



MINUTES OF THE SPECIAL MEETING HELD IN THE COUNCIL CHAMBERS, ALICE SPRINGS ON TUESDAY 15 JULY 2025 AT 10:00 AM

1 MEETING OPENED at 10.10am

An audio recording of this meeting was made for minute taking purposes as authorised by MC09-CP Audio Recording of Meetings Policy. Councillors may request, via majority vote if required, that no audio recording be made where issues of legitimate cultural or spiritual significance are to be discussed.

2 WELCOME – By the President Roxanne Kenny

3 ATTENDANCE AND APOLOGIES

ITEM NUMBER:	3.1
TITLE:	Attendance and Apologies

Councillors:

President Roxanne Kenny, Councillor Andrew Davis, Councillor Marlene Abbott, Councillor Maryanne Malbunka, Councillor Abraham Poulson, Councillor Mark Inkamala, Councillor Tommy Conway and Councillor Patrick Allen (via telephone).

Staff:

Belinda Urquhart – Chief Executive Officer, Keith Hassett – Director Community Services, Sheree Sherry – Chief Financial and Information Officer, Ken Satour – Acting Director Council Services, Barbara Newland – Manager Governance and Strategy.

Guests:

Mr Chansey Paech MLA and Ms Katharine O'Donaghue, EO to Mr Paech.

Apologies:

Deputy President Dalton McDonald, Councillor Jason Minor and Councillor Lisa Sharman.

Minute note: At the commencement of the meeting the CEO welcomed Mr Paech MLA to the meeting. On behalf of MRC the CEO thanked Mr Paech for his contribution to and interest in the affairs of MRC

Minute note: Mr Paech addressed the meeting. He spoke about the dedication of members and that they are respected representatives of their communities. He noted the need to meet with all Ministers, Northern Territory and Federal about matters of importance to MRC. He advised that, whilst he is no longer a minister, he remains committed to advancing the interests of MRC.

Minute note: There was a break for morning tea at 11.00am and the meeting resumed at 11.15am.

OCM2025-120 RESOLVED (Andrew Davis/Mark Inkamala)

That Council:

- a) notes the Elected Member's attendance at this meeting;
- b) accepts the retrospective apology received from Cr Jason Minor for the June Council meeting; and
- c) tables the apologies received from Deputy President Dalton McDonald, Cr Jason Minor and Councillor Lisa Sharman for this meeting.

4 LEAVE OF ABSENCE

ITEM NUMBER:	4.1
TITLE:	Requests for Future Leave of Absence

OCM2025-121 RESOLVED (Maryanne Malbunka/Andrew Davis)

That Council:

- a) notes that as this was the last meeting of Council there were no requests for future leave of absence; and
- b) receives notification of upcoming executive leave as follows:
 - Keith Hasset, Director Community Services – will be on leave from 1 August for 4 weeks. Ainsley Roscrow will relieve in the position during his absence.
 - Ken Satour, Acting Director Council Services – will be on leave for 3 weeks commencing 11 August. During his absence Damien Ryan will relieve in the position.
 - Sheree Sherry, Chief Financial and Information Officer – will be on leave for one day only and relief will not be required.

5 COUNCIL CODE OF CONDUCT

ITEM NUMBER:	5.1
TITLE:	MacDonnell Council Code of Conduct

OCM2025-122 RESOLVED (Abraham Poulson/Maryanne Malbunka)

That Council noted the Council Code of Conduct.

6 CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

ITEM NUMBER:	6.1
TITLE:	Confirmation of Previous Minutes

OCM2025-123 RESOLVED (Mark Inkamala/Tommy Conway)

That Council confirms the unconfirmed Minutes of the previous Council meeting held 20 June 2025 as a true and correct record of the proceedings.

7 ACCEPTANCE OF THE AGENDA

ITEM NUMBER:	7.1
TITLE:	Acceptance of Agenda

OCM2025-124 RESOLVED (Andrew Davis/Abraham Poulson)

That the agenda papers for this Special Council meeting as presented, be received for consideration at this meeting.

8 CONFLICT OF INTEREST

ITEM NUMBER:	8.1
TITLE:	Conflict of Interest

OCM2025-125 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That Council:

- a) notes the Conflict of Interest Policy;
- b) that Elected Members did not declare any conflicts of interest; and
- c) received notification from the CEO of a conflict of interest in the matter included in the Confidential Agenda.

