio-visual conferencing.

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Audit Committee Terms of Reference – September 2024



5) Term of appointment and termination for members

- 5.1) All Audit Committee members are appointed for the NT Local Government electoral term.
- 5.2) Councillors who are members of the Audit Committee, cease being a member of the committee if they are no longer a Councillor of Council.
- 5.3) Where a member of the Audit Committee resigns or otherwise ceases to be a member of the Audit Committee the Council will find an appropriate replacement as soon as reasonably possible.
- 5.4) The council may, by resolution, abolish the committee.
- 5.5) An Audit Committee is subject to control and direction by Council.

6) Timing of meetings of audit committees

- 6.1) The Audit Committee shall meet at least two times per year.

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6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.11 |
| TITLE | Appointment to Finance and Risk Committee |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Council is requested to appoint elected member representation to the Finance and Risk Committee.

RECOMMENDATION

That Council appoints elected member representation to the Finance and Risk Committee.

BACKGROUND/DISCUSSION

Overview of the Finance and Risk Committee

Council created and maintains the Finance and Risk Committee in accordance with s82 of *The Local Government Act 2019* (the Act). The primary purpose of the Finance and Risk Committee is to assist the Council to discharge its responsibilities in the following areas:

- ensuring the integrity of the Council's financial reports;
- reviewing the Council's financial performance; and
- reviewing the Council's risks and controls. The Committee acts as an advisory body to Council and is subject to any direction by Council.

Composition of the Committee

Members are appointed to the committee by resolution of Council. The Chairperson of the Committee is mandated to be a Councillor who is elected by the Committee. Meetings are held in alternate months where no Council meeting is held.

The Committee is currently comprised of the following:

Ordinary members

1. The President
2. The Deputy President
3. Two Councillors
4. Chief Executive Officer

Ex-Officio members

5. Chief Financial & Information Officer and/or Manager Finance
6. Council's auditors.

Terms of Reference have been developed for the Finance and Risk Committee and they are attached to this report.

ISSUES/OPTIONS/CONSEQUENCES

Council should provide adequate representation on the Finance and Risk Committee to ensure the functions are diligently performed and its responsibilities are met.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

- 1 Finance and Risk Committee Terms of Reference 2024

Finance and Risk Committee Terms of Reference – September 2024



1) Purpose

The primary purpose of the Finance and Risk Committee is to assist the Council to discharge its responsibility in the following areas:

- 1.1) ensuring the integrity of the Council's financial reports;
- 1.2) reviewing the Council's financial performance; and
- 1.3) reviewing the Council's risks and controls.

2) Responsibilities

The responsibilities of the Finance and Risk Committee shall include, but are not limited to the following:

2.1) Financial Reporting

- a) Reviewing financial statements and other financial information; and
- b) Reviewing the financial performance of Council.

2.2) Risk Management and Internal Control

- a) Monitoring financial and other risks of Council;
- b) Reviewing risk management practices;
- c) Reviewing audit reports and monitoring remedial action taken, where major deficiencies or breakdowns in controls or procedures have been identified, to ensure such action is appropriate and prompt; and
- d) Reviewing reports on any serious misappropriation of funds, fraud and/or theft from Council.

2.3) Reporting to the Council

- a) Ensuring that all matters relevant to the Finance and Risk Committee's roles and responsibilities are reported to Council.

3) Composition

3.1) The Finance and Risk Committee consist of the following:

Ordinary members:

- a) President Roxanne Kenny
- b) Deputy President Dalton McDonald
- c) Councillor Andrew Davis
- d) Councillor Lisa Sharman
- e) The following members of Council Staff:
 - (i) Chief Executive Officer

Ex-Officio members:

- a) Chief Financial & Information Officer and/or Manager Finance
- b) Council's Auditors

3.2) Ex-Officio members of the committee do not have a vote on any resolutions passed at a meeting.

4) Chairperson

4.1) The Chairperson of the Finance and Risk Committee shall be a committee member who is a Councillor; and

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Finance and Risk Committee Terms of Reference – September 2024



4.2) The Chairperson is elected by the Committee.

5) Secretary

The Director Corporate Services will arrange secretarial services for the Committee.

6) Meetings

Meetings shall be held each month where no Council Meeting is held.

7) Quorum

7.1) A quorum at a Finance and Risk Committee meeting consists of a majority of its members holding office at the time of the meeting.

7.2) A member who is not physically present at a meeting is taken to be present if their attendance is in line with Council's policy MC11-CP Attendance at meetings via audio or audio-visual conferencing.

8) Term of appointment and termination for members

8.1) All Finance and Risk Committee members are appointed for the NT Local Government electoral term.

8.2) Councillors who are members of the Finance and Risk Committee, cease being a member of the committee if they are no longer a Councillor of Council.

8.3) Where a member of the Finance and Risk Committee resigns or otherwise ceases to be a member of the Finance and Risk Committee the Council will find an appropriate replacement as soon as reasonably possible.

8.4) The council may, by resolution, abolish the committee.

8.5) An Finance and Risk Committee is subject to control and direction by Council.

9) Authority

The Finance and Risk Committee has the authority to:

- a) seek any information it requires through the CEO or Chief Financial & Information Officer;
- b) seek any information it requires from the internal and/or external auditors with or without the presence of any Council staff;
- c) take such independent professional advice as it considers necessary; and
- d) make recommendations on remedial actions required in relation to Finance and Risk matters either to Council or Council staff, as appropriate.

The Finance and Risk Committee has no executive powers with regards to its findings and recommendations.

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6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.12 |
| TITLE | Appointment to Local Authorities |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Council is requested to appoint elected member representation to the Local Authorities established by Council.

RECOMMENDATION

That Council considers the appointment of elected members to its 13 Local Authorities as follows:

- **Amoonguna – Councillor.....**
- **Areyonga (Utju) – Councillor.....**
- **Docker River (Kaltukatjara) – Councillor.....**
- **Finke (Aputula) – Councillor.....**
- **Haasts Bluff (Ikuntji) – Councillor.....**
- **Hermannsburg (Ntaria) – Councillor.....**
- **Imanpa – Councillor.....**
- **Kintore (Walungurru) – Councillor.....**
- **Mount Liebig (Watiyawanu) – Councillor.....**
- **Papunya (Warumpi) – Councillor.....**
- **Santa Teresa (Ltyentye Apurte) – Councillor.....**
- **Titjikala – Councillor.....**
- **Wallace Rockhole – Councillor.....**

BACKGROUND/DISCUSSION

Overview of Local Authorities

Council created and maintains 13 Local Authorities for each of its communities in accordance with s76 of The *Local Government Act 2019* (the Act) and Guideline 1: Local Authorities (the Guidelines) made by the Minister for Local Government. The Act states that Local Authorities have been established “to achieve effective integration and involvement of local communities in the system of local government as it relates to regions”.

The functions of Local Authorities are as follows:

- a) to involve local communities more closely in issues related to local government;
- b) to ensure that local communities are given an opportunity to express their opinion on questions affecting local government;
- c) to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;

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- d) to take the views of local communities back to the council and act as advocates on their behalf;
- e) to contribute to the development of the relevant regional plan;
- f) to make recommendations to Council to:
 - i. Council’s budget; and
 - ii. the part of Council’s area within which the local authority performs its functions; and
- fa) to endorse the cemetery plan and cemetery policies for each public cemetery and community cemetery located within the authority’s area;
- g) to perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

The requirements around the operation of Local Authorities are specified in significant detail in the Guidelines. These include the membership appointments, resignations, minimum number of meetings, the conduct of meetings, minutes and so on. Council also maintains a document entitled “Local Authority Meeting Procedure” which is included in the Induction Pack attached to this Agenda.

It should, however, be noted that allowances will apply for meetings attended and that the elected members appointed are required to be a Councillor for the ward in which the Local Authority is located and may be the President.

Representation – prior to election

For the purposes of this paper the main item to consider is the appointment of Councillors to each of the 13 Local Authorities. Prior to the recent election the representation of Councillors in each community was as follows:

| LOCAL AUTHORITIES BEFORE ELECTION | | | | |
|--|--------------------------|------------------------|---|--|
| Community | Appointed Members | Elected Members | Quorum (Local Authority members present to make up more than half of Elected and Appointed Members) | Provisional (A third of total members present) |
| Amoonguna | 7 | 4 | 6 | 4 |
| Areyonga (Utju) | 7 | 2 | 5 | 3 |
| Docker River (Kaltukatjara) | 7 | 2 | 5 | 3 |
| Finke (Aputula) | 7 | 4 | 6 | 4 |
| Haasts Bluff (Ikuntji) | 7 | 3 | 6 | 4 |
| Hermannsburg (Ntaria) | 10 | 3 | 7 | 5 |
| Imanpa | 7 | 2 | 5 | 3 |
| Kintore (Walungurru) | 7 | 3 | 6 | 4 |
| Mount Liebig (Watiyawanu) | 7 | 3 | 6 | 4 |
| Papunya (Warumpi) | 8 | 3 | 6 | 4 |
| Santa Teresa (Ltyentye Apurte) | 7 | 4 | 6 | 4 |
| Titjikala | 7 | 4 | 6 | 4 |
| Wallace Rockhole | 6 | 3 | 5 | 3 |

Ordinary Council Meeting 26 September 2025 – Agenda

It should be noted that the number required to achieve quorum is affected by the number of Appointed Local Authority members at any given time. In the situation where there is a vacancy for any given reason the numbers required will be reduced by that vacancy, e.g. previously if there was a vacancy in Kintore there would only be 6 appointed members and 3 elected members making a total of 9. Quorum in this situation would have been reduced to 5 and not 6 as stated in the chart.

Representation – after the election

In accordance with section 77(1) of the Local Government Act at least one member of the Council must be appointed to each Local Authority by resolution of the Council.

This poses a problem for Council because:

- a) there are only 12 Councillors to represent 13 Local Authorities;
- b) in some wards there are more Councillors than Local Authorities; and
- c) in other wards there are less Councillors than there are Local Authorities.

The previous Council solved this issue by appointing all elected members of each ward to each of the Local Authorities within their respective wards. Council should engage in a discussion about the most appropriate solution for the current Council Members.

The chart below has been prepared to give Council some guidance in how the representation may be determined.

| Community | Ward | Suggested Representation | Reason |
|------------------|-----------------|--|---|
| Areyonga | IYARRKA | Abraham Poulson | Located in community |
| Docker River | IYARRKA | Peter Wilson | Peter's residence in Mutitjulu is close to Docker River |
| Imanpa | IYARRKA | | No resident member |
| Hermannsburg | LJIRAPINTA | Maryanne Malbunka, Mark Inkamala and Roxanne Kenny | All are located in the community |
| Wallace Rockhole | LJIRAPINTA | | No resident member |
| Haasts Bluff | LURITJA PINTUBI | No suggestion | No resident member |
| Kintore | LURITJA PINTUBI | No suggestion | No resident member |
| Mount Liebig | LURITJA PINTUBI | No suggestion | No resident member |
| Papunya | LURITJA PINTUBI | Lynn Ward, Dalton McDonald and Garrard Anderson | Located in community |
| Amoonguna | RODINGA | Andrew Davis | Located in community |
| Finke | RODINGA | Patrick Allen | Located in community |
| Santa Teresa | RODINGA | Veronica Lynch Kngwarraye | Closest community in Ward without a resident member |
| Titjikala | RODINGA | No suggestion | No resident member |

The situation within the Rodinga ward may be resolved once a by-election is held to fill the current vacancy.

In developing the above the main consideration was where the Councillor lives.

Ordinary Council Meeting 26 September 2025 – Agenda

The ability to achieve meaningful engagement with Council’s communities and to conduct successful meetings will depend on the commitment by Councillors in attending all meetings of their respective Local Authorities.

ISSUES/OPTIONS/CONSEQUENCES

Not applicable.

FINANCIAL IMPACT AND TIMING

The expenditure associated with the conduct of Local Authority meetings is included in Council’s annual budget.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.13 |
| TITLE | Appointment of a Council Panel - Breach of Code of Conduct |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

If a complaint is lodged regarding a possible breach of Council's Code of Conduct the matter may need to be referred to a Council Panel to decide the complaint. The purpose of this paper is to appoint the Principal Member and 3 Councillors to the Council Panel in accordance with s122 (3) of the *Local Government Act 2019* (the Act). Should the complaint be related to one or more of the Panel Members, replacement members can be appointed by Council.

RECOMMENDATION

That Council appoints the Principal Member plus three Councillors to form the Council Panel to deal with possible breaches of Council's Code of Conduct.

BACKGROUND/DISCUSSION

Council's Code of Conduct has been discussed earlier in today's meeting and the importance of elected members engaging in good conduct was stressed. Principles were provided to assist and guide elected members in ensuring they only engage in good conduct practices.

As stated breaching the Code of Conduct is a serious issue and a proven breach of the Code of Conduct by an elected member may lead to prosecution due to an offence being committed under the *Local Government Act 2019* and / or other relevant Acts.

The Act provides significant detail regarding complaints concerning possible breaches by elected members of Council's Code of Conduct – Division 2, Subdivision 1 and sections 120 to 132 refer. The ultimate consequence of a proven breach and a conviction of an offence under the Act can be the removal of an elected member from office by the Northern Territory Civil and Administrative Tribunal (NTCAT).

Division 7 of the *Local Government (General) Regulations 2021* details the procedures for dealing with code of conduct complaints. Council has also developed a "Breach of Code of Conduct Procedure" which is included in the Induction Pack attached to this Agenda. This provides significant detail regarding the complaint management process. In the first instance it may be that the CEO is able to deal with, resolve and decide a complaint. However, the course chosen may be referral to the Council Panel to decide the complaint. It is the membership of the Council Panel that is to be considered.

The final option available to the CEO is to refer the complaint to a third party.

ISSUES/OPTIONS/CONSEQUENCES

The consequences for a breach of the Code of Conduct by elected members are severe. It is of the utmost importance that Councillors stay true to the Code of Conduct and act in accordance with its principles.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.14 |
| TITLE | Local Government Association of the Northern Territory |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is to provide the newly elected Council with information about the Local Government Association of the Northern Territory (LGANT). LGANT is the peak representative body for local governments in the Northern Territory.

RECOMMENDATION

That Council:

- a) **notes the report titled the Local Government Association of the Northern Territory;**
- b) **appoints two Delegates as its representatives at meetings of LGANT; and**
- c) **notes that there is to be a LGANT Special General Meeting on 10 October 2025 to discuss the filling of three casual vacancies.**

BACKGROUND/DISCUSSION

- The Local Government Association of the Northern Territory (LGANT) is the single peak body representing Local Government in the Northern Territory. LGANT has a constitution, a governance charter, a strategic plan and annual budget, which forms the basis of its authority and operations.
- LGANT is managed by an Executive Committee made up of four members from municipal councils, four from regional and shire councils and one member representing all councils. Executive Committee meetings are held monthly. The Executive Committee has power under LGANT's Constitution to make decisions in-between general meetings of LGANT, which are usually held in April and November of each year.
- LGANT's members (councils) are the five municipal, three shire and nine regional councils in the Northern Territory. Membership of LGANT is voluntary and open to all local government bodies in the Northern Territory that are established under the Local Government Act. MacDonnell Regional Council is a member of LGANT.
- LGANT provides leadership and services to its members (councils), as well as representation to the Northern Territory Government and other key stakeholders on behalf of Northern Territory councils. LGANT promotes and supports its members and represents the views of those councils to all levels of government. It also provides other services to its members such as advice, support and training in such areas as procurement and governance.

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Councils are represented at meetings of the Association by nominated Delegates as per Section 7 of the Association constitution with each member Council appointing two Delegates as their representatives. Council's Delegates in the past have been the President and Deputy President.

LGANT will be holding a Special General Meeting on 10 October 2025 to consider the filling of three casual Board vacancies which have arisen as a result of the Local Government elections. These positions include the President and 2 Municipal Directors. The remaining six Board positions are currently filled with terms through to the November 2026 LGANT AGM.

ISSUES/OPTIONS/CONSEQUENCES

Representation at LGANT ensures the voice of Council is heard.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team.

ATTACHMENTS

There are no attachments for this report.

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.15 |
| TITLE | Conflict of Interest |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report outlines the responsibilities of an elected member with regards to conflicts of interest that may arise.

RECOMMENDATION

That Council:

- a) **notes and accepts the report; and**
- b) **that Elected Members declare any conflict of interest with the meeting agenda.**

BACKGROUND/DISCUSSION

The concept of a conflict of interest can be challenging, even for the more experienced Councillors. Recognising and managing conflicts is essential to maintaining public trust and ensuring fair decision-making.

What is a Conflict of Interest?

The term 'conflict of interest' refers to situations where a conflict arises between an elected member's public duty and an elected member's private interest and may appear to affect their ability to make fair and unbiased decisions in their role.

These interests might be:

- **Financial** – such as owning a business that could benefit from a Council decision.
- **Personal** – such as close relationships, friendships, or disagreements that could influence judgment.

Conflicts of interest can involve the member directly, or people close to them—like family, friends, or business partners. Even if no action is taken, the perception of a conflict can still impact public trust.

It is important for Elected Members to recognise and declare any potential conflicts to ensure transparency and maintain confidence in Council decisions.

Avoiding Conflicts of Interest

Elected Members must avoid situations where their private interests' conflict with their public duties. Decisions should always be made in the best interest of the community, free from personal influence.

Disclosure of conflicts of interest

If a Councillor becomes aware of a conflict of interest, whether it is actual, potential or perceived, they must:

- Disclose the interest at the earliest opportunity, including at the relevant Council or committee meeting;
- Inform the Chief Executive Officer
- Withdraw from discussion and decision-making on this matter

Failure to disclose a conflict or to remove oneself from related decisions may result in legal consequences, reputational damage or the decision becoming null and void.

The Legislation

Sections 114 and of the Local Government Act 2019 (*the Act*) outline legal obligations regarding conflicts of interest, including definitions, disclosure requirements and penalties for non-compliance.

Because of the complexity of legislation, it is repeated here for the benefit of the Councillors.

114 Conflict of Interest

- (1) A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or local authority if the member or an associate of the member has any of the following interests in how the question is decided:
 - (a) a direct interest;
 - (b) an indirect financial interest;
 - (c) an indirect interest by close association;
 - (d) an indirect interest due to conflicting duties.
- (2) However, each of the following is not a conflict of interest:
 - (a) an interest that the member or associate shares in common with the general public or a substantial section of the public;
 - (b) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers;
 - (c) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.
- (3) In this section:

Direct interest means an interest that occurs when a member is likely to be directly affected if the matter is decided in a particular way.

Example for definition **direct interest**

A company controlled by the member is tendering for a contract that is being discussed by the council.

Indirect financial interest means an interest that occurs when a member is likely to receive a benefit or incur a loss because another person has an interest.

Example for definition **indirect financial interest**

The member has shares in, or is employed by, a company that is tendering for a contract that is being discussed by the council.

Indirect interest by close association means an interest that occurs when an associate of a member has a direct or indirect interest, or a resident of the member's household has a direct interest.

Examples for definition **indirect interest by close association**

- 1 The member's sibling is suing the council, and the council is considering whether to settle the matter.

- 2 A resident of the member's household is tendering for a contract that is being discussed by the council.

Indirect interest due to conflicting duties means an interest that occurs when a member is a director, partner, agent, trustee, manager, office holder or employee of a person or entity, including a non-profit body or association that has a direct interest.

Examples for definition ***indirect interest due to conflicting duties***

- 1 The member is a director of a non-profit body or association that is seeking a sponsorship or donation being discussed by the council.
- 2 The member is an employee of a non-profit body or association that is tendering for a contract being discussed by the council.

115 Disclosure of interest

- (1) As soon as practicable after a member becomes aware of a conflict of interest in a matter that has arisen or is about to arise before an audit committee, a council, a council committee or a local authority, the member must disclose the interest that gives rise to the conflict (the relevant interest):
 - (a) at a meeting of the audit committee, council, council committee or local authority; and
 - (b) to the CEO.
- (2) A member must not:
 - (a) be present at a meeting of the audit committee, council, council committee or local authority while a matter in which the member has a conflict of interest is under consideration; or
 - (b) participate in any decision in relation to the matter; or
 - (c) engage in behaviour that may influence the audit committee, council, council committee or local authority's consideration of or decision in relation to the matter.
- (3) The Minister may approve the following on any conditions the Minister considers appropriate:
 - (a) a member's participation in the consideration of the matter in which the member has a conflict of interest;
 - (b) a member's participation in the decision in relation to the matter in which the member has a conflict of interest.
- (4) A member commits an offence if the member:
 - (a) intentionally engages in conduct; and
 - (b) the conduct results in a failure to disclose an interest and the member is reckless in relation to the result.
- (5) A member commits an offence if the member:
 - (a) intentionally engages in conduct; and
 - (b) the conduct results in a contravention of subsection (2) or a condition of an approval in subsection (3) and the member is reckless in relation to the result.
- (6) If NTCAT finds that a member has participated in the decision of an audit committee, a council, a council committee or a local authority contrary to this section, NTCAT may, on application by an elector or ratepayer of the local government area, declare the decision void.

S116 of the Act details the register of declared conflicts which must be kept by the CEO.

ISSUES/OPTIONS/CONSEQUENCES

Being unaware of what a conflict of interest is, will not serve as a defense for breaching the Local Government Act 2019 or Council's Conflict of Interest Policy or the Code of Conduct Policy. The responsibility of a conflict of interest rests solely with the elected member to declare that interest.

FINANCIAL IMPACT AND TIMING

Not applicable

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 Conflict of Interest Policy

Conflict of Interest Policy – Members

MC05-CP (Superseding CP104 Disclosure of Interests – Members Policy)



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

1. Purpose

The purpose of this policy is to outline how conflicts of interests will be managed by the MacDonnell Regional Council in line the *Local Government Act 2019* (the Act) and related regulations, general instructions, guidelines and any reporting to the NT Independent Commissioner Against Corruption (NTICAC).

2. Scope

This policy applies to elected members (Councillors), the principal member and deputy principal member (the President and Deputy President), appointed members (Local Authority members and Committee Members).

3. Objectives

- 3.1. To ensure that MRC upholds its values of accountability the members and their decisions must be transparent and accountable to the Council and therefore the constituents of the MacDonnell Regional Council.
- 3.2. To maintain the public confidence in the Council and its operations.
- 3.3. That all members, identified in the scope of this policy understand the statutory requirements outlined in the Act and related regulations regarding interests, influence and their obligations in relation to those interests and influences.

4. Definitions

| | |
|---|--|
| Conflict of interest | A conflict of interest may arise if a member, or their associate (e.g. relative, partner, friend, or employer) has a personal or financial interest in the outcome of a council decision or MRC operations. |
| Conflict of interest - direct interest | Means an interest that occurs when a member is likely to be directly affected if the matter is decided in a particular way. |
| Conflict of interest – indirect financial interest | Indirect financial interest means an interest that occurs when a member is likely to receive a benefit or incur a loss because another person has an interest. |
| Conflict of interest – indirect interest by close association | Indirect interest by close association means an interest that occurs when an associate of a member has a direct or indirect interest, or a resident of the member's household has a direct interest. |
| Conflict of interest - indirect interest due to conflicting | Indirect interest due to conflicting duties means an interest that occurs when a member is a director, partner, agent, trustee, manager, office holder or employee of a person or entity, including a non-profit body or association that has a direct interest. |
| Interests | An interest is a matter of personal or financial benefit to that individual. |
| Improper disclosure of information | Use of confidential Council information to gain an unfair advantage for yourself or others. |

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Conflict of Interest Policy – Members

MC05-CP (Superseding CP104 Disclosure of Interests – Members Policy)



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| | |
|--|---|
| Independent Commissioner Against Corruption (ICAC) | MRC is classified as a public body in Section 16(1) of the <i>Independent Commissioner Against Corruption Act 2017</i> (the Act). |
| | Mandatory reporting of suspected improper conduct applies to all public bodies and associated public officers as defined in Section 16(2) of the Act. |

5. Statement

- 5.1. MacDonnell Regional Council (MRC) supports an open, transparent and accountable public administration with a commitment to impartial decision making free from improper influence and bias. MRC acknowledges that for effective governance, that any conflict of interest or influence, perceived or actual, must be disclosed and then dependant on those conflicts, take action to mitigate those conflicts.
- 5.2. This policy supports and should be read in conjunction with the MC04-CP Code of Conduct Policy- members.
- 5.3. This policy supports the HR05-CP Whistleblower Policy and anyone that suspects improper conduct is required to make a mandatory report.
- 5.4. Failing to follow this or the above policies, procedures and codes may result in both disciplinary action and may result in a charge of an offence in accordance to the Act section 178.

6. Interest

An interest is a matter of personal or financial benefit to that individual.

6.1. Financial interests:

- a. Shares
- b. Trustee or beneficiary of a family or business trust
- c. Owner of real estate
- d. Directorship of a company
- e. Partnership
- f. Substantial source of income (could be from additional employment)
- g. Debts

6.2. Non-financial interests:

- a. Family,
- b. Friends,
- c. Associates or
- d. Political membership
- e. Other memberships of another organisation (not for profit, sporting bodies, clubs and association)
- f. Hostility or competition with another individual, family or group
- g. Future employment or business ventures

6.3. Conflict of interest

Conflict of interest occurs, as stated in the Act when:

- 6.3.1. A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or local authority if the member or an associate of the member has any of the following interests in how the question is decided:

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Conflict of Interest Policy – Members

MC05-CP (Superseding CP104 Disclosure of Interests – Members Policy)



Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.

- a. a direct interest;
 - b. an indirect financial interest;
 - c. an indirect interest by close association
 - d. an indirect interest due to conflicting duties.
- 6.4. **Conflict of interest exemptions:**
The following is not a conflict of interest:
- a. an interest that the member or associate shares in common with the general public or a substantial section of the public;
 - b. an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers;
 - c. an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.
- 6.5. **Types and examples of conflicts**
- 6.5.1. A direct conflict of interest means an interest that occurs when a member is likely to be directly affected if the matter is decided in a particular way.
- a. Example for definition of a direct interest: A company controlled by the member is tendering for a contract that is being discussed by the council.
- 6.5.2. Indirect financial interest means an interest that occurs when a member is likely to receive a benefit or incur a loss because another person has an interest.
- a. Example for definition indirect financial interest: The member has shares in, or is employed by, a company that is tendering for a contract that is being discussed by the council.
- 6.5.3. Indirect interest by close association means an interest that occurs when an associate of a member has a direct or indirect interest, or a resident of the member's household has a direct interest.
- a. Examples for definition indirect interest by close association.
 - The member's sibling is suing the council and the council is considering whether to settle the matter.
 - A resident of the member's household is tendering for a contract that is being discussed by the council.
- 6.5.4. Indirect interest due to conflicting duties means an interest that occurs when a member is a director, partner, agent, trustee, manager, office holder or employee of a person or entity, including a non-profit body or association that has a direct interest.
- a. Examples for definition indirect interest due to conflicting duties:
 - The member is a director of a non-profit body or association that is seeking a sponsorship or donation being discussed by the council.
 - The member is an employee of a non-profit body or association that is tendering for a contract being discussed by the council.
- 6.6. **Reporting interests and declaring conflicts of interest**
- 6.6.1. For all members (elected and appointed) the MC05-R1 Annual Return of Interests - members will be maintained by the CEO.
- 6.6.2. For all members on a recruitment and selection panel any conflicts of interests actual or perceived must be declared to the responsible manager.
7. **Disclosing interests**
- 7.1. **Related parties**
- 7.1.1. This policy does not cover related parties disclosure as this is covered in a separate policy FA06-CP Related Parties Disclosure Policy.

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Page 3 of 5

Conflict of Interest Policy – Members

MC05-CP (Superseding CP104 Disclosure of Interests – Members Policy)



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7.2. Annual Interests

- 7.2.1. Members will complete a MC05-F1 Members Annual Return on Interests Form which will be recorded on the MC05-R1 Annual Return of Interests Register - members as required by the Local Government Act 2019 (The Act). Section 110 of the Act states:
- 7.2.2. A council member must submit an annual return to the CEO, containing the details prescribed by regulation (an annual return of interests):
 - a. within 60 days of the council member's election; and
 - b. by no later than 30 September each year for the duration of the council member's membership.
- 7.2.3. The annual return must be submitted in the prescribed form.
- 7.2.4. However, if a member has submitted an annual return of interests after 31 March in a calendar year, the member is not required to submit another return before 30 September in that year.

7.3. Declaring a conflict of interest – members

- 7.3.1. A member has a conflict of interest in a question arising for decision by the Council, Local Authority, or Council Committee, if the member or their associate (e.g. relative, partner, friend, or employer) has an actual or perceived personal or financial interest in the outcome of a decision.
- 7.3.2. As soon as practical after a member becomes aware of a conflict of interest in a matter that has arisen or is about to arise before a meeting (council, local authority or council committee), the member must disclose the relevant interest to the meeting and to the CEO, see item 7.4.1.
- 7.3.3. Details of members' conflict of interests and the nature of those interests will be recorded in MC05-R1 Declarations of Conflicts of Interest Register-members and published on the Council's website to be available for any member of the public to inspect at the Council's public office.
- 7.3.4. In addition, if a member enters into a personal or business relationship with another member or Council employee that could result in a conflict of interest, then this relationship must be reported to the President and CEO. A file note will be made and recorded on the relevant Register of Interests.

7.4. Acting with a conflict of interest – members

As per the Act, section 115:

- 7.4.1. As soon as practicable after a member becomes aware of a conflict of interest in a matter that has arisen or is about to arise before an audit committee, a council, a council committee or a local authority, the member must disclose the interest that gives rise to the conflict (the **relevant interest**):
 - a. at a meeting of the audit committee, council, council committee or local authority; and
 - b. to the CEO.
- 7.4.2. A member must not:
 - a. be present at a meeting of the audit committee, council, council committee or local authority while a matter in which the member has a conflict of interest is under consideration; or
 - b. participate in any decision in relation to the matter; or
 - c. engage in behaviour that may influence the audit committee, council, council committee or local authority's consideration of or decision in relation to the matter.

Conflict of Interest Policy – Members

MC05-CP (Superseding CP104 Disclosure of Interests – Members Policy)



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8. Policy Details

| | |
|---|--|
| Replaces Policy No: (if applicable) | CP104 - Disclosure of Interests – Members |
| Responsible Directorate/Department: | Corporate Services – Governance and Compliance |
| Approval Date: | 28 May 2021 |
| Minutes Reference and Resolution number: | SCM Item #15.2 – Resolution SCM2021-075 |
| Review Cycle: | May 2025 – Review every four (4) years or after changes to relevant legislation. |

9. Legislation and References

| | |
|------------------------------|--|
| Related Legislation: | <i>Local Government Act 2019, s114</i> |
| Related Policies: | MC04-CP Code of Conduct Policy – Members |
| Associated Documents: | MC05-F1 Members Annual Return on Interests Form |
| | MC05-R1 Declarations of Conflicts of Interest Register – Members |

10. Version Control

| Version No. | Approval Date | Policy No. | Minutes reference and Resolution number |
|-------------|-----------------|------------|---|
| 1. | 28 October 2016 | CP104 | OCM Item #13.2 – OCM2016-067 |
| 2. | 28 May 2021 | MC05-CP | SCM Item #15.2 – SCM2021-075 |

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.16 |
| TITLE | Annual Return of Interests |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

To ensure compliance with statutory obligations under the *Local Government Act 2019 (NT)* and *Local Government (General) Regulations 2021*, Councillors are required to lodge an **Annual Return of Interests** in the prescribed form to the CEO before 30 September each year. This process promotes transparency, integrity, and public confidence in council decision-making.

RECOMMENDATION

That Council:

- a) **notes the report on the ‘Annual Return of Interests’; and**
- b) **requests that each Councillor completes the Annual Return of Interests form.**

BACKGROUND/DISCUSSION

The lodgment of an Annual Return (the Return) of Interests is a requirement of the Act. Details regarding the Return are also specified in Regulation 106 of *the Local Government (General) Regulations 2021*.

Councillors must provide their interests in the following situations:

- a. **Shareholdings** – Name of any public or private company.
- b. **Trust Interests** – Name, nature of operation, and nature of interest (excluding Aboriginal land trusts).
- c. **Real Estate Ownership** – Location (suburb/area) and purpose.
- d. **Company Directorships** – Name of the company.
- e. **Partnerships** – Name, nature of interest, and activities.
- f. **Political Memberships** – Name of the party or body.
- g. **Organisational Memberships** – Where a conflict of interest may arise or be perceived.
- h. **Other Interests** – Any interest that could foreseeably result in a conflict.
- i. **Substantial Income Sources** – Nature of any significant income source outside council remuneration.

Form Completion.

- Councillors will be issued the **Annual Return on Interest Form** (Schedule 5).
- All sections must be completed accurately.

Ordinary Council Meeting 26 September 2025 – Agenda

- Additional pages must be numbered and include the councillor's name, council name, and initials.
- The form must be signed and witnessed.

ISSUES/OPTIONS/CONSEQUENCES

Failure to submit *the Return* within the required timeframe may constitute a breach of the Act and expose the Councillor and Council to reputational and legal risk.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 MC05-F1 Annual Return on Interests form - Members

Annual Return on Interests Form – members

MC05-F1

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



This form is to be used by members (elected) to declare annual return on interests as per the Local Government Act 2019 and has been adapted as per the Local Government (General) Regulations 2021.

The Act and the regulations require the following must be declared and this will be recorded on the MC05-Annual Return of Interests – members

Name: _____

Council: _____

Initials: _____

A council member must give the details required for each type of interest that the council member holds.

If extra pages are needed, each extra page must be numbered and identified as part of this form and must include the name of the council member, the name of the council and initials of the council member.

| (a) Shareholding in a public or private company (including a holding company) | | |
|--|--|-------------------------------|
| Name of the company | | |
| | | |
| | | |
| (b) Interest as trustee or beneficiary in a family or business trust (excluding: an interest as a trustee in a trust where neither the member or any associate of the member is a beneficiary; or an interest in a land trust under the Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)) | | |
| Name of the trust | Nature of the trust's operation | Nature of the interest |
| | | |
| | | |
| (c) Interest as owner of real estate | | |
| Location (suburb or area only) | Purpose for which it is owned | |
| | | |
| | | |
| (d) Registered company directorship | | |
| Name of the company | | |
| | | |

Annual Return on Interests Form – members

MC05-F1



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| (e) Interest in partnership | | |
|---|-------------------------------|------------------------|
| Name of the partnership | Activities of the partnership | Nature of the interest |
| | | |
| | | |
| (f) Political membership | | |
| Name of the political party or body | | |
| | | |
| | | |
| (g) Membership in an organisation where a conflict of interest with the member's public duties could foreseeably arise or be seen to arise | | |
| Name of the organisation | | |
| | | |
| | | |
| (h) Any other interest where a conflict of interest with a member's public duties could foreseeably arise or be seen to arise | | |
| Nature of the interest | | |
| | | |
| | | |
| (i) Any other substantial source of income | | |
| <i>Note: The general rule is income of over \$1 000 per annum might be notifiable.</i> | | |
| Nature of the income | | |
| | | |
| | | |

I confirm that the information provided in this form reflects all the interests I should declare

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Annual Return on Interests Form – members

MC05-F1



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under section 110 of the *Local Government Act 2019* and regulation 104(2) of the *Local Government (General) Regulations 2021*.

Council member signature: _____ Date: _____

Full name of witness: _____

Witness signature: _____ Date: _____

Form Details

| | |
|--|--|
| Related Policy | MC05-CP Conflict of Interest Policy – Members |
| Responsible Directorate/Department: | Corporate Services - Governance and Engagement |
| Director Approval Date: | 30 June 2021 |
| Version No. | 1 |

6 FIRST MEETING OF COUNCIL

| | |
|--------------------|--|
| ITEM NUMBER | 6.17 |
| TITLE | Related Parties Disclosure - Policy and Form |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this policy is to discuss Related Party transactions and what Council needs to do to be compliant with the Australian Accounting Standards – Standard AASB 124 – Related Party Disclosures (AASB).

RECOMMENDATION

That Council:

- a) **notes and accepts the report on Related Parties Disclosure; and**
- b) **requests Councillors to complete the Related Party Declaration form.**

BACKGROUND/DISCUSSION

Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.

A related Party relationship could influence the normal business operations of Council. In some instances, Council may enter into transactions with a Related Party that unrelated parties would not. For example, goods are supplied to Council on terms that might not be offered to other customers. Also, transactions between Related Parties may not be made on the same terms as between unrelated parties.

The normal business operations of Council may be affected by a Related Party relationship even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another—for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.

For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations by users of financial statements, including assessments of the risks and opportunities facing the Council.

Detailed information regarding Council's "Related Parties Disclosure Policy" is attached to this agenda item.

Ordinary Council Meeting 26 September 2025 – Agenda

Every year Council asks its “Key Management Personnel” (KMP) to provide Council with a list of Related Parties at the start of each financial year. KMP includes Councillors, the CEO and the senior management. It is the responsibility of Councillors to complete the attached “Related Parties Disclosure Form” so that Council is aware of any related parties. These details are then transferred to a register which is updated if there are changes at any time.

Council is then required to disclose any Related Party Relationships in its annual financial statements.

ISSUES/OPTIONS/CONSEQUENCES

Failure to complete the Related Parties Disclosure Form could possibly cause the audit of Council’s annual financial statements to be qualified by the auditors resulting in loss of reputation for Council.

FINANCIAL IMPACT AND TIMING

Not applicable

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 Related Parties Disclosure Policy
- 2 Related Parties Disclosure form

Related Parties Disclosure Policy

FA06-CP (Superseding CP126 Related Parties Disclosure Policy)

Hard copies of documents are uncontrolled and may not be current - please refer to the electronic version.



1. Purpose

The purpose of this policy is to define the parameters for Related Party Transactions and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures (AASB).

2. Scope

This policy applies to MacDonnell Regional Council (MRC) Elected Members and Key Management Personnel (KMP) as identified in 5.

3. Objectives

This policy has the following objectives:

- 3.1 To define Related Party in the context of MRC;
- 3.2 To define Key Management Personnel in the context of MRC;
- 3.3 To define close family in the context of MRC; and
- 3.4 To outline action MRC will take to comply with AASB124.

4. Statement

- 4.1. Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.
- 4.2. A related Party relationship could influence the normal business operations of Council. In some instances, Council may enter into transactions with a Related Party that unrelated parties would not. For example, goods are supplied to Council on terms that might not be offered to other customers. Also, transactions between Related Parties may not be made on the same terms as between unrelated parties.
- 4.3. The normal business operations of Council may be affected by a Related Party relationship even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another—for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.
- 4.4. For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations by users of financial statements, including assessments of the risks and opportunities facing the Council.

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Page 1 of 5

Related Parties Disclosure Policy

FA06-CP (Superseding CP126 Related Parties Disclosure Policy)

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5. Key Management Personnel (KMP)

KMP are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director of that entity

- 5.1 KMP of MRC in this policy are defined as:
 - 5.1.1 Elected Members of Council;
 - 5.1.2 Chief Executive Officer;
 - 5.1.3 Directors; and
 - 5.1.4 The Manager of Finance.

6. Related Party to MacDonnell Regional Council

A related party can be a person or another entity.

6.1 Person

- 6.1.1 A person is a related party if they are a member of the KMP of the Council, and close members of their family are also related parties.
- 6.1.2 Close members of family are defined to be those family members who may be expected to influence or be influenced by that person in their dealings. Under this policy these include:
 - a) Children over the age of 14 years.
 - b) Spouse or partner.
 - c) Dependents of the person or their spouse/parent over the age of 14 years.
- 6.1.3 However in certain situations other family members may also be defined to be related parties if they have influence or are influenced by that person. It is the responsibility of the key management person to disclose any relationship that may be considered to fit under this definition.

6.2 Entity

An entity is a related party to Council if it is:

- 6.2.1 Council Biz; or
- 6.2.2 It is controlled or jointly controlled by a person who is a related party.

7. Control or joint control by a related party

7.1 The AASB 124 describes control as follows:

- 7.1.1 Power over the entity;
- 7.1.2 Exposure, or rights, to variable returns from its involvement with the entity, and
- 7.1.3 The ability to use their power to affect the amount of returns the person receives.

7.2 Two entities are not related parties to each other simply because they have a director or other member of KMP in common, or because a key management person of one entity has significant influence over the other entity.

7.3 Disclosing related parties

- 7.3.1 KMP of MRC will provide MRC with a list of related parties (close family and entities) at the start of each financial year.

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Page 2 of 5

Related Parties Disclosure Policy

FA06-CP (Superseding CP126 Related Parties Disclosure Policy)

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- 7.3.2 KMP will be obligated to request the Director Corporate Services (DCS) to update this register at any time there are changes related to their parties
- 7.3.3 The DCS will maintain a register of all related party disclosures.
- 7.3.4 Council will maintain a procedure (PR126) to register any transactions that occur between the Council and any related persons or entities.

8. Required Disclosures and Reporting

AASB 124 provides that Council must disclose the following financial information in its financial statements for each financial period:

8.1 Disclosure of any related party relationship

Council must disclose in the annual financial statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period.

8.2 KMP Compensation Disclosures

Council must disclose in the annual financial statements KMP Compensation for each of the categories of compensation (as defined in the definitions of AASB 124) in total.

9. Related Party Transactions Disclosures

9.1 Related Party Transactions are required to be disclosed, regardless of whether a price is charged. Such transactions may include:

- 9.1.1 Purchase or sale of goods;
- 9.1.2 Purchase or sale of property and other assets;
- 9.1.3 Rendering or receiving services;
- 9.1.4 Leases;
- 9.1.5 Quotations and/or tenders;
- 9.1.6 Commitments; and
- 9.1.7 Settlements of liabilities on behalf of Council or by Council on behalf of the related party.

9.2 Council must disclose all material and significant Related Party Transactions in its annual financial statements and include the following detail:

- 9.2.1 The nature of the related party relationship; and
- 9.2.2 Relevant information about the transactions including:
 - a) The amount of the transaction;
 - b) The amount of outstanding balances, including commitments, and
 - c) Their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
 - d) Details of any guarantee given or received.
- 9.2.3 Provision for doubtful debts related to the amount of outstanding balances; and
 - a) The expense recognised during the period in respect of bad or doubtful debts due from related parties.
- 9.2.4 The following matters must be considered in determining the materiality and significance of any related party transactions:

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Related Parties Disclosure Policy

FA06-CP (Superseding CP126 Related Parties Disclosure Policy)

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- a) Significance of transaction in terms of size;
 - b) Whether the transaction was carried out on non-market terms;
 - c) Whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
 - d) Whether the transaction is disclosed to regulatory or supervisory authorities;
 - e) Whether the transaction has been reported to the CEO; and
 - f) Whether the transaction was subject to Council approval.
- 9.2.5 Regard must also be given for transactions that are collectively, but not individually significant
- 9.2.6 Disclosures that Related Party Transactions were made on terms equivalent to those that prevail in arm's length transactions can only be made if such terms can be substantiated.
- 9.2.7 All transactions involving Related Parties will be captured and reviewed to determine materiality or otherwise of such transactions, if the transactions are Ordinary Citizen Transactions (OCTs), and to determine the significance of each of the transactions.

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Related Parties Disclosure Policy

FA06-CP (Superseding CP126 Related Parties Disclosure Policy)

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10. Policy Details

| | |
|--|--|
| Replaces Policy | CP126 Related Parties Disclosure Policy |
| Responsible Directorate/Department: | Corporate Services - Finance |
| Council Approval Date: | 28 August 2020 |
| Minutes Reference: | OCM Item 15.2 – Resolution No OC2020-087 |
| Review Cycle: | August 2024 - Review every four (4) years or after changes to relevant legislation or Council policy |

11. Legislation and References

| | |
|-----------------------------|--|
| Related Legislation | <i>Local Government Act 2019</i> |
| | <i>Local Government (General) Regulations 2021</i> |
| | AASB124 Related Party Disclosure |
| Related Policies | Accounting and Policy Manual |
| Related Procedures | FA06-P1 Related Parties Disclosure Procedure |
| Associated Documents | FA06-R1 Related Parties Transactions Register |
| | FA06-F1 Related Parties Disclosure Form |

12. Version Control

| Version No. | Approval Date | Policy No. | Minutes Reference |
|-------------|----------------|------------|-------------------------------|
| 1. | 31 August 2018 | CP126 | OCM Item # 13.2 - OCM2018-045 |
| 2. | 28 August 2020 | FA06-CP | OCM Item # 15.2 - OCM2020-087 |

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Related Parties Disclosure Form

FA06-F1

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1.4. Full name(s) of any other close family members that may influence or be influenced by my position at MRC:

.....
.....
.....
.....
.....
.....

2. Controlled or Jointly Controlled Entities

2.1. Entities Controlled (Jointly Controlled) by me:

.....
.....
.....
.....

2.2. Entities Controlled (Jointly Controlled) by my Spouse:

.....
.....
.....
.....

2.3. Entities Controlled (Jointly Controlled) by my Children:

.....
.....
.....
.....

Signature of the Key Management Personnel:

Date:

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Related Parties Disclosure Form

FA06-F1

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Form Details

| | |
|--|-------------------------------------|
| Related Policy | FA06- CP Related Parties Disclosure |
| Responsible Directorate/Department: | Corporate Services/Finance |
| Director Approval Date: | 12 August 2020 |
| Version No. | 1 |

7 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 7.1
TITLE Confirmation of Previous Minutes

EXECUTIVE SUMMARY

This report provides the minutes of the previous Special Council Meeting held 15 July 2025 to be approved by Council.

RECOMMENDATION

That Council confirms the unconfirmed minutes of the previous Special Council Meeting held 15 July 2025 as a true and correct record of the proceedings.

