AGENDA

WALUNGURRU
LOCAL BOARD TRANSITION MEETING
FRIDAY 21ST MARCH, 2014

The Local Authority meeting will be held in the MacDonnell Service Delivery Office, Kintore at 10:00am.
## AGENDA

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<td>2.2 Local Board members - introductions</td>
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<td>2.4 Attendance and Apologies</td>
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<td>INTRODUCTION TO LOCAL AUTHORITIES AND MEETING STRUCTURE</td>
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<td>MACDONNELL COUNCIL CODE OF CONDUCT (MEETING RULES)</td>
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<td>THANK YOU TO LOCAL BOARDS</td>
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<tr>
<td>9</td>
<td>11:45AM – 12:45 LUNCH AND COMMUNITY ENDORSEMENT OF LOCAL AUTHORITY NOMINEES</td>
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<td>10</td>
<td>CHAIR &amp; DEPUTY CHAIR NOMINATION</td>
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<td>11</td>
<td>COUNCIL PLANNING SESSION</td>
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<td>12</td>
<td>MEETING CLOSE</td>
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</tbody>
</table>
4. MACDONNELL COUNCIL CODE OF CONDUCT

ITEM NUMBER 4.1
TITLE MacDonnell Council Code of Conduct
AUTHOR Levina Phillips, Corporate Governance Officer

RECOMMENDATION

(a) That the Kintore Local Board note and accept the Council Code of Conduct.

SUMMARY:
This report contains all of the details about the MacDonnell Council Code of Conduct.

BACKGROUND

MacDonnell Council Code of Conduct

1 Honesty and integrity
A member must act honestly and openly (with integrity) in performing Local Authority duties.

2 Care and diligence
A member must act with care and attentiveness, and must not be under the influence of alcohol or illegal drugs, when performing Local Authority duties.

3 Courtesy
A Local Authority member must act with courtesy towards other members, council staff, electors and members of the public.

4 Conduct towards council staff
A Local Authority member must not direct, reprimand, or interfere in the management of council staff.

5 Respect for cultural diversity
A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.

6 Conflict of interest
A member must, if possible, avoid conflict of interest between the member's private interests and Local Authority duties.
Where a conflict in fact exists, the member must inform the Local Authority and not take part in the discussion or vote.

7 Respect for confidences
A member must respect the confidentiality of information obtained in confidence as a Local Authority member.
A member must not make improper use of confidential information to gain a private benefit or to cause harm to another.
8 Interests of the Council to be paramount
A member must act in what the member genuinely believes to be the best interests of the community and its outstations.

ISSUES/OPTIONS/CONSEQUENCES
A Code of Conduct helps Councils remain strong and focussed, and ensures all Councillors, staff and Local Authority Members are following the same rules. When Councils do not have a strong Code of Conduct they leave themselves open to negative external influences (such as pressure from certain groups or individuals) and do not appear to be serving the best needs of their residents.

CONSULTATION & TIMING
Nil

ATTACHMENTS:
There are no attachments for this report.
## 5. MINUTES OF LOCAL BOARD MEETINGS

<table>
<thead>
<tr>
<th>ITEM NUMBER</th>
<th>TITLE</th>
<th>AUTHOR</th>
</tr>
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<tbody>
<tr>
<td>5.1</td>
<td>Minutes of the previous Kintore Local Board Meeting</td>
<td>Levina Phillips, Corporate Governance Officer</td>
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</table>

### RECOMMENDATION

(a) That the Minutes of the Local Board Meeting held on 13 June, 2013 be taken as read and accepted as a true record of the meeting.

### SUMMARY:

DRAFT MINUTES OF THE ORDINARY KIN TORE LOCAL BOARD MEETING HELD AT KINTORE ON THURSDAY 13TH JUNE, 2013 AT 11AM

### 1. MEETING OPENING

The meeting was declared open at 12:20 PM

### 2. WELCOME AND MEETING ARRANGEMENTS

2.1 Welcome to Country – Lance Abbott
2.2 Local Board members and Shire staff – introductions
2.3 Shire Staff – introductions

### 3. ATTENDANCE AND APOLOGIES

#### 3.1 Attendance and Apologies / Absentees

**Local Board Members:** Giselle Barku (Deputy Chairperson), Tommy Conway, Monica Robinson, Joe Young, Reg Baldock

**Shire Council Staff:** Jeff Macleod (Acting CEO), Graham Murnik (Area Manager), Quintin Millier (Service Coordinator) Zoe Lang (Admin. Tech. Services)