9 DEPUTATIONS AND PRESENTATIONS – Nil

10 NOTICES OF MOTION – Nil

11 RESCISSION MOTIONS – Nil

12 LOCAL AUTHORITY

ITEM NUMBER:	12.1
TITLE:	Draft Minutes of Local Authority Meetings
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY:

Council will consider the minutes of each Ordinary Local Authority Meeting or Provisional Meeting at this meeting of Special Council.

Attached are the draft (unconfirmed) minutes of the Local Authority meetings that have occurred since or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report for the period between 13 June 2025 to 2 July include:

- ☐ Titjikala – 13 June 2025
- ☐ Amoonguna – 2 July 2025

OCM2025-126 RESOLVED (Mark Inkamala/Tommy Conway)

That Council:

- a) approves the minutes of the Ordinary Local Authority meetings held in Titjikala and Amoonguna; and
- b) endorses the new project established by the Titjikala Local Authority allocating \$10,000.00 towards Solar lights.

ITEM NUMBER:	12.2
TITLE:	Local Authority Resignations and Nominations
AUTHOR:	June Crabb, Governance Coordinator

EXECUTIVE SUMMARY:

As recorded in the minutes of the Authority meeting, the recommendation put forth to Council is to accept and endorse the nominations submitted for membership on the Local Authorities and accept any resignations received.

OCM2025-127 RESOLVED (Mark Inkamala/Maryanne Malbunka)

That Council approves the nominations received from Taren Williams and Patrick Oliver for membership on the Hermannsburg Local Authority.

13 STANDING ITEMS REPORT

ITEM NUMBER:	13.1
TITLE:	Correspondence Report
AUTHOR:	Barbara Newland, Manager Governance and Strategy

EXECUTIVE SUMMARY:

This report provides Council with an update on correspondence received and sent by the Council President and CEO in the period since the June 2025 Council meeting.

OCM2025-128 RESOLVED (Maryanne Malbunka/Mark Inkamala)

That Council notes the correspondence received and sent.

14 PRESIDENT, COUNCILLORS' AND CEO'S REPORT – Nil

15 OFFICERS' REPORTS

ITEM NUMBER:	15.1
TITLE:	Final Review – 2024-25 Regional Pan Key Performance Indicators

AUTHOR:	Keith Hassett, Director Community Services
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EXECUTIVE SUMMARY:

This report presents the progress made during the year on the 2024-25 Regional Plan to ensure that Council is aware of the organisation's progress in relation to the Objectives, Strategies and Key Performance Indicators established by Council.

OCM2025-129 RESOLVED (Andrew Davis/Maryanne Malbunka)

That Council notes and accepts the Final Review of the 2024-25 Regional Plan Key Performance Indicators.

ITEM NUMBER:	15.2
TITLE:	Organisational Development Plan – Progress Report
AUTHOR:	Keith Hassett, Director Community Services

EXECUTIVE SUMMARY:

This report provides an update on the progress of the Organisational Development Plan (ODP), which consolidates strategic improvement initiatives across all directorates and functional areas.

OCM2025-130 RESOLVED (Mark Inkamala/Andrew Davis)

That Council:

- a) notes the Organisational Development Plan (ODP) – Progress Report; and
- b) accepts that there will be revisions to the Action Plans during the life of the ODP resulting from operational needs and organisational changes. These changes may include revised timelines and the reassignment of responsibilities.

ITEM NUMBER:	15.3
TITLE:	Public Quotations and Tendering Policy, Procedure and Project Accountability Framework
AUTHOR:	Keith Hassett, Director Community Services

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council's approval to adopt the new Tendering and Public Quotations Policy, the supporting Procedure and associated documents, and the Project Accountability Framework. It also seeks Council's approval to delegate authority to the CEO to make minor amendments to all supporting documents as required (excluding the Policy itself).

OCM2025-131 RESOLVED (Andrew Davis/Maryanne Malbunka)

That Council:

- a) adopts the draft Tendering and Public Quotations Policy as a policy of Council;
- b) adopts the Tendering and Public Quotations Procedure and associated templates;
- c) adopts the Project Accountability Framework; and
- d) approves delegation to the CEO to make minor amendments to the Procedure, templates, and Project Accountability Framework, excluding the Policy.