ATTACHMENTS

1. SPECIAL COUNCIL MEETING MEETING 15.7.2025 - MINUTES



MINUTES OF THE SPECIAL MEETING HELD IN THE COUNCIL CHAMBERS, ALICE SPRINGS ON TUESDAY 15 JULY 2025 AT 10:00 AM

6 MEETING OPENED at 10.10am

An audio recording of this meeting was made for minute taking purposes as authorised by MC09-CP Audio Recording of Meetings Policy. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.

7 WELCOME – By the President Roxanne Kenny

8 ATTENDANCE AND APOLOGIES

| | |
|--------------|--------------------------|
| ITEM NUMBER: | 3.1 |
| TITLE: | Attendance and Apologies |

Councillors:

President Roxanne Kenny, Councillor Andrew Davis, Councillor Marlene Abbott, Councillor Maryanne Malbunka, Councillor Abraham Poulson, Councillor Mark Inkamala, Councillor Tommy Conway and Councillor Patrick Allen (via telephone).

Staff:

Belinda Urquhart – Chief Executive Officer, Keith Hassett – Director Community Services, Sheree Sherry – Chief Financial and Information Officer, Ken Satour – Acting Director Council Services, Barbara Newland – Manager Governance and Strategy.

Guests:

Mr Chansey Paech MLA and Ms Katharine O'Donaghue, EO to Mr Paech.

Apologies:

Deputy President Dalton McDonald, Councillor Jason Minor and Councillor Lisa Sharman.

Minute note: At the commencement of the meeting the CEO welcomed Mr Paech MLA to the meeting. On behalf of MRC the CEO thanked Mr Paech for his contribution to and interest in the affairs of MRC

Minute note: Mr Paech addressed the meeting. He spoke about the dedication of members and that they are respected representatives of their communities. He noted the need to meet with all Ministers, Northern Territory and Federal about matters of importance to MRC. He advised that, whilst he is no longer a minister, he remains committed to advancing the interests of MRC.

Minute note: There was a break for morning tea at 11.00am and the meeting resumed at 11.15am.

OCM2025-120 RESOLVED (Andrew Davis/Mark Inkamala)

That Council:

- a) notes the Elected Member’s attendance at this meeting;
- b) accepts the retrospective apology received from Cr Jason Minor for the June Council meeting; and
- c) tables the apologies received from Deputy President Dalton McDonald, Cr Jason Minor and Councillor Lisa Sharman for this meeting.

9 LEAVE OF ABSENCE

| | |
|---------------------|---|
| ITEM NUMBER: | 4.1 |
| TITLE: | Requests for Future Leave of Absence |

OCM2025-121 RESOLVED (Maryanne Malbunka/Andrew Davis)

That Council:

- a) notes that as this was the last meeting of Council there were no requests for future leave of absence; and
- b) receives notification of upcoming executive leave as follows:
 - Keith Hasset, Director Community Services – will be on leave from 1 August for 4 weeks. Ainsley Roscrow will relieve in the position during his absence.
 - Ken Satour, Acting Director Council Services – will be on leave for 3 weeks commencing 11 August. During his absence Damien Ryan will relieve in the position.
 - Sheree Sherry, Chief Financial and Information Officer – will be on leave for one day only and relief will not be required.

10 COUNCIL CODE OF CONDUCT

| | |
|---------------------|---|
| ITEM NUMBER: | 5.1 |
| TITLE: | MacDonnell Council Code of Conduct |

OCM2025-122 RESOLVED (Abraham Poulson/Maryanne Malbunka)

That Council noted the Council Code of Conduct.

11 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

| | |
|--------------|----------------------------------|
| ITEM NUMBER: | 6.1 |
| TITLE: | Confirmation of Previous Minutes |

OCM2025-123 RESOLVED (Mark Inkamala/Tommy Conway)

That Council confirms the unconfirmed Minutes of the previous Council meeting held 20 June 2025 as a true and correct record of the proceedings.

12 ACCEPTANCE OF THE AGENDA

| | |
|--------------|----------------------|
| ITEM NUMBER: | 7.1 |
| TITLE: | Acceptance of Agenda |

OCM2025-124 RESOLVED (Andrew Davis/Abraham Poulson)

That the agenda papers for this Special Council meeting as presented, be received for consideration at this meeting.

13 CONFLICT OF INTEREST

| | |
|--------------|----------------------|
| ITEM NUMBER: | 8.1 |
| TITLE: | Conflict of Interest |

OCM2025-125 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That Council:

- a) notes the Conflict of Interest Policy;
- b) that Elected Members did not declare any conflicts of interest; and
- c) received notification from the CEO of a conflict of interest in the matter included in the Confidential Agenda.

14 DEPUTATIONS AND PRESENTATIONS – Nil

15 NOTICES OF MOTION – Nil

16 RESCISSION MOTIONS – Nil

17 LOCAL AUTHORITY

| | |
|--------------|---|
| ITEM NUMBER: | 12.1 |
| TITLE: | Draft Minutes of Local Authority Meetings |

| | |
|----------------|---|
| AUTHOR: | June Crabb, Governance Coordinator |
|----------------|---|

EXECUTIVE SUMMARY:

Council will consider the minutes of each Ordinary Local Authority Meeting or Provisional Meeting at this meeting of Special Council.

Attached are the draft (unconfirmed) minutes of the Local Authority meetings that have occurred since or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report for the period between 13 June 2025 to 2 July include:

- Titjikala – 13 June 2025
- Amoonguna – 2 July 2025

OCM2025-126 RESOLVED (Mark Inkamala/Tommy Conway)

That Council:

- a) **approves the minutes of the Ordinary Local Authority meetings held in Titjikala and Amoonguna; and**
- b) **endorses the new project established by the Titjikala Local Authority allocating \$10,000.00 towards Solar lights.**

| | |
|---------------------|---|
| ITEM NUMBER: | 12.2 |
| TITLE: | Local Authority Resignations and Nominations |
| AUTHOR: | June Crabb, Governance Coordinator |

EXECUTIVE SUMMARY:

As recorded in the minutes of the Authority meeting, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership on the Local Authorities and accept any resignations received.

OCM2025-127 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That Council approves the nominations received from Taren Williams and Patrick Oliver for membership on the Hermannsburg Local Authority.

18 STANDING ITEMS REPORT

| | |
|---------------------|---|
| ITEM NUMBER: | 13.1 |
| TITLE: | Correspondence Report |
| AUTHOR: | Barbara Newland, Manager Governance and Strategy |

EXECUTIVE SUMMARY:

This report provides Council with an update on correspondence received and sent by the Council President and CEO in the period since the June 2025 Council meeting.

OCM2025-128 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That Council notes the correspondence received and sent.

19 PRESIDENT, COUNCILLORS' AND CEO'S REPORT – Nil

20 OFFICERS' REPORTS

| | |
|---------------------|---|
| ITEM NUMBER: | 15.1 |
| TITLE: | Final Review – 2024-25 Regional Pan Key Performance Indicators |
| AUTHOR: | Keith Hassett, Director Community Services |

EXECUTIVE SUMMARY:

This report presents the progress made during the year on the 2024-25 Regional Plan to ensure that Council is aware of the organisation's progress in relation to the Objectives, Strategies and Key Performance Indicators established by Council.

OCM2025-129 RESOLVED (Andrew Davis/Maryanne Malbunka)

That Council notes and accepts the Final Review of the 2024-25 Regional Plan Key Performance Indicators.

| | |
|---------------------|--|
| ITEM NUMBER: | 15.2 |
| TITLE: | Organisational Development Plan – Progress Report |
| AUTHOR: | Keith Hassett, Director Community Services |

EXECUTIVE SUMMARY:

This report provides an update on the progress of the Organisational Development Plan (ODP), which consolidates strategic improvement initiatives across all directorates and functional areas.

OCM2025-130 RESOLVED (Mark Inkamala/Andrew Davis)

That Council:

- a) notes the Organisational Development Plan (ODP) – Progress Report; and
- b) accepts that there will be revisions to the Action Plans during the life of the ODP resulting from operational needs and organisational changes. These changes may include revised timelines and the reassignment of responsibilities.

| | |
|---------------------|---|
| ITEM NUMBER: | 15.3 |
| TITLE: | Public Quotations and Tendering Policy, Procedure and Project Accountability Framework |
| AUTHOR: | Keith Hassett, Director Community Services |

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council’s approval to adopt the new Tendering and Public Quotations Policy, the supporting Procedure and associated documents, and the Project Accountability Framework. It also seeks Council’s approval to delegate authority to the CEO to make minor amendments to all supporting documents as required (excluding the Policy itself).

OCM2025-131 RESOLVED (Andrew Davis/Maryanne Malbunka)

That Council:

- a) **adopts the draft Tendering and Public Quotations Policy as a policy of Council;**
- b) **adopts the Tendering and Public Quotations Procedure and associated templates;**
- c) **adopts the Project Accountability Framework; and**
- d) **approves delegation to the CEO to make minor amendments to the Procedure, templates, and Project Accountability Framework, excluding the Policy.**

| | |
|---------------------|--|
| ITEM NUMBER: | 15.4 |
| TITLE: | Review of Delegations Register |
| AUTHOR: | Clare Newland, Coordinator Policy and Records |

EXECUTIVE SUMMARY:

Under section 40 of the *Local Government Act 2019* (Act), the Council can delegate its powers and functions to a Local Authority, a Council Committee or the CEO. Furthermore, some regulations within the *Local Government (General) Regulations 2021* (Regulations) allow for delegations to be made in some cases to staff.

Note that the act of delegation is one of giving another person (usually one less senior) the responsibility to act in relation to a particular authority. In delegating such powers, the Council should be aware that limitations are required in certain circumstances.

Under section 168 of the Act, the Chief Executive Officer is also able to delegate or sub-delegate a power or function given to him to a person or committee.

OCM2025-132 RESOLVED (Mark Inkamala/Andrew Davis)

That Council approves the delegations listed in the attached Delegations Register.

| | |
|---------------------|---|
| ITEM NUMBER: | 15.5 |
| TITLE: | Asset Recognition Threshold – Alignment of Policies and Associated Documents |
| AUTHOR: | Sheree Sherry, Chief Financial and Information Officer |

EXECUTIVE SUMMARY:

The purpose of this paper is to align MRC’s Asset Management Policy, Procurement Procedure and Accounting Manual with the Asset Recognition Threshold stated in Council’s audited financial statements.

OCM2025-133 RESOLVED (Mark Inkamala/Andrew Davis)

That Council notes and approves the proposed amendments to the following documents;

- Asset Management Policy
- Procurement Procedure
- Accounting Manual

| | |
|---------------------|---|
| ITEM NUMBER: | 15.6 |
| TITLE: | Finance and Risk Committee Minutes |
| AUTHOR: | Sheree Sherry, Chief Financial and Information Officer |

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 19 if a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

OCM2025-134 RESOLVED (Maryanne Malbunka/Tommy Conway)

That Council notes and accepts the minutes of the Finance and Risk Committee meeting of 29 April 2025.

| | |
|---------------------|---|
| ITEM NUMBER: | 15.7 |
| TITLE: | Rates in Arrears |
| AUTHOR: | Sheree Sherry, Chief Financial and Information Officer |

EXECUTIVE SUMMARY:

The purpose of this report is to present Council with an update regarding the outstanding rates payments which are in arrears.

OCM2025-135 RESOLVED (Tommy Conway/Andrew Davis)

That Council notes and accepts the Rates in Arrears Report.

21 COUNCIL BUSINESS – Nil

22 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

| | |
|---------------------|-------------|
| ITEM NUMBER: | 17.1 |
|---------------------|-------------|

| | |
|----------------|---|
| TITLE: | Closure to the Public for the Discussion of Confidential Items |
| AUTHOR: | Barbara Newland, Manager Governance and Strategy |

EXECUTIVE SUMMARY:

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

OCM2025-136 RESOLVED (Mark Inkamala/Abraham Poulson)

That Council approves the closure of the meeting to the public as confidential items are about to be discussed.

Minute note: Due to her declared conflict of interest Belinda Urquhart, CEO, left at the conclusion of the open section of the meeting.

Minute note: The open section of the meeting was closed at 12.30pm.

18 CONFIDENTIAL REPORTS

19 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

EXECUTIVE SUMMARY:

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be opened to the public following the consideration of confidential matters. Resolutions will be transferred to the open meeting upon the determination of Council.

OCM2025-139 RESOLVED (Tommy Watson/Abraham Poulson)

That Council discloses motions from the confidential section of this meeting in the open section of the meeting and opens the meeting to the public. The motions to be disclosed are as follows:

OCM2025-137 RESOLVED (Andrew Davis/Abraham Poulson)

That Council confirms the Minutes of the previous Confidential Council Meeting held on the 20th June 2025 as a true and correct record of the proceedings.

OCM2025-138 RESOLVED (Mark Inkamala/Marlene Abbott)

That Council notes and accepts the CEO Contract Adjustment.

Minute note: Belinda Urquhart, CEO, returned to the meeting. She expressed her grateful thanks to all Elected Members for their support since her appointment to the position. She thanked Members for their hard work during their term in office.

23 DATE OF NEXT MEETING

24 MEETING CLOSED

The meeting terminated at 12.39pm.

This page and the preceding seven pages are the Minutes of the Special Council Meeting held on Tuesday 15 July 2025 and are unconfirmed.

President

8 ACCEPTANCE OF AGENDA

ITEM NUMBER 8.1
TITLE Acceptance of Agenda

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by Council for this Council Meeting.

RECOMMENDATION

That the agenda papers for this Council meeting as presented, be received for consideration at this meeting.

9 DEPUTATIONS AND PRESENTATIONS

| | |
|--------------------|---|
| ITEM NUMBER | 9.1 |
| TITLE | Deputation Request to attend Local Authority Meeting - Hoops 4 Health |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Hoops 4 Health is seeking Council's permission to attend and present at the Amoonguna Local Authority meeting to be held on 2nd October 2025.

RECOMMENDATION

That Council approves (does not approve) the request by Hoops 4 Health to provide a presentation at the Amoonguna Local Authority meeting to be held on 2nd October 2025.

BACKGROUND/DISCUSSION

Hoops 4 Health is a First Nations-led organisation based in the Northern Territory, dedicated to improving the wellbeing of Aboriginal and Torres Strait Islander communities through sport, education, and culturally safe programs. Hoops 4 Health uses basketball and community engagement as vehicles to address systemic challenges such as financial exclusion, discrimination, and limited access to tailored support services.

One of the organisation's key initiatives is the Hoops 4 Wealth program, which provides financial capability support through a culturally safe and dynamic model, grounded in Hoops 4 Health's 3 Rs framework: Regulate, Relate, and Reason. The program prioritises urban Aboriginal communities and low-income individuals in Darwin, Palmerston, and Alice Springs, integrating basketball, group learning, and incentives to build trust, improve skills, and strengthen community connections.

A complete overview is attached to this report.

Hoops 4 Health wishes to deliver a presentation at the Amoonguna community regarding its financial literacy program – Hoops 4 Wealth.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 HOOPS 4 HEALTH DEPUTATION REQUEST**
- 2 HOOPS 4 HEALTH INTRODUCTION**

Deputation Request to attend Local Authority meetings

NOTE: All requests to attend Local Authority meetings must be approved by Council PRIOR to the Local Authority meeting.

Please submit all papers to governance@macdonnell.nt.gov.au at least three weeks before the first available Council meeting.



| Meeting details | |
|---|----------------|
| At which community do you wish to provide a deputation? | AMOONGANA |
| Meeting date | 2 October 2025 |

| Your contact details | |
|----------------------|------------------------------|
| Name | Michelle Krauer |
| Position | Lifestyle & Leadership Coach |
| Organisation | Hoops 4 Health |
| Department / Agency | |
| Email address | michelle@hoops4health |
| Phone number(s) | 0455 239 215 |
| How many will attend | 2 staff |

| Details for your deputation report |
|---|
| Name of organisation and/or presentation Hoops4Health presenting the Hoops 4 Wealth Program |
| Select and complete the statement that best suits your deputation: <input checked="" type="checkbox"/> Provide information to the Council about: Delivering a trauma informed & culturally relevant financial literacy program <input type="checkbox"/> Seek information from the Council about: <input type="checkbox"/> Seek a recommendation from the Council that: |
| Describe the purpose of the presentation Provide an overview of the program Seek Approval to attend & present to Amooongana LA Answer questions about the proposed program |

INTRODUCTION

Hoops 4 Health is a pioneering First Nations-led organisation based in the Northern Territory of Australia, dedicated to improving the wellbeing of Aboriginal and Torres Strait Islander communities through sport, education, and culturally safe programs. Established with a vision to empower individuals and families, Hoops 4 Health uses basketball and community engagement as vehicles to address systemic challenges such as financial exclusion, discrimination, and limited access to tailored support services.

One of the organisation's key initiatives is the Hoops 4 Wealth program, which provides transformative financial capability support through a culturally safe and dynamic model, grounded in Hoops 4 Health's 3 Rs framework: Regulate, Relate, and Reason, stemming from Dr Bruce Perry's Neuro-Sequential Model. The program prioritises urban Aboriginal communities and low-income individuals in Darwin, Palmerston, and Alice Springs, integrating basketball, group learning, and incentives to build trust, improve skills, and strengthen community connections.

Delivered primarily in-person, with hybrid support, the program includes intensive workshops, long-term engagement, and a Champion workforce development pathway. This approach addresses systemic challenges such as financial exclusion, systemic discrimination, and the lack of culturally tailored support for Aboriginal communities and low-income individuals. By focusing on holistic approaches that integrate financial literacy, emotional regulation, and community connection, Hoops 4 Wealth aims to bridge critical gaps in financial capability, emotional wellbeing, and workforce development.

Research highlights that financial literacy programs tailored to cultural contexts significantly improve community outcomes. The need for such programs is pressing, with First Nations Peoples being much more likely to live in poverty than non-Indigenous Australians. According to the University of NSW's Centre for Social Impact, severe financial stress is present for half the First Nations population in Australia, compared with one in ten in the broader Australian population. Furthermore, fundamental limitations in legislation and severe underfunding of Prescribed Body Corporates and Aboriginal Land Councils limit the capacity of First Nations Peoples to leverage land-based assets to achieve their cultural, social, environmental, and economic aspirations.

To ensure the program remains relevant and impactful, Hoops 4 Wealth incorporates action research as a continuous cycle of planning, delivering, observing, and reflecting. Facilitators document key insights, participant feedback, and engagement levels throughout each session using the Hoops 4 Wealth Money Journal. This approach allows for real-time adaptation and refinement of content, fostering shared learning, cultural responsiveness, and ongoing improvement. By combining financial capability, emotional wellbeing, and workforce development, Hoops 4 Wealth aims to drive lasting positive change for individuals and communities across the Northern Territory.

HOOPS 4 WEALTH SERVICE MISSION

To re-empower First Nations families and communities across the Northern Territory to make informed, confident financial decisions that build resilience, independence, and prosperity for generations to come. Through culturally grounded coaching, practical tools, and family-centred approaches, Hoops 4 Wealth supports the development of stronger communities built on financial wellbeing and self-determination.

Hoops 4 Wealth Re-Empowerment Model

Family-Centred Coaching

We engage extended families in conversations about money, responsibilities, and shared goals — building strength across generations, not just for individuals.

Tools and Resources for Real Change

We provide easy-to-use, culturally adapted resources on:

- Budget creation and money tracking
- Managing scams and debts
- Setting and reaching savings goals
- Understanding banking services
- Identifying needs vs wants
- Managing gambling and addiction risks
- Good Humbug vs Bad Humbug Management Plans
- And much more

Culturally Informed Workshops

We deliver sessions in local community settings, adapting to cultural protocols, family structures, and seasonal/community life rhythms.

Individual and Family Support

Families and individuals can access one-on-one or small group support to work through personal financial challenges with dignity and confidentiality.

Focus on Informed Decision-Making

We don't tell people what to do — we give them the knowledge, skills, and support to make their own empowered choices.

Building Local Champions

We mentor local leaders and family champions who can support ongoing conversations about money management within their own extended networks.

9 DEPUTATIONS AND PRESENTATIONS

| | |
|--------------------|---|
| ITEM NUMBER | 9.2 |
| TITLE | Deputation Request to attend Local Authority Meeting - Men's Advocacy Network |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Men's Advocacy Network is seeking Council's permission to attend and present at the Santa Teresa Local Authority meeting to be held on 26th of November 2025.

RECOMMENDATION

That Council approves (does not approve) the request by the Men's Advocacy Network to provide a presentation at the Santa Teresa Local Authority meeting to be held on 26th November 2025.

BACKGROUND/DISCUSSION

A request was originally received from the Men's Advocacy Network to attend the September meeting of the Santa Teresa Local Authority. Due to the need to obtain prior permission from Council the date of the meeting the Network is now asking to attend is in November.

The primary statutory role of the Men's Advocacy Network is the case management of Police (Section 39) and Court (Section 64) referrals under the Youth Justice Act 2005 (Northern Territory).

This deputation is intended to provide information about the Youth Diversion Program, already approved and funded under the NT Government Corrections framework, and to explore opportunities for collaboration with Council's youth initiatives.

A Deputation Request is attached to this report.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 MEN'S ADVOCACY NETWORK DEPUTATION



Deputation Request – Santa Teresa Local Authority Meeting

Date: 20 August 2025

To: Chief Executive Officer
MacDonnell Regional Council

Re: Deputation Request – Santa Teresa Local Authority Meeting, 3 September 2025

Dear CEO,

On behalf of the Men's Advocacy Network, I would like to formally request approval to make a deputation at the upcoming **Santa Teresa Local Authority Meeting**, scheduled for **Wednesday, 3 September 2025 at 10:30 AM**.

To clarify from the outset, our primary statutory role is the **case management of Police (Section 39) and Court (Section 64) referrals** under the *Youth Justice Act 2005 (Northern Territory)*. Engagement activities are delivered only as complementary supports alongside this statutory function. These activities are not designed to duplicate community-led initiatives, but to strengthen the overall support network for young people required to participate in diversion.

This deputation is intended to provide information about the **Youth Diversion Program**, already approved and funded under the NT Government Corrections framework, and to explore opportunities for collaboration with Council's youth initiatives.

The deputation will be delivered by **Lina Matsatsa, Youth Program Director** and will cover:

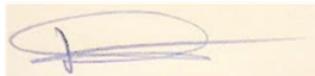
- An introduction to the **Youth Diversion Program in Santa Teresa**.
- An overview of the **2025–2026 Youth Engagement Activities** planned for Santa Teresa.
- Clarification of our statutory mandate and how we complement, not duplicate, existing community and council-led initiatives.
- Opportunities for collaboration and alignment with MacDonnell Regional Council's youth services.

We believe this deputation will provide valuable information to the Santa Teresa Local

Authority and strengthen coordination of youth services in the community.

Please let us know if any further details or supporting documents are required to assist with the approval process.

Kind regards,



Lina Matsatsa
Youth Program Director

Men's Advocacy Network
2/67 Elder Street, Ciccone NT 0870
08-79 999 882 / 0450 143 455
director@mensadvocacynetwork.com
www.mensadvocacynetwork.com

9 DEPUTATIONS AND PRESENTATIONS

| | |
|--------------------|--|
| ITEM NUMBER | 9.3 |
| TITLE | Deputation Request to attend Local Authority Meeting - Charles Darwin University |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Charles Darwin University is seeking Council's permission to attend and present at the Areyonga Local Authority meeting to be held on 15th of October 2025.

RECOMMENDATION

That Council approves (does not approve) the request by Charles Darwin University to provide a presentation at the Areyonga Authority meeting to be held on 15th October 2025.

BACKGROUND/DISCUSSION

Researchers from Charles Darwin University (CDU) are working on a project designing a disaster waste management plan for remote communities that is specific to the context and people living there. The data collection is to get a better understanding the processes that take place after disasters, getting to know the stakeholders, as well as understanding the infrastructure that could potentially add to the waste volumes after a disaster.

The CDU presentation will highlight the benefits of having a Disaster Waste Management plan that is specifically prepared for Areyonga and not a one size fit all plan.

A Deputation Request is attached to this report.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

1 DEPUTATION REQUEST - CDU

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| Council meeting details | |
|-------------------------|------------------|
| Meeting date | 15 October, 2025 |

| Your contact details | |
|----------------------|---------------------------|
| Name | Deepika Mathur |
| Position | Senior Research Fellow |
| Organisation | Charles Darwin University |
| Department / Agency | |
| Email address | Deepika.mathur@cdu.edu.au |
| Phone number(s) | 0421802304 |
| How many will attend | 1 |

| Details for your deputation report |
|---|
| <p>Name of organisation and/or presentation</p> <p>Name of organization: Charles Darwin University Presentation title: Reducing waste from disasters</p> |
| <p>Select and complete the statement that best suits your deputation:</p> <p><input type="checkbox"/> Provide information to the Council about:</p> <p><input type="checkbox"/> Seek information from the Council about:</p> <p><input checked="" type="checkbox"/> Seek a recommendation from the Council that: allow the researchers to conduct data collection in Areyonga</p> |
| <p>Describe the purpose of the presentation</p> <p>The presentation is for providing information on a Disaster waste management research project and seeking permission to conduct data collection in Areyonga. This data will be used for preparing a Disaster Waste Management plan for the community.</p> |

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| Background information to support your deputation |
|---|
| <p>Please make a brief statement about your organisation and project and summarise its history and purpose.</p> <p>Charles Darwin University (CDU) is a university with campuses in Darwin, Alice Springs, Katherine and Nhulunbuy. CDU delivers both degree and TAFE education as well as conducting research.</p> <p>The project that we are working on is designing a disaster waste management plan for remote communities that is specific to the context and people living there. The data collection is to get a better understanding the processes that take place after disasters, getting to know the stakeholders, as well as understanding the infrastructure that could potentially add to the waste volumes after a disaster.</p> |
| <p>Describe issues or consequences relevant to the presentation</p> <p>The presentation will highlight the benefits of having a Disaster Waste Management plan that is specifically prepared for Areyonga and not a one size fit all plan.</p> |
| <p>Describe financial or timing matters relevant to the presentation</p> <p>CDU is committed to conducting research with high standards of ethics. Researchers are only allowed to conduct research after seeking permission from the Local Authority through the signing of the ATSIRA form. Only when the ATSIRA is signed off, we can submit an ethics application to the university for conduct research in Areyonga. So this presentation is the first step in this process.</p> |
| <p>Provide any communication materials intended to support the presentation (<i>attach copies where possible</i>)</p> <p>The ATSIRA form with the project details is attached.</p> |

| Declaration of applicant |
|---|
| <p>I respect the MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least three weeks prior to the meeting</p> |
| <p>Signed  Date 17/09/2025</p> |

Chief Executive Officer to complete

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



I approve / do not approve (strike out which doesn't apply) this Deputation Request

Name _____

Signed _____

Date _____

9 DEPUTATIONS AND PRESENTATIONS

| | |
|--------------------|---|
| ITEM NUMBER | 9.4 |
| TITLE | Deputation Request to attend Local Authority Meetings - Menzies School of Health Research |
| AUTHOR | Barbara Newland, Manager Governance & Strategy |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The Menzies School of Health Research is seeking Council's permission to attend and present at the Amoonguna, Hermannsburg and Areyonga Local Authority meetings to be held on the 2nd, 8th and 15th of October respectively.

RECOMMENDATION

That Council approves (does not approve) the request by the Menzies School of Health Research to attend and present at the following meetings:

- **Amoonguna Local Authority meeting to be held on the 2nd of October;**
- **Hermannsburg Local Authority meeting to be held on the 8th of October; and**
- **Areyonga Local Authority meeting to be held on the 15th of October.**

BACKGROUND/DISCUSSION

The Menzies School of Health Research would like to present the following matters for discussion by the Local Authorities:

- Amoonguna and Hermannsburg – provide a brief update on the ORVAC study led by Dr Bianca Middleton, which has been recruiting across the Northern Territory since 2018 and is now coming to a close. ORVAC has been looking at whether an extra dose of the rotavirus vaccine can help improve protection against gastroenteritis for First Nations babies. Also to introduce the THRIVE study, also led by Dr Bianca Middleton, which is looking at how we can provide extra protection for First Nations babies against RSV infection, a virus that can cause serious breathing problems and is a leading cause of hospitalisation for First Nations children. This new study aims to find out whether giving a dose at 6 months of the RSV immunisation can help offer longer-lasting protection.
- Areyonga – provide an update on the Telehealth project involving the Clinic and Aged Care – share the implementation research, what has been done with the Clinic to establish Telehealth and how it is working and what next in the project.

Deputation Requests are attached to this report.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 AMOONGUNA DEPUTATION REQUEST - MENZIES
- 2 HERMANSBURG DEPUTATION REQUEST - MENZIES
- 3 AREYONGA DEPUTATION REQUEST - MENZIES

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| Council meeting details | |
|-------------------------|---------------------------------------|
| Meeting date | Amoonguna - Thursday 2nd October 2025 |

| Your contact details | |
|----------------------|--|
| Name | Robyn Enever |
| Position | Research Nurse |
| Organisation | Menzies School of Health Research |
| Department / Agency | Alice Springs Site |
| Email address | robyn.enever@menzies.edu.au |
| Phone number(s) | 8959 5381 |
| How many will attend | Two: Myself and Gloria Baliva - Project Officer with Menzies. |

| Details for your deputation report |
|---|
| Name of organisation and/or presentation Menzies School of Health Research ORVAC and THRIVE Studies |
| Select and complete the statement that best suits your deputation: <input type="checkbox"/> Provide information to the Council about: Past and upcoming health research project <input type="checkbox"/> Seek information from the Council about: Suitability of staff visiting Amoonguna community to invite families to participate in the study. <input type="checkbox"/> Seek a recommendation from the Council that: |
| Describe the purpose of the presentation We would like to provide a brief update on the ORVAC study led by Dr Bianca Middleton, which has been recruiting across the Northern Territory since 2018 and is now coming to a close. ORVAC has been looking at whether an extra dose of the rotavirus vaccine can help improve protection against gastroenteritis for First Nations babies. We would also like to introduce the THRIVE study, also led by Dr Bianca Middleton, which is looking at how we can provide extra protection for First Nations babies against RSV infection, a virus that can cause serious breathing problems and is a leading cause of hospitalisation for First Nations children. This new study aims to find out whether giving a dose at 6months of the RSV immunisation can help offer longer-lasting protection. |

Background information to support your deputation

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| |
|--|
| Please make a brief statement about your organisation and project and summarise its history and purpose. |
| Describe issues or consequences relevant to the presentation |
| Describe financial or timing matters relevant to the presentation |
| Provide any communication materials intended to support the presentation (<i>attach copies where possible</i>) |

| |
|--|
| Declaration of applicant |
| I respect the MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least three weeks prior to the meeting |
| Signed Robyn Enever Date 13/08/2025 |

| |
|---|
| Chief Executive Officer to complete |
| I approve / do not approve (strike out which doesn't apply) this Deputation Request |
| Name _____ |
| Signed _____ Date _____ |

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| Council meeting details | |
|-------------------------|---------------------------|
| Meeting date | Ntaria - October 8th 2025 |

| Your contact details | |
|----------------------|--|
| Name | Robyn Enever |
| Position | Research Nurse |
| Organisation | Menzies School of Health Research |
| Department / Agency | Alice Springs Site |
| Email address | robyn.enever@menzies.edu.au |
| Phone number(s) | 8959 5381 |
| How many will attend | Two: Myself and Gloria Baliva - Project Officer with Menzies. |

| Details for your deputation report |
|---|
| Name of organisation and/or presentation Menzies School of Health Research ORVAC and THRIVE Studies |
| Select and complete the statement that best suits your deputation: <input type="checkbox"/> Provide information to the Council about: Past and upcoming health research project <input type="checkbox"/> Seek information from the Council about: Suitability of staff visiting Amoonguna community to invite families to participate in the study. <input type="checkbox"/> Seek a recommendation from the Council that: |
| Describe the purpose of the presentation We would like to provide a brief update on the ORVAC study led by Dr Bianca Middleton, which has been recruiting across the Northern Territory since 2018 and is now coming to a close. ORVAC has been looking at whether an extra dose of the rotavirus vaccine can help improve protection against gastroenteritis for First Nations babies. We would also like to introduce the THRIVE study, also led by Dr Bianca Middleton, which is looking at how we can provide extra protection for First Nations babies against RSV infection, a virus that can cause serious breathing problems and is a leading cause of hospitalisation for First Nations children. This new study aims to find out whether giving a dose at 6months of the RSV immunisation can help offer longer-lasting protection. |

Background information to support your deputation

Deputation Request to attend Council meeting

Council requires deputation requests are submitted by email to governance@macdonnell.nt.gov.au four (4) weeks before the Council meeting. Deputation presentations to be 20 minutes or less followed by 10 minutes for questions, utilising clear visual communications and delivered in plain English or through an interpreter



| |
|--|
| Please make a brief statement about your organisation and project and summarise its history and purpose. |
| Describe issues or consequences relevant to the presentation |
| Describe financial or timing matters relevant to the presentation |
| Provide any communication materials intended to support the presentation (<i>attach copies where possible</i>) |

| |
|--|
| Declaration of applicant |
| I respect the MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least three weeks prior to the meeting |
| Signed Robyn Enever Date 13/08/2025 |

| |
|---|
| Chief Executive Officer to complete |
| I approve / do not approve (strike out which doesn't apply) this Deputation Request |
| Name _____ |
| Signed _____ Date _____ |

Deputation Request to attend Local Authority meetings

NOTE: All requests to attend Local Authority meetings must be approved by Council PRIOR to the Local Authority meeting.

Please submit all papers to governance@macdonnell.nt.gov.au at least **three weeks** before the first available Council meeting.



| Meeting details | |
|---|-----------------|
| At which community do you wish to provide a deputation? | Areyonga |
| Meeting date | 15 October 2025 |

| Your contact details | |
|----------------------|------------------------------------|
| Name | Dr. Vishnu Khanal |
| Position | Senior Research Fellow |
| Organisation | Menzies school of Health Research. |
| Department / Agency | University |
| Email address | Vishnu.Khanal@menzies.edu.au |
| Phone number(s) | 0499 874 195 |
| How many will attend | 2 |

| Details for your deputation report | |
|--|--|
| Name of organisation and/or presentation - Menzies school of Health Research - presentation on a telehealth project (clinic + Aged care) | |
| Select and complete the statement that best suits your deputation: | |
| <input checked="" type="checkbox"/> Provide information to the Council about: share the finding and work that has been in the last 2 years. | |
| <input type="checkbox"/> Seek information from the Council about: | |
| <input checked="" type="checkbox"/> Seek a recommendation from the Council that: - Further development of the initiatives for health using technology | |
| Describe the purpose of the presentation (15-20 min) - share the res implementation research. - what has been done with clinic to establish a telehealth & how it has been working. - what next in the project | |

Deputation Request to attend Local Authority meetings

NOTE: All requests to attend Local Authority meetings must be approved by Council PRIOR to the Local Authority meeting.

Please submit all papers to governance@macdonnell.nt.gov.au at least **three weeks before the first available Council meeting.**



Background information to support your deputation

Please make a brief statement about your organisation and project and summarise its history and purpose. We have been working with community & clinic since 2022 on a digital health project. The clinic has now been able to run telehealth consultations.

Describe issues or consequences relevant to the presentation

- The initiative, we think, has benefitted the community and the local community's knowledge about what has been done is essential & important to us.

Describe financial or timing matters relevant to the presentation

15--20 minutes

Provide any communication materials intended to support the presentation (attach copies where possible)

- A one-page (A3) poster to take home
 - 5 ppt slides to facilitate discussion.
 (I can provide them one/two weeks before, please)

Declaration of applicant

I respect the MacDonnell Regional Council and its supporting processes and accept that I must confirm my attendance by email to governance@macdonnell.nt.gov.au at least one week prior to the meeting

Signed



Date

18 Sep 2025

MacDonnell Regional Council to complete

This Deputation Request was approved / not approved (strike out which doesn't apply) at the Council meeting held Per Resolution number.....

Name

Signed

Date

12 LOCAL AUTHORITY

| | |
|--------------------|--|
| ITEM NUMBER | 12.1 |
| TITLE | Draft Minutes of the Local Authorities |
| AUTHOR | June Crabb, Coordinator Governance |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Council reviews the minutes of each Local Authority Meeting or Provisional Meetings at the subsequent Ordinary Meeting of Council.

The draft (unconfirmed) minutes attached to this report relate to Local Authority meetings that have occurred since or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report is from the period between 3 July to the 4 September 2025 and includes:

- Imanpa – 3 July 2025
- Hermannsburg – 9 July 2025
- Areyonga – 16 July 2025
- Mt Liebig – 23 July 2025
- Papunya – 24 July 2025
- Wallace Rockhole – 24 July 2025
- Docker River – 28 July 2025
- Finke – 13 August 2025
- Santa Teresa – 3 September 2025
- Titjikala – 4 September 2025

RECOMMENDATION

That Council:

- a) approves the minutes of the Local Authority ordinary meetings held in Imanpa, Hermannsburg, Areyonga, Mt Liebig, Papunya, Wallace Rockhole, Docker River, Finke, Santa Teresa and Titjikala.**
- b) endorses the allocations to the new projects established by the Local Authorities as follows:**
 - **Mt Liebig – allocates \$5,000.00 towards Exclusion Zone signs for culturally significant areas.**
 - **Docker River – allocates \$10,000.00 to Bases for Solar lights; and \$18,000.00 towards One x Bin Trailer.**
 - **Finke – allocates \$34,727.08 for the installation of two Solar lights and the purchase of batteries for two existing lights.**
- c) supports the decision of the CEO to return \$3,160.72 to the Titjikala Local Authority's 2025/2026 Discretionary funds.**

BACKGROUND/DISCUSSION

Please refer to the attached draft minutes of the meetings listed above for detail surrounding the matters discussed.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Elected Members

ATTACHMENTS

- 1 ILA Draft Minutes (3 July 2025)
- 2 HLA Draft Minutes (9 July 2025)
- 3 ARLA Draft Minutes (16 July 2025)
- 4 MLLA Draft Minutes (23 July 2025)
- 5 PLA Draft Minutes (24 July 2025)
- 6 WRLA Draft Minutes (24 July 2025)
- 7 DRLA Draft Minutes (28 July 2025)
- 8 FLA Draft Minutes (13 August 2025)
- 9 STLA Draft Minutes (3 September 2025)
- 10 TLA Draft Minutes (4 September 2025)



MINUTES OF THE IMANPA LOCAL AUTHORITY MEETING HELD IN THE
IMANPA COUNCIL OFFICE ON THURSDAY 3 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.45AM

2 WELCOME

2.1 Welcome to Country – Kathleen Luckey

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Member Janie Bulla, Member Roslyn McCormack and Chairperson Kathleen Luckey.

Deputy Gary Mumu arrived at 11:10am.

Via Teams: Member Tanya Luckey

Councillors:

President Roxanne Kenny and Councillor Marlene Abbott

Via Teams: Member Abraham Poulson

Council Employees:

Damien Ryan – Area Manager Council Services, Ryan Rosenberg – Project Management Officer and Shae Millar – Governance Coordinator.

Via Teams: Ruth Tahere – A/Manager Project Management Office

Keith Hassett – Director Community Services and Ken Satour – Director Council Services arrived at 10:57 am

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Member Lesley Luckey

This is page 1 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025

Absentees:

Nil

3.1 & 3.2 ATTENDANCE, APOLOGIES AND ABSENTEES

ILA2025-019 RESOLVED (Janie Bulla/Roslyn McCormack)

That members:

- a) noted the attendance;
- b) noted and accepted the apology from member Lesley Luckey; and
- c) noted that there were no absences without notice from this meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 VACANCIES IN THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

ILA2025-020 RESOLVED (Kathleen Luckey/Janie Bulla)

That the Local Authority:

- a) noted the current membership of the Local Authority;
- b) noted that two consecutive absences without notice will result in membership being terminated;
- c) noted that there is one vacancy in the Authority; and
- d) called for community nominations to remain open to fill this vacancy; and
- e) decided to encourage younger people in the community to nominate themselves to become members.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ILA2025-021 RESOLVED (Roslyn McCormack/Janie Bulla)

That the Imanpa Local Authority noted the Council Code of Conduct.

Minute Note: Keith Hassett and Ken Satour entered the meeting at 10:57am.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

ILA2025-022 RESOLVED (Janie Bulla/Roslyn McCormack)

That the Imanpa Local Authority accepted the following unconfirmed minutes as an

This is page 2 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025

accurate record of the proceedings:

- a) the provisional meeting held on the 19th of February 2025; and
- b) the ordinary meeting held on the 10th of October 2024.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

ILA2025-023 RESOLVED (Abraham Poulson/Tanya Luckey)

That the Imanpa Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ILA2025-024 RESOLVED (Kathleen Luckey/Janie Bulla)

That the Imanpa Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ILA2025-025 RESOLVED (Kathleen Luckey/Janie Bulla)

That the Imanpa Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

ILA2025-026 RESOLVED (Tanya Luckey/Janie Bulla)

That the Local Authority noted that no representative attended the meeting and:

- a) accepted the updates from MRC Area Manager Damien Ryan that the Houses at Lots 7, 14 and 16 have been demolished and will soon be replaced with new builds; and
- b) accepted the update from Tanya Luckey that Housing had advised her that they are also planning to replace Lots 35 and 88 with new builds within the next 6 months.

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most

This is page 3 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025

connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

ILA2025-027 RESOLVED (Janie Bulla/Gary Mumu)

That the Local Authority:

- a) urged all eligible residents to ensure they are enrolled to vote;
- b) encouraged community members to consider nominating as candidates; and
- c) noted that nominations are open Friday 11 July to Thursday 31 July.
- d) requested information on the role of Councillors and were advised that Keith Hassett would follow this up.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as raised in previous meetings.

ILA2025-028 RESOLVED (Roslyn McCormack/Janie Bulla)

That the Local Authority:

- a) noted the update on the action item 'Air-conditioning in the Aged Care Building';
- b) decided to add improvements to the aged care facility as a 1st priority to the Community Infrastructure Plan; and
- c) noted that Ken Satour and Keith Hassett will investigate a temporary solution before summer.

9.2 COMMUNITY INFRASTRUCTURE PLANNING

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

ILA2025-029 RESOLVED (Roslyn McCormack/Tanya Luckey)

That the Local Authority:.

- a) noted that the following are priorities that had been raised by the Local Authority on previous iterations of community planning:
 - Safety fence behind the rec-hall
 - Sorry camp additions
 - Wind breaks
 - Sign at the cemetery
 - Bus stop with shade, table and toilet
 - More shade around the clinic and the rec-hall
 - Stage;
- b) added the following priorities to the Community Infrastructure Plan:
 - First priority improvements to the aged care facility to enable air-conditioning,
 - Oval seating

This is page 4 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025

- Oval repairs / water at the oval.
- A master plan for the future of Amoonguna Community;
- c) noted that MRC is waiting on CLC to assign them the lease for the basketball court so that CAYLUS can go ahead with the upgrades; and
- d) noted that the NTG project upgrading to the community access road has been approved.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

ILA2025-030 RESOLVED (Gary Mumu/Tanya Luckey)

That the Local Authority:

- a) accepted the 2024/2025 Project funding allocation of \$24,000.00;
- b) noted that \$88.66 are funds *at risk* of being returned to NTG;
- c) noted the progress on their current project 2161 that the water trailer is in Alice Springs and will be delivered after it has been registered;
- d) created a new project 'Imanpa Master Plan' and allocated all remaining funds to this project, requesting that quotes be obtained to create the master plan with the first stage of the plan to focus on improvements to the sports grounds including fencing, seating and a commentary box;
- e) noted the update on the major project that the shade structures have been installed at the playground and the sportsground and solar lighting for these will be installed in the coming weeks and added a grandstand to be installed at the shade shelter at the sportsground.

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

ILA2025-031 RESOLVED (Kathleen Luckey/Gary Mumu)

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That the Local Authority:

- a) noted that \$2,406.65 discretionary funds have been spent with all invoices received;
- b) noted that \$1,593.35 discretionary funds for the last financial year were unspent and forfeited;
- c) accepted the \$4,000.00 discretionary funds for the financial year 2025-2026;
- d) allocated \$2,500.00 to the purchase of football uniforms, softball uniforms and equipment [Imanpa Giants]; and
- e) noted that these funds must be spent by 30 June 2026.

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

ILA2025-032 RESOLVED (Roslyn McCormack/Janie Bulla)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Imanpa as of 22 May 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Imanpa across the area of Local Government Service Delivery

ILA2025-033 RESOLVED (Janie Bulla/Marlene Abbott)

That the Local Authority of Imanpa:

- a) noted and accepted the attached Council Services report;
- b) requested new bins that have holes drilled in the bottom to reduce side splitting and prevent them from being filled with water in the summertime. Council Services will be purchasing new bins and will do an audit of how many bins need to be replaced in Imanpa; and
- c) raised that there is a funeral next month and were asked to request that the funeral provider notify the Council when they have dates for funerals.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety and Aged & Disability Services for Imanpa.

ILA2025-034 RESOLVED (Tanya Luckey/Gary Mumu)

That the Local Authority noted and accepted the Community Services report.