**Ward Councillors:** Lance Abbott

**Others:** Angeae Achaerk (CEA), Richard Hughes (GEC)

**Apologies:** Sid Anderson (Council President), Victor Robertson (Chairperson)

**Absentees:** Yuyuyua Nampitjimpa, Rochelle Robinson, Irene Nangala

#### 3.2 Nominations and Resignations

**Nominations:** NIL

**Resignations:** NIL

### 4. MACDONNELL SHIRE COUNCIL CODE OF CONDUCT

### 4.1 MacDonnell Shire Council Code of Conduct
MOTION:

(a) That the Walungurru Local Board note and accept the MacDonnell Shire Council Code of Conduct.

NOTED & ACCEPTED
CARRIED

5. MINUTES OF LOCAL BOARD MEETINGS

5.1 Minutes of the Ordinary Local Board Meeting were read.

MOTION:

(a) That the Minutes of the Kintore Local Board Meeting held on 14 March 2013 be taken as read and be accepted as a true record of the meeting.

MOVED: Giselle Barku
SECONDED: Lance Abbott
CARRIED

6. SHIRE LOCAL GOVERNMENT

6.1 Actions Register Report.

SUMMARY:

1. Electric lowering device: CLOSED
2. Emergency Response Vehicle: CLOSED
   • NTES is going to NT Government for funding.
3. Outstations: ONGOING
   • 13/06/2013 new information was received on how outstations are going to run.
   • Allan Keeling will assess the outstations and evaluate which outstation will receive funding.
   • Shire suggested to invite DRDWA to a Local Board meeting.
   • Local board to write a letter and request Allison Anderson come to a meeting.
   • MacDonnell shire has applied for Ngutjul and will receive feedback after 15th July.
4. Housing: ONGOING
   • Fencing program to begin in the upcoming financial year (in three weeks).
   • Local people are to learn how to install and will receive wages.
5. Pool contributions: IN PROGRESS
   • Simon Murphy (Director of Technical Services) to talk to local board.
6. Cemetery: IN PROGRESS
   • Community has decided on the location of new cemetery. Community would like it at the end of the air strip.
   • Site to be cleared when new rubbish tip is made.

MOTION:
(a) That the Walungurru Local Board note and accept the Actions Register Report.

NOTED AND ACCEPTED

CARRIED

6.2 Local Board Feedback to the Shire

- Local Board informed Shire that Caama Radio not working. **ACTION:** Shire Area Manager to follow up.
- Local Board enquired about the grading and was informed that it was already organised.
- Local Board showed concerns about lack of kid activities because youth workers are away. The shire informed the Board that the Youth workers would be back in two days.
- Local Board asked if Night Patrol can help with kids during school in lunch and recess to stop fights. **ACTION:** Graham and Jeff to talk to the Director of Community Services.
- Local Board informed Shire that Robert from the School would like to start an Aus-Kick program for the kids.
- The Local Boards conveyed their wish to get bollards around school to stop people doing donuts near the school.
- Local Board advised the shire that they would like a speed bump crossing near the shop. **ACTION:** The Shire to inform Rohan Marks.

6.3 Shire Service Delivery Report

**MOTION:**

(a) That the Walungurru Local Board note and accept the Service Delivery Report.

MOVED: Monica Robinson
SECONDED: Joe Young
CARRIED

6.4 Community Services Report

**MOTION:**

(a) That the Walungurru Local Board note and accept the Community Services Report.

MOVED: Lance Abbott
SECONDED: Giselle Barku
CARRIED

6.5 Community & Outstations Expenditure Report

**MOTION:**

(a) That the Walungurru Local Board note the Community & Outstations Expenditure Report.

NOTED & CARRIED

7. OTHER LOCAL BOARD CONCERNS
7.1 Other Agencies or Companies - NIL

7.2 Community

- Local Board enquired if Shire will help fix the 'red shed' toilet. The toilet has no water. **ACTION:** Shire to talk to Power and Water.
- Local Board informed shire that they would like a big rec hall or make the green shed bigger. **ACTION:** Tracey Brand (Director of Community Services) to talk to Caalas and ask for their assistance.
- Local Board showed concern for youth activities within the community. They are concerned they have nothing to do.