ITEM NUMBER:	15.4
TITLE:	Review of Delegations Register
AUTHOR:	Clare Newland, Coordinator Policy and Records

EXECUTIVE SUMMARY:

Under section 40 of the *Local Government Act 2019* (Act), the Council can delegate its powers and functions to a Local Authority, a Council Committee or the CEO. Furthermore, some regulations within the *Local Government (General) Regulations 2021* (Regulations) allow for delegations to be made in some cases to staff.

Note that the act of delegation is one of giving another person (usually one less senior) the responsibility to act in relation to a particular authority. In delegating such powers, the Council should be aware that limitations are required in certain circumstances.

Under section 168 of the Act, the Chief Executive Officer is also able to delegate or sub-delegate a power or function given to him to a person or committee.

OCM2025-132 RESOLVED (Mark Inkamala/Andrew Davis)

That Council approves the delegations listed in the attached Delegations Register.

ITEM NUMBER:	15.5
TITLE:	Asset Recognition Threshold – Alignment of Policies and Associated Documents
AUTHOR:	Sheree Sherry, Chief Financial and Information Officer

EXECUTIVE SUMMARY:

The purpose of this paper is to align MRC's Asset Management Policy, Procurement Procedure and Accounting Manual with the Asset Recognition Threshold stated in Council's audited financial statements.

OCM2025-133 RESOLVED (Mark Inkamala/Andrew Davis)

That Council notes and approves the proposed amendments to the following documents;

- ☐ **Asset Management Policy**
- ☐ **Procurement Procedure**
- ☐ **Accounting Manual**

ITEM NUMBER:	15.6
TITLE:	Finance and Risk Committee Minutes
AUTHOR:	Sheree Sherry, Chief Financial and Information Officer

EXECUTIVE SUMMARY:

In accordance with Local Government (General) Regulations 2021 Section 19 if a Council does not schedule an ordinary meeting at least once in each month, the Council must delegate to a Council Committee the necessary powers to carry out, on behalf of the Council, financial functions of the council in the months the council does not schedule an ordinary meeting.

OCM2025-134 RESOLVED (Maryanne Malbunka/Tommy Conway)

That Council notes and accepts the minutes of the Finance and Risk Committee meeting of 29 April 2025.

ITEM NUMBER:	15.7
TITLE:	Rates in Arrears
AUTHOR:	Sheree Sherry, Chief Financial and Information Officer

EXECUTIVE SUMMARY:

The purpose of this report is to present Council with an update regarding the outstanding rates payments which are in arrears.

OCM2025-135 RESOLVED (Tommy Conway/Andrew Davis)

That Council notes and accepts the Rates in Arrears Report.

16 COUNCIL BUSINESS – Nil

17 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

ITEM NUMBER:	17.1
TITLE:	Closure to the Public for the Discussion of Confidential Items
AUTHOR:	Barbara Newland, Manager Governance and Strategy

EXECUTIVE SUMMARY:

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

OCM2025-136 RESOLVED (Mark Inkamala/Abraham Poulson)

That Council approves the closure of the meeting to the public as confidential items are about to be discussed.

Minute note: Due to her declared conflict of interest Belinda Urquhart, CEO, left at the conclusion of the open section of the meeting.

Minute note: The open section of the meeting was closed at 12.30pm.

18 CONFIDENTIAL REPORTS

19 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

EXECUTIVE SUMMARY:

Pursuant to section 99(2) of the *Local Government Act 2019* and regulations 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be opened to the public following the consideration of confidential matters. Resolutions will be transferred to the open meeting upon the determination of Council.

OCM2025-139 RESOLVED (Tommy Watson/Abraham Poulson)

That Council discloses motions from the confidential section of this meeting in the open section of the meeting and opens the meeting to the public. The motions to be disclosed are as follows:

OCM2025-137 RESOLVED (Andrew Davis/Abraham Poulson)

That Council confirms the Minutes of the previous Confidential Council Meeting held on the 20th June 2025 as a true and correct record of the proceedings.

OCM2025-138 RESOLVED (Mark Inkamala/Marlene Abbott)

That Council notes and accepts the CEO Contract Adjustment.

Minute note: Belinda Urquhart, CEO, returned to the meeting. She expressed her grateful thanks to all Elected Members for their support since her appointment to the position. She thanked Members for their hard work during their term in office.

18 DATE OF NEXT MEETING

19 MEETING CLOSED

The meeting terminated at 12.39pm.

This page and the preceding seven pages are the Minutes of the Special Council Meeting held on Tuesday 15 July 2025 and are unconfirmed.

President