11 INCOME AND EXPENDITURE REPORT

Nil

This is page 6 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

ILA2025-035 RESOLVED (Roslyn McCormack/Janie Bulla)

That the Local Authority did not raise any matters relating to General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members can discuss matters in relation to services provided by the Northern Territory Government. This may include:

- NT Housing
- Roads outside of MRC's Area
- Education
- NT Health

ILA2025-036 RESOLVED (Roslyn McCormack/Tanya Luckey)

That the Local Authority raised and discussed the following matters of Non-Council Business:

- a) raised that there is no Lot number for the church which is preventing any upgrades from going ahead and were informed that Keith Hassett will look into this;
- b) requested that NT housing be notified that the community did not know that the new power meters were being installed and that many of them were installed while the residents were off community. In addition, the community are getting high power bills because the meters continue to run over weekends after the credit has run out and that community members are having difficulty understanding how to read the balances; and
- c) requested that NT housing attend the next meeting as maintenance issues are not being attended to. The water leak issues are of particular concern as Imanpa is water stressed. Members stated that there has been a drop off in housing maintenance since NT housing has taken over this role.

14 DATE OF NEXT MEETING - WEDNESDAY 10 SEPTEMBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:35 pm.

This page and the preceding 7 pages are the minutes of the Imanpa Local Authority Meeting held on Thursday 3 July 2025 and are UNCONFIRMED.

This is page 7 of 7 of the Minutes of the Imanpa Local Authority Meeting held on Thursday, 3 July 2025



MINUTES OF THE HERMANNSBURG LOCAL AUTHORITY MEETING HELD IN
THE HERMANNSBURG COUNCIL OFFICE ON
WEDNESDAY 9 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:42AM

2 WELCOME – Chair Nicholas Williams

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Nicholas Williams, Member Marion Swift, Member Alfie Inkamala, Member Daryl Kantawara and Member Reggie Lankin

Councillors:

Councillor Maryanne Malbunka and Councillor Mark Inkamala

Council Employee

Keith Hassett – Director Council Services, Stuart Millar – Area Manager, Max Baliva – CSC Hermanssburg and June Crabb – Governance Coordinator (Minute Taker)

Guests:

Chanston Paech – Member for Gwoja and Katharine O'Donoghue – Representative from the Member for Gwoja Office.

3.2 Apologies/Absentees

Apologies:

President Roxanne Kenny and Member Taryn Williams

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES

HLA2025-038 RESOLVED (Nicholas Williams/Marion Swift)

That members:

- a) noted the attendance; and

This is page 1 of 7 of the Minutes of the Hermanssburg Local Authority Meeting held on Wednesday, 9 July 2025

- b) accepted the apologies received from President Roxanne Kenny and Provisional Member Taren Williams.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 VACANCIES IN THE HERMANNSBURG LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to appraise the Local Authority of any legislative changes to appointments introduced in the *Local Government Act 2019* (the Act).

HLA2025-039 RESOLVED (Mark Inkamala/Nicholas Williams)

That the Local Authority:

- a) noted that there is one vacancy on the Authority;
- b) agreed that Taren Williams was approved as a provisional member at the previous Authority meeting, noting the nomination attached;
- c) considered and approved the nomination received from Patrick Oliver; and
- d) requested that Council endorse the nominations.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

HLA2025-040 RESOLVED (Mark Inkamala/Daryl Kantawara)

That the Hermannsburg Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

HLA2025-041 RESOLVED (Nicholas Williams/Reggie Lankin)

That the Hermannsburg Local Authority accepted the unconfirmed minutes of the meeting held 2 April 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

HLA2025-042 RESOLVED (Reggie Lankin/Maryanne Malbunka)

That the Hermannsburg Local Authority noted the that the papers circulated were received for consideration at the meeting.

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7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

HLA2025-043 RESOLVED (Maryanne Malbunka/Marion Swift)

That the Hermannsburg Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

HLA2025-044 RESOLVED (Maryanne Malbunka/Marion Swift)

That the Hermannsburg Local Authority did not declare a conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) **accepts the updates from Remote Housing representatives; and**
- b) **raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: Matters raised at this point was noted in Non-Council Business.

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

HLA2025-045 RESOLVED (Nicholas Williams/Daryl Kantawara)

That the Local Authority:

- a) **urged all eligible residents to ensure they are enrolled to vote;**
- b) **encouraged community members to consider nominating as candidates; and**
- c) **noted that nominations open Friday 11 July to Thursday 31 July.**

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

HLA2025-046 RESOLVED (Nicholas Williams/Reggie Lankin)

- **That the Local Authority noted and accepted the progress on the action item**

This is page 3 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 9 July 2025

- a) closed - street names as they had been submitted to the Place Naming Committee;
- b) closed - clearing of the cemetery as it was an operational matter that would be completed once the grader team are next in community;
- a) noted that the signs prohibiting illegal dumping of waste had been ordered with members advising that illegal dumping was still prevalent in community and did not think that cameras or fines would be much of a deterrent. Members asked that the Project Management Office consult with the NT Environmental Protection Authority to check what advice and assistance could be given to curb and prevent illegal dumping in Hermannsburg.

9.2 COMMUNITY INFRASTRUCTURE PLANNING

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Priority projects discussed at the previous meeting included upgrading the Softball Oval and a Gymnasium.

HLA2025-047 RESOLVED (Marion Swift/Maryanne Malbunka)

That the Local Authority:

- a) noted and accepted the updates from the Project Management Office regarding the Community Infrastructure Plan; and
- b) advised the following:
 - amend number 6 on the Priority list to 'Realign Goal Posts' and not the footy oval or fence.
 - Investigate the ownership of the toilet block on lot 55 and assess what would be needed to make the toilet block functional.
 - add to the priority list - a historical mural to the fence that's alongside the road driving into community, noting that Red Hot Arts had delivered this type of project in previous communities.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.

This is page 4 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 9 July 2025

- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

HLA2025-048 RESOLVED (Nicholas Williams/Mark Inkamala)

That the Local Authority:

- accepted the 2024/2025 Project Funding allocation of \$95,000.00;
- noted that \$62,617.95 are funds *at risk* of being returned to NTG;
- determined the progress on their current projects as at the 13th June 2025 as follows:
 - closed 2151 – Repair lights at the oval, returning \$589.46 to unallocated funds;
 - kept open:
 - 2152 – Change room site, noting that the lease is with CLC awaiting approval;
 - 2153 – Scoreboard, noting that this project will use the same contractor as Project 2152;
 - 2154 – Water bottle refill stations, waiting on a response from a contractor;
 - 2155 – Bin Trailers, noting that the trailers are waiting to be registered before they will be delivered to community
 - 2157 – Industrial fans for Basketball Court, noting that a Contractor has been secured and expected to commence works approximately early August.
- did not discuss the priority of the current wishlist; and
- created a new project – allocating \$95,000.00 towards a Shade Shelter with cement flooring, large enough to fit 200 people and located behind lot 142

9.4 DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

HLA2025-049 RESOLVED (Maryanne Malbunka/Marion Swift)

That the Local Authority:

- noted that \$1,567.09 was spent at Trophy Central for the May Sports Weekend;
- noted that a total of \$2,567.09 of discretionary funds were spent in the financial year 2024-2025 with all invoices received;
- noted that \$1,432.91 of unspent discretionary funds was returned to MacDonnell Regional Council;
- accepted the \$4,000.00 discretionary funds for the financial year 2025-2026;
- noted that these funds must be spent and goods received by 30 June 2026; and
- did not allocate any funds at this meeting.

This is page 5 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 9 July 2025

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Active open positions within the Org Structure as at 26 June 2025.

HLA2025-050 RESOLVED (Daryl Kantawara/Reggie Lankin)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Hermannsburg.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Hermannsburg across the area of Local Government Service Delivery.

HLA2025-051 RESOLVED (Reggie Lankin/Maryanne Malbunka)

That the Local Authority of Hermannsburg noted and accepted the Council Services report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged and Disability Services, Youth Service and Children Services

HLA2025-052 RESOLVED (Marion Swift/Daryl Kantawara)

That the Local Authority:

- a) **noted and accepted the attached Community Services Report; and**
- b) **provided feedback to the CEO, recommending, that when sports weekends are held, to allow the Safety Officers from the communities to attend, as any issues that may arise are best handled by these staff from their respective community.**

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide members with an opportunity to discuss general Council Matters.

HLA2025-053 RESOLVED (Maryanne Malbunka/Nicholas Williams)

That the Hermannsburg Local Authority raised and discussed items of General Council Business as follows:

This is page 6 of 7 of the Minutes of the Hermannsburg Local Authority Meeting held on Wednesday, 9 July 2025

- issued an invite to the Youth Board to attend a Local Authority meeting.
- asked the possibility of a work experience program with Council during the School holidays.
- requested an update on the Splashpad.
- requested a security assessment be done on the Childcare centre due to a number of break-ins that's been happening.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members are given the opportunity to raise and discuss general matters of Non-Council Business.

RECOMMENDATION

That the Local Authority discussed the Non-Council Business raised as follows:

- a) Housing/Maintenance/Tenancy
- b) Members inquired why a Housing Representative had not attended any of their meetings and has asked Mr Chansey Paech - Member for Gwoja to draft a letter to the Hon. Steve Edgington, the Minister for Housing, Local Government and Community Development.
Mr Paech assured members that he will provide Council with the letter to bring for members approval. Mr Paech also agreed to inquire about having Free to Air Television installed in community houses.
- c) Chair Nicholas Williams advised that the Top Shop was currently being renovated leading to a more modern, efficient and well-maintained store.

14 DATE OF NEXT MEETING - WEDNESDAY 8 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:30 pm.

This page and the preceding 6 pages are the minutes of the Hermannsburg Local Authority Meeting held on Wednesday 9 July 2025 and are UNCONFIRMED.



MINUTES OF THE AREYONGA LOCAL AUTHORITY MEETING HELD IN THE
AREYONGA COUNCIL OFFICE ON WEDNESDAY 16 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 11.00AM

2 WELCOME – Chair Sarah Gallagher

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Sarah Gallagher, Member Jonathan Doolan, Member Hilda Bert and Member Joy Kunia

Councillors:

Member Marlene Abbott

Council Employees:

Belinda Urquhart – CEO, Keith Hassett – Director Community Services, Stuart Millar – Area Manager, Benny Alick – CSC Areyonga and June Crabb – Governance Coordinator

Via Teams - Ryan Rosenberg – Project Management Office

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Member Garnet Djana and Member Jacob Carol (Yarma)

Absentees:

Member Abraham Poulson

This is page 1 of 7 of the Minutes of the Areyonga Local Authority Meeting held on Wednesday, 16 July 2025

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

ARLA2025-039 RESOLVED (Sarah Gallagher/Jonathan Doolan)

That members:

- a) noted the attendance;
- b) accepted the apologies received from Members Garnet Djana and Jacob Carol; and
- c) recorded the absence without notice from Councillor Abraham Poulson

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 NOMINATIONS FOR THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

ARLA2025-040 RESOLVED (Joy Kunia/Hilda Bert)

That the Local Authority:

- a) noted the vacancy on the Authority; and
- b) called for community nominations to remain open to fill the vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

ARLA2025-041 RESOLVED (Sarah Gallagher/Joy Kunia)

That the Areyonga Local Authority Meeting noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

ARLA2025-042 RESOLVED (Hilda Bert/Joy Kunia)

That the Areyonga Local Authority accepted the unconfirmed minutes of the meeting held 15 May 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

ARLA2025-043 RESOLVED (Hilda Bert/Jonathan Doolan)

That the Areyonga Local Authority Meeting noted the that the papers circulated were received for consideration at the meeting

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

ARLA2025-044 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority Meeting noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

ARLA2025-045 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Areyonga Local Authority Meeting declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts any updates from Remote Housing representatives; and**
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: A Representative from Housing was not in attendance to this meeting

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

ARLA2025-046 RESOLVED (Jonathan Doolan/Sarah Gallagher)

That the Local Authority:

- a) urged all eligible residents to ensure they are enrolled to vote;**
- b) encouraged community members to consider nominating as candidates; and**
- c) noted that nominations are open until Thursday 31 July.**
- d) noted that polling will be happening in Areyonga at the Council office on Friday 15 August 2025 from 10am to 1pm.**

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Priority projects discussed at the previous Local Authority Meeting:

- Outdoor Cinema
- Market Garden
- Drainage around the Basketball Court
- Solar lights on the entrance road, like the lights at Ti-tree Roadhouse
- A causeway on the entrance road to prevent the community from being cut off during floods.

ARLA2025-047 RESOLVED (Hilda Bert/Sarah Gallagher)

That the Local Authority provided its priorities in relation to the development of the community's infrastructure.

9.2 LOCAL AUTHORITY PROJECTS

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

ARLA2025-048 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Local Authority:

- a) accepted the 2024/2025 Project funds allocation of \$30,700.00;**
- b) noted that \$28,749.29 are funds at risk of being returned;**
- c) closed Project 2118 – Fencing and repairs at Playground, reallocating the**

This is page 4 of 7 of the Minutes of the Areyonga Local Authority Meeting held on Wednesday, 16 July 2025

- underspend of \$11,792.02 to the Healthy Community event;
- d) accepted the \$11,792.02 from Project 2118 and committed an additional \$33,770.00 being the current balance of unallocated funds to the Healthy Community event project;
- e) noted the progress on their current projects and kept these open; and
- f) did not discuss the priorities of their wishlist.

9.3 DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

ARLA2025-049 RESOLVED (Hilda Bert/Jonathan Doolan)

That the Local Authority

- a) noted that \$2,285.05 of discretionary funds from the 2024-25 financial year were spent with all invoices received;
- b) noted that due to differing funding guidelines, \$1,438.25 that was committed to the Healthy Community event project will be returned to unallocated and approved by the CEO to carry over to the 2025/26 financial year;
- c) noted the approval given from the CEO to carry forward the funds of \$621.80 for the commitment to the School Activities;
- d) noted that an invoice has not been received for the Subway purchased for the School trip;
- e) received the 2025/26 Discretionary funds allocation of \$4,000.00; and
- f) did not allocate any funds at this meeting.

9.4 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

ARLA2025-050 RESOLVED (Hilda Bert/Joy Kunia)

That the Local Authority:

- a) accepted the list of vacant positions available with MacDonnell Regional Council in Areyonga as of 3 July 2025; and
- b) invite the Childcare Manager to the next meeting to provide an update to its Children's services.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Areyonga across the area of Local Government Service Delivery

ARLA2025-051 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Local Authority of Areyonga noted and accepted the Council Services report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged Care, Children's Services and Youth Services.

ARLA2025-052 RESOLVED (Sarah Gallagher/Hilda Bert)

That the Local Authority noted and accepted the Community Services report.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

ARLA2025-053 RESOLVED (Hilda Bert/Sarah Gallagher)

That the Local Authority did not raise and matters relating to General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding Non-Council Services.

This may include, but is not limited to, issues relating to housing, health, schools, police and roads.

ARLA2025-054 RESOLVED (Hilda Bert/Jonathan Doolan)

That the Local Authority raised the following matters of Non-Council Business.

- Invite MLA Chansey Paech - Member for Gwoja.
- Invite Tjuwanpa to discuss the services that they provide.
- Invite Central Land Council Representatives to discuss leases and land Management.

14 DATE OF NEXT MEETING - WEDNESDAY 15 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:43 pm.

This page and the preceding 6 pages are the minutes of the Areyonga Local Authority Meeting held on Wednesday 16 July 2025 and are UNCONFIRMED.

UNCONFIRMED

This is page 7 of 7 of the Minutes of the Areyonga Local Authority Meeting held on Wednesday, 16 July 2025



MINUTES OF THE MT LIEBIG LOCAL AUTHORITY MEETING HELD IN THE
MOUNT LIEBIG COUNCIL OFFICE ON WEDNESDAY 23 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.47AM

2 WELCOME

2.1 Welcome to Country – Audrey Turner

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Audrey Turner, Member Jeffrey Wheeler, Member Rosalind Dixon and Member Carol Peterson.

Councillors:

President Roxanne Kenny

Via Teams: Councillor Tommy Conway and Deputy Dalton McDonald

Council Employees:

CEO Belinda Urquhart, Director Keith Hassett, Area Manager Damien Ryan, Council Services Coordinator Bradley Horn, Governance Coordinator Shae Millar.

Via Teams: Manager of Project Management Ruth Tahere and Project Management Officer Ryan Rosenberg.

Guests:

Tammy Stephens Communications Manager – Ngurratjuta

Via Teams: Tomas King – Department of Housing, Community Development and Local Government.

3.2 Apologies/Absentees

Apologies:

Member Roderick Kantamara, Member Tristan Robertson and Member Dyson Wheeler.

Absentees:

This is page 1 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025

Councillor Jason Minor.

3.1 & 3.2 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS

MLLA2025-038 RESOLVED (Rosalind Dixon/Audrey Turner)

That members:

- a) noted the attendance;
- b) noted and accepted the apologies from Roderick Kantamara, Tristan Robertson and Dyson Wheeler; and
- c) noted the absence without notice of Councillor Jason Minor.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the current membership of the Local Authority and to record the attendance at the previous meeting.

MLLA2025-039 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority:

- a) noted that there are no vacancies currently available on the Local Authority; and
- b) noted the attendance of members at the previous meeting.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

MLLA2025-040 RESOLVED (Rosalind Dixon/Audrey Turner)

That the Mt Liebig Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

MLLA2025-041 RESOLVED (Carol Peterson/Jeffrey Wheeler)

That the Minutes of the meeting held on the 30th of April 2025 were adopted as an accurate record of proceedings.

6 ACCEPTANCE OF THE AGENDA

This is page 2 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025

6.1 PAPERS CIRCULATED AND RECEIVED

MLLA2025-042 RESOLVED (Rosalind Dixon/Audrey Turner)

That the Mt Liebig Local Authority noted the that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

MLLA2025-043 RESOLVED (Jeffrey Wheeler/Rosalind Dixon)

That the Mt Liebig Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

MLLA2025-044 RESOLVED (Jeffrey Wheeler/Rosalind Dixon)

That the Mt Liebig Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

MLLA2025-045 RESOLVED (Jeffrey Wheeler/Dalton McDonald)

That the Local Authority:

- a) noted that Tomas King from the Department of Housing, Community Development and Local Government attended the meeting and will pass on any matters raised to the Remote Housing team; and
- b) raised that Audrey Turner has been unsuccessfully applying for a house to live in for over 8 years.

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

MLLA2025-046 RESOLVED (Rosalind Dixon/Tommy Conway)

That the Local Authority:

- a) noted that voters enrolment closed on the 22nd of July;
- b) encouraged community members to consider nominating as candidates;

This is page 3 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025

- c) noted that nominations are open until Thursday 31st July;
- d) noted that polling dates will be advertised in community; and
- g) noted and accepted the Information for Candidates for the 2025 Local Government Elections.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 REGIONAL PLANNING INCORPORATING COMMUNITY INFRASTRUCTURE PLANS

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

MLLA2025-047 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority reiterated that the community laundry with toilets and showers to be located between the football oval and basketball court is the first priority on the Community Infrastructure Plan.

9.2 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAMP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

MLLA2025-048 RESOLVED (Audrey Turner/Carol Peterson)

That the Local Authority:

- a) received the 2024/2025 Project funds allocation of \$30,700.00;
- b) noted that \$6,790.19 are funds *at risk* of being returned to NTG;
- c) noted the progress on their current projects as follows:
 - 2184 – Plaque at the Rec Hall - to be unveiled when the basketball court is opened which should be happening in October. The basketball Court

This is page 4 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025

- should be completed in in the next 6 weeks. This will include larger sports lights, a water bubbler and 2 grandstands with shade.
- 2186 – Solar Lights for the Cemetery – the lights have been collected from Amoonguna. Waiting on the completion of works on the fence-line before the civil team install the lights.
 - 2188 – Sporting Equipment for the Youth Board – allocated an additional \$24.45 to cover the overspend;
- d) accepted the unallocated funds currently available to spend; and
- e) Created a new project - Area of Cultural Significance Exclusion Zone Signs – these will be large signs using inclusive terms so that they can be used to restrict access to men’s areas, women’s areas and cultural areas. Allocated \$5,000.00 to acquire as many signs as possible within this budget; and
- f) were advised of the following about the wishlist items.:
- a minimum spend for a new playground would be \$70,000.00 with a preference for \$100,000.00 to be allocated to allow for variables;
 - mature trees cannot be purchased in Alice Springs, smaller ones can be purchased, but these cost money and are often damaged by children.

9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

MLLA2025-049 RESOLVED (Rosalind Dixon/Dalton McDonald)

That the Local Authority:

- a) noted that \$1,918.88 of 2024/25 discretionary funds were spent with invoices received;
- b) noted that the remaining \$2,081.12 of 2024/25 funds were allocated to the BBQ for the unveiling of the plaque and the opening of the basketball court and that these funds are carried over to this financial year;
- c) received the 2025/26 discretionary funds allocation of \$4,000.00;
- d) decided not to allocate any discretionary funds at this meeting; and
- e) noted that these funds must be spent with goods received by 30 June 2026.

9.4 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

MLLA2025-050 RESOLVED (Tommy Conway/Carol Peterson)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Mount Liebig as of 11 July 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council delivered services in Mr Liebig across the area of Local

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Government Service Delivery.

MLLA2025-051 RESOLVED (Jeffrey Wheeler/Tommy Conway)

That the Local Authority of Mt Liebig noted and accepted the attached Council Services report.

10.2 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Children's Services and Youth Services.

MLLA2025-052 RESOLVED (Carol Peterson/Tommy Conway)

That the Local Authority noted and accepted the attached Community Services Report.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GERNERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

MLLA2025-053 RESOLVED (Rosalind Dixon/Tommy Conway)

That the Local Authority did not raise any matters relating to general Council business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding Non-Council Services.

MLLA2025-054 RESOLVED (Jeffrey Wheeler/Carol Peterson)

That the Local Authority:

- a) raised that the section of the Kintore road from Papunya to Kintore is very rough and were advised that Tomas King would look into the grading schedule;
- b) raised that continuous road grading has lowered the road elevation, leading to significant water pooling; and
- c) were introduced to Tammy Stephens Communications Manager – Ngurratjuta who has opened the family centre in Mount Liebig which will be open once a week in Mount Liebig and advised that there will be a hair salon open next

This is page 6 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025

week in Papunya and that there are some projects happening with the Junior Rangers, Justice Reinvestment and CDP.

14 DATE OF NEXT MEETING - WEDNESDAY 1 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:14 pm.

This page and the preceding 7 pages are the minutes of the Mt Liebig Local Authority Meeting held on Wednesday 23 July 2025 and are UNCONFIRMED.

UNCONFIRMED

This is page 7 of 7 of the Minutes of the Mt Liebig Local Authority Meeting held on Wednesday, 23 July 2025



MINUTES OF THE PAPUNYA LOCAL AUTHORITY MEETING HELD IN THE
PAPUNYA COUNCIL OFFICE ON THURSDAY 24 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:42AM with a prayer by Member Graham Poulson

1.1 NOMINATION OF CHAIR

PLA2025-037 RESOLVED (Sarah Stockman/Karen McDonald)

That members agreed that Member Graham Poulson be Acting Chairperson for today's meeting.

2 WELCOME

3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS / NOMINATIONS

3.1 Attendance

Local Authority Members:

From the Papunya Office: Member Justine Stockman, Member Garrard Anderson and Member Graham Poulson

From the Alice Springs Office: Chairperson Karen McDonald and Member Sarah Stockman, Deputy Dalton McDonald and Member Tommy Conway

Council Employees:

Belinda Urquhart – CEO, Keith Hassett - Director Community Services, Rhiannon Collie – CSC Papunya and June Crabb – Governance Coordinator

Via Teams: Ruth Tahere – Project Management Office

Guests:

Lynn Ward – Local Authority Nominee

Jeff Hulcombe - Junior Rangers Program, Ngurratjuta

Christine Munroe – Papunya School Principal

Alison Anderson (Traditional Owner) and Tammy Stephens – Ngurratjuta Representatives

Via Teams: Jessica Scrutton – Dept Housing, Local Government and Community Development Representative

This is page 1 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Member Terence Abbott, Member Casey (Sammy) Pearce and Councillor Jason Minor

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

PLA2025-038 RESOLVED (Garrard Anderson/Tommy Conway)

That members:

- a) notes the attendance; and
- b) records the second absences without notice of Terence Abbott and Sammy Pearce from this meeting

3.3 Resignations

NIL

3.4 Terminations

3.4 TERMINATION OF MEMBERSHIP

PLA2025-039 RESOLVED (Graham Poulson/Garrard Anderson)

That members notes the membership of Terence Abbott and Sammy Pearce was terminated as they missed two consecutive Local Authority meetings.

3.5 Nominations

3.5.1 NOMINATIONS TO THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

The purpose of this paper is to highlight the changes to the membership of the Local Authority.

Two vacancies on the Authority were created due to the dismissal of Sebastian Allen for being absent without notice from two consecutive Local Authority meetings and a resignation submitted by Sammy Butcher.

Council endorsed the nomination received from Garrard Anderson, subsequently, leaving one vacancy to fill on the Authority.

PLA2025-040 RESOLVED (Sarah Stockman/Garrard Anderson)

That the Local Authority:

- a) notes the creation of two additional vacancies due to the termination of memberships;
- b) notes that there are currently three positions available;
- c) accepts the nomination received from Lynn Ward and Alison Anderson; and
- d) calls for community nominations to open to fill the remaining vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

PLA2025-041 RESOLVED (Dalton McDonald/Graham Poulson)

That the Papunya Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

PLA2025-042 RESOLVED (Sarah Stockman/Tommy Conway)

That the Minutes of the Papunya Local Authority Meeting of 3rd April 2025 be adopted by a resolution of Papunya Local Authority.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

PLA2025-043 RESOLVED (Garrard Anderson/Graham Poulson)

That the Papunya Local Authority notes the that the papers circulated were received for consideration at the meeting

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

PLA2025-044 RESOLVED (Tommy Conway/Garrard Anderson)

That the Papunya Local Authority notes the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

PLA2025-045 RESOLVED (Tommy Conway/Garrard Anderson)

That the Papunya Local Authority did not declare any conflict of interests with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) **accepts the updates from Remote Housing representatives; and**
- b) **raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: A Housing Representative did not attend this meeting

This is page 3 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

8.2 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

PLA2025-046 RESOLVED (Graham Poulson/Garrard Anderson)

That the Local Authority:

- a) urges all eligible residents to ensure they are enrolled to vote;
- b) encourages community members to consider nominating as candidates;
- c) notes that nominations are open until Thursday 31 July; and
- d) notes and accepts the Information for Candidates for the 2025 Local Government Elections.

8.1 THE JUNIOR RANGER PROGRAM - NGURRATJUTA/PMARA NTJARRA ABORIGINAL CORPORATION

EXECUTIVE SUMMARY:

The purpose of the presentation from Ngurratjuta / Pmara Ntjarra Aboriginal Corporation is to introduce aspects of the Junior Ranger Program, including its rationale, approach to planning and progress.

PLA2025-047 RESOLVED (Graham Poulson/Tommy Conway)

That the Local Authority notes and accepts the presentation from Ngurratjuta / Pmara Ntjarra Aboriginal Corporation.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as reported in previous meetings.

PLA2025-048 RESOLVED (Graham Poulson/Garrard Anderson)

That the Local Authority:

- a) notes and accepts the progress on the action items that arose at previous meetings; and
- b) closes Actions – Speed Bumps, Cultural Signs and Heavy traffic signs as these had been completed and were awaiting delivery to Papunya.

9.2 COMMUNITY INFRASTRUCTURE PLANNING

EXECUTIVE SUMMARY:

The MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Priority projects discussed at the previous meeting included upgrading the Softball Oval and a Gymnasium.

This is page 4 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

PLA2025-049 RESOLVED (Garrard Anderson/Tommy Conway)

That the Local Authority:

- a) notes and accepts the updates from the Project Management Office regarding the Community Infrastructure Plan;
- b) notes that locations for playgrounds should be carefully selected, to prioritise the safety and well-being of children taking into account factors such as visibility and hazards;
- c) notes the recommendation that shade shelters should be placed over playgrounds and seating provided for parents; and
- d) notes that MRC are in discussions with Greg Drew from Ngurratjuta regarding the Splashpad, BMX Track and Community Garden/Orchard.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPP has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

'At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

PLA2025-050 RESOLVED (Graham Poulson/Garrard Anderson)

That the Local Authority:

- a) notes that \$113,870.13 are funds *at risk*;
- b) accepts the 2024/2025 Project funding allocation of \$63,900.00;
- c) closed Project – Plaques to commemorate the Aboriginal Pastors, returning \$132.00 to unallocated funds;
- d) notes the progress on their current projects as at 30 June 2025 and noted the following updates:
 - Mature trees project placed on hold and suggested to incorporate into the Community Garden/Orchard Project;
 - The Healthy Community project. The PMO Office will consult with members and stakeholders on a timeline to hold the event;
 - Bin Trailers are waiting on a few minor details before they will be delivered to community;
 - Yarning Circle project. A request was made to cancel the project, however members did not endorse this request and the project will continue;

This is page 5 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

- **Sunday School project.** Members were advised that asbestos had been found in the existing structure next to the Church and it would cost an additional \$40,000.00 for the Contractors to remove the asbestos safely and construct the Sunday School. Members were then asked to consider moving the structure for the Sunday School to the new cemetery as it was previously intended for.
After consultation with Traditional Owner, Alison Anderson, members agreed to close this project, return the underspend of \$13,546.35 to unallocated funds and to open a new project that will include the Sunday School structure.
- e) **creates a new project – Outdoor Chapel**
On the recommendation of Ms Anderson, it was proposed that an outdoor chapel, utilising the Sunday School structure be constructed within the new cemetery with the following conditions:
 - A central path is laid down the in middle of the cemetery
 - The grave sites to start at one end of the path and be allotted evenly on each side of that path
 - The chapel constructed at the other end of the path
 - The chapel must be centred to the path so when viewing the cemetery from the chapel, the layout would appear symmetricalIt was noted that no funds have been allocated at this stage.
- f) **discusses the priority of the wishlist items and closes bike and tyres, and Tennis Court, noting that they would not be considered.**

9.4 DISCRETIONARY FUNDS REPORT

EXECUTIVE SUMMARY:

Each financial year, MRC grants a discretionary fund allocation of \$4,000.00 to the Local Authority.

The Local Authority decides how best to commit these funds that will benefit the Community and to improve Community development.

Discretionary Funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

PLA2025-051 RESOLVED (Dalton McDonald/Garrard Anderson)

That the Local Authority:

- a) **notes that \$3,966.46 of the 2024/2025 discretionary funds were spent with all invoices received;**
- b) **notes that the remaining \$33.54 to be added to the 2025/26 financial year;**
- c) **receives the 2025/2026 Discretionary funds of \$4,033.54;**
- d) **notes that these funds must be spent with invoices received by 30 June 2026;**
and
- e) **did not allocate funds at this meeting.**

9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Active open positions within the Org Structure as at 16 July 2025.

This is page 6 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

PLA2025-052 RESOLVED (Tommy Conway/Graham Poulson)

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Papunya as of the 16 July 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Papunya across the area of Local Government Service Delivery

PLA2025-053 RESOLVED (Dalton McDonald/Graham Poulson)

That the Local Authority of Papunya notes and accepts the attached Council Services report.

10.2 COMMUNITY SERVICE REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged and Disability Services and Youth Services.

PLA2025-054 RESOLVED (Garrard Anderson/Dalton McDonald)

That the Local Authority:

- a) notes and accepts the attached Community Services Report; and
- b) requests that the Aged Care team ensure that the meals they are delivering are handed to the residents who have paid for that service.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

PLA2025-055 RESOLVED (Dalton McDonald/Justine Stockman)

That the Local Authority raises and discusses matters relating to General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

A representative provides necessary updates regarding Northern Territory Government services.

Members are given the opportunity to raise and discuss general matters of Non-Council Business.

This may include, but is not limited to, issues relating to housing, health, schools, police and roads.

This is page 7 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025

PLA2025-056 RESOLVED (Dalton McDonald/Justine Stockman)

That the Local Authority:

- a) notes the information shared by the Principal, Papunya School on the activities and programs implemented by the School:
 - The School and Preschool had undertaken separate educational reviews and these reviews had been documented and sent back to the school.
Ngurratjuta Representative Alison Anderson requested the school provide copies of the School review report and the Pre-School review report to the next Authority meeting.
Ms Anderson advised the Principal that moving forward, Ngurratjuta, as the Local Decision Makers for Papunya are to be consulted prior to Departmental Staff visiting community to engage with residents.
- b) accepts the information shared by Ms Anderson, Ngurratjuta Representative as follows:
 - That Ngurratjuta are in the process of consulting with Papunya residents to gain feedback on transitioning from NT Health to Congress.
 - Notes that the CSC will notify CLC to provide portable toilets for Sorry Camps.
 - Suggests building another toilet for people arriving off the bush bus as they currently use the Aged Care toilet and it is not sufficient.
 - Raises that the Finke River Mission Manse has been unoccupied for at least 10 years, noting that asbestos was in the building. The CSC advised that she has been in contact with FRM and they have responded. This letter will be presented at the October meeting.
 - Requests that Housing be invited to address the issues with sewage and water access as these issues are putting a heavy strain on the existing infrastructure in community.
 - Requests a grading schedule for the roads.
- c) notes the updates provided by the Representative of Housing, Local Government and Community Development:
 - The NT Police advised that they are not able to attend every Local Authority meeting unless there are specific concerns raised by the members.
 - Notes that Project plans for a BMX track, Splashpad and Community garden are under review and once finalised, they will be put to the Delegates for approval. When this process is completed, the funds will be given to MRC to implement the projects.
Members noted that MRC are currently liaising with Ngurratjuta regarding the projects and will continue consultations of future developments.
 - Notes that NTG will consult with Ngurratjuta and members on a Remote Precinct Project.

14 DATE OF NEXT MEETING - THURSDAY 9 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 1:37 pm.

This page and the preceding 8 pages are the minutes of the Papunya Local Authority Meeting held on Thursday 24 July 2025 and are UNCONFIRMED.

This is page 8 of 8 of the Minutes of the Papunya Local Authority Meeting held on Thursday, 24 July 2025



MINUTES OF THE WALLACE ROCKHOLE LOCAL AUTHORITY MEETING HELD
IN THE WALLACE ROCKHOLE COUNCIL OFFICE ON
THURSDAY 24 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.23 AM

2 WELCOME

2.1 Welcome to Country – Colin Craig

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Colin Craig, , Member Ruth Katararintja, Member Terry Abbott and Member Pamela Abbott

Councillors:

President Roxanne Kenny, Councillor Maryanne Malbunka and Councillor Mark Inkamala.

Council Employees:

Chief Financial and Information Officer Sheree Sherry, Area Manager Stuart Millar, Council Services Coordinator Ada Williams and Governance Coordinator Shae Millar.

Via Teams: Project Management Officer Ryan Rosenberg.

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Nil

Absentees:

Member Howard Abbott

This is page 1 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday,
24 July 2025

3.1 & 3.2 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS

WLA2025-037 RESOLVED (Colin Craig/Ruth Katarintja)

That members:

- a) noted the attendance;
- b) noted that there were no apologies;
- c) noted the absence without notice of Member Howard Abbott for this meeting.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This report details the membership of the Wallace Rockhole Local Authority.

As stated in Council's Policy - *MC01-CP 8.1 Appointed Members:*

8.1.1 – Appointing Members – local authorities

- a. Eligibility – anyone can be nominated from the local authority area, including MRC employees and youth board members.
- b. Nominations – when there is a vacancy on a local authority, the Council will give notice and there will be 21 days for nominations to be submitted.

8.1.3 – Revocation of membership – the Council will determine when membership of either the local authority or a council committee can be revoked.

WLA2025-038 RESOLVED (Mark Inkamala/Colin Craig)

That the Local Authority:

- a) noted the current vacancy on the Local Authority; and
- b) called for community nominations to remain open to fill this vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

WLA2025-039 RESOLVED (Colin Craig/Pamela Abbott)

That the Wallace Rockhole Local Authority noted the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

WLA2025-040 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority accepted the unconfirmed minutes as accurate records of proceedings for the following meetings:

- a) the Local Authority meeting held on the 20th March 2025; and
- b) the provisional Local Authority meeting held on the 20th of May 2025.

This is page 2 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 24 July 2025

6 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS AND NON-COUNCIL BUSINESS ITEMS

6.1 PAPERS CIRCULATED AND RECEIVED

WLA2025-041 RESOLVED (Colin Craig/Terry Abbott)

That the Wallace Rockhole Local Authority noted that the papers circulated were received for consideration at the meeting.

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

WLA2025-042 RESOLVED (Pamela Abbott/Mark Inkamala)

That the Wallace Rockhole Local Authority noted the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

WLA2025-043 RESOLVED (Pamela Abbott/Mark Inkamala)

That the Wallace Rockhole Local Authority declared no conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

WLA2025-044 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) Noted that voter enrolment closed on the 22nd of July;
- b) encouraged community members to consider nominating as candidates; and
- c) noted that nominations are open until Thursday 31 July;
- d) noted that the polling dates will be advertised in community; and
- e) noted and accepted the Information for Candidates for the 2025 Local Government Council Elections.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as raised in previous meetings.

WLA2025-045 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) noted the update on the action item ‘Housing Maintenance’ that NT Housing will not maintain the houses unless residents start paying rent; and
- b) expressed interest and requested information on the process of transferring the lease to NTG and starting rent payments in order to have the houses in Wallace Rockhole maintained by NT Housing.

9.2 COMMUNITY INFRASTRUCTURE PLAN

EXECUTIVE SUMMARY:

This report is a follow-up for the Local Authority and community members to share updates on possible new development ideas for the community. It also looks at how these ideas can support the Community Infrastructure Plan which helps guide improvements to things like roads, facilities and services that will benefit the community.

The goal is to work together towards a stronger, well-planned future for all community.

Priorities raised at the previous meeting includes:

- Repair the surface of the Basketball Court
- Reconnect water to the public toilets
- Football oval on the other side of the orchard

WLA2025-046 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority:

- a) decided that the number one priority on the Community Infrastructure Plan [CIP] is to reconnect water to the public toilets in the campground, noting that the issue may be connected to plumbing issues in the Rec Hall; and
- b) added the following projects to the CIP:
 - Public laundry
 - Upgrades to the Rec-Hall – Insulation.

9.3 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women’s or men’s sheds /shelters.

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- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

WLA2025-047 RESOLVED (Colin Craig/Terry Abbott)

That the Local Authority:

- a) received the 2024/25 Project Funds Allocation of \$16,400.00;
- b) noted the current availability of funds stands at \$31,340.27;
- c) noted that \$22,533.86 are funds *at risk* of being returned to NTG;
- d) noted the progress on their current project 2223 – Upgrade to Gordon Ida Park – the quotes for the gates have been received and the gates will be ordered in the coming weeks. The Area manager has completed a stock-take of the parts currently in community which has been supplied to the Project Management Office in order to assess the materials still required for the civil team to finish the fencing;
- d) closed completed project 2227 and returned the unused funds to unallocated;
- e) requested that the PMO provide a list of projects and prices to consider at the next meeting along with photos of projects from other communities; and
- f) made the following updates to the wishlist:
 - removed Football oval near the racecourse
 - added small flat area with smaller goal posts inside the park fence to provide a space for kids to kick a football and requested that the PMO investigate the associated costs;
 - added sturdy ‘moveable bench seating’ for inside the Rec-Hall to the wishlist and requested that the Project Management Office investigate options.

9.4 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

It is to be noted that any outstanding Purchase Orders in which the invoice has not been received will be carried over to the next financial year.

WLA2025-048 RESOLVED (Colin Craig/Terry Abbott)

That the Wallace Rockhole Local Authority:

- a) noted the spending on their 2024/2025 Discretionary funds;
- b) noted that an invoice is yet to be received for the fruit trees and that \$1,997.01 will be deducted from the current financial year;
- c) noted that the citrus trees are currently in quarantine
- d) received the 2025/26 Discretionary Funds allocation of \$4,000.00;
- e) noted that there are \$2,002.99 remaining funds;
- f) decided not to allocate any money at this meeting; and
- g) noted that these funds must be spent with invoices received by 30 June 2026.

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9.5 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

WLA2025-049 RESOLVED (Colin Craig/Pamela Abbott)

That the Local Authority accepted the list of vacant positions available with MacDonnell Regional Council in Wallace Rockhole as of the 11 July 2025.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES LA REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Wallace Rockhole across the area of Local Government Service Delivery.

WLA2025-050 RESOLVED (Terry Abbott/Colin Craig)

That the Local Authority of Wallace Rockhole:

- a) noted and accepted the Council Services report; and
- b) requested that Council Services investigate whether the lack of water to the orchard is connected to the broken pipe at the rec hall.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

WLA2025-051 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority did not raise any matters relating to General Council Business.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

WLA2025-052 RESOLVED (Terry Abbott/Mark Inkamala)

That the Local Authority raised and discussed the following matters of General Non-Council Business:

- a) the grass needs cutting in the yard of the old power station to reduce the fire

This is page 6 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 24 July 2025

- hazard; and
- b) requested that NTG ensure that the yard of the clinic be maintained, specifically grass cutting; and
 - c) requested information on why the bore that originally supplied water to the orchard was decommissioned.

14 DATE OF NEXT MEETING - THURSDAY 16 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 11:40 am.

This page and the preceding 6 pages are the minutes of the Wallace Rockhole Local Authority Meeting held on Thursday 24 July 2025 and are UNCONFIRMED.

This is page 7 of 7 of the Minutes of the Wallace Rockhole Local Authority Meeting held on Thursday, 24 July 2025



MINUTES OF THE DOCKER RIVER LOCAL AUTHORITY MEETING HELD IN THE
DOCKER RIVER COUNCIL OFFICE ON MONDAY 28 JULY 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was postponed to 11.44AM before being declared open

2 WELCOME

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Ruby James, Member Denise Brady, Member Brett Stockmen, Member Rosina Kunia

Councillors:

Member Marlene Abbott

Member Abraham Poulson – attended via Teams from the Areyonga Office

Council Employees:

Belinda Urquhart – CEO, Keith Hassett – Director Community Services, Mark O'Bryan – Area Manager, Ruth Tahere – Acting Manager Project Manager, Ryan Rosenberg – Project Management Officer and June Crabb – Governance Coordinator

Guests:

Nil

3.2 Apologies/Absentees

Apologies:

Member Priscilla Abbott, Member Selinda Lily De Rose and Member Winsome Newberry

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

DRLA2025-036 RESOLVED (Denise Brady/Rosina Kunia)

That members:

- a) notes the attendance; and**

This is page 1 of 6 of the Minutes of the Docker River Local Authority Meeting held on Monday, 28 July 2025

- b) accepts the apologies received from Members Winsome Newberry, Priscilla Abbott and Selinda Lily De Rose

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 MEMBERSHIP OF THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the current membership of the Local Authority and to record the attendance at the previous meeting.

DRLA2025-036 RESOLVED (Denise Brady/Rosina Kunia)

That the Local Authority:

- a) notes that the Local Authority currently has full membership;
- b) notes the attendance of members at the previous meeting;
- c) notes two absences without notice will result in an automatic dismissal of membership;
- d) receives the resignation from Denise Brady; and
- e) acknowledges one vacancy on the authority.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

DRLA2025-037 RESOLVED (Rosina Kunia/Denise Brady)

That the Docker River Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRM PREVIOUS MINUTES

DRLA2025-038 RESOLVED (Ruby James/Brett Stockmen)

That the Minutes of the meeting held on the 22nd of May 2025 be adopted as an accurate record of proceedings.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

DRLA2025-039 RESOLVED (Marlene Abbott/Denise Brady)

That the Docker River Local Authority noted the that the papers circulated were received for consideration at the meeting

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

DRLA2025-040 RESOLVED (Ruby James/Denise Brady)

That the Docker River Local Authority notes the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

DRLA2025-041 RESOLVED (Ruby James/Denise Brady)

That the Docker River Local Authority declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 2025 LOCAL GOVERNMENT ELECTIONS

EXECUTIVE SUMMARY:

Every four years, people living in the Northern Territory elect representatives to serve on their Local Government Council. Local Government is the level of government most connected to your community, and the 2025 Local Government Elections will be your chance to stand up and represent your local area.

DRLA2025-042 RESOLVED (Denise Brady/Marlene Abbott)

That the Local Authority:

- a) urges all eligible residents to ensure they are enrolled to vote;
- b) encourages community members to consider nominating as candidates;
- c) notes that nominations close Thursday 31st July; and
- d) notes and accepts the Information for Candidates for the 2025 Local Government Council Elections.

8.2 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) accepts the updates from Remote Housing representatives; and
- b) raises matters relating to housing repairs, maintenance and tenancy within the community.

Minute Note: A Representative was not in attendance to this meeting.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 COMMUNITY INFRASTRUCTURE PLANNING

EXECUTIVE SUMMARY:

MacDonnell Regional Council develops Community Infrastructure plans for each community every five years. These plans are created in consultation with the Local Authority to record the community's priorities for the future development of their Infrastructure.

This is page 3 of 6 of the Minutes of the Docker River Local Authority Meeting held on Monday, 28 July 2025

The Local Authority is asked to guide and support MRC staff in the development of the of the community and planning in relation to the community's infrastructure.

Members discussed the following priorities at their previous meeting:

- Laundromat
- Ablution block
- Football oval, grandstand and stage
- BMX track
- Water Park
- Playground equipment

DRLA2025-043 RESOLVED (Ruby James/Denise Brady)

That the Local Authority did not add any further priorities in relation to the development of the community's infrastructure plan.

LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

DRLA2025-044 RESOLVED (Abraham Poulson/Marlene Abbott)

That the Local Authority:

- a) notes that \$76,372.87 are funds *at risk*;
- b) accepts the 2024/2025 Project funding allocation of \$47,100.00
- c) notes the progress on their current projects as of the 18th July 2025 as provided by the Project Management Office:
 - 2122 – Park and playground structures, noted the quote of \$55,000.00 to remove playground, build up the park area and reinstall playground was too excessive and members instead, requested that the contractor be contacted to provide a revised quote to uplift the playground and move it away from where the water is pooling.
 - 2570 – Mobile Water Trailer, allocating \$5,000.00 towards freight costs, noting that it is expected in Alice Springs within the next month and will be delivered out to Docker River once it is registered.