8. OTHER BUSINESS

8.1 Shire Plan 2013/2014 – DRAFT Community Plan - Jeff Macleod talked on Andrea Martins Behalf

- Presented and discussed draft for local plan: Kintore. The Local plan is an agreement between Local Board and the Shire. It is up to community members and the local Board to give ideas to the Shire on what they would like to see happening in their community in the next 12 months and beyond.
- SSC will work with Local Board members to get their ideas together to be ratified next meeting.

9. DEPUTATIONS / GUEST SPEAKERS

9.1 Angea Achaek, CEA

- Ingerreke taking over.
- Thanked community on behalf of CEA

10. NEXT MEETING

Next meeting of the Kintore Local Board – Thursday 8th August, 2013

11. MEETING CLOSE

Meeting stopped for lunch at 1:15pm and re-opened at 1:40pm

The meeting closed at 2:50pm

This page and the proceeding pages are the DRAFT MINUTES of the Ordinary Kintore Local Board Meeting held Thursday 13th June, 2013 and unconfirmed.
6 COUNCIL LOCAL GOVERNMENT

ITEM NUMBER 6.1
TITLE Service Delivery Report
AUTHOR Don Ryan, Council Service Coordinator

RECOMMENDATION

(a) That the Local Board note and accept the Service Delivery Report.

SUMMARY:
This report is a summary of achievements relating to Key Council Service Delivery standards and guidelines in Kintore and documents any other relevant issues.

Staffing update
Council Service Coordinator – Don Ryan
- Centrelink Administration – Cheryl Ryan
- Essential Service Officer – David Brown
- Team Leader Works – Chris Kassman (commencing April 2014)

LOCAL GOVERNMENT SERVICES UPDATE

Cemetery Management
- No update this period

Companion Animal Welfare Control
KINTORE: 2 days
- Sandor (NT police), Timothy Giles and David Brown assisted. The backhoe was used when EUTHANASIAS were done. Sick and mangy dogs were removed and those left are quite good. A big community like this is harder to manage as the fencing is basic or non existent, which encourages dogs to wander (scavenge, fight etc.). People were very cooperative with the program.
- 14 dog bites were recorded at the clinic in the last 12 months, none apparently serious so that is a low figure given the nature of the dog population. (That figure was downloaded off the clinic treatment data file).
- The Covinan injections and numbers reduction should have a positive effect.

Local Road Maintenance
- New speed bumps and signage have been ordered and are stored at the MRC yard in Alice Springs awaiting delivery to the community

Maintenance of Parks and Open Spaces
- A Special Purpose Grant application has been submitted to the DLG&R and is awaiting approval. If successful it will provide for new playground equipment, shade structures and park furniture to establish a new park area near the church.

Waste Management
- The works team have been working hard to complete the installation of bin stands at all properties in the community. There have been several complaints made by community stakeholders with regard to the amount of litter in the community and
rubbish collection. The works team are working hard to address these issues and keep rubbish collection consistent.

**Weed Control and Fire Hazard Reduction**
- No update this period

**Other Service Delivery Updates**
- Scrap metal recycler has commenced operations to remove scrap metal and vehicles from the community.
ITEM NUMBER 6.2
TITLE Community Services Report
AUTHOR Tracey Brand, Director Community Services

RECOMMENDATION

(a) That the Local Board note and accept the Community Services Report.

SUMMARY:

Children Services

- The Team Leader position has been readvertised. In the interim, the Children’s Services Manager and Coordinator are providing regular support to the local team.

- Several vacancies are available in the Out of School Hours program. Community members interested in working with children aged 5-12 years after school from 2.30 – 5:30pm- 19 hours per week are encouraged to complete an application at the Council office.

- The Early Childhood program was fully operational during this reporting period. The OSHC program was partly operational - 3 days a week due to lack of staff.

- An average number of 11 children attended childcare and 15 children attended OSHC.

- The Vacation Care program attracted over 40 children each day.
Youth Services

• All positions filled

• Youth programs fully delivered this reporting period

• An AVG of 35 youth attended programs each day

• All teams remain focused on their accredited training with services closed from the 3rd to the 9th of March

• A four day NT touch football clinic will be held on community next month

Night Patrol

• One position vacant – preferably a female.

• Zone Coordinator has not been in community since late January due to sick leave.

• Aligned with Minister Scullon’s commitment to improve school attendance, Night Patrol has been mandated to focus on assisting children be home at a reasonable time after dark and in talking with parents/carers to ensure children remain home.