This is page 4 of 6 of the Minutes of the Docker River Local Authority Meeting held on Monday, 28 July 2025

- d) closes project 2129 – Solar lights at entry post, returning \$3,478.95 to unallocated noting that they had been built too close to the road and were a safety concern;
- e) creates the following new projects;
 - Bases for the Solar lights, allocating \$10,000.00 and agreeing that the Civil team will remove the solar lights at the entrance to Docker River as they had been installed too close to the road, that the CSC and the Civil team liaise with community on where to install them.
 - One bin trailer, allocating \$18,000.00 to the project.
- f) did not discuss the priority of the wishlist items.

9.2 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

DRLA2025-045 RESOLVED (Marlene Abbott/Rosina Kunia)

That the Local Authority:

- a) notes the spending of your 2024/2025 Discretionary funds;
- b) receives the 2025/2026 funding allocation of \$4,000.00;
- c) notes that these funds must be spent with invoices received before 30 June 2026; and
- d) did not allocate any funds at this meeting.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

DRLA2025-046 RESOLVED (Denise Brady/Brett Stockmen)

That the Local Authority notes and accepts the list of vacant positions available with MacDonnell Regional Council in Docker River as of the 18 July 2025.

10.2 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report is an update of Council Delivered Services in Docker River across the area of Local Government Service Delivery.

DRLA2025-047 RESOLVED (Denise Brady/Ruby James)

That the Local Authority of Docker River notes and accepts the attached report

10.3 COMMUNITY SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety in Docker River.

DRLA2025-048 RESOLVED (Ruby James/Rosina Kunia)

That the Local Authority notes and accepts the Community Services Report.

11 INCOME AND EXPENDITURE REPORT

Nil

12 GENERAL BUSINESS

12.1 GERNERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Council Business.

DRLA2025-049 RESOLVED (Rosina Kunia/Ruby James)

That the Local Authority during General Council Business was informed that the CSC will be taking leave for six weeks and Kelly Ryan will be Acting CSC in his place.

13 NON-COUNCIL BUSINESS

13.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members can discuss matters in relation to services provided by the Northern Territory Government. This may include:

- NT Housing
- Roads outside of MRC's Area
- Education
- NT Health

DRLA2025-050 RESOLVED (Rosina Kunia/Ruby James)

That the Local Authority:

- a) notes that no additional matters were raised; and**
- b) closes the action – Digital Connectivity Project.**

14 DATE OF NEXT MEETING - WEDNESDAY 22 OCTOBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:46 pm.

This page and the preceding 6 pages are the minutes of the Docker River Local Authority Meeting held on Monday 28 July 2025 and are UNCONFIRMED.



MINUTES OF THE FINKE LOCAL AUTHORITY MEETING HELD IN THE FINKE
COUNCIL OFFICE ON WEDNESDAY 13 AUGUST 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:30AM

2 WELCOME – Chair Michael Ferguson

**3 ATTENDANCE / APOLOGIES / RESIGNATIONS / TERMINATIONS /
NOMINATIONS**

3.1 Attendance

Local Authority Members:

Chairperson Michael Ferguson, Member Susan Doolan, Member Bridget Doolan, Member Darryl Doolan, Member Thomas Stewart and Member Rosemary Matasia

Councillors:

Member Andrew Davis, Member Patrick Allen and Member Lisa Sharman

Council Employees:

Damien Ryan – Acting Director Council Services, Joe Rawson – Acting Council Services Coordinator and June Crabb

Via Teams: Ruth Tahere – Acting Manager Project Management Office, Emma Haache – Acting Manager Aged Care

Guests:

Shane Franey – Representative Member for Namatjira Office, Amelia Kunoth-Monks, Christa Bartjen-Westermann and Kim Raine – Representatives Central Australian Aboriginal Family Legal Unit

Via Teams – Jessica Scrutton – Representative Housing, Local Government and Community Development

3.2 Apologies/Absentees

Apologies:

Belinda Urquhart – CEO, Roxanne Kenny – President, Mark O'Bryan – Area Manager and Ellen Fitzgerald – Acting Area Manager

This is page 1 of 8 of the Minutes of the Finke Local Authority Meeting held on Wednesday, 13 August 2025

Absentees:

Nil

3.1 & 3.2 ATTENDANCE/APOLOGIES/ABSENTEES

FLA2025-035 RESOLVED (Michael Ferguson/Lisa Sharman)

That members:

- a) notes the attendance; and
- b) accepts the apologies received from President Roxanne Kenny, Belinda Urquhart – CEO, Mark O’Bryan – Area Manager and Ellen Fitzgerald – Acting Area Manager.

3.3 Resignations

NIL

3.4 Terminations

NIL

3.5 Nominations

3.5.1 VACANCIES IN THE LOCAL AUTHORITY

EXECUTIVE SUMMARY:

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

FLA2025-036 RESOLVED (Andrew Davis/Lisa Sharman)

That the Local Authority:

- a) welcomes Darryl Doolan to the Authority;
- b) notes the current membership of the Local Authority; and
- c) calls for community nominations to open to fill the remaining vacancy.

4 COUNCIL CODE OF CONDUCT

4.1 CODE OF CONDUCT

FLA2025-037 RESOLVED (Michael Ferguson/Patrick Allen)

That the Finke Local Authority notes the Council Code of Conduct.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

FLA2025-038 RESOLVED (Michael Ferguson/Lisa Sharman)

That the Finke Local Authority accepts the unconfirmed minutes of the meeting held 21 May 2025 as an accurate record of the proceedings.

6 ACCEPTANCE OF THE AGENDA

6.1 PAPERS CIRCULATED AND RECEIVED

FLA2025-039 RESOLVED (Michael Ferguson/Andrew Davis)

That the Finke Local Authority notes that the papers circulated were received for consideration at the meeting

7 CONFLICT OF INTEREST

7.1 CONFLICT OF INTERESTS

FLA2025-040 RESOLVED (Michael Ferguson/Lisa Sharman)

That the Finke Local Authority notes the Conflict of Interest policy.

7.2 MEMBERS DECLARATION

FLA2025-041 RESOLVED (Michael Ferguson/Andrew Davis)

That the Finke Local Authority did not declare any conflict of interest with the meeting agenda.

8 DEPUTATIONS / GUEST SPEAKERS

8.1 REMOTE HOUSING - REPAIRS, MAINTENANCE AND TENANCY TEAM

EXECUTIVE SUMMARY:

This section provides an opportunity for representatives from the Department of Housing, Local Government and Community Development to provide the Local Authority with updates regarding Remote Housing programs, repairs, maintenance and tenancy.

RECOMMENDATION

That the Local Authority:

- a) **accepts the updates from Remote Housing representatives; and**
- b) **raises matters relating to housing repairs, maintenance and tenancy within the community.**

Minute Note: Representatives from Housing were not in attendance to this meeting.

8.2 CENTRAL AUSTRALIAN ABORIGINAL FAMILY LEGAL UNIT

EXECUTIVE SUMMARY:

This report aims to introduce the Central Australian Aboriginal Family Legal Unit (CAAFLU) and outline its vital role and services in meeting the unique legal needs of Aboriginal Communities in Central Australia.

Key approaches for consideration:

- Increase access to justice by delivering culturally safe and trauma-informed legal and social supports
- Provide early intervention and education on family violence and related issues
- Extend outreach to address unmet legal needs.

FLA2025-042 RESOLVED (Michael Ferguson/Lisa Sharman)

That the Local Authority:

- a) **notes and accepts the information shared by the CAAFLU Representatives; and**
- b) **supports community engagement by the CAAFLU representatives in**

This is page 3 of 8 of the Minutes of the Finke Local Authority Meeting held on Wednesday, 13 August 2025

providing legal and non-legal services that are available to residents.

Minute Note: A request for CAAFLU to attend the Titjikala LA meeting was made to the Representatives by Councillor Lisa Sharman.

9 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

9.1 ACTION REGISTER

EXECUTIVE SUMMARY:

This report provides a running list of Local Authority action items as raised in previous meetings.

FLA2025-043 RESOLVED (Michael Ferguson/Susan Doolan)

That the Local Authority:

- a) notes and accepts the updates to the actions raised during previous meetings as follows:
- b) Fence around the Community Safety Office – members rejected the idea for bollards, preferring instead that a fence is put in place similar to the fence at the neighbouring property.
Members noted that the Acting Director Damien Ryan will take additional photos to include the preferred fence and forward these onto the PMO Office and Community Safety.
- c) Closes action 'School meals'.

9.2 LOCAL AUTHORITY PROJECT REGISTER

EXECUTIVE SUMMARY:

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women's or men's sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

FLA2025-044 RESOLVED (Michael Ferguson/Thomas Stewart)

That the Local Authority:

- a) notes that \$19,949.91 are funds *at risk*;
- b) receives their 2024-25 Project funding allocation of \$26,900.00
- c) notes the progress on their current projects as at 30 July 2025:

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- 2132 – Stealth Solar lights, notes the lights are in community, chose not to install as originally allocated, and instead closed the project to create a new project, returning the remaining \$5,981.63 to unallocated;
- 2133 – Wash down Bay, noting completion and returning \$1,845.45 to unallocated;
- d) keeps open 2134 – Bench seats, noting that the Civil team will determine the locations at the oval and install them once the concrete has been purchased and in community;
- e) creates a new project – Install the four Solar lights (from Project 2132) and purchase two new batteries, noting the following:
 - commits the remaining funds currently available to include the funds returned to unallocated at this meeting;
 - replace the batteries in the current solar light at Titji Park;
 - engage a contractor to install the solar lights as the community does not have the necessary equipment; and
 - agreed on the locations:
 - install one solar light in each of the laneways starting across from the council office and continuing over to the next laneway.
 - an additional solar light in Titji Park, facing the tables/bbq.
 - one solar light at the entrance of community, coming from Kulgera.
- f) notes the following updates to the wishlist:
 - the PMO Office advised that there has been no response received from NPY regarding the reorientation of the Softball fences and the PMO Office is now looking for possible funding.
 - Quote received in 2024 for the Shade cover over the front office came in at \$13,000.00 and at the time of this meeting, the Authority did not have the funds available and agreed for this item to remain on the wishlist.
 - The Lights for the Football Oval, noting the following:
 - a commitment of \$250,000.00 from the Community Development Group;
 - the PMO Office has this project noted for the next round of grant funding;
 - the Aboriginal Leadership Group are updated on a regular basis on the wishlist items of the Authorities; and
 - that the existing power supply infrastructure would need a significant upgrade.

9.3 LOCAL AUTHORITY DISCRETIONARY FUNDS

EXECUTIVE SUMMARY:

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

FLA2025-045 RESOLVED (Bridget Doolan/Darryl Doolan)

That the Finke Local Authority:

- a) notes the spending on their 2024/2025 Discretionary funds;
- b) accepts the 2025/26 allocation of \$4,000.00;
- c) discusses allocating these funds at this meeting as follows:
 - \$1,000.00 towards a Tidy Yard competition
 - \$1,000.00 towards a Christmas lights competition

This is page 5 of 8 of the Minutes of the Finke Local Authority Meeting held on Wednesday, 13 August 2025

- \$500 towards the meat, bread and salads for a bbq
- d) accepts the \$200.00 from the Member for Namatjira’s office, and determines the following:
 - each competition will have four prizes made up as:
 - \$500 – First
 - \$300 – Second
 - \$200 – Third
 - \$100 donated by the Member for Namatjira’s office
 - that visa gift cards be purchased for the top three prizes in both categories
 - judging by the Representative from the Member for Namatjira’s Office to take place Wednesday 17th December, with the BBQ to follow; and
- d) acknowledges that the funds must be spent with invoices received by 30 June 2026.

9.4 MRC POSITION VACANCIES REPORT

EXECUTIVE SUMMARY:

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

Active open positions within the Org Structure as at 31 July 2025.

FLA2025-046 RESOLVED (Patrick Allen/Michael Ferguson)

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Finke.

10 COUNCIL MANAGED SERVICES REPORTS

10.1 COUNCIL SERVICES REPORT

EXECUTIVE SUMMARY:

This report provides an update of Council delivered services in Finke across the area of Local Government Service Delivery.

FLA2025-047 RESOLVED (Michael Ferguson/Thomas Stewart)

That the Local Authority notes and accepts the Council Services report

10.2 COMMUNITY SERVICES LOCAL AUTHORITY REPORTS

EXECUTIVE SUMMARY:

This report provides an update on the delivery of services for Community Safety, Aged Care and Children’s Services.

FLA2025-048 RESOLVED (Michael Ferguson/Rosemary Matasia)

That the Local Authority of Finke notes and accepts the Community Services report.

11 GENERAL BUSINESS

11.1 GENERAL COUNCIL BUSINESS

EXECUTIVE SUMMARY:

Members of the Authority have an opportunity to raise matters that they wish to discuss in General Business.

FLA2025-049 RESOLVED (Darryl Doolan/Susan Doolan)

That the Local Authority discusses matters relating to General Council Business as follows:

- a) **Request new bins:**
Acting Director Council Services will inform the Area Manager of the need for new bins.
- b) **Titji Park Shade Structure:**
The trusses for the roof of the shade structure does not have a ceiling, making it easy for kids to climb up and into the roof, creating a high risk of concern and members would like the trusses covered.
Acting Director – Damien Ryan advised that he shall assess the shade structure and forward the photographs onto the Project Management Office to determine what would be involved to have this completed.

12 NON-COUNCIL BUSINESS

12.1 GENERAL NON-COUNCIL BUSINESS

EXECUTIVE SUMMARY:

The purpose of this report is to provide feedback on matters that members may have regarding non-council services.

FLA2025-050 RESOLVED (Michael Ferguson/Thomas Stewart)

That the Local Authority raises and discusses matters of General Non-Council Business as follows:

- a) **Closed the actions:**
 - **Air-conditioners:**
Housing maintenance team advised the Representative that all jobs had been logged;
 - **High rent:**
The Housing Tenancy team will send their Representative out to speak with those elderly tenants whose rental costs are too high.
- b) **Members were advised that the Housing Team are looking to set up a pop-in site when they are in community conducting inspections, where residents can come in and speak to someone in person regarding any maintenance or rental issues. Members responded with a resounding affirmative.**
- c) **Water issues.**
The ESO advised the NTG Representative that every house in community had water continuously running from a tap, shower or toilet and that the three sewer ponds were now overflowing due to an increase of excess water. Power and Water advised that the issues stemmed from inside the houses, and recommended that members request Housing to conduct an urgent audit inside every home to find the issue.

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d) **Bikes program**

The Representative from the Member for Namatjira's Office informed members that they had purchased bikes and allocated 50 to the community

- noted that helmets were not included, however they could be purchased with the remaining Discretionary funds;
- both MRC and the Member for Namatjira Office each source a quote for 50 helmets;

The Representative advised the following:

- One day bike assembly course and training available to two recipients.
- The Electorate office will show the recipients a suitable BMX track in Alice Springs to gain a better idea on the design and layout potential for their own community track.
- Council was asked to provide two places of employment for the two recipients to run the BMX program.

Members were advised that the CEO will be informed of the request and a response will be given at the next meeting.

11 DATE OF NEXT MEETING - WEDNESDAY 5 NOVEMBER, 2025

12 MEETING CLOSED

The meeting terminated at 1:12 pm.

This page and the preceding 7 pages are the minutes of the Finke Local Authority Meeting held on Wednesday 13 August 2025 and are UNCONFIRMED.



MINUTES OF THE SANTA TERESA LOCAL AUTHORITY MEETING HELD IN THE SANTA TERESA COUNCIL OFFICE ON WEDNESDAY 3 SEPTEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10.25 AM

2 WELCOME

Meeting opened by Chairperson Louise Cavanagh.

3 ATTENDANCE, APOLOGIES AND LEAVE

| | |
|---------------------|--|
| ITEM NUMBER: | 3.1 |
| TITLE: | Attendance, Apologies and Leave |

Local Authority Members

Chairperson Louise Cavanagh, Member Agnes Alice, Member Leonie Young, Member Camilla Hayse, Member Marie Mulladad and Member Robert Kopp

Councillors

President Roxanne Kenny, Councillor Lisa Sharman, Councillor Patrick Allen and Councillor Andrew Davis

Council Employees

CEO Belinda Urquhart, Area Manager Stuart Millar, Council Services Coordinator Lewis Giffoes, Project Management Officer Ryan Rosenberg and Governance Coordinator Shae Millar.

Guests

Shane Franey – Aboriginal Liaison Electorate Officer for Bill Yan Member for Namatjira

Ellie Kamara – CEO Atyenhenge Atherre Aboriginal Corporation [AAAC] – Joined the meeting at 10:36am

Via Teams:

Elaine Nungala Yaralu Wills – Senior Research Officer at Menzies School of Health Research – Joined the meeting at 11:34am

Michelle Fitts PhD – Senior Research Fellow at Menzies School of Health Research - Joined the meeting at 11:34am.



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EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority’s record, any apologies received from Members for this meeting.

STLA2025-35 RESOLVED (Louise Cavanagh/Agnes Alice)

That the Local Authority:

- a) noted the Member’s attendance at this meeting;
- b) tabled no apologies for this meeting; and
- c) recorded no Member absences, without notice, for this meeting.

4 NOMINATIONS AND CURRENT MEMBERSHIP

| | |
|---------------------|--|
| ITEM NUMBER: | 4.1 |
| TITLE: | Vacancies on the Local Authority |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

STLA2025-36 RESOLVED (Andrew Davis/Patrick Allen)

That the Local Authority:

- a) officially welcomed Marie Mulladad to the Local Authority after her membership was endorsed by Council at the June Council meeting;
- b) noted that there is one vacancy remaining on the Local Authority; and
- c) called for community nominations to remain open to fill this vacancy.

5 COUNCIL CODE OF CONDUCT

| | |
|---------------------|---|
| ITEM NUMBER: | 5.1 |
| TITLE: | MacDonnell Council Code of Conduct |

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

STLA2025-37 RESOLVED (Robert Kopp/Andrew Davis)

That the Local Authority noted the Council Code of Conduct.



Santa Teresa Local Authority Meeting 3 September 2025 – Minutes

6 CONFIRMATION OF MINUTES

| | |
|---------------------|---|
| ITEM NUMBER: | 6.1 |
| TITLE: | Confirmation of Previous Minutes |

EXECUTIVE SUMMARY

This report provides the minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 to be approved by the Authority.

STLA2025-38 RESOLVED (Leonie Young/Lisa Sharman)

That the Local Authority confirmed the unconfirmed minutes of the previous Santa Teresa Local Authority Meeting held 4 June 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 7.1 |
| TITLE: | Acceptance of Agenda |

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

STLA2025-39 RESOLVED (Robert Kopp/Agnes Alice)

That the agenda papers for this Local Authority meeting as presented, were received for consideration at this meeting.

8 CONFLICT OF INTEREST

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 8.1 |
| TITLE: | Conflict of Interest |

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

STLA2025-40 RESOLVED (Patrick Allen/Andrew Davis)

That the Local Authority Meeting:

- a) noted the Conflict of Interest Policy; and
- b) that members declared no conflicts of interest.



Santa Teresa Local Authority Meeting 3 September 2025 – Minutes

9 DEPUTATIONS / GUEST SPEAKERS

| | |
|---------------------|--|
| ITEM NUMBER: | 9.1 |
| TITLE: | Head Health and Healing Project |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for representatives from the Menzies School of Health Research to inform members about a new research project titled ‘Head Health and Healing Project’. The project aims to Empower Indigenous women and the frontline workforce to respond to violence-related concussion through co-designed education and training.

STLA2025-41 RESOLVED (Agnes Alice/Camilla Hayes)

That the Local Authority:

- a) noted and accepted the following information presented by representatives of the Menzies School of Health Research [MSHR] regarding the Head Health and Healing Project:
 - That women can have brain injuries as a result of violence.
 - This can cause confusion, disorientation, memory issues, changes in personality, difficulties with speech and balance and can affect vision.
 - Previous research has found that victims and health providers lacked an understanding of how to care for women with these injuries and that better resources tailored to victims and health workers are needed.
 - The team will be running co-design workshops to develop these resources with different knowledge holders.
 - Health providers have recommended that they run workshops with members of the Santa Teresa Community.
 - These resources will be trialed and feedback will be sought in order to develop the best resources possible.
 - The first step would be to come out and run an information session in Santa Teresa about the project and then return on a number of occasions to work with individual community members who have experienced or have cared for women with brain injuries.
 - The team is requesting permission to run a co-design workshop in Santa Teresa that will focus on gaining community input into the design of the resources;
- b) tabled a suggestion from Mr Kopp that they employ someone from community to help them engage with community members and were advised that MSHR employ community based researchers and that one of the aims of the project is to build the capacity of aboriginal people working in the brain injury space which may include traineeships in research or training up local champions to deliver education using the resources developed within the project;
- c) noted that the MSHR are looking to run information sessions during September;
- d) raised that this research is about private issues that may be difficult for people to talk about, that this issue affects men as well and that if the community participates, they would like a presentation of the findings; and
- e) requested that the CEO will communicate with MSHR regarding this project.



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| | |
|---------------------|--|
| ITEM NUMBER: | 9.2 |
| TITLE: | Community Alcohol Planning Engagement |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants [PCC] are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

STLA2025-42 RESOLVED (Lisa Sharman/Robert Kopp)

That the Local Authority:

- a) noted that representatives from Penangke Cultural Consultants [PCC] did not attend this meeting;
- b) unanimously stated that they would like their community to remain dry;
- c) requested that the CEO contact PCC and advise them that there is no need to attend a Local Authority meeting in Santa Teresa as they would like their community to remain dry and that any further correspondence around this topic can be directed to AAAC.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|---------------------|--|
| ITEM NUMBER: | 10.1 |
| TITLE: | Action Register |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

STLA2025-43 RESOLVED (Andrew Davis/Agnes Alice)

That the Local Authority:

- a) noted that the recruitment process has begun to appoint a new Team Leader for the Childcare Centre in Santa Teresa; and
- b) closed this item.

| | |
|---------------------|--|
| ITEM NUMBER: | 10.2 |
| TITLE: | Local Authority Project Register |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:



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- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation; upgrade of women’s or men’s sheds /shelters.
- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

STLA2025-44 RESOLVED (Agnes Alice/Andrew Davis)

That the Local Authority:

- a) accepted the attached Community Infrastructure Plan developed by the Project Management Office [PMO] in consultation with the Local Authority;
- b) acknowledged that \$77,956.43 are funds at risk of being returned to NTG;
- c) noted the progress on their current projects provided by the PMO as follows:
 - 2204 – Front Entrance Project – accepted the presented draft and requested that the PMO go ahead and order the sign which will be installed by the civil team and closed this project once all invoices have been received;
 - 2205 – 2 Bin Trailers – the trailers are at the Depot in Alice Springs for some additional electrical work and will be delivered to Santa Teresa before the next meeting. This project will be closed once all invoices have been received.
 - At a future date the Local Authority will allocate \$5,000.00 out of project funds each year for the running costs of maintaining the bin trailers.
 - 2206 – Shade and Seating at Cemetery – the contractors have completed the demolition and are in community currently working on construction. This project should be completed in the coming weeks.
 - 2223 – Mural with Historical Timeline – as this is a novel project, the PMO is seeking advice from Red Hot Art, a government funded arts organisation, to develop a community centred plan for this project which will be presented at a future Local Authority meeting;
- d) accepted the update on the major project ‘Upgrades to the Rec Hall’. This is almost complete and requested that the PMO use remaining funds from the DSS grant to install electricity outlets near the new projector; and
- e) noted that there are no unallocated funds.

| | |
|--------------|---------------------------------------|
| ITEM NUMBER: | 10.3 |
| TITLE: | Local Authority Discretionary Funds |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of



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\$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

STLA2025-45 RESOLVED (Louise Cavanagh/Patrick Allen)

That the Local Authority:

- a) noted that the Local Authority spent \$3,909.09 in the last financial year with all invoices received;
- b) accepted the new financial year’s discretionary funds of \$4,000.00;
- c) decided not to allocate any of these funds at this meeting; and
- d) acknowledged that all funds must be spent with goods received by the 30th June 2026.

11 COUNCIL MANAGED SERVICES REPORTS

| | |
|---------------------|--|
| ITEM NUMBER: | 11.1 |
| TITLE: | MRC Position Vacancies Report |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

STLA2025-46 RESOLVED (Lisa Sharman/Andrew Davis)

That the Local Authority:

- a) accepted the attached list of vacant positions available with MacDonnell Regional Council in Santa Teresa as of 19th August 2025;
- b) requested recruitment begin for the vacant Youth Services positions; and
- c) received advice that the Council Services positions have recently been filled.

| | |
|---------------------|---|
| ITEM NUMBER: | 11.2 |
| TITLE: | Council Services LA Report |
| AUTHOR: | Ellen Fitzgerald, Administration Officer |

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Santa Teresa across the area of Local Government Council Services.

STLA2025-47 RESOLVED (Lisa Sharman/Andrew Davis)

That the Local Authority of Santa Teresa noted and accepted the attached Council Services report.



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| | |
|---------------------|--|
| ITEM NUMBER: | 11.3 |
| TITLE: | Community Services Report |
| AUTHOR: | Annaliza Rivera, Administrator Officer |

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety, Children’s Services and Youth Services for Santa Teresa.

STLA2025-48 RESOLVED (Louise Cavanagh/Patrick Allen)

That the Local Authority:

- a) noted and accepted the attached Community Services report;
- b) were informed that the rec hall has recently been refurbished with a new projector, picture board, 3 couches, 2 carpets and 2 snooker tables;
- c) were advised that the Rec-Hall is closed for the rest of the week due to fighting at the facility. This will send a message that this behaviour is dangerous and not acceptable;
- d) were advised that the upcoming recruitment of additional Youth Services Officers will add to the ability of the Youth Services team to create a safe environment but that Youth Workers are not permitted to put their own safety at risk;
- e) heard Councillor Lisa Sharman’s recommendation to ban young people who cause trouble at the facility;
- f) decided that Mr. Kopp will design a sign that outlines the correct behaviour for youth within the Rec Hall grounds;
- g) members requested a parents night attended by the CEO and Libby Taylor to discuss ways to ensure that the Rec Hall is a safe space for young people to enjoy.

12 GENERAL COUNCIL BUSINESS ITEMS

| | |
|---------------------|--------------------------|
| ITEM NUMBER: | 12.1 |
| TITLE: | General Council Business |

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

STLA2025-49 RESOLVED (Agnes Alice/Camilla Hayes)

That the Local Authority did not raise any matters of general Council business.

13 NON-COUNCIL BUSINESS ITEMS

| | |
|---------------------|------------------------------|
| ITEM NUMBER: | 13.1 |
| TITLE: | General Non-Council Business |

Santa Teresa Local Authority Meeting 3 September 2025 – Minutes



EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

STLA2025-50 RESOLVED (Patrick Allen/Agnes Alice)

That the Local Authority:

- a) was advised by Shane Franey that Minister Bill Yan is working on getting the money that was allocated to the sealing of the road to Santa Teresa from CLC and that the road sealing will begin at Santa Teresa and progress toward Alice Springs;
- b) members advised that this is urgent due to the requirement of ambulances to travel on the road and accidents that occur on the road due to road conditions;
- c) agreed that they would like the community to receive pushbikes from Minister Bill Yan's office with Council Head Office to be notified when they are ready for collection to made available to the community in a measured way; and
- d) were advised by Mr Franey that pepper spray is now available for purchase from suppliers.

14 DATE OF NEXT MEETING - WEDNESDAY 26 NOVEMBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:15 pm.

This page and the preceding 6 pages are the minutes of the Santa Teresa Local Authority Meeting held on Wednesday 3 September 2025 and are UNCONFIRMED.



MINUTES OF THE TITJIKALA LOCAL AUTHORITY MEETING HELD IN THE TITJIKALA
COUNCIL OFFICE ON THURSDAY 4 SEPTEMBER 2025 AT 10:30 AM

1 MEETING OPENING

The meeting was declared open at 10:45AM

2 WELCOME

Chair Geoffrey Campbell

3 ATTENDANCE, APOLOGIES AND LEAVE

| | |
|---------------------|--|
| ITEM NUMBER: | 3.1 |
| TITLE: | Attendance, Apologies and Leave |

Local Authority Members

Member Geoffrey Campbell (Chairperson), Member Debra Claude, Member Lena Campbell and Member Janie Campbell

Councillors

Councillor Lisa Sharman, Councillor Patrick Allen and President Roxanne Kenny

Council Employees

Belinda Urquhart – CEO, Ken Satour – Area Manager, Mark O'Bryan – Area Manager, Ryan Rosenberg – Project Officer, June Crabb – Governance Coordinator

Ruth Tahere – Acting Manager, PMO Office attended via Teams

Guests

Shane Franey – Representative Member for Namatjira Office
Amelia Kunoth-Monks and Christa Bartjen-Westermann – Representatives from Central Australian Aboriginal Family Legal Unit (CAAFLU)

EXECUTIVE SUMMARY

This report is to acknowledge the attendance and to table, for the Authority's record, any apologies received from Members for this meeting.

TLA2025-35 RESOLVED (Lisa Sharman/Lena Campbell)

That the Local Authority:

- a) notes the Member's attendance at this meeting;
- b) tables the apology received from Terry Simmons for this meeting; and
- c) records the absence of Councillor Andrew Davis, without notice, for this meeting.

4 NOMINATIONS AND CURRENT MEMBERSHIP

| | |
|---------------------|---------------------------------------|
| ITEM NUMBER: | 4.1 |
| TITLE: | Vacancies in the Local Authority |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

This purpose of this paper is to highlight the vacancies on the Local Authority (the Authority) and to apprise the Local Authority of any legislative changes to appointments introduced in the Local Government Act 2019 (the Act).

Member Geoffrey Campbell was nominated as Chair for a period of 12 months; effective until July 2026.

TLA2025-36 RESOLVED (Lisa Sharman/Lena Campbell)

That the Local Authority:

- a) notes the current membership of the Local Authority;
- b) notes that there are two vacancies on the Local Authority; and
- c) calls for community nominations to remain open to fill this vacancy.

5 COUNCIL CODE OF CONDUCT

| | |
|---------------------|------------------------------------|
| ITEM NUMBER: | 5.1 |
| TITLE: | MacDonnell Council Code of Conduct |

EXECUTIVE SUMMARY

This report contains all of the details about the MacDonnell Council Code of Conduct Policy.

TLA2025-37 RESOLVED (Lisa Sharman/Lena Campbell)

That the Local Authority notes the Council Code of Conduct.



Titjikala Local Authority Meeting 4 September 2025 – Minutes

6 CONFIRMATION OF MINUTES

| | |
|---------------------|---|
| ITEM NUMBER: | 6.1 |
| TITLE: | Confirmation of Previous Minutes |

EXECUTIVE SUMMARY

This report provides the minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 to be approved by the Authority.

TLA2025-38 RESOLVED (Lisa Sharman/Patrick Allen)

That the Local Authority confirms the unconfirmed minutes of the previous Titjikala Local Authority Meeting held 13 June 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 7.1 |
| TITLE: | Acceptance of Agenda |

EXECUTIVE SUMMARY

Agenda papers are submitted for acceptance by the Members for this Local Authority Meeting.

TLA2025-39 RESOLVED (Geoffrey Campbell/Lena Campbell)

That the agenda papers for this Local Authority meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 8.1 |
| TITLE: | Conflict of Interest |

EXECUTIVE SUMMARY

This report outlines the minimum standard of behaviour expected of the Local Authority in relation to declaring personal or family financial interest that may impact on the performance of their roles and ability to make objective decisions.

TLA2025-40 RESOLVED (Lisa Sharman/Patrick Allen)

That the Local Authority Meeting:
 a) notes the Conflict of Interest Policy; and
 b) that members declare any conflicts of interest.



Titjikala Local Authority Meeting 4 September 2025 – Minutes

9 DEPUTATIONS / GUEST SPEAKERS

| | |
|---------------------|--|
| ITEM NUMBER: | 9.1 |
| TITLE: | Central Australian Aboriginal Family Legal Unit |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

This report aims to introduce the Central Australian Aboriginal Family Legal Unit (CAAFLU) and outline its vital role and services in meeting the unique legal needs of Aboriginal Communities in Central Australia.

Key approaches for consideration:

- Increase access to justice by delivering culturally safe and trauma-informed legal and social supports
- Provide early intervention and education on family violence and related issues
- Extend outreach to address unmet legal needs.

TLA2025-41 RESOLVED (Lena Campbell/Geoffrey Campbell)

That the Local Authority:

- a) **notes and accepts the information presented by the CAAFLU representatives; and**
- b) **supports community engagement by the CAAFLU representatives in providing legal and non-legal services available to residents.**

| | |
|---------------------|---|
| ITEM NUMBER: | 9.2 |
| TITLE: | Remote Water Team Community Information Forums |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

The purpose of this report is to provide an opportunity for the Indigenous Essential Services Remote Water Team to provide information and consult with the Local Authority regarding Community Water Forums.

RECOMMENDATION

That the Local Authority:

- a) **notes and accepts the information presented by the representative from the Remote Water Team;**
- b) **supports a community water forum event to be held in the Titjikala Community; and**
- c) **shares concerns held by community members regarding water quality, security and infrastructure.**

Minute Note: Representatives from the Remote Water Team were not in attendance to this meeting.



Titjikala Local Authority Meeting 4 September 2025 – Minutes

| | |
|---------------------|--|
| ITEM NUMBER: | 9.3 |
| TITLE: | Community Alcohol Planning Engagement |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Representatives from Penangke Cultural Consultants are attending the Local Authority meeting to begin a consultation process regarding Community Alcohol Planning.

TLA2025-42 RESOLVED (Patrick Allen/Lena Campbell)

That the Local Authority requested that the CEO advise Penangke Cultural Consultants that on behalf of the community, a consultation process is not required as the community will remain a dry community without the need for further discussions or alternative options.

10 LOCAL AUTHORITY REPORTS AND CORRESPONDENCE

| | |
|---------------------|--|
| ITEM NUMBER: | 10.1 |
| TITLE: | Action Register |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

This report provides a running list of Local Authority action items as raised in previous meetings.

TLA2025-43 RESOLVED (Lisa Sharman/Geoffrey Campbell)

That the Local Authority notes the update that funding is still being sourced towards ‘Sealing Maryvale road’ and closed this action, with the expectation that Minister Bill Yan will present a response at the November Authority meeting.

| | |
|---------------------|--|
| ITEM NUMBER: | 10.2 |
| TITLE: | Local Authority Project Register |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Funding for Local Authority projects is part of a grant received from The Northern Territory Government (NTG) and invested in projects and development to benefit and improve the community.

Examples of acceptable purposes for expenditure include:

- Repairs and maintenance of community assets controlled or owned by the council. e.g. park fencing, solar lighting, road repairs and ablution facilities.
- Acquisition of plant and equipment directly related to local government service delivery. e.g. trailers, graders, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures/stands.
- Upgrade/enhancement of community facilities, e.g. sporting venues, upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic



Titjikala Local Authority Meeting 4 September 2025 – Minutes

areas, seating and park furniture, tree planting and irrigation; upgrade of women’s or men’s sheds /shelters.

- Festivals or other events – to be conducted only within the Local Authority area LAPF has been provided for.
- Community based programs – including music, art or dance; uniforms for sporting events; or preservation of culture or traditions.

At risk funds' are funds that may include unallocated funds and/or funds that have been allocated but remains unspent.

TLA2025-44 RESOLVED (Lisa Sharman/Lena Campbell)

That the Local Authority:

- a) acknowledges that \$40,226.68 are funds at risk of being returned to NTG;
- b) notes the progress on their current projects provided by the Project Management office as follows:
 - Agrees to the purchase of two Defender Solar lights noting that the lights were a little smaller than standard street lights, and will be installed by the Civil team.
 - Agrees that the outdoor table and chairs be installed at the empty shed near the oval.
 - Notes that the Bin Trailer is undergoing additional electrical work, to ensure the batteries are more efficient.
Members further agreed that once the trailer arrives in community, the underspend from this project, currently \$4,527.22 will be used to establish a new project dedicated to the ongoing maintenance, servicing and potential repairs of the Bin Trailer.
 - Notes the Solar lights at the Entrance is yet to be completed.
 - Agrees to allocate \$40,000.00 towards a fence for the Cemetery Project, requesting that the steering committee commit \$60,000.00, noting that surveying and the choice of fencing will be determined once the funds are confirmed.
Councillor Lisa Sharman has extended an invite to the CEO and the Project Management Office to attend the Steering Committee meeting once a date has been finalised.
- c) notes that the current balance of unallocated funds stand at \$11,108.88; and
- d) notes that no projects were closed at this meeting.

| | |
|---------------------|---------------------------------------|
| ITEM NUMBER: | 10.3 |
| TITLE: | Local Authority Discretionary Funds |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

Each financial year, MacDonnell Regional Council grants a discretionary fund allocation of \$4,000.00 to the Local Authority. These funds cannot be carried over from year to year and must be spent (with goods received) between 1 July and 30 June.

TLA2025-45 RESOLVED (Lena Campbell/Geoffrey Campbell)

That the Local Authority:

- a) notes that \$453.09 was spent in the last financial year with invoices received;

- b) notes that the invoice for the gardening equipment when received will be carried over to the 2025/2026 financial year allocation leaving a balance of \$839.28;
- c) notes the decision by the CEO to top up the Authority’s 2025/2026 Discretionary funds to \$4,000.00;
- d) agrees to allocate \$2,000.00 of its Discretionary funds towards a BBQ for the Lighting of the Football lights, leaving a balance of \$2,000.00 to spend;
- e) acknowledges that the Discretionary funds must be spent with invoices received by the 30th June 2026;
- f) notes that there is another \$4,000.00 donated by the insurance company and agreed to spend this funding on the following purchases:
 - 1 x Softball Kit, 2 x right hand gloves, 12 x water bottles and 1 x carriers.
 - 3 x Footballs, 24 x water bottles and 2 x carriers.

11 COUNCIL MANAGED SERVICES REPORTS

| | |
|---------------------|---------------------------------------|
| ITEM NUMBER: | 11.1 |
| TITLE: | MRC Position Vacancies Report |
| AUTHOR: | Shae Thompson, Coordinator Governance |

EXECUTIVE SUMMARY

The attached list of vacancies are opportunities for community members to contribute to the community needs, and the People and Capabilities team asks those present at the Local Authority meeting to encourage community members to apply.

TLA2025-46 RESOLVED (Lisa Sharman/Patrick Allen)

That the Local Authority accepts the list of vacant positions available with MacDonnell Regional Council in Titjikala as of 19th August 2025.

| | |
|---------------------|--|
| ITEM NUMBER: | 11.2 |
| TITLE: | Council Services LA Report |
| AUTHOR: | Ellen Fitzgerald, Administration Officer |

EXECUTIVE SUMMARY

This report is an update of Council Delivered Services in Titjikala Community across the area of Local Government Service Delivery.

TLA2025-47 RESOLVED (Geoffrey Campbell/Lisa Sharman)

That the Local Authority of Titjikala notes and accepts the Council Services report.

| | |
|---------------------|--|
| ITEM NUMBER: | 11.3 |
| TITLE: | Community Services Report |
| AUTHOR: | Annaliza Rivera, Administrator Officer |

EXECUTIVE SUMMARY

This report provides an update on the delivery of services for Community Safety, Children’s Services, Youth Services and Aged & Disability Services for Titjikala.

TLA2025-48 RESOLVED (Lena Campbell/Janie Campbell)

That the Local Authority notes and accepts the Community Services report.

12 GENERAL COUNCIL BUSINESS ITEMS

| | |
|---------------------|--------------------------|
| ITEM NUMBER: | 12.1 |
| TITLE: | General Council Business |

EXECUTIVE SUMMARY

The purpose of this report is to give Members the opportunity to discuss General Council Business items.

TLA2025-49 RESOLVED (Lisa Sharman/Geoffrey Campbell)

That the Local Authority notes the matters discussed:

- Recruitment is underway for a Council Services Coordinator.
- Council Services to check the Oval Goal posts.
- Council Services to check the damage at Northside Park.
- Lighting of the Footy lights.
- Manager Fleet to follow up on No through-road signs when they attend to complete an audit.

13 NON-COUNCIL BUSINESS ITEMS

| | |
|---------------------|------------------------------|
| ITEM NUMBER: | 13.1 |
| TITLE: | General Non-Council Business |

EXECUTIVE SUMMARY

The purpose of this report is to provide members with the opportunity to raise matters relating to Non-Council Business.

TLA2025-50 RESOLVED (Lisa Sharman/Geoffrey Campbell)

That the Local Authority did not raise any matters at this meeting.

Titjikala Local Authority Meeting 4 September 2025 – Minutes



14 DATE OF NEXT MEETING - THURSDAY 27 NOVEMBER, 2025

15 MEETING CLOSED

The meeting terminated at 12:45 pm.

This page and the preceding 7 pages are the minutes of the Titjikala Local Authority Meeting held on Thursday 4 September 2025 and are UNCONFIRMED.

UNCONFIRMED

12 LOCAL AUTHORITY

| | |
|--------------------|--|
| ITEM NUMBER | 12.2 |
| TITLE | Local Authority Resignations, Terminations and Nominations |
| AUTHOR | June Crabb, Coordinator Governance |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

As recorded in the minutes of the Authority meetings, the recommendations put forth to Council is to consider the nominations submitted for membership on the Local Authorities; to accept any resignations received and to note the memberships dismissed from the Authorities.

RECOMMENDATION

That Council:

- a) **accepts the resignation received from Denise Brady of the Docker River Local Authority;**
- b) **notes that the memberships of Sammy Pearce and Terrence Abbott have been revoked from the Papunya Local Authority due to their absence from two consecutive Local Authority meetings; and**
- c) **considers the nomination received from Alison Anderson for the Papunya Local Authority.**

BACKGROUND/DISCUSSION

New members are nominated and appointed in accordance with the *Local Government Act 2019*, Ministerial Guidelines and Councils Local Authority Meeting Procedure, MC02-P2.

ISSUES/OPTIONS/CONSEQUENCES

As per Council's Local Authority Meeting Procedure:

Para.4.14: Nominations and Appointments:

- c) Nominations will be tabled at the next local authority meeting and considered. A recommendation on the nominations to Council will be recorded and presented with the nomination forms at the next Council meeting.
- d) In the case that there is a nomination or nominations submitted but no timely local authority meeting (that is before the next council meeting), nominations will still be presented to the next Council meeting. The Council may appoint based on the submitted nominations.

Para 4.15 – Resignations and Revocations:

The appointment of a local authority member may be revoked or otherwise cease if the person:

- a) Resigns in writing to the CEO, chairperson or a delegated MRC employee.
- b) Has their membership revoked due to the decisions based on or in accordance with item 4.13 (Absent Without Permission) of the policy.
- c) Is absent from 2 consecutive meetings without the permission of the Local Authority.

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Elected Members

ATTACHMENTS

- 1 PLA Nomination - Alison Anderson
- 2 DRLA Resignation - Denise Brady

Local Authority Nomination Form MC02-F1



NOMINATION

I, Alison Anderson wish to nominate as a
(Name of nominee)

member of the Local Authority for the community of Papunya Community
(Name of community)

[Signature]
(Signature of nominee)

24 July 2025
Date

ENDORSEMENT

I, JUSTINE STOCKMAN endorse the nomination of this
(Name of endorsing Local Authority member)

nominee to this Local Authority.

[Signature]
(Signature of Local Authority member)

24 / 7 / 20 25
Date

RETURNING OFFICER

To be received by the Returning Officer/ Council Service Coordinator in the stated community.

[Signature]
(Signature of Returning Officer)

24 / 7 / 20 25
Date



28/7/2025

I, DENISE BRADY, RESIGN
FROM THE DOCKER RIVER
LOCAL AUTHORITY.

Denise Brady

DENISE BRADY

13 STANDING ITEMS REPORT

ITEM NUMBER 13.1
TITLE Correspondence Report
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides Council with an update on correspondence received and sent by the Council President and CEO in the period since the June 2025 Council meeting.

RECOMMENDATION

That Council:

- a) notes the correspondence received and sent;
- b) notes that ICAC’s invitation to partake in training has been accepted with training to be provided on the 4th November, 2025;
- c) notes that the letter sent by Mr Paech MLA was in support of MRC’s efforts to have Housing representatives attend Local Authority meetings; and
- d) notes that the letters of support sent were in relation to grant applications.