• Kintore Police are working in a collaborative partnership with the local Patrol team, supporting community safety.
ITEM NUMBER 6.3
TITLE Community Expenditure Report
AUTHOR Barry Lysaght, Manager Finance & Accounting

RECOMMENDATION

(a) That the Local Board note and accept the Community Expenditure Report.

SUMMARY: Community Expenses as at 31 January 2014

<table>
<thead>
<tr>
<th>Expenditure Category</th>
<th>All Communities</th>
<th>Kintore</th>
</tr>
</thead>
<tbody>
<tr>
<td>102 - Territory Housing Repairs &amp; Maintenance</td>
<td>336,974</td>
<td>63,764</td>
</tr>
<tr>
<td>103 - Manage Shire Buildings &amp; Facilities</td>
<td>189,790</td>
<td>48,003</td>
</tr>
<tr>
<td>104 - Territory Housing Tenancy Management</td>
<td>216,324</td>
<td>26,650</td>
</tr>
<tr>
<td>105 - Maintain Roads</td>
<td>415,255</td>
<td>9,694</td>
</tr>
<tr>
<td>106 - Manage Shire Service Delivery</td>
<td>1,154,563</td>
<td>92,330</td>
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<tr>
<td>107 - Civil Works</td>
<td>1,925,150</td>
<td>135,054</td>
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<tr>
<td>108 - Animal Management</td>
<td>11,607</td>
<td>0</td>
</tr>
<tr>
<td>109 - Staff Housing</td>
<td>203,290</td>
<td>40,767</td>
</tr>
<tr>
<td>110 - Outstations Civil Works</td>
<td>369,769</td>
<td>23,351</td>
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<tr>
<td>111 - Outstations Housing Repairs &amp; Maintenance</td>
<td>22,668</td>
<td>0</td>
</tr>
<tr>
<td>112 - Operate Community Stores</td>
<td>179,768</td>
<td>0</td>
</tr>
<tr>
<td>113 - Essential Services</td>
<td>557,147</td>
<td>52,374</td>
</tr>
<tr>
<td>127 - Operate Swimming Pools</td>
<td>92,135</td>
<td>59,857</td>
</tr>
<tr>
<td>128 - Library</td>
<td>13,886</td>
<td>0</td>
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<tr>
<td>129 - Community Safety</td>
<td>995,050</td>
<td>65,435</td>
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<tr>
<td>130 - Youth Development</td>
<td>1,040,292</td>
<td>146,784</td>
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<tr>
<td>131 - Aged Care Services</td>
<td>835,692</td>
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</tr>
<tr>
<td>132 - Children's Services</td>
<td>1,539,416</td>
<td>170,696</td>
</tr>
<tr>
<td>133 - Centrelink</td>
<td>147,781</td>
<td>13,242</td>
</tr>
<tr>
<td>134 - SNP School Nutrition Program</td>
<td>293,557</td>
<td>0</td>
</tr>
<tr>
<td>139 - Local Boards</td>
<td>22,579</td>
<td>446</td>
</tr>
<tr>
<td>150 – Broadcasting</td>
<td>2,169</td>
<td>261</td>
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<tr>
<td>152 - Parks and Public Spaces</td>
<td>66,228</td>
<td>0</td>
</tr>
<tr>
<td>153 - Waste Management</td>
<td>5,272</td>
<td>406</td>
</tr>
<tr>
<td>158 - Manage Projects</td>
<td>383,041</td>
<td>75,347</td>
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<tr>
<td>160 - HMESP</td>
<td>8,366</td>
<td>2,426</td>
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<tr>
<td>161 - Street &amp; Public Lighting</td>
<td>46,600</td>
<td>9,623</td>
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<tr>
<td>162 – Airstrip Maintenance</td>
<td>2,761</td>
<td>703</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>11,077,132</strong></td>
<td><strong>1,037,210</strong></td>
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</table>

Population 3,778 454

Discretionary Funds Spent or Committed $0
Available Funds $3,500

NOTE:
1. All the expenses above are inclusive of salary and wages.
2. Expenses for Head Office are not included.

DISCRETIONARY FUNDS
1. Council at its February 2014 Ordinary Council meeting resolved to raise community funds to $4,000.
2. The $4,000 must be spent between 1 July and 30 June each year.
3. Unspent funds can not be carried over to the next financial year.
### RECOMMENDATION:

(a) That the Standing Items Report for Kintore be noted.

### SUMMARY:

This report (and its attachment) will keep Local Board members updated on the progress of the recommendations made at previous meeting/s.