BACKGROUND/DISCUSSION

Incoming Correspondence

| Date Received | From | Subject |
|---------------|---|--|
| 14-Jul-25 | Manager Grants M’ment Dept Housing, Local Government and Community Development | Schedule of LG grant payments 2024-25 |
| 15-Jul-25 | NT Electoral Commissioner | LG Elections – Amendment to Estimates |
| 22-May-25 | CEO LGANT | Multicultural Strategy for the NT |
| 23-May-25 | General Manager Innovation, City of Darwin | Considerations of the NT Subdivision Development Guidelines Management Committee |
| 28-Jul-25 | CEO LGANT | Annual Membership Subscriptions |
| 25-Aug-25 | Chairperson, NT Grants Commission | NT Financial Assistance Grant Allocations 2025-26 |
| 28-Aug-25 | ALGA | June Board Meeting Communique |
| 28-Aug-25 | LGANT | August Board Meeting Communique |

Ordinary Council Meeting 26 September 2025 – Agenda

| | | |
|----------|---|-----------------------------------|
| 5-Sep-25 | Acting Commissioner, Office of the Independent Commissioner Against Corruption (NT) | Invitation to partake in training |
|----------|---|-----------------------------------|

Outgoing Correspondence

| Date Sent | To | Subject |
|-----------|---------------------------------------|---|
| 9-Jul-25 | Mr Paech MLA to Minister LG | Request for Housing reps to attend LA meetings |
| 21-Jul-25 | Hon Steven Edgington, Minister for LG | Request for Housing reps to attend LA meetings |
| 22-Jul-25 | Lesley Turner, CEO CLC | Request for staff to attend LA meetings |
| 31-Jul-25 | PKF Merit, Independent Auditors | Confirmation of Financial Assistance Funds received 2024-25 |
| 29-Aug-25 | To Whom it May Concern | Pres - Letter of Support Docker River Playground |
| 29-Aug-25 | To Whom it May Concern | Pres - Letter of Support Areyonga Playground |
| 29-Aug-25 | To Whom it May Concern | CEO - Letter of Support Docker River Playground |
| 29-Aug-25 | To Whom it May Concern | CEO - Letter of Support Areyonga Playground |

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

President
Chief Executive Officer
Executive Leadership Team

ATTACHMENTS

- 1 01. LETT TO CEO FROM DHLG&CD - 2024-25 STATEMENT OF PAYMENTS 14.7.2025
- 2 02. LETTER FROM NTEC TO CEO - AMENDMENT TO ESTIMATES 15.7.2025
- 3 03. LGANT TO CEO - MULTICULTURAL STRATEGY 24.7.2025
- 4 04. EMAIL FROM CITY OF DARWIN - NT SUBDIVISION COMMITTEE 28.7.2025
- 5 05. LETTER FROM LGANT TO PRES - ANNUAL MEMBERSHIP SUBS 28.7.2025
- 6 06. LETTER FROM NTGC TO CEO - FAG ALLOCATIONS 2025-26 25.8.2025
- 7 07. LETTER FROM ALGA TO CEO - JUNE BOARD MEETING COMMUNIQUE 28.8.2025
- 8 08. LETTER FROM LGANT TO CEO - AUGUST BOARD MEETING COMMUNIQUE 28.8.2025
- 9 09. LETTER FROM ICAC TO CEO - TRAINING INVITATION 5.9.2025
- 10 01. LETTER TO MINISTER EDGINGTON FROM CHANSEY PAECH MLA 9.7.2025

Ordinary Council Meeting 26 September 2025 – Agenda

- 11** 02. LETTER TO MIN EDGINGTON - REPS AT LA MEETINGS 21.7.2025
- 12** 03. LETTER FROM PRES TO CEO CLC - ATTENDANCE AT LA MEETINGS 22.7.2025
- 13** 04. LETTER FROM CEO TO AUDITORS - CONFIRMATION OF FUNDING 2024-25 31.7.2025
- 14** 05. LETTER OF SUPPORT FROM PRES - DOCKER RIVER PLAYGROUND 29.8.2025
- 15** 06. LETTER OF SUPPORT FROM PRES - AREYONGA PLAYGROUND 29.8.2025
- 16** 07. LETTER OF SUPPORT FROM CEO - DOCKER RIVER PLAYGROUND 29.8.2025
- 17** 08. LETTER OF SUPPORT FROM CEO - AREYONGA PLAYGROUND 29.8.2025



Department of
HOUSING, LOCAL GOVERNMENT
AND COMMUNITY DEVELOPMENT

Floor 3, Jacana House
39 Woods Street
Darwin NT 0800

Postal address
PO Box 4621
DARWIN NT 0801

E lg.grants@nt.gov.au

T 08 8999 8576

File reference: 08-2024/1542

Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Via email: belinda.urquhart@mandonnell.nt.gov.au

Dear Ms Urquhart

Re: Schedule of Local Government grant payments for the year ended 30 June 2025

I write to advise the following schedule of local government grant payments paid to your organisation during the 2024-25 financial year.

It is recommended that a copy of this statement is provided to your accountant and/or auditor to assist with completing your 2024-25 audited financial statements, noting that all amounts reported in your schedule are exclusive of GST.

Should you have any queries regarding the reported amounts, please do not hesitate to contact the Grant Management Team on 8999 8576 or by email at lg.grants@nt.gov.au.

Yours sincerely



Celia Hill
Manager Grants Management

14 July 2025

2024-25 Statement of Payments

| Organisation | Payment Date | Remittance Advice | Total |
|--|-------------------------------|--------------------------------|------------------------|
| MacDonnell Regional Council | 05/07/2024 | MRC - FAGP-Early Payment 24-25 | \$2,123,660.00 |
| | 05/07/2024 | MRC-FALR-Early Payment 24-25 | \$1,119,949.00 |
| | 16/08/2024 | MRC-2024-25 General Purpose Q1 | \$104,592.00 |
| | 16/08/2024 | MRC - 2024-25 Local Roads Q1 | \$51,041.00 |
| | 19/08/2024 | MRC - NTOS 1st payment | \$2,062,000.00 |
| | 19/11/2024 | MRC-2024-25 General Purpose Q2 | \$104,592.00 |
| | 19/11/2024 | MRC - 2024-25 - Local Roads Q2 | \$51,041.00 |
| | 22/01/2025 | IJDF 2023-24 Q4 | \$348,750.00 |
| | 10/02/2025 | IJDF 2024-25 Q1 | \$348,750.00 |
| | 10/02/2025 | IJDF 2024-25 Q2 | \$348,750.00 |
| | 18/02/2025 | 2024-25 General Purpose Q3 | \$104,592.00 |
| | 18/02/2025 | 2024-25 Local Roads Q3 | \$51,041.00 |
| | 06/03/2025 | WaRM 2024-25 Program | \$252,100.00 |
| | 06/03/2025 | NTOS 2nd payment | \$2,062,000.00 |
| | 29/04/2025 | IJDF 2024-25 Q3 | \$348,750.00 |
| | 08/05/2025 | MRC - LAFP - 2024-25 | \$568,400.00 |
| | 16/05/2025 | FAA 2024-25 General Purpose Q4 | \$104,590.00 |
| | 16/05/2025 | FAA 2024-25 Local Roads Q4 | \$51,041.00 |
| | 23/06/2025 | RRA Burial Grant 24-25 | \$120,000.00 |
| | 24/06/2025 | FAGP-Early Payment 25-26 | \$1,305,916.00 |
| 24/06/2025 | FA Roads-Early Payment 25-26 | \$695,406.00 | |
| 24/06/2025 | NTOS One-off Increase 2024-25 | \$304,989.00 | |
| MacDonnell Regional Council Total | | | \$12,631,950.00 |





Level 3, TCG Centre | 80 Mitchell St Darwin City | GPO Box 2419 DARWIN NT 0801
T: 08 8999 5000 | E: ntec@nt.gov.au | ABN: 8408 5734 992 |

Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council

Delivered via email: Belinda.Urquhart@macdonnell.nt.gov.au

Dear Belinda

RE: 2025 Local Government Elections – Amendment to Estimates

I am writing to advise you of necessary amendments to the cost estimates for the delivery of election services.

A recent assurance check has identified that the methodology applied last year to the public awareness cost estimates was incorrect.

For periodic general elections, the NT Electoral Commission (NTEC) apportions election and project costs not directly attributed to an individual council based on the number of enrolled electors on the electoral roll at the close of rolls. However, public awareness cost estimates were modelled on an even disbursement across councils. As a result, shire and regional councils had a disproportionate amount attributed in cost estimates, while municipal council cost estimates were under reported.

The NTEC has corrected the methodology applied in its financial modelling system. Consequently, cost estimates for the majority of shire and regional councils include a reduction in projected costings. Enclosed is an amended cost estimate for your council which will be attached as an addendum to the Electoral Service Agreement in our records.

I would like to emphasise that the attached is a best cost estimate, based on fully contested elections. The NTEC will continue to seek opportunities for efficiencies and cost savings through the delivery of the 2025 Local Government Elections while ensuring the election is delivered in compliance with relevant legislative and regulatory frameworks.

I will be contacting you over the coming week to discuss this amendment with you. In the interim, please do not hesitate to contact the NTEC if you have any questions.

Yours sincerely



Kirsten Kelly
NT Electoral Commissioner

15 July 2025

Encl.

www.ntec.nt.gov.au

Department of PEOPLE, SPORT AND CULTURE

**Development of a
Multicultural Strategy for
the Northern Territory**

Office of Multicultural Affairs



NORTHERN
TERRITORY
GOVERNMENT



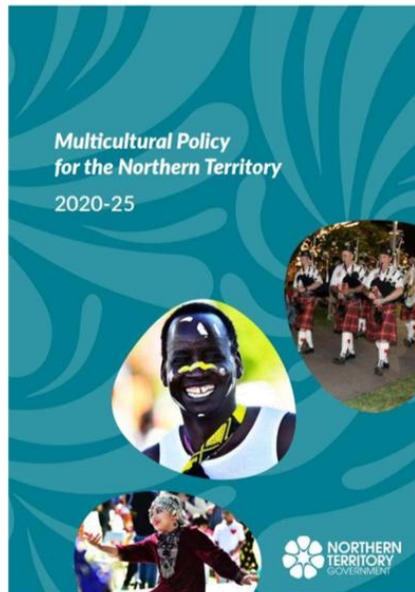
A photograph of two children, a girl and a boy, standing outdoors. The girl is on the left, wearing a blue headband and a patterned top, holding a flag with a black field, white stars, and an orange section with a white flower. The boy is on the right, wearing a black t-shirt, holding a similar flag. They are both smiling and appear to be participating in a multicultural event.



Background

1

Background



- The Multicultural Policy for the NT was released in 2020
- 4 key objectives of the Multicultural Policy:
 - **Building Our Diversity**
 - **Strengthening Our Partnerships**
 - **Supporting Participation, Social Inclusion and Cohesion in Our Community**
 - **Strengthening Our Community**
- Annual Implementation Reports prepared in collaboration with relevant NT Government agencies, and provided to the Minister’s Advisory Council on Multicultural Affairs



Developing a new Multicultural Strategy

2

Developing a new Multicultural Strategy

- Opportunity to review what is working well
- Identifying community expectations on the features of a strong and resilient multicultural society
- High-level document focusing on a long-term vision and foundational principles, identifying priority areas for action
- Accompanied by a Multicultural Action Plan, to be reviewed every 3 years
- Face-to-face consultation sessions are currently underway
- Have Your Say website – deadline for submissions: **Sunday, 17 August**

Proposed vision

The Northern Territory Government envisions a welcoming and inclusive Territory where everyone, regardless of racial, cultural, religious or linguistic backgrounds, feel connected with the community, truly belonging as a Territorian.



Proposed principles

- Belonging and connection
- Empowerment
- Safety and respect
- Diversity and inclusion





MAP for success

4

Building our community

Outcomes For the Northern Territory to be a regional settlement location that attracts, supports and retains families and individuals.

For partnerships with all levels of government and relevant non-government organisations to be strengthened to effectively plan and deliver services to support the settlement of new arrivals in the Territory.

Wellbeing and security

Outcomes For all Territorians to have fair and equitable access to services and programs supporting their health and wellbeing.

For all Territorians to be empowered to participate and contribute to the Territory's economy including through education, employment and entrepreneurship.

Social cohesion and lifestyle

Outcomes For everyone to feel respected and safe from vilification and prejudice regardless of racial, cultural, religious or linguistic backgrounds.

For government to remain actively engaged with the community and key stakeholders to develop responsive approaches to emerging issues.

For the Territory's diversity to be valued and celebrated as an integral characteristic of the unique Territory lifestyle.



Minister's Advisory Council on Multicultural Affairs

5

Minister's Advisory Council on Multicultural Affairs (MACMA)

- Established in 2014 to provide high-level and strategic advice from the community to government on matters pertaining to multicultural affairs
- Membership includes community members and key organisations which are represented by committee members or an authorised representative
- Key organisations that have fixed membership are:
 - Melaleuca Australia
 - Multicultural Council of the Northern Territory
 - Multicultural Community Services of Central Australia
 - Northern Territory Police
 - Local Government Association of the Northern Territory (Observer)



Multicultural peak bodies

6

Multicultural peak bodies

Multicultural Council of the Northern Territory (MCNT)

MCNT was established in 1977, advocating for and providing direct services to individuals, families and communities from culturally and linguistically diverse backgrounds in the NT. (Source: MCNT website)

Multicultural Community Services of Central Australia (MCSCA)

MCSCA was established in 1985 to support migrants and refugees who choose to settle in Central Australia. As a service provider and a peak body, they represent and support multicultural communities in this region. (Source: MCSCA website)

How do multicultural peak bodies contribute to a successful multicultural Territory?

What do you think a multicultural peak body should be doing for culturally diverse Territorians?



Measuring
success

7

How do we measure success?

Methods of
measurement

Key indicators



Barbara Newland

Subject: FW: Subdivision Committee first meeting decisions

From: Alice Percy <Alice.Percy@darwin.nt.gov.au>
Sent: Monday, 28 July 2025 12:43 PM
To: Barbara Newland <Barbara.Newland@macdonnell.nt.gov.au>
Subject: Subdivision Committee first meeting decisions

Good afternoon everyone,

Re – NT Subdivision Development Guidelines Management Committee first meeting decisions

I am the LGANT representative on the NT Subdivision Development Guidelines Management Committee and you have been nominated to receive correspondence and provide feedback, as required, through this informal email group.

The agendas have just come through for the first meeting, which is occurring this Thursday. Some information below of note for you.

They are seeking endorsement for work to continue on the below actions from the Land Development Committee (previous name of the Committee)

1. Amending the Subdivision Guidelines to say:
 - The Developer must consult with the Relevant Authority for Public Transport during the project initiation phase to identify requirements for bus routes, bus stop locations and associated street furniture (e.g. bus shelters, seats, bins, timetable totems etc.). Road reserves to be designed to facilitate standard bus stops and associated infrastructure.
 - I would like to propose that they consider adding: Road reserves to be designed to facilitate standard bus stops and associated infrastructure **that improves liveability, such as bike lanes, bike racks, landscaping, art and culture.**
2. Masterplan Section 13 and letter to be endorsed:
 - Suggest updating Proposed Section 13.1- (b) (v) on breakdown of costs to include a statement that the detailed cost breakdown needs to be in the form required by the Relevant Authority.
3. A standard template has been created for certification – I would suggest taking landscaping from the letter and keeping this for civil only
4. Technical Working Groups (TWG) will be created for review of asset handover forms and bond deep templates – they are seeking our approval out of session for a Chair of each TWG.
5. They are seeking our approval out of session for a Chair of the landscaping TWG
6. They are seeking our approval to continue with the existing TWGs – roads/drainage/landscaping, power/lighting/telecoms, sewer/water, land suitability, tech specification and general governance/process

If you would like me to highlight any issues related to the above at the Committee meeting. Please let me know before 2pm Thursday 31 July.

Thank you
Alice

ALICE PERCY
GENERAL MANAGER INNOVATION



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Please consider the environment before printing this email.

City of Darwin is proud to operate on Larrakia country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region and pay our respects to Larrakia elders past and present. We are committed to working with all Larrakia people to care for our community and this land and sea for our shared future.



28 July 2025

President Roxanne Kenny
MacDonnell Regional Council

roxanne.kenny@macdonnell.nt.gov.au

Dear President Kenny,

ANNUAL MEMBERSHIP SUBSCRIPTIONS

I want to thank you for being a valued member of the Local Government Association of the Northern Territory (LGANT) and take this opportunity to highlight some of our key achievements from 2024/25 on behalf of the LGANT Board and Secretariat.

Elections

LGANT has actively supported the sector through several electoral milestones. We:

- facilitated the LGANT Board election process in partnership with the NT Electoral Commission in November, ensuring transparency and member engagement, and welcomed the re-election of five Directors and four new Directors.
- advocated for local government priorities through briefings and stakeholder engagement in the lead-up to the NT and federal elections.
- supported the Australian Local Government Association's (ALGA) federal election campaign: 'Put Our Communities First'.
- dedicated resources to building relationships with new Ministers and departmental staff to ensure they're familiar with the sector's issues and areas of opportunity.
- helped promote candidacy for the Barkly and Groote Archipelago Regional Councils elections and in preparing the sector for the 2025 Local Government Elections. We are happy to say that the new Groote council has joined as full members.
- secured departmental funding to develop a Territory-wide candidate information campaign and delivered pre-election candidate information sessions on request. LGANT also represented members on the 2025 Local Government Elections Working Group.

Member Services – Advocacy

LGANT continued to advocate strongly on behalf of its members. Our efforts spanned multiple channels including, but not limited to, submissions, media releases, committee representation, and direct engagement with ministers and agencies.

We are pleased to say that LGANT's advocacy efforts have resulted in tangible outcomes across multiple policy area. This includes amendments to telecommunications facility approvals under NT

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Planning Scheme remaining impact assessable in favour of amenity and considered consultation, and an increase in base allowances for elected members.

We also advocated for the removal of conditional rating and commissioned two reports to support our position.

Other advocacy activity was focused on superannuation for elected members, clarifying rate exemptions, and ensuring code of conduct framework reform. As a result, the Department of Housing, Local Government and Community Development included proposed amendments as part of Tranche 2 amendments to the Local Government Act 2019.

Our submissions also influenced other key legislative reforms, and LGANT appeared before the Legislative Scrutiny Committee to advocate for the exclusion of the Local Government Act from the scope of the Territory Coordinator Bill.

Representation on committees/working groups is a key element of LGANT's advocacy efforts and in recognising this, we completed a review of the 15 external committees that LGANT coordinates representation for. We also implemented more rigorous consultation and reporting requirements to ensure the sector is well represented. More information on these committees can be found at: <https://lgant.asn.au/member-services/advocacy-and-policy/external-committee-representation/>.

Submissions included:

- NT Territory Coordinator Consultation Bill
- NT Local Government Legislation Amendment Bill 2025 (tranche 1)
- Scrutiny Committee's inquiry into the Local Government Legislation Amendment Bill (tranche 1)
- Legislative Amendments to the Local Government Act 2019 (tranche 2)
- Productivity Commission's final report into the review of Closing the Gap
- Guidelines for the Reconnection, Employment and Learning (REAL) Program
- Proposed NTG Aboriginal Grant Policy
- Remote Stores (food security) Program Standards discussion paper
- Review of the Regional Migration Discussion Paper
- Conditional rating
- NTG's Strategic Directions Planning Policy discussion paper
- NTG's Draft Strategic Planning Policy
- Regional Economic Development and Jobs Program (RJEDP) grant guidelines
- Remuneration Tribunal's inquiry into local government and Local Authority member allowances
- Jobs and Skills Australia 2025-26 Work Plan Consultation
- Regional Telecommunications Independent Review
- Productivity Commission's inquiry into Opportunities in the Circular Economy
- Parliamentary Committee on Northern Australia's inquiry into energy, food and water security
- Local Government National Report

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Contributed to ALGA's submissions:

- Indigenous-led review of Closing the Gap
- Independent Review of Commonwealth Disaster Funding (Colvin Review)
- Independent Review of National Natural Disaster Governance Arrangements (the Glasser Review)
- Amendments to the Powers and Immunities Framework (Telecommunications Infrastructure) - Consultation Paper

Member Services – Projects

LGANT delivered on strategic projects to enhance sector capability including collaborative initiatives across councils, development of shared resources, and facilitation of partnerships that address local government challenges. Our project work is informed by member feedback and aligned with sector priorities.

LGANT successfully:

- advocated for renewal as a Procurement Entity for a further five years and signed a new Memorandum of Understanding (MOU) with Local Buy, strengthening procurement options for member councils. LGANT also worked with Local Buy to improve the platform, including the ability to filter by location and the use of six key supplier badges, such as the Diversity Badge (which includes Indigenous businesses), to help councils find and work with local and diverse suppliers more easily. LGANT also added NTIBN as a Local Buy Indigenous Business certifying authority.
- negotiated a new contract with WALGA for the continuation of IR/HR services to members and fee-free access for members to WALGA's salary and workforce survey.
- delivered the Local Government Cost Index (LGCI) for 2023/24, providing individual council comparisons on expenses.

Member Services – Roads

Sustainable road funding and infrastructure development remained a critical focus for LGANT's advocacy. We continued to engage with Territory and Australian government stakeholders to secure funding and recognition of local roads as essential infrastructure.

This year, we completed a desktop audit confirming the LGANT road network spans 1,903km. Key renewal projects included Bonya Road causeway and adjacent road sealing, and Pukulki Road sealing.

Member Services – Workforce

Workforce development is a key priority. LGANT:

- promoted careers in local government by hosting a stand at the 2025 VET Careers Expo and through collaboration with ISACNT.
- facilitated a new MOU with NORFORCE aimed at pursuing mutual community and workforce enhancement opportunities. The first two councils NORFORCE are working with are Central Desert and Barkly Regional Councils.
- created opportunities for 25 local government trainees by negotiating funding and delivery of the Local Government Traineeship Pilot Program in partnership with GTNT and ISACNT.
- established a HR Network in partnership with the WALGA, providing networking and workshop opportunities for council staff.

We are local. We connect.



- established Communications Network in partnership with Access PR, providing networking and workshop opportunities for council staff.
- engaged with Public Skills Australia to ensure appropriate accredited training options for the sector and undertook research and ongoing advocacy for an improved Local Government learning and development framework.

Communications and Profile

LGANT's communications strategy has evolved to increase engagement and visibility. We:

- grew our media presence thanks to our ongoing partnership with Access PR and increased our LinkedIn followers by 28% (to over 2,000).
- visited 12 of our 17 member councils, strengthening relationships and gathering insights to inform our work.
- finalised the 2025/26–2027/28 Strategic Plan and developed the 2025/26 Operational Plan to support its delivery.
- delivered the 2024 November Conference (including Annual and General Meetings) and the 2025 May Symposium (including General Meeting), which provided valuable networking, learning, and strategic planning opportunities for members across the Territory.
- supported the NT representatives at ALGA's six Board meetings and provided the Secretariat services for the LGANT Board's six meetings and strategic planning day.

Corporate functions

LGANT established an Independent Remuneration Committee and subsequently implemented Board Director meeting fees for Board Directors.

We also developed key governance requirements for new Board Directors, including Consent to Act, Indemnity Agreement, and Declaration of Interests forms.

LGANT strengthened its risk management framework through Board workshops and formal endorsement of a new Risk Appetite Statement, enhancing oversight and guiding risk tolerance. To support implementation of the new Statement, a Risk Dashboard with detailed profiles across nine key risk themes was also developed. LGANT also secured funding to assist in the review of all internal policies and finalised 15 of 34.

Our internal capacity expanded with the appointment of a new CEO, an additional Project and Advocacy Advisor, a new Director of Public Affairs, a Marketing and Communications Coordinator, and a Business Support Trainee (who was promoted to Executive Officer). LGANT also introduced an Employee Assistance Program for staff.

Your membership

LGANT increased alternate revenue sources to ensure value can be delivered to members while rebuilding their confidence in the organisation.

We are happy to say that this increase enabled the Board to maintain 2025/26 subscription fees at 2023/24 levels.

Your council's 2025/26 member subscription fee invoice is attached.

We are local. We connect.



LGANT remains committed to promoting the sector's achievements and advocating for its needs at every opportunity and we thank you for your continued support. We look forward to another year of collaboration and progress.

Should you have any questions about your membership, or the highlights outlined above, please don't hesitate to contact me or Mary Watson, CEO on 0417 864 183 or mary.watson@lgant.asn.au.

Yours sincerely,



Hon Kon Vatskalis
President

CC: Belinda Urquhart, CEO



Northern Territory Grants Commission

Office of the Executive
Level 3, Jacana House,
39 Woods Street, Darwin NT

Ms Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Email: Belinda.Urquhart@macdonnell.nt.gov.au

Dear Ms Urquhart

NORTHERN TERRITORY GRANTS COMMISSION FINANCIAL ASSISTANCE GRANT ALLOCATIONS 2025-26

I am writing to provide you with information about your council's financial assistance (FA) grant allocations for 2025-26.

The Australian Government allocates the FA general purpose and local roads grants across jurisdictions based on an estimated population figure and an estimated CPI growth factor for the coming year as determined by the Australian Statistician. This calculation is what is known as the estimated entitlement. For 2025-26 the estimated FA entitlement for the Northern Territory totals \$47 335 839 comprising of \$22 528 750 general purpose and \$24 807 089 local roads assistance. The Northern Territory Grants Commission (Commission) distributes these funds to local government councils using different allocation methods.

The attached recommendation schedule (**Attachment A**) outlines the funding allocations to individual councils as approved by the Hon Kristy McBain MP. The recommendation schedule comprises the estimated entitlement for 2024-25 less the 50 per cent early payment of the 2025-26 entitlement paid to councils in June 2025, and the cash adjustment made to the 2024-25 allocation.

A copy of the 2025-26 expected schedule of quarterly instalments to your council is attached to this letter (**Attachment B**).

To assist the council to better understand the process used by the Commission to allocate grants, the following material relating to your council's 2025-26 allocations will shortly be made available online at <https://cmc.nt.gov.au/supporting-government/local-government/local-government-funding/grants-commission>. The material will include:

- The 2025-26 expected schedule of quarterly instalments to your council;
- The calculation of standardised expenditure and standardised revenue for your council;
- A matrix showing the application of the three cost adjusters against the various expenditure categories;

GPO Box 4621 DARWIN NT 0801 Telephone (08) 8999 8523 Facsimile: (08) 8999 8822

- The cost adjusters calculated for all NT councils which underpin the calculation of standardised expenditures; and
- The calculation of your council's identified local road entitlement for 2024-25.

Please do not hesitate to contact me on 0413 805 877 should you wish to further discuss the matters raised in this letter.

Yours sincerely



Russell Anderson
Chairperson

25 August 2025

ATTACHMENT A

NORTHERN TERRITORY GRANTS COMMISSION

Recommendation Schedule 2025-26

Financial Assistance Grants Distribution

| Grant Recipient Local Governing Body | Estimated Entitlement | | LESS Bring Forward (50%) Paid 24 June 2025 | | ADD 2024-25 Adjustment | | Cash Payment | | Total Cash Payment |
|---|-----------------------|----------------------|--|----------------------|------------------------------|-------------------|----------------------|----------------------|----------------------|
| | General Purpose | Local Roads | General Purpose | Local Roads | General Purpose | Local Roads | General Purpose | Local Roads | |
| | 2025-26 | 2025-26 | 2025-26 | 2025-26 | 2024-25 | 2024-25 | 2025-26 | 2025-26 | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Alice Springs Town Council | 841,273 | 1,329,088 | 398,942 | 668,225 | 15,161 | - 648 | 457,492 | 660,215 | 1,117,707 |
| Barkly Regional Council | 2,513,894 | 600,092 | 1,211,398 | 305,914 | 46,178 | - 293 | 1,348,674 | 293,885 | 1,642,559 |
| Belyuen Community Government Council | 31,658 | 44,321 | 15,147 | 22,314 | 571 | - 22 | 17,082 | 21,985 | 39,067 |
| Central Desert Regional Council | 1,163,159 | 1,583,170 | 610,680 | 792,587 | 22,938 | - 772 | 575,417 | 789,811 | 1,365,228 |
| City of Darwin | 2,355,849 | 2,656,245 | 1,167,137 | 1,337,272 | 44,355 | - 1,295 | 1,233,067 | 1,317,678 | 2,550,745 |
| City of Palmerston | 1,138,598 | 1,455,111 | 561,452 | 727,286 | 21,337 | - 710 | 598,483 | 727,115 | 1,325,598 |
| Coomalie Community Government Council | 38,582 | 693,271 | 19,406 | 349,023 | 737 | - 338 | 19,913 | 343,910 | 363,823 |
| East Arnhem Regional Council | 3,472,761 | 1,110,983 | 2,147,375 | 858,214 | 81,639 | - 807 | 1,407,025 | 251,962 | 1,658,987 |
| Groote Archipelago Regional Council | 814,597 | 543,874 | - | - | - | - | 814,597 | 543,874 | 1,358,471 |
| Katherine Town Council | 459,928 | 835,335 | 239,605 | 418,539 | 9,168 | - 407 | 229,491 | 416,389 | 645,880 |
| LGANT NT | - | 2,291,405 | - | 1,111,698 | - | - 1,117 | - | 1,178,590 | 1,178,590 |
| Litchfield Council | 655,259 | 3,571,171 | 319,763 | 1,798,483 | 12,152 | - 1,742 | 347,648 | 1,770,946 | 2,118,594 |
| MacDonnell Regional Council | 2,750,950 | 1,375,577 | 1,305,916 | 695,406 | 49,577 | - 671 | 1,494,611 | 679,500 | 2,174,111 |
| Roper Gulf Regional Council | 2,436,744 | 1,469,875 | 1,268,962 | 738,882 | 48,139 | - 717 | 1,215,921 | 730,276 | 1,946,197 |
| Tiwi Islands Regional Council | 478,859 | 1,382,205 | 240,990 | 659,868 | 8,929 | - 674 | 246,798 | 721,663 | 968,461 |
| Victoria Daly Regional Council | 585,814 | 951,809 | 287,450 | 479,183 | 11,678 | - 464 | 310,042 | 472,162 | 782,204 |
| Wagait Shire Council | 13,153 | 74,264 | 7,466 | 37,388 | 246 | - 36 | 5,933 | 36,840 | 42,773 |
| West Arnhem Regional Council | 2,149,059 | 1,545,571 | 1,021,824 | 778,109 | 38,730 | - 754 | 1,165,965 | 766,708 | 1,932,673 |
| West Daly Regional Council | 628,613 | 1,293,722 | 307,929 | 650,694 | 11,494 | - 631 | 332,178 | 642,397 | 974,575 |
| Total | \$ 22,528,750 | \$ 24,807,089 | \$ 11,131,442 | \$ 12,429,085 | \$ 423,029 | -\$ 12,098 | \$ 11,820,337 | \$ 12,365,906 | \$ 24,186,243 |

Northern Territory Grants Commission
Recommendation Schedule 2024-25



Ordinary Council Meeting 26 September 2025 – Agenda

**NORTHERN TERRITORY GRANTS COMMISSION
Schedule of Quarterly Instalments 2025-26
Financial Assistance Grants Distribution**

| Council/Organisation | 30 August 2025 | | | 15 November 2025 | | | 15 February 2026 | | | Due 15 May 2026 | | | Grand Total | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|
| | General Purpose | Local Roads | Total 1st Quarter | General Purpose | Local Roads | Total 2nd Quarter | General Purpose | Local Roads | Total 3rd Quarter | General Purpose | Local Roads | Total 4th Quarter | General Purpose | Local Roads | 2025-26 Payments |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Alice Springs Town Council | \$ 114,373 | \$ 165,054 | \$ 279,427 | 114,373 | 165,054 | \$ 279,427 | 114,373 | 165,054 | \$ 279,427 | 114,373 | 165,053 | \$ 279,426 | 457,492 | \$ 660,215 | \$ 1,117,707 |
| Barkly Regional Council | \$ 337,169 | \$ 73,471 | \$ 410,640 | 337,169 | 73,471 | \$ 410,640 | 337,169 | 73,471 | \$ 410,640 | 337,167 | 73,472 | \$ 410,639 | 1,348,674 | \$ 293,885 | \$ 1,642,559 |
| Belyuen Community Government Council | \$ 4,271 | \$ 5,496 | \$ 9,767 | 4,271 | 5,496 | \$ 9,767 | 4,271 | 5,496 | \$ 9,767 | 4,269 | 5,497 | \$ 9,766 | 17,082 | \$ 21,985 | \$ 39,067 |
| Central Desert Regional Council | \$ 143,854 | \$ 197,453 | \$ 341,307 | 143,854 | 197,453 | \$ 341,307 | 143,854 | 197,453 | \$ 341,307 | 143,855 | 197,452 | \$ 341,307 | 575,417 | \$ 789,811 | \$ 1,365,228 |
| City of Darwin | \$ 308,267 | \$ 329,420 | \$ 637,687 | 308,267 | 329,420 | \$ 637,687 | 308,267 | 329,420 | \$ 637,687 | 308,266 | 329,418 | \$ 637,684 | 1,233,067 | \$ 1,317,678 | \$ 2,550,745 |
| City of Palmerston | \$ 149,621 | \$ 181,779 | \$ 331,400 | 149,621 | 181,779 | \$ 331,400 | 149,621 | 181,779 | \$ 331,400 | 149,620 | 181,778 | \$ 331,398 | 598,483 | \$ 727,115 | \$ 1,325,598 |
| Coomalie Community Government Council | \$ 4,978 | \$ 85,978 | \$ 90,956 | 4,978 | 85,978 | \$ 90,956 | 4,978 | 85,978 | \$ 90,956 | 4,979 | 85,976 | \$ 90,955 | 19,913 | \$ 343,910 | \$ 363,823 |
| East Arnhem Regional Council | \$ 351,756 | \$ 62,991 | \$ 414,747 | 351,756 | 62,991 | \$ 414,747 | 351,756 | 62,991 | \$ 414,747 | 351,757 | 62,989 | \$ 414,746 | 1,407,025 | \$ 251,962 | \$ 1,658,987 |
| Groote Archipelago Regional Council | \$ 203,649 | \$ 135,969 | \$ 339,618 | 203,649 | 135,969 | \$ 339,618 | 203,649 | 135,969 | \$ 339,618 | 203,650 | 135,967 | \$ 339,617 | 814,597 | \$ 543,874 | \$ 1,358,471 |
| Katherine Town Council | \$ 57,373 | \$ 104,097 | \$ 161,470 | 57,373 | 104,097 | \$ 161,470 | 57,373 | 104,097 | \$ 161,470 | 57,372 | 104,098 | \$ 161,470 | 229,491 | \$ 416,389 | \$ 645,880 |
| Local Government Association of the Northern Territory | \$ - | \$ 294,648 | \$ 294,648 | - | 294,648 | \$ 294,648 | - | 294,648 | \$ 294,648 | - | 294,646 | \$ 294,646 | - | \$ 1,178,590 | \$ 1,178,590 |
| Litchfield Council | \$ 86,912 | \$ 442,737 | \$ 529,649 | 86,912 | 442,737 | \$ 529,649 | 86,912 | 442,737 | \$ 529,649 | 86,912 | 442,735 | \$ 529,647 | 347,648 | \$ 1,770,946 | \$ 2,118,594 |
| MacDonnell Regional Council | \$ 373,653 | \$ 169,875 | \$ 543,528 | 373,653 | 169,875 | \$ 543,528 | 373,653 | 169,875 | \$ 543,528 | 373,652 | 169,875 | \$ 543,527 | 1,494,611 | \$ 679,500 | \$ 2,174,111 |
| Roper Gulf Regional Council | \$ 303,980 | \$ 182,569 | \$ 486,549 | 303,980 | 182,569 | \$ 486,549 | 303,980 | 182,569 | \$ 486,549 | 303,981 | 182,569 | \$ 486,550 | 1,215,921 | \$ 730,276 | \$ 1,946,197 |
| Tiwi Islands Regional Council | \$ 61,700 | \$ 180,416 | \$ 242,116 | 61,700 | 180,416 | \$ 242,116 | 61,700 | 180,416 | \$ 242,116 | 61,698 | 180,415 | \$ 242,113 | 246,798 | \$ 721,663 | \$ 968,461 |
| Victoria Daly Regional Council | \$ 77,511 | \$ 118,041 | \$ 195,552 | 77,511 | 118,041 | \$ 195,552 | 77,511 | 118,041 | \$ 195,552 | 77,509 | 118,039 | \$ 195,548 | 310,042 | \$ 472,162 | \$ 782,204 |
| Wagait Shire Council | \$ 1,483 | \$ 9,210 | \$ 10,693 | 1,483 | 9,210 | \$ 10,693 | 1,483 | 9,210 | \$ 10,693 | 1,484 | 9,210 | \$ 10,694 | 5,933 | \$ 36,840 | \$ 42,773 |
| West Arnhem Regional Council | \$ 291,491 | \$ 191,677 | \$ 483,168 | 291,491 | 191,677 | \$ 483,168 | 291,491 | 191,677 | \$ 483,168 | 291,492 | 191,677 | \$ 483,169 | 1,165,965 | \$ 766,708 | \$ 1,932,673 |
| West Daly Regional Council | \$ 83,043 | \$ 160,595 | \$ 243,638 | 83,043 | 160,595 | \$ 243,638 | 83,043 | 160,595 | \$ 243,638 | 83,049 | 160,612 | \$ 243,661 | 332,178 | \$ 642,397 | \$ 974,575 |
| Total | \$ 2,955,084 | \$ 3,091,476 | \$ 6,046,560 | \$ 2,955,084 | \$ 3,091,476 | \$ 6,046,560 | \$ 2,955,084 | \$ 3,091,476 | \$ 6,046,560 | \$ 2,955,085 | \$ 3,091,478 | \$ 6,046,563 | \$ 11,820,337 | \$ 12,365,906 | \$ 24,186,243 |



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23 June 2025 ALGA Board meeting Communique

The ALGA Board met on Monday 23 June at the ALGA offices in Deakin ACT, ahead of the 2025 National General Assembly of Local Government.

The Board received a comprehensive briefing on how the NGA would be delivered over the week including their roles.

The Board received an update on the key speakers and the intersection with ALGA's policy priorities particularly financial sustainability, Emergency Management and Safer Roads.

These speakers include, the Minister for Emergency Management and Local Government, Shadow Minister for Local Government Dr Anne Webster, Bernard Salt, Dr Varrall. The Board were also updated on the process for the debate on motions.

The adaptation research will be launched at the National General Assembly.

The Board agreed to establish a Campaign sub-committee comprised of the ALGA CEO and State and Territory Association CEOs to workshop a plan of approach for a financial sustainability campaign to the Federal Government to bring back to the ALGA Board for approval.

The Board will next meet online Thursday 31 July 2025 online.



27 AUGUST 2025 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its fourth meeting of 2025 on Wednesday 27 August at the LGANT office in Darwin and online.

Daniel Shane from Central Desert Regional Council provided an update on the Neighbourhood Watch NT Board in his capacity as the LGANT representative.

The Board approved and adopted the second tranche of LGANT’s updated organisational policies. The Board also approved consultant to conduct the current CEO’s first annual performance and remuneration review.

The Board agreed to the LGANT team continuing discussions with ALGWA on their proposal to re-establish an NT Branch.

The Board endorsed MacDonnell Regional Council’s nomination (Sheree Sherry) to represent LGANT on the NT Councils Discretionary Trust Advisory Committee and discussed the development and implementation of LGANT’s candidate nomination campaign in the lead up to the local government elections. LGANT, as part of the Local Government Election Working Group with NTEC and DHLGCD, will participate in a debrief in September on the elections more broadly and discuss lessons learnt and recommendations for the next election.

The LGANT President provided an update on the ALGA Board and talked to the 23 June and 31 July 2025 ALGA Board meetings (refer attached 23 June 2025 communique).

The LGANT CEO confirmed that there will be at least one casual vacancy on the LGANT Board due to Mayor Lis Clark’s retirement, and that LGANT will determine next steps after the declaration of results of the election after 8 September 2025. The CEO also provided an update on LGANT’s request for a sector briefing on the government’s proposal to ‘empower the bush’ (de-amalgamations) and the latest discussions with DHLGCD on the Tranche 2 amendments to the *Local Government Act 2019*. Regarding the Strategic Plan, the CEO confirmed that the three advocacy areas for 2025/26 will be a review of the policy statements, and an analysis of road and financial sustainability data.

The Board will next meet on 22 October 2025.

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Alternatively, you can contact members of the LGANT Board:

| | | | |
|--|----------------------------|--|--------------|
| President: Hon Kon Vatskalis | City of Darwin | lord.mayor@darwin.nt.gov.au | 0499 384 233 |
| Vice President (municipal): Allison Bitar | Alice Springs Town Council | abitar@alicesprings.nt.gov.au | 0491 055 224 |

| | | | |
|--|--------------------------------------|--|--------------|
| Vice President (regional and shire): Brian Pedwell | Victoria Daly Regional Council | brian.pedwell@vicdaly.nt.gov.au | 0429 341 336 |
| Peter Pangquee | City of Darwin | peter.pangquee@darwin.nt.gov.au | 0419 858 636 |
| Doug Barden | Litchfield Council | doug.barden@litchfield.nt.gov.au | 0429 875 390 |
| Lis Clark | Katherine Town Council | elisabeth.clark@ktc.nt.gov.au | 0439 501 348 |
| Peter Clee | Wagait Shire Council | peter.clee@wagait.nt.gov.au | 0418 894 404 |
| Lynette De Santis | Tiwi Islands Regional Council | lynettejane.desantis@tiwiislands.nt.gov.au | 0419 033 821 |
| James Woods | West Arnhem Regional Council | james.woods@westarnhem.nt.gov.au | 0497 919 225 |



**Office of the Independent Commissioner
Against Corruption (NT)**
Level 7, 9 Cavenagh Street
DARWIN CITY NT 0800

Postal address
GPO Box 3750
DARWIN NT 0801

T 1800 250 918
E icac.nt@icac.nt.gov.au

Ms Belinda Urquhart
Chief Executive
MacDonnell Regional Council
GPO BOX 5267
Alice Springs NT 0871

via email: Belinda.Urquhart@macdonnell.nt.gov.au

Dear Ms Urquhart

RE: Acting ICAC: Central and Barkly regional visit: 3 - 7 November 2025

I write to inform you of my upcoming visit to your region. As part of the ICAC's ongoing commitment to remote and regional engagements, I would like to personally invite you to take part in essential training offered by the ICAC during this time.

This training is specifically designed for newly elected council members and focuses on the critical role councils play in promoting integrity, accountability and trust in the public sector. The session will provide an overview of the office of the ICAC, and the work done by the office in preventing and investigating improper conduct, with particular emphasis on public officials' mandatory reporting obligations under the ICAC Act.

The training is interactive and aims to deepen councillors' understanding of updated ICAC directions and guidelines, improper conduct risks and how to implement effective prevention measures.

Additionally, the session will provide an opportunity for discussion and identify how the ICAC can best support the local government councils in promoting integrity in public administration. I strongly encourage your participation and look forward engaging with you during our regional visit.

Please see the proposed regions and dates below. To organise training for council members please respond to ICAC.NT@icac.nt.gov.au with a preferred date and time.

- Alice Springs - 3 - 5 November 2025
- Tennant Creek - 5 - 7 November 2025

Your prompt response is greatly appreciated.

Yours sincerely



Naomi Loudon
Acting Independent Commissioner Against Corruption

5 September 2025

www.icac.nt.gov.au

9 July 2025

Minister Steve Edgington
P O Box 3146,
Darwin NT 0801

Via email: Minister.edgington@nt.gov.au



CHANSEY PAECH MLA

UNIT 2/51 TODD MALL
PO BOX 4592,
ALICE SPRINGS NT 0871
P: 8951 5561 | electorate.gwoja@nt.gov.au

Dear Minister Edgington

I am writing following my attendance at a Local Authority meeting in Ntaria (Hermannsburg) on 9 July 2025.

During the meeting, members of the Local Authority expressed their deep disappointment that, for the second time, no representative from Territory Housing attended. As their local elected member, I have been asked to raise this matter with you directly and to request urgent action to address it.

Given the critical housing need in the community, I respectfully request that Territory Housing consider setting up a pop-up stall outside either the community store or the council office. This would provide a dedicated space for residents to raise concerns and register housing-related matters.

Concerns were raised that repairs and maintenance issues particularly plumbing and water-related problems are not being addressed in a timely manner. Community members have advised they've been advised that jobs are being delayed until multiple requests are lodged, which is causing significant worry among residents.

Local Authority members have also requested that a representative from Territory Housing visit the community to provide information on:

- The status of vacant homes in Ntaria
- The progress of the Room to Breathe projects
- Plans for renovations or the construction of new homes

I urge you to prioritise engagement with the Ntaria community and ensure Territory Housing is responsive to their needs.

Yours Sincerely,



Chansey Paech MLA
Member for Gwoja



postal address • PO Box 5267
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www.macdonnell.nt.gov.au

Monday, 21 July 2025

The Hon Steven Edgington MLA,
Minister for Housing, Local Government and Community Development
PO Box 3146
Darwin NT 0801

Via email: minister.edgington@nt.gov.au

Dear Minister Edgington

Our Reference: Ongoing attendance of Housing Representatives at Local Authority Meetings.

As you will be aware, MacDonnell Regional Council (MRC) maintains Local Authorities (LA's) across its 13 communities. These LA's, established by the Northern Territory Government in 2014, are integral to ensuring that community voices are central to the planning and delivery of Council's programs and services.

LA meetings serve as an important platform for residents to raise matters related to MRC's services, as well as services provided by external agencies, including the Northern Territory Government. Common topics include, Housing and Tenancy, Education, Health, Policing etc.

To facilitate informed discussion and effective responses, representatives from relevant departments are invited to attend these meetings. At the most recent Hermannsburg LA meeting held on 9 July 2025, the absence of a Housing representative was noted with concern.

LA members expressed the need to engage directly with Housing staff regarding the *Room to Breathe Program, updates on vacant houses and plans for housing renovations and new construction*. Without a Housing representation, these important matters could not be adequately addressed.

Recognising the importance of these conversations, MRC has made it a standing agenda item to include a report on matters related to housing to address at all future LA meetings. To support this, MRC, on behalf of its members, requests an ongoing and permanent representation from Territory Housing to attend all future MRC LA meetings.



I believe that consistent engagement from Territory Housing at our LA meetings will greatly strengthen the communication between government and community and contribute to more responsive and effective service delivery in our region.

MRC welcomes the opportunity to work with the Department and looks forward to your support in ensuring that the voices of community continue to be heard and valued.

Yours sincerely,



Roxanne Kenny
President



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Tuesday, 22 July 2025

Lesley Turner,
CEO Central Land Council
PO Box 3321
Alice Springs NT 0871

Via email: lesley.turner@clc.org.au

Dear Mr Turner,

Our Reference: Invitation for a CLC representative to attend Local Authority Meetings.

MacDonnell Regional Council (MRC) maintains Local Authorities (LAs) across its 13 communities. These LAs, established by the Northern Territory Government in 2014, are integral to ensuring that community voices are central to the planning and delivery of Council's programs and services.

LA meetings serve as an important platform for residents to raise matters related to MRC's services, as well as other matters such as services provided by external agencies, including the Northern Territory Government and Central Land Council. It is common that issues raised relate to animal management, ranger programs, land management, leases etc.

To facilitate informed discussion and effective responses, representatives from relevant organisations are invited to attend these meetings. At the most recent Areyonga LA meeting, held on 16 July 2025, questions arose that would be best directed toward a representative from Central Land Council. These included questions regarding leases and land use, approval processes and the location and designation of sacred sites.

While this line of questions was specific to Areyonga, members of our other 12 Local Authorities often raise matters that would benefit from input from Central Land Council. Consistent engagement from CLC at our LA meetings would greatly strengthen the communication between community, Local Government and CLC and contribute to swift decision making and effective service delivery in our region.

We would like to extend an invitation to the Central Land Council to have a representative attend the Local Authority meetings. MRC welcomes the



opportunity to work with the CLC and looks forward to your support in ensuring that the voices of community continue to be heard and valued.

Yours sincerely,



Roxanne Kenny
President



Department of
HOUSING, LOCAL GOVERNMENT
AND COMMUNITY DEVELOPMENT

Level 3 Jacana House
39 Wood Street
Darwin NT 0800

Postal address
PO Box 4621
DARWIN NT 0801

E lg.grants@nt.gov.au

T 08 8999 8579

File reference: 08-2024/1542

Ms Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council
PO Box 5267
ALICE SPRINGS NT 0871

Via email: belinda.urquhart@mandonnell.nt.gov.au

Dear Ms Urquhart

Re: Audit Confirmation Request

For audit purposes, please confirm money received by your Council under the Commonwealth's *Local Government (Financial Assistance) Act 1995* for the year ending 30 June 2025 as detailed on the following schedule.

The Auditor-General for the Northern Territory is responsible for this audit and has appointed PKF Merit as the authorised auditor.

If you agree with the payments detailed on the following schedule, please sign the acknowledgement and forward at your earliest convenience to Mr Junar Sajetarios at PKF Merit via email jsajetarios@pkfmerit.com.au.

Should there be any difficulties in providing this information please telephone Mr Junar Sajetarios on 08 8982 1444 to arrange a more convenient course of action.

Yours sincerely



Celia Hill
Manager Grants Management

31 July 2025

2024-25 Confirmation of Financial Assistance Funds Received

| Organisation | Payment Date | Remittance Advice | Total |
|-----------------------------|--|--------------------------------|----------------|
| MacDonnell Regional Council | 5/07/2024 | MRC -FAGP-Early Payment 24-25 | \$2,123,660.00 |
| | 5/07/2024 | MRC-FALR-Early Payment24-25 | \$1,119,949.00 |
| | 16/08/2024 | MRC-2024-25General Purpose Q1 | \$104,592.00 |
| | 16/08/2024 | MRC - 2024-25 Local Roads Q1 | \$51,041.00 |
| | 19/11/2024 | MRC-2024-25General Purpose Q2 | \$104,592.00 |
| | 19/11/2024 | MRC - 2024-25 - Local Roads Q2 | \$51,041.00 |
| | 18/02/2025 | 2024-25 General Purpose Q3 | \$104,592.00 |
| | 18/02/2025 | 2024-25 Local Roads Q3 | \$51,041.00 |
| | 16/05/2025 | FAA 2024-25 General Purpose Q4 | \$104,590.00 |
| | 16/05/2025 | FAA 2024-25 Local Roads Q4 | \$51,041.00 |
| | 24/06/2025 | FAGP-Early Payment 25-26 | \$1,305,916.00 |
| | 24/06/2025 | FA Roads-Early Payment 25-26 | \$695,406.00 |
| | MacDonnell Regional Council Total | | |

I confirm that the council has received monies under the Commonwealth's Local Government (Financial Assistance) Act 1995 for the year ended 30 June 2025 as detailed above.



Signed

BELINDA URQUHART - CHIEF EXECUTIVE OFFICER

Name and Position

31.7.2025

Date

please send signed confirmation via email to:

Mr Junar Sajetarios
PKF Merit

jsajetarios@pkfmerit.com.au



Department of HOUSING, LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT
2024-25 Confirmation of Financial Assistance Funds Received

Page 1 of 1



MacDonnell
Regional Council

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29 August 2025

To Whom It May Concern

Re: Request for Support – Relocation of Docker River Playground

As President of the MacDonnell Regional Council (MRC), I write to express our strong support for the proposed relocation of the existing playground in the Docker River community (Kaltukatjara), and to seek financial assistance to make this essential project possible.

The current playground site is prone to regular flooding and becomes unusable during the rainy season, significantly limiting access for children and families. Water pooling and poor drainage not only make the area unsafe but also contribute to long-term damage of the infrastructure. As a result, the playground fails to serve its intended purpose for much of the year.

Relocating the playground to a more suitable and flood-resilient site will ensure it can be used safely and consistently by local children. A new location will also allow us to invest in more durable equipment and landscaping that supports year-round activity and community engagement.

This project is not just about replacing a facility—it is about ensuring our children have a reliable, safe space to play, grow, and connect with one another. In a small and remote community like Docker River, public spaces such as this play a vital role in supporting physical wellbeing, social inclusion, and family life.

We respectfully request your support in funding the relocation of this much-needed community asset, and we are committed to working closely with all stakeholders to deliver the project successfully.

Yours sincerely,



Roxanne Kenny
President



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www.macdonnell.nt.gov.au

Friday, 29 August 2025

To Whom It May Concern

Re: Letter of Support – Playground Development in Areyonga

As President of the MacDonnell Regional Council (MRC), and on behalf of our elected members, I am pleased to offer our strong support for the proposed construction of a new playground in the Areyonga community. This important initiative, to be delivered by MRC, is seeking funding support through the Community Benefit Fund Grant.

A well-designed and accessible playground will bring meaningful benefits to the children and families of Areyonga. It will provide a safe and stimulating environment for children to play, learn, and grow—encouraging physical activity, social development, and mental wellbeing. At the same time, it will create a welcoming space where families can gather, connect, and strengthen community ties.

Currently, recreational infrastructure in Areyonga is limited. The addition of this playground will help address that gap by offering a dedicated outdoor space for healthy activity and community interaction. It will play a vital role in supporting positive health outcomes and reducing social isolation, particularly for our younger residents.

The MRC is committed to projects that improve liveability and support strong, connected communities. We believe this playground will be a lasting asset for Areyonga and we respectfully seek your support in helping to make it a reality.

Yours sincerely,



Roxanne Kenny

President

MacDonnell Regional Council



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29 August 2025

To Whom It May Concern

Re: Support for the Relocation of the Docker River Playground

As Chief Executive Officer of MacDonnell Regional Council (MRC), I am writing to express my support for the proposed relocation of the community playground in Docker River (Kaltukatjara), and to request financial assistance to enable this project.

The current location of the playground is significantly affected by flooding during periods of rainfall, which renders the site unusable for extended periods. Water damage and safety concerns have become ongoing issues, meaning the facility cannot reliably serve the needs of local families and children.

Relocating the playground to a more elevated and weather-resilient area will ensure that children in Docker River have consistent access to a safe and functional outdoor space. The new site will be chosen to avoid the drainage and flooding problems currently experienced, allowing for improved long-term use and maintenance.

Recreational infrastructure is essential in remote communities, not only for promoting physical activity but also for supporting social connection and community wellbeing. This project is an opportunity to provide children in Docker River with a dependable space to play, interact, and thrive.

MacDonnell Regional Council is committed to enhancing quality of life across our region, and this relocation is a priority for addressing infrastructure gaps in Docker River. We would greatly appreciate your support in helping us deliver this much-needed upgrade.

Kind regards,



Belinda Urquhart
Chief Executive Officer



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Alice Springs NT 0871

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www.macdonnell.nt.gov.au

29 August 2025

To Whom It May Concern

Re: Support for Areyonga Playground Project

As Chief Executive Officer of MacDonnell Regional Council (MRC), I am writing to express my full support for the proposed development of a new playground in the Areyonga community. This project, led by MRC and seeking funding through the Community Benefit Fund Grant, represents a meaningful investment in the wellbeing of our children and families.

A dedicated playground will offer a much-needed recreational space for young people in Areyonga, providing a safe and inclusive environment for active play, learning, and social connection. The community has expressed a clear desire for improved facilities for children, and this project responds directly to that need.

Beyond its benefits for children, the playground will also provide a gathering point for families and community members. It will promote healthier lifestyles, support early childhood development, and help foster a stronger sense of belonging across the community.

MacDonnell Regional Council is committed to initiatives that enhance quality of life in our remote communities. We believe this project will have a lasting positive impact in Areyonga and we respectfully request your support in bringing it to fruition.

Kind regards,



Belinda Urquhart
Chief Executive Officer
MacDonnell Regional Council

14 OFFICERS' REPORTS

ITEM NUMBER 14.1
TITLE Council Services OCM Report
AUTHOR Keith Hasset, Director Council Services

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report outlines the activities of the Council Services Directorate in the areas of Local Government Service Delivery, Housing and Facilities management, Contractual Commercial Services and Projects.

RECOMMENDATION

That Council notes and accepts the attached Council Services report.

BACKGROUND/DISCUSSION

Nil

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Nil

CONSULTATION

Keith Hasset, Director – Council Services
Manager Contracts & Special Projects
Area Managers
Manager Project Management Office
Manager Housing & Facilities
Council Service Coordinators
Animal Management Coordinator
Snr Administration Assistant

ATTACHMENTS

1 Council Services OCM Report



Council Services



80%+ First Nations Employees in Council Services



86 Area Manager Visits to Community



13 Council Office's 4680 Hours of Service

Snapshot



34,927 approx Litres Fuel Usage in June and July



220 Vehicles and Plant in Use



4000+ Bins Emptied Weekly



144 AusPost Deliveries



30+ Sport Grounds Maintained



154 Total housing maintenance issues reported between May '25 and July '25



20 Registered Services Australia Agents



41 Parks & Playgrounds Inspections



100% of Streetlights converted to LED



24 Water Tests



42 Generator Services



93 Hours of Maintenance completed at Airstrip

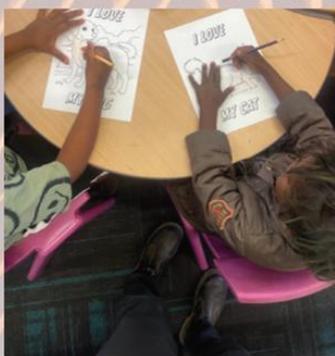
Council Services - Animal Management

The animal management program has been going well over the past few months throughout all communities in the region.

All communities have received their first visit from the Animal Management Coordinator, in which a comprehensive animal health census was taken and high-quality, broad-spectrum antiparasitic medication was delivered to over 70% of all the cats and dogs.

Over July and August, the second visit has been underway with more medication delivered, alongside an animal education program in schools.

The education program has focused on the importance of the desexing operation for both male and female dogs and cats in community - to help keep community healthy and safe. Updated animal management policies and procedures are also underway, in a strategic effort to improve the council's animal management strategy and outcomes for 2026.



Council Services - Community updates

Amoonguna

During this reporting period, MRC farewelled CSC Tammy Shields and welcomed Victor Morgan to the Amoonguna CSC role, transferring from Imanpa.

Victor has settled in and has been working well with the team in Amoonguna. Roselene Rankine, Customer Service Officer, has been working with Victor and learning the CSC role to be local relief. She has completed training in timesheet checking and entering, procurement, and monthly reporting responsibilities. The civil team have been working on keeping the community clean, maintaining the sports grounds and have installed new solar lights as part of an LA project.

Roselene Rankine and Judy Peters have both been signed up to complete a certificate III in Local Government and will receive on the job training and mentoring from the College of Public Employment. Lawrence Webb has just completed his Certificate III in Local Government – Well done Lawrence!

Managing the Amoonguna Waste Management Facility still proves to be a challenge in terms of illegal dumping, Council Services will be investigating some sustainable surveillance solutions to assist with identifying illegal dumping and unauthorised access.

Areyonga

Areyonga has been moving along nicely for the last month. This has been helped by the addition of 2 new civil team members Adrian and Derryn. The depot looks great also, having a massive tidy-up completed 2 weeks ago including the works yard. A couple of good wins for the Civil Team also; with the streets having been swept and this has been added to the civil schedule to be done regularly, the front of the WMF is also very clean, so credit to them, as well as the mowing and snipping of the Areyonga Pool.

Service Centre has also had a good month; in that Nicky has been fantastic cleaning the office up and keeping it tidy, and the back area has been tidied up by Nicky and civil, with the addition of a freezer in that room for ice water, supplies and Zooper-doopers. Beau, Kendelle, Adrian and Derryn also took part in first aid training offered by Tjuwanpa!

Next month will be quite full on for Areyonga, between the new maintenance schedule for Civil, as well as the beginning of new projects including the revitalization of the shelters and seating, building a community fire pit and a small grassed area for kids to play on opposite the Rec Hall.





Docker River

The compounds in the Docker River area are being well kept, and recent improvements have led to noticeable changes in the community. One significant positive development has been the resolution of the issue with excessive numbers of horses. This improvement appears to be linked to the removal of the vacant house found across from the sewer station, which had previously attracted animals and contributed to the problem.

The civil works team has continued to perform their duties diligently, with general maintenance and services progressing smoothly. Their consistent presence and efforts have had a positive impact on the appearance and functionality of the area.

The Council waste disposal area and the community bay are being used effectively. Rubbish is being managed properly, with waste regularly covered to reduce environmental and health risks. The bays are being kept clear and organised, making it easier for residents to use the facilities responsibly.

Additionally, Steve will be overseeing the relocation of the solar lighting infrastructure. The current lights positioned along the entry road are planned to be moved and redistributed throughout the community in a way that better aligns with local needs. This initiative aims to improve nighttime visibility and enhance overall safety and accessibility for residents.

Overall, the community is showing encouraging signs of progress, with infrastructure and services being managed efficiently and proactively.



Finke

The Finke community is looking exceptionally tidy, thanks to the ongoing dedication and hard work taking place across the area. Under the strong leadership of Joe Rawson acting CSC, the committed civil team has been actively engaged in street cleaning and the removal of hard rubbish from roadside verges.

Their consistent efforts are making a noticeable impact, contributing to a cleaner, safer, and more welcoming environment for all residents and visitors. The team's dedication to improving the community is clear, and their work is greatly appreciated by the local community.



Haasts Bluff

Haasts Bluff Civil team are keeping the community clean, and many visitors are visiting the area with trips to Memory Mountain and the Ikuntji Art Gallery.

The Car Park at the Church has been completed. New Community Solar powered BBQ placed in Community Square for community events. CSC Simon is looking after the bee hives placed in community and is preparing for the second harvest



Hermannsburg

The team in Hermannsburg continue to impress with their steady work ethic and drive to constantly improve their community. Over the past month we have had several members of the team stepping into higher duties to expand their repertoire and provide support to staff who have needed time away from community. The civil team have LA projects well in hand and are completing most tasks in house which is great to see. Works at the sports oval will begin in the coming weeks with the establishment of new change rooms commencing that has the whole community excited.

Imanpa

The civil team, led by Adrian Luckey, has made strong progress in improving Imanpa's cleanliness and overall appearance. Regular rubbish removal and weed control are significantly enhancing public spaces, with streets and open areas looking noticeably tidier.

With Victor moving to a role closer to town to be with family, MRC is currently recruiting for a new CSC. Thanks to Adrian and his team's consistent efforts, Imanpa is looking well-maintained and cared for. Community feedback has been positive, with residents expressing appreciation for the improvements. These ongoing efforts are not only improving the physical environment but also fostering community pride and ownership.

Council Services - Community updates

Kintore

Shading the community- Kintore

Over recent months many shade structures have popped up around Kintore. These structures were arranged by the MRC Project Management Office with two separate Federal Government Grants.

These new structures are providing much needed shade before we head into the summer months. Situated over playgrounds, for spectators at the softball and AFL oval.

Also placed in Open community areas around the MRC office and community store. They new playground will be placed under the structure between the MRC office and the Store.



Mt Liebig

Mt Liebig has a new multi-Sports Centre. Project Office is working with contractor to install two water bubblers in the complex.

In August Mt Liebig was threatened by 4 fires in the area, the team did well to keep their calm and protect the areas that were under threat.



Papunya

The community has been very busy over recent time with Papunya providing help to Kintore as we train new ESO's for the area.

Mail Days are getting busier every week with online shopping coming in on the mail plane.

Papunya Civil Team prepared all sporting grounds and cleaned up after the Papunya Sports Carnival

Civil Team helped to prepare grounds and cleaned up after the "Big Name No Blanket" concert celebrating the story of the Warumpi Band.



Titjikala

Titjikala is looking exceptional, thanks to the ongoing efforts of the civil team. They've been doing a fantastic job keeping the verges tidy and ensuring that rubbish is collected promptly.

The Animal Management Coordinator recently visited the community, giving valuable advice, treatments, and vaccinations for both dogs and cats. This important work supports not only animal welfare but also contributes to the overall health and safety of the community.

Titjikala is currently hosting a pilot program for a 10-day training program funded by Centre for Appropriate Technology, focused on training staff in hand and power tools, small plant equipment and Backhoe operations. Participants were trained in the safe and effective use of tools and equipment, building local skills and strengthening the ability of the civil team.

These combined efforts are making a significant and positive impact on the community's cleanliness, health, and long-term sustainability.

MRC is currently advertising the CSC role; I would like to Thank Caitlyn for the work she had done in the CSC role.



Council Services - Community updates

Santa Teresa

The MRC team in Santa Teresa have stepped up in the past month maintaining services while the CSC was on leave and their dedication to their duties is commendable. Certificates in Local government operation are going well with multiple staff having completed their courses and are now operating as supervisors to staff who are starting their certificates. Out in the field Santa Teresa Civil Team have been locating and installing Give Way, Children Crossing, Speed humps and 20km signs throughout Santa Teresa. And they have just taken delivery of new wheelie bins for residents and stakeholders.

Santa Teresa Civil Team have begun collecting Recycling throughout the community. Plastic bottles and aluminium cans with a Recycle logo are being collected separately. Collected recyclable materials are now being put through their state of the art bailer to prepare for transport to a collection centre. Recycle Bins have been procured for the office and painting of these is planned.

MRC office in Santa Teresa has had an upgrade to fencing providing increased security and an aesthetic improvement to the facility. Animal management officer Michelle Hayes has rolled out a visit to the community conducting animal health treatments, education programs and liaising with relevant stakeholders and the community regarding concerns around cheeky dogs.

Recruitment has been conducted in the civil space with Graham “Scrubby” Hayes rejoining the MRC team, Graham will be a great addition to the civil team and also provide extra support and back-up to the ESO position. Additionally, recruitment for a part time position within the office is underway to provide extra assistance in the admin space.



Council Services - Community updates

Wallace Rockhole

Wallace Rockhole staff have been busy managing weeds after recent rain. Animal Management Officer Michelle Hayes visited to treat animals for ticks, fleas and scabies, and delivered education sessions for residents and staff.

Most staff have now completed Local Government Certificates, providing valuable, nationally recognised accreditation.

LA projects such as fruit trees for each household and new fence around Gordon Ida park are moving forward, with fruit trees currently on order and the local civil team half-way through completing the new fence and are just awaiting some new gates and fixtures to complete. It has been very good to see Wallace Rockhole getting back to its former condition and the MRC team working as a cohesive unit. The annual Tidy town awards are fast approaching and Wallace Rockhole is definitely putting its best foot forward.



Council Services - Contracts update

Australia Post

In addition to Kintore, Santa Teresa Community Postal Agency has been selected to partake in a new scanner trial run by Australia Post to see if it improves parcel tracking and notifications for customers, participation in the trial and will see some income for Council for the time taken to use the scanner and complete feedback after the trial period is over.

Power and Water Contract – Indigenous Essential Services

All communities have had no interruption to Essential Services since the last reporting period. We welcome Mark Turahui to the Kintore team, he has been appointed the new ESO of Kintore and has been working alongside Paul Fly and Simon Walmbly to receive a handover and on the job training.

In July, 5 ESOs successfully completed Hypochlorite training on community with Ged from Northern Territory Training Services. Two sessions were held, one in Hermannsburg and one in Papunya where ESOs travelled and completed their training together. Well done to Shane Wanguwayi, Lawrence Webb, Edwin Eastwell, Bradley Horn and Jasper Wheeler.

Over the coming months MRC will be preparing for tender applications for the new Power and Water contract as the tender is due to be released soon, our current contract end date is the 30/06/2026.

Streetlights

All communities are now 100% LED streetlights. All communities are sitting above 90% lighting levels.

Centrelink

All MRC Centrelink agents are currently working through their newly issued training modules, to refresh their training and get up to date with industry changes. Remote Servicing Teams from Centrelink have been visiting communities regularly and commenting on the cleanliness of Council Offices and professionalism of MRC Centrelink Agents.

Homelands

MRC has handed over New Bore, Warren Creek, Ngunpa, Green Valley, Blackwater, Ulumbara, 3 Mile, 5 Mile, Mbunghara, Town Bore, Atji Creek, Ngankiritja and Utily to Ngurratjuta. Currently Council Services are finalising the yearly report for the previous Homelands contract ready for submission and closure of the previous contract.

Airstrips

All airstrips are operational and in good condition. Slashing is underway at Kintore and Mt Leibig in preparation for summer.

Score cards for KPI's over the last quarter have been positive with many categories receiving 6's and 7's (well above industry standards). Council Services is currently preparing for an audit on this contract due to occur in September, results from the audit will be available for the next Council Report.



Haasts Bluff Airstrip

Photos from Recent Hypochlorite training



Project Management Office

MRC has secured funding from multiple government programs to deliver infrastructure, recreation, and social initiatives across the region.

Australian Government Funding

- Priority Community Infrastructure Program (PCIP):
 - Mount Liebig Sports Precinct – Shade structure and resurfacing complete; lighting, fencing, and water installation underway.
 - Hermannsburg Changerooms – Lease secured; construction commenced.
 - Papunya Changerooms – Initial design over budget; alternative modular options being explored.
 - Shared PCIP/liIOC projects – Shade structures installed (Imanpa), with solar lighting and seating being finalised.
- Investing in Our Communities (liIOC): Supports installation of shade shelters and solar lighting for safer, more usable community spaces.
- Department of Social Services (Family Safety Program):
- Upgrades to five youth hubs, creating safe and welcoming spaces for recreation and cultural activities:
 - Haasts Bluff – Outdoor kitchen/BBQ area and indoor seating.
 - Hermannsburg – Indoor communal space with furnishings and outdoor fans.
 - Mount Liebig – New kitchen, landscaping, and furniture upgrades.
 - Santa Teresa – Movie space with projector, couches, and soundproofing.
 - Titjikala – Outdoor BBQ, seating, fencing, and landscaping.

Northern Territory Government Funding

- Tranche Program:
 - Round 1 – Light towers installed at Titjikala and Kintore sports ovals, enabling evening recreation and safer community events.
 - Round 2 – Planned projects include new ablution blocks (Areyonga, Docker River, Kintore), splash pads (Hermannsburg, Papunya), orchards/green spaces (Finke, West Mac), BMX tracks (Papunya, Titjikala), and Titjikala Recreation Hall upgrades.

Community Benefit Fund

- New playground equipment ordered for Amoonguna and Haasts Bluff to improve safe play opportunities and community interaction.

MRC's Project Management Office continues to manage delivery, address land tenure requirements with the Central Land Council, and seek further funding opportunities once current projects are completed.



Above - Imanpa shade structure



Above - Titjikala oval lights



Right - Mt Liebig New Kitchen installed



Left - Santa Teresa Mezzanine Floor resurfaced



Above - Hermannsburg has received dinning table, couches and external fans.

Housing and Facilities Update

This report provides an update on the status of the current refurbishment and projects to Council houses and facilities

Capital Works Progress Update

This report provides an update on the status of the ongoing capital works projects for the 2024/2025 period. The following outlines completed works, works currently allocated, and projects in the planning phase.

Completed Projects

The following capital works projects have been successfully completed:

Papunya Lot 467 – Staff House

- Upgrade to property including flooring, internal paint and new kitchen

Haasts Bluff Lot 84 – Staff House

- Upgrade to property including flooring, internal paint and new kitchen

Kintore Various Locations

- Installation of security cameras at staff houses, the Council office and the works depot through a Starlink connection.

Mt Liebig Various Locations

- Installation of security cameras at staff houses, the Council office and the works depot through a Starlink connection.

Santa Teresa Lot 227 – Staff house

- New fence and replacement of section of veranda

Ongoing and Allocated Works

The following projects are currently underway or have been allocated to contractors.

Santa Teresa Lot 150 – Council Office

- New fence installation at the Council Office

Lot 467 house refurbishment Papunya

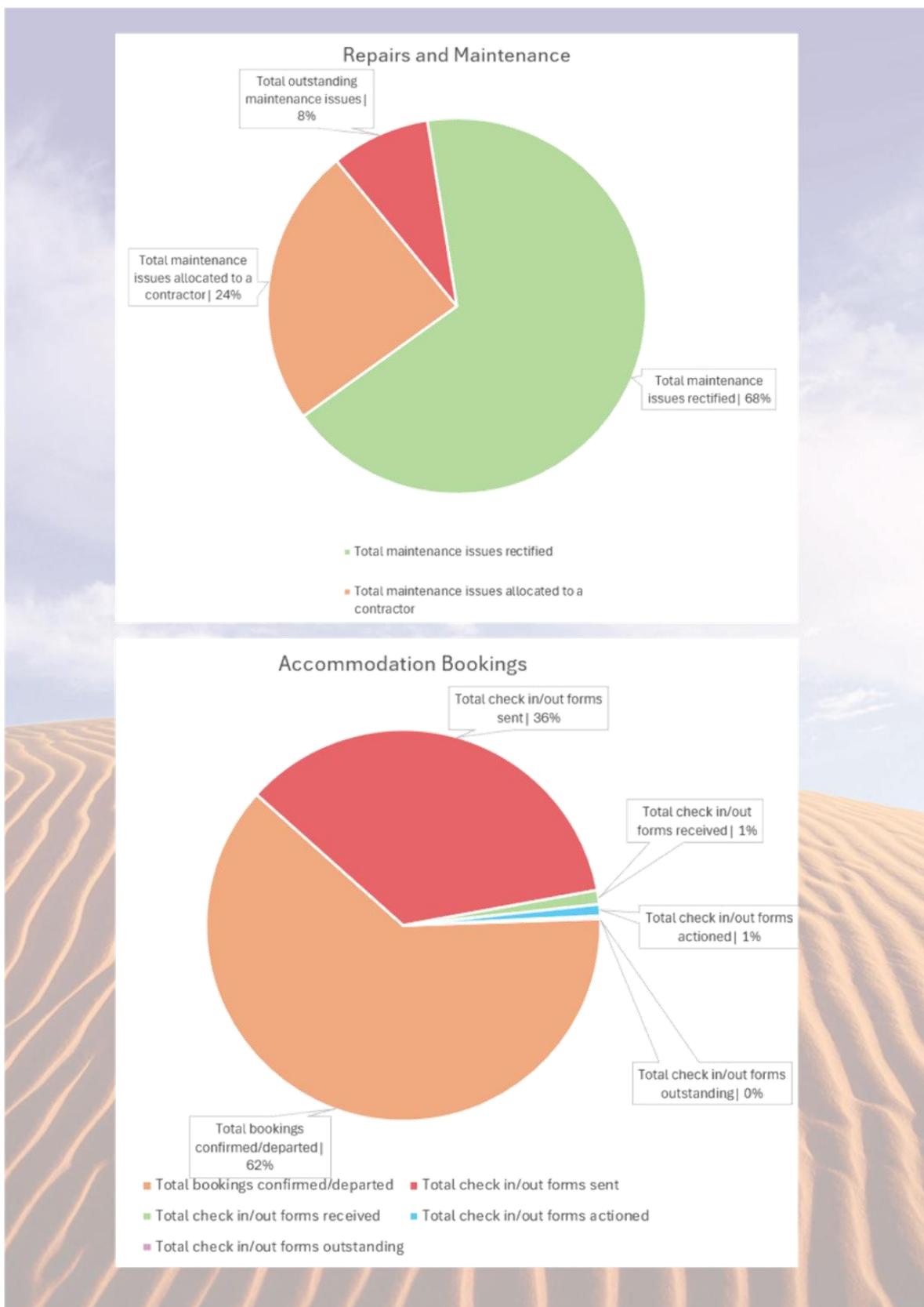


Haasts Bluff Lot 84 – Staff House



Lot 227 Santa Teresa fence and verandah





14 OFFICERS' REPORTS

ITEM NUMBER 14.2
TITLE Community Services Report
AUTHOR Ainsley Roscrow, Executive Manager Aged And Children's Services
and Libby Taylor, Executive Manager Youth and Community Safety

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report provides an update on the delivery of Community Services programs from June – August 2025, throughout the MRC region.

RECOMMENDATION

That Council notes and accepts the attached Community Services report.

BACKGROUND/DISCUSSION

The extent of the activities of the Council's Community Services Directorate are detailed in the attached snapshots.

ISSUES/OPTIONS/CONSEQUENCES

Nil

FINANCIAL IMPACT AND TIMING

Community Services programs are delivered in accordance with the terms and conditions of the grant agreements entered into with the funding agencies

CONSULTATION

A/ Director Community Services – Ainsley Roscrow
A/Manager Aged Care – Emma Hacche
A/Manager Children's Services – Pavithra Devasurendra
A/ Manager Community Safety – Sarah Grant
A/Manager Youth Services – Kaisa Suumann
Community Services Coordinators

ATTACHMENTS

- 1 Community Services OCM report June - August 2025



Council Report

MacSafe Community Safety June - Aug 2025



- 68 staff employed
- 94% staff are Aboriginal
- 100% Community based staff are Aboriginal
- 2,920 Hours Patrolled
- 7,789 Hours Worked



3,378 Engagements with young people



3,334 Engagements with over 18's



1,521 Young people taken home



105 Training Hours



531 Are you okay? Checks



2 Community gatherings

Updates



- Community Services has undergone a restructure in this reporting period. This has resulted in a few changes in Community Safety in the Alice Springs Office. Liz Scott Community Safety Manager, worked in Community Safety for 7 years has now retired. Liz was celebrated by town and community staff in early August, Liz will be greatly missed.
- Community Safety is currently recruiting for one Coordinator, Sarah and Yarran have been supporting six communities each whilst recruitment is underway. Coordinators Sarah and Yarran have visited all 12 communities in this reporting period, providing staff with hands on support and training.
- Annual performance reviews were conducted across the 12 communities.
- Coordinators provided support and training to Community Safety staff.

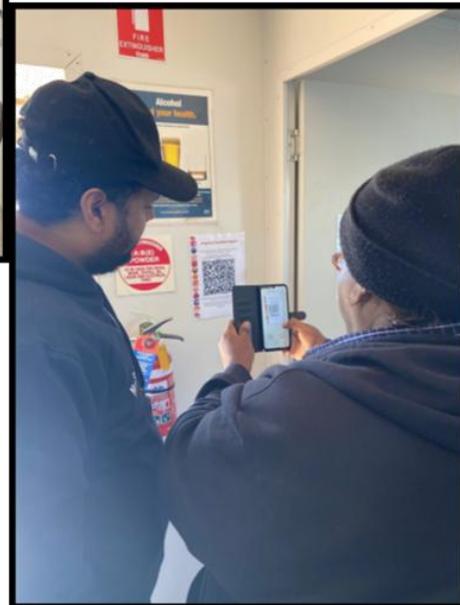
Kintore Team BBQ



Kintore Team completing the Fleetio Vehicle Check



**Santa Teresa Staff undergoing Annual Performance Review
and training**



Liz Scott Farewell at MRC Head Office attended by Community Safety remote staff







Youth Services

June - August 25



Employees

74 staff
85.13 % Local Staff



Activities

1852 activities
3703 hours



Engagements

1218 Participant
16093 Engagement



Bush / Town Trip

31



School Support

24



Training

3 Staff Training
3 Staff Development



Youth Board

3



Sport

333



Events

6 Sport Competition
1 Family Events

- **Youth Engagement and Activities:**-A wide range of activities were delivered across communities, including softball and football sessions, a community music night, and cultural experiences such as maku hunting (bush food) and damper-making. Strong turnout and active participation highlighted the success of these initiatives in bringing youth and community members together.

Highlights

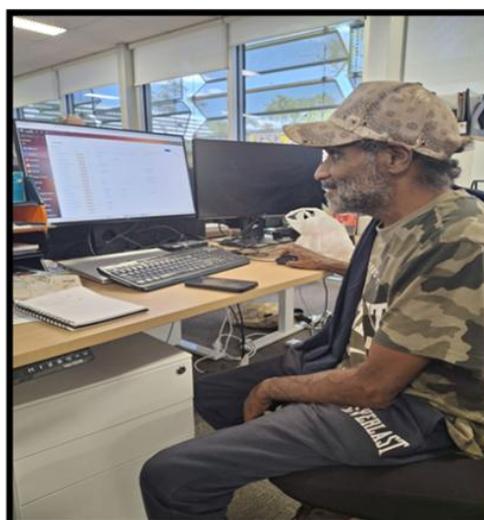


- **School Holiday Program**-From 23rd of June to 12th of July 2025, a successful school holiday program was delivered across communities. Children and young people engaged in safe, positive, and fun activities throughout the holiday period.
- **Youth Board Meetings**-Youth Board meetings were held in Santa Teresa (16 July), Papunya (7 August), and Hermannsburg (21 August). These meetings gave young people a chance to share their views and help guide future programs.
- **Staff Development and Operations**-Staff completed training in timesheets, purchase orders, and the Creatio app. Haasts Bluff Senior Youth Worker Claudia Marshall stepped into the Acting Team Leader role, while Hermannsburg Team Leader Reggie Lankin and Santa Teresa Team Leader Robert Kopp took on Acting Area Coordinator roles, ensuring strong leadership and service delivery across communities.



At Areyonga, during the safety meeting, we talked with the kids about community rules and safety. They were reminded not to go into or around other people's houses, especially teachers' homes, health staff flats, and other private residences.

Acting Area Coordinator Robert Kopp playing a key role in mentoring and guiding participants during leadership skills training



The Amoonguna Sports Day brought together young people from four communities — Amoonguna, Santa Teresa, Titjikala, and Hermannsburg. The event featured dodgeball competitions, a 100-metre race, lighthearted tabloid games, and a community BBQ. It was a joyful celebration of sport, culture, community spirit, and friendships, encouraging healthy lifestyles, teamwork, and fun.

Young people from Papunya and Mt Liebig came together for a successful joint trip to Alice Springs. The visit included a fun sleepover before Alice Springs and a stay at Discovery Park, giving participants the chance to build friendships, share experiences, and enjoy time away from community together.



Kintore Youth Services team organised a bush trip as part of the Youth program where youth collected traditional bush food.

The Papunya and Santa Teresa Youth teams joined together for a joint AFL-themed tour in Melbourne. During the trip, they enjoyed a variety of activities, including watching an AFL game, visiting Culture Kings, spending time at St Kilda Beach, and sharing delicious meals together.





Council Report Children Services



June - August 2025



35 Employees
71.43% First Nation

113 Enrolments



Training

- Diploma of Early Childhood Education and Care: 2 Team Leader
- Cert III Early Childhood Education and Care: 7 Educator
- Team Leader and Educator completed CPR training
- Completed NAPCAN Child Protection & Mandatory Reporting: 1 Educator
- All Team Leaders and Educators attended the annual Children's Services Team Leader Training.



Service Delivery
1,235 Hours



591 - Meals served



Vacancies
2 Team leaders
6 Educators



Support
510 Coordinator & Manager support
across 8 open Centres



Stakeholder Engagement

- Dept of Health: Primary & Public Health care
- Dept of Health: Strong women, strong babies, strong culture
- Catholic Care NT
- ECA Inclusion team
- NT Primary Health: Education
- NT Primary Health: Dietitian
- Australian Childhood Foundation
- Dept Education - ECY Regulators
- Hearing Australia
- CAAC - Congress Ear health

Highlights



The services received a successful and encouraging visit from the new ECY Regulatory representatives, reaffirming our commitment to high standards of compliance, safety, and quality in early childhood education.

Increased enrolments, successful open days, and strong family and community engagement were evident across all sites.

In Finke, the Acting Team Leader was officially appointed to the permanent role, strengthening leadership and community connection. The Team Leader also completed a Certificate III in Early Childhood Education and Care.

Titjikala celebrated and supported two children in beginning their transition to school.

In Hermannsburg and Mt Liebig, Haasts Bluff, Titjikala - Team Leaders participated in a one-week Bachelor training to support their professional growth.



Council Report Children Services June - August 2025



Art and Group Activities

Children engaged in painting and drawing using bright colours, fostering creativity, self-expression, and the development of fine motor skills.



Children participated in a workshop delivered by the Australian Childhood Foundation, followed by a group mat session that encouraged listening, sharing, and positive social interaction in a supportive environment.



Council Report Children Services June - August 2025



Professional Development & Team Leader Training – July 2025
Educators took part in a professional development workshop as part of the Team Leader Training in July 2025. The sessions focused on collaborative learning, group activities, and resource sharing to enhance leadership skills and early childhood education practices. The training also promoted team-building and strengthened connections among colleagues.





Council Report Children Services



June - August 2025



Children engaged in a variety of play-based learning experiences, including shape sorting, imaginative dress-up play, outdoor role-play, hands-on playdough exploration, and creative use of everyday materials. These activities supported the development of fine motor skills, problem-solving, sensory exploration, creativity, and social interactions, while fostering confidence, imagination, and joy in learning.





Council Report Children Services June - August 2025



Children engaged in a fun activity with a big sticky web, picking up balls and pom poms to stick onto the tape while helping each other. Together, we counted how many balls they managed to stick, turning it into a playful learning experience. Eliyannah and Zaindha used tongs to pick up pom poms, sorting them by colour into little cups. Zaintha was able to sort the pom poms confidently, while Eliyannah is still developing her skills and needs more practice. Alex used a painting roller to colour a tissue box, exploring creativity and experimenting with different painting tools. These activities provided enjoyable ways for the children to strengthen their fine motor skills, hand-eye coordination, creativity, and cooperation





Council Report Children Services June - August 2025



The children engaged in a variety of fun and interactive activities. Jaykarnas and Keifer took turns pulling sticks from the floor, showing excitement and teamwork, with Keifer clapping as Jaykarnas succeeded. The children experimented with cones as painting tools, pressing and stamping colours onto paper and creating apples in red, green, and yellow. Eliannah, Ziandha, and Alex enjoyed blowing balls through blocks, strengthening breath control and coordination. Outdoor play was full of energy as the children climbed, slid, and explored the sandpit. Using tongs, they practiced picking up pipe from a bowl of water, building fine motor skills and concentration. We also shared conversations about fish—big and small—and their colours, encouraging curiosity and language development.





Council Report Aged and Disability

June - (mid)Aug 2025



**75.6% Indigenous
Employment.**
Community Vacancies: 10
FT: 1. PT: 4. Cas: 5.



Stakeholder meetings:
School principal engagements and regular contact with clinics and healthcare providers



521 lifts given
includes trips,
shopping &
appointments



Client Interactions: 1151
This includes client welfare checks and client engagement at the Aged Care Centres



Personal Care provided: 646
Including...
Shower & Toilet assistance,
Laundry loads, Tablet Reminders.



Clients
45 NATSIFACP
74 CHSP
12 Brokerage clients
= 131 Total Clients



Training
Cert III Individual Support upcoming
Food Hygiene for staff being rolled out
First Aid Training being rolled out



Meals
Breakfast, lunches & Hampers:
5644
SNP Meals delivered: 2598

UPDATES

- We have welcomed 2 new coordinators to the Aged Care team in these reported months, those being Kabita Rajak, coordinator for Amoonguna and Imanpa and Rose Anna Roy, coordinator for Finke and Titjikkala.
- We continue to see disruptions due to community-based staffing recruitment & retention challenges.
- Throughout August (and into September) we have held NAIDOC events for our Aged Care Centres aligning with this years theme 'The Next Generation: Strength, Vision & Legacy'
- The decision was made in August to temporarily close our Aged Care Centre in Imanpa. This decision was not made lightly but comes following ongoing staffing and compliance challenges.
- In August, we successfully held a joint training day for Coordinators and Team Leaders, which was well attended and positively received.

Welcome to the team Kabita and Rose



Aged Care Coordinator and Team Leader Training



Aged Care NAIDOC 2025



14 OFFICERS' REPORTS

ITEM NUMBER 14.3
TITLE Youth Board Meetings - Council Feedback
AUTHOR Kaisa Suumann, Coordinator Youth Boards

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to provide feedback to Council from the meetings of MacDonnell Regional Council's Youth Boards, including matters discussed and to request the support of Council for the recommendations made.

RECOMMENDATION

That Council:

- a) **notes the Youth Board Meetings – Council Feedback report; and**
- b) **considers the support Council will approve in relation to the recommendations made.**

BACKGROUND/DISCUSSION

Council has identified the establishment and operation of Youth Boards within its communities as one of its Strategic Goal – Goal #3 Empowered Communities, specifically Objective 3.1 – Young people are empowered to be engaged representatives.

Youth Boards have been established in all of MacDonnell Regional Councils communities and under the management of the Youth Boards Coordinator are functioning well. This report includes the minutes from 4 meetings held since the June report to Council as follows:

1. Finke – 19th of June 2025
2. Santa Teresa – 16th of July 2025
3. Papunya – 7th of August 2025
4. Hermannsburg – 21st of August 2025

As can be seen from these minutes the attendees are considering matters they consider important, be they of a program nature, funding requests or operational matters. This feedback provides insights into what the youth of MRC are thinking about.

Recommendations to Council from the Finke Youth Board

The Finke Youth Board raised requests for volleyball court maintenance and equipment. Advice indicates that the court is not MacDonnell Regional Council infrastructure and may be community-owned.

Note: While Council cannot undertake upgrades or full maintenance on facilities outside its ownership, the Youth Board has asked for assistance with:

Ordinary Council Meeting 26 September 2025 – Agenda

- Repair of the court lighting (which could be considered under the Local Authority projects process).
- Purchase of volleyballs and a volleyball net to support volleyball activities as well as a padlock for the court's gate to keep the equipment safe.

As the facility is not under Council ownership, the provision of equipment would ordinarily sit with the owner. However, Council may choose to provide limited support (for example, equipment purchases) to respond positively to Youth Board feedback.

ISSUES/OPTIONS/CONSEQUENCES

As can be seen from the minutes attached the Youth of MRC's communities are receiving significant training and development in the process of attending meetings, leadership and decision-making and roles performed at meetings. This goes a long towards the attainment of the Goals contained within MRC's Strategic Plan.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Executive Leadership Team
Youth Boards Coordinator

ATTACHMENTS

- 1 FINKE YB MINUTES 19.6.2025
- 2 SANTA TERESA YB MINUTES 16.7.2025
- 3 PAPUNYA YB MINUTES 7.8.2025
- 4 HERMANSBURG YB MINUTES 21.8.2025

Finke Youth Board Meeting Minutes

Date & Time: 19th of June 2025, 2:25 PM – 3:25 PM

Location: Finke Council Office Meeting Room

Attendees:

Youth Board Members: Steven Kenny, Carl Reno, Kitisha Douglas, Aleta Daniels, Senara Kulyuru, Harris Cooper (*joined at 3:00 PM*)

Council Staff: Kaisa Suumann (Minute Taker)

Community Members: Junella Ferguson, Darryl Doolan



1. Welcome and Meeting Guidelines

- Meeting began with introductions and a review of agreed rules:
 - Respect for all participants and Council staff.
 - One person speaks at a time.
 - Honesty in discussions.
 - Decisions made in the best interest of all young people.
 - Phones to be put away during the meeting.

2. Governance and Leadership Training

- An overview was provided of the Council's services and in Finke.
- Discussion on the Youth Board's role in supporting the youth and community.
- Explored leadership concepts, including examples of leaders within Finke.
- Participated in an activity identifying different types of leaders and their responsibilities.
- Discussed qualities of effective and ineffective leaders.
- Each Youth Board member shared a quality of a leader they aspire to develop.

3. Election of Chairperson

- The Chairperson's role was explained: to facilitate meetings, maintain focus, and summarize discussions.

- Steven Kenny was elected Chairperson for the year 2025.
-

4. Review of Previous Action Items

- AFL Goal Posts: Added to the Local Authority wishlist.
 - Oval Lights: Also added to the wishlist, pending further updates.
 - Additional Seating/Grandstands: Local Authority allocated some funds for 2 extra benches on their 21st of May 2025 meeting. Seats are expected to be installed by late June/early July. Recommendation to close this action item.
 - Basketball Court Upgrades: Not approved by the Local Authority. Recommendation to close this action item.
 - Softball Field Reorientation: Added to wishlist; Youth Board prefers the softball court's fence to be behind the church, facing north-south.
 - New Balls: Funding approved by LA and equipment received. Equipment handed to Thea Morgan (NPY Area Coordinator) for use in rec hall activities. Recommendation to close this action item.
 - Boxing Bag & Gloves: Not approved unless a supervised boxing program is in place. Recommendation to close this action item.
-

5. New Youth/Community Project Ideas

- Volleyball court behind the church requires:
 - New net
 - Combination padlock for the gate
 - Repair of the solar light
 - Consideration to soften the court surface, possibly by replacing it with sand
 - Request for purchasing some volleyballs for Volleyball activities.
-

6. Next Meeting and Close

- Next meeting scheduled for 13th of November 2025.
- Meeting closed at 3:25 PM by Chairperson Steven Kenny.