<table>
<thead>
<tr>
<th>ISSUE / ACTION</th>
<th>STATUS</th>
<th>RECOMMEND TO CLOSE</th>
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<tbody>
<tr>
<td>1. 14/3/13 Cemetery:</td>
<td><strong>UPDATE:</strong> Informal meeting 8 Aug. 2013</td>
<td>Local board member and Cnr Abbott recommended not to proceed with a new cemetery as families want to maintain and upgrade existing cemetery out of respect to those who have passed away.</td>
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<td>• Community still wanting a new cemetery, an area has been selected.</td>
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<td>• PAWA has to clear the selected area for water supply.</td>
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<td><strong>14/3/13 NEW ACTION:</strong> SSC &amp; Area Manager to consult with community on the fencing, shade structures &amp; seating for this.</td>
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<td>2. 24/7/12 – Outstations:</td>
<td><strong>RECOMMEND TO CLOSE</strong></td>
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<td>Ngutjul is funded by Shire but not Desert Bore, LB request the Desert Bore solar pump be repaired.</td>
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<td><strong>14/3/13 NEW ACTION:</strong> Shire to write to Min. Giles re: Desert Bore occupancy &amp; inclusion to Shire list of Funded Outstation, also to enquire on what is needed to be able to receive funding for outstations.</td>
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<td><strong>NOTE:</strong> Area Manager has not received names of those people wanting to reside at Desert Bore.</td>
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<td>3. 8/3/2012 Housing :</td>
<td><strong>IN PROGRESS</strong></td>
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<td>Painting and fencing of houses</td>
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<td><strong>NOTE:</strong> Leasing has been approved in Kintore and MSC are awaiting advice from Territory Housing about which lots to fence. Once this has been done fencing material can be ordered.</td>
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<td><strong>20/3/14 UPDATE:</strong> fencing materials are now being purchased and Territory Housing has nominated which houses are going to be fenced. Further updates will be provided by community notices.</td>
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4. 8/3/2012 Pool contributions:
This is an ongoing issue and Council will continue to source funding to enable pools to open over the summer season.

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<th>ON GOING</th>
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20/3/14 UPDATE: Kintore Store, Papunya Tula and NTG have all contributed and the pool has been open for the summer.

5. 13/6/13 – Night Patrol
Local Board ask if Night Patrol can help with kids during school recess and lunch breaks to stop fights.

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2013 UPDATE:
Night Patrol at Kintore is currently staffed by just 3 members, their rostered hours are generally 6pm to 12 midnight with some flexibility depending on activities in the community.

Night Patrol has a new Priority for Service Delivery to:
“Support parents in keeping children off the streets at night – to improve school attendance”

This means that primarily the team needs to work at night. Until the team has an additional 2 staff it is unlikely that Night Patrol will be able to support this request and even with full staffing it would depend on a request from the school for support as this is outside Night Patrols normal duties.

6. 13/6/13 – Speed bumps
Local Board advise Shire that they would like a speed bump crossing near the shop.

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<th>IN PROGRESS</th>
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20/3/14 UPDATE: Speed humps are in town now and will be sent out for local team to install. Rohan Marks will provide advice on position and installation.

This action will be completed soon.

7. 13/6/13 - Rec. hall & green shed
Local Board informed Shire that they would like a big Rec. hall or make the green shed bigger.

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20/3/2014 UPDATE:

**Action 1:** Request was forwarded to CAYLUS to include in future submissions and engagement with the Kintore community.

**Action 2:** the Ntaria Rec. hall has not been completed yet and there are no photos available. MRC will provide these if still required at a later date.
8. **13/6/13 – building maintenance**

Local Board would like the toilet (red shed) near the church to be dismantled and taken away.

**ACTION:** Shire to speak to Power & Water.

**20/3/14 UPDATE:** Shed is not an MRC property so can only provide advice to the owner.

9. **13/6/13 – CAAMA Radio**

**CLOSED**

**UPDATE:** Informal meeting 8 Aug. 2013

This has been rectified and now working well.
6.5  Local Board Feedback to Council

7  SURVEY OF LOCAL BOARDS

8  THANK YOU TO LOCAL BOARDS

9  11:45AM – 12:45PM  LUNCH AND COMMUNITY ENDORSEMENT OF LOCAL AUTHORITY MEMBERS

10  CHAIR & DEPUTY CHAIR NOMINATION

11  COUNCIL PLANNING SESSION

12  MEETING CLOSE