Santa Teresa Youth Board Meeting Minutes

Date: 16/07/2025

Location: Santa Teresa Council Office Meeting Room

Time: 3:55 pm – 4:55 pm

Youth Board Members Present:

Alton Mills, Jerome Smith, Romeo Smith, Sarella Hays, Molly Donnelly, Kyllinda Alice

MRC Staff Present:

Camilla Hayes, Maxwell Meneri, Kaisa Suumann, Melanie Hayes

Minute Taker: Kaisa Suumann



Topic 1: Welcome & Meeting Rules

- Quick check-in and introductions
- Overview of the meeting agenda
- As Chairperson Sariaha Rovey was absent, Molly Donnelly was selected as Chairperson for this meeting.
- Chairperson opened the meeting and led the group in agreeing to the following meeting rules:
 1. Show respect to each other and staff
 2. One person speaks at a time
 3. Be honest and speak up
 4. Make decisions that benefit all young people
 5. Phones away during the meeting

Topic 2: Leadership & Governance Training

Future Leaders Program – Lesson 1: “Leader and Leadership”

- Introduction to Youth Board roles and how participation builds leadership skills
- Exercise 1: Youth matched community leader cards with their roles, followed by a discussion about leaders in Santa Teresa.
- Exercise 2: Youth matched positive and negative leadership traits, and each member chose one word to describe the kind of leader they aspire to be.

Topic 3: Review of Previous Meeting (5th of February 2025)

Updates on Previous Action Items:

1. Three new basketball nets ready – to be installed by Youth Services

Page 1 of 2

2. 🌟 Two new backboards purchased – size needs to be checked before installation
 3. 🗣️ Disco speaker – 2 speakers available in rec hall, however current speaker not loud enough; **Youth Board would like a JBL PartyBox 710**
 4. 🛋️ Lounges – ✅ Three new lounges purchased
 5. 🖨️ Computer room chairs – ✅ Available
 6. 🏀 Dodgeball sets – will be purchased; Youth Board requested **smaller-sized dodgeballs**
 7. 🏊 Pool table access – age limit reduced in the upstairs rec hall area from 18+ to 13+ years to support teen wellbeing
-

Topic 4: Feedback on Youth Services

- **Positive feedback:** Disco nights are popular; youth enjoy the upstairs safe space and pool tables
 - **Suggestions for improvement:**
 - Stronger speaker for disco nights
 - Glow lights/UV LED lights and glow-in-the-dark supplies
 - 2-4 additional pool cue sticks
 - Soccer table for extra activities upstairs rec hall
 - **Arts and crafts requests:**
 - Cornflour, food colours, plastic containers for DIY playdough
 - Watercolours, textas, paint, and brushes
 - Youth to do dot painting on new basketball backboards before installation
-

Topic 5: Community Projects & Infrastructure Ideas

1. **New playground** for young children in front of the Rec Hall (on green turf) – For PMO/Local Authority
 2. **Rec Hall toilets** need repair – flushes and taps not working – Operational to Youth Services
 3. **Rec Hall doors** need fixing – not closing properly – Operational to Youth Services
-

Topic 6: Next Meeting & Close

- Next Meeting Date: February 2026
- Meeting closed at: 4:55 pm by Chairperson Molly Donnelly

Papunya Youth Board Meeting Minutes

Date & Time: 7 August 2025, 4:40pm – 5:37pm

Location: Papunya Council Office Meeting Room

Youth Board Members Present:

Denilee Spencer (Chairperson), Maria Robertson, Zeeniya Abbott, Keisha Daniels, Maryanne Nelson, Selwyn Bennett

Staff Present:

Kaisa Suumann, Emma Boughton

Minute Taker:

Kaisa Suumann



1. Welcome & Meeting Rules

- Quick check-in and introductions.
- Youth Board chose **Denilee Spencer** as Chairperson for this meeting.
- Meeting rules agreed:
 1. Show respect to each other and staff
 2. One person speaks at a time
 3. Be honest and speak up
 4. Make decisions that benefit all young people
 5. Put phones away during the meeting

2. Leadership & Governance Training

- Future Leaders Program – Lesson 1: *“Leader and Leadership”*
- Discussion about what makes a good leader and how Youth Board members can build leadership skills.

3. Review of Previous Meeting (27 February 2025)

Updates on action items:

- **Papunya Sports Weekend:** Outside Youth Services scope (already run by community).
- **Sports Equipment:** Footballs, soccer balls, and softball gear purchased in June 2025.
- **Footy Competition:** Needs extra funding and staff.
- **Girls’ Footy Trips:** Needs extra funding.
- **Bingo Nights:** Ongoing in youth program.
- **VR Sets (MacConnect):** Referred to Felix – awaiting response.
- **Bush Trip:** Supported by Council; planned trip to Yulara.

- **Netflix/Disney+ Subscription:** Needs funding.
 - **PlayStation 5:** Needs funding.
 - **Swimming Trips:** Now running as part of town trips.
 - **Ladies' Nights Equipment:** Already running in program.
 - **AFL Oval Lights:** Still on the wish list. PMO presented at July LA meeting, but no decision yet.
-

4. Youth Feedback

What young people like:

- Dodgeball
- Hair colouring and makeup sessions
- Going out on country

New ideas:

- Road trips to other communities
 - Pool table (priority)
 - Golden Trail Relay ball equipment
 - Outdoor soccer gear (balls+portable nets)
 - For younger youth: iPads, PlayStation
 - Cooking programs:
 - Tuesdays – Kungkas (young women) would like the program to include cooking dinner
 - Wednesdays – Wati (young men) would like the program to include cooking dinner
 - More hair and beauty products for Kungka nights (bigger budget requested)
-

5. Community Projects & Infrastructure Ideas

- Walking path with street lights from shop to community (East side), and another footpath with few street lights going across near the police station way.
 - Lights around the mini oval park are not working.
 - Preference for lights at each corner of the mini oval.
 - Request for play equipment upgrade near the police station (if it is MRC park).
-

6. Next Meeting & Close

- **Next Meeting:** February 2026
- Meeting closed at 5:37pm by Chairperson **Denilee Spencer**

Hermannsburg Youth Board

Meeting Minutes

Date & Time: 21st of August 2025, 3:35 pm – 4:45 pm

Location: Hermannsburg Council Office Meeting Room

Youth Board Members Present: Bianca Raggett, Clyde Kenny, Caleb Lankin, Sharlene Malbunka, Katrisha Kopp, Shivani Sharpe, Taren White, Menam Ryder

Chairperson: Shivani Sharpe

Staff Present: Kaisa Suumann, Regina Lankin; Menam Ryder and Taren White also attended as Youth Board members



Topic 1: Welcome & Meeting Rules

- Meeting opened with a quick check-in and introductions.
- Youth Board elected **Shivani Sharpe** as Chairperson for this meeting.
- Chairperson read through and confirmed the meeting rules, agreed upon by members:
 1. Show respect to each other and staff
 2. One person speaks at a time
 3. Be honest and speak up
 4. Make decisions that benefit all young people
 5. Put phones away during the meeting

Topic 2: Leadership & Governance

- Training session: **Future Leaders Program – Lesson 2: Leadership Skills – Communication.**
- Members explored the meaning of communication and its four key elements: listening, speaking, reading, and writing.
- Discussion highlighted that listening is the most important part of communication, followed by speaking, then reading, and writing.
- Youth reflected on how they use different forms of communication at school, at the rec hall, and in Youth Board meetings.

- Spoke about body language, tone of voice, and verbal skills, and why being a strong communicator makes you a better leader.
-

Topic 3: Review of Previous Minutes (19th of March 2025) & Open Action Items

- **Camping & Day Trips** – Trips near water not possible, but Palm Valley camping trip could go ahead during school holidays.
 - **Sports Trip (Papunya or Santa Teresa)** – No remote sports funding currently available; members still keen to visit Papunya if possible.
 - **Auskick (ages 5–13)** – Area Coordinator did say happy take on for the next season – starting small.
 - **Cooking Competition (Rec Hall)** – Supported, to be planned for next school holidays. Youth suggested dishes: chicken curry, lasagne, sausage curry, butter chicken.
 - **Sports Equipment** – Basketballs and dodgeballs approved for purchase.
 - **Tool-Making Supplies** – Not supported due to safety risks.
 - **Health & Beauty Workshop** – Supported; scissors/trimmers to be purchased. If more funding available in the future would like a hairdresser or beautician to travel out to teach youth.
 - **Grass Cutting (Rec Hall & Basketball Court)** – Work request submitted to Civil Team – must get done by Summer.
 - **Grandstands (Basketball Court)** – Already included in planned Basketball court upgrade.
 - **Solar Streetlights (Rec Hall area)** – Youth Board marked 2 proposed light locations on map (attached).
-

Topic 4: Feedback on Youth Services

Youth requested the following activities and resources:

- Access to a VR set(s)
- More girls' and boys' football
- A basketball competition in Hermannsburg
- Camping trip to Simpsons Gap
- Ladies' hair and beauty night
- Bush trip for young men

- New sports equipment: softer softballs, smaller softball bats, size 7 basketballs, large, coloured dodgeballs
 - Cooking program during school holidays (chicken curry, lasagne, sausage curry, butter chicken)
-

Topic 5: Community Projects & Infrastructure Ideas

- Suggested development of a playground or swings for young children in the space between the oval and basketball court.
-

Topic 6: Invitation to Local Authority Meeting – 8th of October 2025, 10:30 am

- Local Authority invited Youth Board members to attend their meeting to observe local decision-making.
 - Youth Board members welcomed the invitation and would like to attend the next Local Authority meeting in October. Coordinator of Youth Boards together with Hermannsburg Youth Services Team Leader to notify and seek permission from the school and parents.
-

Topic 7: Next Meeting & Close

- Next Meeting Date: February 2026
- Chairperson officially closed the meeting at 4:45 pm.

14 OFFICERS' REPORTS

| | |
|--------------------|---|
| ITEM NUMBER | 14.4 |
| TITLE | People and Capabilities Report |
| AUTHOR | Katie Fuller, Executive Manager People and Capabilities |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report highlights current and completed HR initiatives or activities affecting Council and our number one resource – the people!

RECOMMENDATION

That Council notes and accepts the People & Capabilities Report.

BACKGROUND/DISCUSSION

The People & Capabilities Department reports to the Office of the CEO. This department contains the work Divisions of:

- 1) Human Resources
- 2) Cultural Advisory
- 3) Learning & Development
- 4) Work, Health, & Safety

These divisions of the P&C team work together to manage employee end-to-end career cycles which include recruitment, records administration, performance management, learning & development, employee relations, industrial relations, administrative processing, and overall employee wellbeing.

1. Recruitment:

The team is continuously looking to refine our recruitment process to ensure a smoother, more efficient experience for the candidates. By streamlining the administrative steps in our recruitment process, we're able to reduce delays, improve accuracy, and bring the right people on board more efficiently.

These improvements will also extend into onboarding. Improvements to our current onboarding process will be designed to help new staff members feel welcome, supported, and equipped from day one.

2. Work Health & Safety (WHS)

Staff wellbeing and workplace safety remains essential to Council's operations. Wellbeing programs continue to be promoted across the organisation to support a safe, healthy, and engaged workforce.

Work Health and Safety measures are being strengthened by ensuring that wellbeing and WHS considerations are given priority in all Incident

Management Plans currently being drafted, reinforcing Council's commitment to proactive risk management and the care of our people.

3. Training & Development:

People & Capabilities are launching a new Learning Management System to improve training access, tracking, and staff development. The system will go live for managers on 6 October, followed by a staggered rollout to all staff over the following weeks.

This phased approach will ensure a smooth transition, provide time for support and feedback, and help embed the LMS as a central tool for learning and compliance across the organisation.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

- 1 P&C DEMOGRAPHIC REPORT SEPTEMBER 2025

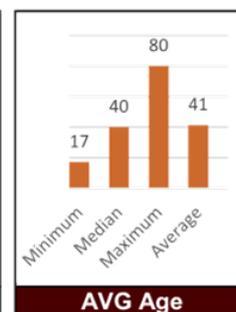
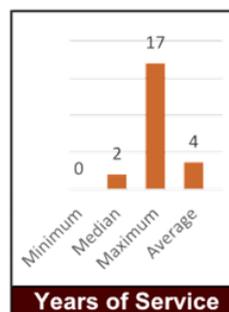
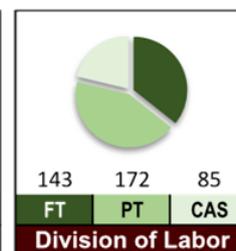
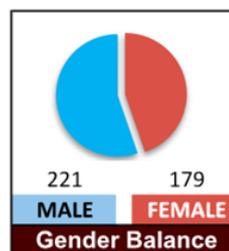
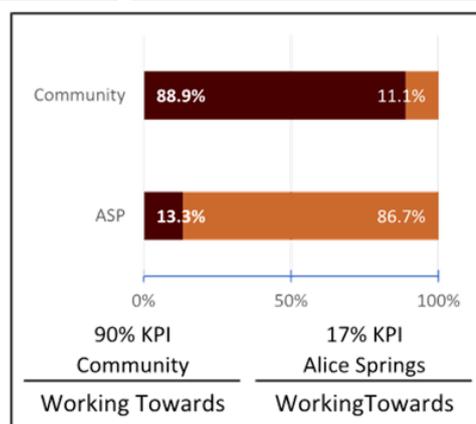
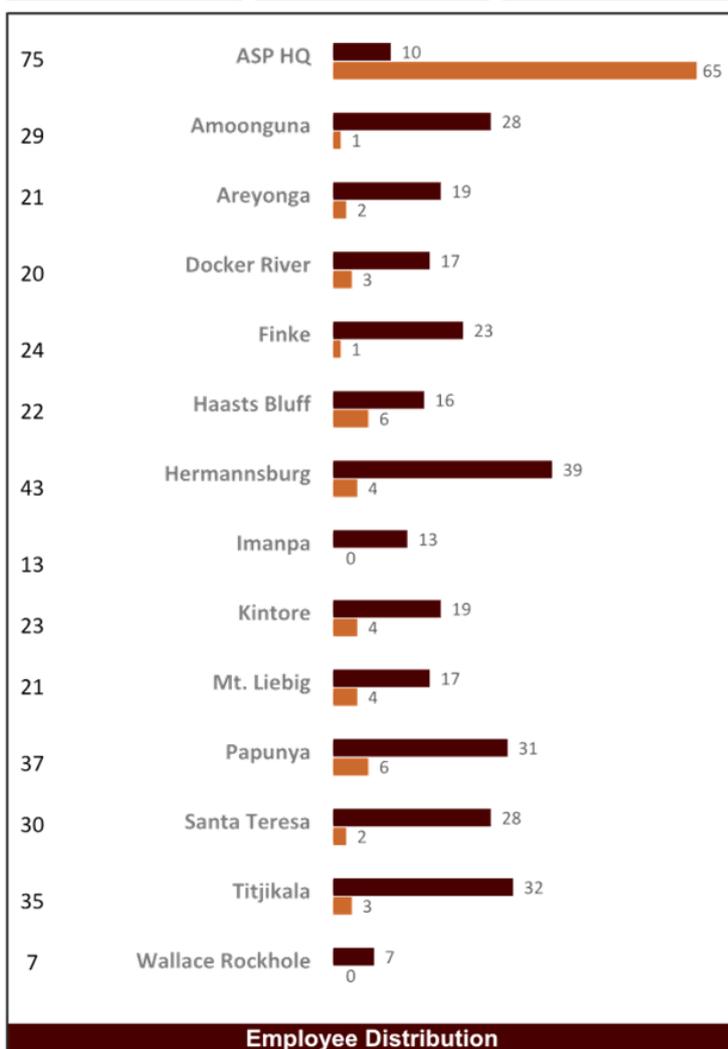


Office of the CEO | People & Capabilities

HR Demographics

as at:

Wednesday, 17 September 2025



NOTE: Values derived from Employee Demographics, Employee Turnover, & Position Vacancy Tech1 Reports as at: 17/09/2025

14 OFFICERS' REPORTS

ITEM NUMBER 14.5
TITLE Governance Team Report
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
 Goal 02: Healthy Communities
 Goal 03: Empowered Communities
 Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The purpose of this paper is to update Council on the activities of the Governance and Strategy Team.

RECOMMENDATION

That Council notes the Governance Team Report for September 2025.

BACKGROUND/DISCUSSION

The Governance and Strategy team is a small team which delivers governance, policy, customer service, communications and engagement services for MacDonnell Regional Council. It is heavily involved in the management and coordination of Council’s 13 Local Authorities.

LOCAL AUTHORITIES

- 2 Local Authority meetings were deferred since the last report to Council due to the unavailability of members – the Haasts Bluff meeting ultimately had to be cancelled.
- The support and attendance by Elected Members at Local Authorities contributes to the effectiveness and success of these meetings.

| 2025/2026 FY LOCAL AUTHORITY MEETINGS | | | | | |
|--|------------------|---------------|--------------------|-----------------|------------------|
| DATE | COMMUNITY | QUORUM | PROVISIONAL | DEFERRED | CANCELLED |
| 24-Jul-25 | Papunya | √ | | | |
| 24-Jul-25 | Wallace Rockhole | √ | | | |
| 28-Jul-25 | Docker River | √ | | | |
| 7-Aug-25 | Haasts Bluff | | | √ | |
| 13-Aug-25 | Finke | √ | | | |
| 28-Aug-25 | Haasts Bluff | | | | √ |
| 3-Sep-25 | Santa Teresa | √ | | | |
| 4-Sep-25 | Titjikala | √ | | | |
| 10-Sep-25 | Imanpa | | | √ | |

ENGAGEMENT

Governance has played a key role in the recent Local Government Elections. This involved the coordination of travel and accommodation arrangements for electoral staff, the coordination with staff in communities regarding voting arrangements and the engagement with the wider community via social media regarding all matters to do with voting.

POLICY DEVELOPMENT AND REVIEW

Work has continued apace on the development and review of MRC's policies, procedures and forms.

The following policies/documents have been approved by the Executive Leadership Team since the June meeting of Council:

1. **Acceptable Use of Resources Policy**
2. **Data Management Policy**
3. **Email and Internet Usage Policy**
4. **Records Management Policy**
5. **Surveillance Policy**
6. **Housing and Accommodation Policy**
7. **Information Security Policy**
8. **Vehicle Use Procedure**

ISSUES/OPTIONS/CONSEQUENCES

Successful interaction with the members of MRC's communities is vital to the attainment of MRC's Goals and Objectives.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team
Manager Governance and Strategy
Governance Coordinators
Coordinator Policy and Records

ATTACHMENTS

There are no attachments for this report.

14 OFFICERS' REPORTS

| | |
|--------------------|-------------------------------------|
| ITEM NUMBER | 14.6 |
| TITLE | Finance Report as at 31 August 2025 |
| AUTHOR | Osman Kassem, Finance Manager |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

This report is tabled to provide Council with the Finance Report for the period ended 31 August 2025.

RECOMMENDATION

That Council notes and accepts the Finance Report as at 31 August 2025.

BACKGROUND/DISCUSSION

In accordance with the Local Government (General) Regulations 2021 Section 17(2) the CEO must submit a finance report each month to a meeting of Council. Council has established a Finance Committee to consider this report in the months when Council does not hold a statutory Ordinary Council Meeting.

The Finance Report for the month ended 31 August 2025 is attached to this report for consideration with the following matters being highlighted:

- Table 1 – Income and Expenses Statement – Actual vs Budget
- Table 2 – Capital Expenditure – Actual vs Budget
- Table 3 – Monthly Balance Sheet Report including:
 - Note 1 Details of Cash and Investments Held
 - Note 2 Statement on Debts Owed to Council (Accounts Receivable)
 - Note 3 Statement on Debts Owed by Council (Trade creditors)
 - Note 4 Statement on Australian Tax Office (ATO) and Payroll Obligations
- Table 4 – Income and Expense Statement Actual v Budget – by Community
- Table 5 – Member & CEO council credit card transactions for August 2025

Charts are included within this report to assist with the financial information being presented to members

Comments:

Below is a snapshot of MRC's financial results as at 31 August 2025. The graphics have been created to assist Council in its understanding of MRC's financial results and highlight the key indicators of MRC's performance.

Key takeaways:

REVENUES – The total variance in Operating Income stands at \$4.5 million under budget. The most significant factor contributing to the variance relates to Operating Grants and Subsidies. The main reason for this is that MRC is yet to receive payments from the Federal Government for projects, youth services and community safety, in addition MRC still awaiting the payments from NTG for the local Authority projects.

EXPENDITURE – The total variance for Operating Expenses is currently \$1.38 million below the budget, taking into consideration 3.04 in commitments. The largest variances are seen in:

- Materials and contracts, which are \$2.3 million over budget and that due to the committed jobs that will be completed in September and October 2025.
- Employee expenses which \$1m below budget. The issue is the inability to fill vacant positions and to recruit suitably qualified personnel.

NET OPERATING RESULT – MRC's Net Operating Position is showing a surplus this reporting period of \$1.14 million. This is before the inclusion of Capital income and expenditure and before adding back of Depreciation (\$1.5) which is a non-cash item.

WHERE THE MONEY WAS SPENT – the chart below shows the breakdown of all of MRC's expenses by function. 27.14% was spent on managing and delivering community services programs. Upon further investigation of expenditures, it becomes clear that 75.86% of total spending is allocated directly to providing services to MRC communities. This includes civil, projects, road upkeep, municipal services like waste management, and the maintenance of assets, infrastructure, and fleet. The remaining 11.03% is invested in essential business functions such as Finance, Human Resources, Governance, and IT.

FIXED ASSETS ACQUIRED - During this reporting period there has been a \$287K movement in the value of MRC's assets. This expenditure relates to the purchase of a new Vehicles.

CASH ON HAND – MRC has almost \$7.1 million in its operating accounts to pay for its daily operating costs. It should be pointed out that \$4.78m represents tied funding which can only be expended on the purposes specified in the grant funding agreements as noted below. Term deposits are currently \$8 million for this reporting period with the NAB (National Australia Bank).

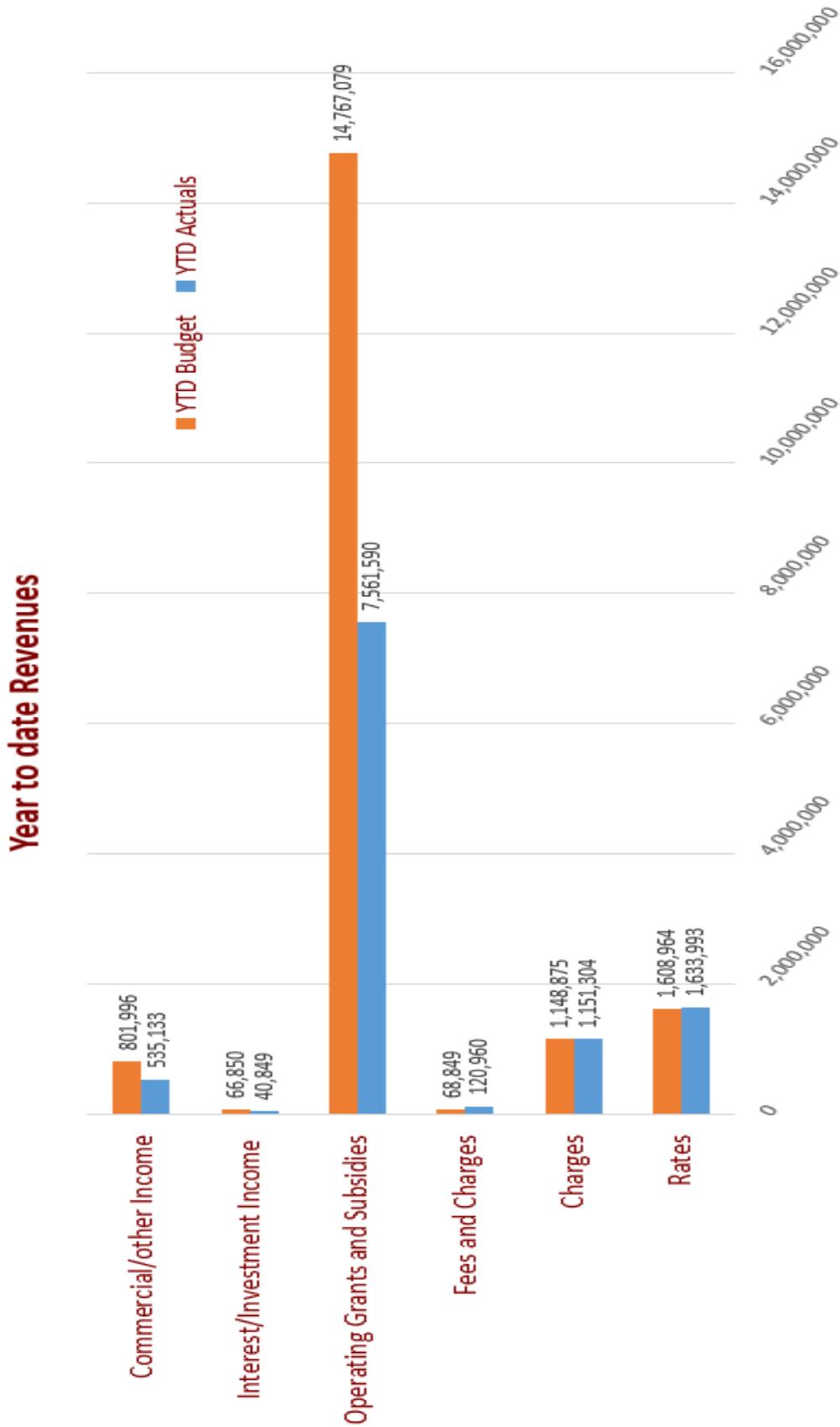
UNEXPENDED GRANTS – The value of unexpended grants for this period is \$4.78 million.

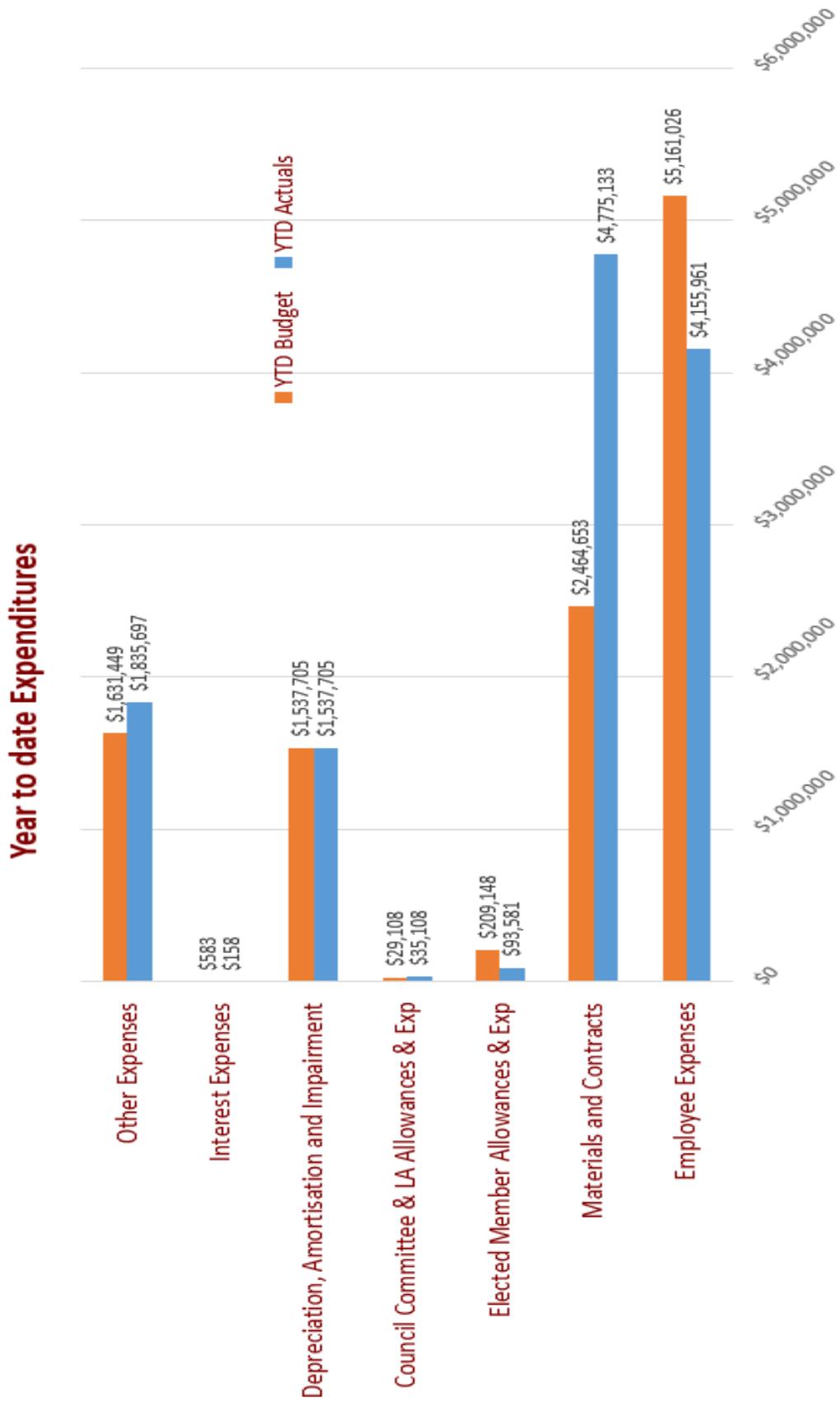
RESERVES – MRC's reserves have remained static.

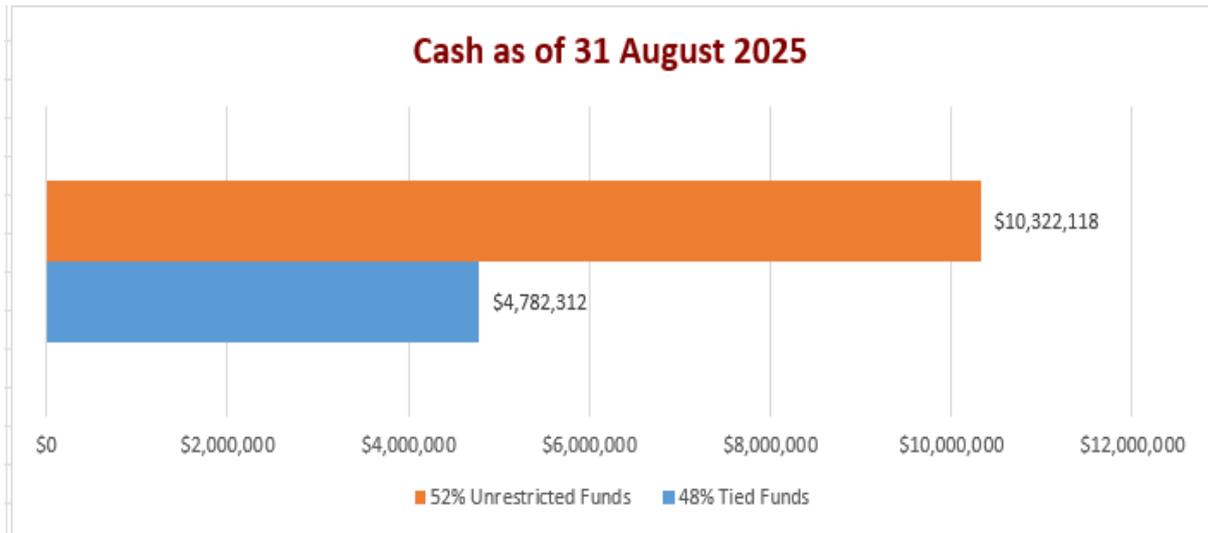
WORKING CAPITAL / CURRENT RATIO - MRC maintains a financial position to meet the monthly needs of Council. As mentioned previously MRC has the available resources to fund its daily operations. This period Council has a total Working Capital of \$11.61 million – the difference between total Current Assets (\$19.13m) and total Current Liabilities (\$7.521m). This means that MRC's Current Ratio is 2.5 – for every \$1 MRC currently owes it has \$2.5 to cover those debts.

August 2025 Financial Results - Year-to-date figures in millions

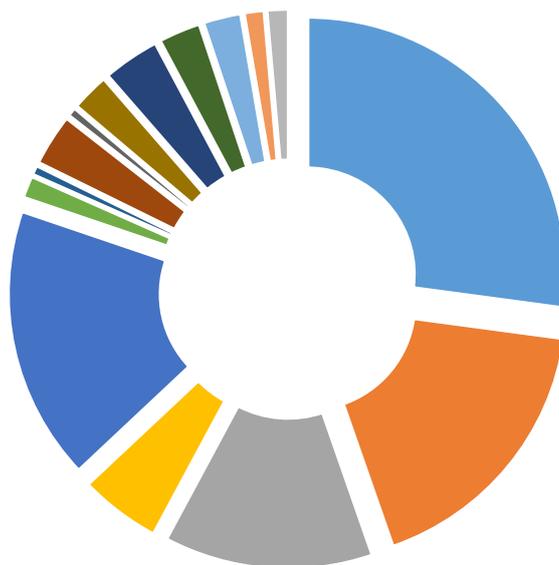
| | | |
|--|---|--|
| <p>Revenue</p> <p>Current Year \$11.04m</p>  | <p>Expenditures</p> <p>Actual \$9.90m Committed \$3.45m</p>  | <p>Net Operating Result</p> <p>\$1.14M</p>  |
| <p>Assets</p> <p>\$101m</p>  | <p>Fixed Assets Acquired</p> <p>\$287K</p>  | <p>Cash on Hand</p> <p>\$15.10m</p>  |
| <p>Unexpended Grants</p> <p>Current Grant \$4.7m Liability</p>  | <p>Reserves</p> <p>\$90.14m</p>  | <p>Unrestricted Cash</p> <p>\$10.32m</p>  |







Total Council Expenditure - excluding capital expenses - where the money was spent



- 27.14% Deliver Community Services
- 17.56% Service Delivery & Civil Works
- 13.11% Corporate Costs
- 5.14% Deliver Commercial Services
- 17.30% Project Management
- 1.44% Technical and Building Services
- 0.64% Local Roads
- 3.30% ITC & Records
- 0.62% Municipal Service
- 2.42% Fleet workshops
- 3.60% Elected Members & LA's
- 2.67% Human Resources
- 2.40% Finance
- 1.29% Office of the CEO
- 1.37% Governance

Working Capital / Current Ratio

**MACDONNELL REGIONAL COUNCIL
For the period ended 31 August 2025**

| | |
|---|-------------------|
| | 31 August 2025 |
| | \$ |
| ASSETS | |
| Cash at bank | 7,104,430 |
| Term deposit | 8,000,000 |
| Accounts Receivable | 4,028,695 |
| Inventory | 0 |
| TOTAL CURRENT ASSETS | 19,133,125 |
| Less: | |
| LIABILITIES | |
| Accounts Payable | -7,552 |
| Provisions | 2,304,509 |
| Grant liability | 4,782,312 |
| Other Current Liabilities | 442,486 |
| TOTAL CURRENT LIABILITIES | 7,521,755 |
| NET CURRENT ASSETS (Working Capital) | 11,611,370 |
| CURRENT RATIO | 2.5 |

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

The Cash Ratio measures Council's ability to pay its short term debts (Current Liabilities) when they fall due. The ratio for August of 2.5 means that Council has \$2.5 in cash (Current Assets) for every \$1 of debt, including unexpended grants.

Ordinary Council Meeting 26 September 2025 – Agenda

The attached Financial Tables and Charts have been certified by the CEO of MRC.

Certification by the Council CEO

| | |
|-------------------|-----------------------------|
| Council Name: | MacDonnell Regional Council |
| Reporting Period: | 31/08/2025 |

To the best of the CEO's knowledge, information and belief:

- (1) the internal controls implemented by the council are appropriate; and
 (2) the monthly reports best reflects the financial affairs of the council

CEO Signed

Date



18/09/2025

ISSUES/OPTIONS/CONSEQUENCES

Reporting monthly keeps the Committee and Council informed and compliant with all legislative requirements.

FINANCIAL IMPACT AND TIMING

Not applicable.

CONSULTATION

Chief Executive Officer
 Executive Leadership Team

ATTACHMENTS

- 1 TABLE 1 INCOME AND EXPENSE STATEMENT
- 2 TABLE 2 CAPITAL EXPENDITURE
- 3 TABLE 3 BALANCE SHEET REPORT
- 4 NOTE 1 CASH AND INVESTMENTS HELD
- 5 NOTE 2 STATEMENT OF DEBTS OWED
- 6 NOTES 3 AND 4 AND TABLE 5
- 7 TABLE 4.1 COMMUNITIES
- 8 TABLE 4.2 COMMUNITIES
- 9 TABLE 4.2 COMMUNITIES
- 10 TABLE 4.4 COMMUNITIES
- 11 TABLE 4.5 COMMUNITIES

MacDonnell Regional Council

Table 1. Income and Expense statement Actual v Budget

For the Period Ending 31.08.2025

| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Variance % | Approved Annual Budget \$ |
|---|------------------------------------|-------------------|--------------------|-------------------|---------------------------------|
| OPERATING INCOME | | | | | |
| Rates | 1,633,993 | 0 | 1,633,993 | 0% | 1,608,964 |
| Charges | 1,151,304 | 0 | 1,151,304 | 0% | 1,148,875 |
| Fees and Charges | 120,960 | 68,849 | 52,111 | 76% | 413,095 |
| Operating Grants and Subsidies | 7,561,590 | 14,767,079 | (7,205,489) | -49% | 39,401,699 |
| Interest/Investment Income | 40,849 | 0 | 40,849 | 0% | 401,100 |
| Commercial/other Income | 535,133 | 801,996 | (266,863) | -33% | 5,828,884 |
| Council own fund | 0 | 0 | 0 | 0% | 0 |
| TOTAL OPERATING INCOME | 11,043,830 | 15,637,924 | (4,594,095) | | 48,802,617 |
| OPERATING EXPENSES | | | | | |
| Employee Expenses | 4,155,961 | 5,161,026 | 1,005,065 | 19% | 26,676,813 |
| Materials and Contracts | 4,775,133 | 2,464,653 | (2,310,480) | -94% | 15,280,980 |
| Elected Member Allowances | 68,947 | 70,677 | 1,730 | 2% | 403,940 |
| Elected Member Expenses | 24,634 | 138,471 | 113,837 | 82% | 365,280 |
| Council Committee & LA Allowances | 18,700 | 16,408 | (2,292) | -14% | 134,650 |
| Council Committee & LA Expenses | 4,676 | 12,700 | 8,024 | 63% | 70,802 |
| Depreciation, Amortisation and Impairment | 1,537,705 | 1,537,705 | (0) | 0% | 9,205,374 |
| Interest Expenses | 158 | 583 | 426 | 73% | 3,500 |
| Other Expenses | 1,835,697 | 1,631,449 | (204,249) | -13% | 5,248,653 |
| TOTAL OPERATING EXPENSES | 12,421,611 | 11,033,672 | (1,387,939) | | 57,389,991 |
| OPERATING SURPLUS(DEFICIT) | (1,377,782) | 4,604,252 | (5,982,034) | | (8,587,374) |
| Capital Grants Income | 0 | 0 | 0 | 0% | 500,428 |
| Gain from the sale of assets | 0 | 0 | 0 | 0% | 0 |
| Council own fund | 0 | 290,000 | (290,000) | -100% | 290,000 |
| SURPLUS(DEFICIT) | (1,377,782) | 4,894,252 | (6,272,034) | | (7,796,946) |
| Capital Expenses | (531,342) | (467,333) | (64,008) | 14% | (908,000) |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0% | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0% | 0 |
| Add Back Non-Cash Expenses | 1,537,705 | 1,537,705 | 0 | 0% | 9,205,374 |
| NET OPERATING POSITION | (371,419) | 5,964,623 | (6,336,042) | | 500,428 |

| Indicator | Description |
|-----------|---|
| Green | -10% to 10% |
| Yellow | -10.1% to -25% and 10.1% to 25% |
| Red | Less than -25.1% and Greater than 25.1% |

MacDonnell Regional Council
 Table 2. Capital Expenditure and Funding Budget
 For the Period Ending 31.08.2025

| CAPITAL EXPENDITURE | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Variance % | Approved Annual Budget \$ |
|---|------------------------------------|------------------|--------------------|-------------------|---------------------------------|
| Land and Buildings | 60,802 | 123,333 | 62,532 | 51% | 290,000 |
| Infrastructure (including roads, footpaths, park furniture) | 0 | 0 | 0 | 0% | 0 |
| Plant and Machinery | 470,540 | 335,000 | (135,540) | -40% | 600,000 |
| Other Assets (including furniture and office equipment) | 0 | 9,000 | 9,000 | 100% | 18,000 |
| Other Leased Assets | 0 | 0 | 0 | 0% | 0 |
| TOTAL EXPENDITURE FUNDING | 531,342 | 467,333 | (64,008) | | 908,000 |
| Total capital expenditure funded by: | | | | | |
| Capital Grants Income | 0 | 0 | 0 | 0% | 500,428 |
| Gain from the sale of assets | 0 | 0 | 0 | 0% | 0 |
| Council own fund | 0 | 290,000 | 290,000 | 100% | 290,000 |
| TOTAL CAPITAL EXPENDITURE FUNDING | 0 | 290,000 | 290,000 | | 790,428 |

Table 3. Monthly Balance Sheet Report

| BALANCE SHEET AS AT 31.08. 2005 | YTD Actuals \$ | Note Reference* |
|--|---------------------------|----------------------------|
| ASSETS | | |
| Cash at Bank | 15,104,430 | (1) |
| Tied Funds | | 4,782,312 |
| Untied Funds | | 10,322,118 |
| Accounts Receivable | | |
| Trade Debtors | 225,461 | (2) |
| Rates & Charges Debtors | 3,675,868 | |
| Other Current Assets | 127,366 | |
| TOTAL CURRENT ASSETS | 19,133,126 | |
| Non-Current Financial Assets | | |
| Property, Plant and Equipment | 82,747,582 | |
| TOTAL NON-CURRENT ASSETS | 82,747,582 | |
| TOTAL ASSETS | 101,880,708 | |
| LIABILITIES | | |
| Accounts Payable | (7,552) | (3) |
| ATO & Payroll Liabilities | 2,373 | (4) |
| Current Provisions | 2,304,509 | |
| Accruals | 0 | |
| Other Current Liabilities | 440,113 | |
| TOTAL CURRENT LIABILITIES | 2,739,442 | |
| Non-Current Provisions | 347,792 | |
| Other Non-Current Liabilities | 0 | |
| TOTAL NON-CURRENT LIABILITIES | 347,792 | |
| TOTAL LIABILITIES | 3,087,234 | |
| NET ASSETS | 98,793,474 | |
| EQUITY | | |
| Asset Revaluation Reserve | 85,140,382 | |
| Reserves | 5,000,000 | |
| Accumulated Surplus | 8,653,092 | |
| TOTAL EQUITY | 98,793,474 | |

Note 1. Details of Cash and Investments Held

Cash at Bank/Petty Cash

| Account name | Total |
|---------------------------|------------------|
| Operations Account | 3,549,372 |
| Trust Account | 3,536,238 |
| Centrelink | 9,647 |
| Northern Territory (NTG) | 2,226 |
| Amoonguna Store | 6,117 |
| Petty Cash | 829 |
| Total Cash at Bank | 7,104,430 |

Investment Report

| Bank | Principal \$ | Interest Rate | Term Days | Maturity Date | Percentage |
|------|--------------|---------------|-----------|---------------|------------|
| NAB | 1,000,000 | 4.30% | 91 | 22/09/2025 | 9% |
| NAB | 3,000,000 | 4.30% | 91 | 22/09/2025 | 26% |
| NAB | 2,000,000 | 4.00% | 60 | 26/09/2025 | 17% |
| NAB | 2,000,000 | 3.85% | 60 | 21/10/2025 | 17% |
| | 8,000,000.00 | | | | |

Note 2. Statement on Debts Owed to Council (Accounts Receivable)

| Debtors | unapplied | 1 – 30 Days | 31 – 60 Days | >60 Days | >90 Days |
|---|-----------|-------------|--------------|-----------|-----------|
| 1000 Mile Travel Group | - | 286.00 | 450.00 | - | - |
| Australian Childhood Foundation | - | - | - | 109.00 | - |
| Australian Electoral Commission | - | - | - | - | 781.00 |
| Australian Government - Centrelink STOP | - | 5,434.00 | 3,126.00 | 276.00 | 1,380.00 |
| CASA Services Limited | - | - | - | - | 5,755.00 |
| Central Australian Aboriginal Congress Inc | - | 1,185.00 | - | 585.00 | - |
| Central Land Council | - | - | 804.00 | 218.00 | - |
| CKS Electrical | - | 1,800.00 | - | - | - |
| Commonwealth Bank of Australia | - | - | - | 552.00 | - |
| Corporate Travel Management | - | 3,000.00 | 572.00 | - | 872.00 |
| Department for Correctional Services (SA) Cross Borders Program | -2,212.00 | - | - | - | - |
| Department of Education & Training | - | 1,800.00 | - | 436.00 | 436.00 |
| Department of Territory Families Housing and Communities | - | - | - | - | 9,472.60 |
| Dept Children & Families | - | 900.00 | - | - | - |
| Dept Housing, Local Government & Community Development STOP | - | 5,386.00 | 1,200.00 | 1,135.37 | 11,336.30 |
| Dept of the Attorney General and Justice, NTG | - | 286.00 | - | - | - |
| Dept. Of Health CA Remote Health | - | 4,095.00 | - | - | - |
| Docker River Store | - | - | 150.00 | 177.00 | - |
| Emperor Refrigeration Pty Ltd | -43.60 | 900.00 | - | - | - |
| ILBUJERRI Theatre Company - DO NOT USE | - | - | - | - | 210.00 |
| Jabiard Civil Concreting - DO NOT USE | - | - | - | - | 3,780.00 |
| Learning Knowing Achieving Pty Ltd | - | - | 150.00 | - | 218.00 |
| T/A College of Public Employment | - | - | - | - | - |
| Lutheran Community Care | - | 11,082.00 | - | - | - |
| Medical Equipment Management Pty Ltd | -64.00 | - | - | - | - |
| MJD Foundation | - | - | - | - | 7,355.00 |
| Murray River North Pty Ltd | - | 3,600.00 | - | - | - |
| National Indigenous Australians Agency (Australian Government) | - | - | - | - | 18,051.00 |
| Ngaanyatjarra Council | - | - | 572.00 | - | - |
| Ngurratjuta/Pmara Ntjarra Aboriginal Corporation | - | - | - | - | 5,500.00 |
| North Australian Aboriginal Justice Agency | -436.00 | - | - | - | - |
| NTG - Dept of Infrastructure, Planning & Logistics | - | 20,694.94 | - | - | - |
| Power and Water - Darwin | - | 2,519.85 | 9,015.71 | 36,727.84 | 12,133.85 |
| Purple House - WDNWPT/Western Desert Dialysis | - | - | - | - | 6,545.00 |
| Reimal Pty Ltd | - | 1,200.00 | 900.00 | - | - |
| Rusca Developments Pty Ltd - DO NOT USE | - | - | - | - | 8,788.00 |
| S&R Building and Construction Pty Ltd | - | - | 300.00 | - | - |
| The Spirit of the Gumtree - DO NOT USE | - | - | - | - | 1,260.00 |
| The YMCA of The Northern Territory Youth & Community Services Ltd | - | 5,443.56 | - | - | - |
| Tjuwanpa Outstation Resource Centre Inc | - | 572.00 | - | - | - |
| TRI SPARC PTY LTD | - | 2,250.00 | - | - | - |
| Waltja Tjutangku Palyapayi - STOP | - | - | - | 218.00 | 4,235.00 |
| | -2,755.60 | 72,434.35 | 17,239.71 | 40,434.21 | 98,108.75 |

Note 3. Statement on Debts Owed by Council (Trade creditors)

| Creditors | 1 - 30 Days | 31 - 60 Days | > 60 Days |
|------------------------------|------------------|--------------|---------------|
| Power and Water Authority | -8,019.93 | - | - |
| United Voice (Union Fees) | 26.50 | - | - |
| Norman Kenny 3343 | -121.72 | - | - |
| Damien Cooper 2561 | - | - | 562.82 |
| Total Trade Creditors | -8,115.15 | - | 562.82 |

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

| Creditors | 1 – 30 Days | 31 – 60 Days | >60 Days |
|--|-----------------|--------------|----------|
| AUSTRALIAN TAXATION OFFICE (PAYG only) | 2,206.00 | - | - |
| Super Fund Clearing House | 166.96 | - | - |
| Total ATO and Payroll obligations | 2,372.96 | - | - |

Table 5. Member & CEO council credit card transactions for August 2025

1. Roxanne Kenny - President (member)

| Date | Amount | Suppliers Name | Reason for the transactions |
|------------|--------|----------------|-----------------------------|
| 27/08/2025 | 6.00 | Westpac Bank | Card fee |

2. Belinda Urquhart - CEO

| Date | Amount | Suppliers Name | Reason for the transactions |
|------------|--------|--------------------------------|--|
| 29/07/2025 | 256.00 | Mantra On Salt Beach | Accommodation (CEO Conference) |
| 6/08/2025 | 523.09 | Systems Collaboration Partners | Leadership Training |
| 14/08/2025 | 15.85 | Abacus.AI | Monthly Subscription |
| 17/08/2025 | 136.11 | Canva | Monthly Subscription |
| 25/08/2025 | 861.22 | Hilton Perth | Accommodation (Outback way conference) |
| 27/08/2025 | 6.00 | Westpac Bank | Card fee |

Ordinary Council Meeting 26 September 2025 – Agenda

**MacDonnell Regional Council
Table 4.1. Income and Expense statement Actual v Budget
For the Period Ending 31.08.2025**

| | REGIONAL OFFICE | | | AMOONGUNA | | | AREYONGA | | |
|---|------------------------------|-------------------|--------------------|------------------------------|------------------|-----------------|------------------------------|------------------|-----------------|
| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ |
| OPERATING INCOME | | | | | | | | | |
| Rates | 1,633,993 | 0 | 1,633,993 | 0 | 0 | 0 | 0 | 0 | 0 |
| Charges | 1,151,304 | 0 | 1,151,304 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees and Charges | 5,000 | 0 | 5,000 | 1,040 | 500 | 540 | 11,303 | 3,167 | 8,136 |
| Operating Grants and Subsidies | 6,331,526 | 11,254,876 | (4,923,349) | 0 | 86,465 | (86,465) | 154,880 | 90,149 | 64,731 |
| Interest/Investment Income | 40,849 | 0 | 40,849 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial/other Income | 189,601 | 128,187 | 61,413 | 8,128 | 18,842 | (10,715) | 19,625 | 62,662 | (43,037) |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING INCOME | 9,352,273 | 11,383,063 | (2,030,790) | 9,168 | 105,807 | (96,639) | 185,808 | 155,978 | 29,829 |
| OPERATING EXPENSES | | | | | | | | | |
| Employee Expenses | 1,542,281 | 1,674,730 | 132,450 | 205,769 | 228,356 | 22,587 | 181,855 | 277,324 | 95,470 |
| Materials and Contracts | 936,252 | 1,176,409 | 240,157 | 74,120 | 40,781 | (16,034) | 49,390 | 75,636 | 34,299 |
| Elected Member Allowances | 68,947 | 70,677 | 1,730 | 0 | 0 | 0 | 0 | 0 | 0 |
| Elected Member Expenses | 23,955 | 138,471 | 114,516 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council Committee & LA Allowances | 9,100 | 1,766 | (7,334) | 700 | 1,200 | 500 | 900 | 767 | (133) |
| Council Committee & LA Expenses | (64) | (133) | (70) | 944 | 967 | 23 | 686 | 1,300 | 614 |
| Depreciation, Amortisation and Impairment | 1,537,705 | 1,537,705 | (0) | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Expenses | 0 | 583 | 583 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Expenses | 1,621,524 | 1,170,035 | (451,489) | (135) | 16,757 | 16,891 | 7,602 | 55,666 | 48,064 |
| TOTAL OPERATING EXPENSES | 5,739,700 | 5,770,243 | 30,544 | 281,398 | 288,060 | 23,968 | 240,433 | 410,693 | 178,314 |
| OPERATING SURPLUS(DEFICIT) | 3,612,573 | 5,612,820 | (2,000,246) | (272,230) | (182,253) | (72,672) | (54,625) | (254,715) | 208,143 |
| Capital Grants Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #REF! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council own fund | 0 | 290,000 | (290,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| SURPLUS(DEFICIT) | 3,612,573 | 5,902,820 | (2,290,246) | (272,230) | (182,253) | (72,672) | (54,625) | (254,715) | 208,143 |
| Capital Expenses | (531,342) | (467,333) | (64,008) | 0 | 0 | 0 | 0 | 0 | 0 |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Add Back Non-Cash Expenses | 1,537,705 | 1,537,705 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING POSITION | 4,618,936 | 6,973,191 | (2,354,255) | (272,230) | (182,253) | (72,672) | (54,625) | (254,715) | 208,143 |

Ordinary Council Meeting 26 September 2025 – Agenda

MacDonnell Regional Council
 Table 4.2. Income and Expense statement Actual v Budget
 For the Period Ending 31.08.2025

| | DOCKER RIVER | | | FINKE | | | HAASTS BLUFF | | |
|---|------------------------------|------------------|-----------------|------------------------------|------------------|-----------------|------------------------------|------------------|-----------------|
| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ |
| OPERATING INCOME | | | | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees and Charges | 11,045 | 9,644 | 1,401 | 9,445 | 5,033 | 4,411 | 1,325 | 1,358 | (33) |
| Operating Grants and Subsidies | 156,163 | 135,743 | 20,420 | 119,572 | 49,679 | 69,893 | 120,976 | 101,602 | 19,374 |
| Interest/Investment Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial/other Income | 11,726 | 49,148 | (37,423) | 11,409 | 59,765 | (48,356) | 13,578 | 15,991 | (2,413) |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING INCOME | 178,934 | 194,536 | (15,602) | 140,426 | 114,477 | 25,949 | 135,880 | 118,951 | 16,928 |
| OPERATING EXPENSES | | | | | | | | | |
| Employee Expenses | 176,911 | 246,136 | 69,225 | 209,947 | 257,133 | 47,187 | 195,116 | 268,692 | 73,576 |
| Materials and Contracts | 93,019 | 54,109 | (35,027) | 56,329 | 48,705 | (3,666) | 98,029 | 73,568 | 628 |
| Elected Member Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Elected Member Expenses | 427 | 0 | (427) | 0 | 0 | 0 | 0 | 0 | 0 |
| Council Committee & LA Allowances | 900 | 800 | (100) | 1,650 | 1,200 | (450) | 0 | 1,200 | 1,200 |
| Council Committee & LA Expenses | 160 | 867 | 707 | 237 | 967 | 729 | 207 | 967 | 759 |
| Depreciation, Amortisation and Impairment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Expenses | 2,509 | 36,358 | 33,850 | 13,814 | 36,493 | 22,680 | 8,083 | 36,592 | 28,509 |
| TOTAL OPERATING EXPENSES | 273,926 | 338,270 | 68,227 | 281,976 | 344,498 | 66,480 | 301,436 | 381,019 | 104,672 |
| OPERATING SURPLUS(DEFICIT) | (94,993) | (143,734) | 52,625 | (141,551) | (230,021) | 92,429 | (165,556) | (262,068) | 121,601 |
| Capital Grants Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #REF! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SURPLUS(DEFICIT) | (94,993) | (143,734) | 52,625 | (141,551) | (230,021) | 92,429 | (165,556) | (262,068) | 121,601 |
| Capital Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Add Back Non-Cash Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING POSITION | (94,993) | (143,734) | 52,625 | (141,551) | (230,021) | 92,429 | (165,556) | (262,068) | 121,601 |

MacDonnell Regional Council
 Table 4.3. Income and Expense statement Actual v Budget
 For the Period Ending 31.08.2025

| | HERMANSBURG | | | IMANPA | | | KINTORE | | |
|---|------------------------------|----------------|------------------|------------------------------|------------------|-----------------|------------------------------|-----------------|------------------|
| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ |
| OPERATING INCOME | | | | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees and Charges | 4,748 | 3,250 | 1,498 | 1,427 | 1,242 | 186 | 26,559 | 9,992 | 16,567 |
| Operating Grants and Subsidies | 192,074 | 725,247 | (533,173) | 0 | 48,089 | (48,089) | 61,236 | 325,518 | (264,282) |
| Interest/Investment Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial/other Income | 23,829 | 61,874 | (38,045) | 3,152 | 45,680 | (42,528) | 190,670 | 54,439 | 136,231 |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING INCOME | 220,650 | 790,370 | (569,720) | 4,579 | 95,011 | (90,432) | 278,465 | 389,948 | (111,483) |
| OPERATING EXPENSES | | | | | | | | | |
| Employee Expenses | 328,443 | 422,977 | 94,534 | 91,752 | 159,615 | 67,863 | 175,783 | 239,047 | 63,264 |
| Materials and Contracts | 816,041 | 181,904 | (531,586) | 20,241 | 30,030 | 23,976 | 803,262 | 132,585 | (586,753) |
| Elected Member Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Elected Member Expenses | 0 | 0 | 0 | 252 | 0 | (252) | 0 | 0 | 0 |
| Council Committee & LA Allowances | 1,100 | 1,200 | 100 | 900 | 1,200 | 300 | 300 | 1,200 | 900 |
| Council Committee & LA Expenses | 272 | 967 | 694 | 40 | 967 | 927 | 0 | 967 | 967 |
| Depreciation, Amortisation and Impairment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Expenses | 158 | 0 | (158) | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Expenses | 15,280 | 54,497 | 39,218 | 1,850 | 10,361 | 8,511 | 3,362 | 28,107 | 24,746 |
| TOTAL OPERATING EXPENSES | 1,161,294 | 661,545 | (397,198) | 115,036 | 202,173 | 101,324 | 982,707 | 401,906 | (496,876) |
| OPERATING SURPLUS(DEFICIT) | (940,644) | 128,826 | (966,918) | (110,456) | (107,162) | 10,893 | (704,242) | (11,958) | (608,360) |
| Capital Grants Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #REF! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SURPLUS(DEFICIT) | (940,644) | 128,826 | (966,918) | (110,456) | (107,162) | 10,893 | (704,242) | (11,958) | (608,360) |
| Capital Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Add Back Non-Cash Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING POSITION | (940,644) | 128,826 | (966,918) | (110,456) | (107,162) | 10,893 | (704,242) | (11,958) | (608,360) |

Ordinary Council Meeting 26 September 2025 – Agenda

MacDonnell Regional Council
 Table 4.4. Income and Expense statement Actual v Budget
 For the Period Ending 31.08.2025

| | MT LIEBIG | | | PAPUNYA | | | SANTA TERESA | | |
|---|------------------------------|------------------|------------------|------------------------------|------------------|------------------|------------------------------|----------------|------------------|
| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ |
| OPERATING INCOME | | | | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Charges | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees and Charges | 12,112 | 7,402 | 4,710 | 21,069 | 12,117 | 8,953 | 9,383 | 12,063 | (2,680) |
| Operating Grants and Subsidies | 139,356 | 47,980 | 91,376 | 0 | 446,935 | (446,935) | 155,876 | 446,935 | (291,059) |
| Interest/Investment Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Commercial/other Income | 10,041 | 46,258 | (36,216) | 22,306 | 62,426 | (40,120) | 14,394 | 62,426 | (48,033) |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING INCOME | 161,509 | 101,639 | 59,870 | 43,376 | 521,477 | (478,102) | 179,652 | 521,423 | (341,771) |
| OPERATING EXPENSES | | | | | | | | | |
| Employee Expenses | 192,624 | 223,423 | 30,798 | 288,520 | 355,647 | 67,127 | 233,356 | 355,647 | 122,291 |
| Materials and Contracts | 466,003 | 46,971 | (415,878) | 367,093 | 387,368 | 305,935 | 302,323 | 77,914 | 370,704 |
| Elected Member Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Elected Member Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council Committee & LA Allowances | 900 | 1,075 | 175 | 1,350 | 1,200 | (150) | 0 | 1,200 | 1,200 |
| Council Committee & LA Expenses | 167 | 1,000 | 833 | 491 | 967 | 475 | 91 | 967 | 876 |
| Depreciation, Amortisation and Impairment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Interest Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Expenses | 2,496 | 32,491 | 29,995 | 101,184 | 56,089 | (45,095) | 45,089 | 56,089 | 11,000 |
| TOTAL OPERATING EXPENSES | 662,191 | 304,960 | (354,077) | 758,638 | 801,271 | 328,292 | 580,859 | 491,817 | 506,071 |
| OPERATING SURPLUS(DEFICIT) | (500,681) | (203,321) | (294,207) | (715,262) | (279,793) | (149,810) | (401,206) | 29,606 | 164,300 |
| Capital Grants Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #REF! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SURPLUS(DEFICIT) | (500,681) | (203,321) | (294,207) | (715,262) | (279,793) | (149,810) | (401,206) | 29,606 | 164,300 |
| Capital Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Add Back Non-Cash Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NET OPERATING POSITION | (500,681) | (203,321) | (294,207) | (715,262) | (279,793) | (149,810) | (401,206) | 29,606 | 164,300 |

Ordinary Council Meeting 26 September 2025 – Agenda

MacDonnell Regional Council
 Table 4.5. Income and Expense statement Actual v Budget
 For the Period Ending 31.08.2025

| | TITJIKALA | | | WALLACE ROCKHOLE | | | TOTALS | | |
|---|------------------------------|------------------|------------------|------------------------------|-----------------|-----------------|------------------------------|-------------------|--------------------|
| | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ | YTD Actuals + Commitments \$ | YTD Budget \$ | YTD Variance \$ |
| OPERATING INCOME | | | | | | | | | |
| Rates | 0 | 0 | 0 | 0 | 0 | 0 | 1,633,993 | 0 | 1,633,993 |
| Charges | 0 | 0 | 0 | 0 | 0 | 0 | 1,151,304 | 0 | 1,151,304 |
| Fees and Charges | 3,594 | 2,587 | 1,007 | 2,911 | 496 | 2,415 | 120,960 | 68,849 | 52,111 |
| Operating Grants and Subsidies | 129,932 | 226,848 | (96,916) | 0 | 55,768 | (55,768) | 7,561,590 | 14,767,079 | (7,205,488) |
| Interest/Investment Income | 0 | 0 | 0 | 0 | 0 | 0 | 40,849 | 0 | 40,849 |
| Commercial/other Income | 13,290 | 53,629 | (40,339) | 3,384 | 18,794 | (15,410) | 535,133 | 801,996 | (266,863) |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OPERATING INCOME | 146,816 | 283,064 | (136,248) | 6,295 | 71,809 | (68,763) | 11,043,830 | 15,637,923 | (4,594,094) |
| OPERATING EXPENSES | | | | | | | | | |
| Employee Expenses | 252,379 | 337,957 | 85,577 | 81,224 | 114,340 | 33,116 | 4,155,961 | 5,161,026 | 1,005,065 |
| Materials and Contracts | 686,814 | 127,410 | (491,006) | 6,218 | 11,265 | 9,951 | 4,775,133 | 2,464,653 | (2,310,480) |
| Elected Member Allowances | 0 | 0 | 0 | 0 | 0 | 0 | 68,947 | 70,677 | 1,730 |
| Elected Member Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 24,634 | 138,471 | 113,837 |
| Council Committee & LA Allowances | 0 | 1,200 | 1,200 | 900 | 1,200 | 300 | 18,700 | 16,408 | (2,292) |
| Council Committee & LA Expenses | 1 | 967 | 965 | 1,442 | 967 | (475) | 4,676 | 12,700 | 8,024 |
| Depreciation, Amortisation and Impairment | 0 | 0 | 0 | 0 | 0 | 0 | 1,537,705 | 1,537,705 | (0) |
| Interest Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 158 | 583 | 425 |
| Other Expenses | 12,714 | 38,964 | 26,251 | 327 | 2,949 | 2,622 | 1,835,697 | 1,631,449 | (204,249) |
| TOTAL OPERATING EXPENSES | 951,908 | 506,497 | (377,013) | 90,112 | 130,720 | 45,514 | 12,421,612 | 11,033,672 | (1,387,940) |
| OPERATING SURPLUS(DEFICIT) | (805,093) | (223,433) | (513,261) | (83,816) | (58,911) | (23,249) | (1,377,782) | 4,604,251 | (5,982,033) |
| Capital Grants Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #REF! | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Council own fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 290,000 | (290,000) |
| SURPLUS(DEFICIT) | (805,093) | (223,433) | (513,261) | (83,816) | (58,911) | (23,249) | (1,377,782) | 4,894,251 | (6,272,033) |
| Capital Expenses | 0 | 0 | 0 | 0 | 0 | 0 | (531,342) | (467,333) | (64,008) |
| Borrowing Repayments (Principal Only) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Non-Cash Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Add Back Non-Cash Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 1,537,705 | 1,537,705 | 0 |
| NET OPERATING POSITION | (805,093) | (223,433) | (513,261) | (83,816) | (58,911) | (23,249) | (371,419) | 5,964,622 | (6,336,041) |

14 OFFICERS' REPORTS

ITEM NUMBER 14.7
TITLE Finance and Risk Committee Minutes
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

In accordance with Local Government (General) Regulations 2021 Section 19 if a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

RECOMMENDATION

That Council notes and accepts the minutes of the Finance and Risk Committee meeting of 25 July 2025.

BACKGROUND/DISCUSSION

Council is required to have a Finance and Risk Committee under the Local Government Act 2019, its function being to review the finance reports and performance in months where there is no Council meeting, monitor financial and others risks of Council and reporting to Council.

There were no recommendations made for Council's action which arose from this meeting.

ISSUES/OPTIONS/CONSEQUENCES

Nil.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

Executive Leadership Team

ATTACHMENTS

1 FRC MINUTES 25.7.2025 - DRAFT



MINUTES OF THE FINANCE AND RISK COMMITTEE MEETING HELD IN THE COUNCIL OFFICE, ALICE SPRINGS ON FRIDAY 25 JULY 2025 AT 10:00 AM

1 MEETING OPENED at 9.56am.

2 ATTENDANCE AND APOLOGIES

Councillors

Chairperson Roxanne Kenny, Deputy President Dalton McDonald, Member Lisa Sharman (via telephone) and Member Andrew Davis.

Staff

Belinda Urquhart - Chief Executive Officer, Sheree Sherry – Chief Financial and Information Officer

Apologies

Nil

3 CONFIRMATION OF PREVIOUS MINUTES

| | |
|---------------------|---|
| ITEM NUMBER: | 3.1 |
| TITLE: | Confirmation of Previous Minutes |
| AUTHOR: | Sheree Sherry, Chief Financial and Information Officer |

EXECUTIVE SUMMARY

This report provides the minutes of the previous meeting to be approved by the Finance and Risk Committee.

FRC2025-09 RESOLVED (Lisa Sharman/Andrew Davis)

That the Finance and Risk Committee Meeting accepts the unconfirmed minutes of the meeting held 29 April 2025 as a true and correct record of the proceedings.



Finance And Risk Committee 25 July 2025 – Minutes

4 CONFLICT OF INTEREST

| | |
|---------------------|-----------------------------|
| ITEM NUMBER: | 4.1 |
| TITLE: | Conflict of Interest |

EXECUTIVE SUMMARY:

This report outlines the minimum standard of behaviour expected of the Committee in relation to declaring personal or family financial interests that may impact on the performance of their roles and ability to make objective decisions.

FRC2025-10 RESOLVED (Andrew Davis/Dalton McDonald)

That the Committee:

- a) notes the Conflict of Interest Policy;
- b) notes that no Committee Members declared any conflict of interest with the meeting agenda; and
- c) notes that Belinda Urquhart, CEO, declared an interest in the confidential matter to be discussed.

5 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

6 OFFICERS' REPORTS

| | |
|---------------------|---|
| ITEM NUMBER: | 5.1 |
| TITLE: | Finance Report as at 30 June 2025 - Interim |
| AUTHOR: | Sheree Sherry, Chief Financial and Information Officer |

EXECUTIVE SUMMARY

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

FRC2025-11 RESOLVED (Dalton McDonald/Andrew Davis)

That the Finance and Risk Committee notes and accepts the interim Finance Report as at 30 June 2025.

7 RISK MANAGEMENT

Nil

Minute note: The open section of the meeting was closed at 10.11am.

This is page 2 of 3 of the Minutes of the Finance And Risk Committee held on Friday, 25 July 2025

Finance And Risk Committee 25 July 2025 – Minutes



8 CONFIDENTIAL REPORTS

9 GENERAL BUSINESS

Nil

10 DATE OF NEXT MEETING

Next meeting – 29 August 2025 - 10:00 am

11 MEETING CLOSED

The meeting terminated at 10.43am.

This page and the preceding 2 pages are the unconfirmed minutes of the Finance and Risk Committee Meeting held on Friday 25 July 2025.

President

This is page 3 of 3 of the Minutes of the Finance And Risk Committee held on Friday, 25 July 2025

14 OFFICERS' REPORTS

| | |
|--------------------|----------------------------------|
| ITEM NUMBER | 14.8 |
| TITLE | Presentation of Grant Acquittals |
| AUTHOR | Osman Kassem, Finance Manager |

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

The attached grant acquittal reports for NT Grants are required to be laid before Council for acceptance.

RECOMMENDATION

That Council notes and approves the following grant acquittals:

- **Waste and Resource Management (WaRM) grant 2024-25;**
- **Amoonguna Local Authority Project Funding 2024-25;**
- **Areyonga Local Authority Project Funding 2024-25;**
- **Docker River Local Authority Project Funding 2024-25;**
- **Finke Local Authority Project Funding 2024-25;**
- **Haasts Bluff Local Authority Project Funding 2024-25;**
- **Hermannsburg Local Authority Project Funding 2024-25;**
- **Imanpa Local Authority Project Funding 2024-25;**
- **Kintore Local Authority Project Funding 2024-25;**
- **Mt Liebig Local Authority Project Funding 2024-25;**
- **Papunya Local Authority Project Funding 2024-25;**
- **Santa Teresa Local Authority Project Funding 2024-25;**
- **Titjikala Local Authority Project Funding 2024-25;**
- **Wallace Rockhole Local Authority Project Funding 2024-25;**
- **Community Places for People Grant Program 2023-24;**
- **One-off Infrastructure Grant 2021-22 (Shade Structures in Hermannsburg, Titjikala and Santa Teresa.**

BACKGROUND/DISCUSSION

Council is asked to confirm grant acquittals to provide assurance to the funding body that Council is aware of the funds and that the money has been spent for the purpose that the grant was provided.

ISSUES/OPTIONS/CONSEQUENCES

Council is responsible for ensuring funds within the control of Council are kept safe and used for the purpose for which they were provided.

FINANCIAL IMPACT AND TIMING

Accepting these financial acquittals will not lead to any financial implications. If they are not accepted then potentially Council will have to repay funds otherwise spent.

CONSULTATION

Chief Executive Officer
Chief Financial and Information Officer
Manager Finance

ATTACHMENTS

- 1 ACQUITTALS LAID BEFORE COUNCIL

MacDonnell Regional Council

Acquittal of Waste and Resource Management (WaRM) Grant 2024-25

File Number:

Purpose of Grant: (Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)

Waste Management Strategy attached:

N/A Yes No

Purchases were in accordance with the Northern Territory Buy Local Plan:
(If no please provide an explanation with this acquittal)

Yes No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2025

| | |
|---|--|
| Waste and Resource Management grant 2024-25 | <u>\$ 252 100</u> <small>(ex GST)</small> |
| Other income (unexpended Grant) | <u>\$290,414</u> |
| Total income | <u>\$542,514</u> |
| Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i> | <u>\$209,553.7</u> |
| Total Expenditure | <u>\$209,553.7</u> |
| Surplus/(Deficit) | <u>\$332,960.30</u> |

IS THE PROJECT COMPLETE: Yes No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Osman Kassem 12 / 08 / 2025

Laid before the Council at a meeting held on 25/ 09 / 2025 Copy of minutes attached.

CEO or CFO: *[Signature]* 28 /08 /2025

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Waste Management Strategy - copy supplied: N/A Yes No

Goods/Services – Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____

Manager Grants Management _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Amoonguna

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 114,478.41 |
| Total Project Expenditure: | \$ | 60,714.69 |
| Surplus/(Deficit): | \$ | 53,763.72 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | | | |
|---|----------------------------------|-----|-----------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

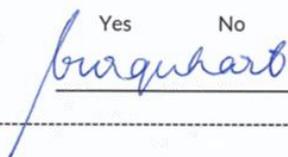
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Areyonga

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 127,383.42 |
| <hr/> | | |
| Total Project Expenditure: | \$ | 50,552.31 |
| <hr/> | | |
| Surplus/(Deficit): | \$ | 76,831.11 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Docker River

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 171,758.15 |
| Total Project Expenditure: | \$ | 48,285.28 |
| Surplus/(Deficit): | \$ | 123,472.87 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|--------------------------|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | <input type="radio"/> No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | <input type="radio"/> No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~ *Zubair Ali* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Finke

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-----------|
| Total Grant Income: | \$ | 59,697.18 |
| Total Project Expenditure: | \$ | 14,554.61 |
| Surplus/(Deficit): | \$ | 45,142.57 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~ *Jurquhart* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Haasts Bluff

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-----------|
| Total Grant Income: | \$ | 71,478.38 |
| Total Project Expenditure: | \$ | 3,988.18 |
| Surplus/(Deficit): | \$ | 67,490.20 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~: *[Signature]* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Hermannsburg

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 326,284.92 |
| Total Project Expenditure: | \$ | 100,303.33 |
| Surplus/(Deficit): | \$ | 225,981.59 |

Answering 'No' to any question requires a written explanation with this certification

The expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~: *[Signature]* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Imanpa

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-----------|
| Total Grant Income: | \$ | 62,407.10 |
| Total Project Expenditure: | \$ | 26,588.44 |
| Surplus/(Deficit): | \$ | 35,818.66 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

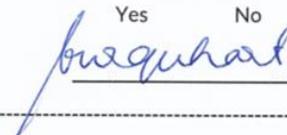
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Kintore

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 290,506.26 |
| Total Project Expenditure: | \$ | 34,171.95 |
| Surplus/(Deficit): | \$ | 256,334.31 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | | | |
|---|----------------------------------|-----|-----------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> | Yes | <input type="radio"/> | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

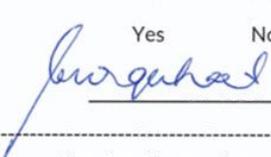
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Mt Liebig

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-----------|
| Total Grant Income: | \$ | 82,228.86 |
| Total Project Expenditure: | \$ | 34,819.05 |
| Surplus/(Deficit): | \$ | 47,409.81 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

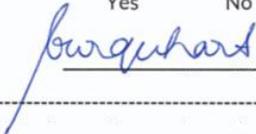
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Papunya

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 276,997.29 |
| Total Project Expenditure: | \$ | 48,645.34 |
| Surplus/(Deficit): | \$ | 228,351.95 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

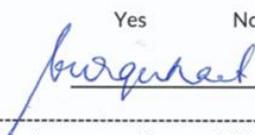
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Santa Teresa

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-------------------|
| Total Grant Income: | \$ | <u>278,573.92</u> |
| Total Project Expenditure: | \$ | <u>120,717.49</u> |
| Surplus/(Deficit): | \$ | <u>157,856.43</u> |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

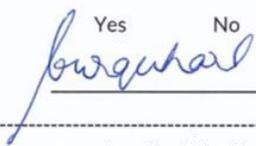
Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Titjikala

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|------------|
| Total Grant Income: | \$ | 115,738.38 |
| Total Project Expenditure: | \$ | 39,611.70 |
| Surplus/(Deficit): | \$ | 76,126.68 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|--------------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> Yes | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> Yes | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> Yes | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> Yes | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) _____

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~:  28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Local Authority Project Funding 2024-25 Certification

Council Name: MacDonnell Regional Council
 Local Authority Name: Wallace Rockhole

Income and Expenditure for the period ending 30 June

| | | |
|----------------------------|----|-----------|
| Total Grant Income: | \$ | 57,180.57 |
| Total Project Expenditure: | \$ | 1,846.71 |
| Surplus/(Deficit): | \$ | 55,333.86 |

Answering 'No' to any question requires a written explanation with this certification

expenditure shown in this Local Authority Project Funding certification has been actually incurred and project reports submitted are in accordance with:

- | | | |
|---|----------------------------------|----|
| - the projects submitted by the Local Authority; | <input checked="" type="radio"/> | No |
| - the Northern Territory Buy Local Plan; | <input checked="" type="radio"/> | No |
| - the LAPF funding guidelines; and | <input checked="" type="radio"/> | No |
| - the <i>Local Government Act</i> and the <i>Local Government (Accounting) Regulation</i> | <input checked="" type="radio"/> | No |

Certification and Project Report prepared by : Zubair Ali 28/08/2025

The local authority projects reported formed part of the agenda and minutes of:

- | | | |
|---|-----|----|
| - Council's ordinary council meeting; and | Yes | No |
| - Local Authority meeting | Yes | No |

Laid before the Council at a meeting (held/ to be held on) 25/09/2025

Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or ~~Chief Financial Officer~~: *[Signature]* 28/08/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

Department of HOUSING, LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT

Local Authority Project Funding - Annual certification of funding and project report

Page 1 of 1



Local Government Grant Funding Acquittal

Community Places for People Grant Program

Council Name: MacDonnell Regional Council
 Grant Program Year: 2023-2024
 Grant Application Number: CPP2400002
 Purpose of Grant: Streetlight conversions to LED

Purchases were in accordance with the Northern Territory Buy Local Plan: Yes No

| | |
|--|----------------------------|
| INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING _____ | |
| Local Government Community Places for People Grant | <u>\$415,000.00</u> |
| Other income | <u>\$0.00</u> |
| Total income | <u>\$415,000.00</u> |
| Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes. | <u>\$367,974.82</u> |
| Surplus/(Deficit) | <u>\$47,025.18</u> |

IS THE PROJECT COMPLETE: Yes No

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: Yes No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Osman Kassem 25 / 08 / 2025

Laid before the Council at a meeting held on 25 / 09 / 2025 Copy of minutes attached.

CEO or CFO: *[Signature]* 25 / 08 / 2025

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: Yes No

Expenditure conforms to approved purpose: Yes No

Procurement – Bought from Territory Enterprise: Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: / /

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____

Comments:

MANAGER GRANTS PROGRAM: _____

MacDonnell Regional Council

4633

Acquittal of one-off infrastructure grant 2021-22

File Number: LGR2016/00104

Purpose of Grant: Towards the supply and installation of hard cover shade structures as follows:

- for the remote playground in the community of Hermannsburg;
- for the community playground in the community of Titjikala; and
- for the community playground in the community of Santa Teresa

Purchases were in accordance with the Northern Territory Buy Local Plan:

Yes No

The NT Government's COVID19 Conditions of Contract were met:

Yes No

(If no to either question above please provide a written explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2024

| | |
|---|--------------------|
| Local Government Immediate Priority Grant | <u>\$0.00</u> |
| Other income | <u>\$46,538.40</u> |
| Total income | <u>\$46,538.40</u> |
| Expenditure (Specify accounts and attach copies of ledger entries) | |
| An 'administration fee' is not to be apportioned to the grant for acquittal purposes. | <u>\$0.00</u> |
| Total Expenditure | <u>\$0.00</u> |
| Surplus/(Deficit) | <u>\$46,538.40</u> |

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: Yes No

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Osman Kassem 26 / 08 / 2025

Laid before the Council at a meeting held on 25 / 09 / 2025 Copy of minutes attached.

CEO or CFO: *buqutad* ____/____/____

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Expenditure conforms to purpose: Yes No

Procurement - Bought from Territory Enterprise: Yes No

NTG COVID19 Conditions met Yes No

Minutes checked: Yes No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: Yes No

Acquittal checked by: _____ ____/____/____

Comments:

Donna Hadfield, Manager Grants Program ____/____/____

14 OFFICERS' REPORTS

ITEM NUMBER 14.9
TITLE Use of the Common Seal
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Section 38(2) of the Local Government Act 2019 (LGA) states that “the affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of the Council”. This report requests Council to ratify [endorse] the use of the Common Seal on the listed documents.

RECOMMENDATION

That Council ratifies the use of the Common Seal on the following documents:

- **Deed of Variation No. 1 Community Child Care Fund;**
- **Deed of Variation No. 5 ABA Homelands Projects;**
- **HMES 2025-26 Funding Agreement;**
- **Lease Ntaria Lot 111; and**
- **Lease Ntaria New Waste Management Facility.**

BACKGROUND/DISCUSSION

Section 38(2) of the Local Government Act 2019 (LGA) states that “affixing of the Common Seal to a document must be authorised or ratified [endorsed] by resolution of Council”. Furthermore, the affixing of the Common Seal “must be attested [witnessed] by signatures of the CEO and at least one member of Council”. The document mentioned above was stamped with the common seal and signed in line with Council’s delegation policy by the CEO and a Council Member. The Council is now being asked to ratify [endorse] the use of the Common Seal.

ISSUES/OPTIONS/CONSEQUENCES

The Council’s delegation policy on use of the Common Seal provides a practical way to ensure agreements are signed in a timely manner to make sure Council do not miss out on funding due to a delay whilst awaiting for a Council meeting for the Common Seal to be used.

FINANCIAL IMPACT AND TIMING

Nil.

CONSULTATION

President
Chief Executive Officer
Executive Leadership Team

ATTACHMENTS

- 1 DEED OF VARIATION NO.1 COMMUNITY CHILD CARE FUND
- 2 DEED OF VARIATION NO. 5 ABA HOMELANDS
- 3 HMES 2025-26 FUNDING AGREEMENT
- 4 LEASE NTARIA LOT 111
- 5 LEASE NTARIA NEW WASTE MANAGEMENT FACILITY



Australian Government
Department of Finance

Deed of variation 2025-27 No. 1

Deed of Variation (DoV) 2025-27 No. 1 in relation to extending for two years the Community Child Care Fund – Restricted (CCCFR) Grant Agreement with MacDonnell Regional Council.

1. Date

This Deed is made on 30 June 2025 (Date of Effect).

2. Parties

This Deed is made between:

1. The Commonwealth, as represented by Department of Education ABN 12 862 898 150 (the 'Commonwealth'); and
2. MacDonnell Regional Council ABN 21340804903 (the 'Grantee').

3. Context

- A. The Parties entered in a grant agreement in 2018 to assist the Grantee in operating the child care services listed in the Table at Item B.1 (the 'Agreement'). The Parties varied the Agreement by Deed of Variation to fund the activity for two additional years in 2023-24 and 2024-25.
- B. The Parties wish to further vary this Agreement to fund the activity for a further additional two years in 2025-26 and 2026-27.
- C. This variation extends the existing Agreement by two years, 2025-26 and 2026-27, and identifies additional funding for those two years on the terms and conditions contained in this Deed.

4. Amendments

With effect from the Date of Effect, the Agreement is amended as follows:

At the end of item B.4 of the Agreement insert the following:

B.4A Conditions for continued receipt of Commonwealth funding

These pre-existing conditions are being inserted directly into the Agreement to increase awareness by providers of their obligations to provide high quality care, serious incident, and work health and safety reporting, maintenance of insurance and the development and annual review of Quality Insurance Plans.

High quality care

The Grantee must, in the opinion of the Commonwealth, be equipped to provide high quality child care at the service appropriate to the needs of families and the community having regard to the Grantee's ability and commitment to:

- a) provide a tailored, individual education program based on each child's knowledge, ideas, culture, abilities and interests; and
- b) develop a program that acknowledges and strengthens the cultural identity of children to whom care is provided at the service; and
- c) ensure children are adequately supervised at all times; and
- d) ensure reasonable precautions are taken to protect children from harm or injury and any hazard likely to cause harm or injury; and

Deed of Variation

6. Signatures

Executed as a deed:

Commonwealth:

| | |
|---|-------------------------|
| SIGNED, SEALED AND DELIVERED for and on behalf of the Commonwealth of Australia as represented by Department of Education | |
| Name: (print) Position: (print) Signature and date: | |
| In the presence of: Witness Name: (print) Signature and date: | |

Grantee:

SIGNED, SEALED AND DELIVERED by:



| | |
|--|---|
| Full legal name of the Grantee: | MacDonnell Regional Council ABN 21340804903 |
| Public Officer's Name: (print) Signature and date: | Tommy Conway <i>Tommy Conway</i> 15.7.25 |
| Committee Member/Secretary Name: (print) Signature and date: | Belinda Urquhart <i>Urquhart</i> 15.7.25 |

OFFICIAL



Australian Government
National Indigenous Australians Agency

DEED OF VARIATION NO.5 TO
PROJECT AGREEMENT

between

the Commonwealth of Australia as represented by the National Indigenous
Australians Agency (ABN 30 429 895 164)

AND

MacDonnell Regional Council (ABN 21 340 804 903)

| | |
|--|-----------|
| Head Agreement reference number (system ID) | 4-G5EEGEJ |
| Project Schedule reference number (system ID) | 4-GCN2T3X |
| Provider reference number (system ID) | 1-1HYJ9I |

Version: 2 May 2017

OFFICIAL

OFFICIAL

Executed by the parties as a deed

Commonwealth:

SIGNED, sealed and delivered for and on behalf of the Commonwealth of Australia as represented by the National Indigenous Australians Agency (ABN 30 429 895 164) by its duly authorised delegate:

(Name of Commonwealth Representative)

(Signature of Commonwealth Representative)

(Position of Commonwealth Representative)

.....

(Name of Witness in full)

(Signature of Witness)

Provider:

SIGNED, sealed and delivered for and on behalf of MacDonnell Regional Council (ABN 21 340 804 903) in accordance with its rules:

Tommy Conway-Elected Member
(Name and position held by Signatory)

Tommy Conway
(Signature)

15.7.25

Belinda Urquhart CEO

(Name and position held by second Signatory /
Name of Witness)

Belinda Urquhart
(Signature of second Signatory / Witness)

15.7.25

OFFICIAL



Northern Territory of Australia

Variable Term Standard Grant Funding Agreement

Part 1 – Contract Details

| | |
|---------------------------------|---|
| GRANT NUMBER | HMES00016 |
| FUNDED ORGANISATION NAME | MacDonnell Regional Council |
| FUNDED ACTIVITY NAME | Housing, Municipal and Essential Services 2025-26 |

FUNDED ORGANISATION PLEASE NOTE:

This Agreement must be read in conjunction with
Part 2 - General Conditions

which are incorporated into the Contract by reference and are available through the web-based link at paragraph 3.2 of this document.

DO NOT sign this document without reviewing the Part 2 - General Conditions. If you cannot access the link you must contact our Primary Contact Person for assistance.

SIGNING

Executed as an Agreement.

SIGNED by (name of delegate) for and on behalf of the **NORTHERN TERRITORY OF AUSTRALIA** pursuant to a delegation under the *Contracts Act 1978* in the presence of:)
) (Signature of Delegate)
)
 Date: / /

.....
(Signature of Witness)

.....
(Name of Witness)

You acknowledge that you have read all the Parts of this Agreement (including the Part 2 - General Conditions and any Special Conditions) and agree that you are fully aware of your rights, duties and obligations under this Agreement.

EXECUTED by an officer or person authorised to act on behalf of **MacDonnell Regional Council** in accordance with section 38 of the *Local Government Act 2019*

on the Twenty-fifth July 20 25
(Print Day in Words) Month and year

in the presence of Roxanne Kenny  [Signature]
 (Print Name of Authorised Officer) (Signature of Authorised Officer)

and Belinda Urquhart [Signature]
 (Print Name of Authorised Officer) (Signature of Authorised Officer)

LEASE OF LOT 111, NTARIA

Ntaria Aboriginal Land Trust ("Land Trust")

Central Land Council ABN 71 979 619 393 ("Land Council")

and

MacDonnell Regional Council ("Lessee")



Central Land Council
27 Stuart Highway
Alice Springs NT 0870

File: F25-336

The common seal of the MacDonnell Regional Council was duly affixed in the presence of:



RMKenny
Signature

Urquhart
Signature

Roxanne Mary Kenny
Print Name

Belinda Urquhart
Print Name

President
Position

Chief Executive Officer
Position

Date: 23/7/2025

23/7/2025

SECTION 19 ALRA LEASE
MACDONNELL REGIONAL COUNCIL CORE ASSETS LEASE
NTARIA
NEW WASTE MANAGEMENT FACILITY

SCHEDULE 3. EXECUTION

Executed as an agreement

The common seal of the MacDonnell Regional Council was affixed in the presence of:



RM Kenny
Signature

B. Urquhart
Signature

Roxanne Mary Kenny
Print name

B. Urquhart
Print name

President
Position

Chief Executive Officer
Position

23/7/2025
Date

23/7/25
Date

The common seal of the Ntaria Aboriginal Land Trust was duly affixed in accordance with the Aboriginal Land Rights (Northern Territory) Act 1976:



Williams
Signature

BSS
Signature

Warren Williams
Print name

Barbara Shaw
Print name

Chairperson
Executive member

Executive member

23 June 2025
Date

30 June 2025
Date

15 GENERAL BUSINESS ITEMS

ITEM NUMBER 15.1
TITLE Notification of General and Non-Council Business Items

EXECUTIVE SUMMARY

The purpose of this report is to give Elected Members the opportunity to table items they wish to be debated by Council.

RECOMMENDATION

That the Chairperson invites Elected Members to raise items of concern they wish to be discussed in this meeting.

16 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

ITEM NUMBER 16.1
TITLE Closure to the public for the discussion of Confidential items
AUTHOR Barbara Newland, Manager Governance & Strategy

EXECUTIVE SUMMARY

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

RECOMMENDATION

That Council approves the closure of the meeting to the public as confidential items are about to be discussed.

18 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

ITEM NUMBER 18.1
TITLE Disclosure of Confidential Resolutions and re-admittance of the public
AUTHOR Barbara Newland, Manager Governance & Strategy

LINKS TO STRATEGIC PLAN

Goal 01: Developing Communities
Goal 02: Healthy Communities
Goal 03: Empowered Communities
Goal 04: A Supportive Organisation

EXECUTIVE SUMMARY

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be opened to the public following the consideration of confidential matters. Resolutions will be transferred to the open meeting upon the determination of Council.

RECOMMENDATION

That Council discloses motions from the confidential section of this meeting in the open section of the meeting and opens the meeting to the public.